



CORPORATE BUSINESS PLAN

2023 - 2024

First Quarter Report

Aspiration: Our culture and heritage is recognised and celebrated. We are creative and resilient.

We can all reach our full potential.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (1st Qtr.)	RESPONSIBLE
1.1 Enhanced lifestyle through spaces, places, programs and services that foster connection and inclusion						
1.1.1	Facilitate and deliver school holiday, afterschool programs and youth vibrancy initiatives (e.g. Sunset Yoga, Sundays by the Sea, Films on the Foreshore).	Youth Development	On Track	On target or as expected - in line with projected timeframes	School holiday programming and sunset yoga delivered in Q1. Both continue to attract high participant numbers. Sunset Yoga due to move outdoors to Stow Gardens in October.	Peter Treharne
1.1.2	Provide library services, community facilities and engagement programs to meet the lifelong learning and leisure needs of the community.	Libraries	On Track	On target or as expected - in line with projected timeframes	# Visitors = 48,911 # Members = 21,327 # Items loaned = 36,776 (physical) (e-resources) During the quarter, the Library continued to be a busy community hub. The Randolph Stow Young Writers Awards (35 years) were held at the QPT. Numerous displays and promotions were displayed at the Library, including the BirdLife WA and Geraldton Camera Club exhibitions. Other services included support provided to Mullewa Library, plus School Holiday, Storytime, Rhyme Time and other events for children and their families. Three book launches were held and a site visit hosted with the Shire of Irwin. New processes for Inter-library Loans were implemented. Planning commenced for replacement of outdated RFID equipment, scheduled for January 2024.	Trudi Cornish
1.1.3	Support Progress Associations and community groups to maximize use of halls.	Community Development	On Track	On target or as expected - in line with projected timeframes	Committees supported = 6 Queries actioned/resolved = 22 Beachlands Community Inc request for an Everlasting Partnership Agreement with the City is currently being actioned in accordance with changes being made to the Corporate Partnerships Policy. Commitment to Progress Associations continued, highlighted by annual meetings in each community hall. The updated draft Management Agreement has been forwarded to Progress Associations for review. The Walkaway Memorial Hall has been approved for public use for up to 20 attendees and is actively used by the Boot Scooting community group. A new toilet block will be built in the coming months. The Community Development Team is overseeing bookings for both the Walkaway Memorial Hall and the Walkaway Recreational Centre while it seeks interest from the community to take on a local management role.	Peter Treharne
1.1.5	Deliver building refurbishments to establish a new youth hub at the Wonthella site and implement associated programs.	Youth Development	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Works progressing to deliver priority upgrades and ensure the building is compliant for use as a youth facility. Currently awaiting outcome of Growing Regions funding EOI, which will require a detailed submission by December should the EOI be successful.	Peter Treharne
1.2 We are a community accountable for our actions						
1.2.1	Ensure effective animal management within the community.	Ranger Services	On Track	On target or as expected - in line with projected timeframes	Over 87% of impounded dogs were either rehomed or returned to owner during the first quarter of 2023/4. 66 dogs rehomed with 132 dogs being reunited with their owner	Andy Gaze
1.2.2	Provide Ranger Services to support the community by administering the City's legal obligations.	Ranger Services	On Track	On target or as expected - in line with projected timeframes	98% of all complaints completed. 856 complaints received with 840 complaints completed.	Andy Gaze
1.3 Pride in place and a sense of belonging is commonplace						
1.3.1	Deliver collaborative community initiatives to increase engagement, pride in place and a sense of belonging in Mullewa.	Community Development Mullewa / Youth Development	On Track	On target or as expected - in line with projected timeframes	Mullewa Dance Hall (around 50 participants), Outback Bloom Wildflower Festival (over 1,000 participants), Mullewa Agricultural Show (approx. 2,000 participants), Community Builders Cluster Muster (over 40 participants), Blue Light Disco (around 50 participants) Bimba Basketball (youth engagement program) all delivered or supported by the City in Mullewa in Q1. A 'connection to culture camp' is planned for youth in April 2024. The Nana's reference group for youth related issues continued.	Darren Simmons
1.3.2	Implement and review the City's Heritage Strategy to record, recognise and preserve our social, environmental and built heritage.	Heritage Services	On Track	On target or as expected - in line with projected timeframes	# Heritage enquiries = 101 # hours community research = 52.25 Review of the Aboriginal History of Geraldton booklet and Yamaji Drive commenced. The "Cultural Collections Scoping Study" was completed. An archiving process was created to assist the QPT manage their historical photo collection. Assistance provided with regard to early works undertaken on new conservation plan for the Mullewa Town Hall.	Trudi Cornish
1.3.3	Coordinate preservation activities for the seven non-active historical cemeteries and burial grounds within Greater Geraldton.	Heritage Services	On Track	On target or as expected - in line with projected timeframes	Site inspections were carried out at Greenough and Mullewa Pioneer Cemeteries. Memorial plaque installed on Mullewa Pioneer Cemetery Memorial wall. Commemorative bench and plaque installed at Mullewa Cemetery. Council Policy CP1.9 Commemorative Plaques is currently under review.	Trudi Cornish

