

Office Use Only	
TRIM:	
Grant No:	
Project Coordinator	

CSRFF Small Grants Application Form

For projects up to \$200,000 to be acquitted by 15 June 2020

You MUST discuss y and Cultural Industri render your project i	ies office before co									
								al gov	vernment to determine	
DLGSC Contact: Sim			Date:	Jan 2019	9	Off	ice: G	Seraldton		
Applicant's Details:										
Organisation Name:	City of Greater Ge	raldton								
Postal Address:	PO BOX 101									
Suburb:	Geraldton	State:			WA		Po	stcode	e: 6530	
Street Address:	63 Cathedral Ave						'			
Suburb:	Geraldton	State:			WA		Po	stcode	e: 6530	
Preferred Contact P	endence will be direct	ted to th	is per	son			Title	D. I		
Name:	Brooke Rafferty						Title:	Dr	□Mr □Mrs⊠ Ms□	
Position Held:	Treasury Officer									
Business Phone:	08 9956 6940				Facsin	mile: N/A		١		
Mobile Phone:	N/A				Email:	ail: brooker@cgg.wa.gov.au		cgg.wa.gov.au		
Organisation Busin	ess Details:									
Does your organisatio	n have an ABN?	Yes	\boxtimes	No		ABN	: 559076	67717	3	
Is your organisation re	egistered for GST?	Yes	\boxtimes	No			* Note, in order to be eligible for funding you must			
Is your organisation no	ot-for-profit?	Yes	\boxtimes	No		attac exem		the Inco	rporation Certificate. LGA's	
Is your organisation in	corporated?	Yes	\boxtimes	No		Inco	rporation	#: 559	007677173 *	
Bank details:		Bank	: Con	nmonwo	ealth	h BSB: 066512 A/c: 10514973			A/c: 10514973	
Local Government A	Authority Details:									
LGA:	City of Greater Ge									
Contact:	Emma Smith Title:				Dr	☐Mr ☐Mrs⊠ Ms☐				
Position Held:	leld: Sport & Leisure Planner									
Business Phone:	08 99566906			Fa	acsimile:		N/A			
Mobile Phone:	N/A Er				mail:		Emmas@cgg.wa.gov.au			

PROJECT DETAILS

Project Title (brief and specific): Eighth Street West Lighting Upgrade

Project Description:

The City of Greater Geraldton requires a 1/3 contribution from the CSRFF Small Grant fund to contribute towards installing 16 LED lights on four existing lighting towers at the 8th Street West Sporting precinct Wonthella Soccer Oval.

The primary user group will be Soccer.

Structurally, the current structures meet Australian standards (as vetted by City Engineers) however the lighting luminaire have reached the end of useful life and require renewal lights. It is anticipated with this renewal their life span will be longer than 10 years.

Installing 16 LED lights will significantly improve the lighting quality for players and significantly reduce renewal and power costs for the sporting users.

The City actively undertake renewal and action planned maintenance with the following works completed on the towers in 2018.

- All control gear enclosures replaced with 316 stainless steel boxes, which are IP65 rated.
- All poles meet loop earth impedance requirements.
- A large portion of the wiring, RCD's, din rails, earth bars, wiring conduit replaced Six globes replaced.

The control circuitry from towers to the clubrooms replaced with a compliant enclosure.

How did you establish a need for your project?

In 2017, the City of Greater Geraldton engaged with an electrical engineering firm 'Sage Consultants' to complete a Sporting Facilities Lighting Audit Report (attached).

From the information that was generated from this report, City Officers generated a 'Sports Tower Lighting Review Summary' & Sports Lighting Prioritization List'

This report & additional documentation was presented at the January 2018 Council Meeting with the applicable council resolution stating that;

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

- 5. CONDUCT a further review of the remaining sporting leased light towers; and
- 6. CONSIDER provision of additional funding in the 2018-19 capital works renewal budget to continue this project.

From the findings of the review and City Officer investigations, Eighth Street West (Wonthella Soccer) lighting required attention and was a high priority.

The Primary user group - La Fiamma Soccer Club has 196 members (130 juniors, 66 seniors) that participate in a number of local and state competitions. They traditionally train 2-3 nights a week, for three hours periods (under lights) between the months of February & September (approx. 400 hours of lighting usage per annum).

The secondary users will be Geraldton Hockey Club & Sportsman's cricket club, who also have healthy memberships that would use the lighting for training and match preparation.

The project aligns with the City of Greater Geraldton's Community Strategic Plan & Corporate Business plan and compliments the City's focus on renewing existing infrastructures.

