



Batavia Local Emergency Management Committee

Meeting Minutes

Meeting Name	Batavia Local Emergency Management Committee (BLEMC)	Meeting No.	3/2022
		TRIM Ref	D-22-105371
Meeting Date	17 August 2022		
Meeting Time	1.00 pm		
Meeting Location	Geraldton Multipurpose Centre, 31 Foreshore Drive, Geraldton – Function Room		
Attendees	J Clune	City of Greater Geraldton (Chair)	
	W Ellis	City of Greater Geraldton (Executive officer)	
	S Boryczewski	City of Greater Geraldton	
	E Woinar	City of Greater Geraldton	
	C Lee	City of Greater Geraldton	
	L Healy	Marine Rescue Geraldton	
	M Young	WA Country Health Service Midwest	
	A Klem	WA Country Health Service Midwest	
	R Jones	SES	
	P Najjar	ATCO Gas Division	
	N Chadbourne	St Johns Ambulance	
	R Glegg	Wester Power	
	J Criddle	Shire of Chapman Valley	
Apologies	Mayor S Van Styn	City of Greater Geraldton (Chair)	
	K Smith	City of Greater Geraldton	
	R Mckim	City of Greater Geraldton	
	M Smith	City of Greater Geraldton	
	K Mussen	Department of Fire and Emergency	
	S Miller	Department of Fire and Emergency	
	P Allen	Department of Transport	
	T Blackmore	ARC Infrastructure	
	N Blackburn	Department of Communities	
	M Miles	Department of Communities	
	Peter Herbert	Main Roads	
	Desmond Hill	Geraldton Airport	
	R Talbot	Marine Rescue Geraldton	
	W Scott	WA Police	
	C Martin	WA Police	
	M Kelly	Dept of Primary Industries & Regional Development	
	K Decker	AFP	
	R Ferrari	WA County Health Service Midwest	

1. Welcome & Apologies

The A/Chair opened the meeting at 1.32 pm and welcomed attendees.
Apologies noted as per attendance to sheet (refer to opening page of minutes).

2. Minutes of Previous Meeting

Committee Recommendation:

RECOMMENDED that the minutes of the Batavia Local Emergency Management Committee held on 25 May 2022 as previously circulated, be adopted as a true and correct record of proceedings.

3. Review Actions from Previous Minutes

Wayne Ellis - Establish a Batavia Local Emergency Management Agreement (BLEMA) to cover all the participate LGA's.

- A draft version of the BLEMA was sent out for final consultation to all members in the middle of June 2022, all comments were incorporated and it was envisaged getting an approval at this meeting.
- As a result of Shire of Northampton withdrawing from the BLEMA and Batavia Local Recovery Plan (BLRP) it needed to be amended to reflect this decision. This was done and the updated BLEMC and BLRP were included as attachments to the minutes of this meeting.
- Approval of the BLEMA and BLRP was achieved at the meeting.

J Criddle arrived at 1:05 pm

Wayne Ellis - State Risk Project

- The Data is being collated by the State Risk Project team and will be released when completed. As a result of the committee not requiring any further action in this regard, this action can be closed.

4. Agency Updates

The Acting Chair invited agencies present to provide a **brief** overview of their recent activities or issues:

4.1. City of Greater Geraldton

Report from Wayne Ellis

- Shire of Northampton informed the City and the Shire of Chapman Valley to their decision to withdraw from the BLEMC on 29 July 2022.
- The City will take on the responsibility of the Chair until the end of 2024.
- The City has approved and endorsed a bushfire risk management (BRM) plan.
- The City applied for a grant and received \$466,000 to manage City properties.
- Remind everyone restricted burning 01 September- 14 October.

- Prohibited 15 October – 14 February.
- Number of brigade's volunteers didn't have adequate training which is currently underway.

4.2. City of Greater Geraldton – Airport

Des Hill submitted the following prior to the meeting

- No incident.
- Emergency exercise conducted 11 June. Resulted in 14 action items for improvement to AEP and future exercise planning and coordination.
- Next exercise will be June 2023.
- Airport has multiple facilities and space available for agencies conducting mini exercises.
- Weather has affected several flights.
- As a result of the sleepover of passengers, blankets have been purchased and are on hand at the airport.

4.3. Shire of Chapman Valley

Report from Jamie Criddle

- Business as usual.
- Local Recovery Plan for Cyclone Seroja almost complete joint with Northampton.
- Sourcing the funding that will implant the Plan will attempt to meet with multi agencies at local government week. To see how much funding is available.
- WHS – Implementing volunteers working with the volunteers some push back.
- New portal hub has been developed that volunteers can login to see what training is required it is linked with DFES.
- Issue the paperwork that was done 15 years ago isn't readily available on the portal.

4.4. WA Police – Geraldton

No Report. No one in attendance.