1.4 Community safety, health and well-being is paramount

1.4.1	Deliver a range of youth diversionary programs (e.g. Late Night Basketball, Safespace and Mullewa Youth Centre).	Youth Development	On Track	On target or as expected - in line with projected timeframes	Late Night Basketball postponed due to inability to access the Active West Stadium in Q1. Mullewa Youth Centre and program continued, with youth centre returned to full operational hours as a result of employing additional local staff. Skate Today program continued at Wonthella Skate Park and Back to Country youth camps planned for December.	Peter Treharne
1.4.3	Adhere to Department of Home Affairs requirements in screening passengers and baggage.	Geraldton Airport	On Track	On target or as expected - in line with projected timeframes	Around 5,000 passengers screened per month.	Desmond Hill
1.4.4	Undertake mandatory pool inspections in accordance with legislation.	Building Surveying	On Track	On target or as expected - in line with projected timeframes	A total of 214 pool inspections were carried out in the quarter consisting: 116 mandatory pool inspections and 98 follow up and compliance inspections. Total number of compliant pools for the quarter: 128.	Phil Melling
1.4.5	Continue the Corella Management Program.	Ranger Services	On Track	On target or as expected - in line with projected timeframes	First meeting of the year undertaken Sept 2023. Preparations in place for coming season which may be see a influx of Corellas due to the predicted dry and hot weather patterns	Andy Gaze
1.4.6	Investigate Development Compliance issues.	Development Compliance	On Track	On target or as expected - in line with projected timeframes	100% of issues were investigated within 10 working days of receipt.	Phil Melling
1.4.7	Facilitate the delivery of Health Education and Promotion Programs.	Environmental Health	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	New and Alteration to Food Premises Guidelines and Application updated. Placed on website to provide extensive Food Standards requirement information to new food premises Letters via email sent to all food premises (approx. 369) with the new Food Standards Code requirements to be implemented in 2024 for Food Safety Supervisors and Food Safety Records.	Andy Gaze
1.4.8	Undertake mandatory public health surveillance program.	Environmental Health	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Food Inspections – 114 Public Building Inspections – 30 Hair and Skin Penetration – 12 Swimming Pool – 8 Caravan Park and lodging House – 8 Offensive trade - 3 Food Stalls and New Applications – 48 Septic Applications - 12 Other Applications – 34 Planning DCUs – 18 Event Applications – 14 We are still unable to recruit to Vacant full time and maternity EHO positions. This has led to a reduced ability to undertake the full range of Environmental Health Activities.	Andy Gaze
1.4.11	Develop airport traffic management plan to improve traffic flows and safety.	Geraldton Airport	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Awaiting outcomes from Airport Master Plan update.	Desmond Hill
1.4.13	Active Bystander Training delivered as part of key services induction training for all new City staff.	Community Development	On Track	On target or as expected - in line with projected timeframes	# total number of participants - 264 Sixteen sessions of Active Bystander training have been delivered across the organisation. This mandatory face-to-face training now forms part of the City's Key Services Induction program for all new staff and is delivered quarterly. Additionally, Community Development Team participates in the Leading Light Group meetings, as part of City's CRE commitment.	Peter Treharne

1.5 The opportunity for all to reach their potential exists						
1.5.1	Review the City's role and strategic direction in youth services in collaboration with external stakeholders.	Youth Development	On Track	On target or as expected - in line with projected timeframes	Currently planning engagement with community and stakeholders in regard to review and development of a new Community Safety and Crime Prevention Plan and a youth strategy.	Peter Treharne
1.5.2	Provide outreach library services to frail and housebound community members, with assistance from volunteers.	Libraries	On Track	On target or as expected - in line with projected timeframes	# Housebound patrons on delivery runs = 102 # items delivered = 707 The Outreach Service provides an invaluable support to the frail and housebound members of our community by providing them access to reading and audio resources.	Trudi Cornish
1.5.3	Facilitate and deliver a range of programs, activities and presentations that promote healthy ageing.	Community Development (QEII)	On Track	On target or as expected - in line with projected timeframes	# programs: 40 programs # participants: 1892 registered members # attendees - QEII activities during the quarter: 9058 # attendees - QEII External bookings during the quarter - 4656 #enquiries: 824 In addition to 40 regular activities, the centre hosted "Dying to Know Day," an information session provided by Regional Alliance West, The Geraldton & Districts Seniors Action Group marked its 40th anniversary with a celebratory lunch attended by the Mayor. A new program, "Fit for Life," was introduced, delivering crucial information on nutrition and exercise. Australian Men's Shed Association celebrated its 30-year anniversary at the Centre, . "Clothing Swap Day" was well attended. The QEII Seniors Newsletter continued to be a vital source of information for seniors, with over 500 copies distributed monthly.	Peter Treharne
1.6 Community capacity, innovation and leadership is encouraged						
1.6.1	Facilitate and support the development and delivery of projects and programs that build community capacity.	Community Development	On Track	On target or as expected - in line with projected timeframes	The QEII Centre hosted "RUOK Day," support was provided to the Women's Wellness Expo organised by Desert Blue Connect and the Mental Health Week Event organised by WA Country Health Service. QEII Centre continued to support various community groups and organisations, assisting in the delivery of events, workshops and wellness activities at the QEII Seniors and Community Centre.	Peter Treharne
1.6.3	Support local community groups and organisations to successfully plan and deliver events.	Events & Venues	On Track	On target or as expected - in line with projected timeframes	22 community events supported (including Wild and Naked Food Festival by the Geraldton Project, Variety B to B Bash and inaugural Jambinu Cup by the Stephen Michael Foundation).	Peter Treharne
1.6.4	Deliver the City Community Grants Program.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Round 29 of the Community Grants Program opened on 11 July 2023, and closed on 18 August 2023 with 12 applications received. 8 applications were approved by the Committee providing \$72,000 in funding.	Nita Jane
1.7 Reconciliation between Indigenous and non-Indigenous communities is supported.						
1.7.1	Develop and commence implementation of the Reconciliation Action Plan.	Community Development	On Track	On target or as expected - in line with projected timeframes	The second draft of the Reconciliation Action Plan (RAP) was submitted to Reconciliation Australia (RA) in September and is awaiting response. The City secured funding from Tourism WA for the Iwarra Wilungga – Aboriginal Cultural Festival in 2024 and planning is underway for the event to showcase local and statewide Aboriginal talent, workshops, dance groups and more. Projects supported included the review of the Yamaji Drive Trail, incorporating Bundiyarra activities in the Seniors Week program and collaboration with the local community on the AMC park project.	Peter Treharne
1.7.2	Support NAIDOC Week and National Reconciliation Week.	Community Development	On Track	On target or as expected - in line with projected timeframes	The City organised a Virtual Breakfast, an internal event, in celebration of National Reconciliation Week (NRW). A City NRW and NAIDOC calendar was also created in collaboration with local Aboriginal Organisations, serving as a platform to highlight various City and community initiatives. Support was provided to the Justice and Community Networking committee, ensuring the successful delivery of the NAIDOC week event at Edith Cowan Square.	Peter Treharne

