



Community Grants Committee
Meeting Agenda
Community Funding Programs – March 2021



City of
Greater Geraldton
a vibrant future



Meeting Name	Community Funding Program March 2021 Committee Meeting	Meeting No.	2 - 2021
Meeting Date	Tuesday 23 March 2021		
Meeting Time	12:00pm		
Meeting Location	Civic Centre, Greenough Room (Committee Meeting Room)		
Attendees	Cr Jennifer Critch Cr Steve Douglas Cr Bob Hall Cr Simon Keemink Cr Victor Tanti Brooke Rafferty Jane Bagshaw	By Invitation	David Emery Fiona Norling
		Apologies	
		Distribution	As above

1. Welcome & Apologies

2. Disclosure of Interests

3. Confirmation of Previous Minutes

OFFICER RECOMMENATION: Minutes of the Community Grants Committee held on Wednesday 10 February 2021 as previously circulated, be adopted as a true and correct record of proceedings.

4. Community Grants Program Round 24

The Community Grants Program aims to provide assistance to not-for-profit community groups, clubs and organisations to implement projects, activities and programs that enhance and promote community wellbeing within the Greater Geraldton region.

The total available for disbursement in Round 24 is \$100,000 (100% of the 2020-21 budget allocation).

Applications opened for the City's Community Grants Program Round 24 on 4 January 2021 and closed on 5 March 2021.

A total of 12 applications have been received, requesting funding of \$142,298 for projects worth \$654,478.80.

COMMUNITY GRANTS COMMITTEE - AGENDA - 23 March 2021

The following applications have been deemed ineligible on pre-assessment based on the criteria in the Community Funding Guidelines:

Reference	Applicant	Project	Comments
20/21CGR24-12	Geraldton Athletics Centre Inc.	Track-side Shade	As this project is already partly funded by the City through the CSRFF, the application is deemed ineligible for additional funding.

The following applications have been deemed **eligible** based on the criteria in the Community Funding Guidelines. Discussion of the individual committee member assessments will form the basis of the Committee decision for recommendations to the CEO for endorsement as per Council Policy 1.8 Community Funding Programs.

Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes.

Note: the applicants will be re-ranked in order from highest to lowest score as assessed by the Committee for the meeting.

Reference	Applicant	Project	Requested Amount
20/21CGR24-03	Anglican Parish of Bluff Point	Growing Community Spaces	\$2,946
20/21CGR24-05	Rotary Club of Geraldton	Rotary WA Driver Education	\$4,132
20/21CGR24-06	Mullewa Community Resource Centre Inc.	2021 Outback Bloom – Mullewa's Wildflower Festival	\$17,295
20/21CGR24-08	Northern Agricultural Catchments Council Incorporated	National Malleefowl & WA Threatened Species Forum	\$10,000
20/21CGR24-13	Tarcoola Park Tennis Club	Installation of Security Screens / Mesh for the Club House	\$6,595
20/21CGR24-15	Ngala Community Services	LEAD	\$20,000
20/21CGR24-18	Friends of Geraldton Gardens Inc.	Maitland Park Botanic Gardens	\$18,553
20/21CGR24-21	Geraldton Yacht Club Inc.	60 th Flying 15 State Championship & Dragon Boat Classic 2021	\$10,000
20/21CGR24-24	Geraldton Bowling Club Inc.	Carpark Re-surfacing	\$20,000
20/21CGR24-25	Geraldton Board Riders Junior Development Club	Frothin Fools Gero Groms Fest 2022	\$5,000
20/21CGR24-26	Pollinators Inc.	Geraldton Light Show Equipment	\$20,000

OFFICER RECOMMENDATION:

That the Committee determine which applications be approved for funding under the Community Grants Program Round 24.

5. 2021-22 Festival and Event Funding Program

The Festival and Event Funding Program aims to provide assistance to host events within the City that brings tourism and an economic boosts to the region.

Applications are received in advance for next financial year and outcomes will be incorporated into the draft 2021/22 budget based on the committee recommendation.

Applications opened for the City's 2021-22 Festival and Event Program (previously known as the Signature Events Program) on 4 January 2021 and closed on 24 February 2021.

Two applications have been received, 1 of which has been deemed ineligible based on the criteria in the Community Funding Guidelines. The total of eligible applications for funding in 2021/22 is \$20,000 for events worth \$115,000.

Discussion of the individual committee member assessments will form the basis of the Committee decision.

The following application has been deemed **ineligible** on pre-assessment:

Reference	Applicant	Project	Comments
21/22FE-01	HMAS Sydney Association	HMAS Sydney Memorial Weekend	Application was submitted by an individual who did not have the authority from the Combined Defence Support Association of WA Inc. (incorporating VLSVA and HMAS Sydney Association).

The following application has been deemed **eligible** on pre-assessment and is to be assessed by the Community Grants Committee for recommendations to Council for endorsement as per Council Policy 1.8 Community Funding Programs.

Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes.

