



ORDINARY MEETING OF COUNCIL

AGENDA

28 APRIL 2015

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CITY OF GREATER GERALDTON
ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 28 APRIL 2015 AT 5.30PM
CHAMBERS, CATHEDRAL AVENUE

A G E N D A

DISCLAIMER:

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Standing Orders Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to respectfully acknowledge the Yamaji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamaji people'.

2 DECLARATION OF OPENING

3 ATTENDANCE

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

Cr S Keemink

Leave of Absence:

Cr B Hall

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5 PUBLIC QUESTION TIME

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Existing Approved Leave

Councillor	From	To (inclusive)
Cr B Hall	23 March 2015	07 June 2015
Cr N McIlwaine	02 July 2015	10 July 2015
Cr S Douglas	19 August 2015	21 September 2015

Cr D Caudwell requests leave of absence for the period 15 May 2015 to 21 June 2015 be approved

7 PETITIONS, DEPUTATIONS OR PRESENTATIONS

8 DECLARATIONS OF CONFLICTS OF INTEREST

9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING – as circulated

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 24 March 2015 as previously circulated, be adopted as a true and correct record of proceedings.

10 ANNOUNCEMENTS BY THE CHAIR (WITHOUT DISCUSSION)*Events attended by the Mayor or his representative*

DATE	FUNCTION	REPRESENTATIVE
25 March 2015	ABC Radio Interview – Outcomes of Ordinary Meeting of Council – March 2015	Mayor Ian Carpenter
25 March 2015	RCA Board Meeting & Board Dinner - Mackay	Mayor Ian Carpenter
25 March 2015	4 Way Fresh Produce Seminar	Deputy Mayor Neil McIlwaine
26 March 2015	Regionalism 2.0 Conference (RCA)	Mayor Ian Carpenter
28 March 2015	Meeting with Mayor of Townsville – Cr Jenny Hill	Mayor Ian Carpenter
30 March 2015	Media Opportunity – Installation of the CCTV in Geraldton	Mayor Ian Carpenter
31 March 2015	Photo Opportunity – Camp Gallipoli and Anzac Day	Mayor Ian Carpenter
31 March 2015	Citizenship Ceremony – March 2015	Mayor Ian Carpenter
31 March 2015	Geraldton University Centre – Strategic Planning	Mayor Ian Carpenter
01 April 2015	Richard Maslen – Funeral	Mayor Ian Carpenter
01 April 2015	ABC Radio Perth Interview – CCTV in Geraldton	Mayor Ian Carpenter
01 April 2015	Celebrate Geraldton Goes Wajarri – City Hive – Pollinators	Mayor Ian Carpenter
07 April 2015	Concept Forum – April 2015	Mayor Ian Carpenter
8 April 2015	Meeting with Mrs Nash & Cr Fiorenza Re: Flooding Issue	Mayor Ian Carpenter
08 April 2015	Regular Meeting with Local Members	Mayor Ian Carpenter
08 April 2015	Telstra Services – Mullewa - Meeting with Telstra Area Manager	Mayor Ian Carpenter
09 April 2015	Photo Opportunity – Heritage Week Promotion	Mayor Ian Carpenter
10 April 2015	Heritage Awards 2015	Mayor Ian Carpenter
11 April 2015	Opening of Tenindewa School Replica	Mayor Ian Carpenter
11 April 2015	Valley View Air Show	Mayor Ian Carpenter
13 April 2015	RCDP2 Meeting	Mayor Ian Carpenter
14 April 2015	Hollomby Foundation Photos with Scholarship Recipients	Mayor Ian Carpenter
14 April 2015	Photo Opportunity – New Signage at Esplanade Promotion	Mayor Ian Carpenter

15 April 2015	MOU – Midwest Ports & CGG Meeting	Mayor Ian Carpenter
15 April 2015	WA Heritage Awards 2015	Mayor Ian Carpenter
17 April 2015	Strategic Vision and Framework for Public Libraries briefing	Mayor Ian Carpenter
17 April 2015	Company Directors Launch in Geraldton with Gerard Neesham	Mayor Ian Carpenter
17 April 2015	Great Northern Football League 2015 Season Launch	Mayor Ian Carpenter
18 April 2015	Councillor Workshop	Mayor Ian Carpenter
20 April 2015	Public Libraries in WA – Forum	Mayor Ian Carpenter
21 April 2015	Meet & Greet Acting Regional Manager Western Power	Mayor Ian Carpenter
21 April 2015	Photo Opportunity – Aquarena Geothermal System	Mayor Ian Carpenter
21 April 2015	Hope Springs Community Farm – Councillor Update	Mayor Ian Carpenter
21 April 2015	Agenda Forum – April 2015	Mayor Ian Carpenter
22 April 2015	Senator the Hon. Eric Abetz Visit	Mayor Ian Carpenter
22 April 2015	GWN Interview – 27yrs since Geraldton became a City	Mayor Ian Carpenter
22 April 2015	Individual Citizenship Ceremony	Mayor Ian Carpenter
22 April 2015	RCA Board Interview	Mayor Ian Carpenter
23 April 2015	ABC Radio Interview – Camp Gallipoli	Mayor Ian Carpenter
23 April 2015	WA Public Libraries Reform – Debrief	Mayor Ian Carpenter
23 April 2015	Morning Tea – Community Summit Participant Winners	Mayor Ian Carpenter
23 April 2015	Mulga Mail and Yamaji Language Centre – Book Launch	Mayor Ian Carpenter
23 April 2015	ABC Interview – Anzac Day	Mayor Ian Carpenter
23 April 2015	Geraldton Universities Graduation Ceremony	Mayor Ian Carpenter
24 April 2015	Geraldton Senior High School – Centenary Anzac Peace Service	Cr Simon Keemink
24 April 2015	John Wilcock College – Anzac Commemorative Ceremony	Cr Steve Douglas
24 April 2015	MWDC Board Meeting	Mayor Ian Carpenter
24 April 2015	Camp Gallipoli – Opening Ceremony	Mayor Ian Carpenter
25 April 2015	ANZAC Day Dawn Service	Mayor Ian Carpenter
25 April 2015	ANZAC Day Main Service	Mayor Ian Carpenter
28 April 2015	Citizenship Ceremony – April 2015	Mayor Ian Carpenter
28 April 2015	ECO Abrolhos – Tourism Opportunities in Geraldton	Mayor Ian Carpenter
28 April 2015	Ordinary Meeting of Council – April 2015	Mayor Ian Carpenter

11 REPORTS OF COMMUNITY INFRASTRUCTURE

CI093	INTEGRATED TRANSPORT STRATEGY (ITS)
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AGENDA REFERENCE:	D-15-20844
AUTHOR:	M Atkinson, Manager Infrastructure Planning and Design
EXECUTIVE:	N Arbutnot, Director Community Infrastructure
DATE OF REPORT:	25 March 2015
FILE REFERENCE:	TT/12/0002
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council's endorsement of the Draft Integrated Transport Strategy (ITS) for the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 5.2 of the Local Government Act 1995 RESOLVES to:

1. ADOPT the Integrated Transport Strategy as a draft and advertise it for a period of 21 days;
2. ADOPT for final approval the Integrated Transport Strategy should no objections be received during advertising period; and
3. REQUIRE a further report to Council should there be any objections received during the advertising period.

