

Report to be Received - Council Resolutions to 26 February 2013

Completed Items will only appear in this reporting round - they will be archived after this meeting.

New updates are shown in red text

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
24-Jul-12	CC072	CP042 Community Engagement Policy	1. ADOPT the CP042 Community Engagement Policy.	Creative Communities	A Selvey, Director of Creative Communities	Andrea Selvey	Policy recorded and uploaded to website.	Completed
24-Jul-12	TF011	Request by Midwest Aero Club (INC) for Alternate Club Accommodation	1. AGREE that the Mid West Aero Club (Inc) be given occupancy of the WWII Power House at Geraldton Airport subject to a Memorandum of Understanding for use as interim club room free of fees, commencing from 24 July 2012 and ceasing on 23 July 2014. Such arrangement to be reviewed by Council with recognition of the stated intent of the Club to develop a new club room facility on Airport land. 2. DELEGATE authority to the Chief Executive to determine and control all matters associated with any works, refurbishment or alterations as may be proposed by the Club to the old powerhouse building, having regard to its heritage value; 3. AGREE in principle to grant a leasehold allotment of land of approximately 240m2 at \$1 per annum lease fee, at a site to be determined by the City consistent with the Airport Master Plan, for development by the Club for the purpose of club rooms.	Treasury & Finance	Bob Urquhart, Manager Geraldton Airport	Bob Davis	30/7/12 Letter forwarded 27/7/12 to Midwest Aero Club advising of Council resolution. Requested Midwest Aero Club to advise vacate date of Airservices Building and planned move to Airport Powerhouse. The move is to occur following the completion of the Long Term Car Park and the handover of the building to Geraldton Airport - date to be advised.	Ongoing
24-Jul-12	OP001	Delegations to the Chief Executive Officer	1. ENDORSE the Delegated Authority Register 2012/2013.	Organisational Performance	Towela Mbirimi, Manager Governance & Risk	Cheryl Wood	Delegated Authority Register recorded.	Completed
24-Jul-12	OP002	City of Greater Geraldton Council Policies	1. ENDORSE the following reviewed Council Policies of the City of Greater Geraldton: a. CP003-Positive Lasting Legacy Principle b. CP004-Asset Management c. CP005-Integrated Strategic Planning Framework d. CP006-Risk Management Policy; e. CP007-Legal Representation on Costs Indemnification; f. CP008-Occupational Health and Safety; g. CP010-Procurement of Goods and Services; h. CP011-Investment Policy; i. CP013-Record Keeping; j. CP016-Regional Price Preference; k. CP017-Joint Reform Policy-Local Assets and Local Funding; l. CP018-Joint Reform Policy-Local Identity; m. CP019-Joint Reform Policy-Local Workforce; n. CP020-Joint Reform Policy-Untied Road Funding Arrangements; o. CP021-Payments to Employees in addition to Contract or Award; p. CP022-Youth Policy; q. CP023-Heritage Policy; r. CP024-Establishing Sister City Relationships; s. CP026-Memorial Seating Plaques Policy; t. CP027-Councillor Professional Development; u. CP028-Councillor Travel and Accommodation; and v. CP045-Commemorative Plaques at the HMAS Sydney II Memorial Site at Mount Scott.	Organisational Performance	Towela Mbirimi, Manager Governance & Risk	Cheryl Wood	Policies set up on website and intranet.	Completed
24-Jul-12	CC073	Heritage Advisory Committee	1. INCREASE the Councillor representation on the Heritage Advisory Committee to three (3) Councillors; and 2. APPOINT Cr Thomas to the Heritage Advisory Committee.	Creative Communities	S Smith, Arts, Manager Libraries and Heritage	Andrea Selvey	Committee Book amended	Completed
24-Jul-12	CC074	203 Lester Avenue Tenancy	That Council by Simple Majority pursuant to Section 3.58 of the Local Government Act 1995 (as amended) RESOLVES to: 1. APPROVE short term tenure of 203 Lester Avenue to the Midwest Multicultural Association Inc; 2. SET the proposed conditions as: a. the term to be of not more than six months commencing 1 July 2012 and concluding 31 December 2012; b. a pro rata fee to be calculated based on the lease fee of \$305.00 per annum as per the adopted City of Greater Geraldton Schedule of Fees and Charges 2012/13; c. the lessee to be responsible for separately paying all outgoings including all utilities, rates and minor maintenance; and d. any costs associated with the preparation and execution of the lease document are to be borne by the lessee. CARRIED 12/0	Creative Communities	J Gill, A/Manager Community Empowerment and Development & L MacLeod, Coordinator Land & Property Services	Andrea Selvey	Lease document finalised.	Completed
24-Jul-12	CEO008	Strategic Partnership with Zhoushan City, Zhejiang, China	That Council by Simple Majority pursuant to s.3.1 of the Local Government Act 1995 RESOLVES to: 1. ENDORSE forming the Strategic Partnership with Zhoushan, Zhejiang, China; and 2. GRANT Mayor Ian Carpenter, and the Chief Executive Officer the authority to sign the Letter of Intent on behalf of the City of Greater Geraldton, upon agreement with the Chair of the Sister City Economic and Cultural Development Advisory Committee, CEO, and other members of the Committee and Council present at the time of the proposed visit by the Mayor of Zhanjiang in early September. CARRIED 11/1	Office of the CEO	K Godfrey, Manager Economic Development & Innovation	Tony Brun	Further to this Council resolution, a statement had been sent to Zhanjiang City Government, indicating that the City of Greater Geraldton commits to a formal Sister City relationship with Zhanjiang City, Guangdong Province, CHINA.	Completed
28-Aug-12	OP006	Attendance at Council Meeting by Telephone	1. APPROVE Adelaide as a suitable place for the purposes of Regulation 14A; and; 2. APPROVE the arrangement under which Councillor Gabelish is to be taken to be present at the meeting by being simultaneously in audio contact by telephone with each other person present at the meeting.	Organisational Performance	C Wood, Director of Organisational Performance	Cheryl Wood	No further action to be taken.	Completed
28-Aug-12	OP004	Request for a Special Meeting of Electors	1. NOTE the request for a special meeting of electors to ask questions in relation to the 2012/13 rate rise; and 2. HOLD a Special Meeting of Electors on Tuesday 11 September at 5.30 pm at the Queens Park Theatre.	Organisational Performance	C Wood, Director of Organisational Performance	Cheryl Wood	Meeting held 11 September 2012	Completed
28-Aug-12	OP005	Petition - Jetties & Platforms	1. ACCEPT the petition in relation to the provision for additional jetties and platforms; and 2. NOTE that the Eastern Breakwater project contains the provision for a jetty with access for all fishers.	Organisational Performance	C Wood, Director Organisational Performance	Cheryl Wood	No Action Required	Completed

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28-Aug-12	TF015	Major Flagship Capital Projects	<p>1. ENDORSE supporting the BBRC Karloo-Wandina Project in relation to the following:</p> <p>a. The proposed project scope;</p> <p>b. The overall proposed concept;</p> <p>c. Funding summation as per Table A (incorporating \$13.97m MWIP funding application)</p> <p>d. Pre-commitment within the City's Forward Financial Capital Plan to financially support this project.</p> <p>PART B</p> <p>1. ENDORSE supporting the Airport Technology Park (Stages 2 to 6) in relation to the following:</p> <p>a. The proposed project scope;</p> <p>b. The overall proposed concept;</p> <p>c. Pre-commitment within the City's Forward Financial Capital Plan to financially support stages 2 to 6.</p> <p>PART C</p> <p>1. ENDORSE supporting the West End Recreation and Entertainment Precinct Revitalisation Project in relation to the following:</p> <p>a. The proposed project scope;</p> <p>b. The overall proposed concept;</p> <p>c. Funding summation as per Table C (incorporating \$2.6m MWIP proposed funding applications)</p> <p>d. Pre-commitment within the City's Forward Financial Capital Plan to financially support all components of the proposed project.</p>	Treasury & Finance	P Radalj, Manager Strategic Business Planning	Bob Davis	Business Cases being completed for MWIP funds. The funding was confirmed 8 January 2013. The 10 yr Forward Capital plan is to be updated to reflect endorsements in line with the Long Term Financial Plan.	Ongoing
			<p>PART D</p> <p>That Council by Absolute Majority pursuant to section 5.20 of the Local Government Act 1995, RESOLVES to:</p> <p>1. ENDORSE supporting the Beresford Foreshore Protection and Enhancement in relation to the following:</p> <p>a. The proposed project scope;</p> <p>b. The overall proposed concept;</p> <p>c. Funding summation as per Table D (incorporating \$12.5m funding request to the Minister for Transport)</p> <p>d. Pre-commitment within the City's Forward Financial Capital Plan to financially support the proposed project.</p>					
28-Aug-12	SC053	Adoption of Draft Geraldton Local Biodiversity Strategy	<p>1. ADOPT the draft 'Local Biodiversity Strategy' for the purpose of seeking public comment.</p> <p>2. ADVERTISE the draft strategy for a period of 42 days;</p> <p>3. ADOPT for final approval the 'Local Biodiversity Strategy' should no objections be received during the advertising period; and</p> <p>4. REQUIRE a further report to Council should there be any objections received during the advertising period.</p>	Sustainable Communities	R Ireland, Strategic Planning Officer & M Connell, Manager Town Planning Services	Phil Melling	Preparation for advertising has begun and will commence once the item has been approved at the Shire of Chapman Valley Council Meeting 19th Sept 2012 Advertising concluded currently assessing submissions.13/03/2013	Ongoing
28-Aug-12	CEO009	Draft Sporting Fixtures Report	<p>That Council by Simple Majority pursuant to s.3.18 of the Local Government Act (as amended) RESOLVES to:</p> <p>1. ADOPT as a Draft the Council Policy CP-048 - Sporting Futures Policy, including the attached Sporting Futures Report, for the purposes of seeking final community comment;</p> <p>2. ADOPT as a Draft the Council Policy CP-049 - Sporting Group Leases Policy for the purposes of seeking final community comment;</p> <p>3. ENDORSES as a Draft the Council Policy CP-50 - Ground Management Policy 2011 for the purposes of seeking final community comment;</p> <p>4. DETERMINE that community consultation shall include:-</p> <p>a. Advertising and public notice for a period of no less than 90 days;</p> <p>b. Holding a community information session;</p> <p>c. Providing a public notice in a locally distributed paper describing the key features of the Policies; and</p> <p>d. All the groups that are in the report. Hold meetings with every organization in the report, in order to come back with a joint recommendation agreed to by both, further option is to provide recommendations as Club, Combined and City of Greater Geraldton if agreement can't be met.</p> <p>5. REFER the matter back to Council following the public comment period for final determination.</p> <p>6. CONSIDER the incorporation of the existing six court badminton facility into the multi-use stadium plans submitted but subject to no major overall increase in costs.</p>	Creative Communities	W Shi, Recreational Planner	Andrea Selvey	<p>The 90 day period will start on the 3rd October, with public notice in both the Geraldton Guardian on the 3rd October and the Mid West Times 4th October. The 90 day period will expire on the 3rd January 2013</p> <p>Report going to Special Meeting of Council of 25 March 2013/Review at Agenda Forum 19 March 2013. New Report being sent to Councillors week ending 15 march 2013.</p>	Completed
28-Aug-12	OP0003	Adoption of Council Policies	<p>1. CP012 Equal Employment Opportunity Policy;</p> <p>2. CP015 Code of Conduct for Elected Members; and</p> <p>3. CP047 Public Interest Disclosures Policy.</p>	Organisational Performance	C Wood, Director of Organisational Performance	Cheryl Wood	<p>CP012 Equal Employment Opportunities, CP015 Code of Conduct for Elected Members, CP047 Public Interest Disclosure Policy are currently awaiting signature by CEO and Mayor before uploading onto Intranet.</p> <p>All documents signed and uploaded on to the intranet and website</p>	Completed
28-Aug-12	SC055	Proposed Town Planning Scheme Amendment - Development Rezoning, Rudds Gully	<p>1. AMEND Local Planning Scheme No. 5 (Greenough) by rezoning Lot 9 Verita Road, Rudds Gully to the 'Development' zone; and</p> <p>2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning and Development Act 2005.</p>	Sustainable Communities	K Elder, Senior Strategic Planner	Phil Melling	<p>Amendment packaged and fwded to EPA on 31-08-2012. Amendment to be advertised concurrently with Structure Plan. 13/03/2013.</p>	Ongoing
28-Aug-12	CEO008	Establishment of a Formal Sister City Relationship with Zhanjiang City, Guangdong, China	<p>1. ENDORSE the recommendation of the Sister City Economic & Cultural Development Advisory Committee;</p> <p>2. APPROVE establishing a Formal Sister City Relationship between the City of Greater Geraldton and Zhanjiang City, Guangdong Province, China;</p> <p>3. AUTHORISE the Mayor to issue a statement to that effect to the Mayor of Zhanjiang City, on behalf of the City of Greater Geraldton; and</p> <p>4. AUTHORISE the Chief Executive Officer to facilitate such administrative processes between the two Cities as are necessary and desirable to formalise and give effect to the Sister City relationship.</p>	Office of the CEO	H J Davis, Officer Economic Development & Foreign Affairs	Karen Godfrey	<p>Further to this Council resolution, a statement had been sent to Zhanjiang City Government, indicating that the City of Greater Geraldton commits to a formal Sister City relationship with Zhanjiang City, Guangdong Province, CHINA.</p>	Completed
28-Aug-12	SC054	Adoption of Draft Local Planning Policy - Agroforestry (including Plantations)	<p>1. ADOPT the "Agroforestry (including Plantations)" Local Planning Policy as a draft and advertise it for a period of 21 days;</p> <p>2. ADOPT for final approval the "Agroforestry (including Plantations)" Local Planning Policy should no objections be received during the advertising period; and</p> <p>3. REQUIRE a further report to Council should there be any objections received during the advertising period.</p>	Sustainable Communities	R Ireland, Strategic Planning Officer	Phil Melling	05.09.12 - Advertising of the draft LPP initiated, advert in the mi	Completed