1.8 Active living and recreation is encouraged.

1.8.1	Deliver initiatives identified in the City's Disability Access and Inclusion Plan (DAIP) in collaboration with service providers, including the Passport to Employment Program and International Day for People with Disability.	Community Development	On Track	On target or as expected - in line with projected timeframes	Collaboration between the City, local volunteers, service providers and schools continued, delivering inclusive programs "Dance Days Disco" night , for adults of all age groups attracting 80 participants each month and "All Ability Social Club", catering to people with disabilities and their carers. Additionally, the fifth annual Passport 2 Employment (P2E) program commenced in September engaging 18 students, focusing on aiding the transition from school to employment for students with disabilities. Planning is underway for International Day of People with Disabilities "All Ability Event". Development of the new DAIP 2024-2029 continued, with a first draft close to completion following data and survey collection, as well as community workshops.	Peter Treharne
1.8.2	Facilitate and deliver key youth events (e.g. Revolve Skate Series, Frothin' Fools Surf Festival, and Battle of the Bands).	Youth Development	On Track	On target or as expected - in line with projected timeframes	Battle of the Bands scheduled 15 October. Fourteen bands registered and Revolve Skate Series event scheduled for 11 November.	Peter Treharne
1.8.4	Manage the bookings for City sports grounds, venues and facilities, and foster large scale community sporting events.	Events & Venues	On Track	On target or as expected - in line with projected timeframes	16 large scale sporting events held (including GNFL Grand Final, Walkaway Polocrosse Carnival and WA Stand Up Paddle Board Championships); 73 GMC bookings processed.	Peter Treharne
1.8.5	Celebrate National Seniors Week in collaboration with relevant seniors groups.	Community Development (QEII)	On Track	On target or as expected - in line with projected timeframes	Seniors Week 2023 will take place from 3 to 17 November, organised by the Geraldton Seniors Week Committee in collaboration with the City, QEII Centre volunteers and regular users. The program planning includes a movie night at QPT, multicultural concert hosted by Midwest Multicultural Association, Sing a Long, Aboriginal language lessons and Symbols Painting hosted by Bundiyarra, Quiz afternoon, Have a go at Pole Walking, Croquet, Outdoor bowls and Pickleball and Mayor's Mystery bus tour.	Peter Treharne

1.9 A strong sports culture exists through well-planned facilities.

1.9.1	Support Ground Management Committees' (GMC) role in sporting recreation reserves, including review of policy and model.	Sport & Leisure	On Track	On target or as expected - in line with projected timeframes	Support for the Ground Management Committees continued, with a focus on developing relationships with the key stakeholders - this included assisting them with queries and funding requests, as well as promotion of training sessions for GMC's and sporting clubs (run by DLGSC) to assist clubs with their governance and other key areas.	Mark Adams
1.9.2	Deliver annual sporting tower lighting compliance audit.	Sport & Leisure	On Track	On target or as expected - in line with projected timeframes	Delayed due to unavailability of contractor, now anticipated to be completed next quarter.	Mark Adams
1.9.3	Deliver aquatic services that include provision of swimming and water safety lessons, recreational, competitive and social swimming, hydrotherapy and aquatic aerobic classes.	Sport & Leisure	On Track	On target or as expected - in line with projected timeframes	Programming was impacted due to the Leisure Pool closure for maintenance. Shallow water swimming lessons and fitness classes moved to the Hydrotherapy pool for the duration of the works, operating with minimal disruption. Term 3 swimming lessons had 244 enrolments and classes were at 88% capacity. Group Fitness Winter timetable had good attendance numbers in all classes during the cooler months with Hydro Chi, Splash- Inclusive Aqua and Deep Water classes the most popular. The introduction of the SMILE class (Slower Moves, impact Lowered Exercises) has had great numbers with patrons requesting a second class, now added on a Wednesday in the Spring /Summer timetable. The Slide and BIFF (inflatable) were made available to the public during July and September/ October school holidays. A new inflatable, "Penelope", was introduced during the school holidays and weekends. (Biff, Smiff and Slide had 32 bookings from July to September.) Geraldton Senior High School had 50 to 100 students attend the pool over 3 days for end of Term 3 celebrations mid-September. The Geraldton Amateur Swimming Club continued regular training sessions. The Education Department ran VacSwim Lessons in the September holidays alongside Aquarena Swim School Holiday Infant swimming program . On the first day of lessons \$1132.95 of merchandise was sold, goggles being most popular. The Aquarena was nominated by a member of the WA Disabled Sports Association (WADSA) as a finalist for the 2023 WADSA Community Service Provider Award, in recognition of the City's achievements in access and inclusion over the last 12 months. Specific projects included - the trial of a 'Quiet Hour', the Splash inclusive aquarobics class, installation of specialised equipment to enhance and better facilitate access to the various pools and the construction of a disability access ramp to the outdoor pool.	Mark Adams
1.9.4	Apply for City of Greater Geraldton and CSRFF funding to construct sports tower lighting at the Geraldton Recreation Ground.	Sport & Leisure	Complete	Action is complete. Commentary to identify when it was completed and the achievements or outcomes	The CSRFF grant application was submitted and approved by Council in August 2023 and submitted to the State Government in September 2023. Outcomes are expected to be announced in early 2024.	Mark Adams

