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MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 16 AUGUST 2006.**0806.01 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

1:12pm The President declared the meeting open.

0806.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**PRESENT:**

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M D Tierney	(Central Ward)
Councillor M Kerkmans	(East Ward)
Councillor L A Panting	(Central Ward)
Councillor N D Johnstone	(South Ward)

OFFICERS:

Mr T Hartman - Chief Executive Officer
Ms N J Holmes – Deputy Chief Executive Officer

APOLOGIES:

Councillor L J Wainwright (Central Ward)

LEAVE OF ABSENCE:

Nil

VISITORS

Our Lady of Mount Carmel School
Teacher Mia Clark
Students Tristan Paradella
Zachary Cartledge

0806.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

0806.04 PUBLIC QUESTION TIME

The students raised concerns regarding road conditions along school bus routes and presented a submission for the attention of Council.

1:22pm The visitors left the meeting.

0806.05 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved: L A Panting **Seconded:** J L Freeman

COUNCIL DECISION: THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 JULY 2006, AS PRINTED BE CONFIRMED.

CARRIED 8/0

0806.06 HEALTH, BUILDING AND TOWN PLANNING**1. APPOINTMENT OF ENVIRONMENTAL HEALTH OFFICER CONSULTANT**

DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & -

REFERENCE: -

DATE AND AUTHOR: 10 August 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY Report submits negotiations to engage an Environmental Health Officer - Consultant for specific projects and recommends adopting the proposal.

BACKGROUND: In May 2006, Council considered a report from the Chief Executive Officer to negotiate an arrangement with an Environmental Health Officer to carry out work in Mullewa on inspecting, reporting and taking action on derelict houses under the provisions of the Health Act.

COMMENT: Discussions have been carried out with Bill Atyeo to be engaged by Council to implement a program that addresses the situation regarding derelict houses in Mullewa. Mr Atyeo is an experienced Environmental Health Officer, who now works as a consultant for an number of Local Governments. The President and I had discussions with Bill during the recent Local Government Week, and he has submitted the following information to again allow Councillors to familiarise themselves with the process that will be implemented:-

"In regard to the handling of houses that are considered to be "Unfit for Human Habitation" within the Shire.

The Shire is "authorised and directed to carry out within its **district** the provisions of this Act and the regulations, local laws, and orders made thereunder" under Section 26 of the Health Act 1911.

The Shires can appoint (and must when directed by the Executive Director for Public Health [EDPH]) an EHO under Section 26 of the Act to be responsible for carrying out those functions and have all the powers under the Health Act to do so. All appointments under this Act must be approved by the EDPH.

Once appointed correctly, the EHO has all the powers under the Act and does not necessarily have to return to the Council for approval, and can issue Notices and Directions under his/her own hand.

This can save a lot of time in getting actions implemented as required, depending on the seriousness and urgency of the situation present at the time. If the issue is clouded or there is a feeling that Council needs to be informed before action is taken, then the officer generally will report to Council for direction.

In the case of the houses you have mentioned it appears that action is required immediately in some or most cases, and that the Shire wants action taken as quickly as possible. Attempts have been made by the use of the Local Government (Miscellaneous Provisions) Act. In the past I have found this to be very time consuming and costly, and must go to the court system in order to obtain a satisfactory result.

I have always used the Health Act 1911 to obtain results, should the owner of the land not comply, or refuse to make the situation right for the Community.

The Health Act offers a quicker and more efficient way of dealing with houses that are "Unfit for Human Habitation", which I have used in the past for results. The steps taken and the relevant sections of the Act are outlined in this report.

[Remembering that the EHO appointed under Section 26 of the Health Act has the powers of the Local Government.]

Step:

1. Make an inspection of the property, and assess the situation and the state of the house and its surroundings.
2. Record evidence including photos as required.
3. Write up report and discuss with CEO.
4. Deemed to be Unfit for Human Habitation and action required.

Section 135.

- (1) Any local government may, of its own motion, and shall, when required by order of the Executive Director, Public Health by notice in writing, declare that any house, or any specified part thereof, is unfit for human habitation.
- (2) The notice may direct that such house or part thereof shall not, after a time to be specified in the notice, be inhabited or occupied by any person.
- (3) The notice shall be affixed to some conspicuous part of the house, and a copy of such notice shall be served upon the owner or occupier thereof.

Further to this the Act states in Section 137.

Section 137.

A notice may be served by the local government upon the owner of such house directing him, within a time limited by such notice, either to amend the same in some specified manner or take down and remove the same.

Provided that —

- (i) the notice may direct the owner to take down and remove the house, without giving him the alternative of amending the same; and
 - (ii) any person aggrieved by any notice under this section shall have a right of appeal against such notice, and, in relation to any such appeal, the provisions of section 36 shall mutatis mutandis apply.
5. Serve the appropriate Notice (with a compliance date) on the owner and house as required by the Act. A covering letter should accompany the Notice to the owner explaining the situation and informing him/her/they of their rights to appeal the decision, and posted as registered mail.
- If the owner fails to lodge an appeal within 21 days of the serving of the Notice to a magistrate sitting as a court of petty sessions within the district, with a copy to the Shire, then the works (which can include demolition) are to be completed by the stated compliance date.
6. If the owner does not comply with the Notice by the compliance date, then the Local Government, pursuant to Section 140 of the Health Act may act in default of the owner.

Section 140.

- (1) Whenever any owner fails to comply with a notice served upon him under any of the foregoing provisions of this Part, within a time therein specified, he commits an offence, and the local government may carry out the terms of the notice and recover all expenses from the owner:

Provided that the local government may sell or dispose of the material taken from a demolished or amended building, but the proceeds of sale shall be applied towards the expense of carrying out the terms of the notice — the surplus (if any) to be paid to the owner.

- (2) Where, pursuant to subsection (1), a local government is empowered and has resolved to take down and remove a house, any person or authority that supplies electricity, gas or water to the house may, and shall if so requested by the local government, take such action as is necessary to ensure that all equipment, fixtures and fittings on or about the house for the purposes of the supply thereto of electricity, gas or water, as the case may be, are removed or are left in such a state as will not interfere with the taking down and removal of the house.

