



ORDINARY MEETING OF COUNCIL
MINUTES

29 APRIL 2025

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CITY OF GREATER GERALDTON**ORDINARY MEETING OF COUNCIL
HELD ON TUESDAY, 29 APRIL 2025 AT 5.00PM
CHAMBERS, CATHEDRAL AVENUE****MINUTES****DISCLAIMER:**

The Presiding Member advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Livestreaming of meetings.

Council Meetings are livestreamed with a recording available after the meeting on the City's website.

1 DECLARATION OF OPENING

The Presiding Member, Deputy Mayor Cr N Colliver, declared the meeting open at 5pm.

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**Present:**

Cr N Colliver
Cr S Cooper
Cr J Critch
Cr J Denton
Cr P Fiorenza
Cr A Horsman
Cr S Keemink
Cr M Librizzi
Cr K Parker
Cr V Tanti

Officers:

R McKim, Chief Executive Officer
H Martin, A/Director of Development Services
F Norling, Director of Community and Culture
P Radalj, Director of Corporate Services
C Lee, Director of Infrastructure Services
S Moulds, PA to the Chief Executive Officer – Minute Secretary
L Pegler, Executive Support Secretary
T Gray, Manager Communications and Vibrancy
S Bishop, Manager ICT Services
D Melling, Network and System Administrator

Others:

Members of Public: 2
Members of Press: 1

Apologies:

R Hall, Director Development Services

Leave of Absence:

Mayor J Clune

4 DISCLOSURE OF INTERESTS

CEO R McKim declared an Impartiality interest in Item No. CEO132 Federal Election Campaign - Put Our Communities First, as part of his role as CEO of the City of Greater Geraldton he is a Board Member of Regional Capitals Australia (RCA).

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There are no questions from previous meetings.

6 PUBLIC QUESTION TIME

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

There were no public questions.

7 APPLICATIONS FOR LEAVE OF ABSENCE

Existing Approved Leave

Councillor	From	To (inclusive)	Date Approved
Mayor J Clune	16 April 2025	5 May 2025	28/1/2025
Cr N Colliver	4 June 2025	13 June 2025	25/2/2025
Cr K Parker	12 July 2025	23 July 2025	28/1/2025
Cr J Critch	18 July 2025	6 August 2025	25/3/2025

**Note: If Elected Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting.*

If an Elected Member on Approved Leave subsequently attends the meeting, this will be noted in the Minutes at 'Record of Attendance'.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.25 of the Local Government Act 1995 RESOLVES to:

1. APPROVE Leave of Absence for:
 - a. Cr P Fiorenza for the period 25 June to 20 July 2025.

COUNCIL DECISION

MOVED CR KEEMINK, SECONDED CR DENTON

That Council by Simple Majority pursuant to Section 2.25 of the Local Government Act 1995 RESOLVES to:

1. APPROVE Leave of Absence for:
 - a. Cr P Fiorenza for the period 25 June to 20 July 2025.

CARRIED 10/0

In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011 as amended, the motion was passed unopposed.

8 PETITIONS, DEPUTATIONS

There were none.

9 CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 25 March 2025, as previously circulated, be adopted as a true and correct record of proceedings.

COUNCIL DECISION

MOVED CR CRITCH, SECONDED CR KEEMINK

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 25 March 2025, as previously circulated, be adopted as a true and correct record of proceedings.

CARRIED 10/0

In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011 as amended, the motion was passed unopposed.

10 ANNOUNCEMENTS BY THE CHAIR AND PRESENTATIONS*Events attended by the Mayor or designated representative*

DATE	FUNCTION	REPRESENTATIVE
26 March 2025	ABC Interview - Regional Development Assessment Panel (RDAP) Approval of 7 Eleven in Durlacher St and the Draft Strategic Community Plan being open for public comment	Mayor Jerry Clune
26 March 2025	Triple M Interview - Outcomes of Council Meeting 2025	Mayor Jerry Clune
26 March 2025	Filming for the Outcome of Council Meeting Videos with the theme "What's your day job?" - with Cr Jenna Denton	Mayor Jerry Clune
26 March 2025	Triple M Perth Interview - Outcomes of Council Olive Street, Linfen City, Mid Year Budget Review	Mayor Jerry Clune
26 March 2025	Audit Committee - Exit Meeting with Auditors - 2023-24 Audit	Mayor Jerry Clune
27 March 2025	Filming for Go SHOWCASE (GoSH) Event 2025	Mayor Jerry Clune
27 March 2025	Point Moore Lighthouse Update	Mayor Jerry Clune
28 March 2025	Geraldton Guardian Interview - Point Moore Lighthouse	Mayor Jerry Clune
28 March 2025	Interview with James Cook University PhD Candidate - Local Government Research	Mayor Jerry Clune
31 March 2025	Mayor/CEO/ Deputy Mayor Catch Up	Mayor Jerry Clune
31 March 2025	Marketing & Media Regular Catch up	Mayor Jerry Clune
31 March 2025	Meeting with the Hon Patrick Gorman MP, Member for Perth, Assistant Minister to the Prime Minister and to the Attorney-General and Assistant Minister for the Public Service	Mayor Jerry Clune
31 March 2025	Citizenship Ceremony	Mayor Jerry Clune
31 March 2025	Sundowner with Hon Patrick Gorman MP, Member for Perth, Assistant Minister to the Prime Minister and to the Attorney-General and Assistant Minister for the Public Service	Mayor Jerry Clune
1 April 2025	St Francis Xavier Primary School Excursion to City of Greater Geraldton (Year 4 Students)	Mayor Jerry Clune
1 April 2025	Triple M Interview - Skin Cancer Removal Clinic	Mayor Jerry Clune
1 April 2025	Concept Forum 2025	Mayor Jerry Clune
2 April 2025	West End Development - Update	Mayor Jerry Clune
2 April 2025	Hollomby Foundation Scholarship Presentation Luncheon	Mayor Jerry Clune
3 April 2025	Northern Country Zone (NCZ) Briefing from President	Mayor Jerry Clune
3 April 2025	Regional Capitals Alliance Western Australia (RCAWA) – Board Meeting – via electronic means	Mayor Jerry Clune
3 April 2025	Mid West Development Commission (MWDC) – Audit Committee Meeting	Mayor Jerry Clune
3 April 2025	Introductory Meeting with Yamatji Southern Regional Corporation (YSRC) Chief Commercial Officer	Mayor Jerry Clune
4 April 2025	Introductory Meeting - CGG and Hope Services	Mayor Jerry Clune
4 April 2025	Meeting with Resident – Southgate Dunes Concerns	Mayor Jerry Clune
4 April 2025	Association of Caravan Clubs WA Inc Biennial State Rally	Mayor Jerry Clune
4 April 2025	Stargazing in Greenough	Cr Victor Tanti
5 April 2025	Eid Festival (end of Ramadan)	Mayor Jerry Clune
7 April 2025	Mayor/CEO/Deputy Mayor Catch Up	Mayor Jerry Clune
7 April 2025	Marketing & Media Regular Catch up	Mayor Jerry Clune
8 April 2025	Development Assessment Panel (DAP) DAP/25/02836 Lot 2956 (216) Flores Road, Spalding - City of Greater Geraldton	Deputy Mayor Cr Natasha Colliver
8 – 9 April 2025	4th Midwest & Gascoyne Major Projects Conference – Perth	Mayor Jerry Clune

10 April 2025	Filming for Nangetty-Walkaway Bridge Project Update	Mayor Jerry Clune
10 April 2025	Photo for Media Release - Walkaway Recreation Centre Refurbishment	Mayor Jerry Clune
11 April 2025	Photos for Media Release - Community Grants Round 32	Mayor Jerry Clune
12 April 2024	CBD "Do Over" Project Wrap Up	Deputy Mayor Cr Natasha Colliver
12-13 April 2025	MWDC Board Visit - Perenjori	Mayor Jerry Clune
14 April 2025	Mayor/ A CEO / Deputy Mayor Catch Up	Mayor Jerry Clune
14 April 2025	Marketing & Media Regular Catch up	Mayor Jerry Clune
15 April 2025	ABC Interview – Beresford Tree Vandalism	Mayor Jerry Clune
15 April 2025	Batavia Local Emergency Management Committee (BLEMC) and Community Disaster Resilience Strategy (CDRS) Exercise	Mayor Jerry Clune
15 April 2025	Regional Capitals Australia Board Meeting	Mayor Jerry Clune
15 April 2025	2025 Graduation Ceremony – Geraldton Universities Centre	Mayor Jerry Clune
22 April 2025	CEO / Deputy Mayor Catch Up	Deputy Mayor Cr Natasha Colliver
22 April 2025	Marketing & Media Regular Catch up	Deputy Mayor Cr Natasha Colliver
22 April 2025	Regular Meeting - City of Greater Geraldton and the Hon Sandra Carr MLC, Member for the Agricultural Region	Deputy Mayor Cr Natasha Colliver
22 April 2025	Audit Committee Meeting	Deputy Mayor Cr Natasha Colliver
22 April 2025	Agenda Forum	Deputy Mayor Cr Natasha Colliver
23 April 2025	Meeting with the Hon. Jackie Jarvis MLC Minister for Agriculture and Food; Fisheries; Forestry; Small Business; Mid West – Matters in Common	Deputy Mayor Cr Natasha Colliver
23 April 2025	ABC Interview - Geraldton recycling	Deputy Mayor Cr Natasha Colliver
24 April 2025	Shore Leave Festival – Opening Night	Deputy Mayor Cr Natasha Colliver
25 April 2025	ANZAC Day Dawn Service	Deputy Mayor Cr Natasha Colliver
25 April 2025	ANZAC Day Main Service	Deputy Mayor Cr Natasha Colliver
26 April 2025	Beach Price Markets - Brolo's Cray Cook-Off	Deputy Mayor Cr Natasha Colliver
28 April 2025	CEO / Deputy Mayor Catch Up	Deputy Mayor Cr Natasha Colliver
28 April 2025	Marketing & Media Regular Catch up	Deputy Mayor Cr Natasha Colliver
28 April 2025	Northern Country Zone of WALGA Flying Meeting	Cr Jennifer Critch
28 April 2025	Opening of the Recreation Ground Sport Lighting Project - Club Night Light Program Grant by the Hon Sandra Carr MLC	Deputy Mayor Cr Natasha Colliver
29 April 2025	Ordinary Meeting of Council 2025	Deputy Mayor Cr Natasha Colliver

***Note:** Whilst it is noted that Council Members may have also been in attendance at the above events, this is a record of attendance by the Mayor, or where a Council Member has been asked to represent the Mayor.*

11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

There were none.

12 REPORTS OF COMMITTEES AND OFFICERS

12.1 REPORTS OF DEVELOPMENT SERVICES

DS061	PROPOSED ROAD CLOSURES – VARIOUS ROADS ASSOCIATED WITH LOT 13035, NO. 4448 MULLEWA-WUBIN ROAD, TARDUN
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AGENDA REFERENCE:	D-25-041045
AUTHOR:	H Martin, Manager City Growth
EXECUTIVE:	R Hall, Director Development Services
DATE OF REPORT:	25 March 2025
FILE REFERENCE:	RO/11/0026
ATTACHMENTS:	Yes (x1) Location Plan

EXECUTIVE SUMMARY:

The purpose of this report is for Council to consider an application to close four (4) unconstructed road reserves associated with seven (7) adjoining lots forming No. 4448 Mullewa-Wubin Road, Tardun.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 58 of the *Local Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998* RESOLVES to:

1. REQUEST the Minister for Land approve the closures of:
 - a. Lot 10439 on Deposited Plan No. 164061, Lot 13035 on Deposited Plan No. 405249, Lot 1303 on Deposited Plan No. 231654 and Lot 3036 on Deposited Plan No. 118664 – all unconstructed road reserves running through the land;
 - b. Lot 3036 on Deposited Plan No. 118662 – unconstructed road reserve running along the southern boundary of the land;
 - c. Lot 3037 on Deposited Plan No. 118663 – unconstructed road reserve running along the western boundary of the land;
2. MAKE the determination subject to an advertising notice period of 35 days, inviting public submissions; and
3. REFER the matter back to Council for final consideration should any objecting submissions be received.

