

Geraldton Regional Art Gallery Management Committee

Meeting Minutes

Meeting Name	Geraldton Regional Art Gallery Management Committee	Meeting No.	D-16-17065
Meeting Date	Wednesday, 16 March 2016		
Meeting Time	3.30pm to 4.30pm		
Meeting Location	City of Greater Geraldton Administration Building Committee Meeting Room		
Attendees	Cr Neil McIlwaine (Chair)	NM	By Invitation
	Cr Michael Reymond	MR	
	Cr Steve Douglas	SD	Apologies
	Christian Watters	CW	James Davies JD
	Julie-Anne Sproule	JS	Raina Savage RS
	Polly Banks	PB	Brian Stewart BS
	Shauni Norman (minute taker)	SN	Phil Melling PM
			Gary Martin GM
			Brian Stewart BS
			Distribution
			As above

1. Welcome & Apologies

All welcomed and apologies noted from, BS, JD, RS, AD

2. Minutes of Previous Meeting

MOVED: SD, SECONDED: CW

3. Action Log

- 003: NM to action.
- 004: Attached to previous minutes.
- 005: Complete.
- 006: On agenda.
- 007: On Agenda.
- 008: Complete.
- 009: Complete.
- 010: Complete. Works to arrive on 31st March 2016

4. Terms of Reference

Recommendation: removing Nicola Smith & Raina Savage, further more to not list names to assist in keeping the documentation up to date. Community members to be listed as up to 4.

NOTED

Recommendation: Terms of reference to integrate the tourism strategy or economic development be added into item A as follows;

- a) iii. To encourage increased visitation in support of the City's economic development.

NOTED

Signature:  Date: 8/4/2016

Note: Clarification required around the definition of the Committee as a Management Committee. Chair advised the main role is as liaison between the City and the Art Gallery WA.

5. Committee Membership

Note: Resignation letter from Raina Savage; JS to send an acknowledgement letter in return. Letter received from Brendan Penzer nominating to be on the Committee;

ACTIONS:

- 5.1 JS contact ACDC and get confirmation if the nomination has come on behalf of the ACDC Committee.
- 5.2 BS requested a letter from the Committee to Andrea Selvey thanking her for her support on the Committee. JS to draft a letter and send to Chair for feedback.

6. Director's Report (includes Financials, Exhibition Schedule, Attendance)

Directors report detailing Gallery activities discussed – see attached.

ACTIONS:

6.1 Deaccession

JS to seek clarification from the gallery Director as to the strategy for their acquisition for the surplus remainder of the old City collection and request a final date of completion.

6.2 Midwest Art Prize

PB to ensure the budget is included in 2016/17 budget.

6.3 Building Costs

SD requested what the power usage and maintenance is as the Art Gallery building.
PB to follow up on annual cost of operational and maintenance of the building.

Recommendation: Art Gallery to formalise the monitoring and management of the climate control at the Art Gallery.

NOTED

6.4 Michelangelo Exhibition (PB)

The City will be supporting the Art Gallery in holding the exhibition in 2017 - Refer to Directors report detailing the exhibition.

Recommendation: Committee to put an item to the April 2016 Council for endorsement of the application.

CARRIED BY CONSENSUS

Noted: CW congratulated JS on the Art Gallery Facebook page being up to date and informative.

7. General Business

7.1 Cruise ships

Noted: Arrangement made for the Art Gallery to be open on Sunday during a cruise ship visit with agreement between the Visitor Centre resulted in the information being misinterpreted on the day causing minimal visits to the Gallery.

ACTION:

PB and JS to meet with the Visitor Centre to find an appropriate solution.

Recommendation: the Gallery to commit to being open on Sundays during cruise ships peak season.


CARRIED BY CONSENSUS

8. Date of Next Meeting

The next meeting is scheduled for 15 June 2016 from 3.30pm to 4.30pm at the City of Greater Geraldton Administration Building in the Committee Meeting Room.

9. Close

There being no further business the meeting closed at 4.50pm.

Signature:  Date: 6/4/2016

