

## 4 COUNCIL COMMITTEES

### 4.1 CEO Performance Review Committee

Click here to return to the [Quick Reference by Committee](#)

#### Purpose:

The Council has a responsibility under the Local Government Act 1995 (5.36-5.39) to review the CEO performance at least once annually plus set performance criteria so the CEO is clear on the expectations of Council.

#### Committee Members:

Mayor Shane Van Styn (Chair)  
Cr Neil McIlwaine, Deputy Mayor  
Cr Robert Hall  
Cr David Caudwell  
Cr Tarleah Thomas

#### City of Geraldton - support staff

Director of Corporate & Commercial Services

#### Council Resolution:

Date: 24 November 2015  
Item Number: CEO037

#### Term of Office:

Expires on the 21 October 2017 or as determined by Council

#### Terms of Reference

SET the Terms of Reference of the CEO Performance Review Committee to be:

- a. appoint 5 Elected Members to this Committee;
- b. appoint an independent facilitator to assist the Committee and Council to undertake the ongoing performance review of the Chief Executive Officer;
- c. develop annual performance indicators and measures for the Chief Executive Officer;
- d. undertake 6 monthly and annual performance reviews of the Chief Executive Officer;
- e. undertake consultation of Council as a whole and individual Councillors in addressing points b and c above; and
- f. report findings and recommendations to Council for consideration.

Delegation:
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Council delegations as Nil

Meeting Details (if known)
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As required.

## 4.2 City of Greater Geraldton Audit Committee

Click here to return to the [Quick Reference by Committee](#)

### Purpose:

In accordance with the Local Government Act 1995 (the Act) –

*s.7.1A (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it*

The Audit Committee is to provide an independent oversight of the financial systems of a local government on behalf of the Council. As such, the committee will operate to assist Council to fulfil its corporate governance, stewardship, leadership and control responsibilities in relation to the local government's financial reporting and audit responsibilities.

The purpose of the audit committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.

Reports from the committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources. The committee will ensure openness in the local government's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the local government's financial accounting systems and compliance with legislation.

### Committee Members:

All members shall have full voting rights.

Mayor Shane Van Styn (Chair)

Cr Neil McIlwaine, Deputy Mayor

Cr David Caudwell

Cr Michael Reymond (Proxy)

*External Member*

Trevor Bate – Independent Member

Reappointed by Council – 25/1/16 for the period ending on the next ordinary election day of the Council

### City of Geraldton - support staff

Director Corporate & Commercial Services

### Council Resolution:

Date: 24 November 2015

Item Number: CEO037

Date: 25 January 2016

Item Number: CCS115

Date: 28 March 2017

Item Number: CCS243 – Update to the Audit Committee Charger

Term of Office:
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Expires on the 21 October 2017 or as determined by Council
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Terms of Reference
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SET the Terms of Reference of the Audit Committee to be:
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- a. appoint 3 Elected Members and 1 Proxy to this Committee
- b. appoint 1 external person to this committee
- c. Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits;
- d. Develop and recommend to Council an appropriate process for the selection and appointment of a person as the local government's auditor;
- e. Develop and recommend to Council –
  - a list of those matters to be audited; and
  - the scope of the audit to be undertaken;
- f. Recommend to Council the person or persons to be appointed as auditor;
- g. Develop and recommend to Council a written agreement for the appointment of the external auditor. The agreement is to include –
  - the objectives of the audit;
  - the scope of the audit;
  - a plan of the audit;
  - details of the remuneration and expenses to be paid to the auditor; and
  - the method to be used by the local government to communicate with, and supply information to, the auditor;
- h. Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions
- i. Liaise with the CEO to ensure that the local government does everything in its power to –
  - assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
  - ensure that audits are conducted successfully and expeditiously;
- j. Examine the reports of the auditor after receiving a report from the CEO on the matters and –
  - determine if any matters raised require action to be taken by the local government; and
  - ensure that appropriate action is taken in respect of those matters;
- k. Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
- l. Review the scope of the audit plan and program and its effectiveness;

