

# Greater Geraldton Community Grants Committee Meeting Agenda

<b>Meeting Name</b>	Greater Geraldton Community Grants Program – Round 33	<b>Meeting No.</b>	1 – 2025/26
<b>Meeting Date</b>	Tuesday 23 September 2025		
<b>Meeting Time</b>	2:00pm		
<b>Meeting Location</b>	Civic Centre, Greenough Room		
<b>Attendees</b>	Cr Steve Cooper / Voting Member Cr Jennifer Critch / Voting Member Cr Michael Librizzi / Voting Member Cr Victor Tanti / Voting Member Rebecca Bohannon	<b>By Invitation</b>	Josephine Bianchi Jacqui McLean Jay Prow Paul Radalj Brooke Rafferty
		<b>Apologies</b>	
		<b>Leave of Absence</b>	Cr Simon Keemink / Voting Member
		<b>Distribution</b>	As above
<b>Purpose of Committee</b>	To allocate funds provided by Council to Community Groups servicing the Greater Geraldton area in accordance with determined guidelines.		
<b>Attachments</b>	1 – Disclosure of Interests 2 – Greater Geraldton Community Grants Committee Meeting Minutes 25 March 2025 3 – 2025/26 Community Grants Program Round 33 Application Summary (CONFIDENTIAL) 4 – Officer Recommendation for the Allocation of 2025/26 Community Grants Program Round 33 (CONFIDENTIAL) 5 – 2026/27 Festival and Event Funding Program Expression of Interest Summary (CONFIDENTIAL) 6 – Officer Recommendation for the Expression of Interests 2026/27 Festival and Event Funding Program (CONFIDENTIAL) 7 – Awarded Community Funding Report (CONFIDENTIAL)		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

## 1 Declaration of Opening

## 2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

### 3 Welcome & Apologies

### 4 Disclosure of Interests

Cr S Cooper declared a closely associated persons interest relating to application 25/26CGR33-31 (Geraldton Hockey Association), as they are a relative of the applicant.

### 5 Minutes of Previous Meeting

#### **Committee Recommendation:**

RECOMMEND that the minutes of the Greater Geraldton Community Grants Committee Meeting held on 25 March 2025 as previously circulated, be adopted as a true and correct record of proceedings.

### 6 Community Grants Program Round 33

The Community Grants Program aims to provide assistance to not-for-profit community groups, clubs and organisations to implement projects, activities and programs that enhance and promote community wellbeing within the Greater Geraldton region.

The Community Grants Program has an annual budget of \$150,000 to be allocated over two (2) rounds during the financial year. The total available for disbursement in Round 33 is \$75,000 which is 50% of the total annual allocation.

Applications opened for the City's Community Grants Program Round 33 on 7 July 2025 and closed on 8 August 2025.

A total of seventeen (17) applications were received, requesting funding of \$121,983.00 for projects worth \$833,999.77.

Six (6) applications have been deemed **ineligible** on pre-assessment against the Community Funding Guidelines as outlined in Attachment 3 – 2025/26 Community Grants Program Round 33 Application Summary.

The remaining eleven (11) applications have been deemed **eligible** based on the criteria in the Community Funding Guidelines. Discussion of the individual committee member assessments will form the basis of the Committee decision for recommendations to the CEO for endorsement as per Council Policy 1.8 Community Funding Programs.

Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes.

#### **OFFICER RECOMMENDATION:**

1. That the Greater Geraldton Community Grants Committee RECOMMENDS the allocation of funding through the 2025/26 Community Grants Program Round to eligible projects as detailed in Confidential Attachment 4 to the Chief Executive Officer for endorsement as per Council Policy 1.8 Community Funding Programs; and
2. RECORD the Greater Geraldton Community Grants Committee decision in the minutes.

### 7 2026/27 Festival and Event Funding Program

The Festival and Event Funding Program aims to provide assistance to host events within the City that bring tourism and an economic boost to the region.

Expression of Interests (EOIs) opened for the 2026/27 Festival and Event Funding Program on 1 July 2025 and closed on 29 August 2025.

Applications for the 2026/27 Festival and Event Funding Program open in October 2025 and close in November 2025 with assessments complete by February 2026.

Applications for Funding will undergo a further assessment based on the satisfaction of eligibility requirement then referred for evaluation using a point scoring system based on the funding criteria. The prioritised list will be submitted to Council for budgetary consideration and final endorsement.

Four (4) EOIs have been received and have been deemed **eligible** on pre-assessment against the Community Funding Guidelines as outlined in Attachment 5 – 2026/27 Festival and Event Funding Program EOI Summary.