PROponent:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Transport networks in Geraldton in the past have generally been established in an ad-hoc manner, not based on the strategic needs and affordability for the community. Given the vast distance within the region, the majority of transport trips are taken in private vehicles, which contributes to the car-dominated society and the limited use of public transport networks. However, the demand for active travel infrastructure including pathways and public transport has been growing in recent years.

There are also issues related to freight movements such as seasonal freight movements combined with a relatively high base load freight movements which can be step-increased with resource sector operations. Balancing these modes and maintaining safety and amenity for the community is a challenge with limited funds. These issues, among others, prompted the development of an Integrated Transport Strategy (ITS). The purpose of the ITS is to provide a blueprint for capital and operational prioritised investment into the transport infrastructure needs of the community. The City currently

has transport assets valued in the order of half a billion dollars and very limited access to discretionary capital funds in its long term financial plan. The City needs an ITS to guide expenditure on integrated transport assets and to clearly communicate these priorities to internal and external stakeholders.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

Improved traffic movement and potential for reduced transport costs.

Social:

Improved safety on the City's road and path networks.

Environmental:

Reduced travel times.

Cultural & Heritage:

There are no known cultural or heritage impacts.

RELEVANT PRECEDENTS:

There are no known relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

Throughout the development of the ITS, there has been various community and Councillor Consultation. This included:

1. Formal notices in the local paper;
 2. Media releases;
 3. Updates on social media;
 4. Banner outside the Council Offices for the week prior to the public workshops;
 5. Public survey (159 respondents);
 6. Public workshops held on 8 May 2014 in the Function Room of the Civic Centre between 5:30pm and 7:30pm and in Mullewa at the District Office on 9 May 2014 between 11:00am and 1:00pm; and
 7. A Stakeholder workshop held on 6 May 2014 in the Function Room of the Civic Centre between 12:30pm and 3:30pm
 - a. B&J Catalano
 - b. CBH
 - c. CGG
 - d. Department of Planning
 - e. Department of Finance
 - f. Department of Transport
 - g. Geraldton Port Authority
 - h. Mid West Development Commission
 - i. MRWA
 - j. Patience Sandlands
-

- k. Pirone
- l. Public Transport Authority
- m. RAC
- n. Toll IPEC
- o. WA Police

Updates on the process have been provided to Council via:

1. A Briefing Note circulated on 1 April 2014.
2. A Briefing Note circulated on 26 May 2014.
3. A Briefing Note circulated on 7 October 2014.

LEGISLATIVE/POLICY IMPLICATIONS:

The ITS has been prepared to integrate with and support the Local Planning Strategy and Scheme and expand on its proposals.

FINANCIAL AND RESOURCE IMPLICATIONS:

The ITS is vital to guide prioritised future transport infrastructure investment and also operational guidance.

INTEGRATED PLANNING LINKS:

Title: Economy	Transportation
Strategy 4.2.1	Developing more efficient transport options that are secure and safe to sustain our lifestyle
Strategy 4.2.2	Integrating multimodal transport options into all future planning to reduce demand on light vehicles.
Title: Governance	Planning and Policy
Strategy 5.2.1	Responding to community aspirations by providing creative yet effective planning and zoning for future development
Strategy 5.2.4	Maintaining ease of living in a small sized city, satellite communities and rural communities
Strategy 5.2.5	Supporting the creation of a 20 minute city where community infrastructure is accessible by car, bike or foot
Strategy 5.2.6	Supporting decisions to create a long term sustainable city.

REGIONAL OUTCOMES:

Improved transport networks safety and reduced travel times and costs.

RISK MANAGEMENT

The ITS will direct investment into necessary transport assets that are identified as a priority for the needs of the City.

ALTERNATIVE OPTIONS CONSIDERED

No alternative options have been considered by officers.

12 REPORTS OF CORPORATE & COMMERCIAL SERVICES

CCS108 RISK MANAGEMENT FRAMEWORK	
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AGENDA REFERENCE:	D-15-19060
AUTHOR:	B Pearce, Senior Risk Advisor
EXECUTIVE:	B Davis, Director Corporate and Commercial Services
DATE OF REPORT:	30 March 2015
FILE REFERENCE:	RM/1/0003
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

This report seeks Council endorsement of the City of Greater Geraldton Risk Management Framework (RMF).

The RMF is the overarching document that outlines the structure and processes that the City must undertake to manage risk to the organisation.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority and in accordance with Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. ENDORSE the Risk Management Framework.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The City as a Public Authority is required to actively manage risk to ensure compliant, efficient and sustainable management of resources and functions.

In the past the City has had an operational level RMF. Changes to Regulation 17 of the *Local Government (Audit) Regulations 2013* required review and update of the existing RMF, to ensure compliance.

With the increased importance of the Risk Management for Local Governments the RMF has been redeveloped from a strictly operational level document, to a City wide document which encompasses both strategic and operational risk management.

The updated RMF now aligns with the *AS/NZS ISO 31000:2009 Risk Management Principles and Guidelines* and the Department of Local Government & Communities Guidelines for risk management.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**Economic:**

There are no economic issues associated with the framework.

Social:

There are no social issues associated with the framework.

Environmental:

There are no environmental issues associated with the framework.

Cultural & Heritage:

There are no cultural or heritage issues associated with the framework.

RELEVANT PRECEDENTS:

The Council has previously adopted associated policies:

- *CP006 Risk Management*, and
- *CP036 Risk Tolerance and Appetite*

Those Council policies outline the requirement for the City to undertake risk management and to align to *AS/NZS ISO 31000:2009 Risk Management Principles and Guidelines*. The recommended Risk Management Framework defines the required structure and processes for the City to ensure compliance with these Council Policies.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community consultation on this internal governance matter.

The proposed framework was provided to Council Audit Committee members and discussed at the Audit Committee meeting held on the 24 Feb 2015. The Committee provisionally endorsed the RMF subject to minor amendments. Those amendments have been made.

LEGISLATIVE/POLICY IMPLICATIONS:

The City is required to undertake risk management by the following Legislation and Council Policy.

- Local Government (Audit) Amendment Regulations 2013 Regulation 17
- Occupational Safety & Health Regulations 1996
- CP006 Risk Management
- CP036 Risk Tolerance and Appetite

FINANCIAL AND RESOURCE IMPLICATIONS:

Implementation of the risk management framework does not require adjustment to operating budgets in the immediate term. Departments will be required to undertake and periodically review risk assessments. All managers will be required to produce and manage risk via risk plans requiring specific action, and reporting progress against risk action plans will add to workloads in the short term. Options for software for automating the risk management planning and reporting process are being examined.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service

REGIONAL OUTCOMES:

There are no regional outcomes from this risk management framework.