- m. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO (see reference to internal audit page 14);
- n. Review the level of resources allocated to internal audit and the scope of its authority;
- o. Review reports of internal audits, monitor the implementation of recommendations made by the audit and review the extent to which Council and management reacts to matters raised;
- p. Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs;
- q. Review the local government's draft annual financial report, focusing on –
  - accounting policies and practices;
  - changes to accounting policies and practices;
  - the process used in making significant accounting estimates;
  - significant adjustments to the financial report (if any) arising from the audit process;
  - compliance with accounting standards and other reporting requirements; and
  - significant variances from prior years;
- r. Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- s. Address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee's terms of reference;
- t. Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's terms of reference following authorisation from the Council.
- u. Review the annual Compliance Audit Return and report to the council the results of that review, and
- v. Consider the CEO's biennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews.

<b>Delegation:</b>
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In accordance with Section 7.1 (b) of the Local Government Act 1995.

<b>Meeting Details (if known)</b>
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Meetings are to be held at least quarterly with additional meetings to be convened at the discretion of the presiding person.

### 4.3 Geraldton Bush Fire Advisory Committee

Click here to return to the [Quick Reference by Committee](#)

**Purpose:**

To advise Council in matters of Bush Fire Control and Response. As per the Bush Fire Act 1954 s.67 Local Government may appoint persons it sees fit to act as the Bush Fire Advisory Committee.

**Committee Members:**

Cr Robert Hall

Cr Michael Reymond

Cr - VACANT

*External Members*

Community Fire Manager, Chief Bushfire Control Officer – Chair – City of Greater Geraldton/FESA

Deputy Chair– Senior Ranger Fire Prevention City of Greater Geraldton

2 nominated Fire Control Officers or 1 Cape Burney Brigade captain and 1 FCO

2 nominated Fire Control Officers or 1 Moonyoonooka Brigade captain and 1 FCO

2 nominated Fire Control Officers or 1 Waggrakine Brigade captain and 1 FCO

Captain and or 2 nominated Fire Walkaway Brigade Control Officers or 1 captain and 1 FCO

**City of Greater Geraldton - support staff**

Director of Infrastructure Services

**Council Resolution:**

Date: 24 November 2015

Item Number: CEO037

**Term of Office:**

Expires on the 21 October 2017 or as determined by Council

**Terms of Reference:**

SET the terms of reference of the Bush Fire Advisory Committee to:

- a. appoint 3 Elected Members to this Committee
- b. act as an advisory body to Council on matters of Bush Fire.

Delegation:
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There is no delegated authority.

Meeting Details (if known)
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Meetings held as required.

#### 4.4 **Mullewa Bush Fire Advisory Committee**

Click here to return to the [Quick Reference by Committee](#)

##### **Purpose:**

To advise Council in matters of Bush Fire Control and Response. As per the Bush Fire Act 1954 s.67 Local Government may appoint persons it sees fit to act as the Bush Fire Advisory Committee.

##### **Committee Members:**

Vacant

Cr Tarleah Thomas

Cr Jennifer Critch

Cr Michael Reymond (Proxy)

##### *External Members*

Community Fire Manager, Chief Bushfire Control Officer – Chair – City of Greater Geraldton/FESA

Deputy Chair– Senior Ranger Fire Prevention City of Greater Geraldton

2 nominated Fire Control Officers or 1 Cape Burney Brigade captain and 1 FCO

2 nominated Fire Control Officers or 1 Moonyoonooka Brigade captain and 1 FCO

2 nominated Fire Control Officers or 1 Waggrakine Brigade captain and 1 FCO

Captain and or 2 nominated Fire Walkaway Brigade Control Officers or 1 captain and 1 FCO

##### **City of Greater Geraldton - support staff**

Director of Infrastructure Services

##### **Council Resolution:**

Date: 24 November 2015

Item Number: CEO037

##### **Term of Office:**

Expires on the 21 October 2017 or as determined by Council

##### **Terms of Reference:**

SET the terms of reference of the Bush Fire Advisory Committee to

- a. appoint 3 Elected Members and 1 Proxy to this Committee; and
- b. act as an advisory body to Council on matters of Bush Fire for the Mullewa Ward.

##### **Delegation:**

There is no delegated authority.



Meeting Details (if known)
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Meetings held as required.