I would anticipate that, given that the owners of the referred have already been advised of the condition of their dwellings, I would place both the order to demolish, and the statement that the Shire will carryout the demolition of the dwelling and charge the owners for all costs associated with the demolition should the owners not meet the compliance date stated on the Notice.

The time from the serving of the Notice to the time when the Shire might act, if the owner defaults could be about 6 weeks depending on circumstances. The first thing I would need to do is inspect all the properties and make the assessments.

To this end I am prepared to come to the Shire on 21st August 2006”.

It will also be necessary for Council to appoint Mr Atyeo under Section 26 of the Health Act.

Approval of the appointment under Section 28 of the Health Act from the Health Department has been attended to.

CONSULTATION:

Councillors

STATUTORY
ENVIRONMENT:
POLICY

Health Act Section 26, 28, 135, 137, 138, 140.

IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL
IMPLICATIONS:

Council has allowed funding in the 2006/2007 budget for engaging an Environmental Health Office for this purpose. Mr Atyeo's fees are \$65.00/hr + GST, Travelling + accommodation are met by Council.

STRATEGIC
IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT:

Simple majority

OFFICER
RECOMMENDATION

THAT COUNCIL

1. ENGAGE MR BILL ATYEO TO INSPECT, REPORT AND TAKE ACTION UNDER THE PROVISIONS OF THE HEALTH ACT REGARDING HOUSES UNFIT FOR HUMAN HABITATION IN MULLEWA; AND
2. APPOINT AND AUTHORISE MR BILL ATYEO TO EXERCISE AND DISCHARGE ALL OR ANY OF THE POWERS AND FUNCTIONS OF THE LOCAL GOVERNMENT UNDER SECTION 26 OF THE HEALTH ACT, 1911.

Moved: J L Freeman

Seconded: G M Steele

COUNCIL DECISION:

THAT COUNCIL

1. **ENGAGE MR BILL ATYEO TO INSPECT, REPORT AND TAKE ACTION UNDER THE PROVISIONS OF THE HEALTH ACT REGARDING HOUSES UNFIT FOR HUMAN HABITATION IN MULLEWA; AND**
2. **APPOINT AND AUTHORISE MR BILL ATYEO TO EXERCISE AND DISCHARGE ALL OR ANY OF THE POWERS AND FUNCTIONS OF THE LOCAL GOVERNMENT UNDER SECTION 26 OF THE HEALTH ACT, 1911.**

CARRIED 8/0

2. OFFER FOR MULLEWA MEDICAL PRACTICE

DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S &
REFERENCE: -

DATE AND AUTHOR: 11 August 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY Report advises Council of an offer from Dr Findlay to take over the Medical Practice – Mullewa.

BACKGROUND: Due to the departure of Dr Pat Docherty from the Mullewa Medical Centre there has been discussion with the Geraldton Medical Group to operate the Mullewa practice. Following these discussions, this office received a telephone call from Dr Findlay, who operates the Kalbarri Practice and who voiced an interest in this Practice. A meeting was arranged with Dr Findlay, President, Deputy President, Chief Executive Officer and Deputy Chief Executive Officer on Wednesday, 2 August 2006.

Dr Findlay expressed an interest in taking over the practice and providing a limited service to Mullewa initially, with the intention of him moving to Mullewa when he obtains a doctor for his practice in Kalbarri.

The practice was offered to Dr Findlay on the same conditions as for Dr Docherty plus the housing unit in Burges Street. Dr Findlay's response follows:-

Thank you for your hospitality and the informative meeting. Thank you for the contributions of—

- Mrs Barbara Thomas
- Mr Tom Hartman
- Mrs Noelene Holmes

I would like to apply to provide General Practice Services in Mullewa. My long term aim is to form a group Medical Practice servicing Kalbarri and Mullewa.

I would intend to live at Mullewa for six months of the year providing a full range of General Practice services. The other six months covered by members of the group.

I advised that I may commence as soon as convenient in Mullewa providing two days a week while I seek Medical Practitioners to add to the Kalbarri Practice.

Thank you for the support offered by the Shire. I was delighted with the surgery and very impressed by the improvements at the hospital. The accommodation you offer is first class with a magnificent view.

Thank you for considering this application. I would be very happy to provide any further details you require.

COMMENT: A letter confirming the discussion at the August 2 meeting has been forwarded to Dr Findlay.

CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL ENDORSE THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN CONFIRMING THE OFFER OF THE MEDICAL PRACTICE IN MULLEWA WHICH INCLUDES THE FOLLOWING EXPENDITURE PROVISION IN 2006/2007 BUDGET -

- | | |
|--|-------|
| • Shared Cost – Pharmacy Updates | 1,200 |
| • Other Expenses | 2,950 |
| • Building Insurance – inc. contents to \$50,000 | 720 |
| • Water Rates | 600 |
| • Water Consumption | 2,900 |
| • Electricity | 3,000 |
| • Telstra – Landline | 3,000 |
| • Repairs & Maintenance | 4,700 |
| • Free housing and utilities 1A Burges Street. | |

AND ACCEPT THE APPLICATION FROM DR FINDLAY WHICH INCLUDES:

Thank you for your hospitality and the informative meeting. Thank you for the contributions of—

- *Mrs Barbara Thomas*
- *Mr Tom Hartman*
- *Mrs Noelene Holmes*

I would like to apply to provide General Practice Services in Mullewa. My long term aim is to form a group Medical Practice servicing Kalbarri and Mullewa.

I would intend to live at Mullewa for six months of the year providing a full range of General Practice services. The other six months covered by members of the group. I advised that I may commence as soon as convenient in Mullewa providing two days a week while I seek Medical Practitioners to add to the Kalbarri Practice.

Thank you for the support offered by the Shire. I was delighted with the surgery and very impressed by the improvements at the hospital. The accommodation you offer is first class with a magnificent view.