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28-Aug-12	TF019	Special Direct Debit Payment Arrangements for Rates	<p>1. ADOPT CP051 Special Direct Debit Payment Arrangements for Rates as attached.</p> <p>2. Extend the effective date for the commencement of this arrangement to all ratepayers by 14 days after the first instalment due date of 28th August 2012.</p> <p>3. For the 2013 financial year waive all instalment fees and instalment interest payable by those ratepayers who elect to pay by instalment using either option 2 (two instalments) or option 3 (four instalments).</p> <p>4. The waiving of instalment fees and instalment interest is to be affected by reducing the final instalment payable under the instalment method selected by the ratepayer, by the amount of instalment interest fees and instalment interest levied under the instalment arrangement.</p> <p>5. Only ratepayers who meet all instalments by the due dates listed on the rates notice will be eligible for the reduced final instalment.</p>	Treasury & Finance	K Chua, Manager Financial Services	Bob Davis	System as per Council Resolution implemented 6 September 2013	Completed
28-Aug-12	CI020	Cyclist Enabling Facility Marine Terrace - West End	<p>1. DETERMINE the submissions as outlines in the 'Schedule of Submissions'.</p> <p>2. ENDORSE the implementation of the cyclist enabling facility as shown in "Attachment A".</p>	Community Infrastructure	M Atkinson, Manager Infrastructure Planning & Design	Neil Arbuthnot	<p>City proceeding with detailed design.</p> <p>Plans currently being reviewed prior to construction. Construction this financial year.</p>	Ongoing
28-Aug-12	CI021	Proposed Caravan and Recreational Vehicle Chemical Toilet Facility	<p>1. ADOPT with implementation of a chemical toilet dumping facility at the Eadon Clarke Reserve in accordance with CI020 Attachment.</p>	Community Infrastructure	M Atkinson, Manager Infrastructure Planning & Design	Neil Arbuthnot	<p>City proceeding with detailed design.</p> <p>Plans currently being reviewed prior to construction. Construction this financial year.</p>	Ongoing
28-Aug-12	CI022	Strategic Transport and Land Use Model	<p>1. AWARD RFT 45 1112 Strategic Transport and Land Use Model, to Cardno; and</p> <p>2. RECORD the tendered amount in the minutes being \$472,494 (inc GST).</p>	Community Infrastructure	M Atkinson, Manager Infrastructure Planning & Design	Neil Arbuthnot	<p>Contract awarded.</p> <p>Model being developed by Consultant. Due for completion and running in July 13.</p>	Ongoing
28-Aug-12	TF016	Write Off of Unpaid Rates on 1 Clarkson Street, Spalding	<p>1. APPROVES write off of approximately \$11,000 of the debt owed to the City by Piotr Paul Morciniec and Mirosława Morciniec for unpaid rates and interest on unpaid rates on the property located at 1 Clarkson Street, Spalding;</p> <p>2. NOTES that the precise amount to be recovered from sale of the property, initiated by Water Corporation, may vary the settlement proportion receivable by the City by plus or minus \$1000;</p> <p>3. AUTHORISES the Chief Executive Officer to inform WA Water Corporation of City agreement to finalisation of the property sale; and</p> <p>4. AUTHORISES the Chief Executive Officer to finalise the write-off subject to final sale settlement not varying the amount of write-off by more than plus \$1000, else the matter be referred again to Council for approval.</p>	Treasury & Finance	K Chua, Manager Financial Services	Bob Davis	<p>Sale of property did not eventuate as the offer from the prospective purchaser did not meet the reserve price (August - September 2012). The property is now listed for sale with the bailiff of the Water Corporation</p>	Ongoing
28-Aug-12	CC077	Lease Agreement Greenough Pioneer Museum	<p>1. ENTER into a 5 year lease agreement with the Community Group of Greenough (Inc) for the Greenough Pioneer Museum building and grounds being Lot 1 Phillips Road Greenough Volume 507 Folio 63A subject to:- the option to renew, resting unconditionally with the approval of Council, for a period of an additional 16 years based on the compliance with Schedule A – see Attachment 3);</p> <p>2. REQUEST that applicants address the following criteria which are consistent with Annexure 1 to the lease for the Greenough Pioneer Museum buildings and grounds (see attachment 3). Applicants:</p> <ul style="list-style-type: none"> • Shall be a financially solvent, incorporated, independent and accountable entity; • shall ensure the building and collections be available to visitors to a target of 6 days per week, 48 weeks per year, including public holidays; • demonstrate experience in managing budgets; • public liability and volunteers insurance to a minimum of \$10,000,000; • demonstrate support of volunteers to meet the opening targets; • demonstrate experience in recruiting and training volunteers; and • provide proof of creating and maintaining appropriate documentation regarding collection management process. <p>3. SET the proposed lease conditions as;</p> <p>a. Enter into a 5 Year lease with option for an additional 16 years in accordance with Clause 1 of this motion;</p> <p>b. set the commencement lease fee at \$1.00 per annum including GST paid annually in advance</p> <p>c. the Lessee being responsible for separately paying; and</p> <p>i. all applicable rates, charges and services; and</p> <p>ii. legal expenses associated with the preparation, execution and registration of the lease.</p>	Creative Communities	S Smith, Manager Libraries and Heritage	Andrea Selvey	<p>Letters were sent to proponents to formally notify them of Council decision.</p> <p>A letter was sent to the Geraldton-Greenough Historical Society on 31.08.12 informing them that they had 21 days to vacate the Greenough Pioneer Museum. This date was later extended to September 26 by Director of Creative Communities.</p> <p>A lease was drawn up for the Community Group of Greenough for a period of 5 years with the option to renew for 16 years. The lease will come into effect on 30 September 2012.</p>	Completed
28-Aug-12	CE010	Community Sporting and Recreation Facilities Fund (CSRFF)	<p>1. ADVISE the CSRFF committee of the department of Sports and Recreation of the City of Greater Geraldton's priorities for funding for the 2013/14 CSRFF Grant Round in the following order:-</p> <p>a. the Wonthella Oval Lighting Project based on the Development Bonus Application for \$412,474 of CSRFF funding to match a 50/50 basis between the City and DSR;</p> <p>b. the Wonthella Skate Park Extension Project based on a 1/3rd contribution of \$200,000 from CSRFF and 2/3rd City of Greater Geraldton matching;</p> <p>c. the Geraldton Hockey Association Resurfacing of the Synthetic Turf on Stadium 2 based on a contribution of \$130,000 from CSRFF; and</p> <p>2. SUBMIT for consideration in the 2013/14 Financial Year Budget process matching funding to the amount defined in point 1 and subject to CSRFF confirming their contribution.</p>	Office of the CEO	W Shi Recreational Needs Planner	Andrea Selvey	<p>The 90 day period will start on the 3rd October, with public notice in both the Geraldton Guardian on the 3rd October and the Mid West Times 4th October. The 90 day period will expire on the 3rd January 2013</p>	Completed
28-Aug-12	CC078	Membership of the City of Greater Geraldton Australia Day Committee	<p>1. APPOINT Ms Laine Rose Forsyth and Ms Jackie Keogh as community representatives on the City of Greater Geraldton Australia Day Committee for the remainder of this committee being 15 October 2013.</p>	Creative Communities	J. Panter, Events Team Leader, Creative Communities	Andrea Selvey	<p>Committee Book amended and new members notified. Notified Ms Forsyth and Ms Keoyoh. Filed in Australia Day File.</p>	Completed

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28-Aug-12	TF013	Lease - Skywest Airlines (Australia) PTY LTD Greenough Terminal and Storage Area - Geraldton Airport	That Council by Simple Majority pursuant to Section 3.58 of the Local Government Act 1995 RESOLVES to: 1. GIVE local public notice of the intent to lease 7.35m2 of the Greenough Terminal Lot 363 Geraldton Mount Magnet Road, Moonyoonooka to Skywest Airlines Pty Ltd for the purpose of a check in counter and shared use of the Baggage Make Up and Take Down Area, staff amenities room and secure lock up storage area for ground handling equipment; 2. MAKE the determination subject to: a. advertising notice period of not less than 14 days inviting public submissions; b. any works being subject to, and compliant with any necessary town planning, building compliance 3. SET the proposed conditions as: a. enter into a three (3) year lease agreement to commence 1 October 2012 with a further term of three (3) years for the lease fee of \$24,243.74 per annum inclusive of GST; b. adjust the lease fees annually as at 1 July in line with the preceding March Perth Consumer Price Index except at the commencement of the further term option at which time the lease fees will be reviewed and adjusted accordingly; c. the lessee being responsible for separately paying all applicable rates, taxes and other utilities; 4. DELEGATE authority to the CEO to grant approval subject to there being no objecting submissions received; and 5. REFER the matter back to Council for final consideration if any objecting submissions are received.	Treasury & Finance	L Richards, Airport Coordinator	Bob Davis	05/09/12 Letter forwarded (3/9/12) to proponent advising of Council decision. Matter now with Land and Leasing to advertise for 14 days and initiate a new lease. Advertising closed 20 Sept 2012. Lease returned from Mcleods 4 Oct 2012 sent to skywest 19 Oct 2012 not received resent 29 Nov 2012. Followed up with Skywest 19 February 2013. Awaiting return of documents	Ongoing
28-Aug-12	TF014	Assignment of Lease - Shine Air PTY to SINAD PTY LTD and Alpine Hill PTY LTD - Hangar S - Geraldton Airport	1. CONSENT to assign the current lease agreement from Shine Air Pty Ltd as trustees for Black Rose Family Trust to Sinad Pty Ltd as trustees for the G J Fletcher Family Trust and Alpine Hill Pty Ltd as trustees for the Peter Teakle Family Trust on the following conditions; 2. ADVERTISE the disposal of land to Sinad Pty Ltd as trustees for the G J Fletcher Family Trust and Alpine Hill Pty Ltd as trustees for the Peter Teakle Family Trust for a period of not less than 14 days; 3. DELEGATE authority to the CEO to grant approval subject to there being no objecting submissions received; and 4. REFER the matter back to Council for final consideration if any objecting submissions are received.	Treasury & Finance	L Richards, Airport Coordinator	Bob Davis	05/09/12 Letter forwarded (3/9/12) to proponents advising of Council decision. Matter now with Land and Leasing to advertise for 14 days and advise reassignment procedures. Lease reassigned 12 November 2012.	Completed
25-Sep-12	TF020	Proposed Development Concept: Part Reserve 20127 (Lot 3029, Kempton Street and Reserve 43831 (Lot 3017) St Georges Close, Bluff Point	1. ADOPT the concept plan as presented by Greg Rowe & Associates for the development of Part Reserve 20127 (Lot 3029) Kempton Street and Reserve 43831 (Lot 3017) St Georges Close; Bluff Point; 2. NOTE that any rezoning (scheme amendment) proposal will require to come before Council and be subject to further public consultation and ultimate consideration and approval by the Minister for Planning; 3. DELEGATE authority to the Chief Executive Officer to : a. commence planning, rezoning and necessary subdivision applications; and b. progress freehold sales following site development rezoning and subdivision approvals.	Treasury & Finance	B Robartson, Manager Land & Property Services	Bob Davis	4/10/2012 - Greg Rowe & Associates have lodged Town Planning Scheme No.3 - Amendment No 67 documentation with the City for review and implementation. Forwarded to EPA - currently on Advertising (SC071)	Ongoing
25-Sep-12	TF021	Lease - Geraldton Data Centre, Airport Technology Park	1. GIVE local public notice of the intent to lease 4115m ² of land at the Geraldton Airport Technology Park comprising Lots 3 and 4 to Market Creations Pty Ltd for the purpose of a Regional Data Centre; 2. GIVE local public notice of intent to subsequently subdivide and dispose by sale of that 4115m ² of land at the Geraldton Airport Technology Park to Market Creations Pty Ltd for the purpose of a Regional Data Centre, when freehold title to the land becomes available; 3. MAKE the determination subject to: a. advertising notice period of no less than two weeks inviting public submissions; b. any works being subject to, and compliant with any necessary town planning, building compliance and other relevant statutory approvals; c. the lease may be terminated by either party following subdivision and freehold title being available over the lots; and d. future sale of the land to be at a sale price no less than a fair market price determined by conduct of an independent market valuation. 4. SET the proposed lease conditions as: a. enter into a one (1) year lease agreement commencing 1 October 2012 with a further two one-year options of renewal; b. set the commencement ground lease rental fee at \$30,778 plus GST per annum; c. require a ground rental market valuation review to be undertaken at the commencement of any further term and adjust the lease fee accordingly; d. the lessee being responsible for separately paying all applicable rates, taxes and other utilities; e. any costs associated with the preparation and execution of the lease to be borne by the lessee; 4. DELEGATE authority to the CEO to grant approvals subject to there being no objecting submissions received; and 5. REFER the matter back to Council for final consideration if any objecting submissions are received.	Treasury & Finance	B Robartson, Manager Land & Property Services	Bob Davis	Advertising has closed on 22 Oct 2012 No submissions sent to CEO for delegated approval 23 Oct 2012 approved by CEO 23 Oct. 2012 Sent to lawyers 23 Oct 2012 Returned for lawyers 25 Oct 2012 reviewed by Land and Property sent to Darren Lee 12 Nov 2012 Darren meet with Brian Robartson 3 Dec 2012 Lease not yet returned	Ongoing
25-Sep-12	TF022	Lease - Durack Institute of Technology Resources Training Centre - Airport Technology Park	1. LEASE 7.5006 ha of land at the Geraldton Airport Technology Park comprising Lease Lot 7 Arthur Road, to Durack Institute of Technology for the purpose of a Trades Training Centre; 2. NOTE the preference of the WA Department of Training and Workforce Development to permanently acquire the land from the City, for the purposes of the trades training campus for Durack Institute of Technology, with that option to be pursued in future; 3. MAKE the determination subject to: a. advertising notice period of no less than two weeks inviting public submissions; b. any works being subject to, and compliant with any necessary town planning, building compliance and other relevant statutory approvals; 4. SET the proposed conditions as: a. enter into a twenty one (21) year lease agreement commencing 1 November 2012 with a further twenty one (21) year option of renewal; b. set the commencement ground lease rental fee at \$58,500 plus GST per annum; c. require a ground market valuation review to be undertaken every three (3) years during the term of the lease and at the commencement of any further term, and adjust the lease fees accordingly; d. adjust the lease fees annually as at the 1 July in line with the preceding March Perth Consumer Price Index; e. the lessee being responsible for separately paying all applicable rates, taxes and other utilities; and f. any costs associated with the preparation and execution of the lease to be borne by the lessee.	Treasury & Finance	B Robartson, Manager Land & Property Services	Bob Davis	Lease documents sent to McLeods Lawyers	Ongoing
25-Sep-12	CI023	Local Planning Policy Geraldton North-South Transport Corridor Priorities	1. ADOPT the "North-South Transport Corridor Priorities" Local Planning Policy as a draft and advertise it for a period of twenty-one (21) days; 2. ADOPT for final approval the "North-South Transport Corridor Priorities" Local Planning Policy should no objections be received during the advertising period; and 3. REQUIRE staff to present to Council a further report should there be any objections received during the advertising period.	Community Infrastructure	M Atkinson, Manager Infrastructure Planning and Design	Neil Arbuthnot	Local Planning Policy advertising to commence on 11th October, closing 2nd November as per Council resolution (21 days).	Completed

