

HMAS Sydney II Memorial Committee Meeting

Meeting Minutes

Meeting Name	HMAS Sydney II Memorial Committee	Meeting No.	D-13-16544
Meeting Date	Tuesday 19 February 2013		
Meeting Time	2.00pm – 3.30pm		
Meeting Location	Cathedral Avenue, South Wing Conference Room		
Attendees	Mayor Ian Carpenter (Chair)	IC	By Invitation Joan and Charlie Smith – Smith Sculptures Graham Alexander – CGG Trudi Cornish – CGG Susan Smith – CGG Mary l’Anson - Observer
	Cr Bob Hall	BH	
	Cr Ron Ashplant	RA	
	Ross Davies – RSL	RD	
	Don Rolston – Rotary Club of Geraldton	DR	
	Ross Halsell – Naval Association of Geraldton	RH	Apologies Kevin Green Jody Bevan
	Ted Graham	TG	Distribution as above Ms Glenys McDonald Mr T Emmott – Rotary Club of Geraldton – Greenough Joan and Charlie Smith – Smith Sculptures
	David l’Anson – Geraldton Volunteer		
	Tour Guides Association	DI	
	Howard Gray – Batavia Coast		
	Maritime Heritage Association	HG	
	Leigh O’Brien – WA Museum	LO	
	Andrea Selvey	AS	
	Wendy Cowley (minute taker)	WC	
	Kimberley Clarke (minute taker)	KC	

1. Welcome & Apologies	
2. Meeting opened at 3.05pm. Chair welcomed everyone to the meeting, acknowledged presence of Leigh O’Brien, representing WA Museum while Catherine Belcher is on leave.	
3. Minutes and Actions of Previous Meeting DI stated in previous minutes that a drive-around was done to look at signage, have not done so yet. Previous minutes to be changed to reflect this change. Minutes accepted as correct by consensus. Moved and Seconded	WC
3.1. Business Arising from Actions	
3.1.1. CCTV AT MEMORIAL AS met with Konrad Seidl, Manager of Community Law and Safety Department to review current CCTV and security arrangements. Cameras are checked on a monthly schedule. Investigating options for budget, one being fibre connection of CCTV at Memorial to CGG network, the closest point being Durlacher Street at \$50k. Another option being wireless. Once on the network footage would be live streamed to police station, increasing level of surveillance. Security company does go up twice a night. GA noted that sufficient lighting for quality footage is an issue.	
3.1.2. FLAG POLES BT spoke with State secretary from Naval Base, has given permission to fly	

HMAS SYDNEY II MEMORIAL COMMITTEE MEETING

<p>responses. BT put to committee to have a small organization/sub-structure of wardens and sub-wardens of ex-service people within the committee who can be elected by Council. RH noted that whole community had an affinity to the Memorial and Sydney II and would be suggesting that navy ships anchor in Geraldton. Chair informed the committee that he is more than happy to write a letter of support. RD noted that storm surges play a large part in ships not being able to berth in Geraldton. AS queried who the letter would be addressed from? RD replied that it would be from the Geraldton Naval Association. BH exited meeting at 2.48pm</p>	
<p>5. General Business</p> <p>5.1. Wreath Laying Stand at Dome of Souls for Commemorative Services</p> <p>BT suggested a temporary stand be erected for wreaths to be laid on during the ceremony on 19 November. TG enquired if it is possible to also install a temporary handrail. GA responded that it is possible to do, as long as it was heavily weighted at the bottom. AS to seek a quote from Smith Sculptors to design appropriate wreath stand and handrail.</p> <p>5.2. Presentation by Smith Sculptures</p> <p>Presentation was made by Joan and Charlie Smith.</p> <p>AS noted that Alec Coles, CEO of the WA Museum has been invited to next meeting to present on the Geraldton Museum Site Masterplan and that the next meeting date would need to be changed to accommodate.</p> <p>5.3. Terms of Reference</p> <p>AS informed that with LO taking over for Catherine Belcher, was there a need to re-visit membership at a council meeting or was the Committee ok with LO taking over as representative for Museum? The Committee responded unanimously that LO attend and membership not go to council. AS also advised that there was an expiry date for the committee which is in October 2013 and noted that this could go to council to be renewed. Outstanding duties for the Committee were formal plan on media and marketing needs to be implemented as well as communication protocol network. Chair noted that marketing team would be better at looking at this plan, rather than committee. AS responded that there was a marketing sub-committee which has a member of the CGG marketing team and would communicate with them.</p>	<p style="text-align: right;">AS</p> <p style="text-align: right;">WC</p> <p style="text-align: right;">AS</p>
<p>5. Next Meeting</p> <p>To be advised. WC look at dates for Alec Coles to attend and change date of meeting and notify members accordingly.</p>	<p style="text-align: right;">WC</p>