Thank you for considering this application. I would be very happy to provide any further details you require.

Moved: B I N Thomas

Seconded: L A Panting

COUNCIL DECISION:

THAT COUNCIL ENDORSE THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN CONFIRMING THE OFFER OF THE MEDICAL PRACTICE IN MULLEWA WHICH INCLUDES THE FOLLOWING EXPENDITURE PROVISION IN 2006/2007 BUDGET -

- | | |
|--|-------|
| • Shared Cost – Pharmacy Updates | 1,200 |
| • Other Expenses | 2,950 |
| • Building Insurance – inc. contents to \$50,000 | 720 |
| • Water Rates | 600 |
| • Water Consumption | 2,900 |
| • Electricity | 3,000 |
| • Telstra – Landline | 3,000 |
| • Repairs & Maintenance | 4,700 |
| • Free housing and utilities 1A Burges Street. | |

AND ACCEPT THE APPLICATION FROM DR FINDLAY WHICH INCLUDES:

Thank you for your hospitality and the informative meeting. Thank you for the contributions of—

- *Mrs Barbara Thomas*
- *MrTomHartman*
- *Mrs Noelene Holmes*

I would like to apply to provide General Practice Services in Mullewa. My long term aim is to form a group Medical Practice servicing Kalbarri and Mullewa.

I would intend to live at Mullewa for six months of the year providing a full range of General Practice services. The other six months covered by members of the group.

I advised that I may commence as soon as convenient in Mullewa providing two days a week while I seek Medical Practitioners to add to the Kalbarri Practice.

Thank you for the support offered by the Shire. I was delighted with the surgery and very impressed by the improvements at the hospital. The accommodation you offer is first class with a magnificent view.

Thank you for considering this application. I would be very happy to provide any further details you require.

AND DRAW UP AN AGREEMENT BETWEEN THE SHIRE OF MULLEWA AND DR FINDLAY FOR A 5 YEAR PERIOD WITH A FIVE YEAR OPTION TO EXTEND. THE AGREEMENT TO INCLUDE COUNCILS CONTRIBUTION REGARDING THE MEDICAL CENTRE AND HOUSING SITUATED AT 1A BURGESS STREET, MULLEWA

CARRIED 8/0

0806.07

WORKS, PLANT, PARKS & GARDENS

1. MOUNT GIBSON MINING – PUBLIC ROAD ACCESS AGREEMENT, ROAD RESEAL

DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: April 2006, Item 10.4.10

DATE AND AUTHOR: 10 August 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report raises matter of the reseal to sections of the Mullewa-Carnarvon Road.

BACKGROUND: Under the agreement Council has with Mount Gibson Mining Ltd the 18km section of the road provided under clause 6.3.7(b) of the agreement required a second coat seal (10mm) applied 12 months after the first seal coat. The company was granted a 12 month extension in 2005 which required the reseal to be completed in January 2006. A report was submitted to Council in April 2006 which recommended –

THAT COUNCIL AGREE WITH THE SECTION OF ROAD 3 & 4 IDENTIFIED IN CLAUSE 6.3.7(A) OF THE PUBLIC ROAD ACCESS AGREEMENT BE A SAND SEAL, SUBJECT TO MOUNT GIBSON MINING LTD AGREEING TO FACTOR THE DIFFERENCE BETWEEN A SAND SEAL AND A METAL SEAL INTO THE ANNUAL AGREEMENT, AND THAT THE IDENTIFIED SECTIONS BE RESEALED WITH A METAL SEAL AT THE CONCLUSION OF THE MINE LIFE,

THAT COUNCIL AUTHORISE THE PRESIDENT AND CEO TO INSTIGATE IMMEDIATE NEGOTIATIONS WITH MOUNT GIBSON MINING LTD, AND

THAT COUNCIL INVESTIGATE BEST OPTIONS WITH AN ENGINEER AND A MT GIBSON MINE REPRESENTATIVE. OPTIONS TO BE PRESENTED AT A SPECIAL MEETING OF COUNCIL.

In the negotiation that followed an agreement could not be reached to have a metal seal applied within 3 to 4 years following the sand seal.

COMMENT: At a recent meeting in Perth with the CEO of Mount Gibson Mining Ltd operations, Mr Kevin Malaxos, the President and I informed Mount Gibson that Council wished the sealing of sections, 3 & 4, be carried out as per the agreement (10mm seal). It was further advised that this work be undertaken in the hotter months and be completed by 30 November 2006. Other matters raised for finalisation, were for the previous

amendments to the agreement not attended to and comments to be received for Councillor request to change the Community Trust conditions and or criteria.

I will require a further discussion to be carried out with Mr Malaxos and these should be concluded by Council Meeting day. At this time Council could resolve endorsement of the discussion the President and I had recently in Perth.

CONSULTATION:

STATUTORY

There are no known statutory implications at this time.

ENVIRONMENT:

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL ENDORSE THE ADVICE GIVEN TO MOUNT GIBSON MINING REGARDING:

1. THAT THE SECOND COAT SEAL AS REQUIRED UNDER THE PUBLIC ROAD ACCESS AGREEMENT BE 10mm METAL AND BE UNDERTAKEN BY 30 NOVEMBER 2006.

Moved:

G M Steele

Seconded:

M D Tierney

COUNCIL DECISION:

THAT COUNCIL ENDORSE THE ADVICE GIVEN TO MOUNT GIBSON MINING REGARDING:

1. **THAT THE SECOND COAT SEAL AS REQUIRED UNDER THE PUBLIC ROAD ACCESS AGREEMENT BE 10mm METAL AND BE UNDERTAKEN BY 30 NOVEMBER 2006.**

CARRIED 8/0

2. SPEED ZONE CHANGES – JOSE STREET
--

DATE OF MEETING:

16 August 2006

LOCATION/ADDRESS:

Jose Street

NAME OF APPLICANT:

-

FILE REFERENCE:

-

PREVIOUS MINUTE/S & REFERENCE:

-

DATE AND AUTHOR:

10 August 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST:

Author has no disclosure of interest.