#### **4.5 Greater Geraldton Crime Prevention Committee**

Click here to return to the [Quick Reference by Committee](#)

##### **Purpose:**

A Community Safety and Crime Prevention Plan for City of Geraldton, Shire of Greenough and Shire of Chapman Valley was adopted by all Councils in 2004. This was updated to Greater Geraldton plan in 2007. The Plan stipulates that the City will host the Greater Geraldton Crime Prevention Committee which is the over-arching committee for Crime Prevention in the City.

<b>Committee Members:</b>
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Cr Robert Hall

Cr Michael Reymond

Cr Jennifer Critch

Cr - VACANT

##### *External Members*

Ian Blayney MLA, Member of Geraldton

Nominee from Greater Geraldton Community

Nominee from Mullewa Community Member

Nominee from Department of Education

Nominee from Department of Training

Nominee from Geraldton Community Patrol

Nominee from Population Health Directorate

Nominee from Department of Aboriginal Affairs

Nominee from Geraldton Regional Community Education Centre

Nominee from Geraldton Police

Nominee from Mullewa Police

Nominee from Geraldton Police Crime Prevention and Diversity

Nominee from Midwest Chamber of Commerce and Industry

Nominee from Mid West Gascoyne District Police Office

Nominee from Geraldton Streetwork Aboriginal Corporation

Nominee from Department of Community Services

Nominee from Corrective Services

Nominee from Gunnado Farm

Nominee from Department of Health

Nominee from Geraldton Regional Community Educational Centre

Nominee from MEEDAC

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City of Greater Geraldton - support staff
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Director of Development and Community Services

Council Resolution:
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Date: 24 November 2015

Item Number: CEO037

Date: 25 October 2016

Item Number: CCS216

Term of Office:
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Expires on the 21 October 2017 or as determined by Council

Terms of Reference
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SET the Terms of Reference of the Greater Geraldton Crime Prevention Committee to:

- a. appoint 4 Elected Members to this committee;
- b. follow the Community Safety Crime Prevention Plan;
- c. work on the listed priorities; and
- d. provide advice to Council on matters relating to community safety and crime prevention.

Delegation:
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There is no delegated authority.

Meeting Details (if known)
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Meetings are held as required.

#### 4.6 Greater Geraldton Community Grants Committee

Click here to return to the [Quick Reference by Committee](#)

##### Purpose:

To allocate funds provided by Council to Community Groups servicing the Greater Geraldton area in accordance with determined guidelines.

##### Committee Members:

Cr Jennifer Critch (Chair)  
 Cr Simon Keemink  
 Cr Lewis Freer  
 Cr David Caudwell  
 Cr Michael Reymond

##### External members

Yvonne Lovedee	Community Member – <i>appointed 26/7/16</i>
Meredith Wills	Community Member – <i>appointed 26/7/16</i>

##### City of Greater Geraldton - support staff

Manager Treasury & Finance  
 Director of Corporate & Commercial Services  
 Chief Executive Officer

##### Council Resolution:

Date:	24 November 2015
Item Number:	CEO037
Date:	22 March 2016
Item Number:	CCS171
Date:	26 July 2016
Item Number	CCS193
Date:	25 October 2016
Item Number	CCS216

##### Term of Office:

Expires on the 21 October 2017 or as determined by Council

##### Terms of Reference

SET the Terms of the Committee to ensure that funds are allocated in accordance to the following criteria which forms the major criteria of the recurrent and community grants guidelines:

- a. appoint 5 Elected Members to this committee; and 2 external representatives to this committee;
- b. must be a not for profit incorporated body;
- c. the applicants must also contribute cash or in kind to the project;

- d. must demonstrate achievable outcomes and clear benefits for the City of Greater Geraldton community from the investment by aligning with the City's Strategic Community Plan;
- e. the applicants must be residents of Greater Geraldton;
- f. appropriate accountability processes are in place to satisfy an audit;
- g. projects have not commenced;
- h. the committee consisting of 5 Councillors and representatives from the indigenous community and broader community are elected for the Term of Office
- i. the Term of Office Councillors who are not Committee Members are permitted to attend meetings as observers.