RISK MANAGEMENT

Implementation of the risk management framework will ensure City compliance with the cited Regulations.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

Risk Management is a legislated requirement for Local Governments. Not doing it is not an option.

Discretion is limited to the extent to which the City should implement Risk Management within the organisation. Best governance practice required alignment with *AS/NZS ISO 31000:2009 Risk Management Principles and Guidelines*. The new Risk Management Framework was developed to achieve such alignment.

CCS109 COUNCIL POLICY CP037 AFFIXATION OF THE COMMON SEAL

AGENDA REFERENCE:	D-15-19737
AUTHOR:	M Adam, Executive Assistant
EXECUTIVE:	B Davis, Director Corporate & Commercial Services
DATE OF REPORT:	8 April 2015
FILE REFERENCE:	GO/14/0003
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

This report seeks adoption by Council of a revised version of Council Policy CP037 Affixation of the Common Seal.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 5.2 of the Local Government Act RESOLVES to:

1. ADOPT the revised version of CP037 Affixation of the Common Seal.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The purpose of policy CP 037 is to provide the circumstances under which the official Council Common Seal may be affixed to documents.

The Policy was previously adopted by Council on 22 May 2012 (CSO65). A review is now required and the following amendments are recommended:

- The review period to be amended from annual to triennial.
- Clause 3 paragraph 2 to be deleted '*The Director of Corporate Services will on a Monthly basis compile a report to Council listing all the documents sealed in accordance with this policy during the preceding month.* This is not a requirement under the Act.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**Economic:**

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

This report proposes renewal of Council's previous policies.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Council Policy CP037 Affixation of the Common Seal is pursuant to s9.49A of the Local Government Act 1995.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

There are no specific risks associated with these policies.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

There were no alternative options considered by City Officers.

CCS110 COUNCIL POLICY PUBLIC INTEREST DISCLOSURE

AGENDA REFERENCE:	D-15-20165
AUTHOR:	M Adam, Executive Assistant
EXECUTIVE:	B Davis, Director Corporate & Commercial Services
DATE OF REPORT:	8 April 2015
FILE REFERENCE:	GO/14/0003
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

This report seeks adoption by Council of a revised version of Council Policy CP047 Public Interest Disclosure.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 5.2 of the Local Government Act RESOLVES to:

1. ADOPT the revised version of CP047 Public Interest Disclosure.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The purpose of policy CP047 Public Interest Disclosure is to provide guidelines for the receipt and investigation of Public Interest information made under the Public Interest Disclosure Act 2003, (PID) Act.

The Policy was previously adopted by Council on 28 August 2013(PO0003). A review was undertaken and the following amendments are recommended:

- The review period to be amended from annual to triennial.
- Definition of Public Interest Information amended, to reflect the wording of the (PID) Act and definitions added:
 - Public Officer
 - Public Sector Contractor
 - City:
 - Councillor:
 - Mayor:
 - CEO:
 - Employee
- Minor amendments to existing policy content, sections reformatted and numbered.
- Additional information added to describe the object of the (PID) Act and designation of PID officer.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**Economic:**

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

This report proposes renewal of Council's previous policies.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Council Policy CP047 Public Interest Disclosure is pursuant to the Public Interest Disclosure Act 2003.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

There are no specific risks associated with these policies.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

There were no alternative options considered by City Officers.

CCS111 STATEMENT OF FINANCIAL ACTIVITY TO 31 MARCH 2015
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AGENDA REFERENCE:	D-15-20216
AUTHOR:	A Van Der Weij, Financial Accountant
EXECUTIVE:	B Davis, Director of Corporate and Commercial Services
DATE OF REPORT:	8 April 2015
FILE REFERENCE:	FM/17/0001
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

The attached financial reports provide a comprehensive report on the City's finances to 31 March 2015. The statements include no matters of variance considered to be of concern.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the March 2015 monthly financial activity statements as attached.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The financial position at the end of March 2015 is detailed in the attached report and summarised as follows relative to year-to-date budget expectations:

Operating Income	\$ 75,706	0.1%	Positive Variance
Operating Expenditure	\$1,065,264	1.9%	Positive Variance
Net Operating	\$1,140,952		
Capital Expenditure	\$253,908	1.0%	Positive Variance
Capital Revenue	\$22,163	0.3%	Positive Variance
Cash at Bank - Municipal	\$10,468,056		
Cash at Bank – Reserve	\$17,062,623		
Total Funds Invested	\$19,062,623		
Net Rates Collected	95.81%		
Receivables Outstanding	\$1,248,386		

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the adopted budget.

The financial position represented in the March financials shows a positive variance of \$1,140,952 in the net operating result.

The closing funding surplus is due to year to date expenditure being less than YTD budget, as a result of timing of works for buildings, roads, plant & equipment

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that as a minimum Council is to receive a Statement of Financial Activity.

FINANCIAL AND RESOURCE IMPLICATIONS:

Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED

There are no alternative options to consider.

CCS112	SHORT TERM CREDIT FACILITY – AIRPORT TECHNOLOGY PARK
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AGENDA REFERENCE:	D-15-20222
AUTHOR:	P Radalj, Manager Finance & Treasury
EXECUTIVE:	B Davis, Director Corporate and Commercial Services
DATE OF REPORT:	6 April 2015
FILE REFERENCE:	FM/13/0007
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	No

EXECUTIVE SUMMARY:

This report seeks Council consideration to change the debt instrument on the existing \$2.7m short term loan for the Airport Technology Park from 1 year to 5 years. To date the City has realised \$250k in land sales and it is proposed to establish a long term facility based on the initial loan facility (\$2.7m) less realised land sales to date.

The City's lender (Treasury Corporation) has advised that the existing short term facility for the Airport Technology Park cannot be "rolled over" or the term of loan extended. Due to the local property market being low on demand, plus a lowering in current expectations to realise sufficient land sales at the Airport Technology Park in the short term, the proposal to change the loan facility to a 5 year term provides a more realistic timeframe to realise sufficient land sales to extinguish and service the debt. The loan facility is not serviced from rates revenue.

EXECUTIVE RECOMMENDATION;

That Council by Absolute Majority by virtue of Part 6, Division 3, s6.8 and by virtue Part 6, Division 5, s6.20 of the Local Government Act 1995 RESOLVES to:

1. APPROVE and AUTHORISE the payout of loan 267 Airport Technology Park of \$2.7m in 2014-15 financial year; and
2. APPROVE and AUTHORISE the establishment of a new 5 year loan for the Airport Technology Park in 2014-15 financial year in the amount of \$2.45m and provide one month's local public notice of this intent.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The process with Treasury Corporation is that the City would initially payout the existing short term facility and then establish a new 5 year loan for the amount of \$2.45m which represents the initial loan facility less land sales realised to date. As the City's adopted budget does not account for this proposal to change the terms of the existing loan, the Local Government Act

requires one month's local public notice before such proposal can be exercised.

