



ORDINARY MEETING OF COUNCIL

AGENDA

25 NOVEMBER 2025

TABLE OF CONTENTS

1	DECLARATION OF OPENING.....	3
2	ACKNOWLEDGEMENT OF COUNTRY	3
3	RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	3
4	DISCLOSURE OF INTERESTS.....	4
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	4
6	PUBLIC QUESTION TIME	4
7	APPLICATIONS FOR LEAVE OF ABSENCE	4
8	PETITIONS, DEPUTATIONS	5
	<i>CS256 PETITION – IMPROVE THE NORTHERN BEACHES SUBURBS.....</i>	<i>5</i>
9	CONFIRMATION OF MINUTES	8
10	ANNOUNCEMENTS BY THE CHAIR AND PRESENTATIONS	9
	10.1 PRESENTATIONS.....	11
11	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS.....	11
12	REPORTS OF COMMITTEES AND OFFICERS	12
	12.1 REPORTS OF DEVELOPMENT SERVICES	12
	<i>DS083 LICENCE – MULLEWA FOOTBALL CLUB (INC.).....</i>	<i>12</i>
	<i>DS084 ESTABLISHMENT OF THE GREATER GERALDTON BUSH FIRE ADVISORY COMMITTEE.....</i>	<i>16</i>
	12.2 REPORTS OF COMMUNITY AND CULTURE – Nil.....	21
	12.3 REPORTS OF CORPORATE SERVICES	22
	<i>CS257 DISBAND CITY OF GREATER GERALDTON BEHAVIOUR COMPLAINTS COMMITTEE</i>	<i>22</i>
	<i>CS258 RE-ESTABLISH CITY OF GREATER GERALDTON AUDIT COMMITTEE</i>	<i>27</i>
	<i>CS259 ESTABLISHMENT OF GREATER GERALDTON COMMUNITY GRANTS PANEL</i>	<i>32</i>
	<i>CS260 COUNCIL POLICY 4.12 INDEPENDENT COMMITTEE MEMBER FEES AND REIMBURSEMENTS</i>	<i>36</i>
	<i>CS261 COUNCIL POLICY 4.31 COUNCIL MEMBER FEES, ALLOWANCES, REIMBURSEMENTS AND BENEFITS.....</i>	<i>41</i>
	<i>CS262 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2025 .</i>	<i>46</i>
	12.4 REPORTS OF INFRASTRUCTURE SERVICES.....	49
	<i>IS326 CSIRO FEDERAL BIOCONTROL BOXTHORN PROGRAM ROLLOUT.....</i>	<i>49</i>
	<i>IS327 FLORES ROAD AND EASTWARD ROAD ROUNDABOUT GRANT APPLICATION .</i>	<i>55</i>
	12.5 REPORTS OF OFFICE THE CEO.....	60
	<i>CEO137 ESTABLISH REPRESENTATION OF COUNCIL MEMBERS ON WORKING GROUPS, PANELS AND REFERENCE GROUPS.....</i>	<i>60</i>
	<i>CEO138 APPOINTMENT OF DELEGATES TO EXTERNAL BOARDS, COMMITTEES AND GROUPS</i>	<i>66</i>
	12.6 REPORTS TO BE RECEIVED	70
	<i>RR77 REPORTS TO BE RECEIVED - OCTOBER.....</i>	<i>70</i>
13	MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	73
14	QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	73

15	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	73
16	MEETING CLOSED TO PUBLIC	73
	<i>CS265 RFT 2526 01 SUPPLY AND DELIVERY OF IRRIGATION COMPONENTS</i>	<i>74</i>
	<i>IS328 RFT 2526 05 CONCRETE CRUSHING / RECYCLING SERVICES.....</i>	<i>78</i>
	<i>IS329 RFT 2526 09 AQUARENA MECHANICAL REFURBISHMENT.....</i>	<i>83</i>
	<i>DS085 CONFIDENTIAL – LAND ACQUISITION (Public Version).....</i>	<i>87</i>
17	CLOSURE	88
	APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED	89

CITY OF GREATER GERALDTON**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 25 NOVEMBER 2025 AT 5.00PM
CHAMBERS, CATHEDRAL AVENUE****A G E N D A****DISCLAIMER:**

The Presiding Member advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Livestreaming of meetings.

Council Meetings are livestreamed with a recording available after the meeting on the City's website.

1 DECLARATION OF OPENING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**Attendance by Electronic Means**

In accordance with the Local Government (Administration) Regulations 1996 regulation 14C (2)(iii), Cr S Giudice has been authorised by the Mayor to attend this meeting by electronic means.

Present:**Officers:****Others:**

Members of Public:

Members of Press:

Apologies:

P Radalj, Director or Corporate Services

Leave of Absence:

There are none.

4 DISCLOSURE OF INTERESTS

Mayor J Clune declared an impartiality interest in Item No. RR77 Reports to be Received Part A, *DSDD037 Delegated Determinations and Subdivisions Applications for Planning Approval*, as a family member is mentioned in the applications for planning approval.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There are no questions from previous meetings.

6 PUBLIC QUESTION TIME

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act 1995 require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

If you would like to ask a question, please complete the Public Question Time form on the City's website, linked below, which also provides the procedures for Public Question Time. [Questions From the Public » City of Greater Geraldton](#). Submit up to 3 questions by 12 noon the day prior to the meeting.

7 APPLICATIONS FOR LEAVE OF ABSENCE**Existing Approved Leave**

Councillor	From	To (inclusive)	Date Approved
Nil.			

**Note: If Elected Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting.*

If an Elected Member on Approved Leave subsequently attends the meeting, this will be noted in the Minutes at 'Record of Attendance'.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.25 of the Local Government Act 1995 RESOLVES to:

1. APPROVE Leave of Absence for:
 - a. Cr S Van Styn for the period 8 December 2025 to 23 December 2025;
 - b. Cr S Keemink for the period 20 December 2025 to 26 January 2026; and
 - c. Cr K Parker for the period 22 February 2026 to 13 March 2026.

8 PETITIONS, DEPUTATIONS

CS256	PETITION – IMPROVE THE NORTHERN BEACHES SUBURBS
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AGENDA REFERENCE:	D-25-134378
AUTHOR:	I Reynolds, Corporate Governance Officer
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	4 November 2025
FILE REFERENCE:	GO/6/0003
ATTACHMENTS:	Yes (x2)
	A. Summary of petition to improve northern beaches suburbs
	B. Petition to CGG to improve northern beaches suburbs

EXECUTIVE SUMMARY:

The purpose of this report is to advise Council that a petition was received by the City of Greater Geraldton (the City) on 31 October 2025, petitioning the City to:

1. Reinstate the 90km/h speed limit along Chapman Rd between Glenfield Beach Dr and Sail Blvd.
2. Install a turning lane into Sail Blvd for northbound traffic along Chapman Rd.
3. Create a welcoming and appropriate entrance statement at Reef Blvd.
4. Extend footpath along Chapman Rd from Glenfield Beach Dr to Bayside Blvd and connect with Reef Blvd

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the petition requesting the City support the improvement of the Northern Beaches Suburbs; and
2. REQUIRE the Chief Executive Officer to provide Council with a report on the subject of the petition.

PROPONENT:

The proponent is Robert Dines, as the promoter of the petition.

BACKGROUND:

A compliant petition was presented to the Mayor of the City of Greater Geraldton on 31 October 2025. The proponent has requested the City's support to improve the northern beaches suburbs by:

1. Reinstating the 90km/h speed limit along Chapman Rd between Glenfield Beach Dr and Sail Blvd.
2. Installing a turning lane into Sail Blvd for northbound traffic along Chapman Rd.
3. Creating a welcoming and appropriate entrance statement at Reef Blvd.

4. Extending the footpath along Chapman Rd from Glenfield Beach Dr to Bayside Blvd and connect with Reef Blvd.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

The receipt of a compliant petition by the Council provides an opportunity for the Council to consider the views and requests of community members.

Liveable:

There are no adverse impacts.

Thriving:

There are no adverse impacts.

Leading:

The petition is compliant with the provisions of clause 5.10 of the *City of Greater Geraldton Meeting Procedures Local Law 2011 - Consolidated*.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council has previously received petitions, most recently on 28 May 2024 – Item No. CS124 Petition – Request to reduce speed along Chapman Road (North).

COMMUNITY/COUNCIL MEMBER CONSULTATION:

The petition contained 353 signatures of residents of the district.

LEGISLATIVE/POLICY IMPLICATIONS:

The provisions for the receipt of compliant petitions are contained in clause 5.10 of the *City of Greater Geraldton Meeting Procedures Local Law 2011 – Consolidated*.

5.10 Petitions

(1) A petition is to —

- (a) be addressed to the Mayor or CEO;
- (b) be made by at least 50 electors of the district;
- (c) state the request on each page of the petition;
- (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
- (e) contain a summary of the reasons for the request; and
- (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.

...

- (2) Upon receiving a petition, the Local Government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause (3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless—
 - (a) the matter is the subject of a report included in the agenda; and
 - (b) the Council has considered the issues raised in the petition.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial implications of the receipt of the petition. The financial and resource implications of any actions considered by the petition will be dealt with in an additional report to Council.

INTEGRATED PLANNING LINKS:

Strategic Theme: Connected	An engaged and diverse community where everyone feels included and safe.
Goal 1	Provide safe and inviting public spaces for people to enjoy.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 1	Engage with the community to enhance decision-making.
Goal 4	Continued focus on strong advocacy to ensure that Federal and State projects, programs and funding are aligned with our community's priorities.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The City follows the process outlined in the *City of Greater Geraldton Meeting Procedures Local Law 2011 – Consolidated* to ensure compliance with the relevant provisions.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers as this petition meets the criteria stipulated in the *City of Greater Geraldton Meeting Procedures Local Law 2011 - Consolidated*.

9 CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 28 October 2025, as previously circulated, be adopted as a true and correct record of proceedings.

10 ANNOUNCEMENTS BY THE CHAIR AND PRESENTATIONS*Events attended by the Mayor or designated representative*

DATE	FUNCTION	REPRESENTATIVE
29 October 2025	Radio Geraldton Interview – Outcomes of Council Meeting 28 October 2025	Mayor Jerry Clune
29 October 2025	Triple M Interview - Outcomes of Council Meeting 28 October 2025	Mayor Jerry Clune
29 October 2025	ABC Interview – October 2025 Council Decision Proposed Renewal of Extractive Industry - Southgates	Mayor Jerry Clune
29 October 2025	ABC Interview - Drive with Andrew Collins	Mayor Jerry Clune
30 October 2025	Photo for Media Release - Make the Move to Geraldton	Mayor Jerry Clune
30 October 2025	Coffee with a Councillor - Cr S Guidice	Mayor Jerry Clune
30 October 2025	Central Regional TAFE 2025 Scholarship Celebration Evening – Presentation to Scholarship Recipient	Mayor Jerry Clune
31 October 2025	Official Opening of the Nangetty-Walkaway Bridge Project	Mayor Jerry Clune
31 October 2025	Meeting with Hon Sandra Carr MLC and Hon Samantha Rowe MLC Parliamentary Secretary to the Deputy Premier Rita Saffioti	Mayor Jerry Clune
Saturday 1 November 2025	Festival of Lights at Stow Gardens hosted by Midwest Multicultural Association	Mayor Jerry Clune
Sunday 2 November 2025	Hellenic Society of Geraldton - Annual Celebration of the Saints Day of the Church of the Archangels Michael and Gabriel - 60th Anniversary	Mayor Jerry Clune
3 November 2025	CEO / Mayor / Deputy Mayor Catch Up	Mayor Jerry Clune
3 November 2025	Marketing & Media Regular Catch Up	Mayor Jerry Clune
3 November 2025	Regular meeting with Local Member Kirrilee Warr MLA	Mayor Jerry Clune
3 November 2025	Mid West Development Commission – Audit Committee Meeting	Mayor Jerry Clune
4 November 2025	Official unveiling of Airport Playground at Geraldton Regional Airport	Mayor Jerry Clune
4 November 2025	Concept Forum 2025	Mayor Jerry Clune
5 November 2025	Geraldton Ending Homelessness Leadership Group Meeting	Mayor Jerry Clune
5 November 2025	GWN7 Interview - Mullewa Community Hospital	Mayor Jerry Clune
6 November 2025	Champion Bay Clontarf Academy - End of Year Awards	Deputy Mayor Cr Natasha Colliver
7 November 2025	Woorree BMX – Opening of new Track and Series	Cr Jenna Denton
10 November 2025	Mayor's Mystery Bus Tour / Morning Tea and Q & A session	Mayor Jerry Clune
11 November 2025	Remembrance Day Service 2025	Mayor Jerry Clune
11 November 2025	Geraldton Triple M Interview - Jingle through Geraldton – Invitation to business	Mayor Jerry Clune

	owners to decorate their storefronts for Christmas	
11 November 2025	EdConnect Information Session - Connects volunteers who want to make a difference, with young people in schools who need extra help and guidance	Mayor Jerry Clune
12 November 2025	Seniors Week Walk & Breakfast	Mayor Jerry Clune
12 November 2025	Office of the Auditor General Audit Committee Chair Forum	Mayor Jerry Clune
13 November 2025	ABC Interview – Need for a dedicated aerial fire fighting fleet in the Midwest.	Mayor Jerry Clune
13 November 2025	Citizenship Ceremony	Mayor Jerry Clune
13 November 2025	Geraldton Academy Awards Night – Presentation of Award	Mayor Jerry Clune
14 November 2025	Photo for Media Release – Presentation by Hon Sandra Carr MLC of Lotterywest Funding of \$84,000 to support the QPT and Big Sky Readers and Writers Festival	Mayor Jerry Clune
14 November 2025	2025 Seniors Week Lunch	Mayor Jerry Clune
Saturday 15 November 2025	Geraldton Surf Life Saving Club Sundowner & Opening of the New Shed	Mayor Jerry Clune
Saturday 15 November 2025	2025 Mid West Sports Awards	Cr Jenna Denton
17 November 2025	A/CEO / Mayor Catch Up	Mayor Jerry Clune
17 November 2025	Marketing & Media Regular Catch Up	Mayor Jerry Clune
17 November 2025	Opening Night of NextGEN Program - <i>originally called Young Innovators</i>	Mayor Jerry Clune
18 November 2025	Ian Holthouse Presentation to Mayor with framed photo's of Royal Australian Navy vessels	Mayor Jerry Clune
18 November 2025	Presentation of Certificate of Appreciation from Clontarf Academy	Mayor Jerry Clune
18 November 2025	Agenda Forum 2025	Mayor Jerry Clune
19 November 2025	ABC Interview – drumMuster	Mayor Jerry Clune
19 November 2025	Waggrakine Primary School - Year 4 - Civics and Citizenship Curriculum	Mayor Jerry Clune
19 November 2025	HMAS Sydney II - 84th Commemorative Service	Mayor Jerry Clune
20-21 November 2025	Mid West Development Commission Board meeting – Cue	Mayor Jerry Clune
Saturday 22 November 2025	Mid West Art Prize 2025 - Preview and Opening Night Gala Evening	Mayor Jerry Clune
24 November 2025	Northern Country Zone meeting – Three Springs	Mayor Jerry Clune
24 November 2025	A/CEO / Mayor Catch Up	Mayor Jerry Clune
24 November 2025	Marketing & Media Regular Catch Up	Mayor Jerry Clune
25 November 2025	Regular meeting with Local Member Hon Sandra Carr MLC	Mayor Jerry Clune
25 November 2025	Hon Anthony Spagnolo MLC – matters relating to the region	Mayor Jerry Clune
25 November 2025	Ordinary Meeting of Council 2025	Mayor Jerry Clune

Note: Whilst it is noted that Council Members may have also been in attendance at the above events, this is a record of attendance by the Mayor, or where a Council Member has been asked to represent the Mayor.

