

## Meeting Minutes

<b>Meeting Name</b>	<b>WA Regional Capitals Alliance (WARCA)</b>	<b>Meeting No.</b>	12
<b>Meeting Date</b>	Thursday 2 August		
<b>Meeting Time</b>	12 noon to 2pm		
<b>Meeting Location</b>	Perth Convention Centre Foyer		
<b>Attendees</b>	<b>City of Greater Geraldton</b> Mayor I Carpenter Cr N McIlwaine, Deputy Mayor Tony Brun, CEO  <b>City of Bunbury</b> Mayor David Smith Cr Stephen Craddock, Deputy Mayor Andrew Brien, CEO  <b>City of Kalgoorlie-Boulder</b> Don Burnett, CEO  <b>Shire of Roebourne</b> President Fiona White-Hartig,  <b>Town of Port Hedland</b> Cr G Daccache, Deputy Mayor Ian Hill, Acting CEO  <b>City of Albany</b> Mayor Dennis Wellington	<b>Apologies</b>	<b>City of Kalgoorlie-Boulder</b> Mayor Ron Yuryevich  <b>City of Albany</b> Linda Hill, Acting CEO  <b>City of Broome</b> President Graeme Campbell Ken Donohoe, CEO  <b>Shire of Roebourne</b> Simon Kot, Acting CEO  <b>Town of Port Hedland</b> Mayor Kelly Howlett  <b>City of Bunbury</b> Mayor David Smith Andrew Brien, CEO
		<b>Distribution</b>	as above

### Priority Links

The agreed priorities of the 2012 initiatives are tabled below.

Initiative	Priority
1. Establish common platform to seek support from the State Government. This initiative is already progressing and should continue to build on the momentum by seeking agreement from the State government.	1
2. Drive results from the UWA Partnership. The Cooperation Agreement with UWA was executed in December 2011 and should be driven to deliver results in the immediate future.	2
3. Develop regional growth plans for each member. To ensure consistency across the regional cities, a framework for the development of regional growth plans needs to be established.	3

## 1. Minutes of Previous Meeting

### RECOMMENDATION

That WARCA Resolves that the Minutes of the Meeting held on the 19 June 2012, as previously circulated, be adopted as a true and correct record of proceedings (as attached).

*Updates from Minutes:*

### 1.1 Update: Arts & Culture

#### **Priority Link KI-2**

SA State Policy is that all Theatres are paid for by the State Government

### RECOMMENDATION

For information only

## 2. Regional Cities Alliance-UWA Partnership Update – M Tonts

### **Priority Link KI -2**

*See previously circulated document*

Clarification was provided of the UWA/WARCA Alliance.

## 3. Clinical waste

### **Priority Link KI -1**

City of Albany reported that clinical waste is going to the waste facility and they were concerned about the waste going into landfill

### RECOMMENDATION

For referral to City of Greater Geraldton's Manager Regional Waste

### ACTION:

**City of Greater Geraldton to investigate what happens to medical waste at each of the Regional Cities and provide a report to the next meeting.**

## 4. Urgent Business - Blood Transfusion/Collection Centres

### **Priority Link KI -1**

There are currently no blood transfusion/collection centres north of Joondalup.

### MOTION

**That WARCA endorse a letter to Minister for Health and Red Cross urging them to establish the service to regional centres.**

**CARRIED**

## 5. Date of Next Meeting

Schedule of Meetings

Date	Venue
2012	
November	To be determined

## 6. CLOSURE

There being no further business the meeting closed at 2pm.

## Appendix 1 – Action List

Date Initiated	Action	Responsible	Updates	Status (in progress; pending; complete)
05-08-10	Pilbara Cities CGG to invite Chris Adams (Director Pilbara Cities Program) to attend future meetings of WARCA.	T Brun	Reissue invite to attend meeting in Bunbury on 11/11/11  Attending the WARCA meeting in Canberra on 19 June 2012	In Progress
19-10-10	<b>RESOLUTION:</b> <i>The Alliance resolves to allocate unspent funds at the end of each financial year in a Trust which will be held and managed by the Secretariat Local Government.</i>	All	Updated 2/2/11 All Member CEOs to provide an estimate of their unspent allocation to Tony Brun by 20 May so that an invoice can be sent.  Updated 15/06/2012 Awaiting estimates – an invoice will be sent prior to end of F/Y	In progress
17-02-12	Set up a meeting with the Chief of Staff to Minister for Arts and also Director General of Department Culture & Arts to discuss the current draft “WA Cultural Infrastructure Directions” policy framework.	Tony Brun	I Carpenter and T Brun attended a Meeting on 18 April with Allanah Lucas, Director General of the Department of Culture and the Arts, Tanya Young, Policy Officer, Office of the Hon John Day.	In progress.
17-02-12	Draft a brief to secure a project support capacity until such time external funding is secured to implement the full secretariat service.	Tony Brun	Update 15/06/2012 Initial information sourced from RCV.  Recommendation from RDC and DRDL not to commence in interim as they are seeking to resolve funding support form a State perspective.	Delayed
17-02-12	Kalgoorlie-Boulder and Pilbara Group to distribute their KPMG Report on regional service delivery.	Paul Martin & Don Burnett	Update 15/06/2012 Awaiting distribution of papers.	Delayed
17-02-12	Prof Matthew Tonts to prepare a scoping brief / proposal paper for consideration within the next month (out of session via email) detailing priority initiatives  Agreed that Demographic analysis & modelling as an integrated proposal <div style="border: 1px solid black; padding: 2px; display: inline-block;">Demographic analysis &amp; modelling</div>	UWA	Updated 15/06/2012 Currently under investigation and referred to newly appointed Prof for review/feedback prior to his arrival/commencement.	Delayed

Date Initiated	Action	Responsible	Updates	Status (in progress; pending; complete)
	<ul style="list-style-type: none"> <li>• <i>Population planning and demographic analysis</i></li> <li>• <i>Review of ABS and DoP/WAPC population modeling and estimates</i></li> <li>• <i>Population-economic-social linkages modeling to define service needs</i></li> </ul> <p>Also to include:</p> <ul style="list-style-type: none"> <li>• <i>Identifying rapid growth implication and linkages to State services (ie health, education and Law/Order)</i></li> </ul>			
19 June	Organise a workshop for the same day as Item 7, with each of the regional development commissions to discuss opportunities and alignment.			
19 June	DCA and DRDL to present an update in person to the August meeting.			