Reference	Applicant	Project	Funding Amount
21/22FE-02	Midwest Multicultural Association	Geraldton Cultural Festivals	2021-22 - \$20,000 2022-23 - \$20,000 2023-24 - \$20,000

There is one other Festival and Event, Shore Leave Festival, with funding of \$100,000 per annum committed in 2021-22 and 2022-23.

OFFICER RECOMMENDATION:

1. APPROVE PROVISION to Midwest Multicultural Association for the Geraldton Cultural Festivals in the 2021-22 to 2030-31 Long Term Financial Plan to conditionally allocate \$20,000 in Year 1 (2021-22), Year 2 (2022-23) and Year 3 (2023-24) of the plan, with in-kind support of up to \$1,050 approved in Year 1 (2021-22) subject to the following conditions:
 - a. Funding is to be directed to costs associated with the delivery of the annual Harmony Day and Festival of Lights celebrations, and is not be used for operational costs (i.e. wages, fuel, insurance etc.). In-kind support of up to \$1,050 is approved for the waiver of venue hire fees.
 - b. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for the relevant year.
 - c. Review and acceptance of the annual budget and annual acquittal for the events by City officers prior to the applicable years funding being issued. Information is to include evidence demonstrating increased economic impact, financial sustainability and community benefit.

COMMUNITY GRANTS COMMITTEE - AGENDA - 23 March 2021

- d. In-kind support for Year 2 (2022-23) and Year 3 (2023-24) will not be provided, unless the applicant agrees to reduce the cash contribution by the value of the in kind provision to make the total contribution \$20,000.

6. 2021-22 Service Agreement Program

Service Agreements are offered to local organisations that provide a service to the community that the City may be required to provide if they didn't.

Applications opened for the City's 2021-22 Service Agreement Program on 4 January 2021 and closed on 24 February 2021.

3 applications have been received, requesting funding of \$65,850 in 2021-22 for proposals worth \$346,631. All applicants have requested funding for a period of three (3) years, with a combined total of \$67,500 and \$70,000 requested for 2021-22 and 2022-23 respectively. Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes. Discussion of the individual committee member assessments will form the basis of the Committee decision.

The Committee is advised that the application from the Mid West Sports Federation was submitted after the due date. The applicant made contact with the City after the closing date on 2 March 2021 requesting an allowance to submit a late application due to a staff member leaving the organisation late last year. The application was received 7 March 2021.

The following applications have been deemed **eligible** based on the criteria in the Community Funding Guideline and are to be assessed by the Community Grants Committee for recommendation to Council as per Council Policy 1.8 Community Funding Programs.

Note: the applicants will be re-ranked in order from highest to lowest score as assessed by the Committee for the meeting.

Reference	Applicant	Project	Funding Amount
21/22SA-02	Geraldton Cemetery Board	Capital and Improvement Program	2021-22 - \$30,000 2022-23 - \$30,000 2023-24 - \$30,000
21/22SA-01	Mid West Academy of Sport	Athlete and Coaching High Performance Scholarship Program	2021-22 - \$25,000 2022-23 - \$25,000 2023-24 - \$25,000
21/22SA-04	Mid West Sports Federation	Greater Geraldton Sporting Achievement Grants, Mid West Sports Awards and Geraldton Cycle Plan Activation	2021-22 - \$10,850 2022-23 - \$12,500 2023-24 - \$15,000

There is one other current Service Agreement, with Community Group of Greenough, which was for 2019-20 to 2021-22 for \$12,000 per annum.

OFFICER RECOMMENDATION:

1. APPROVE PROVISION in the 2021-22 to 2030-31 Long Term Financial Plan to conditionally allocate \$30,000 in Year 1 (2021-22), Year 2 (2022-23) and Year 3 (2023-24) of the plan to the Geraldton Cemetery Board, subject to the following conditions:
 - a. Provision and acceptance of the 2020-21 acquittal for the Geraldton Cemetery Board Annual Capital Program prior to a Grant Agreement being issued for the 2021-24 funding.
 - b. Funding is to be directed to the capital work program and is not be used for operational costs (i.e. wages, fuel, insurance etc.).
 - c. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for the relevant year.
 - d. Review and acceptance of the Geraldton Cemetery Board's annual budget and annual acquittal by City officers prior to the applicable years funding being issued. Information is to include evidence demonstrating increased economic impact, financial sustainability and community benefit.