SUMMARY

Report raises matter of the reviewed speed limits on Jose Street between Birdwood to Warren Road.

BACKGROUND: At some time, Council requested Main Roads WA to review the speed limits and traffic control along Jose Street.

The attached letter at **APPENDIX A** explains the situation.

COMMENT: Main Roads WA are seeking Councils approval/comments on the recommendations listed in their letter.

CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT COUNCIL ADVISE MAIN ROADS WA THAT THE PROPOSED SPEED LIMITS AND TRAFFIC CONTROL IN JOSE STREET IS APPROVED.

Moved: *J L Freeman* **Seconded:** *B I N Thomas*

COUNCIL DECISION: **THAT COUNCIL ADVISE MAIN ROADS WA THAT THE PROPOSED SPEED LIMITS AND TRAFFIC CONTROL IN JOSE STREET IS APPROVED.**

CARRIED 8/0

0806.08 **FINANCE AND GENERAL PURPOSE**

1.	RECOGNITION OF SERVICE – DR PJ DOCHERTY
-----------	--

DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 8 August 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY Report recognises service of Doctor PJ Docherty.

BACKGROUND: After 41 years of serving the Mullewa community, Dr PJ Docherty has announced his retirement from practicing at the Mullewa Medical Centre. This item would have already been discussed at the Information Session prior to this Council meeting.

COMMENT:	In recognition of Dr Docherty's extensive service to the Mullewa community a function should be considered to acknowledge his outstanding commitment and contribution over the past 41 years. It is proposed that a private function be held at the Sports Club – on a date to be determined - incorporating a presentation of a suitable gift and/or plaque, buffet meal and refreshments. The function could be limited to a number of guests invited by Dr Docherty, Councillors, Senior Staff and partners.
CONSULTATION:	President, Chief Executive Officer
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Expenditure would be incurred from the 06/07 Budget against GL0122 Refreshments & Functions and GL0222 Donations & Gifts
STRATEGIC IMPLICATIONS:	Recognises the service of a community member.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT A PRIVATE FUNCTION BE HELD AT THE MULLEWA SPORTS CLUB RECOGNISING DOCTOR DOCHERTY'S EXTENSIVE SERVICE AND COMMITMENT TO THE MULLEWA COMMUNITY

Moved: *B I N Thomas* **Seconded:** *J L Freeman*

COUNCIL DECISION: **THAT A PRIVATE FUNCTION BE HELD AT THE MULLEWA SPORTS CLUB RECOGNISING DOCTOR DOCHERTY'S EXTENSIVE SERVICE AND COMMITMENT TO THE MULLEWA COMMUNITY**

CARRIED 8/0

2. FINANCE REPORT 31 JULY 2006

DATE OF MEETING: 16th August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 8 August 2006 – Noelene Holmes, Deputy Chief Executive Officer

COMMENT:

BANK RECONCILIATION

The Bank Reconciliation for the month of July 2006 is listed below. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest. This account attracts an interest rate of 5%.

ACCOUNT	MUNICIPAL	CDA	TRUST	COMMUNITY TRUST	RESERVE	ROAD RESEAL
BANK STATEMENT BALANCE	39,755.94	941,978.00	57,078.93	112,296.26	357,000.00	283,333.00
ADJUSTMENTS	-2,444.65	0.00	2,444.65	0.00	0.00	0.00
SUB TOTAL	37,311.29	941,978.00	59,523.58	112,296.26	357,000.00	283,333.00
ADD O/S DEPOSITS	1,196.35	0.00	300.00	0.00	0.00	0.00
LESS O/S CHEQUES	35,803.45	0.00	12,876.45	0.00	0.00	0.00
CASH BALANCE	2,704.19	941,978.00	46,947.13	112,296.26	357,000.00	283,333.00
CASH BALANCE 01.07.06	932,103.44	911,978.00	104,340.44	112,296.26	357,000.00	283,333.00
<u>ADD</u>						
RECEIPTS YTD	0.00	0.00	0.00	0.00	0.00	0.00
RECEIPTS THIS MONTH	296,148.97	30,000.00	590.00	0.00	0.00	0.00
<u>LESS</u>						
PAYMENTS TO DATE	0.00	0.00	0.00	0.00	0.00	0.00
PAYMENTS THIS MONTH	283,570.17	0.00	57,983.32	0.00	0.00	0.00
CASH BALANCE	944,682.24	941,978.00	46,947.12	112,296.26	357,000.00	283,333.00

Note: The CDA funds are included in the Municipal Cash Balance

STATEMENT OF CASH POSITION 31st July 2006

CASH ON HAND	200.00
MUNICIPAL FUND	2,704.19
INVESTED MUNICIPAL FUNDS	941,978.00
MULLEWA COMMUNITY TRUST	112,296.26
RESERVE FUNDS	357,000.00
ROAD RESEAL FUNDS	283,333.00
TOTAL CASH FUNDS	1,697,511.45

THIS IS REPRESENTED BY:

LEAVE RESERVE	83,000.00
SERVICE GRATUITY RESERVE	12,000.00
BUILDING RESERVE	137,000.00
AERODROME RESERVE	26,000.00
MEDICAL CENTRE RESERVE	67,000.00
EFFLUENT SCHEME RESERVE	32,000.00
MULLEWA COMMUNITY TRUST	112,296.26
ROAD RESEAL FUNDS	283,333.00
AVAILABLE FUNDS	944,882.19
TOTAL FUNDS	1,697,511.45

STATUTORY ENVIRONMENT:
POLICY IMPLICATIONS:

There are no statutory implications on this matter.

FINANCIAL IMPLICATIONS:
STRATEGIC IMPLICATIONS:

There are no policy implications on this matter.

There are no financial implications on this matter.

There are no strategic implications on this matter.

VOTING REQUIREMENTS:
OFFICER RECOMMENDATION :

-

THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31ST JULY 2006 BE RECEIVED.