PROPONENT:

The proponent is Urawah Pty Ltd.

BACKGROUND:

The City of Greater Geraldton (the City) has received an application to permanently close four (4) unconstructed road reserves associated with seven (7) adjoining lots forming No. 4448 Mullewa-Wubin Road, Tardun. The property has a total area of approximately 400 hectares and is used for agricultural purposes. The proposed use of the land, should the roads be closed, is for agricultural and rural purposes in accordance with the Rural zoning of the land

under the City's Local Planning Scheme No. 1, and is consistent with the current use of the balance of the property and surrounding land.

An earlier application included a fifth road to be closed. That road runs along the eastern boundary of the property and provides legal access to a State Reserve on its western side. That road is currently unconstructed and physical access to the reserve is gained via adjoining privately owned land, under agreement with the owner. That arrangement does not provide security of access to the reserve.

The reserve is managed by the Department of Biodiversity, Conservation and Attractions (DBCA). During earlier consultation on the proposed closure of all five (5) roads DBCA objected to the closure of the road abutting the reserve. After discussions between the City, DBCA and the proponent, the proponent advised that they would withdraw the fifth road from their application.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

All roads proposed to be closed are unconstructed and all lots abutting the roads proposed to be closed have alternative road access. The subject roads are within a rural area, significantly removed from any existing or future urban land. The roads are therefore unlikely to be needed to service more intensive development of the land in the future.

Economy:

There are no adverse economic impacts.

Environment:

DBCA have identified that the closure of road reserve number 4 may have detrimental impacts on its ability to undertake operational activities within the adjoining nature reserve in the future. This could have a detrimental impact on the management of the environmental values of the reserve.

Leadership:

There are no adverse leadership impacts.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

There are no relevant precedents.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Surrounding landowners were informally consulted on the application to close five (5) roads. DBCA raised concerns with the proposed closure of the road that runs along the western boundary of its reserve.

Following receipt of DBCA's concerns, City Officers met with representatives of DBCA and the proponent to discuss DBCA's concerns. The following was established at that meeting:

1. DBCA's main concern is maintaining legal access to the reserve abutting the eastern side of one of the roads proposed to be closed.
2. The road running north/south along the western boundary of the reserve, while unmade and not physically traversable, is the only legal point of access to the reserve.
3. The reserve must have a legal point of access and if the unmade road is closed the existing legal point of access will be lost.
4. Physical access to the reserve is currently gained by transversing over privately owned land to the north – this creates uncertainty should ownership of that land change or the current owner no longer support use of their property to access the reserve.
5. If road access to the reserve were provided in the future the section of unmade road proposed to be closed that runs north from the reserve to Pallotine Road would be the logical option for the following reasons:
 - a. It is the shortest section of unmade road between the reserve and a constructed road;
 - b. It is largely clear of vegetation;
 - c. The unmade road to the south of the reserve is heavily vegetated and would require a significantly longer section of road to be constructed; and
 - d. Access from the south requires a railway line to be traversed. Approval to traverse railway lines has historically been difficult to obtain.

The proponent was given the opportunity to consider the matters discussed at the meeting and advise the City whether they wish to pursue closure of the road under discussion. The proponent advised in writing on 24 March 2025 that they did not wish to pursue the closure of the road on their eastern boundary.

The amended application will be advertised for the statutory 35-day period. If no objections are received it is recommended that the application be submitted to the relevant Minister for approval.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 58 of the *Land Administration Act 1997* provides the ability to request the closure of public roads. Regulation 9 of the *Land Administration Regulations 1998* outlines the information that must be provided with such a closure request.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community well-being.
Outcome 3.4	A desirable and sustainable built and natural environment responsive to community aspirations.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

There are no risk implications.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The alternative option considered was to refuse the road closure application. Given that the only objection raised during informal consultation with affected landowners has now been resolved by the amendment of the application, refusal is not recommended.

COUNCIL DECISION**MOVED CR CRITCH, SECONDED CR COOPER**

That Council by Simple Majority pursuant to Section 58 of the *Local Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998* RESOLVES to:

1. **REQUEST** the Minister for Land approve the closures of:
 - a. Lot 10439 on Deposited Plan No. 164061, Lot 13035 on Deposited Plan No. 405249, Lot 1303 on Deposited Plan No. 231654 and Lot 3036 on Deposited Plan No. 118664 – all unconstructed road reserves running through the land;
 - b. Lot 3036 on Deposited Plan No. 118662 – unconstructed road reserve running along the southern boundary of the land;
 - c. Lot 3037 on Deposited Plan No. 118663 – unconstructed road reserve running along the western boundary of the land;
2. **MAKE** the determination subject to an advertising notice period of 35 days, inviting public submissions; and
3. **REFER** the matter back to Council for final consideration should any objecting submissions be received.

CARRIED 10/0

Time: 5:12 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

DS062 LOCAL PLANNING POLICY REVIEW

AGENDA REFERENCE:	D-25-041049
AUTHOR:	H Martin, Manager City Growth
EXECUTIVE:	R Hall, Director Development Services
DATE OF REPORT:	24 March 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Yes (x2) A. Policy Review Summary B. Policies Proposed to be Revoked (Full Versions)

EXECUTIVE SUMMARY:

The purpose of this report is for Council to consider revoking twelve (12) Local Planning Policies (LPPs) that have been identified as no longer being required due to one or more of the following reasons:

- Duplication of other provisions within the planning framework;
- An LPP is not the appropriate mechanism to achieve the intended purpose; and
- It will streamline the preparation and assessment of a development application, saving Council and its customers time and money.

Where it is proposed to revoke a policy that is based on an adopted Council strategy, that decision will not diminish the weight of the strategy. As adopted strategies, they will remain as key informing strategies of the City's Integrated Planning and Reporting Framework.

The City of Greater Geraldton (the City) has 39 Local Planning Policies that provide information that assists in the assessment of development applications. The policy suite is being reviewed to ensure that it remains current.

Most of the policies were prepared between 2007 and 2014 and the balance were prepared between 2016 and 2019. Most of the policies are therefore 10 to 15 years old and have not been reviewed in that time.

There were 52 policies at the start of the review, all of which have now been reviewed. 13 of those policies have already been revoked by Council. A decision that has been well received by the development industry. 22 policies are recommended for retention and modification and five are to be consolidated into two new policies. This report recommends that a further 12 be revoked. The final policy suite will therefore contain 24 policies.

There will be further reports coming to Council dealing with the 22 policies proposed to be retained and modified and the five policies proposed to be consolidated.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 2, Part 3 cl. 6, RESOLVES to:

1. REVOKE the following City of Greater Geraldton Local Planning Policies:
 - a. Design Guidelines - Marine Terrace Foreshore Precinct Mixed Use;
 - b. Design Guidelines - Mount Scott (Brede Street);
 - c. Display Homes and Sales Offices;
 - d. Geraldton Health Education and Training Precinct Conceptual Master Plan;
 - e. Geraldton North-South Transport Corridor;
 - f. Parklets;
 - g. Precinct Plan - Rangeway Utakarra Karloo;
 - h. Precinct Plan – Spalding;
 - i. Single House and Ancillary Structures Assessments
 - j. Telecommunications Infrastructure;
 - k. Tree Farms;
 - l. Verita Road Contributions;
2. NOTE that the following strategic plans currently forming part of Local Planning Policies revoked until Item 1, remain adopted strategies of the City of Greater Geraldton and will continue as key informing strategies of the City's Integrated Planning and Reporting Framework:
 - a. Design Guidelines – Marine Terrace, Burges Street and Francis Street Foreshore Precinct;
 - b. Design Guidelines – Precinct E – Mt Scott;
 - c. Geraldton Health Education and Training Precinct Conceptual Master Plan;
 - d. Precinct Plan - Rangeway Utakarra Karloo; and
 - e. Precinct Plan – Spalding.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The *Planning and Development (Local Planning Schemes) Regulations 2015* provide Council with the ability to prepare a Local Planning Policy (LPP) to provide guidance on matters relevant to the assessment of development applications.

The City has 39 LPPs. Most of those policies were prepared between 2007 and 2014 and the balance were prepared between 2016 and 2019. As reported to Council on 27 August 2024 (Item No. DS045) and again on 17 December 2024 (Item No. DS052) a review of the policies has commenced to ensure they remain current. Consultants, Element Advisory, have been engaged to deliver the review.

The consultants have been considering small batches of four or five policies each month, in consultation with City Officers. Once a policy is reviewed, Council has three options under the relevant legislation:

1. Retain the policy without change.
2. Retain the policy with modifications.
3. Revoke the policy.

The *Planning and Development (Local Planning Schemes) Regulations 2015* identifies the steps that must be taken to implement those decision options. Those steps include undertaking community consultation where a policy is proposed to be modified.

The original 52 policies have now been reviewed. On 27 August 2024 (Item No. DS045) Council revoked three of these policies. Additionally, at the Ordinary Meeting of 17 December 2024 (Item No. DS052), Council revoked another 10 policies. 22 policies are recommended for retention and modification, five are to be consolidated into two new policies and a further 12 recommended to be revoked. The full list of policies and recommended treatment is included as Attachment No. DS061A. Proposed modification of the policies to be retained is in the process of being drafted and will be brought to Council for consideration at a later date. This report considers the 12 policies proposed to be revoked.

In reviewing these policies and determining that they should be revoked, it has been identified that doing so will benefit Council and the community and not result in any loss to either as:

- They duplicate other provisions within the planning framework;
- They are not the appropriate mechanism to achieve the intended purpose; and
- Their removal will reduce the complexity of the planning framework which will in turn reduce the time and cost of preparing and assessing a development application.

