

2021-22 Service Agreement Funding Program

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Welcome

Welcome to the City of Greater Geraldton's Service Agreement Program for 2021-22.

The aim of this program is to provide assistance to local organisations that provide a service to the Greater Geraldton community that the City may be required to provide if they didn't.

Service Agreements may be provided for up to a three (3) year term for community-based projects, activities or services that:

- support and promote our cultural heritage and creative community;
- deliver environmental or sustainability benefits;
- promote visitation and tourism to the region; and / or
- support and promote economic and social opportunities.

Applications for the 2021-22 Service Agreement Program open 4 January 2021 and close 24 February 2021.

Lodging Your Application

The level of support provided through this program will be in line with the [Guidelines](#) and funds allocated in Council's annual budget. No applicant can be guaranteed funding, nor can any applicant be guaranteed to receive the full amount requested.

Ensure that all sections of the application are completed, as incomplete applications are unable to be assessed.

Funding Information

Applicants may request funding over a one, two or three year period. Please be aware that if a multi-year commitment is awarded, the option of phasing out the funding may be considered to ensure recipients aren't becoming reliant on the City to continue operations.

We are unable to advise of the outcomes of your application until the 2021-22 Budget has been adopted by Council (anticipated June 2021).

Amounts awarded to the successful applicants are final. There will be no opportunity for dispute against the final allocations.

Guidelines

Please ensure you read through the [Community Funding Program Guidelines](#), as they contain further information regarding eligibility, assessment process and accountabilities.

I confirm that we, the applicant, have read the Guidelines and that we have met the eligibility criteria *

☒ Yes ☐ No

You must confirm that you have read the Guidelines and that you are eligible to apply for funding. If you answer no, you are not eligible for funding under the Service Agreement Program.

Applicant Details

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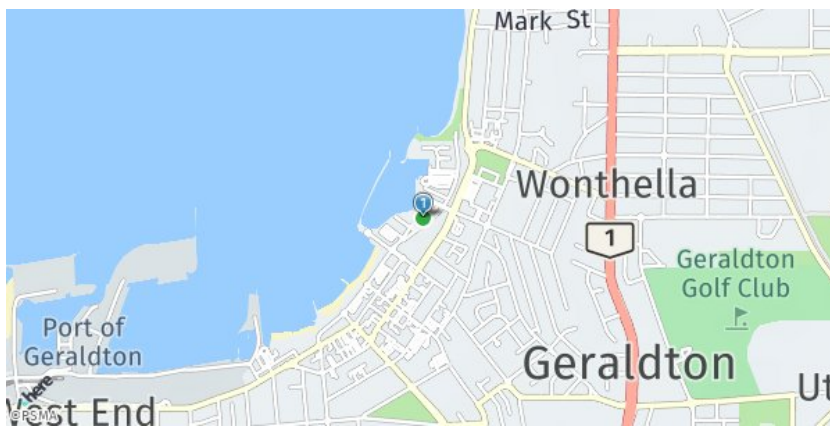
Organisation *

Mid West Sports Federation

Please use your organisation's full name

Applicant Address *

268/270 Foreshore Dr
Geraldton WA 6530 Australia



Any, but at least one field is required.

To be eligible for funding, the organisation must have a base within the City of Greater Geraldton.

Postal Address

268/270 Foreshore Dr
Geraldton WA 6530 Australia

Website

<http://www.mwsf.org.au>

Must be a URL.

What is your organisation's purpose or mission? *

To create vibrant sport and active recreation in the Mid West.

Our funded operations are all aligned with our Strategic Plan and reflect extensive input from our membership and key stakeholders. With support from the City, the Federation will continue to:

- ADVOCATE for sport and active recreation in the Mid West
- STRENGTHEN the capacity of our sport and recreation community
- Develop INNOVATIVE projects and partnerships that deliver positive change
- PROMOTE our sporting achievements – both on and off the field
- BUILD the capacity of MWSF to ensure best practice operations

What is the reason your organisation exists?

Does your organisation have an ABN? *

☒ Yes ☐ No

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Application 21/22SA-04 From Mid West Sports Federation

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ABN

44 619 841 917

Information from the Australian Business Register	
ABN	44 619 841 917
Entity name	Midwest Sports Federation
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	6530 WA
Information retrieved at 3:32pm today	

Must be an ABN.