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25-Sep-12	SC056	W Museum-Geraldton Site Masterplan	1. ADOPT the 'WA Museum-Geraldton Site Masterplan' as a draft and advertise it for a period of 21 days; 2. ADOPT for final approval the Masterplan should no objections be received during the advertising period; and 3. REQUIRE a further report to Council should there be any objections received during the advertising period.	Sustainable Communities	M Connell, Manager Town Planning Services	Phil Melling	Advertising to commence on 11 October 2012 . Advertising completed on 02/11/12 - No Objections.	Completed
25-Sep-12	TF023	City of Greater Geraldton Policy Number 040 Property Management Leases	1. ADOPT Council Policy Number 040 Property Management Leases.	Treasury & Finance	L MacLeod, Coordinator Land and Property Services	Bob Davis	Policy forwarded to Governance and Risk for Recording endorsement and upload on website 25 September 2012	Completed
25-Sep-12	OP0006	New Policy - CP053 Live Streaming of Meetings	1. ADOPT CP 053 Live Streaming of Meetings Policy.	Organisational Performance	D Granville, Acting Director of Organisational Performance	Delwen Granville	Livestreaming now live	Completed
25-Sep-12	OP0008	Appointment of WA Electoral Commission Extraordinary Election	1. DECLARE the Western Australian Electoral Commissioner as being responsible for the conduct of the extraordinary election to be held on the 14 December 2012; 2. DECIDE that the method of conduction the election will be as a Postal election; and 3. APPROVE the expenditure of up to \$20,000 for the extraordinary election.	Organisational Performance	D Granville, Acting Director of Organisational Performance	Delwen Granville	Letter was emailed to Phil Richards at the WA Electoral commission on the 27th September 2012 confirming that Council has voted to allow the Electoral Commission to manage the Council Election to be held in December.	Completed
25-Sep-12	OP0010	Adoption of Council Policies	1. ENDORSE the following reviewed Council Policies of the City of Greater Geraldton: a. CP001 Elected Members Rights to Access Council Records; b. CP002 Confidential Information; c. CP032 Establishment and Operation of Committees; and d. CP043 Organisational Structure.	Organisational Performance	D Granville, Acting Director of Organisational Performance	Delwen Granville	Policies adopted and forwarded to CEO for signature before uploading to Intranet. All documents signed and uploaded on the internet and website	Completed
25-Sep-12	SC057	Proposed Town Planning Scheme Amendment - Mixed Use Rezoning Geraldton	1. AMEND Town Planning Scheme No. 3 (Geraldton) by rezoning Lot 983 Durlacher Street and a portion of Lot 567 Brede Street, Geraldton, to the 'Mixed Use' zone, modifying the residential coding of a portion of Lot 567 Brede Street and amending the Scheme Text; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning and Development Act 2005.	Sustainable Communities	N Browne, Senior Statutory Planner	Phil Melling	Action undertaken with regard to the recommendation endorsed by Council. Advertising Commenced 18 January 2013 1st March 2013 - Report to Council 26 March 2013	Ongoing
25-Sep-12	SC059	Adoption of Draft South Greenough to Cape Burned Coastal Planning Strategy	1. ADOPT the draft 'South Greenough to Cape Burney Coastal Planning Strategy' for the purpose of seeking public comment; 2. SEEK consent to advertise the draft Strategy from the WA Planning Commission; 3. ADVERTISE the draft Strategy for a period of 42 days, once the WA Planning Commission has given consent to advertise; 4. ADOPT for final approval the 'South Greenough to Cape Burney Coastal Planning Strategy' should no objections be received during the advertising period; and 5. REQUIRE a further report to Council should there be any objections received.	Sustainable Communities	M Connell, Manager Urban & Regional Development	Phil Melling	Document forwarded to WA Planning Commission Currently on Advertising - Report to Council 26 March 2013	Ongoing
25-Sep-12	SC060	Final Adoption of Town Planning Scheme Amendment - Development Rezoning Glenfield	1. DETERMINE the submissions as outlined in the 'Schedule of Submission'; 2. ADOPT for final approval Scheme Amendment No. 10 to Local Planning Scheme No. 5 (Greenough); and 3. SEEK final approval of the Scheme Amendment from the Minister for Planning.	Sustainable Communities	R Ireland, Strategic Planning Officer	Phil Melling	Wednesday 26th September 3 copies were sent to exec for sign and seal and will be sent with schedule of submissions and copies of all submissions to the WAPC for final approval Amendment Approved by Minister on 04/12/12	Completed
25-Sep-12	OP0015	Process for the Recruitment of the Chief Executive Officer	1. APPOINT Lester Blades to assist Council with the recruitment process for a new CEO; 2. ESTABLISH a Committee titled the "CEO Recruitment Committee"; 3. APPOINT to the Committee: a. Mayor Carpenter; b. Cr Van Styn; c. Cr Gabelish; d. Cr Thomas; 4. SET the Terms of Reference as being "to undertake the recruitment of a new CEO and to recommend a preferred candidate to Council"; and 5. APPROVE the expenditure of up to \$50,000 for the recruitment process.	Organisational Performance	D Granville, Acting Director of Organisational Performance	Delwen Granville	Lester Blades have been advised that they were the successful tenderer. As such they have commenced the process and scheduled meetings with the Mayor, and the recruitment selection committee to be held on the 15th October 2012.	Completed
25-Sep-12	TF024	Lease Agreement - Geraldton Golf Club Inc	1. APPROVE a lease agreement with the Geraldton Golf Club Inc for Crown Reserves 19625 and 23217; 2. SET the proposed conditions as: a. enter into a twenty one (21) year lease agreement subject to Ministerial consent; b. set the lease fee at \$1.00 per annum including GST, for the term of the agreement; c. the lessee being responsible for separately paying; i. all applicable rates, taxes and other utilities; and ii. legal expenses associated with the preparation, execution and registration of the lease.	Treasury & Finance	L MacLeod, Coordinator Land & Property Services	Bob Davis	Sent to McLeods to draft lease 28 Sept 2012 returned from lawyers 9 Oct 2012 sent to Golf Club 11 Oct 2012 Returned on 22 Oct but common seal is missing resent to Golf Club 24 Oct . Returned with seal 30 Oct 2012. Sent to minister for approval 5 November 2012 returned for minister 5 Dec 2012 Sent to Landgate for registration 18 Dec 2012 Lease returned from McLeods has been sent to Golf Club for signing and return	ongoing
25-Sep-12	TF025	Assignment of Lease - Café Greenough Terminal	1. CONSENT to assign the current lease from Maxim Caleb Clive Hill to Hillside Ventures Pty Ltd, Trustee for the Hillside Trust; 2. ADVERTISE the disposal for a period of not less than 14 days; 3. ALL costs of the transfer of lease to be borne by the transferrer (Maxim Caleb Clive Hill); 4. DELEGATE authority to the CEO to grant approval subject to there being no objecting submissions received; and 5. REFER the matter back to Council for final consideration if any objecting submissions are received.	Treasury & Finance	L MacLeod, Coordinator Land & Property Services	Bob Davis	Statutory Advertising closes 22 October 2012 being advertised in MW Times on 4 Oct and Guardian on 5 October 2012 Lease agreement signed and issued 7 December 2012.	Completed
25-Sep-12	TF026	Budget Amendments 2012 - 2013	1. APPROVE the proposed budget amendments as detailed in tables listed below and AUTHORISE any unauthorised expenditure contained within the proposed amendments based on the following: a. Table 1(Carryover Projects/Unspent Grants); b. Table 1(A) (Reserve Transfers – Carryovers 2011-12); and c. Table 1(B) (Budget Amendments 2012-13.	Treasury & Finance	P Radalj, Manager Strategic Business Planning	Bob Davis	Changes entered into Chameleon (budget amendments 5/10/12.	Completed