The table below provides the reasons for revoking the 12 policies listed in Attachment No. DS061B:

1. Design Guidelines - Marine Terrace Foreshore Precinct Mixed Use	
Background	Comments
The Design Guidelines were approved in December 2011 to guide and facilitate the redevelopment of the Marine Terrace Foreshore precinct.	The precinct is zoned 'Mixed Use' with a residential density coding of 'R80' under the provisions of the Local Planning Scheme (LPS). The development controls and objectives contained within the LPS, combined with the provisions in the Residential Design Codes and State Planning Policies, particularly SPP 7.0 – Design of the Built

	Environment, can deliver a high-quality mixed-use outcome for this precinct. As the guidelines are now over 14 years old, it is recommended that the City review the future planning objectives for this precinct as part of the upcoming planning scheme review (scheduled for the second half of 2025).
2. Design Guidelines - Mount Scott (Brede Street)	
Background	Comments
The Design Guidelines were approved in July 2007 to guide and facilitate the redevelopment of the Mount Scott (Brede Street) precinct. The Design Guidelines provide guidance in relation to site works and retaining walls, building materials and landscaping to ensure a high quality built form result.	Sites within this precinct are zoned 'Mixed Use' with a residential density coding of 'R80' and 'Residential' with a residential density coding of R40 under the provisions of the Local Planning Scheme (LPS). The development controls and objectives contained within the LPS, combined with the provisions in the Residential Design Codes and State Planning Policies, particularly SPP 7.0 – Design of the Built Environment, can deliver a high-quality mixed-use outcome for this precinct. As the guidelines are now over 18 years old, it is recommended that the City review the future planning objectives for this precinct as part of the upcoming planning scheme review (scheduled for the second half of 2025).
3. Display Homes and Sales Offices	
Background	Comments
The Display Homes and Sales Offices LPP was approved in July 2007. The LPP provides guidance on the establishment of display homes and sale offices.	The LPS and broader planning framework are considered to provide sufficient guidance on this matter.
4. Geraldton Health Education and Training Precinct Conceptual Master Plan	
Background	Comments
The Geraldton Health Education and Training Precinct Master Plan was approved in July 2013. The precinct contains a range of institutions, including health and education providers. A key aim of the policy is to create a unified public realm and a defined centre and identity for the precinct.	An LPP is considered to be an inappropriate mechanism to deliver the aims of this policy. The successful delivery of the master plan is dependent on the commitment of the institutions that own the majority of land within the precinct – City of Greater Geraldton, Western

	Australian Government, TAFE and Geraldton Universities Centre. It is noted that the master plan is now over 10 years old, and there has been very little development within the precinct during that time.
5. Geraldton North-South Transport Corridor	
Background	Comments
The Geraldton North-South Transport Corridor Local Planning Policy was adopted in 2013. The policy outlines the City's position on the need to provide a bypass for Geraldton for heavy vehicles, promote investment in a transport corridor and the City's prioritisation of the north-south transport corridor in Geraldton.	Local Planning Policies are an instrument to guide decision making in relation to applications for development approval. This policy provides no such guidance, only seeking to present the City's position in relation to the construction of the transport corridor. A LPP is not an appropriate mechanism for that purpose. The City has provided for the future development of the transport corridor in the planning scheme and the Local Planning Strategy, with the road reserve currently being zoned 'Special Purpose – Infrastructure Corridor' under LPS1.
6. Parklets	
Background	Comments
The Parklets LPP was adopted in November 2018. It encourages and guides the establishment of Parklets within the City centre as a method of contributing to its vitality. A Parklet is the use of part of a road reserve, usually an on-street parking space, as a mini park or public seating area.	As Parklets are located on public land, they are more appropriately dealt with under the Public Places and Local Government Property Local Law 2020.
7. Precinct Plan - Rangeway Utakarra Karloo	
Background	Comments
The Precinct Plan – Rangeway Utakarra Karloo (the Precinct Plan) was first adopted by Council in 2014. It identifies the Rangeway Utakarra Karloo precincts as being well located within a 15 minute walk or 5 minute cycle	Most of the Precinct Plan area is zoned 'Residential' with density codes of R20 and R30, and some small areas are zoned Commercial under the provisions of Local Planning Scheme No.1 (LPS No.1). This is consistent with the precinct plan and is

from a range of services. The LPP also notes these precincts can contribute to the future population growth of the City of Greater Geraldton.	a key element to its implementation through the planning scheme. There have been several changes to the Planning Framework since the Precinct Plan was first adopted, including the adoption of State Planning Policy 7.2 Precinct Design, and as such, the document is no longer fit for purpose. It is recommended that the Precinct Plan be revoked. Any future planning work including the preparation of a structure plan or amendments to the zoning and/or density of the Precinct will be subject of future community and stakeholder consultation. The precinct plan will remain a key informing strategy of the City's Integrated Planning and Reporting Framework, which can be used to support grant funding applications and as a guide to further development within the Rangeway, Utaakarra and Karloo areas.
8. Precinct Plan – Spalding	
Background	Comments
The Precinct Plan – Spalding Local Planning Policy (the LPP) was first adopted in 2019. The LPP notes the relevant policy measures are outlined in the 'Spalding Precinct Plan' document. The Spalding Precinct Plan was prepared by the planning consultants Taylor Burrell Barnett for the Department of Communities. This report was finalised in August 2019. The objectives of the Spalding Precinct Plan include: • to guide future growth and development, • to facilitate a local community centre, • to improve connectivity and safety, • to facilitate housing choice, and • to guide public realm improvements.	The current LPP does not provide guidance to assist with the assessment of development applications and as such, the content is not appropriate in an LPP. It is recommended that the plan be retained as a strategic document and the LPP revoked. The Spalding Precinct Plan will remain a key informing strategy of the City's Integrated Planning and Reporting Framework, which can be used to support grant funding applications and as a guide to further development within the Spalding area.

9. Single House and Ancillary Structures Assessments	
Background	Comments
The Single House and Ancillary Structures Assessments Local Planning Policy was initially adopted in 2011. The policy outlines when single houses and ancillary structures require approval and the application requirements.	The LPP refers the reader to the R-Codes and Scheme. The City has also developed detailed checklists which outline the materials required to support a variety of applications for development approval, which are up to date with current regulations. The combined provisions of both the R-Codes and planning scheme and the supporting checklists mean there is sufficient information available to inform applicants and guide the assessment of development applications.
10. Telecommunications Infrastructure	
Background	Comments
The Telecommunications Infrastructure Local Planning Policy was approved in 2007. The LPP provides guidance to facilitate the development of radio masts, towers, aerials and satellites. The LPP focuses on the placement and height of telecommunications infrastructure, outlining provisions that support the placement and ongoing management of telecommunications infrastructure developed in the City.	The combined provisions contained within the Scheme, R-Codes and SPP 5.2, are considered sufficient to control the development of telecommunications infrastructure and its impact on amenity and streetscape.
11. Tree Farms	
Background	Comments
The Tree Farm Local Planning Policy was adopted in 2012. The LPP outlines DA and advertising requirements for the approval of tree farms in the City.	The Scheme provides adequate guidance for the consideration of any future applications for tree farms in the City.
12. Verita Road Contributions	
Background	Comments
The Verita Road Contributions LPP sets out the method of calculating contributions by developers to the	The <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> require that if a local government proposes to seek financial contributions

construction of Verita Road between Highbury Street and Brand Highway.	from developers for the provision of infrastructure or facilities to an area to support its development, it must: • Declare the relevant area as a <i>Development Contributions Area</i>; • Show that area as a <i>Special Control Area</i> in the local planning scheme; and • Prepare a development contributions plan. A local planning policy is therefore not the appropriate mechanism for taking development contributions. The method of calculating costs in the LPP is based on 2011 construction rates and therefore significantly underestimates current costs. The majority of Verita Road has been constructed, with a 900m section between the southern constructed extent and the Brand Highway remaining unconstructed. Council will need to consider whether it wishes to establish a development contributions plan for the remaining section of Verita Road as a separate matter. Given the current rate of subdivision is very low, there is no urgent need for this to occur.
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COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

The LPP review will deliver a manageable suite of policies that reflect the City's current values and strategic direction while offering clarity and certainty to both applicants and the community.

The revocation of the previous 13 policies has not resulted in any adverse community response or negative impact on the development assessment process.

Economy:

A manageable suite of policies that reflect current strategic direction will make a positive contribution to reducing the complexity of the planning framework, aid in reducing the time to prepare and assess development applications and by extension, the cost of undertaking development.

Environment:

The LPP review will ensure that the City's current position on environmental matters is appropriately reflected in development related decisions.

Leadership:

The City is demonstrating leadership in undertaking a Local Planning Policy Review that will deliver a streamlined suite of planning information and support more efficient decision making and facilitate high quality development.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

There are no relevant precedents.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

There has been no community consultation undertaken in the preparation of this report however, Officers have received feedback from the development industry. This feedback indicated that the revoked policies have not negatively impacted their work, as these policies were seldom used and often duplicated other parts of the planning framework.

The results of the Voice of the Customer Survey have contributed to the City's understanding of the need to review the LPPs. Council Members received a Briefing Note on 25 March 2024 outlining the proposed review process and the outcomes of the preliminary review. This was followed by a briefing at the Concept Forum on 2 April 2024.

LEGISLATIVE/POLICY IMPLICATIONS:

The *Planning and Development (Local Planning Schemes) Regulations 2015* provides Council the ability to revoke a Local Planning Policy (LPP).

FINANCIAL AND RESOURCE IMPLICATIONS:

The Planning Policy Review will deliver greater efficiencies within the planning system and the use of Council resources in administering that system. Those efficiencies will translate into improved application assessment timeframes and cost savings to anyone seeking to undertake development.

INTEGRATED PLANNING LINKS:

Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.
Outcome 2.4	A desirable place to live, work, play, study, invest and visit
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.

Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community well being.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.1	Meaningful customer experiences created for the people we serve.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Local planning policies guide decision making in relation to development matters.

The risk associated with revoking a policy is that the guidance they provide is no longer available. As noted in this report, the guidance provided by several of the policies duplicate other documents within the planning framework. The content of other policies is best conveyed in a different way, e.g. a fact sheet. Revocation of these policies will therefore not result in a lack of guidance.

The risk associated with not revoking these policies is that the planning system will continue to be unnecessarily complex and inefficient, adding to the cost of doing development and administering the process and deterring investment. The review of over 50 policies on a regular basis to maintain currency is of itself time consuming and costly.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

Retaining the policies was considered as an alternative however, given the findings of the review in terms of their duplication of other documents within the planning framework, retention is not recommended.

COUNCIL DECISION**MOVED CR CRITCH, SECONDED CR COOPER**

That Council by Simple Majority pursuant to *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 2, Part 3 cl. 6, **RESOLVES** to:

1. **REVOKE** the following City of Greater Geraldton Local Planning Policies:
 - a. Design Guidelines - Marine Terrace Foreshore Precinct Mixed Use;
 - b. Design Guidelines - Mount Scott (Brede Street);
 - c. Display Homes and Sales Offices;
 - d. Geraldton Health Education and Training Precinct Conceptual Master Plan;
 - e. Geraldton North-South Transport Corridor;
 - f. Parklets;
 - g. Precinct Plan - Rangeway Utakarra Karloo;

- h. Precinct Plan – Spalding;
 - i. Single House and Ancillary Structures Assessments
 - j. Telecommunications Infrastructure;
 - k. Tree Farms;
 - l. Verita Road Contributions;
2. NOTE that the following strategic plans currently forming part of Local Planning Policies revoked until Item 1, remain adopted strategies of the City of Greater Geraldton and will continue as key informing strategies of the City's Integrated Planning and Reporting Framework:
- a. Design Guidelines – Marine Terrace, Burges Street and Francis Street Foreshore Precinct;
 - b. Design Guidelines – Precinct E – Mt Scott;
 - c. Geraldton Health Education and Training Precinct Conceptual Master Plan;
 - d. Precinct Plan - Rangeway Utakarra Karloo; and
 - e. Precinct Plan – Spalding.

CARRIED 10/0

Time: 5:14 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

DS063	COMMERCIAL (RETAIL) SUBLEASE – REGIONAL SOUNDS INCORPORATED AND REMI FRENCH STREET FOOD
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AGENDA REFERENCE:	D-25-041071
AUTHOR:	S Pratt-King, Coordinator Land and Leasing
EXECUTIVE:	R Hall, Director Development Services
DATE OF REPORT:	27 March 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Yes (x1) Sublease Area Plan – Remi French Street Food

EXECUTIVE SUMMARY:

The purpose of this report is for Council to consider a proposed commercial retail sublease agreement between Regional Sounds Incorporated and Remi Eric Bachere trading as Remi French Street Food for an 80m² portion of Crown Reserve 52016, Lot 2842 (246) Marine Terrace, Geraldton, as provided in Attachment No. DS063A.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE a commercial retail sublease agreement between Regional Sounds Incorporated and Remi French Street Food for an 80m² portion of Crown Reserve 52016, Lot 2842 (246) Marine Terrace, Geraldton;
2. SET the proposed conditions as:
 - a. Term of one (1) year commencing on the date of execution;
 - b. Two (2) further term options of two (2) years each;
 - c. Set the commencing lease fee at \$16,000 (excluding GST) per annum, payable to Regional Sounds Incorporated;
 - d. Adjust the lease fee at the start of each further term option based on a market rent assessment;
 - e. Annual contributions towards operating expenses commencing at \$3,600 (excluding GST), payable to Regional Sounds Incorporated;
3. MAKE the determination subject to:
 - a. Regional Sounds Incorporated entering into a lease agreement for a 386m² portion of Crown Reserve 52016 Lot 2842 (246) Marine Terrace, Geraldton;
 - b. An advertising notice period of fourteen (14) days, inviting public submissions;
 - c. Consent from the Minister for Lands;
 - d. All regulatory approvals being obtained;
4. ADVISE Regional Sounds Incorporated that they are responsible for all costs associated with:
 - a. The preparation, execution, and registration of the sublease;
 - b. All advertising, valuation, survey, and sublease administration charges; and

5. REFER the matter back to Council for final consideration should any submissions be received.

PROPONENT:

The proponents are Regional Sounds Incorporated (Regional Sounds) and Remi Eric Bachere trading as Remi French Street Food (the Proponent).