Does your organisation have Public Liability Insurance? *

☒ Yes ☐ No

Provide your organisations current Certificate of Currency - Public Liability Insurance

No files have been uploaded

Applicant Contact Details

Contact Name *

Ms Kelly Eastough

This is the person we will correspond with about this grant

Position in Organisation *

Project Officer

E.g. Manager, Board Member, Coordinator

Phone Number *

0477 829 735

Must be an Australian phone number.

Email *

kelly.eastough@sportshouse.net.au

Must be an email address.

This is the email we will use to correspond with you about this grant

Activity Details

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Title *

Greater Geraldton Sporting Achievement Grants (GGSAG), Mid West Sports Awards and Geraldton Cycle Plan activation

Provide a name for your proposal. Your title should be short but descriptive

Description *

Funding to supports the CGG Greater Geraldton Sporting Achievement Grants, annual Mid West Sports Awards and Geraldton Cycle Plan activation.

In addition to the funded activities, the Federation also provide ongoing support and advice to the City on sport and recreation issues where required, including the evaluation of CSRFF applications, initiatives related to the Geraldton Cycle Plan and Sports Tourism Plan and the delivery of capacity building development opportunities for the industry.

Provide a short description of your proposal - what are you out to do? why is it required? what do you hope to achieve?

What is the primary focus of the proposal? (Only select one primary focus area) *

- ☒ Recreation & Sport
- ☐ Education
- ☐ Health & Wellbeing
- ☐ Arts & Culture
- ☐ Heritage
- ☐ Community Events
- ☐ Other:

Only pick one

What is the target age group/s for the proposal? *

- ☐ Infants and toddlers (people aged 0-2)
- ☐ Children (people aged 3-9)
- ☐ Preteens (people aged 10-12)
- ☐ Adolescents (people aged 13-17)
- ☐ Young adults (people aged 18-25)
- ☐ Middle-aged adults (people aged 26-49)
- ☐ Older adults (people aged 50-64)
- ☐ Seniors (people aged 65+)
- ☒ Whole community

Indicate which Community Strategic Plan pillar your proposal best aligns with (only select one Community Strategic Plan pillar) *

- ☒ 1. Community ☐ 2. Environment ☒ 3. Economy ☐ 4. Governance

Please refer to <https://www.cgg.wa.gov.au/documents/734/city-of-greater-geraldton-strategic-community-plan-2017-2027> for further information

How will your proposal support and promote our cultural heirtage and creative community? *

Sport is fundamental to Geraldton's proud heritage - sport is what brings the community together and is something that motivates thousands of community volunteers. The funding will help recognise and celebrate sporting achievement, athletes, clubs and volunteers - and

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contribute to CGG's aspiration towards a cycle friendly city. The cycle plan complements the City's 2050 cycling infrastructure plan and targets activation.

How will your proposal deliver environmental or sustainable benefits? *

Increased cycling participation will contribute to a reduction in car use ie cycling to work etc. Cycling also promotes utilisation of CGG outdoor assets eg Beresford Foreshore, CBD activation etc.

How will your proposal promote visitation and tourism to the Greater Geraldton region? *

Sports tourism is incredibly important to the local economy. Research undertaken by MWSF in 2018 confirmed this value and showed that investment in event provided a ROI to the local economy of at least 5:1 (as high as 15:1). This recognises the critical importance of volunteers. The funding will help recognise and celebrate sporting achievement, athletes, clubs and volunteers - and drive increased cycle use in the city. Increasingly tourists are using bikes when on holidays so cycling infrastructure, events, campaigns etc will support and encourage visitation. CBD activation through cycling supports local businesses.

How will your proposal support and promote economic and social opportunities *

As above - sports tourism provides greater returns to the Geraldton economy than cruise ship tourism. The funding will help recognise and celebrate sporting achievement, athletes, clubs and volunteers - and encourage events, CBD activation and increased local spending from visitors.

Provide details to demonstrate your capacity to deliver this proposal?