10.1 Presentations

Presentation and acknowledgement to outgoing Council Members.

11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

There is none.

12 REPORTS OF COMMITTEES AND OFFICERS

12.1 REPORTS OF DEVELOPMENT SERVICES

DS083	LICENCE – MULLEWA FOOTBALL CLUB (INC.)
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AGENDA REFERENCE:	D-25-136392
AUTHOR:	S Pratt-King, Coordinator Land and Leasing
EXECUTIVE:	H Martin, A/Director Development Services
DATE OF REPORT:	28 October 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Yes (x2)
	A. Licence Area Plan
	B. Communication - Mullewa Football Club (Inc.)

EXECUTIVE SUMMARY:

The purpose of this report is for Council to consider a proposed licence agreement between the Mullewa Football Club (Inc.) and the City of Greater Geraldton for an estimated 6m² portion of Lot 211 (No. 26) Main Road, Mullewa, for the installation and maintenance of an electronic scoreboard.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE a licence agreement between the City of Greater Geraldton and Mullewa Football Club (Inc.) for an estimated 6m² portion of Lot 211 (No. 26) Main Road, Mullewa;
2. SET the proposed conditions as:
 - a. Term of ten (10) years commencing on the date of execution;
 - b. Set the licence fee as \$1.00 (including GST);
3. MAKE the determination subject to:
 - a. All regulatory approvals being obtained, including but not limited to development approval and a building permit;
 - b. Final agreement between the Mullewa Recreation Ground key stakeholders on the location;
4. ADVISE Mullewa Football Club (Inc.) that they are responsible for:
 - a. All applicable rates, taxes and insurances;
 - b. All costs associated with the manufacture, installation, ongoing maintenance, repairs, and replacement of the scoreboard;
 - c. All alterations or improvements required to facilitate the installation, operation, and maintenance of the scoreboard;
 - d. All ongoing operational costs, including electricity consumption (if applicable);
 - e. Implementing appropriate security measures to protect the scoreboard and associated infrastructure from theft, vandalism, or damage;
 - f. Financing any shortfall in grant funding; and

- g. All costs associated with the preparation, execution, and registration of the licence.

PROPONENT:

The proponent is the Mullewa Football Club (Inc.).

BACKGROUND:

The Mullewa Recreation Ground, located on Lot 211 (No. 26) Main Road, Mullewa, is owned freehold by the City of Greater Geraldton (the City) and serves as the home ground of the Mullewa Football Club (the Club).

On 20 October 2025, the Club requested approval to install an electronic scoreboard at the Mullewa Recreation Ground, having secured \$40,000 in funding through the Western Australian Labor Government's 2025 election commitment program. The existing scoreboard is an outdated manual structure that is no longer fit for purpose, limiting the Club's ability to deliver a quality sporting experience. Replacing it with a modern electronic scoreboard will improve functionality, enhance game presentation, and bring the facility in line with several other local football grounds that have already been upgraded. This enhancement will benefit players, spectators, and the broader community.

To formalise approval, land tenure and responsibilities, City Officers met with the Club on 27 October 2025 to discuss options, including a licence agreement. The Club confirmed its commitment to cover all current and future costs associated with the scoreboard and to enter into a licence agreement to formalise the use of a portion of the Recreation Ground.

The proposed licence location and scoreboard dimensions are shown in Attachment No. DS083A. The licence area and location are indicative and will be confirmed once the exact footprint of the scoreboard, including footings and electrical supply, is confirmed.

**CONNECTED, LIVEABLE, THRIVING, LEADING –
ISSUES AND OPPORTUNITIES:****Connected:**

Installing an electronic scoreboard will enhance visibility and engagement at local sporting events, strengthening community connections. It supports inclusive participation by improving the experience for players, spectators, and volunteers.

Liveable:

Upgrading recreational infrastructure contributes to the overall amenity and appeal of the Mullewa Recreation Ground. This initiative aligns with the City's commitment to creating vibrant, accessible spaces that support healthy lifestyles.

Thriving:

The proposal encourages community pride and supports grassroots sport in Mullewa.

Leading:

By supporting this community-led initiative, the City demonstrates leadership in fostering collaborative partnerships and empowering local organisations. The

licence agreement ensures responsible management of public assets while enabling long-term community benefit.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

The City has previously approved the installation of scoreboards on City-owned or managed land through Partnership Agreements aligned with Council Policy 4.19 – Corporate Partnership. These agreements consistently required the partnering clubs to be fully responsible for all associated costs, including purchase, installation, ongoing maintenance and eventual replacement. The most recent revision of this policy clarified its focus on financial support e.g. sponsorship or donations, therefore the proposed licence for this scoreboard provides an appropriately flexible and tailored approach to facilitating such installations.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Stakeholders and regular users of the Mullewa Recreation Ground have been advised of the proposed installation of the electronic scoreboard with feedback sought from them. The Mullewa Agricultural Show committee wrote to the City via email in support of the proposed project. The Mullewa Muster committee initially wrote to the City declining support for the project due to concerns raised, in particular pertaining to location and height. As a result of a subsequent onsite meeting facilitated by the City between the two groups, concerns were resolved and agreement was reached, with written confirmation provided by the Muster committee. Should Council approve the proposal further consultation will be undertaken to confirm the final location, ensuring it supports ongoing multi-user access and does not interfere with existing or future activities at the facility.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 3.58 of the *Local Government Act 1995* sets out the process for disposing of property (in this case, licensing).

Provision of a licence to Mullewa Football Club is an exempt disposition under r30(2)(b)(i) of the *Local Government (Functions and General) Regulations 1996* - being a sporting body.

FINANCIAL AND RESOURCE IMPLICATIONS:

All licence administration costs, as well as ongoing operational, maintenance, replacement, and upgrade costs, will be borne by the proponent, ensuring no financial implications for the City and maintaining a cost-neutral position within the City's budget.

The new electronic scoreboard will provide valuable sponsorship opportunities for the Club through signage, an essential source of revenue for a small community organisation.

INTEGRATED PLANNING LINKS:

Strategic Theme: Connected	An engaged and diverse community where everyone feels included and safe.
Goal 1	Provide safe and inviting public spaces for people to enjoy.
Strategic Theme: Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
Goal 6	Support the community by advocating to the State and Federal Government for better access to programs and services that improve community health and wellbeing.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy, and an enabling culture drive sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 3	Financial sustainability, actively seeking and leveraging external funding to deliver for the community.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Before executing the proposed licence agreement, the proponent must provide evidence of appropriate insurance, which is reviewed annually to ensure ongoing compliance.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The following option was considered by City Officers:

Do not approve the proposed licence. City Officers do not recommend this option, as it does not support community-led infrastructure improvements or the Club's operational needs.

DS084	ESTABLISHMENT OF THE GREATER GERALDTON BUSH FIRE ADVISORY COMMITTEE
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AGENDA REFERENCE:	D-25-136508
AUTHOR:	M Smith, Coordinator Emergency Management
EXECUTIVE:	H Martin, Director Development Services
DATE OF REPORT:	4 November 2025
FILE REFERENCE:	ES/5/0008
ATTACHMENTS:	Yes (x2) 1x Confidential
	A. Terms of Reference – Bush Fire Advisory Committee
	B. Confidential – Briefing Note – Council Committees

EXECUTIVE SUMMARY:

The purpose of this report is for Council to consider disbanding the Greenough and Mullewa Bush Fire Advisory Committees and consolidating them into a single Greater Geraldton Bush Fire Advisory Committee, established under Section 67 of the *Bush Fires Act 1954*.

The new committee structure will improve coordination, reduce administrative duplication and ensure consistent advice to Council on bush fire management across the district. It will also enhance strategic planning and emergency response by adopting a district-wide approach.

The committee will include Council representatives and the eight (8) Bush Fire Brigade Captains (or their delegates), ensuring broad community input and collaboration. This change aligns with legislative requirements and supports the City's strategic goals of safety, resilience and good governance.

EXECUTIVE RECOMMENDATION:PART A

That the Council by Absolute Majority under Section 5.8 of the *Local Government Act 1995* RESOLVES to:

1. DISBAND the Greenough Bushfire Advisory Committee and Mullewa Bushfire Advisory Committee; and
2. AMEND the Committee book accordingly.

PART B

That the Council by Simple Majority under Section 67(1) of the *Bush Fire Act 1954* resolves to:

1. ESTABLISH the Greater Geraldton Bush Fire Advisory Committee;
2. APPROVE the Terms of Reference – November 2025; and
3. APPOINT the following 11 members to the Greater Geraldton Bush Fire Advisory Committee:
 - a. Mayor J Clune;
 - b. Cr K Parker;
 - c. Cape Burney Bush Fire Brigade Captain (or delegate);
 - d. Eradu Bush Fire Brigade Captain (or delegate);

- e. Moonyoonooka Bush Fire Brigade Captain (or delegate);
- f. Mullewa Central Bush Fire Brigade Captain (or delegate);
- g. Mullewa South Bush Fire Brigade Captain (or delegate);
- h. Tenindewa Bush Fire Brigade Captain (or delegate);
- i. Waggrakine Bush Fire Brigade Captain (or delegate); and
- j. Walkaway Bush Fire Brigade Captain (or delegate).

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The City previously operated two separate Bush Fire Advisory Committees, Greenough and Mullewa, each established under Section 5.8 of the *Local Government Act 1995*. These committees were responsible for advising Council on bushfire-related matters including fire prevention, control and extinguishment, fire break planning, brigade formation and coordination between brigades and agencies. Their purpose was to ensure community safety through strategic oversight and collaboration with emergency services.

Council committees were automatically dissolved following the October 2025 local government elections, in line with the *Local Government Act 1995*. This legislation also provides for the re-establishment of committees as part of the post-election governance process, allowing the newly elected Council to review and restructure its committee framework.

The Western Australian Local Government Association (WALGA) previously recommended as summarised below:

That the City should review its current committee structure to assess whether some committees have been incorrectly established under section 5.8 of the Local Government Act (LG Act). For instance, the Bushfire Advisory Committees are currently noted in the City's November 2023 Ordinary Meeting of Council as being established under s.5.8 of the LG Act. However, it is believed that the correct legislative basis for these committees is section 67 of the Bush Fires Act. If this is the case, then section 5.100 of the LG Act and other LG Act compliance requirements would not apply to these committees.

Based on WALGA's advice, it is recommended that Council disband the Greenough and Mullewa Bush Fire Advisory Committees and establish a single committee, the Greater Geraldton Bush Fire Advisory Committee, under Section 67 of the *Bush Fires Act 1954*, which is the correct legislative framework for bush fire advisory bodies.

This new committee will continue to support volunteer bush fire brigades and ensure their input into bush fire management. It will also simplify governance, reduce duplication and provide consistent advice to Council across the district.

This change does not affect the core role or function of the existing committees; rather, it consolidates the Greenough and Mullewa Bush Fire Advisory Committees into a single entity, formally established under the *Bush Fires Act 1954*. A new Terms of Reference (TOR), included as Attachment No. DS084A, has been drafted to reflect this restructure. The key changes from the previous TOR include:

- Merging of the separate Greenough and Mullewa meetings into one unified meeting;
- Removal of all references to committee operations being governed by the *Local Government Act 1995*; and
- Removal of all references to Council Policy 4.4 – Operation of Advisory Committees.

These updates align the committee's governance with its legislative foundation and streamline its operational framework.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

Establishing a single committee gives all bush fire brigades a coordinated way to contribute across the City. This proposed structure will strengthen collaboration and ensure local voices are heard in bush fire planning and response.

Liveable:

The proposed new committee structure will ensure bush fire management is coordinated and inclusive across the district. This approach promotes safety, resilience and community wellbeing through active volunteer engagement and effective emergency planning.

Thriving:

A single committee will help strengthen bush fire planning and response across the district by empowering volunteers, improving safety and contributing to a resilient and well-prepared community.

Leading:

Establishing the Greater Geraldton Bush Fire Advisory Committee under the correct legislation shows the City's commitment to strong leadership and good governance. It sets a clear example of compliance and best practice in coordinating bush fire management across the district.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council at their meeting of 28 November 2023 endorsed CEO110 Re-establishment of Council Advisory Committees. The tenure of the Council committees for the period 2023-2025 expired 18 October 2025 due to the 2025 Local Government Elections.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

The City's Bush Fire Brigades were consulted on the amalgamation of the two committees, as well as the suggestion to alternate meeting locations between Mullewa and Greenough, during the Bush Fire Advisory Committee meetings held in Mullewa on 19 September 2025 and Greenough on 18 September 2025. No objections were raised by either the Brigades or the Committee.

Council Members were provided with background information via a Briefing Note at the Concept Forum held on 2 September 2025, with further discussion taking place at the Concept Forum on 4 November 2025.

Nominations for committee membership were called prior to the Council meeting to ensure timely representation from Council Members. This allowed interested Councillors to confirm their availability in advance and to support a smooth establishment process.

LEGISLATIVE/POLICY IMPLICATIONS:

Establishing the Greater Geraldton Bush Fire Advisory Committee under Section 67(1) of the *Bush Fires Act 1954* ensures it is formed under the correct legislative framework. This provides clear governance, aligns with statutory requirements and reinforces the City's commitment to legal compliance and effective bush fire management.

FINANCIAL AND RESOURCE IMPLICATIONS:

The establishment and ongoing support of the Greater Geraldton Bush Fire Advisory Committee will be managed within current budget allocations. No additional financial or staffing resources are required.

INTEGRATED PLANNING LINKS:

Strategic Theme: Connected	An engaged and diverse community where everyone feels included and safe.
Goal 2	Foster collaborative partnerships to improve community safety, security and social cohesion.
Strategic Theme: Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
Goal 3	Manage and protect the City's natural environment, and identify strategies to mitigate climate change.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 1	Engage with the community to enhance decision-making.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

The new committee structure supports a coordinated regional approach to bush fire management, enabling consistent planning, improved resource sharing and stronger collaboration among brigades. It enhances community safety and resilience across Greater Geraldton by aligning local efforts under a unified governance framework.

RISK MANAGEMENT:

Establishing a single advisory committee provides a coordinated platform for Bush Fire Brigade Captains and volunteers to contribute to the City's bush fire management approach. This inclusive structure reduces governance risks, ensures consistent advice and strengthens operational readiness across the district.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

12.2 REPORTS OF COMMUNITY AND CULTURE – Nil.

There are none.