BACKGROUND:

Crown Reserve 52016, comprising Lot 2842 (No. 246) Marine Terrace, Geraldton, is managed by the City of Greater Geraldton under Management Order O531540. The reserve is designated for heritage, community and for purposes ancillary or beneficial to the designated purpose, including the power to lease.



Crown Reserve 52016

Regional Sounds, a not-for-profit organisation in Geraldton dedicated to fostering growth and creating pathways for developing regional musicians through skills-focused programs, has occupied the original Railway Station building on Reserve 52016 since January 2022. On 26 November 2024 Council approved (Item No. DS051) a further 10-year lease agreement with Regional Sounds to support its ongoing initiatives in the local music industry. City Officers are working with Regional Sounds to finalise the lease negotiations, with the organisation proactively exploring alternative funding opportunities to ensure its long-term sustainability.

As a result, Regional Sounds has investigated activating the unused servery and alfresco dining area on the deck through a sublease arrangement with the Proponent. The proposal will enhance the sense of place, increase activation and provide the community with a vibrant gathering space that complements the existing music programs.

Regional Sounds and the Proponent have negotiated their preferred terms, which are reflected in the Executive Recommendation. The Proponent would be responsible for outfitting the premises and contribute to the cost of maintenance, utilities and rates. Regional Sounds would receive the sublease income to support their programs and meet the financial obligations under their lease. The City and Minister for Land's consent are required for the sublease. If supported, the City would progress the head lease and sublease simultaneously.

Should Council approve the proposal, the City will undertake formal public notice under section 3.58(3) of the *Local Government Act 1995*. City Officers are aware that the operator of Fusions Gelato, who holds a nearby foreshore licence, intends to object to the proposed sub-lease, citing concerns about competition.

The City is committed to balancing foreshore activation with commercial fairness and viability. The proposal supports the sustainability of a not-for-profit organisation in delivering valuable community outcomes, while-also activating an underutilised space in line with the area's community-focused purpose.

Compared to standard licence fees and obligations, the proposed sub-lease terms reflect a more robust commercial commitment and aligns with the City's commitment to a diverse and inclusive foreshore underpinned by transparency, accountability and fair use of public assets.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

If approved, the proposed sublease will enhance the experience for both visitors and the local community. It will provide a vibrant gathering place where people can visit, form connections and engage in social interactions, thereby fostering a stronger sense of community.

Economy:

Supporting local small businesses is a crucial step in improving the economy. By increasing consumer activity, it helps to enhance the community's economic vitality. This not only boosts the financial well-being of individual businesses but also creates a more resilient and thriving local economy.

Environment:

The City conducts routine inspections to ensure that food businesses comply with the *Food Act 2008* and *Food Regulations 2009* helping to maintain high standards of environmental and public health.

Leadership:

Active management of leases is essential for demonstrating good governance. It reinforces accountable leadership, crucial for supporting local business and fostering economic growth.

Disclosure of Interest:

No Officer involved in preparing this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

On 24 September 2024 Council resolved (Item No. DS046) to dispose of an 82m² portion of Crown Reserve 30063, Lot 300 (260) Willcock Drive, Mahomets Flats, by way of commercial retail sublease to Geraldton Surf Lifesaving Club and Renee Doyle.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Should Council approve the proposed sublease, a public notice will be advertised for fourteen (14) days, inviting public submissions under section 3.58(3) of the *Local Government Act 1995*.

Should the City receive additional submissions, these will be provided to Council for further consideration.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 3.58 of the *Local Government Act 1995* details the process for disposing of property (in this case, leasing).

Section 18 of the *Land Administration Act 1997* details the requirement to seek consent from the Minister for Lands for all Crown land transactions.

The *Commercial Tenancy (Retail Shops) Agreements Act 1985* outlines the requirements for commercial tenancy agreements relating to retail businesses.

FINANCIAL AND RESOURCE IMPLICATIONS:

All lease administration costs will be recovered from Regional Sounds, ensuring no financial burden on the City and keeping the City's budget cost neutral.

Income from the sub-lease will assist Regional Sounds in covering operational costs associated with leasing the building, resulting in a cost saving for Council.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.1	Enhanced lifestyle through spaces, places, programs and services that foster connection and inclusion.
Outcome 1.3	Pride in place and a sense of belonging is commonplace.
Outcome 1.6	Community capacity, innovation and leadership is encouraged.
Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.
Outcome 2.1	Local business is empowered and supported.

REGIONAL OUTCOMES:

There are no adverse impacts on regional outcomes.

RISK MANAGEMENT:

Prior to executing the proposed sublease agreement, the Proponent must provide evidence of appropriate insurance and be a registered food business with the City of Greater Geraldton.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The following options were considered by City Officers:

1. Not proceed with the proposed sublease. City Officers do not recommend this option as it does not support small businesses, activation of community spaces, or promote innovation within community groups.
2. Charge an annual sublease fee to Regional Sounds. It is acknowledged that community groups have experienced a significant rise in operating expenses; these rising costs have placed considerable financial pressure on their ability to deliver low-cost community initiatives, making it increasingly difficult for them to sustain their operations and services. Regional Sounds proposal presents an innovative approach to addressing these financial challenges. For this reason, City Officers do not recommend supporting this option.
3. Undertake an open market Expression of Interest (EOI) process for the sublease. While an EOI could provide broader opportunities for interested parties, City Officers do not recommend this option. The preference is to support businesses and community organisations that proactively seek to diversify their activities and establish networks that create sustainable opportunities. Regional Sounds has demonstrated a commitment to this, aligning with the City's objectives to foster local enterprise and activate community spaces. An open EOI may delay activation efforts and introduce uncertainty, potentially discouraging organisations that form partnerships that benefit the local community.

COUNCIL DECISION**MOVED CR COOPER, SECONDED CR CRITCH**

That Council by Simple Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE a commercial retail sublease agreement between Regional Sounds Incorporated and Remi French Street Food for an 80m² portion of Crown Reserve 52016, Lot 2842 (246) Marine Terrace, Geraldton;**
2. **SET the proposed conditions as:**
 - a. **Term of one (1) year commencing on the date of execution;**
 - b. **Two (2) further term options of two (2) years each;**
 - c. **Set the commencing lease fee at \$16,000 (excluding GST) per annum, payable to Regional Sounds Incorporated;**

- d. Adjust the lease fee at the start of each further term option based on a market rent assessment;
 - e. Annual contributions towards operating expenses commencing at \$3,600 (excluding GST), payable to Regional Sounds Incorporated;
3. MAKE the determination subject to:
 - a. Regional Sounds Incorporated entering into a lease agreement for a 386m2 portion of Crown Reserve 52016 Lot 2842 (246) Marine Terrace, Geraldton;
 - b. An advertising notice period of fourteen (14) days, inviting public submissions;
 - c. Consent from the Minister for Lands;
 - d. All regulatory approvals being obtained;
4. ADVISE Regional Sounds Incorporated that they are responsible for all costs associated with:
 - a. The preparation, execution, and registration of the sublease;
 - b. All advertising, valuation, survey, and sublease administration charges; and
5. REFER the matter back to Council for final consideration should any submissions be received.

CARRIED 10/0

Time: 5:16 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

12.2 REPORTS OF COMMUNITY AND CULTURE - NIL

There are none.

12.3 REPORTS OF CORPORATE SERVICES**CS203 CITY OF GREATER Geraldton ANNUAL REPORT 2023-24**

AGENDA REFERENCE:	D-25-040990
AUTHOR:	T Gray, A/Manager Communications and Vibrancy; N Jane, Chief Financial Officer
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	7 April 2025
FILE REFERENCE:	GO/3/0002
ATTACHMENTS:	Yes (x1)
	City of Greater Geraldton Annual Report 2023-24

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council acceptance of the City of Greater Geraldton Annual Report 2023-24.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the City of Greater Geraldton Annual Report 2023-24 (including the Audited Financial Report and Auditor's Report);
2. REQUEST the Chief Executive Officer to make the Annual Report publicly available; and
3. GIVE NOTICE of an Annual Meeting of Electors to be held on 27 May 2025.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The Annual Report 2023-24 (Attachment No. CS203) has been prepared in accordance with section 5.53 of the *Local Government Act 1995* and includes the Audited Annual General Purpose Financial Statements.

The document highlights the City's achievements in 2023-24, reports of services delivered and major goal areas contained in the Strategic Community Plan and Corporate Business Plan.

The City recorded an operating surplus result with higher than budgeted revenue in grants, fees and charges, and interest earnings. This was partially offset by higher than budgeted expenditure in employment and other expenditure.

The City continued its focus on delivering for the community while meeting the challenges associated with cost-of-living increases. Projects delivered during the year were priorities outlined in the Corporate Business Plan and Strategic Community Plan and spanned the entire locality including Geraldton, Greenough, Walkaway and Mullewa. Investment in infrastructure continued to

be a focus during the 2023-24 year with \$27M spent predominantly on roads and parks.

The City's financial planning is cognisant of increasing costs and inflationary impacts on goods and services, and at the same time, seeks to sustainably deliver the assets and services expected by the community in a fiscally responsible manner.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

The Annual Report provides the community with information on how the City has been performing over the last financial year in relation to financial performance and in meeting the actions in our Strategic Community Plan "community" pillar.

Economy:

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in our Strategic Community Plan "economy" pillar.

Environment:

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in our Strategic Community Plan "environment" pillar.

Leadership:

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in our Strategic Community Plan "leadership" pillar.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Each year the Annual Report is provided to Council for acceptance. The Annual Report 2022-23 was accepted by Council on 30 January 2024 (Item No. CS087).

COMMUNITY/COUNCIL MEMBER CONSULTATION:

The Audit Committee has reviewed the Annual Financial Report and recommends it be accepted.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 5.27 of the *Local Government Act 1995* requires a general meeting of electors to be held once every financial year, on a day selected by the local government but not more than 56 days after accepting the Annual Report.

Section 5.53 requires the preparation of an Annual Report for each financial year and details what the report is to contain. The Annual Report is to include the financial report and auditor's report for the financial year.

Section 5.54 requires the Annual Report for a financial year to be accepted by absolute majority no later than 31 December after that financial year or within two (2) months of receiving the auditor's report. The auditor's report was received on Friday 28 March 2025.

Section 5.55 requires the Chief Executive Officer (CEO) to give local public notice of the availability of the Annual Report once it is accepted by the local government authority.

Section 5.55A requires the CEO to publish the Annual Report on the City's website once accepted.

Section 6.4 requires the preparation of an Annual Financial Report for each financial year.

Section 7.2 requires the Annual Financial Report to be audited.

