

0016 | Queen Elizabeth II Seniors Advisory Committee

Meeting Minutes

1 | 18 September 2013

Rosetta Finlay | QEII Seniors & Community Centre Coordinator

Meeting Name.	Queen Elizabeth II Seniors Advisory Committee	Meeting No 18	
Meeting Date	Wednesday 18 September 2013		
Meeting Time	12:00pm – 12:55pm		
Meeting Location	QEII Seniors & Community Centre		
Attendees	<p>Cr Neil Bennett (chairperson) Rosetta Finlay (QEII Seniors & Community Centre Coordinator) Yvonne Lovedee (Coordinator Community Development) Sue Hunter (Piccadilly Dance Club) Beryl Scott (Association of Independent Retirees) Chris Mullender (Geraldton & Districts Seniors Action Group) Edna Freeman (Over 50's Gentle Gym Class) Gae Slade (Friendly Squares Dance Club) Verna Scully (Pensioners Social Club)</p>	By Invitation	<p>Brian Lumley (Supervisor Building & Facilities Maintenance) Alan Hughes (QEII & Grounds Booking Officer)</p>
		Apologies	<p>Cr Bob Hall Renee Ellis (Manager, Community Empowerment & Development) Chris Budhan (Manager, Arts, Culture & Heritage) Betty Clarke (Geraldton Probus Club)</p>
		Distribution	<p>Cr Bob Hall Cr Neil Bennett Rosetta Finlay (QEII Coordinator) Chris Budhan (Manager, Arts, Culture & Heritage) Renee Ellis (Manager, Community Empowerment & Engagement) Edna Freeman (Over 50's Gentle Gym) Verna Scully (Pensioners Social Club) Sue Hunter (Piccadilly Dance Club) Gae Slade (Friendly Squares Dance Club) Beryl Scott (Association of Independent Retirees) Christine Mullender (Geraldton & Districts Seniors Action Group) Records</p>

1 Confirmation of Minutes of Previous Committee Meeting Held on 24 July 2013 – As circulated.

COMMITTEE RESOLUTION

MOVED: S HUNTER SECONDED: C MULLENDER

That the minutes of the previous QEII Seniors Advisory Committee meeting held on 27 July be adopted as a true and correct record of proceedings.

CARRIED

2 QEII Seniors & Community Centre Coordinator's Report – July, August 2013 - As circulated

Note:

- The Association of Independent Retirees has come under the National Seniors organisation.
- Heartmoves is a new program commencing at the centre in October
- The Bunbury Youth Choir will be performing at the centre as part of the Sunshine Festival
- AQ Stay on Your Feet event was held in September

COMMITTEE RESOLUTION

MOVED: S HUNTER SECONDED: B SCOTT

That the QEII Coordinator's report for the months of July and August 2013 be received.

CARRIED

3 Attendance figures including comparisons - As circulated

COMMITTEE RESOLUTION

MOVED: G SLADE SECONDED: C MULLENDER

That the QEII attendance figures for August 2012 to August 2013 be received

CARRIED

4 Correspondence

Email received from Cassandra Cook, OHS Risk Officer regarding transportation of hot water urns. Users must ensure the water in the urn is cold before moving the trolley after their event.

5 General Business

5.1 Ambassador for Ageing: Noeline Brown Morning Tea Event

The event will be held on Saturday 28 September 10am to 12 noon.

The Ambassador will speak on relevant senior issues and with a question time to follow.

Advertising and a media release have been completed

5.2 Storage and Conversion of alcove and patio area

B Lumley advised he will be leaving his job position has changed and he will no longer be facilitating projects at the centre.

Breezeway

\$30,000 was allocated in the 2013/14 budget for the conversion of the alcove into a storage area.

A Hughes commented he would like to store the stages in the breezeway so the backstage area could be fitted with shelving to store and better monitor centre equipment (crockery, cutlery etc.)

N Bennett commented there were three main issues at the centre which needed to be addressed;

- Conversion of the breezeway
- Enclosing of the patio area
- Back stage area and storage - N Bennett suggested Alan put his proposals in writing in regards to the backstage area as access to the disabled toilet was important.

Patio Area

Brian raised the following issues in regards to enclosing the patio:

- Removal of rainwater – issue with the structure/ pitched roof and diverting water to other parts of the building
- Enclosing would make it hot in summer
- Water drainage – this would be the most expensive aspect of the project

Brian advised he will obtain quotes for the roofing by the end of October.

5.3 City of Greater Geraldton Positive Ageing Strategy

Survey distribution commences 1st October with advertising and hard copies being distributed to seniors and senior service providers in the Greater Geraldton area. The survey can also be completed online.

The Positive Ageing Workshop will be held on Wednesday 20 November at the Centre

5.4 Community Use of Cities Facilities Policy

No progress has been made on this issue

5.5 QEII Maintenance – Upper Hall Tables

The round tables in the Upper Hall are delaminating and out of warranty and present a risk issue. The Centre is currently hiring tables for community/commercial events.

COMMITTEE RESOLUTION

MOVED: S HUNTER SECONDED: C MULLENDER

The Committee recognises the tables present a health/safety concern and requests Council consider replacement as an asset renewal issue.

CARRIED

6 Actions from meeting

- B Lumley to obtain quote in regards to costs with the patio roofing if it is enclosed.

7 Close

Meeting closed at 1:14pm

Next meeting date is on Wednesday 27 November at 12 noon.

DATE

CONFIRMED

PRESIDING MEMBER