4.5. Department of Health

Report from Michele Young

- As COVID-19 cases continue to decline, will free up frontline staff to return to clinical duties and increase visitor access for community members. This commenced on Monday, 15 August 2022. The main changes are:
- Visitors to hospitals visiting hours will be extended.
- Masks still need to be worn.
- Testing Visitors with no symptoms will not have to show a negative Rapid Antigen Test unless they are visiting vulnerable patients or cohorts.

- The Total Solar Eclipse (TSE) is a rare astronomical event (20 April 2023) that will bring a substantial increase of visitors to Exmouth.
- It is anticipated during the period two days before the eclipse to one day after there will be significantly higher air and road traffic, an increased number of water craft including cruise ships.
- Planning for the event is being undertaken at both a local and state level with key stakeholders.
- Emergency Management Exercises for bushfire and cyclone were held 16/17 August with key stakeholders at both at State and local level.
- Operational Area Support Group.
- The Operational Area Support Group meeting will cease and stood up as required.

4.6. Department of Community Services

Neville Blackburn submitted the following prior to the meeting

- To provide training to Communities Staff across the Region in the mandated role of the Department to provide welfare support to persons impacted by Emergencies and Disasters in the MWG.
- Develop and maintain key stakeholder relationships with those Community Agencies and Government Departments working in Emergency Services in the MWG.
- Attend personally or by Teams etc. LEMC meetings across the 21 LG's in the MWG.
- Attend the MWG DEMC with senior management from our Department.
- Work with Local Governments to ensure designated evacuation centres are fit for purpose.
- Work with all LG's and partner agencies to ensure the Department's Local Welfare Plans (contacts etc.) are up to date.

4.7. Department of Fire & Emergency Services

No Report. No one in attendance.

4.8. Australian Federal Police

No Report. No one in attendance.

4.9. St John Ambulance

Report from Nick Chadbourne

- Struggling to recruit and retain volunteers.
- Chapman Valley centre closed.
- Mullewa is doing okay.
- Geraldton now do a rotating roster 4 days.

- Activation defibrillation – At Coronation beach a member of the public went into cardiac arrest he was fine as the defibrillator was readily available.
- If anyone knows of Community places to have defibrillators please pass them forward to St Johns.
- All Western Power light vehicles are fitted with defibrillators.

4.10. Mid West Ports

No Report. No one in attendance.

4.11. Geraldton Volunteer Marine Rescue

Report from Lynette Healy

- Marine Rescue Geraldton Volunteers have spent 1,779 on various tasks. They are broken down by;
 - Training & events.
 - Search and rescue.
 - Deployed then stood down.
 - Towing stricken vessels.
 - Refuelling/maintenance.
 - Radio monitoring.
- New vessel arrived was first used in “first response” on 24 July to assist with a search.
- There will be an official launch either at the end of this month or early next month.
- C Lee reported recent storms and winter swells have significantly impacted the shoreline which is approximately 15m in the vicinity of the Geraldton Volunteer Marine Rescue GVMR building.
- Currently preparing a late Item for Council to confirm direction in line with Coastal hazard risk management adaption plan.

4.12. Department of Biodiversity, Conservation and Attractions

- No Report. No one in attendance.

4.13. State Emergency Services

Report from Ross Jones

- 01 January until now we have 60 volunteers.
- Minor call outs.
- Monday night 15/08/2022 distributed sand bags to assist with the flooding of Place road and Durlacher Street.
- Exercise recently held in Eneabba well attended.
- SES will have their 40 year anniversary August 2024.

- Receiving new vehicles with LGIS Funding.
- Sudden spike in membership.

4.14. Salvation Army

No Report. No one in attendance.

4.15. Main Roads

No Report. No one in attendance.

4.16. Department of Transport, Marine Safety

No Report. No one in attendance.

4.17. Other Agency's

Atco Gas –advised Gas situation is town is safe.

Western Power – reminded all that with the fire season coming into effect there will possibly be power outages.

5. General Business

5.1. Withdrawal of the Shire of Northampton from the BLEMC

- Accepted the Withdraw of the Shire of Northampton.

5.2. Acceptance of the Batavia Local Emergency Management Arrangements and Batavia Recovery Plan.

5.3. Updates/Changes to the Emergency Contacts Directory

- The contact directory is attached to the minutes. Please confirm contact details and respond to the City with confirmation. This document is not to be distributed or shared in the public domain.

5.4. Correspondence

- Acting Chair requires a letter to be sent to the Department of Fire & Emergency services to attend future meetings.
- Acting Chair asked if Department of Primary Industries & Regional Development can attend next meeting due to the current outbreak hand foot mouth.

6. Date of next meeting

The next meeting is scheduled for 10.00 am Wednesday 16 November 2022 at City of Greater Geraldton.

7. Close

There being no further business the A/Chair closed the meeting at 1:42pm.