

# Meeting Minutes

## Heritage Advisory Committee Meeting

<b>Meeting Name</b>	Heritage Advisory Committee (HAC) Meeting	<b>Meeting No.</b>	2 of 2014
<b>Meeting Date</b>	Wednesday 26 March 2014		
<b>Meeting Time</b>	11.00am		
<b>Meeting Location</b>	Geraldton Regional Library, Randolph Stow Rooms 1 & 2		
<b>Attendees</b>	Cr. Jerry Clune (JC) Cr. Simon Keemink (SK) Leigh O'Brien (LO) Susan Smith (SS) Lisa Sturis (LS) Jacqui Bradley (JB) Ric McCracken (RM) Gary Martin (GM) Rita Stinson (RS) Marilyn McLeod (MM) Paul Connolly (PC) Graham Alexander (GA) Serena Schewtschenko (SSc) Trudi Cornish (TC) Elizabeth Griggs (EG), Minutes	<b>By Invitation</b>	
		<b>Apologies</b>	Cr. Tarleah Thomas Tanya Henkel Andrea Selvey
		<b>Distribution</b>	

### 1. Welcome and Apologies

Meeting opened by Cr Clune. Suggested a round table introduction as the new Community Representatives attending first meeting for 2014. Apologies were noted for Cr. Thomas and Tanya Henkel.

### 2. Minutes of Previous Meeting

Minutes from previous meeting were tabled. Cr. Clune had one amendment to item 4.7 Railway Sidings Trail. Advised that there is no sign at the old Bringo siding site.

RS advised that it has been stolen and suggested a new sign be supplied.

Moved: Gary Martin      Seconded: Leigh O'Brien

### 3. Agenda Items

- 3.1. Introduce new Dept. Aboriginal Affairs (DAA) and Community representatives (Cr. Clune)

Marilyn McLeod and Paul Connolly as the newly elected Community Representatives were welcomed to the meeting and Cr. Clune appreciated their nominations to assist the Committee.

### 3.2. State Heritage Awards (Susan Smith)

SS advised that City of Greater Geraldton (CGG) is a finalist in the WA Heritage Awards. The CGG is one of eight local government finalists. Awards are to be held in Perth, Thursday 3 April. SS acknowledged both TC and TH for their assistance in completion of the application.

### 3.3 Heritage Strategy Update (Susan Smith)

SS advised that the Risk Register is now complete. PC and MM to be provided a copy. An update on key items to note were listed as follows:

- 1.7 A survey is to be undertaken of the City's heritage assets to identify tasks for regular maintenance and capital works improvements. The City's Heritage Advisor has taken on this contract. It is a substantial job and will be done in two stages.
- 4.3 Development of the profile for the annual heritage awards for the City is still ongoing.
- 5.2 Audit for existing heritage and interpretative signage for the City is nearing completion. Mullewa is still outstanding and needs to be completed.
- 5.5 Investigation of places of significance for Aboriginal people to develop interpretation strategies to support this has been delayed due to the resignation of the Aboriginal Liaison Officer at the City.

SS and TC attended a meeting with Bundiyarra to discuss a proposed Sacred Trails project with Gordon Gray. SS is planning to attend future meetings with a view to the City contributing to this project, which will identify, interpret and map Sacred Trails across Geraldton.

### 3.4 Heritage Budget 2014/15 (Susan Smith)

SS advised she is currently preparing budget for the City. The HAC will take the same approach as last year by looking at prioritised actions in the Heritage Strategy and deciding where best to spend the money.

SS advised the budget will be presented to the Executive Management Team and adopted by Council so there are a few a stages before budget approval.

RS asked through the Chair if the City has budgeted any additional funding for the ANZAC anniversary.

SS advised that a meeting had been convened by the City Events team, to which all key stakeholders had been invited. It was confirmed that the City would seek extra funding for the event. Cr. Clune advised the celebrations and activities for ANZAC day will be handled by the Events team with a heritage representative.

3.5 Road verge pull-off area, Leaning Tree, Greenough (Cr. Clune)

The signage, fencing and overall presentation of this area needs attention. Cr. Clune advised that during his investigation it was first thought this was the responsibility of Main Roads however has since been corrected and the sign is the responsibility of the Local Authority.

**Action: Cr. Clune to follow up for clarification.**

SS advised this item would be a priority in the new financial year.

