

# HMAS Sydney II Memorial Advisory Committee Meeting Minutes

<b>Meeting Name</b>	HMAS Sydney II Memorial Advisory Committee	<b>Meeting No.</b>	5/2018		
<b>Meeting Date</b>	Monday 3 September 2018				
<b>Meeting Time</b>	4.00pm to 5.00pm				
<b>Venue</b>	City of Greater Geraldton Civic Centre, Committee Meeting Room				
<b>Committee Members:</b>	Cr Michael Reymond	Chairperson	<b>By Invitation</b>	Ross McKim	CEO, City
	Cr Natasha Colliver	Councillor		David Emery	Manager, City
	Cr Lewis Freer	Councillor	<b>Apologies</b>	Ian Holthouse	Naval Associ
	Don Rolston	Warden		Cr G Bylund	Councillor
	Trevor Beaver	Rotary		Trevor Ralph	Voluntary Guides
	Di Gilleland	Rotary	<b>Distribution</b>	Committee Members, Proxies, CEO	
	Spike Jones	Naval Association			
	Stephen Butler	RSL			
	Ian Heberle	RSL			
	David l'anson	Voluntary Guides			
Chris Lee	Director, City				
Ebony Enright	Support Staff, City				

## 1. WELCOME & APOLOGIES

Chairperson Cr Reymond declared the meeting open at 4pm. Apologies were noted as above.

## 2. MINUTES OF PREVIOUS MEETING

RECOMMENDED that the minutes of the HMAS Sydney II Memorial Advisory Committee meeting held on 6 August 2018, as previously circulated, be adopted as a true and correct record of proceedings.

**MOVED Cr Colliver SECONDED Don Rolston**

## 3. REVIEW AND UPDATE ACTION REGISTER

Action Register Items which remain 'Ongoing'  
HMAS-037, HMAS-049, HMAS-051, HMAS-055

Action Register Items that are now 'Complete' - HMAS-050

Action Register Items discussed – HMAS-056 – Commemorative service.

*Don Rolston provided update on planning of 2018 Commemorative Service. Discussed attendance of distinguished guest (Warrant Officer Mary Grogan) and possible liabilities this visit may present.*

## 4. CORRESPONDENCE

### 4.1. Incoming Correspondence

Review and confirmation of incoming correspondence register.

*Nomination for Warden received from Don Rolston*

### 4.2. Outgoing Correspondence

Review and confirmation of outgoing correspondence

*Acknowledgement of Nomination for Warden received from Don Rolston*

## **5. MEMORIAL COMMUNITY MANAGEMENT, MARKETING & PLANNING (ToR Item D)**

### **5.1. Public Facilities – Discuss Concept Designs –**

Trevor Beaver distributed a motion, attachment to minutes.

Cr Reymond distributed a motion, attachment to minutes.

All agreed with contents of both motions presented. It is noted that Geraldton Voluntary Tour Guides preferred option is Concept Design Option 2 however; as the toilets are a priority, they are prepared to support Option 3 and 3A.

Following discussion the following Committee Recommendation was reached:

#### **COMMITTEE RECOMMENDATION**

1. That Council
  - (a) Rescind Council Resolution IS157 made on 26 September 2018 regarding the public facilities at the HMAS Sydney II Memorial.
  - (b) Adopt the Smith Sculptors Concept Designs 3 and 3A as the preferred designs for the Memorial;
  - (c) Allocate funds in FY2018/19 for design and construction of toilets facilities as per Concept Design 3; and,
  - (d) Provide in principle support for construction of facilities as per Concept Design 3A to allow Rotary and RSL to pursue funding opportunities in the future.
2. That City officer engage the Smith Sculptors to develop a 15% design brief and cost estimates for Concept Designs 3 and 3A.

**MOVED Trevor Beaver SECONDED Cr Colliver**

#### **ACTION:**

Minister Tinley be provided with an update of the Committee's recommendation and preferred option. (Ross McKim)

## **6. GENERAL BUSINESS**

### **6.1. Nomination of Warden / Sub Warden – Cr Reymond**

#### **COMMITTEE RECOMMENDATION**

That the committee accept the nomination of Don Rolston for the role of Warden of the HMAS Sydney II Memorial, for the two year period commencing 19 November 2018.

**MOVED D I'Anson SECONDED S Butler**

### **6.2. Nomination of Sub Warden – Cr Reymond**

Cr Reymond noted that, according to Conservation Framework, the role of Sub Warden is decided by RSL and the Naval Association. Nominations for this role have been received from Stephen Butler (RSL), and Spike Jones (Naval Association).

#### **ACTION:**

Stephen Butler and Spike Jones to report back to the Committee at the next meeting regarding their respective organisations consent for a second Warden.

## **7. NEW BUSINESS**

Nil

## **8. DATE OF NEXT MEETING**

Monday, 12 November 2018 at 4pm.

## **9. CLOSE**

Meeting closed by Chairperson at 5.03pm.