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
25-Sep-12	OP0007	Variation to Chief Executive Officer Delegation	1. APPROVE the variation to Delegation 1.10 to include the words "property" into the Conditions on Delegation.	Organisational Performance	D Granville, Acting Director of Organisational Performance	Delwen Granville	Delegation amended.	Completed
25-Sep-12	CI024	RFT27 1112 & RFT27 1112 Provisions of Services Relating to the Landfill, Greenwaste, Weighbridge and Others at the Meru Waste Disposal Facility	<p>1. REJECT the submission Provision of Services Relating to the Landfill and Other Facilities at the Meru Waste Disposal Facility (RFT 27 1112);</p> <p>2. REJECT the submission Provision of Services Relating to Operation of Weighbridge at the Meru Waste Disposal Facility (RFT 28 1112);</p> <p>3. DELEGATE and authorise the CEO to negotiate and enter into a contract with Veolia Environmental Services (VES) Provision of Services Relating to the Landfill and Other Facilities at the Meru Waste Disposal Facility and Provision of Services Relating to Operation of Weighbridge at the Meru Waste Disposal Facility commencing on the 18th October 2012 for a period of 7 years based on terms and conditions generally in accordance with the following without limitation:-</p> <p>a. the relevant clauses relating to the tendered price presented by VES be varied (as applicable)with allowance; -</p> <p>i. for annual price movements in labour based upon recognised adjustments determined in accordance with the latest Australian Bureau of Statistics Labour Price Index;</p> <p>ii. for annual price movements in fuel based on recognised movements determined in accordance with industry standards;</p> <p>4. FAILURE to negotiate a satisfactory outcome for the City to enter into a contract on or before the 18th October 2012 delegate and authorise the CEO to negotiate with and extend the services provided by Veolia Environmental Services (VES) for a period of 12 months commencing 19th October 2012 under the WALGA Preferred Panel Supply Contract – Landfill Management Services (Contract No. C002/11); and</p> <p>5. FAILURE to negotiate a satisfactory outcome for the City to enter into a contract on or before the 18th October 2012, then tender specification documents are to be redrafted and the services readvertised with Tenders closing not later than the 31st January 2013 and the officers report being presented to the March 2013 Ordinary meeting of Council.</p>	Community Infrastructure	M Wong, Manager Regional Waste Services & Energy	Neil Arbutnot	Herbert Smith Freehills (legal firm) to review the Council Resolution to ensure compliance with Local Government Regulations. Email requesting assistance sent to Melanie Cave at Freehills on 27/09/12. Engagement Letter from Freehills (signed in agreeance by Mark Wong). Letter sent to Veolia (VES) on 27/09/12 with comments regarding proposed changes to contract clauses. See D-12-52462. RFT 27 & 28 1112 documents have been amended & sent to Herbert Smith Freehills for checking on 06/11/12. Amended Landfill & Weighbridge (12 month) Agreements emailed to Rob Morris from Veolia 28/11/12. Final agreements sent to Rob Morris at Veolia this morning for execution. All negotiations now complete for 12 month contract extension, following assistance from Herbert Smith Freehills in negotiations and amendment to wording.	Completed
25-Sep-12	CI025	RFT-02 1213, RFT-03 1213, RFT-04 1213, RFT-05 1213 Construction of the Eastern Breakwater Project	<p>1. AWARD contracts for:</p> <p>a. Separable Portion One: (Civil and Revetment Works) to Centrals Civil Earthmoving and Mining Contractors;</p> <p>b. Separable Portion Three: (Structural Works) to Crothers Construction;</p> <p>2. REJECT all the tenders for separable portion two (2) on the grounds that the tenders received do not represent value for money for the works and directs that the jetties be redesigned incorporating cantilever platforms and call tenders for the works as redesigned as soon as possible;</p> <p>3. REJECT all the tenders for separable portion four (4) on the grounds that the tenders received do not represent value for money for the works and deliver separable portion four (4) of the project using in-house resources and sub-contract specialist components of the works in accordance with the City's Procurement Policy and Procedures for an accumulated value for all four (4) separable portions not greater than the budget allocation for the construction of the project;</p> <p>4. RECORD the tender amount for separable portion one (1) and three (3) in the minutes of the Council meeting being:</p> <p>a. Portion 1: Earthworks and Revetment works: Recommended Tenderer- Centrals at \$803,581-00; and</p> <p>b. Portion 3: Structural Works: Recommended Tenderer- Crothers at \$1,175,905-36.</p>	Community Infrastructure	N Arbutnot, Director Community Infrastructure and M Fates, Principal Project Manager	Neil Arbutnot	<p>Letters of Intent to Centrals for Portion 1 and Corthers for Portion 3- Jetty Structure to be re-designed and after approval-re-advertise. Construction to start 2nd week in Oct 2012- project to be completed by June 2013. Letter to GPA and MWDC to inform accordingly.</p> <p>Civil works completed. Foundation design for structures will be completed March 2013. Tower superstructure manufactured</p>	Ongoing
25-Sep-12	CC080	Relocation of Geraldton Visitor Centre to the Original Railway Station	1. ENDORSE the re-location of the Geraldton Visitor Centre to the Original Railway Station, Marine Terrace (on Crown Reserve 38454) at such time that the renovation is complete.	Creative Communities	J Rolston, Manager Customer Relations	Andrea Selvey	Copy has been sent to Co-coordinator VC for his information. Work will now continue with Director Creative Communities as per business plan submitted to MWDC for MWIP funding. Further action will be taken once final funding has been confirmed. Project in progress. Meeting with VC staff regularly to update. Tourism Stakeholders advised.	Ongoing
23-Oct-12	OP0017	Adoption of Draft Strategic Community Plan	<p>1. ADOPT in principle the City of Greater Geraldton Draft Strategic Community Plan 2012 - 2022;</p> <p>2. ADVERTISE the City of Greater Geraldton Draft Strategic Community Plan 2012 – 2022 for public comment for a period of 60 days; and</p> <p>3. REFER the matter back to Council for final consideration.</p>	Organisational Performance	C Wood, Director of Organisational Performance	Cheryl Wood	Referred back to Council - January 2013 - adopted	Completed
23-Oct-12	SC058	Final Adoption of the Geraldton Airport Technology Park Structure Plan	<p>1. DETERMINE the submissions as outlined in the 'Schedule of Submissions';</p> <p>2. ADOPT for final approval the 'Geraldton Airport Technology Park Structure Plan'; and</p> <p>3. FORWARD the Structure Plan to the WA Planning Commission for its endorsement.</p>	Sustainable Communities	R Ireland, Strategic Planning Officer	Phil Melling	Document sent to WAPC for final approval on Monday 29/10/12 as per council resolution. WAPC endorsed the Struture Plan 25/01/2013	Completed
23-Oct-12	SC083	Adoption of CP054 Australia Day Awards Policy	<p>1. ADOPT CP 054 Australia Day Awards Policy; and</p> <p>2. AUTHORISE the Mayor to make the final determination on the award recipients after taking in account the recommendations of the Australia Day Advisory Committee.</p>	Creative Communities	C Budhan, Managers Arts, Culture & Events	Andrea Selvey	The motion has been e-mailed to and discussed with the Community Development team. In addition, it has been e-mailed to the Australia Day Advisory Committee, and will be on the agenda for their next meeting. Policy and Implement for 2013 awards and progress in place for future awards.	Completed
23-Oct-12	SC063	Adoption of Draft Commercial Activity Centres Strategy	<p>1. ADOPT the draft 'Commercial Activity Centres Strategy' for the purpose of seeking public comment;</p> <p>2. SEEK consent to advertise the draft Strategy from the WA Planning Commission; and</p> <p>3. ADVERTISE the draft Strategy for a period of 42 days, once the WA Planning Commission has given consent to advertise.</p>	Sustainable Communities	M Connell, Manager Urban & Regional Development	Phil Melling	Letter sent to WAPC seeking consent to advertise. Still waiting 13/03/2013	Ongoing
23-Oct-12	SC064	Adoption of Draft Residential Development Strategy	<p>1. ADOPT the draft 'Residential Development Strategy' for the purpose of seeking public comment;</p> <p>2. SEEK consent to advertise the draft Strategy from the WA Planning Commission; and</p> <p>3. ADVERTISE the draft Strategy for a period of 42 days, once the WA Planning Commission has given consent to advertise.</p>	Sustainable Communities	M Connell, Manager Town Planning Services	Phil Melling	Letter sent to WAPC seeking consent to advertise. Still waiting 13/03/2013	Ongoing

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
23-Oct-12	SC065	Proposed Town Planning Scheme Amendment - Additional use and Special Control Area Rezoning, Kojarena	1. REFUSE to initiate an amendment to Local Planning Scheme No. 5 (Greenough) which proposes to add an 'Additional Use' and 'Special Control Area' to permit the use of the land for the storage and distribution of ammonium nitrate on Lot 1 Yanget Road, Kojarena; and 2. MAKES the determination on the grounds that: a. Council is not prepared to initiate a scheme amendment that could potentially compromise the ongoing operations of the Australian Defence Satellite Communication Station facility which has been classified by the Australian Government as a vital critical asset for the protection of its people and interest; b. Council considers the site to be unsuitable given the proximity to other important road, rail and communications infrastructure which can potentially be impacted upon; and c. The site is located in the 'Sandplain' rural precinct which specifically lists industrial land uses as undesirable.	Sustainable Communities	M Connell, Manager Town Planning Services	Phil Melling	Letter and refund cheque sent	Completed
23-Oct-12	CE0011	State Governor's Delegation to China	1. NOT accept the invitation from the Department of State Development to join the Governor of Western Australia delegation to Zhejiang Province in China November 2012; 2. THANK the Department for the invitation; and 3. MAKE the Determination on the grounds that as the amended itinerary did not include the Zhoushan Municipality or the Ningbo Port.	Office of the CEO	K Godfrey, Manager Economic Development & Innovation.	Tony Brun	Formal letter sent to DSD from Tony Brun.	Completed
23-Oct-12	OP0016	Meeting Schedule - January 2013 to December 2013	Concept Forum 1st Tuesday Agenda Forum 3rd Tuesday Ordinary Meeting 4th Tuesday January 2013 No Meeting No Meeting No Meeting February 2013 5 February 2013 19 February 2013 26 February 2013 March 2013 5 March 2013 19 March 2013 26 March 2013 **MULLEWA** April 2013 2 April 2013 16 April 2013 23 April 2013 May 2013 7 May 2013 21 May 2013 28 May 2013 June 2013 4 June 2013 18 June 2013 25 June 2013 July 2013 2 July 2013 16 July 2013 23 July 2013 August 2013 6 August 2013 20 August 2013 27 August 2013 September 2013 3 September 2013 17 September 2013 24 September 2013 **MULLEWA** October 2013 1 October 2013 15 October 2013 22 October 2013 November 2013 5 November 2013 19 November 2013 December 2013 3 December 2013 10 December 2013 17 December 2013	Organisational Performance	C Wood, Director Organisational Performance	Cheryl Wood	Meeting Scheduled advertised in December 2012.	Completed
23-Oct-12	OP0018	Endorsement of Nominations to Mid West Development Commission Board	1. ENDORSE the nominations for vacancies on the Mid West Development Commission for the elected members: a. Mayor Ian Carpenter; and b. Councillor T Thomas.	Organisational Performance	C Wood, Director of Organisational Performance	Cheryl Wood	Letter send to Development Commission - 24 October 2012 - D12-55703	Completed
23-Oct-12	OP0020	Appointment of Acting Mayor	1. APPOINT Councillor Bennett as acting Mayor from 9 November to 19 November (inclusive) 2012.	Organisational Performance	C Wood, Director of Organisational Performance	Cheryl Wood	No action required Cr Bennett Acting Mayor for the period	Completed
23-Oct-12	CI026	RFT44 1213 - Supply and Delivery of Drainage Products	1. AWARD RFT 44 1213 for the Supply and Delivery of Drainage Products to Dalwallinu Concrete for the period, 1 January 2013 to 31 December 2014; and 2. RECORD the tendered amount in the Minutes as per below.	Community Infrastructure	P Faraone, Principal Works Manager	Neil Arbuthnot	Advised successful and unsuccessful applicants of Council Decision Awarded contracts to successful tender	Completed
23-Oct-12	CI027	RFT47 1213 - Supply and Lay Bituminous Concrete	1. AWARD RFT 47 1213 for the Supply and Lay Bituminous Concrete, to Catwest for the period, 1 January 2013 to 31 December 2014; and 2. RECORD the tendered amount in the Minutes as per the schedule of rates below:	Community Infrastructure	P Faraone, Principal Works Manager	Neil Arbuthnot	Advised successful and unsuccessful applicants of Council Decision Awarded contracts to successful tender	Completed
23-Oct-12	CI028	RFT49 - 1213 - Supply and Delivery of Laterite gravel Sand Topsoil and Loam	1. AWARD RFT 49 1213 for the Supply and Delivery of Laterite Gravel, Sand, Topsoil and Loam to B & J Catalano for the period, 1 January 2013 to 31 December 2014; and 2. RECORD the tendered amount in the Minutes being as per the schedule of rates below:	Community Infrastructure	P Faraone, Principal Works Manager	Neil Arbuthnot	Advised successful and unsuccessful applicants of Council Decision Awarded contracts to successful tender	Completed
23-Oct-12	CI029	RFT50 - 1213 - Supply and Spray of Bituminous Products	1. AWARD RFT 50 1213 for the Supply and Spray of Bituminous Products to Boral Resources for the period, 1 January 2013 to 31 December 2014; and 2. RECORD the tendered amount in the Minutes as per the schedule of rates below:	Community Infrastructure	P Faraone, Principal Works Manager	Neil Arbuthnot	Advised successful and unsuccessful applicants of Council Decision Awarded contracts to successful tender	Completed
23-Oct-12	CI030	RFT46 - 1213 - Supply and Delivery of Crushed Metal and Road Base	1. REJECT all tenders for RFT 46 1213 Supply and Delivery of Crush Metal Road base and seek quotations from alternative suppliers of product meeting specifications; and 2. DELEGATE authority to the Chief Executive Officer following receipt of quotations to negotiate and enter into a contract for the supply of products meeting specifications and representing value for money for the City.	Community Infrastructure	P Faraone, Principal Works Manager	Neil Arbuthnot	Advised successful and unsuccessful applicants of Council Decision Awarded contracts to successful tender	Completed
23-Oct-12	TF029	Lease Portion Reserve 31364 - Geraldton Community Toy Library Incorporated	1. APPROVE a lease agreement with the Geraldton Community Toy Library Incorporated for a portion of Crown Reserve 31364; 2. SET the proposed conditions as: a. Enter into a ten (10) year lease agreement with a further lease term option of five (5) years subject to Ministerial Consent; b. Set the lease fee in accordance with the City of Greater Geraldton adopted Schedule of Fees and Charges for Sporting and Community Groups and reviewed annually; c. The lessee being responsible for separately paying: i. all applicable rates, taxes, and other utilities; ii. maintenance up to \$1,000 per item; iii. legal expenses associated with the preparation, execution and registration of the lease.	Treasury & Finance	L MacLeod, Coordinator Land and Property Services	Bob Davis	Sent to Mcleods lawyers returned and waiting the once over, their current lease doesn't expire until February 2013. Lease returned from lawyers 30 Nov 2012 reviewed and sent back to lawyers 6 Dec 2012. Lease returned from lawyers 20 Dec 2012 spoke to Toy Library and held lease here until after the Christmas holidays. Sent lease to Toy Library 17 January 2013 returned 18 Feb Stat decs incorrect Amy delivered new stat decs 21 February 2013	Ongoing
23-Oct-12	CE0010	2012 Christmas Retail Trading Hours	1. ADOPT the following package of extensions to the City of Greater Geraldton Christmas/New Year retail trading hour: a. Sunday 16 December 2012 time: 10.00am – 4.00pm b. Friday 21 December 2012 time: 8.00am – 9.00pm c. Sunday 23 December 2012 time: 10.00am – 4.00pm 2. APPLY to the Minister for Commerce to approve this adoption.	Office of the CEO	K Godfrey, Manager Economic Development & Innovation	Tony Brun	Letter sent to Dept of Commerce 20th October 2012. Received confirmation and trading hours were advertised.	Completed
23-Oct-12	SC061	Proposed New Road Names	1. APPROVE the road names Golding, Beringer, Tannery and Yoxall.	Treasury & Finance	R Ireland, Strategic Planning Officer	Phil Melling	Correspondence posted to GNC Wednesday 24 October 2012 request for final approval of road names Approved by Minister for Lands 15/11/2012	Completed