Delegation:
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The CEO, who has delegated authority from Council to ensure that the proper process has been followed and to authorise the recommendations made by the Greater Geraldton Community Grants Committee.
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Meeting Details (if known)
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Meetings held as required.
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#### 4.7 Greater Geraldton Reconciliation Committee

Click here to return to the [Quick Reference by Committee](#)

##### **Purpose:**

This committee was first formed in January 2008 by the former City of Greater Geraldton with members representing government agencies, community organisations and the three native title groups associated with the area.

##### **Committee Members:**

Cr Michael Reymond (Chair)

Cr Robert Hall

Cr Natasha Colliver

*External Members – Representatives from the following groups/agencies:*

Amangu Native Title Group

Naaguja Native Title Group

Wadjarri Native Title Groups

Geraldton Streetwork Aboriginal Corporation

Mulga Mail

Mid West Alliance of Aboriginal Organisations

Bundiyarra

Yamaji Marlpa

Department of Education

Department of Aboriginal Affairs

Department of Community Services

Department of Environmental Regulation

Community Member x2

*External Members named will be replaced with a 'Nominee From' should they step down as a Member.*

##### **City of Greater Geraldton - support staff**

Director of Development & Community Services

##### **Council Resolution:**

Date: 24 November 2015

Item Number: CEO037

Date: 25 October 2016

Item Number: CCS216

##### **Term of Office:**

Expires on the 21 October 2017 or as determined by Council

Terms of Reference
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SET the Terms of Reference of the Greater Geraldton Reconciliation Committee to be:

- a. appoint 3 Elected Members to this Committee; and
- b. review the Reconciliation Action Plan.

Delegation:
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There is no delegated authority.

Meeting Details (if known)
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Greater Geraldton Reconciliation Committee to meet annually or as required.

#### 4.8 Geraldton Regional Art Management Committee

Click here to return to the [Quick Reference by Committee](#)

##### Purpose:

To support and promote the Geraldton Regional Art Gallery's vision and mission statements

##### Committee Members

Cr Neil McIlwaine, Deputy Mayor

Cr Simon Keemink

Cr Tarleah Thomas

##### External members

Arts and Cultural Development Council (ACDC) nominated representative

Yamaji Art nominated representative

Five community representatives:

Edie Mitsuda;

Gary Martin;

Christian Watters;

Emmaline James; and

Adeline Turner.

*External members named will be replaced with a 'Nominee from' should they step down as a Member*

##### City of Greater Geraldton – Support Staff

Director of Development and Community Services

Manager Community and Cultural Development

Coordinator Gallery and Cultural Development

##### Council Resolution

Date: 26 April 2017

Item Number: DCS326

Date: 27 June 2017

Item Number: DCS330

##### Terms of Office

Expires on 21 October 2017 or as determined by Council

##### Terms of Reference

SET the terms of reference for the Geraldton Regional Art Management Committee to be:

- a. to appoint 3 Elected members to this Committee;
- b. to appoint 5 community representatives to this committee;



- c. to support and promote the Geraldton Regional Art Gallery's vision and mission statements. These are:
  - i. to be leading regional art gallery in Western Australia and a centre of artistic excellence accessible to all in the region;
  - ii. to enrich people's lives by providing a diverse high quality visual arts program that is vibrant, thought provoking and relevant to the people of the region and its visitors;
  - iii. to support the implement of the Public Art Strategy;
  - iv. to provide guidance and internal and external proponents on public art;
  - v. to provide council with advise and recommendations on public art and the Geraldton Regional art Gallery; and
- d. the Committee has no delegation

Delegation
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The committee has no delegation

Meeting details (if known)
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Meetings are held as required.

#### **4.9 Queen Elizabeth II Seniors And Community Centre Advisory Committee**

Click here to return to the [Quick Reference by Committee](#)

##### **Purpose:**

The Queen Elizabeth II Seniors & Community Centre is a facility vested in the City of Greater Geraldton, with considerable Council capital and by virtue of its funding arrangement Council and State Government capital and has been constructed to meet the needs of senior citizens and other community groups.

##### **Committee Members:**

Cr Robert Hall (Chair)

Cr Victor Tanti

Vacant (proxy)

*External Members – Nominees from*

Piccadilly Dance Club

Over 50's Gentle Gym

Geraldton Probus Club

Friendly Squares Dance Club

Pensioner's Social Club

National Seniors Inc.