12.3 REPORTS OF CORPORATE SERVICES**CS257 DISBAND CITY OF GREATER Geraldton BEHAVIOUR COMPLAINTS COMMITTEE**

AGENDA REFERENCE:	D-25-128546
AUTHOR:	P Radalj, Director Corporate Services
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	3 November 2025
FILE REFERENCE:	GO/6/0009
ATTACHMENTS:	Yes (x1) Council Policy 4.30 Code of Conduct Behaviour Complaints Management (v3)

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to disband the City of Greater Geraldton Behaviour Complaints Committee and instead any complaints received under Division 3 of Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates will be referred to Council for determination.

The Behaviour Complaints Committee is currently required under Council Policy 4.30 Code of Conduct Behaviour Complaints Management, operates under delegated authority from Council, and in accordance with Council Policy 4.32 Behaviour Complaints Committee Terms of Reference.

EXECUTIVE RECOMMENDATION:**Part A**

That the Council by Absolute Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to:

1. DISBAND the City of Greater Geraldton Behaviour Complaints Committee; and
2. AMEND the Committee Book to reflect the decision of the Council.

Part B

That the Council by Absolute Majority pursuant to Section 5.16 of the *Local Government Act 1995* RESOLVES to:

1. REVOKE Council Delegation 1.1.1 to the Behaviour Complaints Committee, which provided the following power and duties:
 - a. Authority to make a finding as to whether an alleged breach the subject of a complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur *[MCC.cl.12(1) and (3)]*;
In making any finding the Committee must also determine reasons for the finding *[MCC.cl.12(7)]*;
 - b. Where a finding is made that a breach has occurred, authority to:
 - i. take no further action *[MCC.cl.12(4(a))*]; or

- ii. prepare and implement a plan to address the behaviour of the person to whom the complaint relates [MCC.cl.12(4)(b), (5) and (6)]; and
- c. Authority to dismiss a complaint and if dismissed, the Committee must also determine reasons for the dismissal [MCC.cl.13(1) and (2)].

Part C

That the Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

1. RETIRE Council Policy 4.32 Behaviour Complaints Committee Terms of Reference; and
2. APPROVE Council Policy 4.30 Code of Conduct Behaviour Complaints Management, version 3, with complaints to go to Council for determination.

PROPOSER:

The proposer is the City of Greater Geraldton (the City).

BACKGROUND:

Council committees dissolve at the time of a local government ordinary election day, which occur every two years and therefore cannot meet until re-established and committee members appointed by Council. The 2025 Local Government Ordinary Election was held on 18 October 2025.

Clause 2.3 of Council Policy 4.30 Code of Conduct Behaviour Complaints Management (the Policy) requires the establishment of a Behaviour Complaints Committee, to be comprised of Council Members only.

The Behaviour Complaints Committee (the Committee) was first established by Council on 27 June 2023 (Item No. CS046) for the purpose of dealing with complaints received under Division 3 of Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates.

Committee membership continues until whichever of the following happens first:

- Person no longer holds the office by virtue of which the person was a member.
- Person resigns from membership of the committee.
- The committee is disbanded; or
- The next ordinary elections day.

Since the Committee's establishment, the number of offices of Council for the City of Greater Geraldton has been reduced to eight Councillors and the Mayor.

The structure of the current Council Committees has been discussed with Council Members at several forums, most recently the Concept Forum held 4 November 2025. Feedback received from Council Members indicates a preference to disband the Behaviour Complaints Committee, and instead any complaints received under Division 3 of Council Policy 4.2 Code of Conduct for

Council Members, Committee Members and Candidates would be referred to Council for determination.

Should Council decide to disband the Committee, draft Council Policy 4.30 Code of Conduct Behaviour Complaints Management, version 3, has been prepared to reflect this change.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

Council Policy 4.30 gives effect to an effective, transparent, fair and accessible complaints handling process. The City will ensure that information on how to make a behaviour complaint, including the relevant policy, is made available to members of the community.

Liveable:

There are no adverse effects.

Thriving:

There are no adverse effects.

Leading:

There are no adverse effects in disbanding the Committee, any complaints received under Division 3 of Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates would instead be referred to Council to make a determination.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council has previously disbanded committees that were no longer required. On 24 September 2019, Council disbanded the Sister City Economic & Cultural Development Committee and the Abrolhos Island Tourism Development Committee – Item No. CEO056.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Committee structure and membership have been discussed with Council Members throughout 2025, most recently at the Concept Forum held on 4 November 2025.

LEGISLATIVE/POLICY IMPLICATIONS:

Local Government Act 1995 Part 5 Division 2.

Local Government (Model Code of Conduct) Regulations 2021 (MCC).

Council Policy 4.2 Code of Conduct Council Members, Committee Members and Candidates.

Council Policy 4.30 Code of Conduct Behaviour Complaints Management.

Council Policy 4.32 Behaviour Complaints Committee Terms of Reference.

City Officers sought advice on the legislative provisions that would apply in relation to a party (Complainant or Respondent) to a complaint, should the Executive Recommendation be endorsed by Council:

- A Council Member would have an impartiality interest and must disclose that interest. However, they are not required to leave the meeting for that item.
- The *Local Government Amendment Act 2024* (s.69) includes an as yet unproclaimed Act amendment which will make it a requirement for the complainant and respondent to not participate, or be present in any discussion or decision-making procedure relating to a complaint.
- This exclusion will occur automatically and will not require a disclosure of interest. It will apply to any part of a committee or Council meeting relating to the complaint.
- The Office of the Local Government Inspector formally starts operations on 1 January 2026. This Act amendment, and associated regulations will need to be proclaimed before this date.

FINANCIAL AND RESOURCE IMPLICATIONS:

Committees established by Council all require the allocation of Officer resources, for secretariat support and meeting coordination and in relation to the business of a Committee as provided in its terms of reference.

INTEGRATED PLANNING LINKS:

Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

While there is a proposed change to how Behaviour Complaints are received via Council instead of Committee, the following principles in dealing with Complaints will remain unchanged:

- Procedural Fairness.
- Consistency.
- Confidentiality.
- Accessibility.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

Council may decide to continue with the current model of a Behaviour Complaints Committee and consider the following alternate recommendation.

Part A

That Council by Absolute Majority pursuant to Section 5.8 and 5.10 of the *Local Government Act 1995* RESOLVES to:

1. RE-ESTABLISH the City of Greater Geraldton Behaviour Complaints Committee;
2. APPOINT the following five (5) Council Members to the Committee:
 - a. Cr _____;
 - b. Cr _____;
 - c. Cr _____;
 - d. Cr _____; and
 - e. Cr _____.

Part B

That Council by Absolute Majority pursuant to Section 5.11A of the *Local Government Act 1995* RESOLVES to:

1. APPOINT the following four (4) Council Members as Deputy Committee Members for the Behaviour Complaints Committee:
 - a. Cr _____;
 - b. Cr _____;
 - c. Cr _____; and
 - d. Cr _____.

Part C

That Council by Absolute Majority pursuant to Section 5.12 of the *Local Government Act 1995* RESOLVES to:

1. APPOINT a presiding member and deputy presiding member to the Behaviour Complaints Committee:
 - a. Cr _____, Presiding Member; and
 - b. Cr _____, Deputy Presiding Member.

Part D

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE an amendment to Council Policy 4.32 Behaviour Complaints Committee Terms of Reference to reflect changes to the membership of the Committee, as determined by Council to comprise of;
 - a. _____ Council Members; with
 - b. _____ Deputy Committee Members;
2. APPOINT the Chief Executive Officer or his delegate as Executive Support and Coordinator of the Behaviour Complaints Committee; and
3. AMEND the Committee Book to reflect the decisions of the Council.

CS258	RE-ESTABLISH CITY OF GREATER GERALDTON AUDIT COMMITTEE
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AGENDA REFERENCE:	D-25-135827
AUTHOR:	N Jane, Chief Financial Officer
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	6 November 2025
FILE REFERENCE:	GO/6/0009
ATTACHMENTS:	Yes (x1) Audit Risk and Improvement Committee Draft Terms of Reference

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to re-establish the City of Greater Geraldton Audit Committee, rename as the Audit, Risk and Improvement Committee (ARIC) and appoint representation with membership expiring on the next Ordinary Election day being 16 October 2027.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Absolute Majority RESOLVES to:

1. RE-ESTABLISH the City of Greater Geraldton Audit Committee as required under Section 7.1A(1) and pursuant to Section 5.8 of the *Local Government Act 1995* (the Act);
2. RENAME as the Greater Geraldton Audit, Risk and Improvement Committee;
3. APPOINT the following persons to be members of the Greater Geraldton Audit, Risk and Improvement Committee pursuant to Sections 5.10 and 7.1A(2) of the Act:
 1. Michael Librizzi;
 2. Mayor J Clune;
 3. Deputy Mayor N Colliver;
 4. Cr T Milnes; and
 5. Cr S Van Styn;
4. APPOINT Michael Librizzi as the Presiding Member of the Greater Geraldton Audit, Risk and Improvement Committee pursuant to Section 5.12(1) of the Act; and
5. APPOINT Michael Cole as the Deputy of the Presiding Member of the Greater Geraldton Audit, Risk and Improvement Committee pursuant to Section 5.11A of the Act.

PART B

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the Greater Geraldton Audit, Risk and Improvement Committee Terms of Reference, Attachment No. CS258.

PROPOSER:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Council Committees dissolve at the time of the Local Government Ordinary Elections, which occur every two years. The 2025 Ordinary Elections were held on 18 October 2025.

Before meetings can be convened, the City of Greater Geraldton is required to re-establish and appoint members to the Council Committees.

Section 5.8 of the *Local Government Act 1995* (Act) allows Council to establish, by Absolute Majority, committees of three or more persons to assist Council. A local government may delegate powers and duties to a committee under section 5.16 of the Act.

In accordance with section 7.1A of the Act, Council is required to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

Committee members are appointed in accordance with the Act and membership continues until a person no longer holds the office by virtue of which the person became a member, the person resigns from membership, the committee is disbanded or at the next ordinary election, whichever is first.

The *Local Government Amendment Act 2024* was assented to on 6 December 2024, delivering the second tranche of local government reforms. Changes to the Act include reforms that allow for greater transparency and clarity on how Council Committees operate including changing audit committees to have an improved focus as 'Audit, Risk and Improvement Committees' that are independently chaired, with greater clarity on how Council Committees should operate.

The City's approach to this legislation change in relation to independent members, is to appoint an independent Presiding Member, and a Deputy of the Presiding Member who would only attend a meeting, when the Presiding Member is unable to do so by reason of illness, absence or other cause.

Council can determine to increase or decrease the membership and reflect the changes in the Terms of Reference (TOR) where required. Whilst the TOR for the ARIC have been revised, it may be necessary for the City to further review them to align with the amended Audit Regulations once made.

**CONNECTED, LIVEABLE, THRIVING, LEADING –
ISSUES AND OPPORTUNITIES:****Connected:**

Council Committees are established to inform and advise the Council, make recommendations and are conduits for the community and other stakeholders.

Liveable:

There are no adverse impacts.

Thriving:

Whilst there are no economic impacts, the City will ensure that growing our economy continues to be a commitment of Council.

Leading:

An audit committee plays a key role in assisting a local government to fulfil its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, legislative compliance, ethical accountability and the internal and external audit functions. Clear and comprehensive terms of reference, setting out the committee's roles and responsibilities, are therefore essential.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council Committees are re-established, and members appointed every two years after the Local Government Ordinary Elections. Item No. CEO110 – Re-establishment of Council Advisory Committees 2023-2025 was endorsed by Council on 28 November 2025.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Committee structure and membership have been discussed with Council Members throughout 2025, most recently at the Concept Forum held on 4 November 2025.

LEGISLATIVE/POLICY IMPLICATIONS:

The *Local Government Act 1995* allows for committees of three or more persons to be established to assist the Council, with a minimum number of three (3) or more persons.

5.8. Establishment of committees

A local government may establish committees of 3 or more persons to assist the council.*

** Absolute majority required.*

5.11A. Deputy committee members

(1) The local government may appoint a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.*

** Absolute majority required.*

(2) A person who is appointed as a deputy of a member of a committee is to be —

(a) if the member of the committee is a council member — a council member; or

(b) if the member of the committee is an employee — an employee; or

(c) if the member of the committee is not a council member or an employee — a person who is not a council member or an employee; or

(d) if the member of the committee is a person appointed under section 5.10(5) — a person nominated by the CEO.

- (3) *A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.*
- (4) *A deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member.*

5.12. Presiding members and deputies

- (1) *The local government must appoint* a member of a committee to be the presiding member of the committee.*

** Absolute majority required.*

- (2) *The local government may appoint* a member of a committee to be the deputy presiding member of the committee.*

** Absolute majority required*

7.1A. Audit committee

- (1) *A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.*
- (2) *The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.*

** Absolute majority required*

FINANCIAL AND RESOURCE IMPLICATIONS:

Committees established by Council all require the allocation of Officer resources, for secretariat support and meeting coordination and in relation to the business of a Committee as provided in its terms of reference.

The City will make payments to independent members in accordance with the Act, Regulations and Council Policy 4.12 Independent Committee Member Fees and Reimbursements.

INTEGRATED PLANNING LINKS:

Strategic Theme: Thriving	An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.
Goal 3	Plan for the sustainable growth of the City, balancing the needs of current and future populations.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 3	Financial sustainability, actively seeking and leveraging external funding to deliver for the community.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The City is required under section 7.1A of the *Local Government Act 1995* to establish an audit committee.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

Council has the option to not appoint Michael Librizzi and Michael Cole to the Greater Geraldton Audit, Risk and Improvement Committee.

CS259	ESTABLISHMENT OF GREATER GERALDTON COMMUNITY GRANTS PANEL
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AGENDA REFERENCE:	D-25-135932
AUTHOR:	J McLean, Senior Management Accountant/Analyst
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	6 November 2025
FILE REFERENCE:	GO/6/0009
ATTACHMENTS:	Yes (x1) Greater Geraldton Community Grants Panel Terms of Reference

EXECUTIVE SUMMARY:

Council approval is sought to establish a Greater Geraldton Community Grants Panel to replace the former Greater Geraldton Community Grants Committee.

EXECUTIVE RECOMMENDATION:Part A

That the Council by Absolute Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to:

1. DISBAND the Greater Geraldton Community Grants Committee.

Part B

That the Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE the establishment of a Greater Geraldton Community Grants Panel;
2. APPROVE the Terms of Reference of the Panel;
3. APPOINT the following members to the Greater Geraldton Community Grants Panel:
 - a. Cr J Denton;
 - b. Cr S Keemink;
 - c. Cr T Milnes;
 - d. Cr P Fiorenza; and
 - e. Council Member 5/Director of Corporate Services.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Council Committees dissolve at the time of a Local Government Election, which occur every two years and therefore cannot meet until re-established by a Council decision. The Local Government Elections were held on 18 October 2025, along with recent local government reforms regarding the operation of Council Committees, provide an opportunity to review the City's community grants assessment and decision-making process. It is proposed that the previous Greater Geraldton Community Grants Committee be disbanded and replaced with a Greater Geraldton Community Grants Panel (the Panel). This

Panel will not have decision-making authority but will act in an advisory capacity to make recommendations to the CEO and Council in relation to the City's Community Funding Program in line with Council Policy 1.8 Community Funding Policy and the Community Funding Program Guidelines.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

The Community Grants Panel's role is to participate in the allocation of community grant funding in accordance with Council Policy 1.8 – Community Funding Programs. The policy seeks to acknowledge the City's role as a facilitator and partner in the development and sustainability of local community-based organisations, and to support the aspirations and achievements of its residents. It aims to foster a sustainable, vibrant, engaging and inclusive community which improves the quality of life and opportunities for residents and visitors. This is achieved through the provision of grant programs and schemes outlined in the policy.

