



HMAS Sydney II Memorial Advisory Committee

Meeting Minutes

Meeting Name	HMAS Sydney II Memorial Advisory Committee	Meeting No.	D-17- 19779
Meeting Date	Tuesday, 14 March 2017		
Meeting Time	4.00pm to 5.00pm		
Meeting Location	City of Greater Geraldton Administration Building Committee Meeting Room		
Attendees	Don Rolston	DS	By Invitation
	Stephen Butler	SB	Apologies
	Trevor Ralph	TR	
	David Emery	DE	
Ian Heberle	IH		
Emily Murphy (minute taker)	EM		
			Distribution
			As above

1. Welcome & Apologies

The Chair welcomed the members and apologies were noted from BH TB RM RH.

2. Minutes of Previous Meeting

Recommendation: That the minutes of the HMAS Sydney II Memorial Advisory Committee Meeting held on 26 October 2016 as previously circulated, be adopted as a true and correct record of proceedings.

Moved: IH **Seconded:** SB

CARRIED BY CONSENSUS

3. Action Log

HAC-0032: Bench seating: Nomination for Bench seating in shaded area at HMAS Sydney Memorial II will go into next financial year's capital request.

HAC-033: Commemorative Medal: BH Suggested that the Warden be given a personal memento to recognise service when changes are made. This was recommended to council for support.

HAC-034: Warden- HMAS Sydney II Memorial: Committee recommends to council that the status quo remains for the next 12 months whereby, Don Rolston to remain Warden and Stephen Butler to remain Sub- Warden.

4. Correspondence

4.1 Outgoing Correspondence

N/A

4.2 Incoming Correspondence

N/A

5. Public Facilities

The toilet facilities was discussed and resulted with more time allocated to prepare required 'item proposal' to go before council, this is the Advisory committee's only recommendation as stated below.

Move: 'That the HMAS Sydney II Advisory Committee re-inforce our existing recommendation to the Council with respect to public facilities at the memorial site with the addition of accommodation for the tour guides. The addition is to comply with the council resolution at its meeting of 20 October 2014. It is noted that this compliance has added to project costs however it is highly appropriate and therefore is strongly supported by this advisory committee. These facilities as per attached details will provide public facilities which will be complementary to and a credit to the image and status of the HMAS Sydney II Memorial

Actions:

- 5.1. DE to source and send out procedures to provide assistance to advisory committee with their development of item proposal presentation.
- 5.2. DE to provide advisory committee with scheduled date/time to allow committee members to be present at forum

CARRIED BY CONSENSUS

6. General Business

Lone Pine Tree

Identify species of existing tree at HMAS Sydney II Memorial Site, Committee members believe it's not an original Lone Pine tree.

Actions:

- 6.1. DE speak to Parks and Gardens to identify the Species of existing tree located at the HMAS Sydney II Memorial site

CARRIED BY CONSENSUS

Request for Plaque

Committee would like to honour the group 'Corvettes' request to develop and install a plaque at the HMAS Sydney II Memorial Site, this plaque would be placed next to existing plaque.

CARRIED BY CONSENSUS

7. Date of Next Meeting

The next meeting is scheduled for 12 June 2017/ 4pm / City of Greater Geraldton Administration Building Committee Meeting Room.

8. Close

There being no further business the meeting closed at 5pm.