1.10 A place where people have access to, engage in and celebrate arts, culture, education

1.10.1	Present a creative, dynamic and diverse QPT program that enriches, entertains and engages our community.	Events & Venues (QPT)	On Track	On target or as expected - in line with projected timeframes	18 shows delivered at QPT (including the Bystander Project, Black Brass and the Sound of Picture Books; 7668 audience members), including working with community groups such as the African Association and Regional Sounds.	Peter Treharne
1.10.3	Implement Heritage Review Stage 1.	Town Planning	On Track	On target or as expected - in line with projected timeframes	Funds allocated, scope to follow.	Phil Melling
1.10.4	Implement the City's Public Art Strategy and coordinate public art opportunities, activities and repairs.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	A new Public Art map was launched, including sites across the City. Expressions of Interest were called for the Gallery Large-Scale Mural and Community Art initiative, with 19 responses received from both local and statewide based artists. Following evaluation, these were shortlisted to 5 artists who were invited to submit concepts. Following a further round of evaluation, 3 concepts will be considered by Council 31 October. Local artist, Luke Barlow, was engaged to provide concepts for a small mural on the former shower block on the Foreshore (Two Foreshore Cafe). Public art works commenced at AMC Park, Spalding.	Trudi Cornish
1.10.5	Coordinate the Geraldton Regional Art Advisory Committee.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	Meeting held at the Geraldton Regional Library, 14 September, final meeting before dissolution of Committees of Council.	Trudi Cornish
1.10.6	Coordinate and deliver the annual Big Sky Readers and Writers Festival.	Libraries	On Track	On target or as expected - in line with projected timeframes	The Big Sky Readers and Writers Festival 2023 was held from 28 Sept - 1 Oct with 30 sessions and 934 tickets booked (85% event capacity achieved). The theme for 2023 was "The Art of Words". There were 13 guest authors/creatives; total grants (Lottery west and Regional/Remote Festival fund) - \$33,525, Local sponsorship (cash and in-kind) - \$23,500. Feedback from patrons and guests reflected a high level of satisfaction with the event and community value.	Trudi Cornish
1.10.7	Deliver the biennial Mid West Art Prize	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	221 entries were received (in 2021 there were 133 entries). Shortlisting took place 20 September by the shortlisting judges Eve York, Julia Remnant and Carola Akindele-Obe (Art Collective). Planning is on track for the Gala Opening Night, Saturday 9 December.	Trudi Cornish
1.10.9	Deliver a GRAG exhibition program of local, national and international art.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	# exhibitions = 5 # attendances at Gallery for quarter = 2,836 (Exhibition Spaces) # visitors to building = 12,138. The GRAG Strategic Plan 2023-2027 was endorsed by Council at the Ordinary Meeting 25 July. Exhibition openings were held 25 August (Single Channel and 2023 Year 12 Nagle Films and Media Perspectives) and 29 September (Behind the Lines and Genesis 2023).	Trudi Cornish
1.10.10	Deliver the renewal program of heritage signs as prioritised by 'Heritage Signage Audit'.	Heritage Services	On Track	On target or as expected - in line with projected timeframes	Work on renewal of the Mullewa Drive and Walk trails commenced, with signs due back from production in December 2023. Other activities included a new park sign installed at Edith Cowan Square, research assistance provided for signage at Bells Cottage, inspection of signage at Wolya Well conducted, replacement signage for WWI Memorial at Olive Street created.	Trudi Cornish

Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (1st Qtr.)	RESPONSIBLE
2.1 Local business is empowered and supported						
2.1.1	Greater Geraldton Buy Local Gift Card Program.	Economic Development	On Track	On target or as expected - in line with projected timeframes	The Gift card project is performing well. Quarter 1 2023/2024: 486 cards to the value of \$29,039. 478 redemptions to the value of \$26,350.	Pieter Vorster
2.1.2	Local Legends social media campaign.	Communications & Tourism	On Track	On target or as expected - in line with projected timeframes	This quarter was a significant one for the Local Legends social media campaign, as it reached over 389,000 people. A total of 13 Local Legends were promoted and had shared engagement of more than 52,000 - proving to be one of our most successful campaigns to combat negative media.	Peta Kingdon
2.1.3	Tourism information bays.	Economic Development	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Further discussions with National Trust required before any further progression.	Paul Radalj
2.1.7	Implement Annual Corporate Contract Procurement Plan.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Annual Procurement plan completed for 2024 calendar year, report to be confirmed via EMT October 2023.	Brodie Pearce
2.2 Efficient and accessible intrastate and interstate connectivity						
2.2.1	Review, update and commence implementation of Geraldton Airport Master Plan.	Geraldton Airport	On Track	On target or as expected - in line with projected timeframes	Consultant progress has been sound. Final recommendations due for issue by Feb 2024	Desmond Hill
2.2.2	Pursue partnerships that encourage emerging aviation technologies.	Geraldton Airport	On Track	On target or as expected - in line with projected timeframes	Master plan review includes provision of support for emerging technologies. Due Feb 2024	Desmond Hill
2.3 The voice of the community is heard at regional, state and national forums						
2.3.1	Represent the community's interests to State and Federal Ministers and the private sector.	Council	On Track	On target or as expected - in line with projected timeframes	Meetings with visiting Federal and State Ministers continue along with advocacy through letter writing and discussions with local State MLA. Recent examples include meeting with the Assistant Minister to the Prime Minister and production of correspondence regarding the delays in the development of the Mullewa Hospital.	Ross McKim
2.3.2	Representation on various community and industry working groups.	Economic Development	On Track	On target or as expected - in line with projected timeframes	The Economic Development (ED) Section liaises with Community and Business inquiries as they arise. During this period we dealt with: <ul style="list-style-type: none"> • DPIRD and MWDC regarding the compilation of a Digital Plan for Geraldton. • Meeting with City Centre stakeholders. E- Scooters - Q1 Statistics: <ul style="list-style-type: none"> • Total Trips: 25981 • Km's travelled: 54613 	Pieter Vorster

