

Australia Day Committee Meeting Minutes



Meeting Name	Australia Day Committee		Meeting No.	D-14-70070	
Meeting Date	Tuesday, 21 October 2014				
Meeting Time	3.30pm – 4.30PM				
Meeting Location	South Wing Conference Room				
Attendees	Cr Jenifer Critch (Chair)	JC	By Invitation		
	Cr Simon Keemink	SK	Apologies	Samantha Walton	SW
	Joanne Panter	JP		Kathleen Williams	KW
	Sierah Lemmon	SL		Jane Parker	JP
	Yvonne Lovedee	YL		Cr Bob Hall	BH
	Peter Nelson	PN		Cr Peter Fiorenza	PF
	Brenda Burrows	BB		Chris Budhan	CB
	Shauni Downes (Minutes)	SD		Rob Young	RY
				Julian Canny	JC
				Don Rolston	DR
		Distribution	As Above		

1. Welcome & Apologies

All welcomed and apologies noted.

2. Action Log & Minutes of Previous Meeting

All passed the previous minutes.

2.1 Action Log:

AD001: SL has been in contact and noted he will be unavailable. Jo Logue at Walk Away and has been recommended. BB to follow up.

AD002: SL could not find contact details. Got aviation on board and will do 5 minute performances on the Foreshore before the Family Concert at 4.55pm.

AD003: Completed.

3. Program & Main Stage

JP advised 2015's layout is very similar to last year with exception of G1 being aimed more towards youth. 2015 will focus on having more entertainment around the main stage to keep it vibrant and engaging.

JP made note of a recent School Fete she had attended that had a "Dunkin Dunny" that she has considered hiring to offering to a community group or school group to run. SK noted Waggrakine festival also has a similar dunking stall that could be incorporated, JP to enquire. The Stall Holders workshop has been rescheduled to the 17 November 2014, the response rate has been positive and all information has been sent. A Food Handling course will also be held on the 20 November 2014.

The Sand Sculpture event is set with Roxanne Grant and Erica Monique, the event has been rescheduled for 04 December 2014 during the Christmas Markets. JP has been liaising with the City Vibrancy Coordinator to secure the shop front in the old Solo building on Marine Tce. Bundiyarra is now involved and will host a marquee at the main stage area. SL advised the focus for 2015 is on local artists and entertainers, she enquired about the layout of main stage and where it is positioned. YL noted the stage area does get hot but believes it is in the best possible area. YL noted the need for more direction in the marquees on the side of the main stage which had issues between changeover during awards and citizenship.

YL noted that Nalini Tranquim www.nalinitranquim.com/ is an upcoming music artist and has just completed her album recoding in Nashville which she will be launching very soon. SL to compile list of songs to put on during the fireworks. JP to review other fireworks shows held by Mid-West and finalise a list for selection for the 10 minutes show in 2015.

4. Financials

JP and SL have arranged the collaboration with Toyota "Oh What a Feeling" and Market Creations who have put forward funding for 2015 and will have promotional marquees near the main stage. The budget is still being negotiated with alterations required. JP to email PN, JC and BH a copy of the financials.

5. General Business

5.1 Toilet Quotes

JP advised she has approached two local companies for quotes on supply, maintenance and removal for 22 toilets, the variance between the two was \$2000 with each providing the same service. JP reviewed the variance between the two companies advising of the difference with no alterations put forward. The Chair called for votes towards each quote with SK moving the inexpensive quote and BB seconding and passing the motion.

5.2 Mullewa Events

JP advised the Mullewa events are all under control with Jane Parker and all are progressing well and are on track.

5.3 Australia Day Nominees

YL noted the need to gain nominations prior to the Thank a Volunteer Event due to the requirement for the panel to review and process in time for correspondence to be set. YL questioned the best method getting information into the Schools, SK noted to go to the Principal who will give the approval to publish in the newsletter. JP noted during the event for the Cricket World Cup Trophy on the 10 November 2014 would be good time to hand out information as each school will be in attendance though the day. YL to forward and print copies to give to JP to promote to all the schools.

6. Close & Date of Next Meeting

Meeting closed at 4.20pm. SD to invite the Rotary Club to the next meeting.

Next meeting to be held Tuesday 25 November 2014 at 3.30pm City of Greater Geraldton Offices, Committee Meeting Room.