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
23-Oct-12	SC062	Proposed Demolition of Heritage Listed Dwellings Sandord Street Geraldton	1. REFUSE planning approval for the demolition of the existing single residential dwelling on Lot 9 (No. 100 – 102) Sanford Street, Geraldton. 2. MAKES the determination on the following grounds: a. The building is listed in the City's Municipal Inventory of Heritage Places with a Management Category of 3X: Moderate Significance – Important to the heritage of the locality, and as such Council recommends conservation of the place; b. Council is not convinced that the structural integrity of the building has failed to a point that would warrant demolition; c. The building makes an important contribution of the built environment of the locale and character of surrounding heritage listed buildings on Sanford Street; d. Council is of the view that the demolition should not be approved simply because a vacant saleable lot is perceived to be a more attractive economic proposition and the building has been somewhat neglected; e. The application is not consistent with the objectives of the Town Planning Scheme, State Planning Policy 3.5, City Centre Planning Policy and the 'Heritage Conservation and Development' local planning policy; f. Approval of the application would create an undesirable precedent for further demolitions which could potentially erode the heritage character of the immediate area; and 3. ADVISE the applicant to further liaise with the Town Planning Services Team and the Midwest Regional Heritage Advisor with regard to potential redevelopment options (which may include demolition or partial demolition subject to the nature of any redevelopment on the site).	Sustainable Communities	S Schewtschenko, Planning Officer	Phil Melling	26/10/12 Correspondence to applicant advising of Council decision.	Completed
23-Oct-12	OP0019	Chief Executive Officer Performance Review	1. ACCEPT the Report from Anne Lake Consultancy dated 9 September 2012; and 2. ENDORSE and give effect to the recommendations of the CEO Performance Review and Management Committee of the 13 September 2012.	Organisational Performance	C Wood, Director Organisational Performance	Cheryl Wood	Letter sent to CEO by mayor	Completed
27-Nov-12	TF033	Adoption of Geraldton Airport Master Plan	1. ADOPT the Geraldton Airport Master Plan 2012-2030.	Treasury & Finance	B Davis, Director Treasury and Finance	Bob Davis	Liaison with Geraldton Airport Coordinator for upload to Airport Website and provision of copies to relevant stakeholders. Uploaded to Airport Website and Copies provided to Airport Stakeholders 11 December 2012.	Completed
27-Nov-12	SC069	Proposed Local Planning Scheme Amendment Development Rezoning, Karloo (Lot 21 Scott Road)	1. AMEND Local Planning Scheme No. 5 (Greenough) by rezoning Lot 21 Scott Road, Karloo to the 'Development' zone; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning & Development Act 2005.	Sustainable Communities	K Elder, City Strategic Planner	Phil Melling	Forwarded to EPA - Currently on Advertising	Ongoing
27-Nov-12	SC070	Proposed Local Planning Scheme Amendment Development Rezoning, Karloo (Lots 23 & 800 Moloney Street)	1. AMEND Local Planning Scheme No. 5 (Greenough) by rezoning Lots 23 and 800 Moloney Street, Karloo to the 'Development' zone; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning & Development Act 2005.	Sustainable Communities	K Elder, City Strategic Planner	Phil Melling	Forwarded to EPA - Currently on Advertising	Ongoing
27-Nov-12	SC066	Control of Vehicles (Off Road Areas) Act Authorised Officers	1. APPOINT the following persons as authorised officers for the period of their employment at the City of Greater Geraldton: a. Kim Jeffrey; b. Craig Lupton; and c. Mary Geyer.	Sustainable Communities	J Clarke, Coordinator Ranger Staff	Phil Melling	Authorisations completed	Completed
27-Nov-12	SC067	Dog Act Authorised Officers	1. APPOINT the following persons as an authorised officers for the period of their employment at the City of Greater Geraldton: a. Kim Jeffrey; b. Craig Lupton; c. Mary Geyer; d. Lara Brownley; 2. APPOINT the following persons as authorised officers for Dog Registration purposes for the period of their employment at the City of Greater Geraldton: a. Hayley Milovitch; b. Peta Bennett; and c. Kirsty Harner	Sustainable Communities	J Clarke, Coordinator Ranger Staff	Phil Melling	Authorisations completed	Completed
27-Nov-12	SC068	Final Approval of Local Planning Scheme Amendment - Child Care Premises Additional Use Glenfield	1. DETERMINE the submissions as outlined in the 'Schedule of Submission'; 2. ADOPT for final approval Scheme Amendment No. 8 to Local Planning Scheme No. 5 (Greenough); and 3. SEEK final approval of the Scheme Amendment from the Minister for Planning.	Sustainable Communities	K Elder, City Strategic Planner	Phil Melling	Sent to Exec for Signing and Sealing - 28-11-2012 Amendment approved by Minister on 04/02/2013	Completed
27-Nov-12	SC071	Proposed Town Planning Scheme Amendment - Residential Rezoning, Bluff Point (Lot 3029 Kempton Street)	1. AMEND Town Planning Scheme No. 3 (Geraldton) by rezoning Lot 3029 Kempton Street, Bluff Point to the 'Residential R25' and 'Recreation' zone; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning and Development Act 2005.	Sustainable Communities	K Elder, City Strategic Planner	Phil Melling	Forwarded to EPA - Currently on Advertising	Ongoing
27-Nov-12	SC072	Proposed Local Planning Scheme Amendment - Highway Commercial Rezoning, Woorree	1. AMEND Local Planning Scheme No. 5 (Greenough) by rezoning Lot 207 Horwood Road, Woorree to the 'Highway Commercial' zone and 'Major Road' local scheme reserve; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning & Development Act 2005.	Sustainable Communities	K Elder, City Strategic Planner	Phil Melling	Forwarded to EPA - Currently on Advertising	Ongoing
27-Nov-12	SC073	Proposed Town Planning Scheme Amendment Recreation Active Additional Use, Rifle Range Road Rangeway	1. AMEND Town Planning Scheme No. 3 (Geraldton) by amending the additional use of Lots 49 and 50 Rifle Range Road, Rangeway from 'Recreation – Squash Centre' to 'Recreation – Active'; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning and Development Act 2005.	Sustainable Communities	M Thomson, Planning Officer	Phil Melling	The application will continue through the application process. Advertising completed on the 1 March 2013 - No Objections Report to Council 26 March 2013	Ongoing
27-Nov-12	SC074	Final Adoption of Town Planning Scheme Amendment & Outline Development Plan - Resort Development Rezoning Cape Burney	1. DETERMINE the submissions as outlined in the 'Schedule of Submission'; 2. ADOPT for final approval Scheme Amendment No. 6 to Town Planning Scheme No. 1A (Greenough River Resort); and 3. SEEK final approval of the Scheme Amendment from the Minister for Planning. PART B 1. ADOPT the Outline Development Plan, subject to the modifications as outlined in the 'Schedule of Submissions'; and 2. FORWARD the Outline Development Plan to the WA Planning Commission for its endorsement.	Sustainable Communities	R Ireland, Strategic Planning Officer & M Connell, Manager Urban and Regional Development	Phil Melling	Referral to the WAPC for final approval 04/12/12 Amendment Approved by Minister on 30/01/2013	Completed
27-Nov-12	SC075	Adoption of Draft Local Planning Policy, Geraldton - From a Local to Global Regional City	1. ADOPT the 'Geraldton – From a Local to Global Regional City' Local Planning Policy as a draft and advertise it for a period of 21 days; 2. ADOPT for final approval the 'Geraldton – From a Local to Global Regional City' Local Planning Policy should no objections be received during the advertising period; and 3. REQUIRE a further report to Council should there be any objections received during the advertising period.	Sustainable Communities	M Connell, Manager Urban & Regional Development	Phil Melling	Advertising commenced - Advertising completed on 14/01/2013 - No Objections.	Completed