3.6 Cultural and Heritage Centre (Cr. Keemink)

Cr. Keemink advised he had met with Mr Bowers in relation to the proposal of a new Cultural and Heritage Centre at Sunset. Cr. Keemink was concerned this proposal had been stifled.

SS advised she and the Director of Sustainable Communities had met with Mr Daryl Ingvarson and Mr Roly Brando to discuss the proposed project, which was in early planning stages. It was suggested that the group could raise awareness of the project by briefing Councillors at a Council Concept Forum.

3.7 Mullewa Goods Shed (Cr. Thomas)

Cr. Clune advised Cr. Thomas had sent a letter to the Mullewa district office. Brendan Wilson from Mullewa has advised they are getting an engineer to assess the sheds. Holistic assessment is being undertaken to ensure no further sheets come off.

SS advised that the City doesn't own the land and inquiries will be made with Brookfield Rail to see if they can assist with maintenance of the shed.

3.8 Revision of Heritage Policy and HAC Terms of Reference (Susan Smith)

SS provided the Committee a draft copy of the CP0023 Heritage Policy and Terms of Reference (copy to be sent out with minutes).

The Committee agreed that nine members would be sufficient to form a quorum for meetings. This was added to the Terms of Reference.

RS requested clarification on the Proxys. It was agreed that a proxy could be provided if a Committee member was not able to attend but no name was required.

3.9 Greenough Roads Board Building (Susan Smith)

SS advised the agreement between City of Geraldton-Greenough and the Trustees of the Anglican Diocese of North-West Australia (the owners) is due to expire in June 2014. Discussion followed about whether the agreement should be renewed.

RM suggested that the City could utilise the space for Local Government items to be displayed.

**Action: Susan Smith to meet with Manager Arts, Culture and Events to ascertain as to whether the building could still be utilised for exhibitions. Susan Smith to carry out an inspection of the building and report back to HAC.**

### 3.10 CGG Heritage Awards / Week update (Trudi Cornish)

TC advised that the increase in marketing and budget has given a bigger focus to the Heritage Week and Awards. SS and TC met with the Art Gallery to discuss the Heritage Awards to be held there on Friday 11 April. It was agreed to use both the downstairs and upstairs of the gallery for the awards evening so guests can enjoy the exhibition at the gallery as well as the awards evening. Planning to showcase each nomination with both visual and audio media. Andrew Bowman from Carnamah is a guest speaker for the evening.

TC gave a brief outline of the activities for Heritage week from 11 – 17 April.

11 April Annual Heritage Awards. Nine nominations were received for the two categories. The night is to celebrate both individual and organisational achievement.

16 April Delivering the Past – Heritage Walk Trails in the City's CBD will be the focus of a presentation by Jim Trevaskis. This talk will include the fascinating history of key sites along these popular walk trails.

17 April Dr Foley's Olive Tree – Launch of Interpretive Signage – This has been a joint project between the City and the Geraldton Historical Society. Research was conducted by Stan Gratte with assistance and graphic design provided by the Heritage Services Team at the Library.

Mystery Photos – A competition will be run to see how well residents know their City. The Library's Facebook page as well as the library will have a different mystery photo of a local heritage spot posted each day. Details will also be on show in the Geraldton and Mullewa Libraries. All correct answers will go into the draw for a local history book prize pack.

Local Identity Information Sheets – A series of information sheets have been added to the Library website. These tell the stories of a selection of interesting people, all of whom have made a significant contribution to the development of the City.

Kids Quiz – A quick quiz for kids with an environmental theme will run during the week. All correct answers will go into a draw for a book prize.

## 4. General Business

### 4.1 Municipal Inventory Update

SSc demonstrated to HAC members where the Municipal Inventory was located on the City's website and gave a brief overview of how to find properties and other details.

#### 4.2 Old Gaol

RS gave an update on the groups using the old Gaol and suggested perhaps this space could be used for pictures and artefacts to be displayed. LO advised that Di Evans is researching convicts and that the old Gaol needs more interpretation of what happened there, who was held there etc.

**Action: Rita Stinson to provide contact details to Leigh O'Brien with regard to the craft group who currently use the space.**

#### 4.3 Meeting Times

It was agreed that the next meeting to be held 28 May and that all meetings will now commence from 10am – 11am.

Other meeting dates for 2014 were: 23 July (Mullewa), 24 September, 26 November

Meeting closed at: 12.12pm.