FINANCIAL AND RESOURCE IMPLICATIONS:

Provision of the preparation of the Annual Report and Annual Financial Report including Audited Annual General Purpose Financial Statements are included in the Annual Budget.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.2	We are a community accountable for our actions.
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community well being.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.2	Decision making is ethical, informed and inclusive.
Outcome 4.4	Healthy financial sustainability that provides capacity to respond to change in economic conditions and community priorities.
Outcome 4.6	A community that is genuinely engaged and informed in a timely and appropriate manner.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Accepting the Annual Report is a requirement of the *Local Government Act 1995* and doing so ensures compliance with timelines and content as outlined in the legislation.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

COUNCIL DECISION**MOVED CR COLLIVER, SECONDED CR LIBRIZZI**

That Council by Absolute Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the City of Greater Geraldton Annual Report 2023-24 (including the Audited Financial Report and Auditor's Report);
2. REQUEST the Chief Executive Officer to make the Annual Report publicly available; and
3. GIVE NOTICE of an Annual Meeting of Electors to be held on 27 May 2025.

CARRIED BY ABSOLUTE MAJORITY 10/0

Time: 5:22 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

CS204 COUNCIL POLICY 4.23 ELECTION SIGNS

AGENDA REFERENCE:	D-25-041721
AUTHOR:	J Bianchi, Manager Corporate Compliance
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	2 April 2025
FILE REFERENCE:	GO/19/0008
ATTACHMENTS:	Yes (x1) Draft Council Policy 4.23 Election Signs (v5)

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval of Council Policy 4.23 Election Signs, version 5. The policy has undergone its biennial review, with only minor administrative changes proposed.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE Council Policy 4.23 Election Signs, version 5.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Council Policy 4.23 Election Signs was last reviewed by the Council on 28 February 2023 - Item No. CS020.

The policy precludes the placement of electoral signs and public electoral material on or in local government property, during federal, state and local government elections, and clarifies the process for the removal and return of unapproved signage.

Local government property is defined in the *Public Places and Local Government Property Local Law 2020* as:

local government property means anything –

- (a) *which belongs to or leased by the local government;*
- (b) *of which the local government is the management body under the Land Administration Act 1997; or*
- (c) *which is an otherwise unvested facility within section 3.53 of the Act; except a street.*

In summary:

- Candidates cannot place election signs on City facilities and land, either owned or under City management.
- The two prominent locations in the recent state election were stormwater sump fences and verges.

- When a sign was placed on a sump fence or a verge the sign was either removed by a City Officer (and held at the Civic Centre) or the candidate was asked to remove it.
- There were some issues associated with electronic signs on trailers, but Officers understanding is that if the car and trailer are attached, registered and parked legally, the City has no legal power to ask them to be removed.

Although a recovery cost was not imposed by the City in relation to the recent election, there is provision to do so within the current policy:

2.6 The City will confiscate and retain signs until payment is made to the City for the retrieval of the sign as per the City's current year Fees and Charges.

City Officers have reviewed the policy and do not suggest any changes to the principles of the policy as the policy adequately addresses the City's position, that the placement of election signage on the City of Greater Geraldton local government property, is prohibited.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

By not allowing election signage to be placed on City facilities, it reduces the volume of visual pollution and ensures the City is not seen to be supporting one candidate or party over another.

Economy:

There are no adverse economic impacts.

Environment:

The policy provides controls on the placement of election signage, reducing the level of visual pollution.

Leadership:

The *Local Government Act 1995* requires that Council establish good governance principles through the introduction of policies and guidelines.

The policy precludes the placement of electoral signs and public electoral material on or in local government property, either owned or under City management, during federal, state and local government elections. The policy also clarifies the process for removal and return of unapproved signage.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council policies are reviewed and endorsed by Council on a regular basis. Council Policy 4.23 Election Signs, version 4 was endorsed by Council on 28 February 2023 – Item No. CS020.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

There has been no community consultation. Council Members were provided with the draft policy on 13 March 2025, with no feedback or requests for amendment to date.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to section 2.7 of the *Local Government Act 1995*, the role of Council includes determination of council policies:

2.7. Role of council

- (1) *The council —*
 - (a) *governs the local government's affairs; and*
 - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
 - (a) *oversee the allocation of the local government's finances and resources; and*
 - (b) *determine the local government's policies.*

FINANCIAL AND RESOURCE IMPLICATIONS:

Any monitoring and management of signage is absorbed into the City's operational costs, primarily through Officer time.

INTEGRATED PLANNING LINKS:

Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.2	Decision making is ethical, informed and inclusive.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the City of Greater Geraldton.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

Council can determine to adopt the policy as per the Officer recommendation, to adopt an amended policy, to defer the matter or determine to retire the policy.

COUNCIL DECISION**MOVED CR LIBRIZZI, SECONDED CR CRITCH**

That Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

- 1. APPROVE Council Policy 4.23 Election Signs, version 5.**

CARRIED 9/1

Time: 5:23 PM

Not Voted: 1

No Votes: 1

Yes Votes: 9

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	NO
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

CS205 GERALDTON JETTY PROPOSAL FUNDING SCENARIOS

AGENDA REFERENCE:	D-25-043898
AUTHOR:	P Radalj, Director Corporate Services
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	12 April 2025
FILE REFERENCE:	FM/14/0010
ATTACHMENTS:	Yes (x2)
	A. Jetty Proposal - Correspondence between CGG and candidates
	B. Jetty Funding Scenarios

EXECUTIVE SUMMARY:

The purpose of this report is to provide information and responses to a previous Council decision (Item No. IS317 – November 2024) in relation to the following and requiring the Chief Executive Officer (CEO) to report back to Council at the April 2025 meeting:

- *Direct the CEO to write to all State and Federal Candidates in the seats of Geraldton and Durack for a written response on their position as to funding the Jetty for Geraldton;*
- *Forward a copy of the Jetty for Geraldton Business Case Study to all State and Federal Candidates in the seats of Geraldton and Durack for their consideration; and*
- *Direct the CEO as part of annual review of the City's Long Term Financial Plan to undertake detailed modelling in relation to financial capacity and cost implications to fund the options put forward.*

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the actions and responses from the polling of candidates at both a State and Federal level in relation to their financial support; and
2. RECEIVE the financial modelling as applied to the business case jetty options.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

In response to a petition received by Council (Item No. CS076 Petition – Funding for Preliminary Study of Jetty for Geraldton Project) in November 2023, Council endorsed funding of \$50,000 to undertake a business case for the potential construction of a Jetty in Geraldton.

The City subsequently engaged Remplan, an independent consultancy specialising in developing detailed business cases and cost benefit analysis, to undertake an assessment of potential options and the associated costs and

benefits for the construction of a public recreational jetty. In the development of this business case, Remplan was supported by subconsultants MP Rogers & Associates, a prominent coastal and port engineering company, to develop concept plans including a layout plan sketch, indicative sections and opinion of probable construction cost estimates.

The business case was presented to Council (Item No. IS317) at its November 2024 meeting and included the following three (3) potential jetty locations for consideration:

1. A Spur Breakwater Jetty extending 125m North-West from the existing southern rock wall at Midalia Beach at an estimated cost of around \$12M;
2. The Midalia Beach Jetty configuration as proposed by the Jetty for Geraldton group at an estimated cost of around \$24M; and
3. A 125-metre Jetty extension of the existing Durlacher Street Groyne structure near Dome Café at an estimated cost of \$12M.

Funding Position:

As requested, eight letters along with the business case were sent to relevant and major party candidates seeking a position on the provision of financial support for a jetty in Geraldton. Initially, State election candidates were approached and then Federal election candidates.

To date, only one formal response has been received. This came via a copy of a letter sent by The Hon Melissa Price MP, Federal Member for Durack, to the Hon Rita Saffioti MLA, Deputy Premier; Treasurer; Minister for Transport; Sport and Recreation. Melissa Price MP reinforced her support of the jetty project and sought State Government consideration of the project to help secure a jetty for Geraldton.

Brendan Sturke, The Greens (WA) candidate for Durack, acknowledged receipt of the correspondence, passing this on to Senator Dorinda Cox and Senator Jordon Steele-John for input.

The City is aware during the State election a Liberal Party media release did support the jetty proposal with a \$12M commitment. As stated, the City is unaware of any formal or proposed commitment from the current State or Federal governments.

Details of correspondence sent and received, and social media announcements to date are provided in Attachment No. CS205A.

Financial Modelling:

The City has determined and applied three (3) general funding scenarios using the costings identified in the business case jetty options as the basis for modelling. The three (3) funding scenarios are:

1. Construction fully funded by the City via loan facility.

2. Construction 50% funded by City via loan facility and 50% by external grant.
3. Construction fully funded by external grant.

Scenario 3 is the less likely scenario as a project of this financial magnitude is unlikely to be fully funded by either State or Federal Governments, especially the proposed jetty option put forward by the Jetty for Geraldton group at an estimated cost of \$24M. For the purpose of modelling, jetty options 1 and 3 have been modelled the same due to their similar estimated construction and maintenance costs and all options are based on costs derived from the business case and current lending rates as provided by Western Australia Treasury Corporation.

The City does not currently have the capacity within its Cash Reserves to fund from this source to the level required under the proposed options. Also, consideration needs to be given to the application of Cash Reserves for currently identified and future major project commitments. This is the reason a loan facility is the funding mechanism that has been applied within each scenario.

The modelling (Attachment No. CS205B) is based on a 10-year cycle in alignment with the City's Long Term Financial Plan and was confined to an estimate of costs relative to each option and funding scenario, and the initial adjustment to rates revenue to absorb those costs. A summary of the modelling and year 1 impacts are provided in the tables below:

Table 1 – Jetty Options 1 and 3 (\$12M)

Funding Scenario	Yr 1 Operating/Capital Expenses	Yr 1 Rates % Increase
100% Loan Facility	\$1,980,873	3.46%
50% Loan – 50% Grant	\$1,184,437	2.07%
100% Grant	\$388,000	0.68%

Table 2 – Jetty Options 2 (\$24M)

Funding Scenario	Yr 1 Operating/Capital Expenses	Yr 1 Rates % Increase
100% Loan Facility	\$2,899,991	5.07%
50% Loan – 50% Grant	\$2,375,533	4.18%
100% Grant	\$782,659	1.37%

Note:

- Table 1 Loan facilities 10-year terms.
- Table 2 Loan facility 100% 20-year term.
- Table 2 Loan facility @ 50% of funding 10-year term.
- All jetty options design/useful 50 years.
- WATC maximum borrowing term is 20 years.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:**Community:**

This report provides an insight into the possible rating implications to the community based on multiple funding scenarios.

Economy:

This report does not give any consideration to the economic implications tied to the proposed business case options.

Environment:

Environmental assessments would be conducted prior to any consideration being given to further progress any of the proposed jetty options.

Leadership:

This report is in alignment with Council Policy 4.5 Asset Management key principles in relation to due diligence processes prior to consideration of any new major projects.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

There are no relevant precedents.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Council and the community, including the lead petitioner, were provided with the Jetty Business Case Options Analysis (IS Item No. 317) via the Ordinary Meeting of Council 26 November 2024.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative/policy implications per Executive Recommendation.

FINANCIAL AND RESOURCE IMPLICATIONS:

As the City is currently undertaking a reset of its 10-year Long Term Financial Plan as part of the 2025-26 budget process, the modelling provided is a detached view of the potential financial impacts and has not been integrated at this time into the LTFP.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.1	Enhanced lifestyle through spaces, places, programs, and services that foster connection and inclusion.
Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.

Outcome 2.4	A desirable place to live, work, play, study, invest and visit
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership, and well-informed decision-making.
Outcome 4.2	Decision making is ethical, informed, and inclusive.
Outcome 4.4	Healthy financial sustainability that provides capacity to respond to change in economic conditions and community priorities.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes associated with the Executive Recommendation at this stage.

RISK MANAGEMENT:

Whilst there are potentially other funding scenario iterations, Attachment No. CS205B provides a worst to best case scenario range in relation to potential operating and capital cost implications relative to a one-off rating increase to absorb these potential new costs.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers as this report is in direct response to a previous Council decision.