The total of EOIs for funding in 2026/27 is \$78,300 for events worth \$608,000.

Full EOIs have been provided to the Committee through SmartyGrants for review and will be attached as Confidential Attachments to the minutes.

#### Festival and Event Funding Program 2025/26

Mullewa Agricultural Show	Year 3	\$20,000
Carols by Candlelight	Year 3	\$5,000
Geraldton Cultural Festivals	Year 2	\$10,000
Geraldton Bike Fest	Year 2	\$20,000
P.G.A Spalding Park Open Golf Tournament	Year 2	\$10,000
Outback Bloom – Mullewa's Wildflower Festival	Year 1	\$10,000
Geraldton Blessing of the Fleet	Year 1	\$20,000
Geraldton Greenough Sunshine Festival Family Funday	Year 1	\$20,000
Junior World Windsurfing Grand Final	Year 1	\$45,965
Mullewa Muster & Rodeo	Year 1	\$25,000
Shore Leave Festival	Year 1	\$110,000
<b>TOTAL</b>		<b>\$295,965</b>

#### Festival and Event Funding Program 2026/27

Geraldton Cultural Festivals	Year 3	\$5,000
Geraldton Bike Fest	Year 3	\$10,000
P.G.A Spalding Park Open Golf Tournament	Year 3	\$5,000
Outback Bloom – Mullewa's Wildflower Festival	Year 2	\$5,000
Geraldton Blessing of the Fleet	Year 2	\$15,000
Geraldton Greenough Sunshine Festival Family Funday	Year 2	\$15,000
Shore Leave Festival	Year 2	\$110,000
<b>TOTAL</b>		<b>\$165,000</b>
<i>PLUS EOIs received</i>		
Mullewa Agricultural Show	Year 1	\$25,000
Geraldton Carols by Candlelight	Year 1	\$5,000
Oceania Youth Wave Titles & Junior Windsurfing Camp	Year 1	\$20,000
Mullewa Muster & Rodeo	Year 1	\$28,300
<b>TOTAL</b>		<b>\$78,300</b>

#### OFFICER RECOMMENDATION:

1. That the Greater Geraldton Community Grants Committee RECOMMENDS Expression of Interests move to the application stage and extend an invitation to apply

2. RECORD the Greater Geraldton Community Grants Committee decision in the minutes

## **8 Update on Awarded Community Funding**

Refer Attachment 7 - Awarded Community Funding Report.

This report has been developed to provide an update to the Committee on projects that have previously been awarded funding through the Community Grants, Community Project Support, Festival and Event Funding and Service Agreement programs.

This provides the status of all current funding including details for projects acquitted since the previous report in March 2025.

## **9 Update the Terms of Reference for the Greater Geraldton Community Grants Panel**

Current Terms of Reference for the Greater Geraldton Community Grants Committee:

The Committee is to operate under the following Terms of Reference to ensure that funds are allocated in alignment with the key criteria outlined in the Recurrent and Community Grants Guidelines:

- a. the quorum of a committee meeting is in accordance with Section 5.19 of the Local Government Act 1995, at least 50% of the number of officers (whether vacant or not) of member of the Committee;
- b. appoint five Council Members to this committee;
- c. that funds are allocated in accordance with Council Policy 1.8 Community Funding Program; and
- d. that all community grants to be managed through the Community Grants Guidelines.

The Committee is to REVIEW the Terms of Reference for the Greater Geraldton Community Grants Panel and provide recommendations to Council for any necessary amendments to the Terms of Reference.

Proposed Options for Revised Terms of Reference:

### **Option 1:**

- a. appoint up to five Council Members to the panel
- b. if fewer than five Councillor nominations are received, the remaining positions may be filled by City Officers
- c. funding allocations must comply with Council Policy 1.8 – Community Funding Program
- d. all community grants are to be administered in accordance with the Community Grants Guidelines
- e. The panel is responsible for assessing applications and determining funding outcomes

### **Option 2:**

- a. appoint up to five Council Members to this panel
- b. if fewer than five Councillor nominations are received, the remaining positions may be filled by City Officers
- c. funding allocations must comply with Council Policy 1.8 – Community Funding Program
- d. all community grants are to be administered in accordance with the Community Grants Guidelines

- e. City Officers will conduct the assessment of applications, with the Panel making final funding decisions based on the Officer's recommendations.

## **10 General Business**

Matters for discussion:

## **11 Date of next meeting**

The next meeting is scheduled for 2pm Tuesday 24 March 2026 at Civic Centre, Greenough Room.

## **12 Close**