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
27-Nov-12	SC076	Clause 2.6 Parking and Parking Facilities Local Law	1. REPEAL clause 2.6 of the City of Greater Geraldton Parking and Parking Facilities Local Law 2012; and 2. NOT ENFORCE clause 2.6 of the City of Greater Geraldton Parking and Parking Facilities Local Law 2012 during the period leading up to the repeal.	Sustainable Communities	K Seidl, Manager Community Law and Safety	Phil Melling	Drafted letter for Joint Standing Committee on Delegated Legislation and set process in motion to repeal clause - have consulted Chris Spiker. Bruce Whitber aware - is out of scope of his project.	Ongoing
27-Nov-12	TF034	Country Local Government Fund - Project Allocations	1. APPROVE the allocation of the 2012-13 Direct component of the Country Local Government Fund to the following nominated projects: a. Rail Carriage Display Shed - \$275,000; b. Masonic Lodge Building Upgrade (Mullewa) - \$92,976; c. Minnenooka Road Upgrade - \$500,000; d. Mullewa Drive Trails - \$267,620; and e. Mullewa Sewerage System Upgrade - \$125,000.	Treasury & Finance	P Radalj, Manager of Management Accounting	Bob Davis	Item submitted to Department of Regional Development in support of CG 2011-12 Direct CLGF funding - 31 December 2012. Evaluation process by DRD will take a minimum of three months.	Ongoing
27-Nov-12	CC085	Membership of Geraldton Regional Art Gallery Management Committee	1. ADD two new Community Member positions to the Geraldton Regional Art Gallery Management Committee, resulting in a total of three vacant Community Member positions; 2. APPOINT to the three vacant Community Member positions on the Geraldton Regional Art Gallery Management Committee: a. Anthea da Silva; b. Gary Martin; and c. Nichola Smith.	Creative Communities	C Budhan, Managers Arts, Culture & Events	Andrea Selvey	Committee members have been advised of Council decision by e-mail.	Completed
18-Dec-12	TF039	Proposed Geraldton Airport Hotel	1. GIVE PUBLIC NOTICE of intention to dispose of 4.8852 ha of land at Geraldton Airport to Saraceno Group and APPD Pty Ltd for the sole purpose of development of the Geraldton Airport Hotel, as previously resolved by Council on 26 June 2012; 2. ADVERTISE seeking public submissions for a period of no less than 21 days, (with advertisements commencing no earlier than 7th January 2013); 3. REFER this matter back to Council after closure of the public submissions period, for consideration by Council of any submissions received; 4. SUBJECT to 3 above, approve the following terms as conditions of the proposed sale: a. payment of a holding deposit of 5% of the land valuation; b. payment of balance of the deposit of 5% following the completion and registration of the subdivision plan with WAPC; c. the balance of the purchase price being payable 12 months after the surrounding site infrastructure and roads have been completed and freehold title to the land becomes available; 5. NOTE that the Airport Hotel development will be subject to normal development and building control application assessment processes; 6. NOTE that the title of the land portion in question will include such annotations as are permissible in law to confine land use to airport hotel purposes and prevent future subdivision of the land portion; 7. NOTE that the developer will be required to make a contribution towards headworks costs for the site, such contribution to be negotiated during processing of development and building applications; 8. NOTE that legal advice will be sought in framing the land sale instruments with the view to inclusion of appropriate clauses requiring substantial commencement of hotel construction within an agreed timeframe, subject to reasonable and commercially accepted mitigating circumstances assessment; 9. SUBJECT to Point 8 above that the proponent be advised of Council's requirement that the construction of the proposed hotel is substantially commenced within 12 months of settlement on the land sale; 10. SUBJECT to compliance with Point 9 APPROVE a first option to the airport hotel developer, with the City, if at any time in future (limited to within 10 years of date of this resolution) the Council resolves to sell or lease out either of the Terminal car parks; 11. SUBJECT to compliance with Point 9 APPROVE a right for the airport hotel developer to construct at some time in the future a commercial multi storey car park on the proposed ground level hotel car parking area at the rear of the hotel site which would provide additional future car parking for the hotel and the airport; 12. AUTHORISE required action for subdivision of City owned airport land to enable issue of freehold title for the land required for the proposed Airport Hotel development; and 13. DELEGATE authority to the CEO to undertake negotiations with Saraceno Group and APPD Pty Ltd to bring the airport hotel project to fruition.	Treasury & Finance	B Robartson, Manager Land & Property Services	Bob Davis	Statutory advertising to commence 17 January 2013. Advertising closed 14 February - no submissions. Action to progress as per Council Resolution	Ongoing
18-Dec-12	SC079	Kardaloo Community Municipal Services Model	1. DEFER making any in principle commitment to the proposed service delivery model outlined in the case study; and 2. MAKES the determination based on the following reason: a. To engage broader consultation with MEEDAC corporation on its sustainability, viability and if it will have an impact on them.	Sustainable Communities	M Chadwick, Manager Environmental Health and Sustainability	Phil Melling	Email sent to Adrian Donovan at MEEDAC and message left for Cr Gabelish Spoke to Cr Gabelish he wanted to know if the item impacted on MEEDAC specifically in particular if it affected their financial sustainability. Spoke to Adrian Donovan CEO of MEEDAC he will supply information regarding MUNS budget, he preferred one organisation be responsible for MUNS and RAESP service provision. Report to Council 26 March 2013	Ongoing
18-Dec-12	CC089	CP046 Art Development Fund Policy	1. ADOPT the CP046 Art Development Fund Policy; 2. ESTABLISH an Arts Development Reserve Fund that will be allocated, subject to Council's annual budgeting process and agreement of funding bodies, an amount equivalent to the maximum of: a. 0.5% of general rate revenue each year; b. 0.5% of the value of all new capital expenditure on infrastructure and community facilities over \$1,000,000; c. provision of a voluntary contribution of 1% into the Art Development Fund in all private sector developments; and 3. DELEGATE authority to the CEO to endorse public art projects as recommended by the Public Arts Advisory Committee as per the Art Development Fund Policy.	Creative Communities	C Budhan, Managers Arts, Culture & Events	Jenny Rolston	Posted to Internet and Intranet.	Completed
18-Dec-12	CC091	Proposal for State Football Match to be held in Geraldton 11 May 2013	1. SUPPORT the proposal for the City to provide assistance to the GNFL in their bid to WAFC to host the WA vs. Victoria State Game to be held in Geraldton on Saturday 11 May 2013; and 2. APPROVE provision of Council services to the value of \$50,000 as listed in this report to enable the event to proceed should the bid be successful; and 3. HAVE Officers prepare an evaluation report at the end of the event quantifying the economic and social impact.	Creative Communities	J Rolston, Manager Customer Relations	Susan Smith	Council decision noted. Outcome to be followed up with GNFL in the new year as soon as they have been advised by WAFC. At this stage, grounds bookings at Wonthella Oval and Foreshore have been "pencilled in" for 11 May 2013. Once WAFC decision is known then further action can be taken. Handover notes will be provided to both Manager Economy & Innovation and Manager Marketing & Tourism.	Ongoing

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
18-Dec-12	CEO018	Community Sporting & Recreation Facilities Fund (CSRFF)	1. ADVISE the CSRFF committee of the Department of Sport and Recreation of the City of Greater Geraldton's amendment to the commitment and installation of purchasing new 500 lux lights for Wonthella Oval; 2. AGREE in principle to 2/3rd funding this project over one or two financial years; 3. REQUEST consideration of Towns and GNFL towards meeting 1/3 cost contribution through a self-supporting loan; 4. REQUEST CSRFF Committee to give consideration to the project based on the Development Bonus Application and be eligible for 50% funding; and 5. CONSIDER this matter in the mid-year budget review.	Office of the CEO	K Godfrey, Manager Economic Development & Innovation	Tony Brun	1) The project has been assigned to Moneer to follow up with William Shi. 2) The City is now waiting to hear from DSR, and Karen Godfrey has asked Paul Radalj to accommodate adjustment in mid year budget. CSRFF funding announced for 250 lux. Discussion with stakeholders to find best way to progress. Agenda item until we brought before Council in April 2013.	Ongoing
18-Dec-12	CEO012	CP055 Geraldton City Centre Vibrancy Policy & Strategy	1. DEFER to adopt the 'Geraldton City Centre Vibrancy Strategy' and the 'Geraldton CP055 City Centre Vibrancy Policy'; and 2. MAKES the determination on the following grounds that: a. Seeks information on who and how the 1% of rate revenue be spent and take back to the Concept Forum to discuss further.	Office of the CEO	K Godfrey, Manager Economic Development & Innovation	Cheryl Wood	Will be discussed at the next Concept Forum - item deferred. Bought back to Council January 2013	Completed
18-Dec-12	CEO013	CP056 Geraldton Digital First Policy & Strategy	1. ADOPT CP056 Digital First Policy and Digital Strategy for the City of Greater Geraldton and the Mid West Region Report as a draft and advertise it for a period of 42 days; 2. ADOPT for final approval the Policy and Report should no objections be received during the advertising period; and 3. REQUIRE a further report to be presented to Council should there be any objections received during the advertising period.	Organisational Performance	K Godfrey, Manager Economic Development & Innovation	Cheryl Wood	1) An advert in TAGG that calls for Public Comments from the community and/or business leaders has been finalized on 8th Jan 2013, this will be published on the 10th Jan (Midwest Times) and 11th Jan 2013 (Geraldton Guardian); 2) This policy and report are to be made available for public download from CGG website from the 9th Jan 2013. Report to March 2013 meeting	Ongoing
18-Dec-12	CEO014	CP057 Smarter City Policy & IBM Smarter Cities Report 2012	1. ADOPT the CP057 Smarter Cities Policy No. and advertise it for a period of 42 days; 2. ADOPT for final approval the Policy & Report should no objections be received during the advertising period; and 3. REQUIRE a further report to be presented to Council should there be any objections received during the advertising period.	Organisational Performance	K Godfrey, Manager Economic Development & Innovation	Cheryl Wood	1) An advert in TAGG that calls for Public Comments from the community and/or business leaders has been finalized on 8th Jan 2013, this will be published on the 10th Jan (Midwest Times) and 11th Jan 2013 (Geraldton Guardian); 2) This policy and report are to be made available for public download from CGG website from the 9th Jan 2013. Advertising closed on the 20 February 2013. Report to March 2013 meeting	Ongoing
18-Dec-12	CEO015	Greater Geraldton Futures Governance Alliance Policy	1. GIVE notice of its intent to form the Greater Geraldton Futures Governance Alliance as a formal Committee of Council. 2. SET the Terms of Reference as: i. strategic approach to the economic development of Greater Geraldton; ii. review, facilitate and implement the recommendations of the Geraldton Digital Strategy, Geraldton City Centre Vibrancy Strategy, IBM Smarter Cities Report 2012; iii. promote Geraldton as the regional centre and their leadership role in development of the area; iv. review, facilitate and implement a coordinated marketing and promotion of Geraldton, focusing on economic development, tourism and recruitment to the region; v. review and facilitate an integrated approach to tourism; vi. review and facilitate the integration of economic development information; and vii. to review, investigate and recommend to Council options to include transitioning the Alliance into a separate incorporated body. Examples include Townsville Enterprise, Geelong G21, Greater Bunbury Economic Alliance, Wellington Economic Alliance. 3. SET the Membership of the Committee: i. Deputy Mayor (or proxy); ii. Deputy Chair RDA (or proxy); iii. Deputy Chair MWCCI (or proxy); iv. Deputy Chair MWDC (or proxy); v. Deputy Chair Durack Institute of Technology (or proxy); vi. Deputy Chair GPA (or proxy); vii. 3 x community members; viii. Chair to be selected from the Community membership on the recommendation of the Committee; ix. call expressions of interest from members of the community and request the five deputy chairs of the participating organisations to review all nominations and make recommendations to Council; and x. refer the item back to Council for final endorsement of the membership.	Office of the CEO	K Godfrey, Manager Economic Development & Innovation - re-assigned to R Smallwood	Tony Brun	Write a letter to all six agencies to inform that the City gives notice of intent to form the Greater Geraldton Futures Governance Alliance as a formal committee of Council – letter was drafted on the 9th Jan 2013 pending finalization and sent . 3) An advert in TAGG that calls for expressions of interest from community or business leaders to participate on the Committee has been finalized on 8th Jan 2013, this will be published on the 10th Jan (Midwest Times) and 11th Jan 2013 (Geraldton Guardian). Advertising closed on 28 February 2013. 1 EOI was received for a community member. This will be reviewed by the stakeholders.	Ongoing
18-Dec-12	CEO016	Terms of Reference of the Sister City Economic & Cultural Development Advisory Committee	1. ENDORSE the Terms of Reference of the Sister City Economic & Cultural Development Advisory Committee.	Organisational Performance	Han Jie Davis, Officer Economic Development & Foreign Affairs	Cheryl Wood	This document will be the guideline for the Sister City Committee	Completed
18-Dec-12	CEO017	2013 Australia Day Public Holiday Retail Trading Hours	1. ADOPT the following application of extension to the City of Greater Geraldton Australia Day Public Holiday 2013 retail trading hours: a. Monday, 28 January 2013 time: 9.00am – 5.00pm; 2. APPLY to the Minister for Commerce to reflect this adoption; and 3. ADVERTISE the extension once approved.	Office of the CEO	K Godfrey, Manager Economic Development & Innovation	Tony Brun	1) Application to the Department of Commerce was submitted on the 19th Dec 2012; 2) Approval for the Australia Day Public Holiday Retail Trading Hours application from the Department of Commerce was received on 2nd Jan 2013; 3) Letters to inform MWCCI and other stakeholders were sent on the 8th Jan 2013; and 4) Media release and Advertisement on TaGG will be out on the 10th Jan & 11th Jan 2013.	Completed
18-Dec-12	C1031	RFT 56 1112 - Traffic Management Services	1. AWARD RFT 56 1112 for the Supply of Traffic Management Services to Tru-Line excavations & Plumbing Pty Ltd for the period, 1 December 2012 to 30 November 2014; and 2. RECORD the tendered amount in the Minutes as per the schedule below:	Community Infrastructure	P Faraone, Principal Works Manager	Neil Arbuthnot	Advised successful and unsuccessful applicants of Council Decision Awarded contracts to successful tender	Completed
18-Dec-12	C1032	RFT 30 1213 - Provision of Consulting Services for the Design of all Infrastructure Included under the Verita Road Project	1. DELEGATE and authorise the Chief Executive Officer to evaluate all tenders, negotiate if required and enter into contract with the preferred tenderer for the tender reference RFT 30 1213 – Provision of Consulting Services for the Design of all Infrastructure Included Under the Verita Road Project.	Community Infrastructure	M Fates, Principal Project Manager	Neil Arbuthnot	Award contract under delegation Debriefed unsuccessful consultants Design progressing and construction documentation to be completed for tendering April / May 2013.	Ongoing