What alternatives were considered and why were they rejected (e.g cost, suitability, feasibility)?

City Officers investigated the feasibility of relocating the La Fiamma soccer club to another flood lit facility, however due to its proximity to members, clubrooms adjacent to the ground and its central location, City Officers identify that it was a valuable project and would be well utilised by the community in its current location.

Have the full lifecycle costs of the project been considered and can you afford the ongoing costs of managing, maintaining and replacing the facility? Will a specific asset replacement fund be created?

The City of Greater Geraldton have recently developed a comprehensive asset management system inclusive of Park/Sport lighting. The program ensure that all CGG assets are regularly inspected and maintained. As an item reaches end of life City ensure corrects capital/renewal funds are noted years in advance to allow the city to correctly budget for these items.

The City have not previously applied for grant funding to assist with the renewal of sports Lighting at these.

Project location: 8 th Street West Sporting Precinct, 8 th Street Wonthella, WA 6530						
	Land ownership:	Who owns the land on which your facility will be located? City of Greater Geraldton				
	Land Ownership.	Lease Expiry (if applicable): N/A				

Planning approvals	If no,	If no, provide the date it will be applied for:					
Where applicable, ha	s planning permission been granted? (LG/	A) Yes	☐ No	N/A			
Aboriginal Heritage A	Act?	Yes	☐ No	N/A			
Department of Biodiv (Environmental, Swan	Yes	□No	N/A				
Native Vegetation Cle	earing Permit?	Yes	☐ No	N/A			
Please list any other	approvals that are required?	Yes	□No	N/A			
	t increase physical activity? The 8 th Street & Cricket in predominance.	West Spo	rting Preci	nct plays h	nome to clubs		
0 0	reaches 100 lux will allow further training and portunity to grow and expand.	matches	to be held	at the gro	und and give the		
1 1 7 0	large part within the fabric of the Geraldton C ructure, which increases turf maintenance and	,	, i i	oressures	on the already		
The installation of these LED' lights will reduce the pressure on other facilities therefore saving the City maintenance funds.							
Do you share your facility with other groups? Yes ⊠ No ☐ If so, who:							
Geraldton HoSportsman's	ckey Association Cricket Club						

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
La Fiamma Soccer Club	75%	12-20 (Mar-Sept)
Sportsman's Cricket Club	15%	4 (Oct-April)
Geraldton Hockey Association	10%	2 (Mar-Sept)

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2016/17	188	2017/18	195	2018/19	196	
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State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning you project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are is available on the department's website: http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association

What is the name of the State Sporting Association for your activity/sport?						
Football West						
Have you discussed your project with your State Sporting Association? Yes ⊠ No □						
Contact Name: James Curtis – Chief Executive Officer Date of contact: 2018						

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	March 19
DLGSC Approval	Jun/Jul 19
Preparation of tender/quotes for the major works contract	Jul 19
Issuing of tender for major works	Jul 19
Signing of major works contract	Sep 19
Site works commence	Oct 19
Construction of project starts	Oct/Nov 19
Project 50% complete	Dec 19
Project Completed	Jan 20
Project hand over and acquittal	Jan/Feb 20

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) - NIL

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name:	David Emery
Position Held:	Manager Sport & Leisure
Signature:	ТВА
Date:	ТВА

LODGEMENT OF YOUR APPLICATION

- Applications including all attachments are to be received electronically and officially submitted to
 <u>csrff@dlgsc.wa.gov.au</u> by the cut off date. A hard copy can also be provided and should be clipped at
 the top left-hand corner, please do not bind.
- It is recommended that you **retain your completed application form**, including attachments for your own records and future audit purposes.
- All attachments and supporting documentation (see next section) should be clearly named and identified and submitted with the application form.
- Applications must be submitted to your Local Government Authority by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

Grants up to \$66,666:

\boxtimes	Application form.
N/A	Incorporation Certificate.
	Two written quotes.
	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
\boxtimes	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
N/A	Income and expenditure statements for the current and next financial years. (LGAs exempted).
N/A	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
N/A	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
\boxtimes	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
\boxtimes	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There
 is no onus on Department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted
 that grant. In some cases this may apply to localities where other significant projects have not been
 progressed or have not completed a previous project in accordance with the conditions of the grant
 provided. An assessment will be made in November and if no physical progress has occurred, new
 applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).