2.4 A desirable place to live, work, play, study, invest and visit							
2.4.1	Promote Greater Geraldton through the implementation of Greater Geraldton Destination Marketing Plan.	Communications & Tourism	On Track	On target or as expected - in line with projected timeframes	The Communications & Tourism team continue to market Greater Geraldton through a variety of different ways including digital marketing, traditional advertising. Quarter one saw the continuation of the marketing campaign for wildflower season – encouraging people to visit the Midwest and more specifically Mullewa. Visit Geraldton's Facebook and Instagram social media channels had a reach of over 122,000 for the quarter. Audience growth was up by 5.5% and post engagement was up by 25% compared to the quarter prior. Overall visitation to www.visitgeraldton.com.au was over 18,000 users for the quarter, with 'Wildflowers' and the 'Events Calendar' being the most visited pages. Online bookings through BookEasy show that 283 reservations were made, which supports Localis data that shows Greater Geraldton had an average occupancy rate of 68% in July, 73% in August and 80% in September.	Peta Kingdon	
2.4.2	Chapman Road Activation Project Stage 2 - complete detailed analysis and report findings and recommendations to Council.	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	Survey, analysis and recommendations report is progressing and will be completed during Q2	Chris Edwards	
2.4.3	CBD Space Activation.	Economic Development	On Track	On target or as expected - in line with projected timeframes	Rocks Laneway Activation: <ul style="list-style-type: none"> Approval of the RFQ and signing of the contract finalised Events for this period: 34 regular and one-off activations with approximately 2635 attendees. Catch up sessions with City Centre retailers to identify quick wins. 	Pieter Vorster	
2.4.5	Provide GRAG retail area for local artists to promote and market their creative works.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	Financial year-to-date sales income to artists and suppliers = \$7,926	Trudi Cornish	
2.4.6	Coordinate Post Office Lane Gallery exhibitions.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	The Post Office Lane Lightbox Gallery had 3 exhibitions during the quarter - DADAA Print Group, Keep Mentally Healthy Through Art! (4 May - 31 July), Pollyverse by Paula Canny (1 August - 14 September) and Coastal Works by Peta Riley (15 September - 14 November).	Trudi Cornish	
2.4.7	Coordinate cruise ship welcome hub.	Communications & Tourism	On Track	On target or as expected - in line with projected timeframes	While quarter one did not welcome any cruise ships, works commenced to engage a local organisation to deliver the welcome hubs for the upcoming cruise ship season which will commence in November. The City commenced working with Mid West Ports for the planning of the upcoming Cruise Ship calendar and Euphorium for the welcome hub coordination with planning in place for another bumper season.	Peta Kingdon	
2.4.9	Coordinate the Marine Terrace Mall Banner programme.	Libraries	On Track	On target or as expected - in line with projected timeframes	22 banners displayed over 12 weeks - GVC Tourism banners and Buy Local CGG Banners	Trudi Cornish	
2.5 Our competitive advantages are built upon and our business success is celebrated							
2.5.1	Develop and monitor the Investment Attraction Portal Project.	Economic Development	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Progress Midwest Website had 372 views during this quarter. CGG are providing concierge services to incoming enquiries related to economic development.	Pieter Vorster	
2.6 A diverse and globally recognised regional capital							
2.6.1	Implement the City's Events Strategy, including planning and delivery of the City's calendar of events.	Events	On Track	On target or as expected - in line with projected timeframes	Planning in progress to deliver four events in Q2 - Breast Cancer Morning Tea, Mayor's Mystery Bus Tour, HMAS Sydney II service and Christmas on the Terrace.	Peter Treharne	

Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (1st Qtr.)	RESPONSIBLE
3.1 A City that is planned, managed and maintained to provide for environmental and community wellbeing						
3.1.1	Deliver the annual Roads and Footpaths Renewal Programs	Maintenance Operations and Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	2 of the 7 footpaths in the years program were delivered in this quarter. The full program of footpath projects are scheduled to be completed by February 2024. There are 45 asphalt and 11 chipseal road renewal projects in this years program. All the chipseal projects were completed in this quarter. The asphalt reseal program has not started and is scheduled for quarters 2 and 3. Two asphalt road renewal projects will be deferred to next year due to insufficient budget being available.	Kerry Smith and Chris Edwards
3.1.6	Process planning applications within statutory timeframe.	Town Planning	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	64% (57) assessed within 20 working days Larger and more complex applications were received that required additional officer time to process and this was also coupled with staff resourcing issues with annual leave and increased customer enquiries. Noting that the statutory timeframe is 60 days (or 90 where advertising is required)	Phil Melling
3.1.7	Respond to subdivision referrals within statutory timeframe.	Town Planning	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	72% (6) assessed within 30 working days Several applications required further assessment and information that saw the KPI not met in this quarter and this was also coupled with staff resourcing issues with annual leave and increased customer enquiries. Noting that the statutory timeframe is 42 days	Phil Melling
3.1.8	Process certified applications within statutory timeframe.	Building Surveying	On Track	On target or as expected - in line with projected timeframes	87% of certified applications were assessed and issued within 8 working days Noting that the statutory timeframe is 10 working days	Phil Melling
3.1.9	Process uncertified applications with statutory timeframe.	Building Surveying	On Track	On target or as expected - in line with projected timeframes	96% of uncertified applications were assessed and issued within 20 working days Noting that the statutory timeframe is 25 working days	Phil Melling
3.1.10	Review and update the 10 year Fleet asset renewal program to include transition to zero emission vehicles.	Fleet Services	On Track	On target or as expected - in line with projected timeframes	All plant and equipment is maintained as per manufacturers recommendations. Processes are in place enabling quick identification and rectification of faults through prestart and workshop inspections. Internal staff consultation and surveys as well as ongoing reviews ensure Fleet provide fit for purpose plant and equipment.	Brad McLean
3.1.11	Review and update the Fleet Asset Management Plan including transition considerations to zero emission vehicles.	Fleet Services	On Track	On target or as expected - in line with projected timeframes	KPI's are maintained as an ongoing basis. Plant utilisation is maintained through monthly GPS reporting. Whole of life costs are an integral part of the procurement evaluation process, Improved workplace efficiencies, safety and sustainability outcomes are reviewed regularly. Build specifications are reviewed regularly and updated to include new and emerging safety technology into the fleet.	Brad McLean
3.1.12	HMAS Sydney II Memorial - garden bed renewal and replanting.	Sport and Leisure	Complete	Action is complete.	This project was completed in June 2023	Mark Adams
3.1.13	DoT Cycle Path - Chapman Road - design and construct shared pathway.	Project Delivery & Engineering	Complete	Action is complete.	Project completed and opened to the public in this quarter	Chris Edwards
3.2 Regional leader in adapting to climate change						
3.2.1	Continue implementation of the City's Climate Mitigation Plan.	Climate	On Track	On target or as expected - in line with projected timeframes	Draft Expression of Interest (EOI) developed for Gas Flaring Project at Meru	Michael Dufour
3.2.5	Micro-grid installation at Geraldton Airport Precinct.	Geraldton Airport	On Track	On target or as expected - in line with projected timeframes	Works commenced on developing procurement plan and RFT specifications - expected to be completed end of November in readiness to issue RFT in Q3. Still awaiting funding agreement to be issued.	Paul Radalj