MWSF has operated for more than 40 years and is recognised as the leader of sport and recreation in the Mid West. MWSF managed delivery of the Indian Ocean Masters Games (2004) and established both ATLAS (Access to Leisure and Sport for people with disabilities) and the Mid West Academy of Sport. MWSF has partnered CGG in numerous initiatives over the years and has successfully delivered the initiatives indicated over many years eg GGSAG, Mid West sports awards and Geraldton Cycle Plan development.

Have you delivered this project / activity / event / service before? Have you delivered a project / activity / event / service of similar scale before? Describe how this will assist in delivering this proposal

Are you requesting funding to cover capital works?

☐ Yes ☒ No

Outcomes

What are the expected outcomes of your proposal and how will they be measured ?

OUTCOME	OUTCOME MEASURE
What are the goals of your proposal? What is it that you hope to achieve?	How will you know that the outcome has been achieved?
GGSAG	Funding program delivered to Mid West athletes to assist with travel and other costs associated with higher level representation.
Mid West Sports Awards	2020/21 sports awards delivered - 11 awards celebrated

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Geraldton Cycle Plan	Delivery of priority initiatives in the plan

Promotional Opportunities

Provide details for all promotional opportunities that will be used to acknowledge the City's contribution (i.e. website, social media, media releases, advertising including the City logo, use of City signs/banners, Mayoral involvement etc.

PROMOTIONAL OPPORTUNITIES	DETAILS
GGSAG	Media, media releases, photos etc.
	Media / publicity opportunities for Mayor / CEO to acknowledge recipients of GGSAG
	Recognition of CGG funding in any public forum.
	Website, social media
	Opportunity for CGG driven media statements etc
Annual Sports Awards	Mayor, CEO invitation and recognition on the night.
	Photo opportunities with winners.
	Significant media profile acknowledging all sponsors - print, radio and TV.
	Logo on event booklet, nomination forms, winner certificates, website, facebook
	Option for banner display in foyer
	Website, social media
Geraldton Cycle Plan	Recognition at all cycle group activities
	Alignment with CGG 2050 cycle plan activities

Activity Budget

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You are required to provide a complete budget for your proposal. Ensure to include details of other funding that you have, or will, apply for; whether it has been confirmed or not. You can either upload your own budget directly or you can complete the income and expenditure tables below.

All amounts should be exclusive of GST.

Indicate if you are providing your own budget, or if you are completing the budget tables below

- ☒ Upload Budget
☐ Complete Budget Tables Below

Upload the complete budget for your proposal

Filename: MWSF Budget.pdf
File size: 80.2 kB

Provide details regarding the level of service by local providers

MWSF strongly prioritises local content. All expenditure will utilise local providers, except where not possible eg special guests, airline travel etc.

Indicate the anticipated dollar value or percentage of your budget that will be spent within the Greater Geraldton region. How will local providers be utilised in the delivery of your proposal?

Activity Income Budget

Ensure that all income related to the proposal is indicated below.

For example: organisation's contribution, CGG grant, sponsorship, other grant funding, fundraising, ticket sales, food / drink sales etc.

Use the 'Notes' column to provide any additional information you think we should be made aware of.

Please do not add commas to figures (e.g. type 1000 not 1,000) this will ensure the figures total correctly.

Income Description	Income Amount \$	Funding Status	Notes

Activity Expenditure Budget

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Ensure that all cash expenditure related to the proposal is indicated below.

For examples: Materials, equipment hire, contractor fees, entertainment etc.

Ensure that you indicate under 'CGG Funded?' what items you are requesting the Service Agreement funding to be used towards. Refer to the Community Funding Guidelines for eligible and ineligible items.

Ensure that you indicate under 'Local Provider?' if the item/s will be provided by businesses / organisations local to the Greater Geraldton region.

Use the 'Notes' column to provide any additional information you think we should be made aware of.

Please do not add commas to figures (e.g. type 1000 not 1,000) this will ensure the figures total correctly.

For expense items above \$500, quotes will need to be provided in the file upload area below. For expense items above \$5,000, two (2) quotes will need to be provided along with a declaration that there is no conflict of interest between the applicant and the supplier.

Expenditure Description	Expenditure Amount \$	Quote Obtained	CGG Funded?	Local Provider?

Activity Budget Totals

Total Income Amount

\$0

This number/amount is calculated.