Project Description (detailed breakdown of project to be supplied	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
PRELIMINARY			
Mobilisation & Demob	\$2,000	\$2200	Sage Consultants
Earthing	\$1,000	\$1100	Sage Consultants
Club switchboard upgrade	\$15,000	\$16,500	Sage Consultants
FLOODLIGHTING			
LED floodlight supply	\$36,000	\$39,500	Sage Consultants
LED floodlight Install	\$12,000	\$13,200	Sage Consultants
COMPLETION			
inspect, test, commission	\$1,000	\$1,100	Sage Consultants
Night aim	\$1,000	\$1,100	Sage Consultants
Manual & Drawings	\$500	\$550	Sage Consultants
Defects Liability	\$500	\$550	Sage Consultants
Donated materials (Please provide cost breakdown)	NA	NA	
Volunteer labour (Please provide cost breakdown)	NA	NA	
Sub Total	\$69,000	\$75,900	
Cost escalation	110%		Total exc GST (Regional variation - Geraldton 110%)
a) Total project expenditure	\$75,900	\$83,490	

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet Australian Standards are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)		
Local government	50,600	55,660	LGA cash and in-kind				
Applicant cash			Organisation's cash				
Volunteer labour			Cannot exceed applicant cash and LGA contribution – max \$50,000				
Donated materials			Cannot exceed applicant cash and LGA contribution				
Other State Government funding							
Federal Government funding							
Other funding – to be listed			Loans, sponsorship etc				
CSRFF request (No Development Bonus)	25,300	27,830	up to 1/3 project cost	N			
or CSRFF request (Development Bonus)			Up to ½ project cost	N			
b) Total project funding	75,900	83,490	This should equal project expenditure as listed on the previous page				

REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?

The City of Greater Geraldton can internally source funds if required

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

EIGTH STREET WEST - OPC - SAGE CONSULTANTS

	Project Name: Wonthella Soccer		Date: /12/2018		Job No. 2734	
	Project Section: lumminaires					
	OPINION OF PROBABLE COST					
Item	Description	Unit	Quantity	Rate	Amount(\$)	Subtotal(\$)
1	PRELIMINARY					
1a	Mobilisation & Demob	item	1	\$2,000	\$2,000	
1b	Earthing	item	1	\$1,000	\$1,000	
1c	Club house switchboard upgrade	item	1	\$15,000	\$15,000	\$18,000
2	Floodlighting					
2a	LED floodlights Supply	no.	12	\$3,000	\$36,000	
2b	LED floodlights Install	no.	12	\$1,000	\$12,000	\$48,000
3	COMPLETION					
3a	inspect, test, commission	item	1	\$1,000	\$1,000	
3b	night aim	item	1	\$1,000	\$1,000	
3c	manuals and record drawings	item	1	\$500	\$500	
3d	defects liability maintenanc	item	1	\$500	\$500	\$3,000
	Total exc GST					\$69,000
	Total exc GST (Regional variation - Geraldton 110%)					\$75,900



COMPANY:	City of Greater Geraldton
RECEIVER:	Geoffrey Burton
SENDER:	Bradley Luff
DATE:	19 th February 2019
REFERENCE:	Woorree Park Dog Club
No OF PAGES:	1

Thank you for the opportunity to quote on the works for the Installation of new LED Floodlights to the Woorree Park Dog Club.

Our price is excluding GST \$92,000.00 (Ninety Two Thousand Dollars) only and is subject to the following clarifications.

- · Price is valid for 30 Days.
- · Price excludes GST
- We have allowed to Supply and Install 16 of new 1500W LED Floodlights to the existing Poles.
- · We have allowed for associated cabling and Controls.
- · We have allowed for night time alignment of the lights.
- Price includes 12 Months defects liability and Warranty.

We trust this meets with your approval and if there are any queries regarding the above please don't hesitate contacting myself on 08 9921 4061.

Yours faithfully

Elite Electrical Contracting Pty. Ltd.

Brad Luff Managing Dire

Managing Director

Bradley Luff

EC008544

15 Box Street, Geraldton WA 6530

Mobile: 0488 214 061 Office: (08) 9921 4061 E-mail: brad@eliteec.com.au

Web: www.eliteelectricalcontracting.com.au

PROJECT:	WONTHELLA SOCCER	JOB No.	2734
SECTION:	SPORTS LIGHTING	DATE:	13-12-2018

1 ELECTRICAL SUPPLY

- upgrade the existing electricity supply from MSB-3 with 4C+E 35 mm² + 6E cabling in 80 mm conduit.
- b. The existing switchboards comprise a collection of distribution boards (an original steel switchboard and a number of added on plywood and plastic switchboards). These switchboards are inadequate to house the floodlighting switchgear and controlgear.