During the debate, Cr Horsman foreshadowed an alternative motion to add a point 3, to make provision in the 2025-26 capital works projects for \$50,000 to progress a jetty site selection study, should the motion be lost. Cr Horsman does not want the project to cease moving forward and that by providing additional funding, the project keeps moving forward and demonstrates Council's commitment.

COUNCIL DECISION**MOVED CR FIORENZA, SECONDED CR COOPER**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

- NOTE the actions and responses from the polling of candidates at both a State and Federal level in relation to their financial support; and**
- RECEIVE the financial modelling as applied to the business case jetty options.**

CARRIED 9/1

Time: 5:31 PM

Not Voted: 1

No Votes: 1

Yes Votes: 9

Name	Vote
Mayor Clune	NOT PRESENT

Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	NO
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

CS206	STATEMENT OF FINANCIAL ACTIVITY AND STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 31 MARCH 2025
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AGENDA REFERENCE:	D-25-042300
AUTHOR:	J McLean, Senior Management Accountant/Analyst
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	7 April 2025
FILE REFERENCE:	FM/17/0015
ATTACHMENTS:	Yes (x1) Monthly Management Report for period ended 31 March 2025

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with a comprehensive report on the City's finances to 31 March 2025 and to seek authorisation of a minor amendment to the City's 2024-25 Annual Budget.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the monthly Statement of Financial Activity for the period ended 31 March 2025, as attached; and
2. RECEIVE the monthly Statement of Financial Position as at 31 March 2025, as attached.

PART B

That Council by Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE the following amendments to the 2024-25 Annual Budget to allow for the purchase of a camera system for carrying out culvert inspections:
 - a. Increase capital expenditure for furniture and equipment assets by \$39,000; and
 - b. Decrease contractor expenditure for technical services operations by \$39,000.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The financial performance and position at the end of March 2025 is detailed in the attached report.

Summarised below are the variances between Year-to-Date (YTD) budgets and actuals:

Operating Income	\$	26,137	0.0%	under YTD Budget	☒
Operating Expenditure	\$	774,628	1.1%	under YTD Budget	☒
Net Operating	\$	748,491	5.5%	under YTD Budget	☒
Capital Expenditure	\$	287,875	1.2%	under YTD Budget	☒
Capital Revenue	\$	306,660	5.9%	under YTD Budget	☒

Cash at Bank – Municipal \$ 3,781,280

Cash at Bank – Reserve \$ 5,083,549

Current Investments \$60,593,189

Current Rates Collected to March 2025 94.23%

Current Rates Collected to March 2024 93.87%

Rates Arrears Collected to March 2025 48.61%

Rates Arrears Collected to March 2024 46.21%

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the budget. The financial performance presented in the March financials show a YTD positive variance of \$748,491 in the net operating surplus/(deficit) result.

Since adoption of the Mid-Year Budget Review on 25 March 2025 (Item No. CS198), the City's technical services team have identified the need to procure a camera system for the purpose of carrying out inspections of culvert assets. It is proposed to fund the camera system using a portion of the City's current year asset management operational budget.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

There are no adverse community impacts.

Economy:

There are no adverse economic impacts.

Environment:

There are no adverse environmental impacts.

Leadership:

The Financial Management Regulations require presentation each month of a statement of financial activity accompanied by other supporting information that is considered relevant and a statement of financial position. In addition to the compliance requirements, the purpose of regularly reporting on the financial activities of the City is to enable Council Members to monitor and review the allocation of financial and other resources against the budget. Reporting on a regular basis evidences the ongoing financial management and performance of the accounting systems. The monthly report provides a summary of the organisation's liquidity and going concern status.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

There has been no community/Council Member consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require the local government to prepare a statement of financial activity, reporting on the revenue and expenditure as set out in the adopted annual budget.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* also requires the local government to prepare a statement of financial position as at the last day of the previous month.

A statement of financial activity, statement of financial position and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statements relate.

FINANCIAL AND RESOURCE IMPLICATIONS:

As disclosed in the attached report.

INTEGRATED PLANNING LINKS:

Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.2	Decision making is ethical, informed and inclusive.
Outcome 4.3	Accountable leadership supported by a skilled and professional workforce.
Outcome 4.4	Healthy financial sustainability that provides capacity to respond to change in economic conditions and community priorities.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The provision of monthly financial reports to Council fulfils the relevant statutory requirements and is consistent with good financial governance.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

There are no alternative options to consider.

COUNCIL DECISION**MOVED CR LIBRIZZI, SECONDED CR CRITCH****PART A**

That Council by Simple Majority pursuant to Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the monthly Statement of Financial Activity for the period ended 31 March 2025, as attached; and
2. RECEIVE the monthly Statement of Financial Position as at 31 March 2025, as attached.

PART B

That Council by Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE the following amendments to the 2024-25 Annual Budget to allow for the purchase of a camera system for carrying out culvert inspections:
 - a. Increase capital expenditure for furniture and equipment assets by \$39,000; and
 - b. Decrease contractor expenditure for technical services operations by \$39,000.

CARRIED BY ABSOLUTE MAJORITY 10/0

Time: 5:32 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

12.4 REPORTS OF INFRASTRUCTURE SERVICES - NIL

There are none.

12.5 REPORTS OF OFFICE THE CEO**CEO132 FEDERAL ELECTION CAMPAIGN - PUT OUR COMMUNITIES FIRST**

AGENDA REFERENCE:	D-25-043517
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	4 April 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Yes (x2)
	A. ALGA Federal Election Campaign - Letter of Support
	B. Stakeholder Alert - RCA calls for clear path to prosperity for Regional Australia

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to support the Australian Local Government Association (ALGA) and Regional Capitals Australia (RCA) campaigns seeking improved funding from the Federal Government for the local government sector. Additional federal funding to support the local government sector, which survives on approximately 3-3.5% of the total Australian tax income, is required to enable the sector to deliver local solutions to national priorities.

Participating in these national advocacy campaigns does not preclude Council from continuing to advocate on local issues, but it will strengthen the national campaign and support all 537 Australian local governments. By supporting the RCA position, the City of Greater Geraldton will also be supporting the 51 Australian Regional Capitals.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the national federal election funding priorities identified by the Australian Local Government Association (ALGA);
2. SUPPORT the national federal election funding priorities identified by Regional Capitals Australia (RCA);
3. SUPPORT and participate in the Put Our Communities First federal election campaign; and
4. DIRECT the CEO to write to the local federal member of Parliament, all known election candidates in local federal electorate and the President of the Australian Local Government Association advising of Council's resolution.

PROPONENT:

The proponent is the Australian Local Government Association (ALGA) and Regional Capitals Australia (RCA).

BACKGROUND:

In the last few weeks, the Federal Treasurer handed down the 2025/26 Federal Budget and the Prime Minister announced that the federal election will be held on Saturday 3 May 2025. In response, ALGA and RCA have released advice to the local government sector on their view of the federal budget and how individual councils can actively participate in the federal election. ALGA have developed a campaign called, 'Put Our Communities First' and are seeking support.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election. Based around the tagline of "Put Our Communities First", the goal is to secure additional federal funding that will support every council to play a bigger role delivering local solutions to national priorities. All Australian councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

The Put Our Communities First campaign will advocate for new federal funding to be distributed to all councils on a formula-basis, like the Commonwealth's Roads to Recovery Program, or the previous Local Roads and Community Infrastructure Program. This will ensure that every council and community benefits and support local decision making based on local needs.

Participating in a national advocacy campaign does not preclude council from advocating on additional local needs and issues, but it will strengthen the national campaign and support all 537 Australian local governments.

The five national funding priorities have been determined by the ALGA Board – comprised of representatives from each of Australia's state and territory local government associations – and align with key national priorities.

These five funding priorities are:

- \$1.1B per year for enabling infrastructure to unlock housing supply;
- \$500M per year for community infrastructure;
- \$600M per year for safer local roads;
- \$900M per year for increased local government emergency; management capability and capacity; and
- \$400M per year for climate change adaptation.

Housing enabling infrastructure

A lack of funding for enabling infrastructure is a significant barrier to increasing housing supply across the country. Research from Equity Economics [<https://alga.com.au>] found that 40 per cent of local governments have cut back on new infrastructure developments because of inadequate enabling infrastructure funding. This research also shows that achieving the National Housing Accord's housing targets would incur an additional \$5.7 billion funding shortfall on top of infrastructure funding gaps already being felt by councils and their communities.

A five year, \$1.1B per annum program would fund the infrastructure that is essential to new housing developments, and Australia reaching its housing targets.

Community infrastructure

ALGA's 2024 of National State the Assets report [<https://alga.com.au>] indicates that \$8.3B worth of local government buildings and \$2.9B worth of parks and recreation facilities are in poor condition and need attention. Introduced in 2020, the Local Roads and Community Infrastructure Program supported all councils to build, maintain and upgrade local facilities, with \$3.25B allocated on a formula basis. This program had a significant impact, driving an almost \$1B improvement in the condition of local government buildings and facilities; and a \$500M per year replacement fund would support all councils to build, upgrade and revitalise the community infrastructure all Australians rely on.

Safer roads

Councils manage more than 75% of Australia's roads by length, and tragically more than half of all fatal road crashes in Australia occur on these roads. In 2023 the Australian Government announced that it would double Roads to Recovery funding over the forward estimates, providing councils with an additional \$500M per year. However, recent independent research by the Grattan Institute [<https://grattan.edu.au>] highlighted a \$1B local government road maintenance funding shortfall, meaning there is still a significant funding gap. Providing local government with \$600M per year tied to road safety programs and infrastructure upgrades would support all councils to play a more effective role addressing Australia's unacceptable road toll.

Climate adaptation

Local governments are at the forefront of grappling with climate impacts as both asset managers and land use decision makers. However, funding and support from other levels of government has failed to keep pace, placing an inequitable burden on councils and communities to fund this work locally. A \$400M per year local government climate adaptation fund would enable all councils to implement place-based approaches to adaptation, delivering local solutions to this national challenge.

Emergency management

Fires, floods and cyclones currently cost Australia \$38 billion per year, and this is predicted to rise to \$73 billion by 2060 [<https://australianbusinessroundtable.com.au>]. Australian councils play a key role preparing for, responding to and recovering from natural disasters, but aren't effectively funded to carry out these duties. The Government's \$200M per year Disaster Ready Fund is significantly oversubscribed, especially considering the scale and cost of disaster mitigation projects. Numerous national reviews – including the Colvin Review [<https://www.nema.gov.au>] and Royal Commission into Natural Disaster Arrangements [www.royalcommission.gov.au] – have identified the need for a significant uplift in local government emergency management capability and capacity.

A \$900M per year fund would support all councils to better prepare their communities before natural disasters, and more effectively carry out the emergency management responsibilities that have been delegated to them.

Regional Capitals Australia (RCA) is calling on the major political parties to put regional capitals front and centre as they make their pitch to the nation during the Federal Election campaign. Regional capitals are the heart of regional Australia, supporting 9M Australians to thrive by providing a central point of access to essential services, commerce, employment and education. The RCA is calling for the next Australian Government to make the following investments:

Infrastructure

- \$1B for large scale regional infrastructure; and
- \$1B for Community Infrastructure.

Regional Roads

- \$1B per annum for Roads to Recovery;
- \$150M per annum for Blackspots Funding; and
- \$200M for the Safer Local Roads and Infrastructure Program.

Housing

- Housing enabling funds for local government to release of new land for housing developments;
- Housing Innovation Program to fast track innovative approaches to housing; and
- Removing GST on council housing investments.

Water

- Funding to support water projects to grow regional industry and populations.

Aviation

- \$200M to ensure the viability of regional airports and regional aviation.

Arts and Culture

- Continue to recognise and enhance the role of arts, culture and creativity in regional Australia.

