

# Greater Geraldton Community Grants Committee Meeting Minutes

<b>Meeting Name</b>	Greater Geraldton Community Grants Program – Round 31	<b>Meeting No.</b>	1 – 2024/25
<b>Meeting Date</b>	Tuesday 17 September 2024		
<b>Meeting Time</b>	2:00pm		
<b>Meeting Location</b>	South Wing Conference Room		
<b>Attendees</b>	Cr Simon Keemink / Voting Member Cr Jennifer Critch / Voting Member Cr Victor Tanti / Voting Member Cr Michael Librizzi / Voting Member Cr Steve Cooper / Voting Member Rebecca Bohannan	<b>By Invitation</b>	Brooke Rafferty Jacqui McLean Peter Treharne Jay Prow Paul Radalj
		<b>Apologies</b>	
		<b>Leave of Absence</b>	
		<b>Distribution</b>	As above
<b>Purpose of Committee</b>	To allocate funds provided by Council to Community Groups servicing the Greater Geraldton area in accordance with determined guidelines.		
<b>Attachments</b>	1 – Disclosure of Interests 2 – Greater Geraldton Community Grants Committee Meeting Minutes 3 April 2024 3 – 2024-25 Community Grants Program Round 31 Application Summary (CONFIDENTIAL) 4 – Officer Recommendation for the Allocation of 2024-25 Community Grants Program Round 31 (CONFIDENTIAL) 5 – Awarded Community Funding Report (CONFIDENTIAL) 6 – 2025 Community Funding Guidelines (CONFIDENTIAL) 7 – 2025 Community Funding Program Assessment Scoring (CONFIDENTIAL)		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

[Council Policy 4.12 Independent Committee Member Fees and Reimbursements](#)

## 1 Declaration Of Opening

Presiding Member Cr Simon Keemink opened the meeting at 2:00pm

## 2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

### 3 Welcome & Apologies

Cr Simon Keemink welcomes the members.

Cr Steve Cooper apologised and indicated he was unable to undertake assessments due to difficulty accessing Smarty Grant system. Assistance to be provided to upskill Cr Cooper in navigating system.

### 4 Disclosure of Interests

Cr Simon Keemink declared an impartiality interest in Item 16 Community Grants Program Round 31 relating to an applicants submission.

### 5 Minutes of Previous Meeting

#### Committee Recommendation:

RECOMMEND that the minutes of the Greater Geraldton Community Grants Committee Meeting held on 3 April 2024 as previously circulated, be adopted as a true and correct record of proceedings.

#### COMMITTEE DECISION:

**MOVED: Cr Critch, SECONDED: Cr Librizzi**

**RECOMMEND that the minutes of the Greater Geraldton Community Grants Committee Meeting held on 3 April 2024 as previously circulated, be adopted as a true and correct record of proceedings.**

#### **CARRIED 5/0**

Time: 2:02pm

Not Voted: 0

No Votes: 0

Yes Votes: 5

<b>Name</b>	<b>Vote</b>
<b>Cr V Tanti</b>	<b>Yes</b>
<b>Cr M Librizzi</b>	<b>Yes</b>
<b>Cr S Keemink</b>	<b>Yes</b>
<b>Cr J Critch</b>	<b>Yes</b>
<b>Cr S Cooper</b>	<b>Yes</b>

### 6 Community Grants Program Round 31

The Community Grants Program aims to provide assistance to not-for-profit community groups, clubs and organisations to implement projects, activities and programs that enhance and promote community wellbeing within the Greater Geraldton region.

The Community Grants Program has an annual budget of \$150,000 to be allocated over two (2) rounds during the financial year. The total recommended amount available for disbursement in Round 31 is \$75,000, being 50% of the 2024-25 budget allocation.

Applications opened for the City's Community Grants Program Round 31 on 15 July 2024 and closed on 16 August 2024.

A total of 18 applications have been received, requesting funding of \$157,384 for projects worth \$483,821

The applications have been deemed **eligible** based on the criteria in the Community Funding Guidelines. Discussion of the individual committee member assessments will form the basis of the Committee decision for recommendations to the CEO for endorsement as per Council Policy 1.8 Community Funding Programs.

Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes.

During discussion/review of submissions Cr S Keemink declared an impartiality interest in relation to application 23/24CGR31-16 (Desert Blue Connect) and left the meeting at 2:53pm and returned at 3:00pm. Cr J Critch chaired the deliberations.

Cr S Keemink left the meeting at 3:08pm due to personal matters. Cr J Critch chaired the rest of the meeting.

#### **OFFICER RECOMMENDATION:**

1. That the Greater Geraldton Community Grants Committee **RECOMMENDS** the allocation of funding through the 2024-25 Community Grants Program Round to eligible projects as detailed in Confidential Attachment 3 to the Chief Executive Officer for endorsement as per Council Policy 1.8 Community Funding Programs; and
2. **RECORD** the Greater Geraldton Community Grants Committee decision in the minutes.