3.3 A well-maintained, SMART, sustainable, liveable City valued by the community							
3.3.1	Complete reconstruction of approximately 60 kilometres of unsealed roads.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Programme is well underway with no issues encountered in Q1.	Kerry Smith	
3.3.2	Continue renewal of stormwater assets.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Programme is well underway with no issues encountered in Q1.	Kerry Smith	
3.3.3	Complete playground audits and associated renewal programmes.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Audits are on schedule including internal and external audits. Renewal programme is developing with data received from audits. No issues.	Kerry Smith	
3.3.4	Continue upgrades and renewal to irrigation systems and parks including furniture and landscaping.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Annual programme well underway and on schedule for completion by end of Q4. Long lead times for some components including new electrical boards adds pressure to the timeline however no issues at this stage and completion on time is expected.	Kerry Smith	
3.3.5	Maintain approximately 830 kilometres of sealed road network.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Annual maintenance programme remains on schedule with no issues in Q1	Kerry Smith	
3.3.6	Maintain approximately 1,220 kilometres of unsealed road network.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Unsealed roads remain in very good condition. Maintenance programmes continue to provide appropriate and efficient service levels. No issues	Kerry Smith	
3.3.7	Maintain approximately 200 kilometres of stormwater infrastructure including 172 drainage sumps.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Annual maintenance programme remains on schedule with no issues in Q1	Kerry Smith	
3.3.8	Maintain approximately 200 parks and open space reserves including 54 playgrounds.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Annual maintenance programme remains on schedule with no issues in Q1	Kerry Smith	
3.3.9	Maintain approximately 300 trees under power lines.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	This programme has had disruptions over recent years due to staffing shortages, Cyclone Seroja and extra tree growth from climatic conditions, however appears to be back on track for completion on time.	Kerry Smith	
3.3.10	Update the existing Conservation Management Plans (CMP) for Heritage Buildings and create CMP for the Mullewa Town Hall.	Land & Property Services	On Track	On target or as expected - in line with projected timeframes	14 Buildings identified as heritage requiring plans. 1 being assessed at present, other to be reviewed noting cost of \$45,000 per assessment	Dan Luscombe	
3.3.11	Deliver 4 Regional Road Group funded road renewal projects	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	The Regional Road Group funded projects were tendered in this quarter and are in the process of being evaluated. It is expected that the all four projects will be completed on schedule during Q2 and Q3.	Chris Edwards	
3.3.13	Deliver Local Roads Community Infrastructure Program (LRCIP) - Stage 4	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	The procurement process for the delivery of the Nubberoo Culvert commenced in this quarter. The RFT to engage a contractor will be advertised in Q2 and the works will be completed in Q3. The variation to include the Meru Weighbridge and African Reef Shared Path projects using the additional available funding has been approved. Designs for the Weighbridge and African Reef Path are in progress	Chris Edwards	
3.4 A desirable and sustainable built and natural environment responsive to community aspirations							
3.4.1	Ongoing provision of specialised team to service the City Precinct and high profile localities.	City Precinct	On Track	On target or as expected - in line with projected timeframes	Maintenance continued of the City Precinct foreshore and high profile areas, including mowing lawns, path sweeping, tree removal, high pressure cleaning, graffiti removal and maintenance of the showers and drink fountains. Ongoing maintenance also undertaken at the HMAS Sydney II Memorial including tree pruning.	Mark Adams	
3.4.2	Delivery of 25,000 to 30,000 native plants for City and community projects.	Climate Environment & Waste	On Track	On target or as expected - in line with projected timeframes	Propagation is underway at the Community Nursery. A number of species are being outsourced to ensure success of propagation. Project orders to date mean that the target will only be 15,000 this financial year	Michael Dufour	
3.4.3	Review and update the Cycling Strategy 2050	Project Delivery & Engineering	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Liaison with the Dept of Transport, who are responsible for reviewing the Cycling Strategy, commenced during the quarter. However, no schedule has been received to date	Chris Edwards	
3.4.4	Delivery of the Annual Capital Works Program in accordance with the requirements of the Project Delivery Framework.	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	The works program is progressing generally as scheduled with the exception of 2 road renewal projects that have been deferred due to there being insufficient budget available. There have been no reportable safety incidents in the quarter.	Chris Edwards	
3.4.5	Spalding Revitalisation Project - complete design and construction of grant funded works.	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	The project is progressing well and is on track for completion at the end of Q2 as scheduled.	Chris Edwards	
3.4.6	Design of the replacement Walkaway-Nangetty Bridge	Project Delivery & Engineering	Complete	Action is complete.	The design of the bridge has been completed per the grant milestone dates	Chris Edwards	
3.4.7	Deliver the Aquarena 50m Outdoor Pool Upgrade	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	The pool is expected to be opened early in Q2	Chris Edwards	

3.5 An integrated emergency and land management approach							
3.5.1	Completion of bushfire mitigation projects.	Emergency Management	On Track	On target or as expected - in line with projected timeframes	Mitigation Activity Fund grant application submitted. Approved works to commence 3-4 quarter of 2023/4	Andy Gaze	
3.5.2	Annual firebreak notice and inspections.	Emergency Management	On Track	On target or as expected - in line with projected timeframes	Notice issued with the rates notice and Gazetted in August 2023. Firebreak inspections to commence October.	Andy Gaze	
3.6 The natural environment is valued, protected and celebrated							
3.6.3	Construction of a Waste Transfer Station and the upgrade to the site power at the Meru Waste Management Facility.	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	The design has been completed and construction is progressing on schedule to be completed by end December 2023	Chris Edwards	
3.6.5	Coastal Asset Condition Assessment	Environment & Sustainability	On Track	On target or as expected - in line with projected timeframes	Draft Request for Quote documentation being finalised	Michael Dufour	
3.6.7	Drummonds Coastal Protection - investigation into management of coastal erosion and community recreation improvements.	Environment & Sustainability	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Currently sitting with the Department of Transport to finalise studies and select and develop preferred design. Overall cost likely to impact level-of-service	Michael Dufour	
3.7 Moving towards a circular economy							
3.7.5	Develop an Emergency Waste Management Plan for the City (State Legislative Requirement).	Waste Management	Deferred	Action is no longer proceeding within its planned year of the CBP but will be occurring within a future year of the CBP.	More urgent projects has necessitated the deferral of this project to a future year	Michael Dufour	
3.7.6	Implement Kerbside Residential Bin Audit	Waste Management	Complete	Action is complete.	Bin-audit undertaken. Significant levels of contamination meant that no formal report could be generated. Next bin-audit scheduled for FY2025/26	Michael Dufour	
3.7.7	Develop and implement Meru Master Plan.	Waste Management	On Track	On target or as expected - in line with projected timeframes	Resource Recovery Station element of Masterplan currently under construction. Design works for processing shed element of Masterplan underway. Request for Quote for redevelopment of the liquid waste ponds complex at Meru being prepared.	Michael Dufour	
3.7.8	Detailed Design Meru Recycling Shed & Weighbridge Office	Waste Management	On Track	On target or as expected - in line with projected timeframes	Design is progressing on track to be completed in the FY23/24 as scheduled	Chris Edwards	
3.7.9	Meru Fibre Optic & Power Upgrade Project	Project Delivery & Engineering	On Track	On target or as expected - in line with projected timeframes	The design has been completed and construction is progressing on schedule to be completed by end December 2023	Chris Edwards	

Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (1st Qtr.)	RESPONSIBLE
4.1 Meaningful customer experiences created for the people we serve						
4.1.1B	Implement the strategies in the Customer Experience Strategy.	Customer Experience	On Track	On target or as expected - in line with projected timeframes	Actions from the Customer Experience Strategy are on track and being implemented.	Natalie Hope
4.1.2	Ensure Customer Charter objectives are achieved.	Customer Experience	On Track	On target or as expected - in line with projected timeframes	Customer Charter objective are constantly being achieved.	Natalie Hope
4.2 Decision making is ethical, informed and inclusive						
4.2.1	Conduct review of the Long Term Financial Plan which provides a long-term view of the City's funding needs to enable the Strategic Community Plan to be achieved.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	The LTFP was reviewed in conjunction with preparation of the 2023-24 budget and adopted by council at its meeting on 27 June 2023. The LTFP takes into account the current economic climate and seeks to maintain the City's financial sustainability into the future. Further review of the LTFP will be done along with preparation of the 2024-25 budget commencing in January 2024.	Nita Jane
4.3 Accountable leadership supported by a skilled and professional workforce						
4.3.3	Prepare and adopt the Annual Budget prior to 30 June.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	The 2023-24 Annual Budget was adopted by Council at its meeting held 27 June 2023. Preparation of the 2024-25 budget will commence in January 2024.	Nita Jane
4.3.4	Prepare the Annual Financial Report and facilitate the Office of the Auditor General Audit.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	The 2022-23 Annual Financial Report has been prepared and submitted to the Office of the Auditor General, meeting the 30 September 2023 deadline. Onsite audit was conducted 2-6 October 2023. It is anticipated that the finalised audited report will be available before the end of 2023.	Nita Jane
4.3.5	Develop and implement the Strategic Internal Audit Plan.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	The endorsed Strategic Internal Audit Plan 2021-2025 is being implemented.	Nita Jane
4.3.6	Undertake Financial Management Systems Review (FM Reg 5)	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Listed as an action in the Strategic Internal Audit Plan 2021-2025. Planning to commence in Q2.	Nita Jane
4.3.7	Undertake Audit Regulation 17 Review	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Listed as an action in the Strategic Internal Audit Plan 2021-2025. Planning to commence in Q2.	Nita Jane
4.3.8	Manage the reporting and acquittals for grants received by the City.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Grant reporting and acquittals are completed in line with timeframes set by each funding body.	Nita Jane
4.3.9	Develop new Workforce Plan 2023-2026.	Human Resources	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Advice from WALGA was to wait for both the new Local Government Reforms and the City's Industrial Agreement to be registered before commencing any work force plan.	Natalie Hope
4.3.10	Implement the strategies in the 2023-2026 Workforce Plan.	Human Resources	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	On hold as per the above.	Natalie Hope
4.3.11	Implement the strategies in the 2021 - 2025 EEO Management Plan.	Human Resources	On Track	On target or as expected - in line with projected timeframes	The City as far as possible works towards the strategies and actions in the EEO Management Strategy, these are reported annually to the Equal Opportunity Commission.	Natalie Hope
4.3.14	Implement the Strategies in the 2021 - 2024 City Wellness Plan.	Human Resources	On Track	On target or as expected - in line with projected timeframes	The City's wellness strategies are being delivered and well received by employees.	Natalie Hope
4.3.16	Renegotiate Enterprise Agreement.	Human Resources	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Currently the City was waiting on the Full Bench Decision regarding clauses that the WASU and the Commission wanted removed from all LG's agreements. With this decision now being made the City will move to lodge a 42G application to the Commission to determine the % increases in the 2nd and 3rd year as both the City and the WASU have been unable to reach a negotiated position.	Natalie Hope