Moved: G M Steele**Seconded:** B I N Thomas**COUNCIL DECISION: THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31st JULY 2006 BE RECEIVED****CARRIED 8/0****3. WILDFLOWER COUNTRY REGIONAL COUNCIL – EXPENSES OF**

DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 105.07

PREVIOUS MINUTE/S &
REFERENCE:

DATE AND AUTHOR: 10 August 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF
INTEREST: Author has no disclosure of interest.

SUMMARY

Report raises the matter of expenses that are/or may be reimbursed to a member of the Wildflower Country Regional Council.

BACKGROUND:

At the recent meeting of the Wildflower Country Regional Council the matter of fees to be paid and expenses incurred to be paid to the elected member was considered. The Council resolved that members receive the minimum meeting fee (\$60.00) as prescribed under the Local Government Act. The Council also resolved that a policy be formulated by the Chief Executive Officer Forum for consideration by the Wildflower Country Regional Council. The Council further resolved that expenses mainly relating to travelling be considered by the individual local governments.

COMMENT:

The expenses are set out in the Local Government (Administration) Regulations, specifically Regulation 31 and 32 which state:-

Reg 31. Expenses that are to be reimbursed — s. 5.98(2)(a) and (3)

- (1) *For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —*
- (a) *rental charges incurred by a council member in relation to one telephone and one facsimile machine; and*
- (b) *child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.*
- (2) *The extent to which an expense referred to in sub-regulation (1)(a) can be reimbursed is the actual amount.*
- (3) *The extent to which child care costs referred to in sub-regulation (1)(b) can be reimbursed is the actual cost per hour or \$20.00 per hour, whichever is the lesser amount.*
- (4) *The extent to which travel costs referred to in sub-regulation (1)(b) can be reimbursed —*
- (a) *if the person lives or works in the local government district*

or an adjoining local government district, is the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or

- (b) if the person does not live or work in the local government district or an adjoining local government district, is the actual cost, in relation to a journey from the person's place of residence or work and back —
- (i) for the person to travel from the person's place of residence or work to the meeting and back; or
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 km, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.

- (5) For the purposes of sub-regulations (2) to (4), actual amounts and actual costs are to be verified by sufficient information.

Reg 32. Expenses that may be approved for reimbursement — s.5.98(2)(b) and (3)

- (1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —
- (a) an expense incurred by a council member in performing a function under the express authority of the local government;
 - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
 - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.
- (2) The extent to which an expense referred to in sub-regulation (1) can be reimbursed is the actual amount, verified by sufficient information.

It was generally considered that each Local Government make travel arrangements with or for their member to attend the Wildflower Country Regional Council meetings, as part of a contribution towards the operation of the Wildflower Country Regional Council. It should be noted that the Chief Executive Officer of the participating local government will be in attendance at the Wildflower Country Regional Council meetings.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

There are no known statutory implications at this time.

POLICY IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL IMPLICATIONS:

There are no known financial implications at this time.

STRATEGIC IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT COUNCIL MAKE ARRANGEMENTS FOR THEIR MEMBER OF THE WILDFLOWER COUNTRY REGIONAL COUNCIL TO USE A COUNCIL VEHICLE TO ATTEND THE WILDFLOWER COUNTRY REGIONAL COUNCIL MEETINGS.

Moved: J L Freeman

Seconded: M D Tierney

COUNCIL DECISION: **THAT COUNCIL MAKE ARRANGEMENTS FOR THEIR MEMBER OF THE WILDFLOWER COUNTRY REGIONAL COUNCIL TO USE A COUNCIL VEHICLE TO ATTEND THE WILDFLOWER COUNTRY REGIONAL COUNCIL MEETINGS.**

CARRIED 8/0

4. CULTURAL MAPPING ARTS PROJECT – “CELEBRATE MULLEWA”

DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: June 2006, 0606.10, Item 5

DATE AND AUTHOR:

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

Report advises Council of the recent workshops and recommends that the process continues towards the planning stage.

BACKGROUND:

At the June 2006, meeting, Council authorised the Chief Executive Officer to instigate a cultural mapping workshop as part of the process to engage community members in projects that brings groups together. The workshops were conducted during the week beginning 24 July. They were facilitated by Lesley King.

COMMENT:

As raised in the current Information Bulletin the workshops were considered successful in that they provided an activity that those who attended embraced. Lesley engaged with the local aboriginal women very well and they have requested we have her back.

The notes on the workshops are attached as **APPENDIX A** and from the notes further activities can be organised. The local Indigenous Womens 7Group wish to progress the “oral history” project and have commenced the process. Our recently appointed Community Youth Development Officer (shared with Morawa), is assisting with this activity. There may be again the opportunity to engage the facilitator to carry out further workshops towards future planning.

CONSULTATION:

STATUTORY

ENVIRONMENT:

There are no known statutory implications at this time.

POLICY	There are no known policy implications at this time.
IMPLICATIONS:	
FINANCIAL	There are no known financial implications at this time.
IMPLICATIONS:	
STRATEGIC	There are no known strategic implications at this time.
IMPLICATIONS:	
VOTING REQUIREMENT:	Simple majority
OFFICER	
RECOMMENDATION	THAT COUNCIL SUPPORT THE CONTINUATION OF THE PROCESS TOWARDS CULTURAL PLANNING TO DEVELOP PROJECTS FOR MULLEWA

Moved: *B I N Thomas* **Seconded:** *J L Freeman*

COUNCIL DECISION: **THAT COUNCIL SUPPORT THE CONTINUATION OF THE PROCESS TOWARDS CULTURAL PLANNING TO DEVELOP PROJECTS FOR MULLEWA**

CARRIED 8/0

5. TRAILS FUNDING APPLICATION - SUCCESS
--

DATE OF MEETING:	16 August 2006
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	May 2006. Item 4 Funding Application
DATE AND AUTHOR:	10 August 2006 – Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report advises Council of a successful funding application for Trails Planning and recommends appointment of a consultant.
BACKGROUND:	In May 2006 Council were advised that funding applications were submitted for trails and a lookout and resolved to consider the projects in the 2006/2007 budget. Council have been advised that Lotterywest have approved funding towards a trails master plan and two development plans for Mullewa. This funding is through the Trails 2006 Program.
COMMENT:	The funding received totals \$14,450 and is approved towards part funding our master plan and two development plans. This funding allows Council to engage a consultant to undertake this work and develop the plans. Once these plans have been developed they can be used to support funding applications and ensure future work is carried out in a co-ordinated and professional way. Attached at APPENDIX B is a quote from Kulbardi Hill Consulting that outlines the detail of the work to be undertaken in developing the plans.