Seniors Action Group

*External Members named will be replaced with a 'Nominee From' should they step down as a Member.*

##### **City of Greater Geraldton - support staff**

Director of Development & Community Services

##### **Council Resolution:**

Date: 24 November 2015

Item Number: CEO037

Date: 25 October 2016

Item Number CCS216

##### **Term of Office:**

Expires on the 21 October 2017 or as determined by Council

##### **Terms of Reference**

SET and define the Terms of Reference of the Queen Elizabeth II Seniors and Community Centre Advisory Committee to be:

- a. appoint 2 Elected Members and 1 Proxy to this Committee;
- b. in the first instance, to provide a facility to accommodate services as required by primary user groups and provide a facility to accommodate primary and secondary user groups who use the Centre to meet at regular intervals to discuss their common and particular needs and interests in the Centre;

- c. to develop community awareness of the potential and limitations of these facilities;
- d. to encourage a co-operative attitude among people who use the facilities so that the most effective use is obtained to the satisfaction of the community generally. To coordinate the use of facilities by all user groups, and to endeavour to provide for requested activities;
- e. to make recommendations to Council on modifications to and development of these facilities in line with changing community and user needs;
- f. to provide a means of communication between The City Greater Geraldton and the people who use the Queen Elizabeth II Seniors & Community Centre; and
- g. to promote the general good of users of the Centre by providing the building and general environment for their promotion of health and well being;

Delegation:
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There is no delegated authority.

Meeting Details (if known)
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Meetings held bi-monthly.

#### **4.10 Sister City Economic & Cultural Development Advisory Committee**

Click here to return to the [Quick Reference by Committee](#)

##### **Purpose:**

To provide the goals, objectives, selection criteria, and process management of Sister City relationships with the City of Greater Geraldton.

Sister City relationships should offer many benefits to the City of Greater Geraldton including enhancing economic development, cross cultural community development, international cooperation and educational exchanges and learning. While the objectives of individual relationships may differ, all Sister City relationships should align with the City of Greater Geraldton's strategic direction.

##### **Committee Members:**

Cr Steve Douglas (Chair)

Cr Robert Hall

Cr Lewis Freer

*External Members – Nominees from:*

Geraldton University Centre

Durack Institute of Technology

Geraldton Port Authority

Combined University Centre for Rural Health

The Mid West Chamber of Commerce & Industry

The Mid West Development Commission

*External Members will be named as 'Nominee From' should they step down as a Member.*

##### **City of Greater Geraldton - support staff**

Director of Corporate & Commercial Services

##### **Council Resolution:**

Date: 24 November 2015

Item Number: CEO037

##### **Term of Office:**

Expires on the 21 October 2017 or as determined by Council

##### **Terms of Reference**

SETS the Terms of Reference of the Sister City Economic and Cultural Development Advisory Committee to be:

1. appoint 3 Elected Members to this Committee;
  - a. to provide a forum for discussion and framing recommendations to Council to:

- i. Create goodwill and better understanding between the peoples of the world
- ii. through 'people to people' contact.
- iii. Foster international understanding.
- iv. Consider all matters relating to the maintenance and establishment of goodwill
- v. with Council's established Sister Cities.
- vi. Contribute towards the growth of understanding and co-operation between the
- vii. peoples of different nations through promoting close interchanges in the field of
- viii. education, social development, culture, the arts, sport and commerce, by:
  - Promoting community awareness of the existence of Sister City affiliations;
  - Promoting community awareness of the objectives of the Sister City affiliations;
  - Fostering the exchange of information, literature and people between the respective communities.
- ix. Act as a nucleus and co-ordinating body to establish an ongoing programme of liaison with Sister City affiliates.
- x. Co-ordinate the establishment of contacts in respective communities through dissemination of literature, and facilitating identification and introduction of people with common interests.
- xi. Identify potential opportunities for financial assistance and sponsorship to promote the objectives of the Sister Cities affiliations.

Delegation:
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The Committee has no delegated authority.

Meeting Details (if known)
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Meetings held as required.