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
18-Dec-12	CI033	Endorsement of Additional Full Time Employees - Works Drainage	1. ENDORSE an increase to the City of Greater Geraldton full time employee levels by two staff in the Works Department; and 2. INCLUDE for Consideration in the 2012/13 City of Greater Geraldton budget provision for (2) additional Drainage Construction Workers in the Works Department.	Community Infrastructure	P Faraone, Principal Works Manager	Neil Arbuthnot	Advertisements placed - organisational structure amended	Completed
18-Dec-12	SC077	Proposed Closure of a Portion of McCartney Road Reserve, Georgina	1. REQUEST the Minister for Lands to approve the closure, amalgamation and realignment of a portion of the McCartney Road reserve as shown on Deposited Plan 74100.	Sustainable Communities	S Schewtschenko, Senior Statutory Planner	Phil Melling	Dept of Regional Dept and lands notified on 11 Jan 2013	Ongoing
18-Dec-12	SC078	Proposed Partial Closure of Pedestrian Access Ways, Mahomets Flats	1. REFER the proposed partial closure of the two pedestrian access ways comprising Lot 59 and a portion of Lot 55 in Mahomets Flats, to the WA Planning Commission for endorsement; 2. SHOULD endorsement of the proposed partial closure be forthcoming from the WA Planning Commission then: a. request the Minister for Lands to approve the partial closure of the two pedestrian access ways comprising Lot 59 and a portion of Lot 55 in Mahomets Flats; and 3. AGREE to pay the administrative costs associated with amalgamating the redundant portion of pedestrian access ways with Lot 20 (No. 37) Roebuck Street and Lot 284 (No. 93) McAleer Drive.	Sustainable Communities	N Browne, City Statutory Planner	Phil Melling	Sent to Minister for Planning - waiting on response from Dept of Planning before finalisation. Still awaiting approval 13 March 2013	Ongoing
29-Jan-13	OP0022	Adoption Of Strategic Community Plan	1. ADOPT the City of Greater Geraldton Strategic Community Plan; and; 2. AUTHORISE the Chief Executive Officer to give public notice of the adoption of the Plan.	Organisational Performance	C Wood, Director of Operational Performance	Cheryl Wood	Public Notice of Plan and priorities advertised in February 2013	Completed
29-Jan-13	OP0021	2011/2012 Annual Report For The City Of Greater Geraldton	1. ADOPT the Annual Report for the financial period ending 30 June 2012 for the City of Greater Geraldton; and 2. REQUEST the CEO to arrange an Annual Electors Meeting for 18 February 2013 as per section 5.27(2) of the Act.	Organisational Performance	C Wood, Director of Operational Performance	Cheryl Wood	Electors Meeting held 18 February 2013	Completed
29-Jan-13	OP0023	CP055 - GERALDTON CITY CENTRE VIBRANCY POLICY & STRATEGY	1. ADOPT the 'Geraldton City Centre Vibrancy Strategy' and CP055 'Geraldton City Centre Vibrancy Policy' as a draft, with the intent to seek community and business feedback through advertising it for a period of 42 days and inviting submissions within this period; 2. ADOPT for final approval the Policy and Strategy should no objections be received during the advertising period; and 3. REQUIRE a further report to be presented to Council should there be any objections received during the advertising period.	Organisational Performance	K Godfrey, Manager Economics Development and Innovation	Cheryl Wood	1) To prepare a media release on the adoption of the draft Geraldton City Vibrancy Strategy by Council in Jan 2013 council meeting; 2) To advertise for public comments under TaGG and CGG website by the 7th Feb 2013 for a minimum period of 42 days; 3) To put up notices at CGG front counter, library, QE II for public viewing and comments. 4) Public comments received will be compiled and report back to council by the end of advertising period.	Ongoing
29-Jan-13	OP0025	Delegation To China And Strategic Partnership With Linfen City, Shanxi Province, China.	PART A 1. APPROVE a delegation to China in March/April 2013 which will include the Mayor, the Chief Executive Officer, a Council delegate and the Sister City Liaison Officer; 2. ENDORSE the itinerary as per Attachment 1; and 3. APPOINT Councillor Gabelish as the Council representative for the delegation. That Council request the reconsideration of an economic focused Strategic Partnership with the Linfen City, Shanxi Province, China, pending the provision of additional information and due diligence following the visit by the Mayor of Linfen in April 2013.	Organisational Performance	Han Jie Davis, Officer Economic Development & Foreign Affairs	Cheryl Wood	As per Council resolution (Part A) on 29 Jan 2013, the City's is seeking public interest to participate the delegation, the time frame of the trip is scheduled from 27th Mar to 6th April.	Ongoing
29-Jan-13	SC080	Nominations For Mid West Joint Development Assessment Panel Membership	1. ADVISE Minister for Planning that it nominates: a. Mayor Carpenter and b. Councillor McIlwaine as the City of Greater Geraldton local government representatives on the Joint Mid West Development Assessment Panel; and 2. ADVISE Minister for Planning that it nominates: a. Councillor Messina; and b. Councillor Ramage as the City of Greater Geraldton alternate local government representatives on the Joint Mid West Development Assessment Panel.	Sustainable Communities	M Connell, Acting Director Sustainable Communities	Phil Melling	Minister for Planning advise of Council Resolution 01/02/2013. Email sent to DAP Dominic White D-13-07609	Completed
29-Jan-13	CI034	RFT16 1213 – Maintenance And Repairs Of The City's Lights Including Street Lights, Parks & Car Parks	1. DEFER to the next Ordinary Meeting of Council RFT16 1213 Maintenance and Repairs of the City's Street Lights, Parks and Car Parks; and 2. MAKES this determination based on the following: a. To allow Council to review all 6 tenderers that were submitted.	Community Infrastructure	S Carroll, Manager Fleet & Support	Neil Arbuthnot	Item Deferred - Brought back to Council at the 26 February Meeting	Completed
29-Jan-13	CI035	RFT22 1213 – Civil Plant & Equipment – Wet And Dry Hire	1. ESTABLISH two panels, one for wet hire and one for dry hire from the submissions to RFT 22 1213, for the period 1 February 2013 to 31 January 2015, namely: Wet Hire: WBHO Civil Pty Ltd; Cross Country Civil; Clohessy Earthmoving & Haulage Contractors; ARC Earthmoving; T & A Hulcup; Greenline Truck & Loader Hire; Grading Services Australia Pty Ltd; TerraVac; Centrals Earthmoving Company Pty Ltd; Tru-Line Excavations & Plumbing Pty Ltd; JMC Truck & Loader Hire; Mining Equipment Solutions Australia; and Mayday Earthmoving. Dry Hire Centrals Earthmoving Company Pty Ltd; Tru-Line Excavations & Plumbing Pty Ltd; JMC Truck & Loader Hire; Mining Equipment Solutions Australia; Mayday Earthmoving; Cobra Earthmoving; Coates Hire; Ironman Plant Rent; Sherrin Rentals; and	Community Infrastructure	G Sherlock, Operations Manager	Neil Arbuthnot	Advised successful and unsuccessful applicants of Council Decision Awarded contracts to successful tender	Completed

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
29-Jan-13	CC092	Clipper Round The World Yacht Race - Sponsorship Proposal	1. ACCEPT the two race package proposal from Clipper; 2. APPROVE \$100,000 expenditure in the 2012/13 budget as part of the mid-year budget review to meet immediate sponsorship requirements; 3. COMMIT \$100,000 per annum in the 2013/14, 2014/15 and 2015/16 budgets to meet ongoing sponsorship requirements; 4. COMMIT \$50,000 per annum in the 2013/14 and 2015/16 budgets to meet 'host city' obligations; and 5. SEEK funding of \$1.1million over four years from Eventscorp.	Creative Communities	A Selvey, Director of Creative Communities	Andrea Selvey	Eventscorp Grant Application submitted - 5 February 2013. Awaiting decision from Eventscorp. Expected in June 2013. Clipper advised of status.	Ongoing
29-Jan-13	http://grail/tri	REPORTS TO BE RECEIVED	Received : i. Audit Committee Meeting Minutes – 18 December 2013	Office of the CEO	T Brun, CEO	Tony Brun	Noted - No action required	Completed
26-Feb-13	SC083	City Of Greater Geraldton Community Energy Efficiency Program Round 2 Grant Application	1. ENDORSE the submission of a grant application to the Commonwealth Government Community Energy Efficiency Program for funding to pursue energy efficiency measures at the Geraldton Aquarena; 2. NOTES the allocation of \$116,000 in the existing 2012/13 budget account number 10508254 towards the City's co-contribution for the grant funding; and 3. COMMITS to making future provision for a further contribution of \$281,749 in the 2013-2014 and 2014-2015 capital budgets towards the City's co-contribution for the grant funding subject to the successful receipt of grant funding in 1 above.	Sustainable Communities	M Chadwick, Manager Environmental Health and Sustainability	Phil Melling	Lodged application and awaiting advice on application	Ongoing
26-Feb-13	SC089	Karloo-Wandina Project - Agreements	Part A 1. ENDORSES the draft legal agreement between the City and Housing Authority (including the proposed land exchange); and 2. GIVES notice of its intent pursuant to Section 3.58 of the Local Government Act 1995 to facilitate a land exchange with the Housing Authority in accordance with the attached plan (Plan No. LP/17/0001: Map 1) that is a portion of Lot 318 Scott Road and portion of Lot 9 Verita Road. Part B 1. DELEGATE authority to the Chief Executive Officer to finalise and execute the legal agreement between the City of Greater Geraldton and the Housing Authority. Part C 1. ENDORSE the draft legal agreement between the City and MGM Pipelines Pty Ltd for the slurry pipeline and return water pipe from the City's boundary through to Geraldton Port including pre-construction activities for Verita Road/Ackland Street extension. The agreement to include a community communication plan for the actual pipeline construction works (when they occur in the future) that involves community liaison and contact points for addressing any community concerns associated with the pipeline construction activity. Part D 1. DELEGATE authority to the Chief Executive Officer to finalise and execute the legal agreement between the City of Greater Geraldton and MGM Pipelines Pty Ltd.	Sustainable Communities	P Melling, Director of Sustainable Communities / City Planner	Phil Melling	Both Draft Legal Agreements are being edited by the external parties and will be returned to the City on Completion.	Ongoing
				Sustainable Communities	P Melling, Director of Sustainable Communities / City Planner	Phil Melling	waiting on changes.	Ongoing
				Sustainable Communities	P Melling, Director of Sustainable Communities / City Planner	Phil Melling	See Above	Ongoing
				Sustainable Communities	P Melling, Director of Sustainable Communities / City Planner	Phil Melling	See Above	Ongoing
26-Feb-13	OP0027	CP024 Establishment Of International Relations	1. ENDORSE the amended Policy CP024 Establishment of International Relations as per Attachment 1.	Organisational Performance	Han Jie Davis, Officer Economic Development & Foreign Affairs	Cheryl Wood	Policy Adopted and posted on intranet and website	Completed
26-Feb-13	SC081	Proposed Town Planning Scheme Amendment – 'Industry Service' And 'Industry General', Wonthella	1. AMEND Town Planning Scheme No. 3 (Geraldton) by rezoning Lot 50 Bradford Street, Wonthella to the 'Industry Service' and 'Industry General' zones and also include the Restricted Use 'Caretakers Dwelling' in Schedule 5; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning and Development Act 2005.	Sustainable Communities	M Thomson, Planning Officer	Phil Melling	Referred to EPA 7/03/2013	Ongoing
26-Feb-13	CC094	Provision Of Funding For Christmas Decorations	1. CONSIDER the allocation of \$100,000 in the 2013/14 capital works budget for the procurement of Christmas decorations; 2. COMMIT a continuing allocation of \$20,000 per annum for the replacement and renewal of Christmas decorations in subsequent budgets; 3. CONSULT with community and stakeholders, including the Arts & Cultural Development Council, Yamaji Art and Mid West Chamber of Commerce and Industry, regarding the design and display of Christmas decorations; 4. APPROACH the Mid West Chamber of Commerce and Industry to consider providing an incentive for businesses to decorate their premises for the Christmas season; and 5. MAKES the determination based on the following reason: a. that Council consider the amount in the budget process.	Creative Communities	C Budhan, Managers Arts, Culture & Events	Andrea Selvey	\$100,000 will be put up as part of the 2013/14 budget process for Council consideration.	Ongoing
26-Feb-13	CC095	CP060 - Creative Community Plan And Policy	1. ADVERTISE the 'draft Creative Community Plan' and CP060 'Creative Community Policy' for public comment for a period of 30 days; 2. ADOPT the Creative Community Plan and Creative Community Policy if no objections are received during the advertising period; and 3. REQUIRE a further report to Council if any objections are received during the advertising period.	Creative Communities	C Budhan, Managers Arts, Culture & Events	Andrea Selvey	Advertising commenced.	Ongoing
26-Feb-13	OP0029	OP0029	2013 Easter Public Holiday Retail Trading Hours 1. ENDORSE the application for extension of trading hours on 2013 Easter Monday public holiday: a. Monday, 1st April 2013 time: 10.00am – 4.00pm 2. APPLY to the Minister for Commerce for approval for the extended hours.	Organisational Performance	R Smallwood, Manager Economy, Innovation & Technology	Cheryl Wood	Application sent to Minister of Commerce	Ongoing
26-Feb-13	TF041	Excise Portion Of Reserve 50503	1. GIVE local public notice of the intent to excise a 100 square metre portion of Reserve 50503 Dulchev Way, Glenfield with the intent to create a new reserve and lease that new reserve to Telstra Australia Ltd for the purpose of Telecommunications; 2. MAKE the determination subject to: a. advertising notice period of not less than 14 days inviting public submissions; b. any works being subject to, and compliant with any necessary town planning and building compliance; 3. SET the proposed lease conditions as: a. enter into a ten (10) year lease agreement with two (2) further five (5) year options commencing 1st July 2013 or sooner; b. adjust the lease fees annually by rent reviews fixed at 3% per annum; c. set the commencement ground lease fee at \$8000.00 plus GST per annum; d. the lessee being responsible for separately paying; i. all applicable rates, taxes and other utilities; ii. survey costs; and iii. all applicable legal fees and charges; 4. DELEGATE authority to the CEO to grant approval for lease subject to there being no submissions received; and 5. REFER the matter back to Council for final consideration if any submissions are received.	Treasury & Finance	J Dowling, Land and Leasing Officer	Bob Davis	Advertising booked for 7th March 2013 in MW Times and Fri 8 March in Guardian this closes Tuesday 26 March at 4.00pm	Ongoing

