



TRIM Reference:

TEMPORARY ROAD CLOSURE FOR EVENTS [Permit & Conditions]

This permit is for Local Government controlled roads only, Main Roads WA Highways and other major roads would require permission from Main Roads WA.

CONDITION OF ROAD CLOSURE

- **YOU** have taken on the obligation of being the person responsible for the road closure.
- **YOU** are the person responsible for the care of property and the well-being of the people in the event area within the permitted time specified.
- **YOU** are required to ensure that all litter is removed and no damage is caused to public or private property.
- **YOU** are responsible under the conditions of this permit to control any anti-social behaviour by people attending your event/function.
- **YOU** are required to complete a Road Traffic Authority Permit Application and an Order for a Road Closure (both available from your local Police Station).
- **YOU** are required to produce this permit on request to the City of Greater Geraldton Officer or Police Officer.

The Road Traffic Act 1974 and the City of Greater Geraldton requires you as the permit holder to abide by the following conditions;

1. All businesses and residences along the route must be consulted about the road closure four weeks in advance of the event.
2. The traffic management company chosen to erect the signage for the closure must be qualified and approved by the City of Greater Geraldton.
3. When determined to be necessary the City of Greater Geraldton can impose the condition of “marshalling” of the road closure signage for public safety.
4. No unqualified or unauthorised person is permitted to alter, move or remove the road closure signage.
5. The road closure must be advertised in the local paper two weeks prior to the event and proof of advertising must be submitted to the City of Greater Geraldton. You must include a copy of your public notice with this application, please contact the City’s Event Team for more information.
6. The signed and dated Road Closure Permit must be produced on demand to a City of Greater Geraldton Officer or Police Officer.
7. All costs to be paid by the applicant;
 - a. Advert for the Road Closure Permit
 - b. Order for a Road Closure Permit (to be paid at the Local Police Station)
 - c. Traffic Management – payment to the company you choose to do the traffic management signage and marshalling.

IF ANY OF THE ABOVE CONDITIONS ARE BREACHED, THIS PERMIT WILL BE IMMEDIATELY WITHDRAWN.



ROAD CLOSURE PERMIT FOR EVENT ON A ROAD

Organisation/Company: _____

Address: _____

1. Nominated individual responsible for the Road Closure Permit –

Name: _____

Address: _____

Telephone Numbers: _____ H _____ W _____ M

Email Address: _____

2. Nature of Event: Procession Sporting Event Street Party
 Other _____ *If Other, please specify*

3. The event shall not commence before: _____ *Time* _____ *Date*

and shall not conclude no later than: _____ *Time* _____ *Date*

4. Location where the event is to be held:

5. Road/s where the event is to be held:

6. Route that the event shall follow (if applicable):

7. Extent of the event, how much of the road/s will it occupy:

Full Carriageway Half Carriageway Other

If Other, please specify: _____

8. No. of people expected to attend the event: _____

ROAD CLOSURE PERMIT FOR EVENT ON A ROAD

9. Name and details of the Company to erect Road Safety Signage (Traffic Management) –

Company: _____

Contact Person: _____

Address: _____

Telephone Numbers: _____

H

W

M

Email Address: _____

10. What other security/safety measures will be undertaken to protect both the workers and members of the public?

11. Does your organisation have public liability cover? Yes No

Amount: \$

12. This permit must be produced upon request from a City of Greater Geraldton Officer (ie. Ranger) or a Police Officer.
13. The condition of you application must be in accordance with the Road Traffic Regulations for Events on Roads (Regulations 1991) and the Road Traffic Act 1974 (Road Traffic Code 2000).
14. I hereby acknowledge I have read and understand the conditions of this permit and I hereby make an application to close the stated roads as required for the above-mentioned event.

Signature of Applicant

Date

15. City of Greater Geraldton Special Conditions and Limitations:

Signature of City of Greater Geraldton Officer

Date

Email completed applications to council@cgg.wa.gov.au