Liveable:

Establishing this Panel reinforces the City's commitment to maintaining a safe, welcoming, and sustainable environment. By ensuring that community grants are allocated in line with established policy and guidelines, the Panel contributes to the ongoing development of programs and initiatives that enhance social cohesion, safety, and inclusion. The transparent and accountable processes adopted by the Panel further support the City's goal of being a place where everyone feels included and secure.

Thriving:

By recommending funding for projects that deliver demonstrable benefits, the Panel encourages innovation, growth, and sustainability among local organisations. This strategic allocation of resources helps build capacity within the community, enabling residents and groups to pursue initiatives that contribute to economic, social, and cultural vitality. The Panel's focus on equitable and transparent processes ensures that the benefits of funding are widely distributed, supporting a resilient and prosperous community.

Leading:

The establishment of the Panel demonstrates the City's commitment to governance and informed decision-making. The Panel's advisory capacity supports strong advocacy and an enabling culture, providing recommendations that are aligned with the needs of the community, are equitable and contribute to regional growth. The Panel's work enhances the City's ability to communicate clearly and accessibly about programs, services, and decisions, fostering trust and engagement with the community.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council at their meeting of 28 November 2023 endorsed Item No. CEO110 Re-establishment of Council Advisory Committees – 2023-2025. The tenure of the Council Committees for the period 2023-2025 expired on 18 October 2025 due to the 2025 Local Government Elections.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Council Members were provided information via a Briefing Note and discussed at the 2 September 2025 Concept Forum. A draft of this item was discussed at the Concept Forum of 4 November 2025.

LEGISLATIVE/POLICY IMPLICATIONS:

Advisory, working groups or panels can be formed following a Simple Majority Council decision in accordance with section 5.20 of the *Local Government Act 1995* or by the CEO. A Committee of Council, by comparison, requires an Absolute Majority decision under Section 5.8 of the *Local Government Act 1995*.

Council Policy 1.8 Community Funding Programs is scheduled for review and amendments will be incorporated to reflect the suggested modifications to the City's community grants assessment and decision-making structure. Officers are currently working on this review, along with associated changes to the Community Funding Program Guidelines. These documents will be submitted to Council for approval in the coming months.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Strategic Theme: Connected	An engaged and diverse community where everyone feels included and safe.
Goal 2	Foster collaborative partnerships to improve community safety, security and social cohesion.
Goal 3	Support and celebrate the City's diverse community through programs, initiatives and events, that build social connections.
Goal 4	Be an inclusive City by promoting and celebrating the full diversity of our community, including cultures, identities, backgrounds and abilities.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

The participation of the Community Grants Panel in allocating community grant funding ensures that the distribution of funds is conducted in a transparent, equitable, and strategically aligned manner.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

City Officers considered re-establishing the Greater Geraldton Community Grants Committee. However, the new Panel was deemed to be the most appropriate structure given its role in acting in an advisory rather than decision making capacity.

CS260	COUNCIL POLICY 4.12 INDEPENDENT COMMITTEE MEMBER FEES AND REIMBURSEMENTS
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AGENDA REFERENCE:	D-25-135002
AUTHOR:	N Jane, Chief Financial Officer
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	3 November 2025
FILE REFERENCE:	GO/19/0008
ATTACHMENTS:	Yes (x2) A. Draft Council Policy 4.12 Independent Committee Member Fees and Reimbursements (v3) B. Comparison Table Council Policy 4.12 Independent Committee Member Fees and Reimbursements

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval for Council Policy 4.12 Independent Committee Member Fees and Reimbursements, version 3. The policy has undergone its regular review with changes proposed as detailed in the attached comparison table (Attachment No. CS260B).

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE Council Policy 4.12 Independent Committee Member Fees and Reimbursements, version 3.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Council Policy 4.12 Independent Committee Member Fees and Reimbursements was first approved by the Council on 27 February 2024 (Item No. CS098) in response to the *Local Government Amendment Act 2023* which made provision for independent committee members to be paid meeting attendance fees and reimbursed expenses.

An independent member is a committee member who is NOT a Council Member or an employee of the local government i.e. 'other person' as defined in section 5.9(1) of the *Local Government Act 1995* (Act) and must be formally appointed by a Council decision.

Independent members from the following types of committees can be paid under section 5.100 of the Act:

- Independent members of audit committees (established under section 7.1A of the Act).
- Independent members of committees with delegated powers and duties (established under section 5.8 of the Act).

- Independent members of committees with no delegated powers and duties (established under section 5.8 of the Act).

Independent committee members must be reimbursed prescribed expenses they incur in their capacity as a committee member (childcare and travel costs). These costs must be evidenced by the claimant and be consistent with the Salaries and Allowances Tribunal (SAT) Determination.

The objective of this policy is to provide a clear outline of entitlements available to an Independent Committee Member under the Act and Regulations and within the prescribed ranges set by SAT.

The proposed changes include:

- Change from set dollar value to maximum prescribed by SAT.
- Explanation on how travel reimbursements are calculated and the process for claiming reimbursements.
- Updated Workplace Information sections.
- Minor wording changes.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

This policy and the proposed changes maintain the City's commitment to a connected community by ensuring all committee members, including independents, are supported in their roles. By providing clear entitlements and reimbursement for expenses, the policy enables participation, allowing committee members to remain engaged without financial barriers. This inclusivity reinforces connections between Council, independent experts, and the wider community, strengthening collaborative governance.

Liveable:

The policy supports a liveable City by promoting equitable access to committee roles for individuals who are not Council members or employees. By reimbursing childcare and travel costs, the policy removes practical obstacles that may otherwise prevent community members from contributing their expertise. This creates opportunities for diverse voices to participate in decision-making processes, fostering a more inclusive and representative environment that reflects the needs and aspirations of all residents.

Thriving:

Support for independent committee members through fees and reimbursements enables the City to attract skilled and knowledgeable individuals to its committees. Engaging independent members enhances the quality of governance, ensures robust decision-making, and supports the City's vision for a thriving community. By investing in strong committee structures, the City positions itself to better address challenges and seize opportunities for growth and improvement.

Leading:

Having Independent Committee Members on Council Committees demonstrates the City's commitment to high-quality governance that upholds transparency and accountability. This policy supports the application of section 5.100 of the *Local Government Act 1995* that outlines fees paid and expenses reimbursed to committee members.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council policies are reviewed and endorsed by Council on a regular basis. Council Policy 4.12 Independent Committee Member Fees and Reimbursements was first approved by Council on 27 February 2024 (Item No. CS098). It was revised following advice from the *then* Department of Local Government, Sport and Cultural Industries (DLGSC) on 30 April 2024 (Item No. CS117).

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Council Members were consulted via Briefing Note on 29 October 2025. No requests for amendments were received.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to section 2.7 of the *Local Government Act 1995*, the role of Council includes determination of council policies:

2.7. Role of council

- (1) *The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.*
- (2) *The council's governing role includes the following —*
 - ...
 - (b) *determining the local government's policies;*

The *Local Government Act 1995* provides for independent committee members to receive meeting attendance fees and be reimbursed for prescribed expenses.

5.100 Fees paid and expenses reimbursed to committee members

- (1) *In this section —*
committee member means a person who is a committee member but who is neither a council member nor an employee;
determined means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7BAA.
- (2) *A committee member who attends a meeting of the committee is entitled to be paid —*
 - (a) *the fee determined for attending a committee meeting; or*
 - (b) *if the local government has set a fee within the range determined for committee meeting attendance fees — that fee.*
- (3) *A committee member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —*

- (a) *the fee determined for attending a meeting of that type; or*
 - (b) *if the local government has set a fee within the range determined for meetings of that type — that fee.*
- (4) *Subsection (5) applies if a committee member incurs —*
 - (a) *an expense that is of a kind prescribed as being an expense to be reimbursed by all local governments; or*
 - (b) *an expense —*
 - (i) *that is of a kind prescribed as being an expense which may be approved by any local government for reimbursement by the local government; and*
 - (ii) *which has been approved by the local government for reimbursement.*
- (5) *The committee member must be reimbursed for the expense —*
 - (a) *if the extent of reimbursement for the expense has been determined — to that extent; or*
 - (b) *if the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement — to that extent.*
- (6) *If an expense is of a kind that may be approved by a local government for reimbursement, the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (5) if the local government has approved reimbursement of the expense in a particular case.*
- (7) *A local government cannot make any payment to, or reimburse an expense of, a person who is a committee member in that person's capacity as committee member unless the payment or reimbursement is in accordance with this section.*

The *Local Government (Administration) Regulations 1996* prescribe further detail including mandatory reimbursements:

34ACA. Fees paid and expenses reimbursed to committee members (Act s. 5.100)

- (1) *A meeting of a committee of the council of which the committee member is not a member is a meeting of a prescribed type for the purposes of section 5.100(3).*
- (2) *For the purposes of section 5.100(4)(a), the kinds of expenses that are to be reimbursed by all local governments are childcare and travel costs incurred by a committee member because of their attendance at a meeting of the committee of which they are a member.*
- (3) *For the purposes of section 5.100(4)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —*
 - (a) *an expense incurred by a committee member in performing a function under the express authority of the local government; and*
 - (b) *an expense incurred by a committee member in performing a function in their capacity as a committee member.*

From 1 January 2024, local governments can make payments to independent committee members for attendance at meetings in accordance with SAT's determination. This is the date that section 80 of the *Local Government Amendment Act 2023* came into effect.

On 4 April 2025, the Salaries and Allowances Tribunal released the 2025 Determination which is effective 1 July 2025. The prescribed meeting fees will be a minimum of \$0 and a maximum of \$450. It is usual for the Tribunal to issue a determination each year.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are minimal financial implications for this current financial year as provision has been made in the 2025-26 Annual Budget. In future financial years, the remuneration of the Committee Members will be set as per the policy and in line with the Salaries and Allowances Tribunal determination.

If Council accept the report recommendations to establish Panels, Working Groups and Reference Groups, the Bush Fire Advisory Committee and the Audit, Risk and Improvement Committee (ARIC), the only Independent Committee Members entitled to payment under the policy would be those on the ARIC established under the Act. Section 5.100 of the Act would not apply to committees established under other legislation, and Panels, Working Groups and Reference Groups.

INTEGRATED PLANNING LINKS:

Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the City of Greater Geraldton.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The Council may choose to consider alternative amendments to the policy; this is a matter for the Council.

CS261	COUNCIL POLICY 4.31 COUNCIL MEMBER FEES, ALLOWANCES, REIMBURSEMENTS AND BENEFITS
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AGENDA REFERENCE:	D-25-135045
AUTHOR:	N Jane, Chief Financial Officer
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	5 November 2025
FILE REFERENCE:	GO/19/0009
ATTACHMENTS:	Yes (x2) A. Draft Council Policy 4.31 Council Member Fees, Allowances, Reimbursements and Benefits (v2) B. Comparison Table Council Policy 4.31 Council Member Fees, Allowances, Reimbursements and Benefits

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval for Council Policy 4.31 Council Member Fees, Allowances, Reimbursements and Benefits, version 2. The policy has undergone a review following legislative changes with updates proposed as detailed in the attached comparison table (Attachment No. CS261B).

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE Council Policy 4.31 Council Member Fees, Allowances, Reimbursements and Benefits, version 2.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Council Policy 4.31 Council Member Fees, Allowances, Reimbursements and Benefits was first approved by the Council on 31 January 2025 - Item No. CS010. The objective of this policy is to provide a clear outline of entitlements available to a Council Member under the *Local Government Act 1995* (Act) and Regulations and within the prescribed ranges set by the Salaries and Allowances Tribunal.

Since the policy was originally approved, there have been a series of legislative changes that have resulted in proposed updates. The proposed changes include:

- Updated legislation references.
- Inclusion of references to applicable Operational Policies.
- Explanation on how travel reimbursements are calculated and the process for claiming reimbursements.

- Addition of section providing for the purchase of equipment by departing Council Members.
- Updated section on superannuation with recent legislative changes.
- Expanded definitions and Workplace Information sections.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

Council Policy 4.31 supports the Connected theme by ensuring Council Members are compensated and reimbursed, enabling them to participate fully in governance and community activities. The policy's transparent approach to fees, allowances, and reimbursements helps maintain trust and engagement between Council Members and the community.

Liveable:

This policy indirectly supports this strategic theme by ensuring Council Members have the resources to advocate for and oversee projects that enhance the City's liveability and a commitment to supporting Council Members in their roles, which includes championing initiatives that improve the quality of life for residents.

Thriving:

This policy enables Council Members to focus on strategic priorities that foster economic growth and sustainability. By providing clear guidelines on entitlements and reimbursements, the policy ensures Council Members can dedicate their efforts to initiatives that help the City thrive.

Leading:

This policy supports the application of Section 5.98, 5.98A, 5.99, 5.99B and 5.99C of the *Local Government Act 1995* that outlines fees and allowances entitlements for council members.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council policies are reviewed and endorsed by Council on a regular basis. Council Policy 4.31 Council Member Fees, Allowances, Reimbursements and Benefits was first approved by Council on 31 January 2023 (Item No. CS010).

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Council Members were consulted via Briefing Note on 27 October 2025 and at the Concept Forum on 4 November 2025. No requests for change were made.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to section 2.7 of the *Local Government Act 1995*, the role of Council includes determination of council policies:

2.7. Role of council

- (1) *The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.*
- (2) *The council's governing role includes the following —*
 - ...
 - (b) *determining the local government's policies;*

5.98. Fees, reimbursements and allowances for council members

- (1A) *In this section —*
determined *means determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B.*
 - ...
- (2) *A council member who incurs an expense of a kind prescribed as being an expense —*
 - (a) *to be reimbursed by all local governments; or*
 - (b) *which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,**is entitled to be reimbursed for the expense in accordance with subsection (3).*
- (3) *A council member to whom subsection (2) applies is to be reimbursed for the expense —*
 - (a) *where the extent of reimbursement for the expense has been determined, to that extent; or*
 - (b) *where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.*
- ...
- (5) *The mayor or president of a local government is entitled, in addition to any entitlement that the mayor or president has under subsection (1) and (2), to be paid —*
 - (a) *the annual local government allowance determined for mayors or presidents; or*
 - (b) *where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.*
- (6) *A local government cannot make any payment to, or reimburse an expense of, a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with —*
 - (a) *this Division; or*
 - (b) *a policy adopted by the local government under section 5.129.*

5.98A. Allowance for deputy mayor or deputy president

- (1) *A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).*

** Absolute majority required.*

- (2) *An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.*

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings –*

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B; or*
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.*

** Absolute majority required.*

5.99B. Superannuation for council members: main provisions

- (1) In this section and sections 5.99C to 5.99E —*

***remuneration** has the same meaning that it has in the Superannuation Guarantee (Administration) Act 1992 (Commonwealth) section 11(1)(e);*

***superannuation contribution payment**, in relation to a council member, means —*

- (a) a payment of a prescribed type that is towards, or otherwise relates to, superannuation or retirement benefits for the council member; or*
- (b) in the absence of regulations made for the purposes of paragraph (a) – a payment that is a contribution to an account that –*
 - (i) is nominated by the council member to the local government; and*
 - (ii) is for the superannuation or retirement benefits from a scheme or fund to which the Superannuation Guarantee (Administration) Act 1992 (Commonwealth) applies.*

...