The principal of Kulbardi Hill Consulting, Mr Jesse Brampton is a leader in his field and I will be recommending Council engage him for this work.

CONSULTATION:

STATUTORY
ENVIRONMENT:

There are no known statutory implications at this time.

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

Council has matching funding in the 2006/2007 budget for this project.

IMPLICATIONS:

STRATEGIC

IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL ACCEPT THE LOTTERYWEST GRANT AND APPOINT KULBARDI HILL CONSULTING TO UNDERTAKE THE TRAIL MASTER PLAN FOR MULLEWA AS PER THE QUOTE DATED MARCH 3, 2006.

Moved:

B I N Thomas

Seconded:

G M Steele

COUNCIL DECISION:

THAT COUNCIL ACCEPT THE LOTTERYWEST GRANT AND APPOINT KULBARDI HILL CONSULTING TO UNDERTAKE THE TRAIL MASTER PLAN FOR MULLEWA AS PER THE QUOTE DATED MARCH 3, 2006.

CARRIED 8/0

6. ELECTED MEMBER TRAINING

DATE OF MEETING:

16 August 2006

LOCATION/ADDRESS:

-

NAME OF APPLICANT:

-

FILE REFERENCE:

-

PREVIOUS MINUTE/S &

REFERENCE:

-

DATE AND AUTHOR:

11 August 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF

INTEREST:

Author has no disclosure of interest.

SUMMARY

Elected member training program.

BACKGROUND:

Elected member training was discussed at the last meeting and this report details opportunities that are offered by WA Local Government Association.

COMMENT:

WALGA offers 14 modules which can be undertaken separately or they can provide in-house training at a rate of \$3000 per day. In-house training provides places for up to 18 participants, which could be shared with other Councils to reduce costs. This price does not include travel, meals or accommodation for the presenter.

The program comprises separate learning modules which are aimed at raising the collective awareness of Local Government in the community through good governance practices in Local Government. Topics covered provide opportunities to develop skills in management and leadership, facilitate a greater understanding of strategic planning and administrative practices and encourage best practice in the Local Government sector.

It is suggested that modules with the greatest value in terms of relevant content be considered and developed into a training schedule for the 2006/2007 year and whether they would be conducted in house or attended separately as presented by WALGA.

Should Council opt to participate in in-house training 1 eight hour module or 2 four hour modules comprise of a day.

The modules are listed below for reference:

MODULE 1A - Eight (8) Hours

Introduction to Local Government for Elected Members

Outlines the role of an Elected Member and defines the boundaries within in which this role operates. It clearly demonstrates how a local government works and where it fits into the structure of governance.

The module covers three main areas, these being:

- " What is Local Government;
- " Inside Local Government, and;
- " The function, scope & boundaries of an Elected Member.

MODULE 1 - Eight (8) Hours

Legal Responsibilities of an Elected Member

The primary aim of this module is to keep participants up to date with the ever increasing accountability and compliance requirements in respect of the Local Government Act 1995 and the general legal responsibilities of being an Elected Member.

MODULE 2 - Two and a half (2.5) Days

Land Use Planning

This module aims to provide the Elected Member with information, resources and tools for making more effective long term plans for land use in their area and to keep participants informed of land use concepts, legislation and their roles and responsibilities in relation to land use. The Land Use Planning module comprises three separated but related training modules; module 2A: The Legislative Framework; Module 2B: Local Strategic Planning & Policy Making; and Module 2C: Planning Application Assessment & Decision Making.

MODULE 3 - Four (4) Hours

Performance Appraisals of the CEO in Local Government

Chief Executive Officers play the most crucial role in implementing Council decisions. This module aims to provide a greater

understanding of the performance review process at a strategic level, as well as facilitate the ability of Elected Members to conduct such reviews in an effective, fair and productive manner.

MODULE 4 - Four (4) Hours

Teamwork, Communication and Conflict in Local Government

In your time on Council, you will need skills to enable you to keep your equilibrium under sometimes trying circumstances. It is vital that you understand what makes for effective teamwork, what supports or undermines it, and that conflicts are likely to arise. This module contains valuable information to assist you in being more effective in your role.

MODULE 5 - Eight (8) Hours

Meetings in Local Government

After completing this module, it is envisaged that Mayors, Presidents and Elected Members will be better positioned to prepare for, conduct and/or participate in Council meetings, in a more methodical, effective and timely fashion, whilst adhering to the Standing Orders of their Council.

MODULE 6 - Four (4) Hours

Strategic Planning

This module defines the role of the Strategic Plan, assists with the development of strategic thinking skills such as brainstorming, and helps fine-tune the ability of Elected Members to actively participate in the development of their communities through the strategic planning process.

MODULE 7 - Four (4) Hours

Local Government Finance

This module provides participants with a range of basic tools to understand, interpret, develop, plan and more effectively manage the financial resources of their Local Government, as well as inform them of their duties and responsibilities in regard to the financial management of their Council.

MODULE 8 - Four (4) Hours

Community Consultation and Participation (UPDATED)

This module emphasises the value to Councils of active communication and genuine consultation with their communities on key decisions and also assists Elected Members with guidelines on how to facilitate that communication and in the process, provides better representation of electors, rate payers and residents' interests.

MODULE 9 - Four (4) Hours

Ethics and Conduct for Elected Members

This module aims to familiarise Elected Members with a broad understanding and appreciation of ethics and ethical standards, and

enhances their collective ability to apply universally accepted ethical standards to the Local Government decision-making process.