The current \$2.7m short term facility borrowing rate is 2.88%. Western Australia Treasury Corporation current indicative rate for a 5 year loan is lower at 2.4%.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

Since the formation of the City of Greater Geraldton there is no relevant precedent to refinance outside the adopted budget.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.8 of the Local Government Act 1995 requires any expenditure not included in the annual budget to be authorised by Absolute Majority.

Section 6.20 of the Local Government Act 1995 requires where any change to an existing financial accommodation is by way of a re-borrow of money this needs to be authorised by Absolute Majority and one month's local public notice given.

FINANCIAL AND RESOURCE IMPLICATIONS:

This proposal does not alter the budgeted debt service cost for 2014-15. In relation to the current Long Term Financial Plan the profile of the existing \$2.7m facility was to continue to "roll over" the facility without principal repayments until 2016-17 and at that time extinguish the loan in full. On the basis of this profile the debt interest service cost in the current LTFP for the upcoming financial years totalled \$154,000.

Based on the new proposed 5 year loan (interest & principal repayments) the debt interest service cost over the full period of the loan would now be \$165,000, an increase over the 5 years of \$11,000. To offset the new annual principal repayments the Airport Technology Park would need to realise

\$500,000 per annum in land sales.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

Associated risk would be a long term continuation of low demand in the property sector impacting on the level of land sales required to service and extinguish the related debt.

ALTERNATIVE OPTIONS CONSIDERED

Alternative option would be to not establish a new facility and absorb the payout of the existing facility from general revenue. This option is not preferred as it would impact substantially on the City's unrestricted cash position at year end and effectively the debt would have been serviced from general revenue which is largely based on rates revenue.

13 REPORTS OF CREATIVE COMMUNITIES

CC204	MULLEWA COMMUNITY TRUST – FARM PROPOSAL
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AGENDA REFERENCE:	D-15-20851
AUTHOR:	B Wilson, District Manager – Mullewa
EXECUTIVE:	A Selvey, Director Creative Communities
DATE OF REPORT:	28 April 2015
FILE REFERENCE:	GO/6/0015
APPLICANT / PROPONENT:	Mullewa Community Trust Committee
ATTACHMENTS:	Yes (x2)

EXECUTIVE SUMMARY:

This item seeks Council's in-principle support for the establishment of a community farm within the Mullewa area to allow the proposal to progress to the business case stage. This proposal would entail the transfer of the Mullewa Community Trust function and remaining balance to the Mullewa Community Group Inc. (local progress association) for the procurement and operation of a community farm. It is intended that the farm's income would be returned to the Mullewa community in the form of an ongoing, annual grant round.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 3.18 of the Local Government Act RESOLVES to:

1. PROVIDE 'in-principle' support for the Mullewa Community Farm initiative to progress the development of a full business case, which includes financial implications, risks and thorough community consultation; and
2. MAKE a final determination on the proposal upon review of the full business case.

PROPONENT:

The proponent is the Mullewa Community Trust Committee.

BACKGROUND:

On 26 March 2004, the Mullewa Shire Council established a Public Benefit Agreement with Mount Gibson Iron Ltd. This agreement saw the payment of \$100,000 per annum to the Shire, (and subsequently to the City) from Mount Gibson Iron. Until 2014, the Mullewa Community Trust, (comprising of a Mullewa ward Councillor, Mount Gibson Iron Ltd representative, and a Mullewa community member) functioned as a Committee of Council, and provided an annual grant funding round to the Mullewa community funded from the Public Benefit Agreement funding. In mid-2014, Mount Gibson Iron Ltd ceased its mining activities at Talling Peak. This has subsequently seen an end to the \$100,000 / year funding (income) which the Mullewa Community Trust receives.

The Mullewa Community Trust Committee was approached by two Mullewa farmers, Mr Kim Keeffe and Mr Peter Barnetson to consider utilising some of the remaining Mullewa Community Trust funds to purchase a Community Farm. (NB: The current balance of the Mullewa Community Trust is \$546,000.)

The principle aim of this proposal is that the farming operation would be to return the farm's profit to the Mullewa Community in the form of an annual grant funding round.

The concept has been discussed with the community and key stakeholders, and has received strong support.

Pending a Council decision regarding in-principle support, a full and comprehensive business case that includes financial modelling, risk assessment and mitigation and robust community consultation will be developed. The business case will be brought back to Council for a final decision.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

Since the cessation of Mount Gibson Iron's mining activities at Talling Peak, the community is aware that the Mullewa Community Trust in its present state, will begin to deplete its balance with any future funding rounds. Should Council agree to this proposal and the subsequent business case, there would be an investment in farming in the Mullewa area with the farm's profits being reinvested into the community.

Social:

The establishment of a community farm may prove of social benefit, as a farm would provide a significant asset of community ownership and pride. Many of the community groups currently funded via the Mullewa Community Trust contribute to the social enrichment of the community and this proposal, should it be progressed, would providing some funding longevity for these groups.

Environmental:

No particular site has been identified for the establishment of a community farm, however an existing farm is proposed for procurement which would therefore result in a minimal change to environmental implications.

Cultural & Heritage:

Many of the community groups currently funded via the Mullewa Community Trust contribute to the cultural and heritage enrichment of the community and this proposal, should it be progressed, would providing some funding longevity for these groups.

RELEVANT PRECEDENTS:

All Relevant Precedents are noted under Community/ Councillor Consultation.

COMMUNITY/COUNCILLOR CONSULTATION:

Following meetings between the Mullewa Community Trust Committee and City executive staff, a stakeholders meeting was held in Mullewa, providing local farmers, community members and business owners to consider and review the proposal, and help establish a core set of principles for the establishment of this initiative. The principles developed are provided as an attachment to this agenda item.

As the initial funding partner, Mount Gibson Iron (via their Chief Operating Officer) has participated in all discussions regarding this initiative. Mount Gibson Iron is supportive of this proposal.

Consultation has also occurred with several community farm initiatives already in existence in WA, and a summary is as follows:

The Shire of Carnamah

- Allows land under its control (land surrounding its airstrip) to be used for cropping by local groups to raise funds;
- EOs are lodged and Council lets out the area for 3 years at a time; and
- Currently the Bowling Club has tenancy and made approx. \$5k in 2014.

The Coorow Community Land Inc

- The Coorow Community Farm is managed by the Coorow Community Land Inc. (community group);
- Farm is 105 hectares. Inputs (seed, chemicals, fuel etc.) are usually donated each year. Occasionally requires some funding – but not more than \$15,000 p.a. Labour is volunteer, mostly local farmers donate their time and equipment;
- Returns vary - \$30,000 (bad year) up to \$150,000 (excellent year); and
- The group has a balance of approx. \$230k for future projects.

Walkaway Development Group

- Walkaway Development Group & Community Farm Board run enterprise;
- The board has given the task of allocating which community group works the property for 2 years at a time to the Walkaway Development Association; and
- The two years gives a rotation for crops of wheat and lupins. There is an agreement in place for each community group to manage and use the area.