The City of Greater Geraldton has been advocating for local issues at every available opportunity. The City's approved Priority Projects document is provided to every federal and state politician that visits, and it has been sent to all Ministers. Specific advocacy has occurred for improvements to the Geraldton-Mt Magnet Road, the Jetty project, improved sporting grounds change rooms, increased support for regional airports, renewal and upgrade of the Mullewa Hospital and for the GST to be removed from local government built housing.

In addition, the Strategic Community Plan engagement summary report is also now being provided to candidates to ensure they are aware of the community's concerns and priorities – Housing, Safety, Health.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

Increased funding support from the Federal Government would enable the local government sector to provide much needed essential facilities and services to local communities around the nation.

Economy:

By directly investing in local communities around the nation, a positive economic return at the local level is guaranteed.

Environment:

Environmental improvement projects require significant funding. Supporting this report is supporting a desire for improved environmental funds for projects such as urban greening strategies, street tree plantings, carbon reduction initiatives, recycling and other waste initiatives.

Leadership:

By considering this report, the elected members are demonstrating leadership in supporting the needs of the Australian local government sector.

Disclosure of Interest:

The Council is an active member of both the Western Australian Local Government Association (WALGA) and RCA. As such the CEO regularly attends local WALGA Northern Country Zone meetings and along with the Mayor, is a board member of Regional Capitals Australia.

RELEVANT PRECEDENTS:

The City of Greater Geraldton has been very active in advocating for greater financial assistance from both the Federal and State Governments during this busy election season.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Council Members were consulted by the Chief Executive Officer in the preparation of this report on 28 March 2025.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

By working together with other local governments, there is an improved opportunity of a better financial outcome for the sector.

INTEGRATED PLANNING LINKS:

Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.
Outcome 2.3	The voice of the community is heard at regional, state and national forums.
Outcome 2.6	A diverse and globally recognised regional capital.
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.7	Council understands its roles and responsibilities and leads by example.
Outcome 4.9	Collaboration and strategic alliances with Local Government partners delivers results for common aspirations.

REGIONAL OUTCOMES:

The elected members have been advocating for federal funding for infrastructure that would support the entire Mid West Region (Geraldton-Mt Magnet Road upgrades, extension of the SWIS, increased General Practitioner funding in the regions).

RISK MANAGEMENT:

The risks associated with supporting national campaigns formulated professionally and after significant sector engagement are considered minimal. However, by not supporting federal funding campaigns, there is a risk that the region and sector may miss out on federal funding.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The elected members could determine to:

- Support the ALGA position only.
- Support the RCA position only.
- Support an amended position.
- Not support any campaign for increased federal government funding for the local government sector.

CEO R McKim declared an Impartiality interest in Item No. CEO132 Federal Election Campaign - Put Our Communities First, as part of his role as CEO of the City of Greater Geraldton, he is a Board Member of Regional Capitals Australia (RCA) and remained in Chambers.

COUNCIL DECISION

MOVED CR COOPER, SECONDED CR LIBRIZZI

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

- 1. SUPPORT the national federal election funding priorities identified by the Australian Local Government Association (ALGA);**
- 2. SUPPORT the national federal election funding priorities identified by Regional Capitals Australia (RCA);**
- 3. SUPPORT and participate in the Put Our Communities First federal election campaign; and**
- 4. DIRECT the CEO to write to the local federal member of Parliament, all known election candidates in local federal electorate and the President of the Australian Local Government Association advising of Council's resolution.**

CARRIED 10/0

Time: 5:34 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

12.6 REPORTS TO BE RECEIVED**RR70 REPORTS TO BE RECEIVED - MARCH**

AGENDA REFERENCE:	D-25-045420
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	17 April 2025
FILE REFERENCE:	GO/6/0029
ATTACHMENTS:	Yes (x6)
	A. DSDD029 - Delegated Determinations and Subdivision Applications for Planning Approval
	B. CS207 - Geraldton Sailors and Soldiers' Memorial Institute AGM Minutes - 4 February 2025 - including Financial Statements
	C. CS208 - City of Greater Geraldton Audit Committee Meeting Minutes – 26 March 2025
	D. CEO133 - WALGA State Council Agenda – 7 May 2025
	E. CS209 – List of Accounts Paid Under Delegation – March 2025
	F. CS210 - List of Payments by Employees via Purchasing Cards – March 2025

EXECUTIVE SUMMARY:

The purpose of this report is to receive the Reports of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Development Services:
 - i. DSDD029 - Delegated Determinations and Subdivision Applications for Planning Approval;
 - b. Reports – Corporate Services:
 - i. CS207 - Geraldton Sailors and Soldiers' Memorial Institute AGM Minutes - 4 February 2025 - including Financial Statements;
 - ii. CS208 - City of Greater Geraldton Audit Committee Meeting Minutes – 26 March 2025; and
 - c. Reports – Office of the CEO:
 - i. CEO133 - WALGA State Council Agenda – 7 May 2025.

PART B

That Council by Simple Majority, pursuant to Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate Services:
 - i. CS209 – List of Accounts Paid Under Delegation – March 2025; and
 - ii. CS210 - List of Payments by Employees via Purchasing Cards – March 2025.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the “Reports (including Minutes) to be Received” are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:**Community:**

There are no adverse community impacts.

Economy:

There are no adverse economic impacts.

Environment:

There are no adverse environmental impacts.

Leadership:

There are no adverse leadership impacts.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Reports to be received by Council at each Ordinary Meeting of Council.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

There has been no community/Council Member consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Strategic Leadership	Direction:	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.3		Accountable leadership supported by a skilled and professional workforce

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

COUNCIL DECISION**MOVED CR LIBRIZZI, SECONDED CR CRITCH****PART A**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Development Services:
 - i. DSDD029 - Delegated Determinations and Subdivision Applications for Planning Approval;
 - b. Reports – Corporate Services:
 - i. CS207 - Geraldton Sailors and Soldiers' Memorial Institute AGM Minutes - 4 February 2025 - including Financial Statements;
 - ii. CS208 - City of Greater Geraldton Audit Committee Meeting Minutes – 26 March 2025; and
 - c. Reports – Office of the CEO:
 - i. CEO133 - WALGA State Council Agenda – 7 May 2025.

PART B

That Council by Simple Majority, pursuant to Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate Services:

- i. **CS209 – List of Accounts Paid Under Delegation – March 2025; and**
- ii. **CS210 - List of Payments by Employees via Purchasing Cards – March 2025.**

CARRIED 10/0

Time: 5:35 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

13 MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were none.

14 QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There were none.

15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

There were none.

16 MEETING CLOSED TO PUBLIC

Pursuant to Section 5.2 of the Meeting Procedures Local Law 2011, please note this part of the meeting *may* need to be closed to the public, *if* confidential discussion is required.

No confidential discussion was required.

DS064	RFT 2425 31 - TENDER AWARD - CLOSED CIRCUIT TELEVISION (CCTV) MAINTENANCE AND SERVICES
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AGENDA REFERENCE:	D-25-041079
AUTHOR:	C Marshall, Community Safety Crime Prevention Officer (CCTV)
EXECUTIVE:	R Hall, Director Development Services
DATE OF REPORT:	20 March 2025
FILE REFERENCE:	FM/25/0348
ATTACHMENTS:	Yes (x1) Confidential
	Confidential – RFT 2425 31 Evaluation Report

EXECUTIVE SUMMARY:

The purpose of this report is for Council to consider the award of tender RFT 2425 31 Closed Circuit Television (CCTV) Maintenance and Services to the preferred tenderer.

The contract is for a two-year period commencing 1 July 2025 with an option for a one-year extension.

The City of Greater Geraldton (the City) operates a CCTV system of over 200 cameras. These cameras are within City buildings, at the Airport and within our streetscape. Footage from these cameras ensures real-time safety for our staff, offers crucial information on crimes and asset damage, and provides our community with a sense of security knowing they are monitored by CCTV.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. AWARD the contract RFT 2425 31 CCTV Maintenance and Services to the preferred tenderer; and
2. RECORD the estimated annual contract value in the minutes.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Tender RFT 2425 31 CCTV Maintenance and Services (the RFT) was advertised in the West Australian on 8 February 2025, in the Geraldton Guardian on 7 February 2025 and on the City's TenderLink e-Tendering Portal on 8 February 2025. The RFT closed on 28 February 2025.

Six (6) interested parties registered to receive copies of the tender and two (2) tender submissions were received. The tender assessment was undertaken by a panel of five Officers with four voting and one non-voting.

The proposal has a two-year duration commencing 1 July 2025 with a one-year extension.

The services contained within the contract pertain to a full range of CCTV operations including:

- General maintenance to ensure that cameras are fully operational;
- General repairs as a result of damage to either cameras or infrastructure;
- Provision of new cameras to replace older models as they become obsolete; and
- Provision of new cameras to coincide with any expansion of the network as a result of new capital projects or successful grant submissions.

The level of service provision within the contract is dictated by future budget approvals and as such does not commit Council to any future funding.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

Well maintained CCTV systems monitoring City buildings, public facilities, parks, reserves, roadways and other assets enhances risk management and community safety.

Economy:

Awarding this tender will contribute to the local economy by supporting employment opportunities for local businesses and contractors.

Environment:

CCTV maintenance and services will prioritise environmental care, with controls integrated into service programs. Tenderers provided evidence of environmentally sustainable practices in their tender submissions.

Leadership:

Ongoing support for the CCTV network reflects the City's commitment to community safety, while also providing a vital asset that assists police in combating crime. Feedback from the recent Strategic Community Plan consultation emphasised public concerns about safety and strong support for CCTV, reinforcing the City's responsive approach.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

At the Ordinary Meeting of Council on 28 May 2019 (Item No. CCS418 RFT 13 1819 CCTV VMS Replacement Analytics AI Maintenance And Support), Council awarded the five-year supply contract RFT 13 1819 CCTV Video Management System Replacement, Analytics, Artificial Intelligence, and Maintenance and Support.

COMMUNITY/COUNCILLOR CONSULTATION:

Formal consultation was not undertaken with the community or Council regarding this tender.

LEGISLATIVE/POLICY IMPLICATIONS:

The *Local Government Act 1995* and Council Policy 4.9 Procurement of Goods and Services were observed when preparing and recommending the award of this tender. The preferred tenderer will observe Safe Work Methods and Environmental Management in line with legislative requirements as part of the delivery of the contract.

FINANCIAL AND RESOURCE IMPLICATIONS:

Maintaining and operating the CCTV network is a complex operation. Budget expenditure depends on factors both outside (e.g. weather, infrastructure damage) and within Council control (e.g. camera replacement, new infrastructure). The contract allows the City to assess future costs before implementation and account for additional costs from new infrastructure. Budget submissions for 2025-26 have been made to ensure ongoing CCTV coverage, aligning with the 2024-25 operational spend.

In Council's 2024-25 Budget for CCTV there is \$426,000 allocated for capital expenses and \$139,000 allocated for operational costs, totalling \$565,000 in expenditure.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.4	Community safety, health and well-being is paramount.
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community well being.

REGIONAL OUTCOMES:

CCTV is considered an integral part of any Regional Centre. It enhances a sense of safety, liveability and business confidence within our community.

RISK MANAGEMENT:

This contract ensures optimal CCTV maintenance across City assets, enhancing community safety. The preferred tenderer is required to implement documented management plans to protect their workers and the public when undertaking any works as part of the contract.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The following alternatives were considered by Officers:

1. Seeking quotes and tenders for separate CCTV maintenance items was considered but not supported by Officers due to the significant administrative requirements and the potential for increased costs from multiple purchases; and

2. Officers considered using the WALGA Preferred Suppliers Panel without publishing a tender but did not support this approach as it would limit opportunities for local suppliers.