- (8) The amount of the superannuation contribution payment is the amount that the local government would have been required to contribute under the Superannuation Guarantee (Administration) Act 1992 (Commonwealth) as superannuation if —*

- (a) the council member were an employee of the local government for the purposes of that Act; and*
- (b) the remuneration were salary or wages of the council member for the purposes of that Act.*

5.99C. Superannuation for council members: opt outs

...

- (2) A council member may, by written notice to the CEO (an **opt-out notice**), opt out of superannuation contribution payments.*
- (3) An opt-out notice remains in effect unless, and until, the council member, by written notice to the CEO, revokes the opt-out notice.*

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications for this current financial year as the remuneration has been set as part of the 2025-26 Annual Budget. In future financial years, the remuneration of the Council Members will be set as per the policy and in line with the Salaries and Allowances Tribunal determination.

INTEGRATED PLANNING LINKS:

Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the City of Greater Geraldton.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The Council may choose to consider alternative amendments to the policy; this is a matter for the Council.

CS262	MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2025
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AGENDA REFERENCE:	D-25-137425
AUTHOR:	J McLean, Senior Management Accountant/Analyst
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	9 November 2025
FILE REFERENCE:	FM/17/0017
ATTACHMENTS:	Yes (x1) Monthly Financial Report for period ended 31 October 2025

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with a comprehensive report on the City's finances to 31 October 2025.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the Monthly Financial Report for the period ended 31 October 2025 incorporating the Statement of Financial Activity and Statement of Financial Position.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

This report provides Council with a comprehensive overview of the City's financial performance and position. It includes key performance indicators across Connected, Liveable, Thriving and Leading themes, along with the Statement of Financial Activity, Statement of Financial Position, Explanation of Material Variances, Net Current Funding Position and Monthly Investment Report.

In accordance with the Financial Management Regulations, a Statement of Financial Activity and a Statement of Financial Position must be presented monthly, accompanied by relevant supporting information. Beyond regulatory compliance, the purpose of regular financial reporting is to enable Council Members to monitor the allocation of financial and other resources against the approved budget. This ongoing reporting demonstrates sound financial management and the effectiveness of the City's systems. The monthly report also provides a snapshot of the organisation's liquidity and its status as a going concern.

**CONNECTED, LIVEABLE, THRIVING, LEADING –
ISSUES AND OPPORTUNITIES:****Connected:**

This report outlines the financial allocations and expenditures for programs and activities that support the City's commitment to building an engaged and diverse community. The City invests in programs and infrastructure that promote safety, inclusion, and social cohesion.

Liveable:

This report outlines financial activity related to the City's efforts to create a greener, healthier, and more sustainable environment. The City is committed to enhancing liveability through strategic investments in green infrastructure, sustainable practices, and community wellbeing.

Thriving:

This report outlines financial activity related to programs and projects that contribute to a thriving local economy. The City continues to invest in initiatives that foster economic vitality and supports local businesses.

Leading:

This report demonstrates the City's commitment to efficient service delivery, financial sustainability, and leadership that is transparent and accountable.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

There has been no community/Council Member consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require the local government to prepare a statement of financial activity each month, reporting on the revenue and expenditure as set out in the adopted annual budget. The statement is to be accompanied by documents containing an explanation of material variances and such other supporting information as is considered relevant by the local government.

Each financial year, a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances. The materiality threshold adopted by Council are variances that are greater than 10% of the current budget or a value greater than \$50,000.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* also requires the local government to prepare a statement of financial position as at the last day of the previous month.

A statement of financial activity, statement of financial position and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statements relate.

FINANCIAL AND RESOURCE IMPLICATIONS:

As detailed in this item and attached report.

INTEGRATED PLANNING LINKS:

Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 1	Engage with the community to enhance decision-making.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 3	Financial sustainability, actively seeking and leveraging external funding to deliver for the community.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The provision of monthly financial reports to Council fulfills the relevant statutory requirements and is consistent with good financial governance.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

12.4 REPORTS OF INFRASTRUCTURE SERVICES

IS326	CSIRO FEDERAL ROLLOUT	BIOCONTROL	BOXTHORN	PROGRAM
AGENDA REFERENCE:		D-25-135070		
AUTHOR:		M Dufour, Manager Climate Environment and Waste		
EXECUTIVE:		C Lee, Director Infrastructure Services		
DATE OF REPORT:		19 September 2025		
FILE REFERENCE:		GO/6/0029-002		
ATTACHMENTS:		Yes (x1)		
		CSIRO African Boxthorn Biocontrol Information Sheet		

EXECUTIVE SUMMARY:

The Commonwealth Scientific Research and Industrial Organisation (CSIRO) has received federal funding and approval for a national rollout of an African boxthorn biocontrol program and is seeking participants within Western Australia to assist with accelerating the release of the biological control agent. Participants can be local governments, state agencies or private landowners with healthy populations of boxthorn. Since Geraldton and the Midwest hosts a substantial geographic population of African boxthorn the City is an ideal candidate for CSIRO establishment of biocontrol release and monitoring sites.

The boxthorn biocontrol agent has undergone rigorous testing by the CSIRO which showed it to be safe for release into the Australian environment, with no risk of damage to native plant species. As a result, the biocontrol agent was approved for release into the environment in 2021. The biocontrol agent has already been released in Queensland, Victoria, South Australia and New South Wales. With CSIRO securing funding through the Australian Government's Future Drought Fund. The City has an opportunity to be part of the national rollout to reduce the impact of boxthorn on agricultural productivity, biodiversity, and to improve drought resilience.

The purpose of this report is to seek Council approval to collaborate with the CSIRO to establish several release and monitoring sites in Geraldton in relation a federally funded national rollout of a boxthorn biological control program.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. COLLABORATE with the Commonwealth Scientific Research and Industrial Organisation to establish several release and monitoring sites in Geraldton as part of a national boxthorn biocontrol program; and
2. SUPPORT the Commonwealth Scientific Research and Industrial Organisation in engaging with the Community on the national boxthorn biocontrol program.

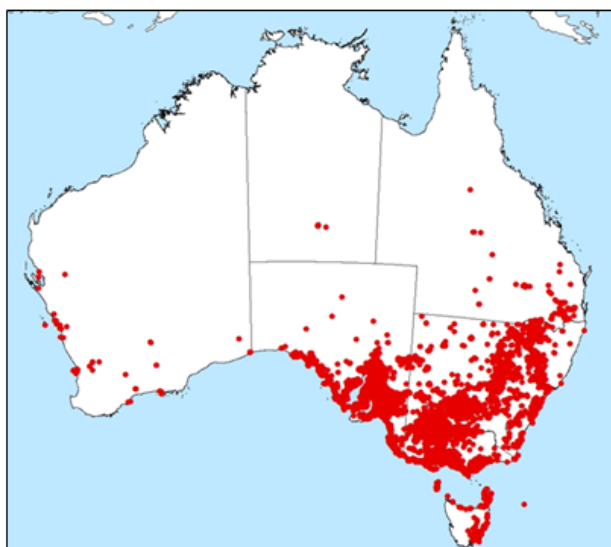
PROPONENT:

The proponent is the Commonwealth Scientific Research and Industrial Organisation (CSIRO).

BACKGROUND:

African boxthorn (*Lycium ferocissimum*) is a widespread and significant environmental and agricultural weed in regional Australia, originating from South Africa. It is difficult to control due to its ability to establish dense, impenetrable and thorny thickets. It occurs across a broad range of landscapes producing masses of berries that allow its rapid proliferation.

Geraldton and the Midwest is a hotspot for African boxthorn in Western Australia.



The City currently undertakes both physical and chemical control measures to control African boxthorn on land that it owns or manages. Physical control can be destructive and ground disturbing meaning it is unsuitable in culturally valuable and environmentally sensitive areas. Chemical control has limitations due to the plants resilient rootstock reducing the efficacy of this treatment. The plant often occurs in inaccessible and/or on land tenures limiting larger scale treatment and control programs.

Biological control offers a complementary control method to physical and chemical control providing a safe, non-destructive, cost effective and sustainable method of control. The taxonomy of African boxthorn is different to native Australian flora, making it a suitable target for biological control. The biological control agent sprayed onto the foliage of large branches on boxthorn plants in each release site in the early evening. These branches are then enclosed in clear plastic bags, securely fastened to the branches to maintain a humid environment. The bags are removed early the next morning. This increases the uptake by the plant of the biological control agent. Once infestation has occurred, the biological control agent is naturally dispersed by wind to other boxthorn plants.

African boxthorn was endorsed as a target species for biological control in August 2016 by the national Invasive Plants and Animals Committee. Subsequent research identified a suitable biocontrol agent *Puccinia rapipes* – a biotrophic rust fungus. The fungus infects the leaves of African boxthorn. Through extensive host-specificity studies undertaken by the CSIRO, the fungus was shown to be highly specific to African boxthorn and other introduced, closely related *Lycium* species, and poses no danger to native *Lycium* species and other Australian species. As a result in 2021, the fungus was approved for release into the Australian environment as a biocontrol agent to assist with the control of African boxthorn. A pilot mass-release of the biocontrol agent took place across Queensland, New South Wales, Victoria and South Australia.

CSIRO has received funding for a national rollout of the boxthorn biocontrol program and is seeking participants in Western Australia to release the biological control agent. Participants can be local governments, state agencies or private landowners with healthy populations of boxthorn. Since Geraldton and the Midwest hosts a substantial geographic population of African boxthorn the City is an ideal candidate for CSIRO establishment of biocontrol release and monitoring sites.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

Controlling African boxthorn across Geraldton and the Midwest requires a connected complementary set of treatments. The inclusion of several release and monitoring sites in Geraldton as part of the national boxthorn control program rollout connects with existing City and Community efforts:

- Community/voluntary control of small boxthorn plants using ‘boxthorn blitz’ kits; and
- City contractor control of large but accessible boxthorn plants through mechanical and chemical control.

The biological control treatment will help control inaccessible populations of African boxthorn across the Geraldton and the Midwest.

Liveable:

The national boxthorn biocontrol program will help manage and protect the City’s natural environment. It demonstrates that the City is focusing on aligning the community’s love for the coastal and natural environment through accessing a fully funded Federal program to control African boxthorn in Geraldton and the Midwest.

Thriving:

Agriculture, forestry and fishing exports across the region generates \$307M annually. Participation in this national biocontrol program, will assist in the sustainable growth of the region’s agriculture industry.

Leading:

Participation in the national biocontrol program is voluntary. City participation in the national biocontrol program will ensure that release sites in the Midwest are established. This will help demonstrate the City's commitment to sustainable weed management of its coastal and natural areas. It demonstrates optimal use of the City's resources through accessing a fully funded Federal program for the national control of African boxthorn.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

The City participates in a biocontrol program for feral rabbits. Over a number of years, the City has facilitated release of various strains of the calicivirus to target and reduce feral rabbit populations on City owned and managed lands.

Since the 1980s a national biocontrol program for Paterson's Curse has been highly successful in reducing the prevalence of this agricultural weed which is toxic to livestock and outcompetes pasture grasses.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

The Mayor, Director Infrastructure Services and Manager Climate, Environment and Waste met with CSIRO's Senior Research Scientist Dr. Ben Gooden, on 3 September 2025. The rollout of the biocontrol program was discussed along with the importance to the program of establishing release sites in the Midwest. Community engagement is supported in the Officer's report.

LEGISLATIVE/POLICY IMPLICATIONS:

The biocontrol agent for African Boxthorn – *P. rapipes*, is approved for release under the *Biological Control Act 1984 (Cwth)*.

Participation in the boxthorn biocontrol program aligns with the *Local Government Act 1995 (WA)* for local government to have regard to the following:

the need —

(i) to promote the economic, social and environmental sustainability of the district; and

...

(iii) in making decisions, to consider potential long-term consequences and impacts on future generations.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no immediate financial or resource implications. Participation in the program is fully funded through the Commonwealth. As the biocontrol agent establishes itself in the Midwest, it may provide an opportunity to reduce City operational expenditure on boxthorn control, or to reallocate to other invasive weed and pest control programs. The City currently spends \$50,000 to \$70,000 a year on its boxthorn control program.

INTEGRATED PLANNING LINKS:

Strategic Theme: Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
Goal 3	Manage and protect the City's natural environment, and identify strategies to mitigate climate change.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 4	Continued focus on strong advocacy to ensure that Federal and State projects, programs and funding are aligned with our community's priorities.

REGIONAL OUTCOMES:

Any release and monitoring sites established in the City, as part of the national rollout of this boxthorn control program, will result in the natural and gradual spread of this biocontrol agent across the region. This will have a region-wide impact to help control of this weed of national significance.

RISK MANAGEMENT:

CSIRO is Australia's national science agency. Collaborating with CSIRO will ensure that the establishment of several release and monitoring sites in Geraldton has followed rigorous scientific research and testing. A full risk assessment has been completed by CSIRO in line with *Biocontrol Act 1984 (Cwth)*. The risk report tested the host-specificity of the biocontrol agent (*P. rapipes*) to the target species (*L. ferocissimum*), including its ability to infest non-target species. In summary it was determined that the overall risk associated with the release of the biocontrol agent was very low. The full risk assessment report can be found on the Australian Government's Department of Agriculture, Fisheries and Forestry website.

As part of the national boxthorn biocontrol program each release site will be monitored for the efficacy of the biocontrol agent its landscape impact and, spread to target plants beyond the release site.

Supporting the CSIRO engage with the community will allow the City to utilise and share relevant information and resources from the African boxthorn biological control project website.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The following options were considered by City Officers:

Not support the establishment of release and monitoring sites of Geraldton. The boxthorn biocontrol agent will still be released at other participating local government, state agency and private landowner sites. The biocontrol agent will eventually reach Geraldton and the Midwest. This option is not recommended since it will:

- Restrict control for African Boxthorn to:
 - Existing physical and chemical measures only; and
 - City owned and managed lands.
- Result in declining a fully funded biocontrol control program for African boxthorn.

IS327	FLORES ROAD AND EASTWARD ROAD ROUNDABOUT GRANT APPLICATION
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AGENDA REFERENCE:	D-25-137148
AUTHOR:	C Edwards, Manager Project Delivery and Engineering
EXECUTIVE:	C Lee, Director Infrastructure Services
DATE OF REPORT:	10 November 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Yes (x1) Flores Road / Eastward Road Roundabout Layout

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval for the City to receive a \$2,851,713 contribution in grant funding being offered by the State Government to deliver the construction of the Flores Road and Eastward Road Roundabout.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. DIRECT the CEO to ACCEPT the following offers of grant funding for the construction of the Flores Road and Eastward Road Roundabout:
 - a. Main Roads WA, Road Project grant for an amount of \$1,000,000; and
 - b. Main Roads WA, State Black Spot funding for an amount of \$1,851,713; and
2. DIRECT the CEO to write to the State Government expressing gratitude for the grant allocation.