#### **COMMITTEE DECISION:**

**MOVED: Cr Tanti, SECONDED: Cr Librizzi**

**That the Community Grants Committee RECOMMENDS the following allocation of funding to the eligible projects to the Chief Executive Officer for endorsement as per Council Policy 1.8 Community Funding Programs:**

1. **APPROVE** funding to Walkaway Amateur Basketball Association Inc. for Basketball Stadium Upgrades of \$9,250 subject to the following conditions;
  - a. Funds are to be allocated to costs associated with installation of fans & lighting;
  - b. Provision of updated insurance certificates are required by 30/11/2024;
  - c. The City's contribution will not exceed 50% of the total project cost;
2. **APPROVE** funding to Regional Sounds Inc. for Buskers Guide to Geraldton and Community Performances of \$2,500 subject to the following conditions;
  - a. Provision of insurance certificates are required before a Funding Agreement is issued;
  - b. Funds are to be allocated to costs associated with promotional costs;
  - c. The City's contribution will not exceed 50% of the total project cost;
3. **APPROVE** funding to Geraldton Windsurfing Club for Oceania Youth Wave Competition & Junior Windsurfing Camp of \$8,300 subject to the following conditions;
  - a. Funds are to be allocated to costs associated with videography/photography of the event;
  - b. Provision of updated insurance certificates are required by 30/06/2025;
  - c. The City's contribution will not exceed 50% of the total project cost;
4. **APPROVE** GNFL Umpires Association Inc. for Football Umpiring Communication System – Headsets & Tranceivers of \$2,200 subject to the following conditions;
  - a. Provision of insurance certificates are required before a Funding Agreement is issued;
  - b. Funds are to be allocated to costs associated with purchasing an upgraded set of units (headsets & transceivers);

- c. The City's contribution will not exceed 50% of the total project cost;
- 5. **APPROVE** Batavia Coast Minature Railway Society Inc. to Replace 150m of existing corroded railway track with galvanised track for \$2,000 subject to the following conditions;
  - a. Funds are to be allocated to costs associated with Infrabuild Materials;
  - b. Provision of updated insurance certificates are required by 28/02/2025;
  - c. The City's contribution will not exceed 50% of the total project cost;
- 6. **APPROVE** Fremantle Chamber Orchestra for Music to Love at SFX Cathedral for \$8,000 subject to the following conditions;
  - a. Funds are to be allocated to costs associated with advertising, flyers, posters, programs, sheet music, venue hire, payments of musicians;
  - b. Provision of updated insurance certificates are required by 18/11/2024;
  - c. The City's contribution will not exceed 50% of the total project cost;
- 7. **APPROVE** Beachlands Primary School P & C Association for Beachlands Family Fun Day for \$1,710 subject to the following conditions;
  - a. Provision of insurance certificates are required before a Funding Agreement is issued;
  - b. Funds are to be allocated to costs associated with Canvas', Square Readers, Signage/Advertising, Table & Chair Hire;
  - c. The City's contribution will not exceed 50% of the total project cost;
- 8. **NOT APPROVE** Geraldton Yacht Club Inc for 2024 Dragon Boat Classic;
- 9. **APPROVE** Swimming WA Inc. for Geraldton's Big Ocean Community Swim for \$10,000 subject to the following conditions;
  - a. Funds are to be allocated to costs associated with beach infrastructure set-up, water safety service provision, swim caps for participants, on-water course set-up, photography, medals, prizes and trophies;
  - b. Provision of updated insurance certificates are required by 01/05/2025;
  - c. The City's contribution will not exceed 50% of the total project cost;
- 10. **NOT APPROVE** Workpower for Workpower Community Hub Upgrade, for people with disability;
- 11. **APPROVE** Geraldton Squash Racquets Association Inc. for 24Hr Access and Security Upgrade for \$5,500 subject to the following conditions;
  - a. Funds are to be allocated to costs associated with security door, hardware, locking system, security camera, modifications to wall and instillation of door;
  - b. Provision of updated insurance certificates are required by 12/01/2025;
  - c. The City's contribution will not exceed 50% of the total project cost;
- 12. **APPROVE** Mid West Sports Federation for 2024 Mid West Sports Awads – 52<sup>nd</sup> Annunversary for \$2,500 subject to the following conditions;
  - a. Provision of insurance certificates are required before a Funding Agreement is issued;
  - b. Funds are to be allocated to costs associated with audio visuals;
  - c. The City's contribution will not exceed 50% of the total project cost;
- 13. **APPROVE** Ngala Community Services for Free Infant First Aid for \$3,000 subject to the following conditions;
  - a. Funds are to be allocated to costs associated with ticket fees for participants, marketing, ambulance play equipment;
  - b. Provision of updated insurance certificates are required by 31/03/2025;
  - c. The City's contribution will not exceed 50% of the total project cost;
- 14. **NOT APPROVE** Breaking the Silence Limited/Trading as DV Assist for “Moving Forward” – an Online Group Session Program for Women after Family and Domestic Violence;
- 15. **APPROVE** funding to Desert Blue Connect for Safe and Sound: Security Solutions for Survivors for \$7,500 subject to the following conditions;
  - a. Funds are to be spent locally; for survivors/housing within muncipality;
  - b. Funds to be allocated to costs associated with security (cameras, door locks etc, manhole locks, dash cameras);