4.4 Healthy financial sustainability that provides capacity to respond to changes in economic conditions and community priorities						
4.4.1	Monitor and report on key financial ratios.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Financial ratios are no longer required to be included in financial reporting or audited, however the LTFFP uses the historical ratios to guide the LTFFP in achieving financial sustainability.	Nita Jane
4.4.2	Levy and collection of rates in an efficient manner, providing excellent customer service.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Due date for payment in full or 1st Instalment was 22 August 2023. 2nd Instalment notices were issued 26 September 2023. As at 30 September 2023, 64.22% of current rates have been collected.	Nita Jane
4.4.5	Undertake CGG land asset disposal program.	Land & Property Services	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Report to Council for November to progress sales program	Dan Luscombe
4.4.6	Undertake annual new Capex & Renewal Program for City buildings.	Land & Property Services	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Review of works program underway to align with the Level 2 Building Assessment as the asbestos review. 75% completion expected with remainder subject to outcomes of review.	Dan Luscombe
4.4.7	Annual completion of Compliance Audit Return to DLGSC.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Compliance Audit Return to be completed in 3rd quarter	Brodie Pearce
4.4.8	Completion of annual Insurance renewal.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Insurance renewal scheduled to be completed in 3rd quarter	Brodie Pearce
4.5 A culture of safety, innovation and embracing change						
4.5.1	New Business System - procurement and implementation of replacement Enterprise Resource Planning system.	IBIS Project	On Track	On target or as expected - in line with projected timeframes	Phase 1 scope delivered (Go Live 31 July 2023) - System administration, Supply Chain Management (Requisitions and Purchase Orders); Human Resources & Payroll (Organisation Management, Workforce Management and Payroll); Enterprise Content Management (Indexes and attachment management); Financials (Accounts Payable, General Ledger, Reconciliations); associated forms and workflows. Phase 2 planning and preparation, scope endorsed and activities commenced including Implementation Team Training and Configuration Design Workshops.	Nita Jane
4.5.2	Implement the City's Work Health & Safety Implementation plan.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Work Health & Safety Implementation plan is published to the City's Safety Hub intranet page and has been incorporated into the Safety Committee agenda. The plan actions are reported to the Executive Management Team monthly.	Brodie Pearce
4.6 A community that is genuinely engaged and informed in a timely and appropriate manner						
4.6.1	Advocate for issues of relevance to the Mullewa community resulting from engagement with the local community.	Community Development	On Track	On target or as expected - in line with projected timeframes	Advocacy undertaken regarding Mullewa Community Hospital redevelopment, Western Power connections to Pirrotina Park and free entry sponsorship of Doc Docherty Pool. Engagement with community included the Public Transport Authority lease renewals (former Mullewa Railway Station) and potential activation of 'The Shed' and Masonic Hall for community group use.	Darren Simmons
4.6.2	Implement the Community Engagement Framework.	Community Engagement	On Track	On target or as expected - in line with projected timeframes	Community Engagement Activities Underway: Meru Resource Recovery Station construction; Disability Access and Inclusion Plan Review; FOGO Trial; Spalding Revitalisation AMC Park Master Plan construction; Bean Scooter Trial Survey; CHRMAP Operational Coastal Policy; Nangetty Walkaway Bridge Replacement; Brand Highway Shared Path Project; Maitland Park Transport Hub Masterplan; Chapman Road Activation Trial Stage Two; Million Trees Project. Community Engagement Completed Activities: Aquarena Outdoor Pool Upgrade; Coastal Strategy & Foreshore Management Plan; Chapman Road Shared Path Project; QEII Centre Services Feedback Survey; QPT Community Survey: QPT User Survey; Sunset Beach Groynes.	Chris Edwards
4.6.3	Publish timely and accurate information on the City website in accordance with the public access provisions of the Local Government Act 1995 section 5.96A.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	The City maintains the required information for community access via the website. Information is accessible from the Civic Centre for records that require physical attendance to access. Strategy 4.7.2 action verified these requirements have been met.	Brodie Pearce
4.6.4	Conduct Annual Community Perceptions Survey.	Strategic Planning	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Waiting outcomes of Local Government Reform Tranche 2 Bill anticipated to be introduced in November 2023 that will include a Community Engagement Charter.	Nita Jane

4.7 Council understands its roles and responsibilities and leads by example						
4.7.1	Ordinary Elections of Council - conduct effective and transparent local government elections in conjunction with the WA Electoral Commission.	Governance	On Track	On target or as expected - in line with projected timeframes	Council election planning implemented with the support of the WA Electoral Commission. Election arrangements in place for scheduled election on the 23 October.	Brodie Pearce
4.7.2	Process and undertake required reviews to ensure compliance with amendments to the Local Government Act 1995 and regulations.	Governance	Complete	Action is complete. Commentary to identify when it was completed and the achievements or outcomes	In July the annual Audit of Public Access Information was completed. This audit made use of the Public Sector Commission guide and audit tool. Audit confirmed City complies with majority of requirements, with noted partial compliance relating to town planning documents that are publicly accessible via inspection (attend City office to view).	Brodie Pearce
4.7.3	Training for Council members - Inform and assist Council Members to participate in and complete mandatory Councillor training and additional training opportunities as requested.	Office of CEO	On Track	On target or as expected - in line with projected timeframes	Training opportunities are brought to Councillors' attention for their consideration and Mayoral approval. Officers then arrange the training and travel.	Ross McKim
4.8 Deliver secured technology that supports sustainability, the environment, service delivery and the community						
4.8.5	Establish Cyber Security Framework.	Information Communications Technology	On Track	On target or as expected - in line with projected timeframes	Two additional standards have been published. Operational policy is in draft. Projects derived from the Cybersecurity Strategy are in progress.	Dennis Duff
4.8.7	Review and improve ICT Business Continuity and Disaster Recovery capability.	Information Communications Technology	On Track	On target or as expected - in line with projected timeframes	Development of the Disaster Recovery Plan is well underway and on track for endorsement by end of 2023. Business Continuity Plan to follow.	Dennis Duff
4.8.8	Review, design and implement a revised network topology.	Information Communications Technology	On Track	On target or as expected - in line with projected timeframes	Phase 1 - Discovery, design and tender specification completed. Tender submissions close 13 October 2023.	Dennis Duff
4.9 Collaboration and strategic alliances with Local Government partners delivers results for common aspirations						
4.9.1	Oversee the management of the Midwest Libraries Consortium which includes seven partner Shires.	Library Services	On Track	On target or as expected - in line with projected timeframes	The Midwest Libraries Consortium consists of the City of Greater Geraldton and the Shires of Northampton, Carnarvon, Chapman Valley, Dandaragan, Mingenev, Coorow and Cue. Agreements were also signed with the Shires of Irwin and Shark Bay. # of Customer memberships in Consortium (not including CGG) – 83 # Consortium loans (Not including CGG) for quarter - 12,289 (physical and e-resources)	Trudi Cornish
4.9.3	WALGA participation.	Office of CEO	On Track	On target or as expected - in line with projected timeframes	The CEO and Deputy Mayor are attending WALGA Northern Country Zone meetings and participating through voting and responding to flying minutes and requests for information.	Ross McKim
4.9.4	Regional Capitals of Western Australia participation.	Council	On Track	On target or as expected - in line with projected timeframes	The Mayor and CEO are participating in National and State RCA board meetings and participating through meeting attendance, providing requested information and being a part of sub-committees.	Ross McKim