LEGISLATIVE/POLICY IMPLICATIONS:

Council Policy CP033 – Community Funding Section 3 deals with the Mullewa Community Trust funding arrangements. Should Council endorse the final proposal/business case, Council Policy CP033 will require revision to exclude Section 3.

FINANCIAL AND RESOURCE IMPLICATIONS:

Should this community farm initiative be realised, the Mullewa Community Trust Committee (in its present form as a Committee of Council) can be disbanded. The establishment of a Mullewa Community Trust Committee (within the Mullewa Community Group Inc.) would occur with an obligation to include a City Councillor, community member(s) and representation from Mount Gibson Iron Ltd, should Mount Gibson desire this.

The transfer of this function to the Mullewa Community Group Inc. will also relieve City resources presently employed in administrative and financial functions associated with the Trust, and grant funding rounds and applications.

The original proposal provided by Mr Kim Keeffe & Mr Peter Barnetson was accompanied by a fully-costed financial scenario, for a 300 hectare property, utilising contractors and purchasing fertilisers and herbicides. (See attachment one) It is noteworthy that Mr Keeffe and Mr Barnetson have had conversations with agri-businesses suppliers who have indicated they would be willing to donate products to the farm, and anecdotal evidence suggests that local farmers are willing to donate time and machinery to the ongoing management of this venture. However, the financial estimates provided by Mr Keeffe and Mr Barnetson show that the proposal would be financially viable even without such donations.

INTEGRATED PLANNING LINKS:

Title: Social	Community Health and Safety
Strategy 3.5.4	Supporting volunteering to ensure sustainable levels of participation

REGIONAL OUTCOMES:

There are no impacts to regional outcomes. The ongoing provision of grant rounds is proposed to be made to entities within Mullewa and surrounding areas, within the CGG local government authority area.

RISK MANAGEMENT

It may be assumed that Council's in-principle support implies ultimate endorsement. This risk will be managed through the provision of clear, concise and timely communication to all stakeholders involved in this proposal.

All risks associated with the actual proposal will be identified, analysed and addressed as the business case is progressed.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

Maintaining the current Mullewa Community Trust Committee as a Committee of Council is an option. Under this option the provision of ongoing community grants would continue until the Trust's remaining balance is depleted.

14 REPORTS OF OFFICE OF THE CEO
Nil.

15 REPORTS OF SUSTAINABLE COMMUNITIES

SC210	MAKING GERALDTON RECREATIONAL VEHICLE (RV) FRIENDLY STRATEGY
AGENDA REFERENCE:	D-15-13089
AUTHOR:	P Vorster, Coordinator Economic Development
EXECUTIVE:	P Melling, Director Sustainable Communities
DATE OF REPORT:	5 March 2015
FILE REFERENCE:	ED/3/0005
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x2)

EXECUTIVE SUMMARY:

This report seeks Council approval to adopt the revised “Making Geraldton Recreational Vehicle (RV) Friendly” Strategy.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 6.47 of the Local Government Act RESOLVES to:

1. ADOPT the “Making Geraldton Recreational Vehicle (RV) Friendly” Strategy.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The City prepared a draft strategy entitled “Making Geraldton RV Friendly” in June 2014. This report was presented to Council on 26 August 2014 and the following recommendations were made:

1. *ADOPT the draft “Making Geraldton RV Friendly” Strategy for the purpose of seeking public comment;*
2. *ADVERTISE the draft “Making Geraldton RV Friendly” Strategy for a period of 42 days; and*
3. *REQUIRE a further report to Council following the advertising period.*

The designation of “RV-Friendly” confers a preferred status to towns and destination and this status is indicated and promoted in guidebooks, publications, advertising, websites and other social media.

An RV Friendly Town (RVFT) is one that happily provides amenities and services for the mobile traveller. By promoting the partnership between the RV tourist and small towns, we encourage expansion of tourism related infrastructure and services, and promote the economic advantage to small towns providing RV tourist specific amenities.

Essential criteria for a town to qualify as RV Friendly:

- Provision of appropriate parking within the town centre, including access to a general shopping area with groceries or fresh produce.
- Provision of short term (24/48 hour) parking for self-contained vehicles within the town precinct.
- Access to potable water.
- Access to a free dump point within the town precinct.

Desirable criteria for a town to qualify as RV Friendly:

- Provision of long term parking for self-contained vehicles.
- Access to medical facilities or an applicable evacuation plan
- Access to a pharmacy or a procedure to obtain pharmaceutical products.
- Visitor Information Centre (VIC) with appropriate parking facilities within a reasonable distance.
- VIC to provide a town map showing essential facilities such as the local hospital, medical services, fuel, shopping area, dump point, fresh water, etc.
- RV Friendly Town™ signs to be erected within the town precinct.

A revised “Making Geraldton Recreational (RV) Friendly” Strategy was developed, based on comments received back during the consultation process and a review and amendment from City Executive. The revised Strategy is included as Attachment No. SC210A.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

The implementation of the recommendations of the report will increase the revenue gained from the RV sector by the City of Greater Geraldton. Care has to be taken to ensure that strategies that are implemented to increase RV visitation do not impact negatively on the revenue of existing operators.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

There are no relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

The draft report was made available for public comments between 19 September 2014 and 10 November 2014 and a request for comments was also distributed to a number of stakeholders.

The 'Schedule of Submissions' received is included as Attachment No. SC210B.

Council was also provided an update review at the Concept Forum on the 3 March 2015.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Economy	Lifestyle and Vibrancy
Strategy 4.1.3	Revitalising the CBD through economic, social and cultural vibrancy
Strategy 4.1.5	Developing and promoting Greater Geraldton as a preferred cultural, environmental and agri/aquaculture tourism destination.
Strategy 4.3.2	Encouraging the development of a variety of industries that will offer diverse employment opportunities
Strategy 4.3.4	Supporting economic development initiatives and promotion of the region

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

There are no risks associated with the strategy.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

Different options for intervention were recommended by the draft RV Strategy. These were considered by the relevant departments within the City, which also took into consideration comments received when the document was made available for public consultation.

SC211	FINAL ADOPTION OF TOWN PLANNING SCHEME AMENDMENT – R30 REZONING, BERESFORD
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AGENDA REFERENCE:	D-15-19981
AUTHOR:	K Elder, City Strategic Planner
EXECUTIVE:	P Melling, Director Sustainable Communities
DATE OF REPORT:	8 March 2015
FILE REFERENCE:	LP/7/0040
APPLICANT / PROPONENT:	LandWest Urban and Rural Planning Consultants
ATTACHMENTS:	Yes (x2)

EXECUTIVE SUMMARY:

The advertising period has concluded for Scheme Amendment No. 70 which proposes to modify the residential density coding on Lot 9000 (No. 17) Ord Street, Beresford to “R30”.