COUNCIL DECISION

MOVED CR COOPER, SECONDED CR FIORENZA

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. **AWARD** the contract RFT 2425 31 CCTV Maintenance and Services to the preferred tenderer being Incite Security Pty Ltd; and
2. **RECORD** the estimated annual contract value in the minutes, being \$612,567.16 excluding GST.

CARRIED 10/0

Time: 5:37 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

CS211	RFT 2425 24 PUMP SERVICING AND MAINTENANCE
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AGENDA REFERENCE:	D-25-041507
AUTHOR:	C Bryant, Coordinator Procurement, J Bianchi Manager Corporate Compliance
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	20 March 2025
FILE REFERENCE:	FM/25/0338
ATTACHMENTS:	Yes (x1) Confidential Confidential – RFT 2425 24 Evaluation Report

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award tender RFT 2425 24 Pump Servicing and Maintenance separable portions to the recommended tenderer.

The contract is to run for a period of two years for the delivery of budgeted pump servicing and maintenance works.

The initial contracts are proposed to be in place from 1 July 2025 to 30 June 2027 with the option for a one-year extension exercisable at the discretion of the City of Greater Geraldton (the City)

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Sections 3.57 and 5.20 of the *Local Government Act 1995* RESOLVES to:

1. AWARD the contract RFT 2425 24 Pump Servicing and Maintenance separable portions to the recommended tenderer; and
2. RECORD the estimated annual contract values in the minutes.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Tender RFT 2425 24 Pump Servicing and Maintenance (RFT) was advertised in the Geraldton Guardian on 7 February 2025, in the West Australian on 8 February 2025, and the City's TenderLink e-Tendering Portal. The RFT closed on 28 February 2025.

Six interested parties registered to receive copies of the tender, and one tender submission was received. The tender assessment was undertaken by a panel of six Officers with three voting and three non-voting.

The RFT has a two-year duration commencing from 1 July 2025 and has a one-year extension option at the absolute discretion of the City. The City has adopted a two-year supply contract period for a variety of goods and services used in its maintenance programs.

There has previously been a two-year contract for Pump Servicing and Maintenance RFT 2122 14.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

Well maintained pumps support the community by enabling public open spaces to be irrigated, aquatic facilities to run efficiently and meet health standards, storm water to be managed, and Meru landfill site to run efficiently.

Economy:

Awarding this tender will result in City funds flowing into the local economy through the employment of local contractors.

Environment:

All proposed pump servicing and maintenance will be undertaken with care for the environment in mind. Environmental controls are implemented as part of the individual maintenance programs. Tenderers were asked to provide evidence of environmentally sustainable practices in their tender submission.

Leadership:

Successful tenderers are required to provide a comprehensive Safety Management Plan with works monitored by the City through Key Performance Indicator (KPI) checklists and safety management audits.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council awarded a two-year supply contract RFT 2122 14 Pump Servicing and Maintenance on 26 April 2022, Item No. CCS686. This included two separable portions which were awarded to one tenderer – portion A Geraldton Aquarena, Mullewa Pool and Foreshore Water Park Pumps and portion B All Other City Pumps. The initial contract was in place from 1 July 2022 to 30 June 2024, with an extension to contract approved 30 May 2024 to extend the contract until 30 June 2025. The contract was novated 18 March 2024 when the business was sold to a new owner.

Prior to RFT 2122 14 Pump Servicing and Maintenance public tender, there were multiple short term minor contracts via Request for Quote (RFQ) in place for pump servicing and maintenance. VP25367 Pump Servicing and Maintenance 2021-2022 was utilised by Maintenance Operations and VP224680 Goods and Services for Pumps and Equipment Requirements at Meru Landfill. Requirements for aquatic facilities and any other ad hoc requirements have previously been individually quoted as needed.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Community and Council Member consultation does not occur with the award of the two-year supply contracts for essential services. Consultation relating to these activities takes place when Council confirms the annual budget for such essential services.

LEGISLATIVE/POLICY IMPLICATIONS:

The *Local Government Act 1995* and Council Policy 4.9 Procurement of Goods and Services were observed when preparing and recommending the award of this tender. Safe work methods and environmental management in line with legislative requirements will be observed as part of the delivery of the contract.

FINANCIAL AND RESOURCE IMPLICATIONS:

The approximate expenditure on Pump Servicing and Maintenance for both separable portions is \$504,611 (excluding GST) per annum (no traffic management required for this contract). Assuming all extension periods are exercised, the estimated total contract value over three years is \$1,513,833 (excluding GST). These funds are sourced primarily from the Maintenance Operations, Sport and Leisure, and Climate, Environment and Waste operational budgets and any cost movement will be accounted for, and adjustments made in both Annual Budgets and the Long-Term Financial Plan (LTFP).

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.1	Enhanced lifestyle through spaces, places, programs and services that foster connection and inclusion.
Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.
Outcome 2.1	Local business is empowered and supported.
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community well being.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The successful tenderer will have documented management plans in place to ensure the safety and protection of workers and the community in relation to this service.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

This RFT was called to ensure compliance with the legislative procurement requirements of the *Local Government Act 1995*. The following alternative was considered in the procurement planning phase prior to calling this tender:

- Call for individual quotations and tenders for specific pump servicing and maintenance. This option is not supported and was discounted due to

the volume of administrative effort required and the potential to have higher costs through multiple small purchases.

COUNCIL DECISION

MOVED CR LIBRIZZI, SECONDED CR CRITCH

That Council by Simple Majority pursuant to Sections 3.57 and 5.20 of the *Local Government Act 1995* RESOLVES to:

- 1. AWARD the contract RFT 2425 24 Pump Servicing and Maintenance separable portions to the recommended tenderer being;**
 - a. Portion A - Geraldton Aquarena, Mullewa Pool and Foreshore Water Park Pumps to GG Pumps & Electrical Pty Ltd;**
 - b. Portion B - All Other City Pumps to GG Pumps & Electrical Pty Ltd;**
- 2. RECORD the estimated annual contract values in the minutes being:**
 - a. Portion A - Geraldton Aquarena, Mullewa Pool and Foreshore Water Park Pumps - \$27,582.75 excluding GST; and**
 - b. Portion B - All Other City Pumps - \$477,028.30 excluding GST.**

CARRIED 10/0

Time: 5:38 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

CS212	MICROSOFT ENTERPRISE AGREEMENT 2025-2028
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AGENDA REFERENCE:	D-25-042509
AUTHOR:	K McCoid, Coordinator ICT and IM Services
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	7 April 2025
FILE REFERENCE:	FM/1/0001
ATTACHMENTS:	Yes (x1) Confidential Confidential - VP451321 - Supply of Microsoft Enterprise Agreement – Compliance Summary Report

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award RFQ VP451321 Supply of Microsoft Enterprise Agreement to the preferred supplier.

The contract is to run for a period of three years for all Microsoft licensed software, applications, and services.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. AWARD the contract RFQ VP451321 Supply of Microsoft Enterprise Agreement to the preferred supplier; and
2. RECORD the estimated annual contract values in the minutes.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The City's IT environment operates within the Microsoft ecosystem. This ecosystem includes Windows, SQL Database Servers, Enterprise Apps (Office 365), and User and Device Management (Azure/Intune).

Since 2016 the City has used a Volume Licensing program, Microsoft Enterprise Agreement (EA), to manage the complexities of providing licenses for each business unit and staff member that requires access to IT systems.

EAs provide large organisations with volume discounts and simplified license management. They typically involve a three-year contract with fixed pricing and have worked well for the City as its IT needs and license counts are stable and predictable.

The uplift of Microsoft licensing terms from E3 to E5, and the inclusion of Microsoft Defender products, occurred in 2024. This change aligned with the City's Cybersecurity Strategy 2023-2027 and ICT Digital Strategy 2023-2027 by providing a complete Vulnerability Management System which gave more oversight over the entire Microsoft stack and reduced risk to the City by

eliminating three separate security products, it did, however, increase the overall cost of Microsoft licensing, which was offset by not renewing the previously used security software.

The last three years have seen an increase in Microsoft products across the City, aligning with the implementation of IBIS (Integrated Business Intelligence System) and reinforcing our cybersecurity posture.

This year, 2025, marks the expiry of the current Microsoft Enterprise Agreement and a request for quote was established. The RFQ VP451321 – Supply of Microsoft Enterprise Agreement was first advertised via eQuotes on 6 March 2025. The RFQ closed 20 March 2025.

Four WALGA Prequalified suppliers responded with quotes. Submissions were evaluated on compliance and value for money. The preferred supplier is Respondent 4 on Confidential Attachment No. CS212.

For the full list of products being purchased please see Confidential Attachment No. CS212 – VP451321 – Supply of Microsoft Enterprise Agreement – Compliance Summary Report.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

Award of this RFQ will result in the continued use and investment in Microsoft products and services and provide staff with some of the tools required for the effective delivery of services to the community.

Economy:

There are no direct economic impacts, adverse or favourable, to the local community with the award of this RFQ as there are no local suppliers that met the criteria.

Environment:

There are no adverse environmental impacts.

Leadership:

The Microsoft Enterprise Agreement ensures the continued currency of all Microsoft licenses across the organisation and builds upon the City's investment to date in Microsoft products and services.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

The current Microsoft Enterprise Agreement was endorsed by Council on 31 May 2022 - Item No. CCS695, Microsoft Enterprise Agreement 2022-2025.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

There has been no community/Council Member consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

The *Local Government Act 1995* and Council Policy 4.9 Procurement of Goods and Services were observed when preparing and recommending the award of this contract.

Microsoft Enterprise Agreements are a specific and specialised category within the Vendor Panel/WALGA system. Suppliers in this category are required to meet and retain certain criteria set by Microsoft to be eligible to provide services and enrol organisations into this agreement. It is with this knowledge that the RFQ requested no qualitative criteria for evaluation as all respondents are pre-qualified in their ability and expertise to deliver a Microsoft Enterprise Agreement.

FINANCIAL AND RESOURCE IMPLICATIONS:

Although the Microsoft licensing quote provided sets a pre-determined cost, as other items are added or removed this cost will fluctuate. Additions will likely outweigh reductions and therefore increases to the total cost of the agreement are anticipated to eventuate at annual reviews. Total and itemised prices submitted are specified in Confidential Attachment No. CS212.

Per unit, there has been an approximate 10% increase in the cost of most products compared to the previous contract. This increase aligns with market movements over the last three (3) years.

INTEGRATED PLANNING LINKS:

Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.8	Deliver secured technology that supports sustainability, the environment, service delivery and the community.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Without an extension to the current Microsoft Enterprise Licensing Agreement the City will no longer be licensed to use any Microsoft products. This renewal ensures continuity of service.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers. The Microsoft Enterprise Agreement is the preferred arrangement to ensure value for money and can only be procured via suppliers on the WALGA preferred supplier panel.

COUNCIL DECISION**MOVED CR LIBRIZZI, SECONDED CR CRITCH**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

- 1. AWARD the contract RFQ VP451321 Supply of Microsoft Enterprise Agreement to the preferred supplier being Crayon Australia Pty Ltd; and**
- 2. RECORD the estimated annual contract values in the minutes being Year 1 - \$439,718.71 excluding GST and Years 2 / 3 - \$441,962.20 excluding GST.**

CARRIED 10/0

Time: 5:39 PM

Not Voted: 1

No Votes: 0

Yes Votes: 10

Name	Vote
Mayor Clune	NOT PRESENT
Cr. Colliver	YES
Cr. Cooper	YES
Cr. Critch	YES
Cr. Denton	YES
Cr. Fiorenza	YES
Cr. Horsman	YES
Cr. Keemink	YES
Cr. Librizzi	YES
Cr. Parker	YES
Cr. Tanti	YES

17 CLOSURE

There being no further business the Presiding Member closed the Council meeting at 5.40pm.

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <https://www.cgq.wa.gov.au/council-meetings/>