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
26-Feb-13	TF046	Lease And Sale Of Land – Durack Institute Of Technology Resources Training Centre - Airport Technology Park	1. APPROVE lease and subsequent sale of 7,5006 ha of land at the Geraldton Airport Technology Park comprising Lease Lot 7 Arthur Road, to Durack Institute of Technology for the purpose of a Trades Training Centre; 2. APPLY proceeds from sale of the land towards capital costs of upgrading utility services to the airport and development of the Technology Park; 3. MAKE the determination subject to any works on the site being subject to, and compliant with any necessary town planning, building compliance and other relevant statutory approvals; 4. In the event of a lease the proposed conditions of lease as: a. enter into a three (3) year lease agreement commencing 1st March 2013 with a further three (3) year option of renewal; b. set the commencement ground lease rental fee at \$16,000 plus GST per annum; c. require a ground market valuation review to be undertaken every three (3) years during the term of the lease and adjust the lease fees accordingly; d. adjust the lease fees annually as at the 1 July in line with the preceding March Perth Consumer Price Index; e. the lessee being responsible for separately paying all applicable rates, taxes and other utilities; and f. any costs associated with the preparation and execution of the lease to be borne by the lessee. 5. In the event of sale SET the proposed conditions of sale as: a. Sale Price of \$255,000 (plus GST) if sale progresses and is settled within 12 months of the date of this resolution; otherwise b. Sale Price to be determined by the Valuer-General; with c. Sale to the State Government for the purposes of the Durack Institute of Technology, at the earliest practicable opportunity after subdivision and availability of title for the land.	Treasury & Finance	B Davis, Director Treasury & Finance	Bob Davis	New Lease sent to Durack 7 March 2013.	Ongoing
26-Feb-13	SC082	Proposed Local Planning Scheme Amendment –Residential R40, Wandina	1. AMEND Local Planning Scheme No. 5 (Greenough) by rezoning a portion of Lot 9013 (proposed Lot 1157) Wanderer Concourse, Wandina from 'Residential R20' to 'Residential R40'; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning and Development Act 2005.	Sustainable Communities	R Ireland, Strategic Planner Officer	Phil Melling	Epa advised 27/03/13 - Advertising Commenced	Ongoing
26-Feb-13	SC086	Proposed Demolition Of Heritage Listed Dwelling – Shenton Street, Geraldton	1. GRANT planning approval for the demolition of the existing single residential dwelling on Lot 28 (No. 17) Shenton Street, Geraldton; and 2. MAKES the determination subject to conditions as determined by the Manager Urban & Regional Development, with the following specific advice notes: a. it is recommended that the proponent investigate the option of relocation of the heritage building; and b. any significant built fabric from the heritage building (such as the original weatherboard wall cladding, timber floorboards and skirting, windows and doors) should be recycled where feasible.	Sustainable Communities	M Bell, Planning Officer and M Connell, Manager Urban & Regional Development	Phil Melling	Planning approval issued 28 February 2013 as per recommendation.	Completed
26-Feb-13	SC087	Proposed Local Planning Scheme Amendment – Development Rezoning, Meru	1. AMEND Local Planning Scheme No. 5 (Greenough) by rezoning Lots 2, 3, 4, 5, 7, 21, 31, 32, 33, 41, 51, 54, 55, 61 and Lot 101 Edward Road, Meru from 'Rural' to the 'Development' zone; and 2. PROCEED with advertising the scheme amendment in accordance with the requirements of the Planning and Development Act 2005.	Sustainable Communities	R Ireland, Strategic Planning Officer	Phil Melling	Epa advised 27/03/13 - Advertising Commenced	Ongoing
26-Feb-13	SC084	Control Of Vehicles (Off Road Areas) Act Authorised Officers	1. APPOINT the following persons as an authorised officer for the period of their employment at the City Of Greater Geraldton: a. Fiona McAuliffe; and b. Daniel Carter.	Sustainable Communities	K Seidl Manager Community Law and Safety	Phil Melling	Delegation actioned 27/02/2013	Completed
26-Feb-13	SC085	Dog Act Authorised Officers	1. APPOINT the following persons as authorised officers for the period of their employment at the City of Greater Geraldton: a. Fiona McAuliffe; b. Daniel Carter; 2. APPOINT the following persons as authorised officers for Dog Registration purposes for the period of their employment at the City of Greater Geraldton: a. Sydney Rowe; and b. Jane Parker.	Sustainable Communities	K Seidl, Manager Community Law and Safety	Phil Melling	Delegation actioned 27/02/2013	Completed
26-Feb-13	SC088	Delegation Authority For Building Functions	PART A 1. DELEGATE authority to the Chief Executive Officer for the following: DELEGATED AUTHORITY – BUILDING ORDERS Function to be performed: 3) To make building orders pursuant to section 110 of the Building Act 2011 incorporating the Building Amendments Bill 2012 in relation to: • Building work; • Demolition work; and • An existing building or incidental structure. 4) To revoke building orders pursuant to section 117 of the Building Act 2011. Delegator: Chief Executive Officer – City of Greater Geraldton Delegate: • City Building Surveyor; • Coordinator Development Compliance; and • Building Surveyor. Sub Delegation to: N/A Legislative Powers: Sections 110, 117 and 127 of the Building Act 2011. Conditions and Exceptions: 4) The City Building Surveyor, Coordinator Development Compliance and Building Surveyor refer Notices to the Corporate Lawyer where it is considered appropriate; 5) Determine that an order is to remain in effect in accordance with section 117 (2) of the Building Act 2011 where it is considered appropriate; and 6) Staff must be employed by the City of Greater Geraldton in accordance with section 5.36 of the Local Government Act 1995. DELEGATED AUTHORITY – BUILDING PERMIT Function to be performed: To approve or refuse to approve plans and specifications submitted under section 20 of the Building Act 2011. Delegator: Chief Executive Officer – City of Greater Geraldton. Delegate: • City Building Surveyor; • Senior Building Surveyor; • Building Surveyor; and • Assistant Building Surveyor. Sub Delegation to: N/A Legislative Powers: Sections 20, 22 and 127 of the Building Act 2011. Conditions and Exceptions: Staff must be employed by the City of Greater Geraldton in accordance with section 5.36 of the Local Government Act 1995.	Sustainable Communities	D Gibson, City Building Surveyor	Phil Melling	Delegation actioned 27/02/2013 Delegation actioned 27/02/2013	Completed Completed.

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
			<p>DELEGATED AUTHORITY – DEMOLITION PERMIT Function to be performed: To approve or refuse to approve plans and specifications submitted under section 21 of the Building Act 2011. Delegator: Chief Executive Officer – City of Greater Geraldton Delegate: • City Building Surveyor; • Senior Building Surveyor; • Building Surveyor; and • Assistant Building Surveyor. Sub Delegation to: N/A Legislative Powers: Sections 21, 22 and 127 of the Building Act 2011. Conditions and Exceptions: Staff must be employed by the City of Greater Geraldton in accordance with section 5.36 of the Local Government Act 1995.</p> <p>Part B 1. AUTHORISE the following positions: BUILDING AUTHORISATIONS OF POSITIONS Building Act 2011 s100 Entry powers. Authorised Persons: • City Building Surveyor • Senior Building Surveyor • Building Surveyor • Assistant Building Surveyor • Coordinator Development Compliance • Compliance Officer • Pool Compliance Officer Building Act 2011 S101 Powers after entry for compliance purposes. Authorised Persons: • City Building Surveyor • Senior Building Surveyor • Building Surveyor • Coordinator Development Compliance • Compliance Officer • Pool Compliance Officer Building Act 2011 S102 Obtaining information and documents. Authorised Persons: • City Building Surveyor • Coordinator Development Compliance • Compliance Officer Building Act 2011 S103 Use of force and assistance. Authorised Persons: • Chief Executive Officer • City Building Surveyor (with written approval from the Chief Executive Officer) • Coordinator Development Compliance (with written approval from the Chief Executive Officer) • Manager Community Law & Safety (with written approval from the Chief Executive Officer) Building Act 2011 S106 Application for a warrant to enter a place. Authorised Persons: • Chief Executive Officer • City Building Surveyor (with written approval from the Chief Executive Officer)</p>				<p>Delegation actioned 27/02/2013</p>	Completed
							<p>Delegation actioned 27/02/2013</p>	Completed
26-Feb-13	CC093	Naming Of Recreation Ground Grandstand	1. SUPPORT the request from the Railways Football Club to name the Recreation Ground Grandstand the Colin "Scruffy" Burgess Grandstand.	Creative Communities	S Smith, Manager Libraries and Heritage	Andrea Selvey	All proponents have been notified about the Council decision by mail, with a copy of the resolution and minutes enclosed. Principal Project Manager also notified of the decision for future reference when Grandstand is renovated.	Completed 01 March 2013
26-Feb-13	CI037	RFT16 1213 – Maintenance And Repairs Of The City's Lights Including Street Lights, Parks & Car Parks	1. ESTABLISH a panel of three (3) electrical contractors from recent submissions to RFT16 1213, namely: a. Elite Electrical Contracting Pty Ltd b. GCo Electrical c. S & K Electrical Contracting for the period, 1 March 2013 to 28 February 2015; and 2. RECORD the tendered rates in the Minutes.	Community Infrastructure	S Carroll, Manager Fleet & Support	Neil Arbuthnot	Letters have been sent to both successful and unsuccessful electrical contractors Thursday 7 March 2013, Contracts sent out to 3 successful contractors Friday 8 March 2013	Completed
26-Feb-13	CI038	Adoption Of Local Planning Policy – Geraldton North-South Transport Corridor (Position Statement)	1. ADOPT the modified "North-South Transport Corridor (Position Statement)" Local Planning Policy; and 2. GIVE public notice of the above.	Community Infrastructure	M Atkinson, Manager Infrastructure Planning and Design	Neil Arbuthnot	Local Planning Policy will reside in Town Planning, Public Notice has been issued	Completed
26-Feb-13	CI039	Final Adoption Of The City Centre Car Parking Management Plan	1. NOTE the submissions received during the advertising period; and 2. ADOPT the 'City Centre Car Parking Management Plan – November 2012'.	Community Infrastructure	M Atkinson, Manager Infrastructure Planning & Design and M Connell, Manager Urban & Regional Development	Neil Arbuthnot	Details of implementation proposals to be put before Council for consideration and decision throughout the implementation phase. City Centre Car Parking Management Plan currently being uploaded to the City's website	Completed
26-Feb-13	CI040	Peter Road Realignment – Mullewa District	1. NOT endorse amended road access plan as per Attachment 1-CI040; 2. ADVISE Main Roads Western Australia that the funding for Peter Road from the 2012/2013 RRG allocation is no longer required for the current financial year; 3. DIRECT the CEO to undertake an options analysis for transport in the Ambania and Eradu in particular access and movement onto and off the Geraldton – Mt Magnet Road and that such analysis: a. make an assessment of actual traffic volumes of the State and local roads in the localities; b. quantify the expected demand and nature of the traffic; c. develop options for servicing the localities and include analysis of connections to other areas such as the Tenindewa – Yuna Road; d. provide approximate cost estimates for each of the options; and report back with the findings within 9 months for final consideration by Council on the matter; 4. ADVISE affected property owners of Council's decision; 5. MAKES the Determination on the following grounds that Council: a. was not satisfied that either the Peters Road option or the Cream Road option meet the long terms needs for transport in the localities of Ambania and Eradu; and b. required additional information and assessment prior to making a determination.	Community Infrastructure	N Arbuthnot, Director Community Infrastructure	Neil Arbuthnot	Letter sent to Main Roads 11.3.2013 - D-13-16649 advising funding no longer required Letters have been sent to all property owners affected by Council's decision of the decision that has been made Data collection and option analysis will be programmed for completion within the required time frame. Brief for project currently being prepared	Ongoing

Date of Meeting	Reference	Title	Resolution	Directorate	Author	Director	Action	Status
26-Feb-13	rim/link.tr5?ID	REPORTS TO BE RECEIVED	a. Report of the Office of the CEO i. CEO20 - Council Resolutions; b. Reports – Department of Sustainable Communities: i. SCDD071 – Delegated Determinations; c. Reports – Organisational Performance: i. OP0028 - Sister City Committee Minutes – 10 December 2013; and d. Reports of Creative Communities: i. CC096 Heritage Advisory Committee Minutes – 11 October 2013. a. Reports – Department of Treasury and Finance; i. TF042 - Report -Statement of Financial Activity Period Ending 31 December 2012 ; ii. TF043- Report -Statement of Financial Activity Period Ending 31 January 2013; iii. TF044 - Confidential Report - List of Accounts Paid under Delegation December 2012; and iv. TF045 - Confidential Report - List of Accounts Paid under Delegation January 2013.	Office of the CEO	T Brun, CEO	Tony Brun	No action required	Completed