EXISTING CLUBHOUSE SWITCHBOARDS

- c. Retain the existing electricity supply to the clubhouse switchboards
- d. New clubhouse switchboard (AS/NZS 3439 Form 1, AS/NZS 60529 IP41 steel construction) replacing the collection of switchboards.
- e. Two underground sub-main cables with control cabling (North and South) from Clubhouse Switchboard to switchgear in poles (40 A, 4C+E 35 mm² + 6E in 80 mm conduit + Category 5 cable in 25 mm conduit)
- f. Control cabling in conduit from the Clubhouse Distribution Board to a Floodlighting Lighting Control Panel inside the Clubhouse
- g. Underground cabling, 750 BGL, with PVC tape 350 BGL.
- h. Trench with turf cutter minimum 50 mm thick, remove any spoil in 48 hours, backfill and compact in layers, replace turf same day, lightly compact, finish flush and neat, coordinate irrigation.
- i. Enclosures in each pole for main switches and floodlight RCD/circuit breakers
- j. Cabling from circuit breakers to floodlight drivers mounted in pole
- k. Multi-core cabling inside poles clamped to suspension wire from drivers to floodlights
- I. Cable to floodlights in flexible steel conduit with PVC sheath (cockatoo proofing)

2 LIGHTING

a. Four 20 m HDG steel fixed poles on N32 concrete pile footings (14-day cure) located on the sides of the soccer pitch 5 m clear of the Principal Playing Area. Footings with nonslip surface, 150 AGL and with pole flange 80-110 above footing. Grout between flange and footing with drainpipe. Spray pole base interior 1000 mm with fish-oil. Prepare, prime and apply two coats of two-pack epoxy-polyurethane paint to the poles.

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CHECKED BY

5:\2734 Wonthella Soccer\2734 Design Statement.doc

13/12/18

 Each pole with head-frame for three 1.5 kW LED sports floodlights (e.g. Philips Lighting Optivision, or Sylvania Raptor)





LED SPORTS FLOODLIGHTS

- c. Lighting to AS 2560.2.3 "Club competition and match practice" (100 lux, 0.5 min/ave, 0.3 min/max, 50 Glare Rating, 65 CRI) with DALI control to AS 2560.2.3 "Ball and physical training" (50 lux, 0.3 min/ave, 65 CRI) by means of "PerfectPlay".
- d. Obtrusive light limited to AS 4282 Commercial Areas, Level 2 Control.
- e. Controls: 100 lux ON/50 lux ON/OFF push buttons, North and South, in a Floodlighting Floodlight Control Panel inside the Clubhouse
- f. Curfew control by astronomical time switch to prevent floodlights operating late at night and during the day (10 pm to sunset)
- g. Remove existing floodlights and pole, and dispose of off site. Excavate, capsize and bury existing concrete footings, backfill, compact and re-instate turf





La Fiamma Sporting Club (Inc) since 1959 Salvatore Sciuto Stadium Eighth St Wonthella WA 6530 PO Box 365 Geraldton WA 6531 ABN: 57 592 785 033 www.lafiammasc.com.au lafiamma@bigpond.com lafiammajuniors@gmail.com

16/07/18

To whom it may concern,

The elected committee of La Fiamma Sporting Club would like to share it's support in the City of Greater Geraldton's proposed project for the replacement of our existing floodlights with new L.E.D lights.

La Fiamma S.C. has been an established sporting club in the Geraldton community for the last 60 years. Within the Geraldton leagues we are represented in the juniors, women's & men's competitions. Regularly we are required by the Midwest Soccer Association to host games on weeknights. We also host a local Women's team called Saints, who also utilise this resource.

La Fiamma also participates in the Perth metropolitan soccer league which entails us hosting a team from Perth every second week during the season (approximately 14 local matches). These games are played on Saturday evenings which requires the Perth teams to stay overnight, bringing additional revenue to the Midwest.

During the summer, on a Friday night our club hosts a 7 a-side Night Series competition which has been a very successful and popular event participated by a variety of corporate businesses within the community.

Additionally, Football West, during regional visits utilise our grounds for holding coaching clinics & information sessions throughout the football calendar. These events are held during the evening, engaging junior, senior, and women football players and coaches. Our most recent event included Matilda's Tanya Oxtoby who currently coaches in the women's league in England.

Thank you for your consideration with this matter & if you require any further information please do not hesitate to contact us.

Kind Regards,

La Fiamma S.C. Secretary