- c. Provision of updated insurance certificates are required by 31/03/2025;
  - d. The City's contribution will not exceed 50% of the total project cost;
16. APPROVE funding to Geraldton Tree Canopy Advocates for the project title 'Geraldton Tree Canopy Advocates' for \$2,540 subject to the following conditions;
- a. ABN is still valid;
  - b. Funds are to be allocated to costs associated with purchase of trailer;
  - c. Provision of updated insurance certificates are required by 06/06/2025;
  - d. The City's contribution will not exceed 50% of the total project cost;
17. APPROVE funding to Geraldton Cultural Trust for Purchase of new pottery kiln for \$10,000 subject to the following conditions;
- a. Funds are to be allocated to costs associated with purchase of kiln;
  - b. Provision of updated insurance certificates are required by 30/11/2024;
  - c. The City's contribution will not exceed 50% of the total project cost;
- and
18. NOT APPROVE funding to Country Women's Association of Western Australia for Hot Water System

**CARRIED 4/0**

Time: 3:15pm

Not Voted: 1

No Votes: 0

Yes Votes: 4

Name	Vote
Cr V Tanti	Yes
Cr M Librizzi	Yes
Cr S Keemink	Not Voted
Cr J Critch	Yes
Cr S Cooper	Yes

## 7 Update on Awarded Community Funding

Refer Attachment 5 - Awarded Community Funding Report.

This report has been developed to provide an update to the Committee on projects that have previously been awarded funding through the Community Grants, Community Project Support, Festival and Event Funding and Service Agreement programs.

This provides the status of all current funding including details for projects acquitted since the previous report in April 2024.

## 8 General Business

Matters for discussion:

### 1. Shore Leave

Paul Radalj provided an update on the event:

- Council had indicated that they wanted a community survey to gauge community opinion on the event. Committee agreed for the Shore Leave survey to be incorporated into the community engagement survey regarding the City's Strategic Community Plan.
- Project3 Pty Ltd is no longer delivering the event, with Tourism Midwest to engage local provider/s for the management and delivery of the event moving forward.
- Current funding of \$110k is awarded to Project3 Pty Ltd for 2023/24 only, with determination for 2024/25 and 2025/26 to made upon acquittal of the previous year funding. With Project3 Pty Ltd no longer delivering the project, the agreement will not be reviewed for 2024/25.

- Council has made a provision to continue supporting Shore Leave for the 2025 event with \$110k budgeted for 2024/25.
  - Following survey, as mentioned above, and further discussions with Tourism Midwest regarding the delivery of the 2025 Shore Leave Festival, Council will make determination on whether funding will be continued.
2. Update to Community Funding Guidelines and Assessment Scoring
- Brooke Rafferty provided an update to the adjustments made to the Community Funding Guidelines, with discussions resulting in the following amendments endorsed to be made:
- Ineligible Applicants – P&C Associations are to be included under Educational Institutions
  - Ineligible Applicants – Recurrent service providers engaged by the City
  - Ineligible Applicants – Recurrent projects / events unless it is a milestone celebration (i.e. 25<sup>th</sup>, 50<sup>th</sup> anniversary)
  - Ineligible Items – Trophies / Prizes
  - Recurrent Funding Programs – Expression of Interest to be submitted by the applicant for review by the Committee (Festival & Event Funding Program) or EMT (Service Agreement Program) prior to a full application being submitted.
  - The addition of allowing projects delivered outside the Greater Geraldton region but predominantly impact the Greater Geraldton region to be eligible for funding was discussed. It was determined that with the rounds heavily oversubscribed already, opening it up for submissions outside the region would just make it harder for organisations to secure funding. Projects / events delivered outside the region, can tweak the delivery to include a Greater Geraldton element that would make them eligible to receive funding (i.e. Bike Fest).

## 9 Date of next meeting

The next meeting is scheduled for 2pm, Tuesday 25 March 2025 at Civic Centre, Greenough Room.

## 10 Close

There being no further business the Deputy Presiding Member Cr Jennifer Critch closed the meeting at 3:55pm