Total Expenditure Amount

\$0

This number/amount is calculated.

Activity Surplus / (Deficit)

\$0

This number/amount is calculated.

Funding Request

Are you requesting funding from the City as a one, two or three year committment?

- ☐ One year (2021-22 only)
- ☐ Two years (2021-22 and 2022-23)

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● Three years (2021-22, 2022-23 and 2023-24)

Amount Requested 2021-22 *

\$10,850.00

Must be a whole dollar amount (no cents).

What is the amount (in dollars only) of the total requested funds in the first year?

Amount Requested 2022-23

\$12,500.00

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds in the second year?

Amount Requested 2023-24

\$15,000.00

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds in the third year?

Should your request for funding be unsuccessful, or should you not receive the full amount requested, please advise the impact this will have on the delivery of your proposal and your organisation? *

GGsAG not possible. CGG will need to make funding decisions on all athletes / coaches approaching for support. GGSAG enables CGG to refer to MWSF, which then manages the process, fallout and administration. MWSF also contributes funding when applications exceed \$5k - meaning the CGG \$5k is leveraged.

Sports Awards will need to be downscaled, which may be embarrassing for the region's largest sporting awards event.

Cycle plan activation reduced. Implementation of CGG 2050 Cycle plan will be delayed without an active cycle user group.

Consider the impact on the proposal and / or organisation if you were unsuccessful, or did not receive the full amount requested

Supporting Documentation

Required Documents

You must provide a copy of the following to be eligible for funding:

1. Complete organisational budget for 2021-22, which includes your proposed Activity.
2. Most recent Audited Annual Report and / or the most recent Audited Profit and Loss Statement of your organisation, which includes the Audit Report from an independent auditor / accountant; and
3. Certificate of Incorporation (if you have previously uploaded your organisations Certificate of Incorporation via SmartyGrants you are not required to resubmit)

2021-22 Organisational Budget

Filename: 2021-22 Budget - Mid West Sports Federation.pdf
File size: 194.6 kB

Annual Report

Filename: 350442_1-Management Letter 20 signed_R.pdf

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File size: 464.0 kB

Filename: 350444_1-Audit Booklet 20 unsigned_R.pdf

File size: 1.3 MB

Upload your most recent Annual Report

Provide a web address / link to your most recent Annual Report online (must be a valid URL)

Profit and Loss Statement

Filename: MWSF Financials Feb_21.pdf

File size: 124.4 kB

Upload your most recent Financial Statement as signed by your Accountant or Finance Manager

Certificate of Incorporation

Filename: Certificate of Incorporation.pdf

File size: 655.4 kB

Upload your Certificate of Incorporation

Additional Documents

Please provide any additional documents that will assist in reviewing your application, and that highlights the community need for your proposal.

For example: Letters of Support, Business Plan, Event Management Plans, Board Meeting Minutes, photos, reports, strategic or operational plans, feedback from previous projects etc.

Additional Documentation

Filename: GCP-2020-2030-FINAL-26022020.pdf

File size: 13.2 MB

Filename: MWSF-Strategic-Plan.pdf

File size: 392.4 kB

Note that any Letters of Support from any City of Greater Geraldton Officer or Councillor provided as part of your application will automatically be disregarded.

Declaration and Privacy Statement

*** indicates a required field**

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation / group.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the City of Greater Geraldton immediately if any information provided in this application changes or is incorrect.

The City of Greater Geraldton respects all personal and confidential information received, and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the services in

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accordance with the City's powers, functions and purposes. It may also be used by the City and their representatives to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact the City of Greater Geraldton on 9956 6940 or by email at grants@cgg.wa.gov.au.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

I am authorised to complete this application and have read and understood the Declaration and Privacy Statement *

☒ Yes

Authorised Person's Name *

Mr Adam Murszewski

Position *

Deputy Chair

Date of Declaration *

07/03/2021

Feedback

*** indicates a required field**

Before you review your application and click on the SUBMIT button, please take a few moments to provide some feedback.

Please indicate how you found the application process: *

☐ Very Easy ☐ Easy ☒ Neutral ☐ Difficult ☐ Very Difficult

Please provide us with your suggestion about any improvements to this form, or the Service Agreement Program that you think we need to consider