2. APPROVE PROVISION in the 2021-22 to 2030-31 Long Term Financial Plan to conditionally allocate \$20,000 in Year 1 (2021-22), Year 2 (2022-23) and Year 3 (2023-24) of the plan to the Mid West Academy of Sports, subject to the following conditions:
 - a. Provision and acceptance of the 2020-21 acquittal for the Mid West Academy of Sports Scholarship Program prior to a Grant Agreement being issued for the 2021-24 funding.
 - b. Funding is to be directed to athlete and coaching programs and is not be used for operational costs (i.e. wages, fuel, insurance etc.).
 - c. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for the relevant year.
 - d. Review and acceptance of the Mid West Academy of Sport annual budget and annual acquittal by City officers prior to the applicable years funding being issued. Information is to include evidence demonstrating increased economic impact, financial sustainability and community benefit.
3. APPROVE PROVISION in the 2021-22 to 2030-31 Long Term Financial Plan to conditionally allocate \$10,850 in Year 1 (2021-22), Year 2 (2022-23) and Year 3 (2023-24) of the plan to the Mid West Sports Foundation, subject to the following conditions:
 - a. Provision and acceptance of the 2020-21 acquittal for the Mid West Sports Foundation and Awards prior to a Grant Agreement being issued for the 2021-24 funding.
 - b. Funding is to be directed to the Greater Geraldton Sporting Achievement Grants, Annual Mid West Sports Awards and Geraldton Cycle Plan Activation and is not be used for operational costs (i.e. wages, fuel, insurance etc.).
 - c. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for the relevant year.
 - d. Review and acceptance of the Mid West Sports Federation annual budget and annual acquittal by City officers prior to the applicable years funding being issued. Information is to include evidence demonstrating increased economic impact, financial sustainability and community benefit.
 - e. Applicant is to actively collaborate with the City in planning of sporting projects including, but not limited to, evaluation of CSRFF applications and ranking of sporting infrastructure projects.

7. 2021-22 Community Grants Program Budget

The 2020-21 budget for the Community Grants Program is \$100,000.

In 2019-20 the annual budget for the Community Grants Program was \$200,000 however this was reduced to \$100,000 in 2020-21 due to the impacts of COVID-19 and limitation of available funding rounds for the financial year to just one.

Community Grants Committee to discuss and make a determination if the current budget of \$100,000 for the 2021-22 year is sufficient, or if they would like to request an increase to the budget allocation to be deliberated as part of the annual budget process.

OFFICER RECOMMENDATION:

That the Committee determine the preferred level of funding for the Community Grants Program in 2021-22.

8. Mullewa Muster & Rodeo

The Mullewa Muster Committee issued an Official Statement in February 2021 regarding the postponement of the Mullewa Muster & Rodeo to 2022 as follows:

Since 2012 the Mullewa Muster & Rodeo Committee have been dedicated to presenting a world-class event each Western Australia Day long weekend. This event has grown significantly over the years and is renowned for its high standard of competition and entertainment; a testament of which is our growing number of attendees, stallholders, entertainers and competitors. The Mullewa Muster & Rodeo Committee is committed to maintaining the event to this level into the future.

In 2021 the Western Australian State Government mandatory COVID-19 Event Plan places a range of restrictions on events of our size. So unfortunately, we have made the decision to postpone our 2021 event until 2022.

The committee supports the preventative measures set by the State Government and understands the necessary steps to ensure community transmission is kept to an absolute minimum.

The committee asks for your support as this was not an easy decision to make. The current climate we live in is unpredictable and can change without warning. The committee would rather wait until we can confidently coordinate the same action packed, kick ass event for you all to enjoy.

The Mullewa Muster Committee received their 2019-20 allocation of \$30,000 in December 2019 for the 2020 event. As a result of the COVID-19 pandemic, the 2020 event was postponed and approval was granted by City officers for the 2019-20 funding to be held until the re-scheduling of the event in 2021, as was consistent with other events impacted by COVID-19. This extended their three year funding commitment for an additional year, with funding committed for 2019-20, 2021-22 and 2022-23.

The postponement of the 2021 event for an additional year is brought to the Committee for their review and decision.

There is potential for a similar scenario to occur with any of the other Festival and Events (formerly Signature Events) funding agreements and officers seek direction whether this is an Officer decision or should be brought to the Community Grants Committee for decision.

The alternative option considered was to approve the carry over of 2019-20 funding with the term of the funding agreement to remain as 2022-23, and thereby funding two events. The Mullewa Muster Committee would then be advised to submit a new application in 2022-23 for consideration of any future funding.

OFFICER RECOMMENDATION:

1. APPROVE the 2019-20 funding to be held by the Mullewa Muster Committee for the 2022 Mullewa Muster & Rodeo on the condition that they provide a plan to run a modified event in 2022 based on the current COVID restrictions that can be updated as restrictions change.
2. APPROVE the extension of the current three year funding commitment for an additional year, resulting in funding committed for 2019-20, 2022-23 and 2023-24.
3. ADVISE the Mullewa Muster Committee that repayment of the 2019-20 funding will be required should the event not be delivered in 2022.
4. ADVISE officers that requests to postpone events longer than 6 months from scheduled date are to be assessed by the Committee before amending the funding agreement.

9. Update on Awarded Community Funding

In order to provide an update to the Committee on projects that have previously been awarded funding through the Community Grants Program, Festival and Event Funding and Service Agreements, a Briefing Note will be prepared in April 2021. This will provide the status of all current funding including details for projects acquitted during this financial year.

A standing item will be included in future Committee Agenda's to provide updates for the prior period.

10. General Business

The next Community Grants Committee Meeting is anticipated to be held September 2021 for review of applications submitted through the 2021-22 Community Grants Program – Round 25. Preference of day (i.e. day of Agenda Forum or Council Meeting) and time to be discussed.

11. Close