PART B

That Council by Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE the following amendments to the 2025-26 Annual Budget:
 - a. Increase non-operating grant income by \$2,294,259;
 - b. Increase the capital road infrastructure expenditure by \$4,155,821 for the Flores Road and Eastward Road Roundabout;
 - c. Reduce the capital bridges and major culverts infrastructure expenditure by \$2,760,000 to reflect the deferral of the construction component of the Carnarvon-Mullewa Road and Yuna-Tenindewa Road major culvert replacements until the 2026-27 financial year;
 - d. Reduce the transfer from the Asset Renewal Reserve by \$898,438; and
 - e. Change the purpose of the transfer from the Asset Renewal Reserve of \$1,861,562 from the Carnarvon-Mullewa Road and Yuna-Tenindewa Road major culvert replacements to the Flores Road and Eastward Road Roundabout construction.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The Flores Road and Eastward Road intersection was assessed in the 2022-23 year as being unsafe and in need of reconfiguration given that 13 vehicle accidents were recorded at the intersection in the previous five (5) years. A concept design was prepared for construction of a 3-leg roundabout at the intersection with a cost estimate of \$2,979,400 and the project was submitted to the State Black Spot Program for funding. The application was successful and funding was obtained in 2023-24 for the delivery of the project over a three (3) year period. In 2024-25, the City engaged Porter Consulting Engineers to undertake the investigation and detailed design of a new roundabout.

During the design process, a traffic impact study was undertaken which included modelling of historical traffic data, while considering potential future developments to the east of the site and the City's predicted population growth. The study concluded that that a 3-leg roundabout at the Flores Road and Eastward Road intersection would fail to provide the required level of service by 2035 with unacceptable levels of vehicle queue lengths.

The engineers proposed an alternative location for a 4-leg roundabout 100 meters to the west of the current intersection, at the intersection of Alexander Street and Eastward Road (refer to Attachment No. IS327). The alternative location for the roundabout would meet both the safety and capacity needs of the City in the short and long term.

The cost estimate for a 4-leg roundabout at the revised location at the intersection of Alexander Street, Flores Road and Eastward Road increased to \$5M. The increase in the capital cost of the project meant that the project no longer qualified for the State's Black Spot program which is only available for projects with a total cost of \$3M or less and the project had to be withdrawn.

However, the State have since acknowledged the priority and importance of the project and have offered \$2,851,713 in funding on the condition that the City funds the balance of \$2,148,287 and that \$1M of the available State funding is spent in the current financial year noting the State's funding consists of \$1M from the Road Project Grant program and \$1,851,713 from the Black Spot program.

Should Council support the Officer's recommendation, the City will need to tender for and commence construction works as soon as possible.

The offer from the State represents an opportunity to leverage grant funding to dramatically improve the safety and serviceability of a legacy problem intersection that will support growth in the City into the future.

**CONNECTED, LIVEABLE, THRIVING, LEADING –
ISSUES AND OPPORTUNITIES:****Connected:**

The project will significantly improve the safety of road users at a busy intersection which will have a positive effect on the community.

Liveable:

Construction of the roundabout will also include footpaths that link into the City's existing footpath network and cater for active transport users. The design also incorporates cycling exit and entry ramps to permit users to more safely navigate the roundabout. Significant landscaping is planned for the site including the planting of over 60 trees.

Thriving:

The construction of the new roundabout will dramatically improve the flow of traffic using the intersection, many of which are commercial vehicles servicing local businesses in the City and it is likely that a significant proportion of the funding for the project will be spent within the City through local suppliers and contractors.

Leading:

Leadership is demonstrated through effective stakeholder relationships and leveraging external funding that is available to the City to deliver this project efficiently and effectively for the community.

It should also be noted that the City has been offered increased road grant funding from the State in recent times because we have achieved a positive reputation for the timely and quality spending of State funds.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council endorsed co-funding with Federal Black Spot the construction of the Maitland Cathedral Roundabout in IS222 RFT 25 1920 Durlacher and Maitland Street Roundabout Construction, at its Ordinary Meeting of Council held on 22 September 2020.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

The delivery of the design for the Flores Road and Eastward Road Roundabout Project was included in the City's adopted budget for 2024-25 financial year (Item No. CS134 City of Greater Geraldton Budget 2024-25) and the first stage of construction in the 2025-26 budget (Item No. CS225 City of Greater Geraldton Budget 2025-26). Council Members were also consulted regarding the grant opportunity for the project via email on 6 November 2025.

Consultation with the community will be undertaken prior to the commencement of any works. This consultation will include nearby businesses, organisations, and sporting clubs that will be specifically impacted by the construction works.

LEGISLATIVE/POLICY IMPLICATIONS:

The project supports the goal of the City's Integrated Transport Strategy to provide a safe and equitable transport infrastructure network through improving connectivity and safety as well as providing for alternative transport types.

FINANCIAL AND RESOURCE IMPLICATIONS:

Approval of this budget amendment will result in an additional \$1,861,562 required contribution from the City. The existing project budget is \$844,179, with non-operating grant income totalling \$557,454. This results in a net project cost of \$286,725 under the current budget.

To provide funding for the additional City contribution, it is proposed to defer construction of the three (3) major culverts on Carnarvon-Mullewa Road and Yuna-Tenindewa Road to 2026-27. The total cost of the three (3) culverts is budgeted at \$2,760,000, which is currently planned to be funded via a transfer from the City's Asset Renewal reserve account. Delaying construction of the culverts also gives the City time to pursue grant funding through tranche 5 of the Federal Government's Safer Local Roads and Infrastructure Program, opening on 1 December 2025.

This proposal recommends reducing the current year transfer from the City's Asset Renewal Reserve by \$898,438 with the use of the associated \$1,861,562 balance to be re-allocated from the construction of the three (3) culverts to the Flores Road and Eastward Road Roundabout Project.

Whilst the full estimated cost of the roundabout is required to be budgeted in 2025-26 to initiate the tender process, it should be noted that most of these funds will be spent in the following financial year. However, it is a condition of the Main Roads WA, Road Project Grant Funding, that the full \$1M allocation must be spent during the 2025-26 financial year.

INTEGRATED PLANNING LINKS:

Strategic Theme: Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
Goal 2	Improve maintenance and connectivity of the City's transport network, including expanded active transport opportunities.
Goal 5	Invest in community and recreation infrastructure, to support current and future needs.
Strategic Theme: Thriving	An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.
Goal 3	Plan for the sustainable growth of the City, balancing the needs of current and future populations.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 3	Financial sustainability, actively seeking and leveraging external funding to deliver for the community.

REGIONAL OUTCOMES:

A safe, free-flowing road network that is designed for the future needs of the City supports and services the community and local businesses which, in turn, has a positive effect on the wider region.

RISK MANAGEMENT:

The delivery of the Flores Road and Eastward Road Roundabout Project reduces risk to road users. It will also support ongoing economic growth in the City which is important for the future well-being of the community. By accepting the opportunity for State funding now eliminates the risk that funding for the project is no longer available in the future.

The City's funding partners require the City to fully utilise all of the \$1M of Road Project Grant funding in the current financial year, failing which the unutilised funding will be withdrawn; a "use it or lose it" opportunity. The City has all construction tender documentation completed and will mitigate this risk by tendering and engaging a contractor in Q3 of this current financial year for construction during Q4. The City has already applied for and made significant progress towards the relocation of services in this location. These will be expedited with the service authorities to ensure that they do not impact progress.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

City Officers considered not accepting the available State funding and postponing construction of the project. This option was rejected because there is no certainty that future grant funding for the project will be available or that the project will be supported.

12.5 REPORTS OF OFFICE THE CEO**CEO137 ESTABLISH REPRESENTATION OF COUNCIL MEMBERS ON WORKING GROUPS, PANELS AND REFERENCE GROUPS**

AGENDA REFERENCE:	D-25-129114
AUTHOR:	S Moulds, PA to the Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	23 October 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Yes (x2) A. Terms of References B. Council Policy - 4.4 Operation of Advisory Committees

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to disband the Council Committees listed in this report and establish Council Member representation on Panels, a Working Group, and Reference Groups, until they expire at the next ordinary Election Day being 16 October 2027, and to retire *Council Policy 4.4 Operation of Advisory Committees*.

EXECUTIVE RECOMMENDATION:**PART A**

That the Council by Absolute Majority under Section 5.8 of the Local Government Act 1995 RESOLVES to:

1. DISBAND the following listed Council Committees:
 - a. Greater Geraldton Crime Prevention Committee;
 - b. Geraldton Regional Art Advisory Committee;
 - c. Queen Elizabeth II Seniors and Community Centre Advisory Committee;
 - d. Heritage Advisory Committee; and
 - e. CEO Performance Review Committee.

PART B

That the Council by Simple Majority under Section 2.7 of the Local Government Act 1995 RESOLVES to:

1. RETIRE Council Policy 4.4 Operation of Advisory Committees; and
2. REMOVE the retired Council Policy from the Register.

PART C

That the Council by Simple Majority under Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. ESTABLISH the following Panels, Working Groups and Reference Groups and endorse their Terms of Reference with updates to membership:

- a. Greater Geraldton CEO Performance Review Panel;
 - b. Greater Geraldton Crime Prevention Working Group;
 - c. Greater Geraldton Art Reference Group;
 - d. Greater Geraldton QEII and Seniors Centre Reference Group; and
 - e. Greater Geraldton Heritage Reference Group;
2. APPOINT the following Council members to listed Panels, Working Group, and Reference Groups:
- a. Greater Geraldton CEO Performance Review Panel (**five** members):
 - i. Mayor J Clune;
 - ii. Deputy Mayor Cr N Colliver;
 - iii. Cr J Denton;
 - iv. Cr P Fiorenza;
 - v. Cr S Van Styn;
 - b. Greater Geraldton Crime Prevention Working Group (**three** members):
 - i. Cr S Giudice;
 - ii. Cr T Milnes;
 - iii. Cr K Parker;
 - c. Greater Geraldton Art Reference Group (**three** members):
 - i. Deputy Mayor Cr N Colliver;
 - ii. Cr S Giudice
 - iii. Cr S Keemink;
 - d. Greater Geraldton QEII and Seniors Centre Reference Group (**three** members):
 - i. Deputy Mayor Cr N Colliver;
 - ii. Cr S Giudice;
 - iii. Cr K Parker;
 - e. Greater Geraldton Heritage Reference Group (**four** members):
 - i. Deputy Mayor Cr N Colliver;
 - ii. Cr S Giudice
 - iii. Cr T Milnes; and
 - iv. Cr K Parker.

Note Council Members provided nominations in advance of the meeting.

Part D

That the Council by Simple Majority under Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. APPOINT the Chief Executive Officer or his delegate as Executive Support and Coordinator of each Panel, Working Group and Reference Group; and
2. AMEND the Committee book accordingly.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Council Committees dissolve with the local government elections in October 2025. A committee of council is part of Local Governments' formal decision-making process, with a committee either providing recommendations to Council or under delegated authority making decisions on behalf of council. Therefore, the committee agenda must include comprehensive officer reports and recommendations, by which the Council fulfils its statutory role under s.2.7(4):

- (4) The council must make its decisions —
 - (a) on the basis of evidence, on the merits and in accordance with the law; and
 - (b) taking into account the local government's finances and resources.

... and the CEO fulfils their statutory role under s.5.41(3):

- (3) The CEO is the council's principal advisor and, as such, does the following —
 - (a) advises, and procures advice for, the council in relation to the local government's affairs and the performance of the local government's functions;
 - (b) ensures that the council has the information and advice it needs to make informed and timely decisions.

WALGA provided advice to the City on its current committee structures and suggested recommendations, summarised as per below:

That the City should review its current committee structure to assess whether some committees have been incorrectly established under section 5.8 of the Local Government Act (LG Act). For instance, the Bushfire Advisory Committees are currently noted in the City's November 2023 Ordinary Meeting of Council as being established under s.5.8 of the LG Act. However, it is believed that the correct legislative basis for these committees is section 67 of the Bush Fires Act. If this is the case, then section 5.100 of the LG Act and other LG Act compliance requirements would not apply to these committees.

Additionally, there may be other committees established under s.5.8 of the LG Act that would be more appropriately structured as reference groups, working groups, or panels.

Considering WALGA's advice and the Act reforms it is prudent for Council to consider a review of the number, purpose and format of committees. This could include consideration of whether a committee is still relevant, should be established under other legislation, or be better suited as an informal working group to engage with their community or develop ongoing networks. This was discussed with Council at their Concept Forum of 4 November 2025.

Council's Advisory Committees hold no formal powers or responsibilities from Council, therefore it is proposed that they be renamed as panels, working and reference groups (PW&RGs). The changes proposed in the Executive Recommendation does not alter the function or role of the groups.

This item proposes:

- **five** members for the CEO Performance Panel to include the Mayor and the Deputy Mayor; and
- **three** Council Members for the other panels, working and reference groups.

Council can determine to increase or decrease the membership and reflect the changes in the Term of References (TORs). Council Members were asked to advise of their interest in the PW&RGs in advance of the Council Meeting. The Terms of References for each PW&RG are also presented for formal consideration. Updates will be made to the Committee Book, as required.

Quorums and other governance matters are specified under the Terms of Reference as well as appointment of Chair/Deputy Chair, which is to be a Council Member. A quorum is at least 50% of the number of member offices appointed.

With the changes proposed to move from committees to PW&RGs as listed, they would not be established under Section 5.8 of the *Local Government Act 1995*, as a result *Council Policy 4.4 Operation of Advisory Committees* would become redundant. Therefore, it is recommended to retire this policy, as no other Committee would be governed by it.

The following committees are being dealt with under separate cover are:

- Item No. CS257 – Disband the City of Greater Geraldton Behaviour Complaints Committee pursuant to Section 5.8 of the *Local Government Act 1995* and is governed by its own policy.
- Item No. CS258 - Re-establish City of Greater Geraldton Audit Committee under Section 7.1A(1) and pursuant to Section 5.8 of the *Local Government Act 1995*.
- Item No. DS084 - Establishment of the Greater Geraldton Bush Fire Advisory Committee will be re-established under the *Bush Fires Act 1954* instead of the Section 5.8 of the *Local Government Act 1995*.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

The PW&RGs will cover various community interests, including heritage, arts & culture, crime prevention, seniors and governance matters. These will be established to inform and advise the Council, make recommendations and are conduits for the community and other stakeholders.

Liveable:

The purpose of the PW&RGs is to work cooperatively with the community to enhance the region's liveability.

Thriving:

The purpose of the PW&RGs is to work cooperatively with the community to enhance the thriving region.

Leading:

By forming these PW&RGs and listening to the community, leadership is being demonstrated.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Item No. CEO110 - Council considered the re-establishment of Council Advisory Committees for 2023-25 – 28 November 2023.