#### 4.11 Greater Geraldton Roadwise Committee

Click here to return to the [Quick Reference by Committee](#)

##### Purpose:

The RoadWise Committee structure provides a regular forum within which stakeholders can consider and discuss road safety issues, together with the mechanism for planning, implementing and evaluating community-based social marketing activities.

From a local community level perspective, RoadWise committees exist throughout the State and are operational in every region and aim to enhance the capacity for external groups and individuals to participate in local road safety issues.

The aim of the program is to secure greater community and regional stakeholder involvement in delivering road safety initiatives.

The framework of which RoadWise works under to achieve this is the Road Safety Strategy for 2008 - 2020 - "Towards Zero".

This looks at *Safe Road Users* driving on *Safe Roads* and *Road Sides* in *Safe Vehicles* at *Safe Speeds*.

This is called the Safe System approach.

The above mentioned cornerstones are proven to be the best way to reduce the road toll.

Committee Members:
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Cr Robert Hall (Chair)

Cr Tarleah Thomas

Cr Victor Tanti

Cr Michael Reymond (proxy)

External Members

Samantha Adams	Regional Road Safety Advisor – Western Australian Local Government (WALGA) Midwest Region
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Sarah Page	Customer Service Manager Mid West-Gascoyne Region, Main Roads Western Australia (MRWA) Midwest Region
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Craig Martin	Owner, Martins Motorcycle & Driver Training Geraldton
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Valma McCrory	Customer Service Manager, Department of Transport Representative, Country Women's Association (CWA)
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Kay Creasy	Representative, Country Women's Association (CWA)
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Helen Harrison	Representative, Country Women's Association (CWA)
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Kate McConkey	Midwest Officer, Department of Education – SDERA
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Russel Hayes	Midwest Regional Manager, Fire and Emergency Services Authority of WA (FESA)
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Ian Blayney MLA	Member for Geraldton, Parliament of Western
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Australia  
 S/C Keith Burrows & Geraldton Police Complex, Midwest-Gascoyne Traffic  
 Sgt Peter Gerada Enforcement Group  
 Mark Atkinson Manager Infrastructure, planning and asset, City of  
 Greater Geraldton

*External Members named will be replaced with a 'Nominee From' should they step down as a Member.*

City of Greater Geraldton - support staff

Director of Infrastructure Services

Council Resolution:

Date: 24 November 2015  
 Item Number: CEO037

Term of Office:

Expires on the 21 October 2017 or as determined by Council

Terms of Reference

ABIDE by the Terms of Reference as set by the RoadWise Committee to be:

- a. appoint 3 Elected Members and 1 Proxy to this Committee;
- b. the Western Australian Local Government Associations RoadWise programs' main objective is to prevent and reduce deaths and serious injuries on local roads;
- c. the quorum for any meeting of the RoadWise Committee is at least 50% of the number of member positions prescribed on the Committee, whether vacant or not; and
- d. frequency of RoadWise Committee meetings is a matter for determination by the Committee.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held approximately 2 monthly.

#### 4.12 Heritage Advisory Committee

Click here to return to the [Quick Reference by Committee](#)

##### Purpose:

The establishment of a Heritage Advisory Committee provides a mechanism for formal input from a variety of heritage organisations and the management of Council approved community museums.

##### Committee Members:

Cr Graeme Bylund  
Cr Tarleah Thomas (Chair)  
Cr Steve Douglas  
Cr Victor Tanti  
Cr Michael Reymond

##### *External Members – Nominees from*

One representative from Walkaway Station Museum Inc.  
One representative from Community Group of Greenough Inc.  
One representative from the Geraldton Historical Society Inc.  
City Heritage Advisor (ex-officio)  
Representative from the Aboriginal Community (ex-officio)  
Manager WA Museum Geraldton (ex-officio)  
Representative from the National Trust WA (ex-officio)  
City of Greater Geraldton Staff (ex-officio)  
Marilyn McLeod, Community Representative  
Mr Paul Connolly, Community Representative

##### City of Greater Geraldton - support staff

Director of Development & Community Services

##### Council Resolution:

Date: 24 November 2015  
Item Number: CEO037  
Date: 27 September 2016  
Item Number: DCS302