This report recommends final approval of the amendment and that it be forwarded to the Minister for Planning for final endorsement.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Part 5 of the Planning and Development Act 2005 RESOLVES to:

1. DETERMINE the submissions as outlined in the ‘Schedule of Submissions’;
2. ADOPT for final approval Scheme Amendment No. 70 to Town Planning Scheme No. 3 (Geraldton); and
3. SEEK final approval of the scheme amendment from the Minister for Planning.

PROPONENT:

The proponent is LandWest Urban and Rural Planning Consultants on behalf of Sunbelt Pty Ltd.

BACKGROUND:

Lot 9000 is 3.21 ha in area and is located approximately 1.5 km north-east of the Geraldton City Centre, in Beresford. The lot is bounded by the North West Coastal Highway to the east and Ord Street to the south. Nichols Street abuts the west and northern boundary of the lot, however only a portion of this road reserve is constructed. While Lot 9000 abuts North West Coastal Highway; Main Roads WA has advised that vehicle access to the Highway is not permitted.

Lot 9000 is currently zoned ‘Residential R12.5/30/40’ and ‘No Zone’, which reflects the proposed road location of an earlier subdivision plan. The lot contains two dwellings in the south east corner, fronting Ord Street and there are some larger mature trees located onsite.

The Water Corporation sewer infrastructure traverses the lot, running north from Ord Street parallel to the western boundary of the landholding to adjoining Lot 104. An easement in favour of the Water Corporation is over this infrastructure alignment.

This scheme amendment proposes to amend this minor zoning anomaly and modify the Residential Design Code density of the entirety of Lot 9000 to "R30". An indicative subdivision plan has been included as part of the scheme amendment report to show how the area could be developed.

Relevant extracts of the scheme amendment document are included as Attachment No. SC211A.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

The scheme amendment will facilitate infill development within the established Beresford residential area thus utilising existing infrastructure more efficiently.

Social:

The development of Lot 9000 will ultimately provide a range of housing choices and increase the residential amenity of the locality.

Environmental:

The Environmental Protection Authority considered that the Amendment should not be assessed under Part IV of the Environmental Protection Act 1986.

Cultural & Heritage:

There are no cultural and heritage issues.

RELEVANT PRECEDENTS:

The author is not aware of any relevant precedent set by previous Council or Executive.

COMMUNITY/COUNCILLOR CONSULTATION:

The amendment was publically advertised in accordance with the provisions of the Planning and Development Act 2005.

The advertising period commenced on 29 January 2015 and concluded on the 13 March 2015 and involved the following:

1. A notice appeared in the Midwest Times on the 29 January 2015;
2. Adjoining landowners within a 100m radius were written to and advised of the proposed Amendment;
3. A sign was placed on site;
4. The Amendment details were available on the City's website;
5. The Amendment details were publically displayed at the Civic Centre; and

6. The Amendment was referred to the following:
- ATCO Gas
 - Department of Education and Training
 - Department of Parks and Wildlife
 - Department of Health
 - Department of Indigenous Affairs
 - DFES
 - State Heritage Office
 - Main Roads WA
 - Mid West Chamber of Commerce and Industry
 - Mid West Development Commission
 - Public Transport Authority
 - Telstra
 - Water Corporation
 - Western Power
 - Landcorp
 - St Lawrence Primary School
 - West Farmers – Corporate Office

Submissions

As a result of the advertising a total of 7 submissions were received with no objections to the proposal.

A 'Schedule of Submissions' is included as Attachment No. SC211B and copies of the actual submission are available to Council upon request.

LEGISLATIVE/POLICY IMPLICATIONS:

The subject land is currently zoned 'No Zone' and "Residential R12.5/30/40" under Town Planning Scheme No. 3 (Geraldton).

The scheme amendment proposes to rectify the zoning anomaly and zone all of Lot 9000 to "Residential" and modify the Residential Density Coding to "R30". This will lower the minimum and average lot sizes for green title lots from 700m² and 800m² to 260m² and 300m² and amend a number of other general site requirements. The "R30" zoning remains consistent with the current zoning permitted for grouped dwellings under the "R12.5/30/40" tri-coding.

The objectives of the 'Residential' zone are:

Ensure that the City's residential areas develop in a manner which provides a range of choice in housing with protection of residential amenity, achieved efficiency in provision of services and accessibility, and enhances townscape values generally.

It is considered that the scheme amendment is in accordance with these objectives as it provides a range of housing choices through an increase in residential density.

Part 5 of the Planning and Development Act 2005 provides for the amendment of a Local Planning Scheme.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial and resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy: 5.2.1	Responding to community aspirations by providing creative yet effective planning and zoning for future development.

REGIONAL OUTCOMES:

Liveable Neighbourhoods (2007):

Liveable Neighbourhoods is an operational policy for the design and assessment of structure plans and subdivision for new urban areas.

Element 1 R18 states:

The lot layout should provide a mix of housing types, lot sizes and densities with smaller residential lots and higher density housing in areas close to town and neighbourhood centres, near public transport stops, and in areas with high amenity such as next to parks.

Residential Development Strategy (2013):

The Strategy is a response to the changing local and regional economic environment and the need to provide a logical, coherent, highly liveable and sustainable model for residential development in the City to meet the needs of all residents and build strong communities. It broadly indicated the extent of residential and future residential land along with existing and proposed rural living areas.

The subject land is identified as “Medium Density Residential (R30-R60)”.

RISK MANAGEMENT:

There are no inherent risks to the City in approving this amendment.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

It is considered that the scheme amendment is consistent with the overall strategic planning framework shown in the Residential Development Strategy. The amendment proposed is of a minor nature and will facilitate medium density infill development in an established residential corridor which is in close proximity to a number of facilities and services.

The endorsed Residential Development Strategy clearly identifies the site for ‘Medium Density Residential’ and therefore the option to refuse the scheme amendment is not supported.

The option to defer the matter is not supported as there is considered to be sufficient information for Council to determine the matter.

SC212 AMALGAMATION OF LOCAL EMERGENCY MANAGEMENT COMMITTEE WITH CHAPMAN VALLEY AND NORTHAMPTON

AGENDA REFERENCE:	D-15-18173
AUTHOR:	K Seidl, Manager Community Law and Safety
EXECUTIVE:	P Melling, Director Sustainable Communities
DATE OF REPORT:	11 March 2015
FILE REFERENCE:	ES/5/0010
APPLICANT / PROPONENT:	City of Greater Geraldton, Shire of Chapman Valley and Shire of Northampton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

This report serves to seek the endorsement of Council to amalgamate the Local Emergency Management Committees of the City of Greater Geraldton with the Shire of Chapman Valley and the Shire of Northampton for the purposes of Emergency Management.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 34 of the Emergency Management Act 2005 RESOLVES to:

1. SUPPORT the amalgamation of the City of Greater Geraldton Local Emergency Management Committee with the Shires of Chapman Valley and Northampton for the purposes of Emergency Management;
2. DISBAND the City of Greater Geraldton Local Emergency Management Committee following endorsement from the State Emergency Management Committee; and
3. AMEND Emergency Management Arrangements to suit the new boundaries of the Emergency Management locality.