Council reviews the Policy Register from time to time and makes recommendations on the retirement of Council Policies. On 26 April 2023, Item No. CS032 - Council Policy 2.2 Establishing International Relations was retired by Council.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Council Members were provided information via a Briefing Note and discussed at the 2 September 2025 Concept Forum. Membership and changes to committees was discussed at the Concept Forum of 4 November 2025.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to section 2.7 of the *Local Government Act 1995*, the role of Council includes determination of council policies:

2.7. Role of council

- (1) *The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.*
- (2) *The council's governing role includes the following —*
...
(b) determining the local government's policies;

FINANCIAL AND RESOURCE IMPLICATIONS:

By moving to PW&RGs, the Council will reduce administrative costs while achieving the same, if not improved results.

INTEGRATED PLANNING LINKS:

Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

The establishment of PW&RGs provides for regional issues relevant to the purposes of a particular group to be addressed in a consultative manner.

RISK MANAGEMENT:

Good risk management practice is for workloads to be fairly shared across the elected members of Council. This ensures that individual Council Members do not suffer inequitable workload pressures. It also helps ensure that decision-making influence remains equitable across all Council Members.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers. This report addresses establishment of PW&RGs that previously existed as committees and have an ongoing requirement to support Council business.

CEO138 APPOINTMENT OF DELEGATES TO EXTERNAL BOARDS, COMMITTEES AND GROUPS

AGENDA REFERENCE:	D-25-135809
AUTHOR:	S Moulds, PA to the Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	6 November 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Nil

EXECUTIVE SUMMARY:

The purpose of this report is to appoint City of Greater Geraldton Council representatives to external Boards, Committees and Groups until their representation expires at the next ordinary Election day being 16 October 2027, or as directed by the governing body.

EXECUTIVE RECOMMENDATION:

Part A:

That the Council by Simple Majority under Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. RE-ESTABLISH representation on the following listed External Boards, Committees and Groups:
 - a. Regional Capitals Australia (RCA);
 - b. Regional Capitals Alliance West Australian (RCAWA);
 - c. Batavia Regional Emergency Management Committee
 - d. Mid West Regional Road Group; and
 - e. WALGA Municipal Waste Advisory Council.

Part B:

That the Council by Simple Majority under Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. APPOINT the following elected members to the respective listed External Boards, Committees and Groups:
 - a. Regional Capitals Australia (RCA):
 - i. Mayor J Clune;
 - b. Regional Capitals Alliance West Australian (RCAWA):
 - i. Mayor J Clune;
 - c. Batavia Local Emergency Management Committee:
 - i. Mayor J Clune;
 - ii. Deputy Mayor Cr N Colliver (Proxy);
 - d. Mid West Regional Road Group:
 - i. Mayor J Clune;
 - ii. Deputy Mayor Cr N Colliver (Proxy);
 - e. Regional Drought Resilience Plan – Mid West Project Advisory Group;
 - i. Mayor J Clune;
 - f. WALGA Municipal Waste Advisory Council:
 - i. Deputy Mayor Cr N Colliver; and
 - ii. Cr T Milnes (Proxy).

Note Council Members provided nominations in advance of the meeting.

Part C:

That the Council by Simple Majority under Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. APPOINT the Chief Executive Officer or his delegate as Executive Support and Coordinator of each external Board, Committee and Group;
2. ADVISE the external Board, Committee and Group of Council's Representatives; and
3. AMEND the Committee book accordingly.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

To ensure Council's position on various aspects of its business is understood, Council appoints delegates to Boards, Committees and Groups (BCGs) external to Council. These delegates are responsible for representing Council's views on relevant topics and reporting back to Council on the outcomes of meetings held.

The following external Boards, Committees and Groups are being addressed in this item:

a. Regional Capitals Australia (RCA):

Purpose: To provide a national alliance that champions maximum growth and prosperity for Australia's regional capital cities.

b. Regional Capitals Alliance West Australian (RCAWA):

Purpose: The Alliance has adopted a strong, cohesive approach to lead change and implement projects that will drive the growth of regional centres as attractive places to live, work, visit and invest.

c. Batavia Regional Emergency Management Committee:

Purpose: The State Emergency Management Act 2005 outlines the responsibility of Local Government to facilitate and administer a Batavia Local Emergency Management Committee. This committee acts to prepare the City of Greater Geraldton for the event of an emergency.

d. Mid West Regional Road Group:

Purpose: The Regional Road Group is responsible for assessing road-funding submissions from its member Local Governments; The annual distribution of funds to Local Government roads; and Monitoring and reporting on the effectiveness of applying funds to Local Government roads in its region.

e. Regional Drought Resilience Plan – Mid West Project Advisory Group:

Purpose: The Regional Drought Resilience Planning Program for the Mid West Region is a locally led project that champions drought resilience and preparedness in the region. It has been led by the Mid West Development Commission in partnership with the Northern Agricultural Catchments

Council NRM, and supported by the City of Greater Geraldton, the Shire of Chapman Valley and the Shire of Northampton.

f. WALGA Municipal Waste Advisory Council:

Purpose: The Municipal Waste Advisory Council (MWAC) is a committee within Western Australian Local Government Association (WALGA) that focuses on municipal waste issues, representing the waste management interests of Local Governments.

To ensure that Council's position is represented, delegates are appointed to external BCGs. These delegates are to represent Council's views and to report back when requested. When making decisions on behalf of Council, members must consider Council's Strategic Community Plan, Long Term Financial Plan, Corporate Business Plan and policies.

Council Members are to act in accordance with *Council Policy 4.2 Code of Conduct for Council Members and Committee Members and Candidates* when attending external meetings on behalf of Council. Minutes and Agendas from these meetings are to be kept in accordance with the City's record management practices.

**CONNECTED, LIVEABLE, THRIVING, LEADING –
ISSUES AND OPPORTUNITIES:**

Connected:

Council will advocate for the community to achieve long term mutual benefits for the region, while working collaboratively and in partnership with external boards, committees and groups.

Liveable:

Whilst there are no adverse environmental impacts, Council will ensure that their goal to protect the environment is considered in any decisions made.

Thriving:

At the core of these external BCGs is the desire to work collaboratively with external partners and stakeholders to ensure the regions continue to thrive.

Leading:

The Council is demonstrating leadership and commitment by participating in these BCGs

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council at their meeting of 28 November 2023 endorsed Item No. CEO111 Appointment of Delegates to External Boards, Committees and Groups.

Delegates to external BCGs were appointed at the meetings listed below and are therefore not included in this item:

- 28 October 2025 – DS081 – Nominations for the Regional Joint Development Assessment Panel;

- 28 October 2025 - CEO136 WALGA Northern Country Zone – Appointment of Council Delegates; and
- 26 July 2022 - CEO098 Endorsement of Nominations for Mid West Development Commission Board. The Mayor's term on this Board expires 30 September 2027.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Membership and changes to committee structures was discussed at the Concept Forum on 4 November 2025. Council Members were invited to nominate their interest in the external BCGs listed in this item, noting that the Mayor will be a member of the external BCGs he has expressed interest in.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative requirements on representation to external boards, committees and groups. The Mayor is a member of a committee of which he has expressed a wish to be a member of, as per Local Government Act – section 5.10(4). Where there are more nominations than vacancies, a ballot will be conducted.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Strategic Theme: <u>Leading</u>	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
<u>Goal 3</u>	Financial sustainability, actively seeking and leveraging external funding to deliver for the community.
<u>Goal 4</u>	Continued focus on strong advocacy to ensure that Federal and State projects, programs and funding are aligned with our community's priorities.
<u>Goal 6</u>	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

Appointees to these boards, committees and groups provide a regional voice to issues affecting the region and the State.

RISK MANAGEMENT:

Not appointing representatives will alienate Council having an input on issues of importance affecting the region and the State.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

12.6 REPORTS TO BE RECEIVED**RR77 REPORTS TO BE RECEIVED - OCTOBER**

AGENDA REFERENCE:	D-25-139463
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	14 November 2025
FILE REFERENCE:	GO/6/0029
ATTACHMENTS:	Yes (x4)
	A. DSDD037 - Delegated Determinations and Subdivision Applications for Planning Approval
	B. CEO139 - WALGA State Council Agenda – 25 November 2025
	C. CS263 – List of Accounts Paid Under Delegation – October 2025
	D. CS264 - List of Payments by Employees via Purchasing Cards – October 2025

EXECUTIVE SUMMARY:

The purpose of this report is to receive the Reports of the City of Greater Geraldton.

Mayor J Clune declared an impartiality interest in Item No. RR77 Reports to be Received Part A, DSDD037 Delegated Determinations and Subdivisions Applications for Planning Approval, as a family member is mentioned in the applications for planning approval.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Development Services:
 - i. DSDD037 - Delegated Determinations and Subdivision Applications for Planning Approval.
 - b. Reports – Office of the CEO:
 - i. CEO139 - WALGA State Council Agenda – 25 November 2025.

PART B

That Council by Simple Majority, pursuant to Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate Services:
 - i. CS263 – List of Accounts Paid Under Delegation – October 2025; and

- ii. CS264 - List of Payments by Employees via Purchasing Cards – October 2025.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the “Reports (including Minutes) to be Received” are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**Connected:**

There are no adverse impacts.

Liveable:

There are no adverse impacts.

Thriving:

There are no adverse impacts.

Leading:

This report demonstrates the City’s commitment to high-quality governance that upholds transparency and accountability.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Reports to be received by Council at each Ordinary Meeting of Council.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

There has been no community/Council Member consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

13 MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are none.

14 QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There are none.

15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

There is none.

16 MEETING CLOSED TO PUBLIC

Pursuant to Section 5.2 of the Meeting Procedures Local Law 2011, please note this part of the meeting *may* need to be closed to the public, *if* confidential discussion is required.

Livestreaming will be turned off if required.

CS265	RFT 2526 01	SUPPLY AND DELIVERY OF IRRIGATION COMPONENTS
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AGENDA REFERENCE:	D-25-134483
AUTHOR:	C Bryant, Coordinator Procurement, L Maldea, Manager Corporate Compliance P Radalj, Director Corporate Services
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	17 October 2025
FILE REFERENCE:	FM/25/0344
ATTACHMENTS:	Yes (x1) Confidential Confidential – RFT 2526 01 Evaluation Report

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award tender RFT 2526 01 Supply and Delivery of Irrigation Components to the recommended tenderer.

The contract is proposed to run for a period of two years for the delivery of budgeted supply and delivery of irrigation components. This contract supports the operational budget requirements for purchasing of irrigation components per the City Parks Maintenance Program.

The initial contract term proposed is 17 February 2026 to 16 February 2028 with the option of a one-year extension exercisable at the discretion of the City.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Sections 3.57 of the *Local Government Act 1995* and Regulation 18(4) of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

NOTE - Council to insert successful tender name when moving the motion

1. ACCEPT the tender submission for Tender No. RFT 2526 01 Supply and Delivery of Irrigation Components, received from _____, named as Tenderer 1 in the Evaluation Panel Report recommendation detailed in Confidential Attachment No. CS265 as the most advantageous, for the estimated annual contract value of \$_____ excluding GST.

PROPONENT:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

Tender RFT 2526 01 Supply and Delivery of Irrigation Components (RFT) was advertised in The Geraldton Guardian on 15 August 2025, in The West Australian on 16 August 2025, and the City's TenderLink e-Tendering Portal. The RFT closed on 5 September 2025.

Fourteen interested parties registered to receive copies of the tender, and two tender submissions were received. The tender assessment was undertaken by a panel of five Officers with three voting and two non-voting.

The RFT has a two-year duration commencing from 17 February 2026 and has an additional one-year extension option at the discretion of the City. The City has adopted a two-year supply contract period for a variety of goods and services used in its operational and capital programs.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

Well maintained irrigated public open spaces supports the creation of vibrant, green public spaces that foster community connection and wellbeing. Reliable irrigation systems ensure that parks, reserves and recreational areas remain lush and inviting, encouraging residents to gather, engage and enjoy outdoor environments year-round.

Liveable:

Maintaining irrigated public open spaces enhances the sustainability and resilience of the City's green spaces. Efficient water management contributes to healthier landscapes, reduces environmental impact and supports biodiversity, making the City more liveable for current and future generations, thereby supporting community health and wellbeing.

Thriving:

Awarding this tender will strengthen the local economy by supporting businesses and creating employment opportunities for community members, including customer facing staff and truck drivers. It will also generate demand for locally sourced materials, ensuring that City funds are reinvested into the community through both workforce engagement and supply chain partnerships.

Leading:

The services delivered through this tender process demonstrate strong leadership in resource management and service delivery with services monitored by the City through Key Performance Indicator (KPI) checklists and safety management audits. By ensuring the efficient and effective use of public funds, the tender supports the timely and high-quality delivery of community services and projects. The process also upholds principles of transparency, accountability and good governance, reinforcing the City's commitment to ethical and responsible leadership.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council awarded a two-year supply contract RFT 2223 03 Supply and Delivery of Irrigation Components on 29 November 2022, Item No. CCS741. The initial contract term was from 17 February 2023 to 16 February 2025, with an extension to contract approved 5 December 2024 to extend the contract until 16 February 2026.

Prior to RFT 2223 03 Supply and Delivery of Irrigation Components, Council awarded a two-year supply contract RFT 12 1920 Supply and Delivery of Irrigation Components on 28 January 2020, Item No. IS201. The contract ran

from 17 February 2020 to 16 February 2022, with an extension to contract approved 24 November 2021 to extend the contract until 16 February 2023.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

Community and Council Member consultation is not undertaken for the award of two-year supply contracts for essential services. Engagement on these services occurs as part of Council's annual budget approval process.

LEGISLATIVE/POLICY IMPLICATIONS:

The *Local Government Act 1995* and Council Policy 4.9 Procurement of Goods and Services were observed when preparing and recommending the award of this tender. Safe work methods and environmental management in line with legislative requirements will be observed as part of the delivery of the contract.

FINANCIAL AND RESOURCE IMPLICATIONS:

The annual expenditure for Supply and Delivery of Irrigation Components is approximately \$397,683 (excluding GST), traffic management not included or required for this contract. If all extension options are exercised, the total estimated contract value over three years is \$1,193,050 (excluding GST).

Funding is primarily sourced from the operational budget for Parks. Any cost variations will be reflected in future Annual Budgets and the Long-Term Financial Plan (LTFP).

INTEGRATED PLANNING LINKS:

Strategic Theme: Connected	An engaged and diverse community where everyone feels included and safe.
Goal 1	Provide safe and inviting public spaces for people to enjoy.
Strategic Theme: Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
Goal 1	Prioritise greening the City's streetscapes and public spaces, with a focus on pathways and open space areas.
Strategic Theme: Thriving	An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.
Goal 1	Support existing businesses and attract new investment, contributing to a vibrant CBD and other key activity centres.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The successful tenderer will have documented management plans in place to ensure the safety and protection of workers and the community in relation to this service.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

This RFT was called to ensure compliance with the legislative procurement requirements of the *Local Government Act 1995*. The following alternatives were considered in the procurement planning phase prior to calling this tender:

1. Call for individual quotations and tenders for specific supply and delivery of irrigation components. This option is not supported and was discounted due to the volume of administrative effort required, and the potential to have higher costs through multiple small purchases.