MODULE 10 - Four (4) Hours

Change Management

This module aims to enhance the ability of Elected Members to respond to and manage change in the most effective manner possible by understanding the origins of change, the positive aspects of change, and identifying methods and styles for coping with it in their Councils.

MODULE 11 - Four (4) Hours

Policy Development

This module aims to enhance the ability of Elected Members to participate in the strategic management of their Local Government by focusing on policy development, and will explain the links between policy making and strategic planning.

MODULE 13 - Four (4) Hours

Customer Service and Complaints Handling

This module examines in detail the whole concept of customer service in the context of Local Government operations and aims to enhance the ability of Elected Members to contribute a greater customer focus and improved complaints handling by both Councillors and staff in their Local Government.

MODULE 14 - One (1) Hour

Local Government Contracting and Tendering

This module clarifies the roles and responsibilities of Elected Members and the staff of a Local Government, in the contracting/tendering process and compliance requirements in respect of the Local Government Act 1995.

Cr Freeman has completed modules 4, 5, 11, 13 & 15. Cr Thomas has completed module 15.

The following modules are programmed by WALGA to be run on the following dates in Perth:

Module 9	5 th September	\$135 per person
Module 10	5 th September	\$135 per person
Module 5	14 th September	\$270 per person
Module 8	15 th September	\$270 per person

CONSULTATION:

Chief Executive Officer

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: GL0172 - Expenses Other \$5,000
GL0162 – Councillors Travel \$5,000

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL CONSIDER THE BENEFIT OF ELECTED MEMBER TRAINING AND COORDINATE A TRAINING PROGRAM FOR THE 2006/2007 YEAR.

Moved: J L Freeman **Seconded:** B I N Thomas

COUNCIL DECISION: THAT COUNCIL CONSIDER THE BENEFIT OF ELECTED MEMBER TRAINING AND COORDINATE A TRAINING PROGRAM FOR THE 2006/2007 YEAR.

LOST 0/8

Moved: J L Freeman **Seconded:** B I N Thomas

COUNCIL DECISION: THAT A POLICY BE DRAFTED AND SUBMITTED FOR CONSIDERATION BASED ON

- LIMIT \$1,000 PER COUNCILLOR PER YEAR
- COUNCILLORS TO COVER TRAVEL AND ACCOMMODATION EXPENSES
- REPORT TO BE GIVEN BY ATTENDING COUNCILLOR AT THE NEXT COUNCIL MEETING.

CARRIED 8/0

NOTE

Council decided not to adopt the recommendation, instead to request a policy be drafted.

7. STATEMENT OF FINANCIAL ACTIVITY – JULY 2006

DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE:

DATE AND AUTHOR: 11 August 2006 - Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
BACKGROUND:	Financial Management Regulation 34 requires a local government to prepare a 'Statement of Financial Activity' reporting on the sources and applications of funds on a monthly basis.
COMMENT:	Attached APPENDIX C is the Statement of Financial Activity for July 2006. The variance is calculated by using the following formula: <i>Sources</i> $\begin{array}{lcl} (+\text{Actual} - \text{YTD Budget}) \div \text{YTD Budget} & = & \% \text{ Variance} \\ (+175,969 - 183,455) \div 183,455 & = & 4.08\% \end{array}$ <i>Applications</i> $\begin{array}{lcl} (\text{YTD Budget} - \text{Actual}) \div \text{YTD Budget} & = & \% \text{ Variance} \\ (66,126 - 75,925) \div 66,126 & = & 14.82\% \end{array}$
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JULY 2006 BE RECEIVED.

Moved: J L Freeman **Seconded:** M D Tierney

COUNCIL DECISION: **THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JULY 2006 BE RECEIVED**

CARRIED 8/0

8. POLICIES – REVIEW OF

DATE OF MEETING:	16 August 2006
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	11 August 2006 – Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Review of Policy Manual.

BACKGROUND: Endorsement is sought to remove old policies for Council's Policy Manual that are no longer relevant or current.

COMMENT: The following Policies or subsections of policies are no longer relevant and it is recommended that they be deleted from Council's policy manual.

Policy No	Policy Title	Reason for Deletion
401	Health, Building & Town Planning Committee	Committee no longer exists
913	Corporate Information Session	Corporate information sessions no longer held
1207.1	Motor Vehicles – Usage of – Chief Executive Officer	Now contractual arrangement
1207.2	Motor Vehicles – Usage of – Deputy Chief Executive Officer	Now contractual arrangement
1207.6	Motor Vehicles – Usage of – Home & Community Care Coordinator	HACC no longer exists under Councils control
1212	Telephones	Now contractual arrangement
1215	Staff Uniforms	Replaced by 1215.1

These Policies have been included in this Agenda for Councillors reference at **APPENDIX D**.

CONSULTATION: Chief Executive Officer

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: Deletion of Policy No's 401, 913, 1207.1, 1207.2, 1207.6, 1212, 1215

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: Will be an ongoing review of Council's Policy Manual.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT POLICIES AS LISTED BE DELETED FROM COUNCIL'S POLICY MANUAL:

Policy No	Policy Title	Reason for Deletion
401	Health, Building & Town Planning Committee	Committee no longer exists
913	Corporate Information Session	Corporate information sessions no longer held

1207.1	Motor Vehicles – Usage of – Chief Executive Officer	Now contractual arrangement
1207.2	Motor Vehicles – Usage of – Deputy Chief Executive Officer	Now contractual arrangement
1207.6	Motor Vehicles – Usage of – Home & Community Care Coordinator	HACC no longer exists under Councils control
1212	Telephones	Now contractual arrangement
1215	Staff Uniforms	Replaced by 1215.1

Moved: *B I N Thomas*

Seconded: *M D Tierney*

COUNCIL DECISION: THAT POLICIES AS LISTED BE DELETED FROM COUNCIL'S POLICY MANUAL:

