

Council Policy CP033 Community Funding			
Officer	Director Treasury & Finance	Owner	Director Treasury & Finance
Review Frequency	Annually	Next Review	July 2013
Council Resolution number and date			
Mayor		Chief Executive Officer	

OBJECTIVE

The objective of this policy is to provide clarity on the provision of funding by the City of Greater Geraldton to the community through its community funding programs.

SCOPE

The policy applies to the community of the City of Greater Geraldton.

DEFINITIONS

“**CEO**” means the Chief Executive Officer appointed by the Local Government.

“**Councillor**” means a person who holds the office of councillor on council;

“**Mayor**” means a Mayor elected by the electors to hold the office of Mayor;

“**Employees**” means all people employed by the City of Greater Geraldton whether permanent, fixed term or casual contract of service, apprentice, volunteer, trainee and independent contractors.

POLICY PRINCIPLES

The City is committed to providing funding to community groups through four funding programs.

- 1) Community Grants
 - a) Community Grants funding will be offered twice a year, in March and September and are for one-off events, activities or programs.
 - b) The total funding allocated to community grants will be equal to 1% of rate revenue each year
 - c) Funding for each project will be capped at \$50,000.
 - d) The City will fund up to 50% of the total project cost with the remaining 50% being made up of the applicant’s own sources and other funding.
 - e) For projects with a total value no greater than \$2,000, the City will consider funding 100% of the project cost.
 - f) The City will fund up to 75% of the project if the organisation can justify the need for additional funds.
 - g) Community grants will be split into the five categories which align the City’s Strategic Community Plan and the 2029 & Beyond Community Values, Visions & Directions. These Categories are:

- Cultural & Heritage
 - Economic & Tourism
 - Environmental
 - Social
 - Governance
- h) Applications for this program will be assessed by the Community Grants Advisory Committee, which will make recommendations to the CEO.
- i) The CEO has delegated authority to endorse the projects and their funding allocations as recommended by the Community Grants Advisory Committee, or to make changes, if necessary. Any changes to Committee recommendations are to be referred to Council for consideration.

2) Recurrent Grants

- a) Recurrent Grants will be offered once every three years with applications opening at the beginning of the calendar year for commitments for the next triennial period.
- b) The total funding allocated to community grants will be equal to 1.25% of rate revenue each year
- c) 75% of the budget allocation for the first year will be allocated to projects. The remaining 25% budget allocation will be made available for new applications that arise throughout the triennial period.
- d) Funding for each project will be capped at \$50,000.
- e) The City will fund up to 50% of the total project cost with the remaining 50% being made up of the applicant's own sources and other funding including "in kind" labour and materials.
- f) For projects with a total value no greater than \$2,000, the City will consider funding 100% of the project cost.
- g) The City will fund up to 75% of the project if the organisation can justify the need for additional funds.
- h) Recurrent grants will be split into the five categories which align the City's Strategic Community Plan and the 2029 & Beyond Community Values, Visions & Directions. These Categories are:
- Cultural & Heritage
 - Economic & Tourism
 - Environmental
 - Social
 - Governance
- i) The applications for this program will be assessed by the Community Grants Advisory Committee which will make recommendations to Council.
- j) Council will consider the recommendations of the Committee at the next available ordinary council meeting after the notification of the Committee's recommendations.

3) Mullewa Community Trust

- a) Funding from the Mullewa Community Trust will be offered once a year in October to the Mullewa community.

- b) The total funding allocated to this program will be \$65,000 per annum.
 - c) Applications for funding from this program will be required to meet the criteria and guidelines established in the Trust Agreement.
 - d) Applications for this program will be assessed by the Mullewa Community Trust Committee which will make recommendations to Council.
 - e) The CEO has delegated authority to endorse the projects and their funding allocations as recommended by the Mullewa Community Trust Committee, or to make changes, if necessary. Any changes to Committee recommendations are to be referred to Council for consideration.
- 4) Mayoral Discretionary Fund
- a) The Mayoral Discretionary Fund will be utilised by the Mayor to satisfy one-off request for donations and contributions.
 - b) The total funding allocated to this fund will be equal to .15% of rate revenue each year.
 - c) The Mayor will have discretion to utilise a maximum amount of \$5,000 for each request. Any request which exceeds this amount and is supported by the Mayor will be referred to Council for final endorsement.
 - d) Any requests for funding which fall within the guidelines of other funding programs under this policy will be advised to submit an application through the next round of funding for the particular program.

WORKPLACE INFORMATION

Local Government Act 1995.

ROLES AND RESPONSIBILITIES

The Director of Treasury & Finance is responsible for implementing this policy.

CONSEQUENCES

This Council policy represents the formal policy and expected standards of the City. Unless appropriate approvals are obtained (specified in above), deviations from the standards outlines may invoke disciplinary action to be taken as per the City's performance counseling process.