IS328	RFT 2526 05 CONCRETE CRUSHING / RECYCLING SERVICES
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AGENDA REFERENCE:	D-25-121287
AUTHOR:	M Dufour, Manager Climate, Environment and Waste
EXECUTIVE:	C Lee, Director Infrastructure Services
DATE OF REPORT:	4 November 2025
FILE REFERENCE:	FM/25/0355
ATTACHMENTS:	Yes (x1) Confidential
	Confidential - RFT 2526 05 Tender Evaluation Report

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award tender RFT 2526 05 Concrete Crushing / Recycling Services to the recommended tenderer.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Regulation 18(4) of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

NOTE - Council to insert successful tender name when moving the motion

1. ACCEPT the alternative tender submission for Tender No. RFT 2526 05 Concrete Crushing / Recycling Services, received from _____, named as Tenderer 3 in the Evaluation Panel Report recommendation detailed in Confidential Attachment No. IS328 as the most advantageous, for the estimated contract value of \$_____ excluding GST.

PROPOSER:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The Meru Waste Management Facility (Meru) was developed as a waste disposal facility in the early 1990's. The site's upkeep and ongoing development is crucial to the region since it services surrounding local governments and services the region's commercial and industrial businesses.

Since opening, Construction and Demolition (C&D) material has been accumulating on site, resulting in a legacy stockpile. While crushing campaigns have been undertaken to reduce the volume, recent stockpile surveys indicate that approximately 62,000 tonnes of C&D material remain. Further crushing campaigns are required to ensure the stockpile does not lead to non-compliance with the facility's environmental licence conditions.

In January 2025, within Item No. CEO130 Meru Construction and Demolition Waste, Council resolved to allocate \$1M in FY2025-26 budget and to proceed with advertising a Request for Tender (RFT) for a crushing campaign targeting 20,000 tonnes of material, to support the progressive removal of the legacy C&D stockpile at Meru. The resolution also included a commitment to

incorporate ongoing funding into the City's Long-Term Financial Plan (LTFP) to support future crushing campaigns required to process the remaining legacy and current C&D stockpiles. Subsequently, in June 2025, Council formally adopted the FY2025–26 Budget under Item No. CS225, confirming the \$1M allocation for the crushing campaign.

In August 2025, RFT 2526 05 – Concrete Crushing / Recycling Services was advertised for a proposed crushing campaign of 20,000 tonnes as per Council Resolution in Item No. CEO130 Meru Construction and Demolition Waste. The tender closed on 11 September 2025. 18 suppliers registered to receive copies of the tender and three (3) submissions were received. A tender assessment was undertaken by a panel of four (4) Officers, comprising three (3) with voting rights and a mandatory compliance Officer without voting rights.

All submissions were deemed compliant and progressed to tender assessment against the following qualitative and price criteria:

- a) Key Resource and Experience – 20%;
- b) Demonstrated Understanding – 20%; and
- c) Price – 60%.

These selection criteria were adopted to ensure the most advantageous tenderer was selected.

The RFT was advertised as a Schedule of Rates Contract for the sorting, crushing and testing of an estimated 20,000 tonnes of C&D material. This structure provides flexibility to crush additional C&D material if pricing proves competitive, accelerating the removal of the legacy stockpile. The contract period was also flexible to allow for contractor availability and crushing methods, with completion of the service by 30 June 2026.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

By endorsing the Officer recommendation, Council is reflecting the importance of recycling to the community. Reuse on site at Meru provides a visual connection to waste recovery, recycling and reuse in action.

Liveable:

The Western Australia *Waste Avoidance and Resource Recovery Strategy 2030* places a focus on identifying and prioritising local market solutions for large volume wastes, such as construction and demolition waste. Reuse within Meru for future infrastructure projects provides sustainable economic and environmental outcomes.

Thriving:

The processing of the legacy C&D material stockpile will provide space for future waste infrastructure at Meru. The current location of the stockpile is earmarked for the future liquid waste ponds. Crushing of the stockpile is essential to accommodate this future development without impacting the life expectancy of landfill cells.

Leading:

The processing of C&D material into a usable recycled product demonstrates leadership in incorporating circular economy outcomes into City infrastructure projects. The use of the recycled product as base material to construct internal access roads will help improve the delivery of community waste management services and customer experience at Meru.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council determined Item No. CEO130 Meru Construction and Demolition Waste at the Ordinary Meeting of Council on 28 January 2025.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

As this report deals with an operational matter at the Meru Waste Management Facility, no community consultation has occurred. The previous Council was informed by the previous crushing report (Item No. CEO130 Meru Construction and Demolition Waste) and the annual budget process.

LEGISLATIVE/POLICY IMPLICATIONS:

Meru's Department of Water and Environmental Regulation (DWER) premises licence allows the crushing of up to 60,000 tonnes of C&D each calendar year. Not undertaking actions to address this legacy stockpile may create concerns for the sites licencing authority.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no additional financial implications associated with the Executive Recommendation. Council endorsed a budget of \$1M (excluding GST) through Item No. CS225 City of Greater Geraldton Budget 2025-26, which is sufficient to process more than the initially estimated 20,000 tonnes of C&D material. Due to the competitive pricing received through the schedule of rates, it is now anticipated that up to 60,000 tonnes can be processed, significantly accelerating the removal of the legacy stockpile.

The recycled crushed material is suitable as base material to construct internal access roads at Meru. It has an estimated re-sale value of \$15 per tonne. This represents a cost saving to future infrastructure projects at Meru.

Officers from the City Project Delivery Team, with the appropriate skills and experience, will oversee the delivery of the project in accordance with the specifications and management plans.

INTEGRATED PLANNING LINKS:

Strategic Theme: Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
Goal 4	Improve waste management and recycling opportunities to support a sustainable future.

Strategic Theme: Thriving	An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.
Goal 3	Plan for the sustainable growth of the City, balancing the needs of current and future populations.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.

REGIONAL OUTCOMES:

Meru is the only Class III Landfill Facility in the Midwest and Gascoyne regions. Responsible management of waste received at Meru from across these regions is essential for the regions' sustainable growth and prosperity.

RISK MANAGEMENT:

The C&D stockpile represents a legacy environmental concern and hence financial liability that could be reduced by approving the Officer recommendation. Undertaking this C&D crushing and recycling program ensures that environmental impact is minimised through reducing the volume of the stockpile to a more manageable size.

The cost of processing more than the initially estimated 20,000 tonnes of the legacy C&D stockpile is justified when weighed against the potential financial, environmental and regulatory risks associated with non-compliance. Competitive tender pricing has created an opportunity to process up to 60,000 tonnes within the approved budget, significantly reducing the stockpile.

This proactive approach not only reduces the risk of costly compliance actions from DWER, such as fines, licence restrictions, or mandated remediation, but also delivers environmental benefits and helps alleviate future financial pressure on the City's LFTP by reducing the future funding allocations.

The current location of the stockpile has also been ear-marked for the future liquid waste ponds. Management of the stockpile will ensure that the future development of infrastructure at Meru is not constrained or delayed.

The contract will be managed on a schedule of rates basis, providing flexibility in the volume of C&D material processed while maintaining control over the allocated budget. With the competitive pricing received, it is expected that significantly more than the estimated 20,000 tonnes can be crushed within the approved funding, maximising value for money and accelerating the reduction of the legacy stockpile.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The following option was considered by City Officers:

Crush 20,000 tonnes as tendered. The City has assigned future funding in its Long Term Financial Plan (LTFP) to further reduce the legacy C&D stockpile. This will be required if this option is selected. However, the competitive pricing provides the flexibility to process significantly more than the 20,000 tonnes. This will allow the City to adjust its LTFP and to assign future funding to other priority projects for this reason this option is not recommended.

IS329	RFT 2526 09 AQUARENA MECHANICAL REFURBISHMENT
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AGENDA REFERENCE:	D-25-135034
AUTHOR:	C Edwards, Manager Project Delivery and Engineering
EXECUTIVE:	C Lee, Director Infrastructure Services
DATE OF REPORT:	5 November 2025
FILE REFERENCE:	GO/6/0029-002
ATTACHMENTS:	Yes (x1) Confidential
	Confidential - RFT 2526 09 – Tender Evaluation Report

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award RFT 2526 09 Aquarena Mechanical Refurbishment to the preferred tenderer.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 18(4) of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

NOTE - Council to insert successful tender name when moving the motion.

1. ACCEPT the tender submission for Tender No. RFT 2526 09 Aquarena Mechanical Refurbishment received from _____, named as Tenderer 1 in the Evaluation Panel Report recommendation detailed in Confidential Attachment No. IS329 as the most advantageous, for the contract value of \$_____, excluding GST.
2. APPROVE an amendment to the 2025-26 budget for:
 - a. The reallocation of \$130,000 surplus funds from the Nangetty-Walkaway Bridge Construction project to the Aquarena Mechanical Refurbishment Project; and
 - b. Change the purpose of the transfer from Asset Renewal Reserve of \$130,000 from the Nangetty-Walkaway Bridge Project to the Aquarena Mechanical Refurbishment Project.

PROPOSER:

The proponent is the City of Greater Geraldton (the City).

BACKGROUND:

The City engaged NDY, an experienced Mechanical Engineering Consultant, to undertake a comprehensive analysis and review of the existing ageing Heating Ventilation and Air Conditioning (HVAC) system installed circa 2002, at the Geraldton Aquarena indoor sports facility at 1 Pass Street Wonthella, Geraldton.

The HVAC system, particularly the ventilation component, provides sufficient air changes within the facility to ensure a healthy indoor environment for the patrons. NDY's modelling assessment found that the existing mechanical plant was showing signs of significant degradation of performance, including higher energy consumption and the requirement for significant ongoing maintenance

to keep the system operational. These are all signs the system is reaching the end of its useful life and should be replaced.

It also found that the existing change room extraction systems are drawing warm chlorinated air from the pool hall as the source of makeup air. This does not comply with the current building codes and NDY recommended a complete system replacement.

The City sought a qualified mechanical contractor to carry out the works (as designed and specified by NDY) and provide a turnkey solution for the replacement of the main pool hall's ventilation system and the local exhaust systems servicing the changing rooms.

The RFT was advertised in The West Australian on 30 August 2025 and the Geraldton Guardian on 28 August 2025. The RFT was also advertised on the City's Tender Link e-Tendering Portal with the closing date of 10 October 2025.

15 suppliers registered to receive the tender and only one (1) submission was received.

CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:

Connected:

The project will ensure the Aquarena can continue to provide a safe and inviting public space for the community to enjoy.

Liveable:

By refurbishing the mechanical systems at the Aquarena the City is investing in community and recreational infrastructure.

Thriving:

By awarding the contract to the preferred tenderer it is expected that a large proportion of City funds would be spent in the local economy and would support local employment opportunities. The mechanical refurbishment at the Aquarena would continue to cater to the needs of current and future Geraldton residents.

Leading:

Leadership is demonstrated through the efficient and effective delivery of this project in support of the provision of a much loved service to the community.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council endorsed the award of the contract for RFT 2021 29 through Item No. IS236 Aquarena 50M Outdoor Pool Upgrade Construction at its Ordinary Meeting of Council held on 22 June 2021.

COMMUNITY/COUNCIL MEMBER CONSULTATION:

The delivery of the Aquarena Mechanical Refurbishment Project was included in the City's adopted budget for the 2025-26 financial year. Council Members were consulted as part of the process for the approval of the adopted 2025-26

financial year budget through Item No. CS225 City of Greater Geraldton Budget 2025-26.

Consultation with the Aquarena management team has been undertaken as part of the procurement process and they will undertake community consultation once the final program is established with the preferred tenderer and prior to any works commencing.

The implications of the proposed Aquarena Mechanical Refurbishment Project on the facility are that the three (3) indoor pools will need to be closed for approximately two (2) months and users will need to be relocated and share use of the outdoor pool.

The project is currently planned to commence during school term 1 in 2026, which is the Officer's preferred timeline due to the water temperature of the outdoor pool being at its highest from February through to April, supporting continued use of the Aquarena during the works period for activities including school aquatics education, swim carnivals, water polo and swim club.

Aquarena staff will be in contact with external stakeholders to assist them in their program planning for 2026, including the Department of Education, local schools and relevant clubs, noting that planning for the new year will already be underway.

There will also be other impacted users, such as hydrotherapy pool users, as well as physiotherapists and NDIS providers.

LEGISLATIVE/POLICY IMPLICATIONS:

The Local Government Act 1995 and Council Policy 4.9 Procurement of Goods and Services were observed when preparing and recommending the award of this tender.

Safe work methods and environmental management in line with legislative requirements will be observed as a part of the delivery of the contract.

FINANCIAL AND RESOURCE IMPLICATIONS:

The Executive Recommendation proposes to utilise surplus budget from the Nangetty-Walkaway Bridge Construction project to fund the budget shortfall of \$130,000 for the project.

The City has the project management resources available to administer and manage the contract and has engaged NDY to provide technical support during the delivery phase of the project.

INTEGRATED PLANNING LINKS:

Strategic Theme: Connected	An engaged and diverse community where everyone feels included and safe.
Goal 1	Provide safe and inviting public spaces for people to enjoy.
Strategic Theme: Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
Goal 5	Invest in community and recreation infrastructure, to

	support current and future needs.
Strategic Theme: Thriving	An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.
Goal 2	Support and champion our diverse mix of industries, encouraging innovation and local employment opportunities.
Strategic Theme: Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.

REGIONAL OUTCOMES:

The Geraldton Aquarena indoor sports facility is a very valuable community asset providing positive health outcomes and recreational opportunities to the greater Geraldton region. Therefore, maintaining and refurbishing the operational elements of the facility and providing a safe and functional environment is important for delivering positive regional outcomes.

RISK MANAGEMENT:

The delivery of the Aquarena Mechanical Refurbishment Project is addressing the replacement of a key asset that allows year-round use of the facility, namely the mechanical ventilation to the main pool hall. The Aquarena Asset Management Plan identified that the HVAC system was in poor condition and approaching the end of its useful life, so the project is mitigating the risk that the asset fails, leading to an unplanned outage in the use of the main pool hall for an extended period of time.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

City Officers considered rejecting the tender and retendering the project. This option was rejected because of the potential of the risk of failure of the existing ageing ventilation system which will cause the closure of the indoor pools. There is also no certainty that better pricing will be obtained from the market by retendering the project.

DS085 CONFIDENTIAL – LAND ACQUISITION (Public Version)

AGENDA REFERENCE:	D-25-137409
AUTHOR:	G Wilkinson, Manager Property Services
EXECUTIVE:	H Martin, A/Director Development Services
DATE OF REPORT:	10 November 2025
FILE REFERENCE:	GO/6/0013-003
ATTACHMENTS:	Yes (x2) Confidential Confidential – Land Acquisition Confidential – Agent Advice

This item has been provided to Council under separate cover.
The Council decision only will be available for the public record.

Pursuant to Section 5.2 (1) of the Meeting Procedures Local Law February 2011, please note this part of the meeting will need to be closed to the public, as confidential discussion is required.

In accordance with section 5.23(2) of the Local Government Act 1995 and section 5.2(1) of Meeting Procedures Local Law, Item No. CS239 and supporting attachments are confidential as they contain information relating to a contract entered into, or may be entered into by the local government and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

17 CLOSURE

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <https://www.cgg.wa.gov.au/council-meetings/>