PROponent:

The proponent is the City of Greater Geraldton, the Shire of Chapman Valley and the Shire of Northampton.

BACKGROUND:

The Local Emergency Management Committee (LEMC) for the City of Greater Geraldton met on 26 February 2015. It was put forward at this meeting to seek to amalgamate the Local Emergency Management Committees for the City of Greater Geraldton, the Shire of Northampton and the Shire of Chapman Valley. The proposal was supported by the LEMC but requires the approval of the City, Shires of Chapman Valley and Northampton and the State Emergency Management Committee. A copy of the minutes from the City of Greater Geraldton LEMC has been provided as Attachment No. SC212.

The benefits of amalgamation for Emergency Management purposes can be viewed as a positive solution to reduce the duplication of activities for both attendees and staff having to administer the committees.

A number of members attend all three committees, the amalgamation will save operational hours that local police, ambulance and staff from the Department for Child Protection and Family Support, spend attending both committee meetings. It is envisaged that the broader LEMC will enable greater agency collaboration and discussion concerning all areas which will have a direct flow on affect to community safety and emergency management within these communities.

Both the Shire of Chapman Valley and the Shire of Northampton have already approved this concept through their LEMC and respective Councils. Additionally the State Emergency Management Committee has expressed support of the proposal.

Once the amalgamation has been approved by all Councils the process will be to seek ratification from the State Emergency Management Committee via the District Emergency Management Committee (DEMC).

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

There are no relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

The Mayor is the current Chair of the Local Emergency Management Committee. Councillor Bob Hall and Councillor Jerry Clune are members of the Committee in its current form.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 34 of the Emergency Management Act 2005, outlines the process to combine local governments for emergency management purposes:

34. *Local governments may combine*
- (1) *Two or more local governments may, with the approval of the SEMC, agree to unite for the purposes of emergency management under this Part.*
 - (2) *If 2 or more local governments (the combined local government) unite as mentioned in subsection (1), the provisions of this Part apply as if —*
 - (a) *a reference to a local government were a reference to the combined local government;*
 - (b) *a reference to the local government's district were a reference to the districts of the combined local government; and*
 - (c) *a reference to the local government's offices were a reference to the office of each local government that is part of the combined local government.*

FINANCIAL AND RESOURCE IMPLICATIONS:

The combining of Local Emergency Management Committees is likely to have little impact on the current resources and efforts applied to the administration and management of emergency management within the City in its current form.

INTEGRATED PLANNING LINKS:

Title: Social	Community Health and Safety
Strategy 3.5.5	Creating Safer Communities

REGIONAL OUTCOMES:

The combining of the Local Governments for Emergency Management purposes will have a positive effect on the regional capacity to prepare, respond and recover from emergencies.

RISK MANAGEMENT

There are no risks associated with this item.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

In reaching the recommendation the City Officer has considered the benefit for the City and its neighbouring shires in comparison to the current circumstances. The amalgamation of the Local Emergency Management Committees of the City of Greater Geraldton with the Shire of Chapman Valley and Shire of Northampton will have a considerable benefit for these areas in terms of Emergency Management Planning, Response and Recovery.

SC213	LEASE OF PORTION OF CROWN RESERVE 50100 – POP UP CAFÉ
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AGENDA REFERENCE:	D-15-20803
AUTHOR:	B Robartson, Manager Economic, Tourism & Property
EXECUTIVE:	P Melling, Director Sustainable Communities
DATE OF REPORT:	8 April 2015
FILE REFERENCE:	R50100
APPLICANT / PROPONENT:	West End Hospitality Pty Ltd
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

This report seeks Council to approve the intent to lease a 24m² portion of land on foreshore reserve 50100 for the purposes of a pop up café.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 3.58 of the Local Government Act 1995 RESOLVES to:

1. GIVE local public notice of the intent to lease a portion of Crown Reserve 50100 comprising a land area of 24m² for the purpose of a pop up café to West End Hospitality Pty Ltd;
2. MAKE the determination subject to:
 - a. advertising notice period of not less than 14 days inviting public submissions;
 - b. consent from the Minister for Lands;
3. SET the proposed conditions as:
 - a. enter into a 3 years plus 3 years plus three years (3+3+3) lease agreement commencing 1 July 2015 with a further term option of three (3) years;
 - b. adjust the lease fees annually as at 1 July in line with the preceding March Consumer Price Index for Perth;
 - c. conduct a current ground market valuation prior to any further term option to establish the lease fee;
 - d. set the commencement lease fee at \$3,948 plus GST per annum;
4. LESSEE is responsible for separately paying;
 - a. all applicable rates, taxes and other utilities;
 - b. all connection and installation or services to the leased area;
 - c. all costs associated with:
 - i. the preparation, execution and registration of the lease;
 - ii. survey plans of the lease area;
 - iii. all other costs associated with the lease;
5. REFER the matter back to Council for final consideration if any objecting submissions are received; and
6. DELEGATE authority to the Chief Executive Officer to approve a design for the Pop Up Café that compliments and adds to the

vibrancy /functionality of the Geraldton foreshore/ surrounding area, subject to the outcome in point 5 above.

PROPONENT:

The proponent is the West End Hospitality Pty Ltd.

BACKGROUND:

The proposed lease area is located on a portion of Reserve 50100 which has a Management Order vested in the City. The Management Order gives the City the power to lease for a period of up to 42 years with consent from the Minister for Lands.



The proponent seeks to utilise 24m² of area of the above reserve located near the Forrest Street/Foreshore Drive intersection to install a pop up café which will be alfresco focused and contained within a side opening sea container. The container is to be fully clad and roofed so as to disguise the fact it is a sea container and give the appearance of a shack. A concept plan of the proposed structure is attached as Attachment No. SC213A.

The footprint area of the lease is 8m x 3m (24m²) essentially the concrete pad with sea container placed on top of it. A 10m x 10m timber decking with side disabled access ramp with seating will form part of the alfresco area and be considered public space and accessible to all foreshore users.

The proponent seeks a 3 years plus 3 years plus 3 years option on the lease.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**Economic:**

This proposal has the potential to offer a viable business opportunity for a local business looking for an opportunity to locate in a prime Geraldton location. Small businesses, such as one that could be operated from this site, add to the economic vibrancy and vitality of our community.

Social:

A small business, such as a café could enhance social quality of life by providing another meeting place for people, particularly those with young children using the playground and play areas in the vicinity.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There is no cultural, heritage or indigenous impacts.

RELEVANT PRECEDENTS:

The City leases Crown Reserves for a variety of purposes consistent with the Management Order. The Dome Café is located on a portion of the same reserve as is the former Rest Centre that has recently been leased by the City for café and alfresco purposes.

The City has current precedents of providing assistance for leasing of land/developments including the above mentioned businesses on the foreshore reserve including generous alfresco eating areas.

