

Briefing Note

To: His Worship The Mayor and Councillors

From: Ken Diehm, Chief Executive Officer.

Date: 1 September 2016

Subject: **Council Policies to be retired from Policy Register**

Agenda Reference: N/A

File reference: GO/19/0008

At the Concept Forum on 7 June 2016 Councillors reviewed the City's Council Policy Register with a view to classify policies within the below categories and prioritise policies for review:

Policy classification within the WALGA framework:

1. Strategic Sustainability Policies
2. Strategic Policies
3. Strategies, Master Plans, Charters
4. Non-Strategic Policies

Subsequently Councillors were requested to submit their views on the above classifications and priorities to the Director Corporate & Commercial Services for collating.

Pursuant to feedback received from Council and the Executive team the below listed Council Policies are proposed to be retired and removed from the Council Policy Register, as they are no longer relevant or cover operational matters:

- Council Policy CP001– Elected Members Rights to Access Council Records
- Council Policy CP003 – Positive Lasting Legacy Principle
- Council Policy CP012 – Equal Employment Opportunity (EEO)
- Council Policy CP017 - Joint Reform – Local Assets and Local Funding
- Council Policy CP018 – Joint Reform – Local Identity
- Council Policy CP019 – Joint Reform – Local Workforce

- Council Policy CP020 – Joint Reform - United Road Funding Arrangements
- Council Policy CP021 – Payments to Employees in addition to Contract/awards
- Council Policy CP033 – Community Funding
- Council Policy CP038 – Appointing an Acting CEO
- Council Policy CP043 – Organisational Structure
- Council Policy CP044 – Weeds of National Significance
- Council Policy CP046 – Art Development Fund
- Council Policy CP048 – Sporting Futures
- Council Policy CP049 – Community Group Land Lease/ Licence
- Council Policy CP050 – Ground Management Committees
- Council Policy CP051 – Financial Hardship Direct Debit Payment Arrangements, Rates
- Council Policy CP052 – People Plan
- Council Policy CP056 – Geraldton Digital First
- Council Policy CP057 – Smarter City
- Council Policy CP060 – Creative Community

If Councillors disagree with the retirement of any of the above policies they may contact the City via email to Margot Adam, Governance Coordinator at margota@cgg.wa.gov.au no later than 14 September 2016 and the relevant policy will be removed from the list and tabled for discussion at the Council Policy workshop on 11 October 2016.

If there are no objections to the retirement of the listed policies City officers will prepare a Council Agenda item for submission to the Ordinary Meeting of Council in October 2016 for Councils consideration on the matter.