

# HMAS Sydney II Memorial Advisory Committee

## Meeting Agenda

<b>Meeting Name</b>	HMAS Sydney II Memorial Advisory Committee	<b>Meeting No.</b>	4/2020
<b>Meeting Date</b>	Monday, 7 September 2020	<b>Meeting Time:</b>	4.00pm to 5.00pm
<b>Venue</b>	City of Greater Geraldton Civic Centre, Committee Meeting Room		
<b>Committee Members:</b>	Cr Natasha Colliver      Councillor Cr Sally Elphick          Councillor Cr Simon Keemink        Councillor Cr Bob Hall                Councillor Don Rolston                Warden April Herbert              RSL Trevor Ralph              Geraldton Voluntary Tour Guides Spike Jones                Naval Association Chris Lee                  Director Infrastructure Services Ebony Enright             City of Greater Geraldton Support Staff		
<b>Apologies:</b>	Trevor Beaver             Rotary Di Gilleland                Rotary (Proxy) David I'anson              Geraldton Voluntary Tour Guides (Proxy) Ian Holthouse              Naval Association (Proxy)		
<b>By Invitation</b>	David Emery                Manager City Precinct Team Fiona Norling              Manger Community and Cultural Development Chris Edwards             Project Manager, Ablution Block Construction		

### 1. WELCOME & APOLOGIES

### 2. 2020 MEMORIAL SERVICE – with Fiona Norling.

2.1. 2020 Memorial Service – Update of program associated with 2020 Service

2.2. 2021 Memorial Service – Update on program associate with 80<sup>th</sup> Anniversary Service

### 3. CONSTRUCTION OF NEW ABLUTION BLOCK – with Chris Edwards

### 4. MINUTES OF PREVIOUS MEETING

Minutes of meeting held 6 July 2020 are attached.

### 5. REVIEW AND UPDATE OF ACTION REGISTER

Action Register is attached.

### 6. CORRESPONDENCE

No known new incoming or outgoing correspondence.

### 7. CONSTRUCTION OF ADDITIONAL VISITOR FACILITIES AT THE MEMORIAL

Progress Report from Rotary on Funding for Visitor Facilities

**8. GENERAL BUSINESS**

8.1. Appointment of Warden for term November 2020 to November 2022.

*Advertisement from 2018 attached to Agenda for reference.*

8.2. Use of Drones over the Memorial.

8.3. Any other business arising.

**9. DATE OF NEXT MEETING**

**10. CLOSE**

**HMAS Sydney II Memorial Advisory Committee - Action Register**

Log #	Meeting Date	Agenda Item #	Action	Resp. Party	Status
HMAS-037	14-Mar-17	6. General Business	<p>Committee would like to honour the group 'Corvettes' request to develop and install a plaque at the HMAS Sydney II Memorial Site, this plaque would be placed next to existing plaque. SB to liaise with group.</p> <p>16/05/2019 - RSL was requested to follow up the status of this item and provide an update to the Chair at the next meeting.</p> <p>09/09/2019 - S. Butler is no longer President of the RSL. RSL representative to investigate and locate initial correspondence received from the Corvettes. Warden, Don Rolston advised copy of advice received from Corvettes will be required to progress this Action.</p>	RSL	Ongoing
HMAS-062	10-Feb-20	7.3 2021 Memorial Services	Chair to liaise with Mayor to add discuss of the 2021 Memorial Service to the agenda of a future Concept Forum.	Chair	Ongoing



# NOMINATIONS OPEN FOR WARDEN HMAS Sydney II Memorial

The HMAS Sydney II Memorial commemorates the loss of sailors, airmen and civilians who were the Ship's Company of the HMAS Sydney II. The Memorial is a world-class facility, which has become a point of pilgrimage for national and international visitors wishing to pay their respects to the men lost and their relatives, and to learn about this tragic loss.

The City of Greater Geraldton is calling for nominations from suitable persons for the role of Warden of the HMAS Sydney II Memorial. The Warden will be appointed as a custodian of the Memorial and be responsible for and assist the City with the daily care and administration of the Memorial, including consultation with the City on maintenance. This includes attending to all matters of Customs, Traditions and Protocols and the conduct of commemorative ceremonies in conjunction with City staff.

In accordance with the Conservation Framework that guides management of the Memorial, the Warden shall be an ex-Service person from the Navy or Air Force, or a suitably experienced non-Service person drawn from the Geraldton community. They shall be a representative from organisations who have assisted servicemen and women in times of war and peace.

In selecting the Warden, the City will consult with the HMAS Sydney II Memorial Advisory Committee who will recommend to Council the preferred applicant. The Warden will assume appointment on 19 November 2018 in a handover ceremony at the annual commemorative service. The appointment will be for a period of two (2) years.

**Enquiries regarding the role of Warden should be directed to Chris Lee, Director Infrastructure Service by calling 9956 6633 or Cr Michael Reymond, Chair, HMAS Sydney II Memorial Advisory Committee.**

Applicants are invited to make their nomination in writing, addressing their suitability for the role.

*Nominations should be emailed to the Chief Executive Officer:*

**[council@cgg.wa.gov.au](mailto:council@cgg.wa.gov.au)**

*or sent to:*

**City of Greater Geraldton,  
PO Box 101, Geraldton WA 6531  
by 4pm, 24 August 2018.**



City of  
**Greater Geraldton**  
a vibrant future