COMMUNITY/COUNCILLOR CONSULTATION:

This item was presented at the Council Concept Forum on 7 April 2015 for information and discussion.

Should Council agree to grant approval to enter into a lease agreement with West End Hospitality Pty Ltd, that intention will be advertised and public submissions will be invited for a period of not less than 14 days pursuant to Section 3.58 of the Local Government Act 1995.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 3.58 of the Local Government Act 1995 – **Disposing of Property**

Section 3.58:

- (1) *In this section –
“dispose” includes to sell, lease, or otherwise dispose of, whether absolutely or not;
“property” includes the whole or any part of the interest of a local government in property, but does not include money*
 - (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –
(a) it gives local public notice of the proposed disposition –*
-

- (i) *describing the property concerned; and*
- (ii) *giving details of the proposed disposition; and*
- (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
- (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

FINANCIAL AND RESOURCE IMPLICATIONS:

A commencement lease fee of \$3,948 (+GST) which is exclusive of applicable Local Government rates and taxes and adjusted at CPI per annum as at 1 July for the first five year term and the first further term option. A current market valuation will be conducted prior to the further term option to establish the lease fee.

INTEGRATED PLANNING LINKS:

Title: Environment	A sustainable built form and natural environment
Strategy 2.1.2	Sustainably maintaining public open spaces and recreational areas
Title: Social	A strong healthy community which is equitable, connected and cohesive
Strategy 3.1.2	Encouraging informal recreation though well planned and developed public open spaces, cycle/walk paths and green streetscapes
Title: Governance	Inclusive civic and community engagement and leadership
Strategy: 5.2.1	Responding to community aspirations by providing creative yet effective planning and zoning for future development
Strategy 5.2.8	Continuously improving business and governance frameworks to support a growing community

Regional Outcomes:

There are no potential impacts, either positive or negative to regional outcomes.

RISK MANAGEMENT:

There are no consequent risks inherent in approving – or not approving – the recommendation.

ALTERNATIVE OPTIONS CONSIDERED

An option to not proceed with the proposed lease exists, however this was not supported at officer level as the proposal will add vibrancy to the northern section of the foreshore. The option to defer the matter is not supported as there is considered to be sufficient information for Council to determine the matter.

16 REPORTS TO BE RECEIVED**REPORTS TO BE RECEIVED**

AGENDA REFERENCE:	D-15-21064
AUTHOR:	K Diehm, Chief Executive Officer
EXECUTIVE:	K Diehm, Chief Executive Officer
DATE OF REPORT:	13 April 2015
FILE REFERENCE:	GO/6/0002
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes

EXECUTIVE SUMMARY:

To receive the Reports of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 22.(2) of the Local Government Act 1995 RESOLVES to

1. RECEIVE the following appended reports:
 - a. Reports – Creative Communities
 - i. CC205 Heritage Advisory Committee Meeting Minutes – 26 February 2015;
 - ii. CC206 Public Arts Advisory Committee Meeting Minutes – 05 March 2015;
 - iii. CC207 HMAS Sydney II Memorial Advisory Committee Meeting Minutes – 11 March 2015;
 - iv. CC208 Geraldton Regional Art Gallery Committee Meeting Minutes – 28 January 2015;
 - v. CC209 Australia Day Debrief Meeting Minutes - 03 March 2015; and
 - b. Reports – Sustainable Communities:
 - i. SCDD097 – Delegated Determinations.

PART B

That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate and Commercial Services:
 - i. CCS113 Confidential Report – List of Accounts Paid Under Delegation March 2015.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the "Reports (including Minutes) to be Received" are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

COMMUNITY/COUNCILLOR CONSULTATION:

Not applicable.

LEGISLATIVE/POLICY IMPLICATIONS:

Not applicable.

17 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NOTICE OF MOTION – NATIONAL CENSUS

AGENDA REFERENCE:	D-15-21030
AUTHOR:	Mayor I Carpenter
DATE OF REPORT:	13 April 2015
FILE REFERENCE:	GO/6/0008
APPLICANT/ PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1 Confidential)

Councillor Comment

The Federal Government has been considering changing the Census period to 10 years. Given the situation where growing Councils require up to date population numbers to ensure good planning for their communities, it is considered a census each 10 years and guesstimates in between will have an adverse effect on good planning. Additionally, as the Financial Assistance Grants are based on accurate population numbers, it is considered a 10 year interval would have the potential to impact heavily on Local Governments all over Australia.

Executive Comment

The Executive team strongly supports the motion for the Federal Government to retain the existing 5 yearly cycle of the National Census and proceed with the National Census in 2016.

COUNCILLOR MOTION:

That Council by Simple Majority pursuant to Section 3.18 of the Local Government Act RESOLVES to:

1. REQUEST the Federal Government to carry out a National Census on a 5 year cycle as it has done in the past.

NOTICE OF MOTION - FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT
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AGENDA REFERENCE:	D-15-22849
AUTHOR:	Mayor I Carpenter
DATE OF REPORT:	22 April 2015
FILE REFERENCE:	GO/6/0008
APPLICANT/ PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	No

Councillor Comment

Financial Assistance Grants (FAGs) are a vital part of the revenue base of all councils, and this year councils will receive \$2.3 billion from the Australian Government under this important program.

The Government's decision in the 2014 Federal Budget to freeze the indexation of FAGs for three years beginning 2014/15 will unfortunately cost councils across Australia an estimated \$925 million by 2017/18.

ALGA and the state local government associations are seeking the support of council for advocacy to have the Federal Government reverse the decision to freeze the indexation of FAGs.

While FAGs are paid through each state's Local Government Grants Commission, the funding originates with the Commonwealth and it is important it is recognised as such. Council, and every other council in Australia, have been asked to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting Council to provide important community infrastructure.

Council is also being asked to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including our annual report and to highlight to the media a council project costing a similar size to the FAGs received by Council so that the importance of the grants can be more broadly appreciated.

Executive Comment

The Executive share the concerns of both our Council and the Australian Local Government Association in relation to the freezing of the indexation of Federal Assistance Grants.

The proposed motion is supported as it will provide public recognition of the financial assistance provided by the Commonwealth and highlight its importance in funding activities of Council.

COUNCILLOR MOTION:

That Council by Simple Majority pursuant to Section 5.2 of the Local Government Act RESOLVES to:

1. ACKNOWLEDGE the importance of federal funding through the Financial Assistance Grants program for the continue delivery of councils services and infrastructure;
2. ACKNOWLEDGE that the council will receive \$5,799,551 in 2014-15;
3. ENSURE that this federal funding, and other funding provided by the Federal government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports;
4. REQUEST the Federal Government to reinstate the indexation of Financial Assistance Grants; and
5. WRITE to our Federal Member Melissa Price MP and advise her of the above.

18 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

19 URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE MEETING

20 CLOSURE

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <http://www.cgg.wa.gov.au/council-meetings/>