##### Term of Office:

Expires on the 21 October 2017 or as determined by Council

##### Terms of Reference

SET the Terms of Reference of the Heritage Advisory Committee to be:

- a. appoint 5 Elected Members to this Committee;
- b. a Councillor will be the elected chair;
- c. community nominees will address specific criteria when nominating for membership of the committee;



- d. nominations for community membership will be assessed by the HAC, which will make recommendations to Council;
- e. members will inform either the Chairperson or the Coordinator Heritage Services if they are unable to attend a meeting prior to the scheduled announcement of the meeting. A proxy may be nominated via the Chair;
- f. a minimum quorum of five attendees is necessary to conduct a meeting;
- g. MINUTES of meetings will be circulated within five working days following the meeting;
- h. with the prior approval of the Chairperson, any persons or organisations may be invited to attend a meeting, where their attendance is directly related to the objectives of the Heritage Advisory Committee; and
- i. members will abide by the City of Greater Geraldton's Code of Conduct.

Delegation:
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There is no delegated authority.

Meeting Details (if known)
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Meetings held twice per calendar year and at any other time the Chair of the Committee determines it is necessary to meet.

#### 4.13 **Mullewa Community Trust**

This is now an External Committee and included in the external committee list.

Click here to return to the [Quick Reference by Committee](#)

##### **Purpose:**

Disbursement from the Structural Adjustment Fund to be made for public benefit of the Mullewa District.

This committee will dissolve following the establishment of the Mullewa Community Group Inc.

##### **Committee Members:**

Cr Tarleah Thomas

Cr Jennifer Critch

*External Members*

Nominee from Mullewa Community member

Nominee from Mount Gibson Iron

Community Representative: Barbara Thomas

*External Members will be replaced with a 'Nominee From' should they step down as a Member.*

##### **City of Greater Geraldton - support staff**

Director of Development & Community Services

##### **Council Resolution:**

Date: 24 November 2015

Item Number: CEO037

##### **Term of Office:**

Expires on the 21 October 2017 or as determined by Council

##### **Terms of Reference**

SET the Terms of Reference of the Mullewa Community Trust to be:

- a. appoint 2 Elected Members to this Committee;
- b. disbursement from the Structural Adjustment Fund shall only be made for public benefit of the Mullewa District, by resolution of Council

##### **Delegation:**

There is no delegated authority.

##### **Meeting Details (if known)**

Meetings held as required.

#### 4.14 HMAS Sydney II Memorial Advisory Committee

Click here to return to the [Quick Reference by Committee](#)

This group reports to: Council

##### **Purpose:**

Purpose of Committee is in keeping with the significance of the HMAS Sydney II Memorial as a Military Memorial of National Significance, it should have a high visibility within the community. This committee will ensure continuity of community input into the management, marketing and long term planning for the Memorial

##### **Committee Members:**

Cr Robert Hall  
Cr Graeme Bylund  
Cr Victor Tanti (proxy)

##### *External Members:*

Nominee from  
Naval Association of Australia  
Geraldton Voluntary Tour guides  
Rotary Club of Geraldton  
Returned and Services League  
HMAS Sydney II Memorial Warden

*External Members named will be replaced with a 'Nominee From' should they step down as a Member.*

##### **City of Greater Geraldton - support staff**

Director of Infrastructure Services

##### **Council Resolution:**

Date: 24 November 2015  
Item Number: CEO037

##### **Term of Office:**

Expires on the 21 October 2017 or as determined by Council

##### **Terms of Reference**

SET the Terms of Reference of the HMAS Sydney II Memorial Advisory Committee to be:

- a. appoint 2 Elected Members with 1 Proxy to this Committee;
- b. Provide advice to Council in the implementation of the HMAS Sydney II Memorial Conservation Framework;
- c. Seek nominations and make recommendation to Council on the appointment of a Warden;

- d. Act as a point of liaison between Council and Community and assist with community engagement and consultation to ensure high quality community input on matters relating to the management, marketing and long term planning for the Memorial;
- e. Provide advice to Council on matters relating to protocols for activities at the Memorial; and
- f. Act as ambassadors for the Memorial.

Delegation:
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There is no delegated authority

Meeting Details (if known)
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Meetings held as required.