Policy No	Policy Title	Reason for Deletion
401	Health, Building & Town Planning Committee	Committee no longer exists
913	Corporate Information Session	Corporate information sessions no longer held
1207.1	Motor Vehicles – Usage of – Chief Executive Officer	Now contractual arrangement
1207.2	Motor Vehicles – Usage of – Deputy Chief Executive Officer	Now contractual arrangement
1207.6	Motor Vehicles – Usage of – Home & Community Care Coordinator	HACC no longer exists under Councils control
1212	Telephones	Now contractual arrangement
1215	Staff Uniforms	Replaced by 1215.1

CARRIED 8/0

0806.09**CHIEF EXECUTIVE OFFICERS REPORT****1. STATE BARRIER FENCE MANAGEMENT ADVISORY COMMITTEE – PROPOSED FENCE UPGRADE**

DATE OF MEETING:	16 August 2006
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	10 August 2006 – Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report raises Councils attention to the Cost Benefit Analysis Summary Report and allows comment if necessary.
BACKGROUND:	The report on the Cost Benefit Analysis for the proposed upgrading and realignment of the State Barrier Fence to a Wild Dog Standard has been released for Public comment until 30 September 2006.
COMMENT:	The cost benefit analysis has been released for over a month for public comment. It was an item at the recent meeting of the Northern Barrier Fence Committee meeting held in Mullewa. Minutes of that meeting appears in Council's August Information Bulletin. If there are any comments, that Councillors have, that they wish to communicate through Council the opportunity is available. A copy of the Barrier Fence Committee report as attached in APPENDIX A .
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Various Acts of Parliament that Local Government is obliged to enact.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL CONSIDER THE REPORT OF THE STATE BARRIER FENCE MANAGEMENT ADVISORY COMMITTEE AND MAKE COMMENT AS NECESSARY

Moved: *B I N Thomas* **Seconded:** *M Kerkmans*

COUNCIL DECISION: **THAT COUNCIL CONSIDER THE REPORT OF THE STATE BARRIER FENCE MANAGEMENT ADVISORY COMMITTEE AND MAKE COMMENT AS NECESSARY**

CARRIED 8/0

Moved: *B I N Thomas* **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT COUNCIL WRITE SUPPORTING THE RECOMMENDATION IN THE SUMMARY.**

THAT A LETTER BE FORWARDED TO MINISTER KIM CHANCE REQUESTING THAT CONSIDERATION BE GIVEN TO EMPLOYING LOCAL RESIDENTS TO CARRY OUT THE FENCE REFURBISHMENT

CARRIED 8/0

2.	SYSTEMIC SUSTAINABILITY STUDY
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DATE OF MEETING: 16 August 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & -

REFERENCE:

DATE AND AUTHOR: 11 August 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF Author has no disclosure of interest.

INTEREST:
SUMMARY

Report raises the recently released Systemic Sustainability Study Commissioned by WALGA

BACKGROUND: In January 2006 the Western Australian Local Government Association (“the Association”) commissioned this comprehensive study into the systemic sustainability of Local Government in Western Australia.

The Independent Study Panel invited by WALGA to lead this review has positioned this report as a first step in a process to shape the future of local government in this State – with a consequent consultative process to develop strategies for resilience and change in the industry, shaped by Councils and the communities they represent.

COMMENT: The report is attached to the Agenda due to its size.

CONSULTATION:

STATUTORY There are no known statutory implications at this time.

ENVIRONMENT:

POLICY There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT COUNCIL RECEIVE AND NOTE THE CONTENTS OF THE SYSTEMIC SUSTAINABILITY STUDY.

Moved: B I N Thomas **Seconded:** L A Panting

COUNCIL DECISION: THAT COUNCIL RECEIVE AND NOTE THE CONTENTS OF THE SYSTEMIC SUSTAINABILITY STUDY.

CARRIED 8/0

0806.10 NEW BUSINESS OF AN URGENT NATURE
INTRODUCED BY DECISION OF MEETING

1. ACCOUNTS FOR PAYMENT

FILE REFERENCE:

REPORTING OFFICER: Noelene Holmes – Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest

DATE OF REPORT: 16th August 2006

SUMMARY: The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month to be passed for payment by Council.

BACKGROUND: Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparation of the list.

COMMENT: **APPENDIX A** of this report lists details of all cheques drawn and direct debits during the since the last Council meeting.

Expenditure incurred on behalf of the Wildflower Country Regional Council has been identified separately and will be recouped on a monthly basis.

The summary of the schedule of accounts to be passed for payment totalling \$366,871.80 covers the following:

Municipal Account

Cheque No.	9246-9262	\$68,660.72
Electronic Fund Trans	2632-2683	\$237,678.23
Payroll & Fees		\$59,307.85

Trust Account

Cheque No.	276-281	\$1,225.00
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Total: \$366,871.80

CONSULTATION: Nil
 STATUTORY Local Government Act and Regulations
 ENVIRONMENT:
 POLICY There are no known Policy implications at this time
 IMPLICATIONS:
 FINANCIAL There are no known financial implications at this time
 IMPLICATIONS:
 STRATEGIC There are no known strategic implications at this time
 IMPLICATIONS:
 VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION **THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT:**

Municipal Account

Cheque No.	9246-9262	\$68,660.72
Electronic Fund Trans	2632-2683	\$237,678.23
Payroll & Fees		\$59,307.85

Trust Account

Cheque No.	276-281	\$1,225.00
------------	---------	------------

Total \$366,871.80

Moved: *J L Freeman*

Seconded: *G M Steele*

COUNCIL DECISION: THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT:

Municipal Account

Cheque No.	9246-9262	\$68,660.72
Electronic Fund Trans	2632-2683	\$237,678.23
Payroll & Fees		\$59,307.85

Trust Account

Cheque No.	276-281	\$1,225.00
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Total \$366,871.80

CARRIED 8/0

0806.11 CLOSURE OF MEETING

The President closed the meeting at 2:50pm.

These minutes were confirmed at a meeting on 20 September 2006:

Signed:

A J Messina, President

Date: 20 September 2006