

# Public Arts Advisory Committee Meeting Minutes



<b>Meeting Name</b>	Public Arts Advisory Committee	<b>Meeting No.</b>	D-14-08896		
<b>Meeting Date</b>	06 February 2014				
<b>Meeting Time</b>	5.00pm – 6.00pm				
<b>Meeting Location</b>	Committee Meeting Room				
<b>Attendees</b>	Cr Steve Douglas (Chair)	SD	<b>By Invitation</b>		
	Cr Tarleah Thomas	TT			
	Cr Jennifer Critch (Proxy)	JC			
	Andrea Selvey	AS			
	Chris Budhan	CB	<b>Apologies</b>		
	Rose Holdaway	RH			
	Shauni Downes (Minute Taker)	SD			
			<b>Distribution</b>	As Above	
				Erika Monique	EM
				Ric McCracken	RM
				Graham Alexander	GA

<p><b>1. Welcome and Apologies</b> All welcomed and apologies noted. – AS left at 5.20pm</p>	
<p><b>2. Election of Chair</b> Cr Douglas had been nominated and elected as Chair for the Committee.</p>	
<p><b>3. Minutes from Previous Meeting</b> Passed by Cr Thomas and seconded by Cr Douglas.</p> <p><b>3.1 Action Log</b> Considerations for Mullewa – CB advised the screening has been arranged once a month and will begin in March with the program to run though to August 2014. AS queried who will be selecting the films. Cr Thomas noted Jane Parker, Coordinator Communication and Admin, has a great amount of community consultation experience and would be involved in gaining feedback from the community regarding film screening. Sky Stories – The sand that had been specially selected and shipped in for the Sky Stories Eggs has begun to blow away. GA has been advised of the issue and will provide an update at the next meeting.</p>	
<p><b>4. Terms of Reference - attached</b> Moved by Cr Douglas and seconded by RH.</p>	
<p><b>5. RFQ – attached</b> CB advised the RFQ has been drafted for a strategy. The RFQ aims to define, promote and source sites for placement of all arts. The RFQ will also look at policies, procedures, incentives and processes to develop incentives and partnerships for improved integration. The RFQ had previously been reviewed by the Committee in the past 2 meetings and has been progressed to EMT. CB to update Cr Douglas on the outcome of the RFQ from the EMT meeting.</p>	
<p><b>6. Update - Community Art Programs</b> The City is running the Artist Opportunities and Marine Terrace Performance Program. Round one is complete with 1 successful applicant to be relocated to Geraldton for 6 weeks. Suggestion for the artist visit to Mullewa and remote places of Geraldton which will enhance local representation and encourage residential artists to get involved. Cr Thomas noted that such visits should first be run past relevant Mullewa representatives to ensure the most appropriate visit times.</p>	

<p>CB noted all artist work can be viewed on the QPT website. Investigation into a dedicated artist page will be considered to enhance promotion. CB to email link to QPT website to Committee.</p>	
<p><b>7. Evaluation of Christmas Decorations</b></p> <p>During the festive season the City developed a plan to decorate the CBD and run night markets with the involvement of local organisations.</p> <p>CB to circulate Festive Season Plan to Committee members.</p> <p>Recommendation made regarding a debriefing session to be held with all stakeholders and organisations involved to gain an evaluation for improvements and considerations for 2014. It was suggested a survey outlining all elements of the Festive Season Plan would gain a quicker response from stakeholders.</p> <p>CB to investigate best options for evaluation.</p> <p>RH noted the events had high attendance and success rates and was highly beneficial for both the community and organisations.</p>	
<p><b>8. Committee Member Vacancy</b></p> <p>The Committee approved the recommendation for a replacement community member to be advertised. CB to initiate for approval during the next meeting.</p>	
<p><b>9. Other Business</b></p> <p>Cr Thomas advised Mullewa was yet to receive the QPT program booklets for 2014. CB advised a re-order for the program booklet is currently being reviewed and once complete a box will be sent via internal mail for distribution.</p> <p><b>9.1 Repurpose of Committee</b></p> <p>Discussion took place regarding the repurposing of The Public Arts Committee to broaden its function in the community. RH noted if the process took place she would like to suggest another representative from ACDC. Regular updates regarding the repurpose will be provided at the next meeting.</p>	
<p><b>10. Date of next meeting</b></p> <p>The Committee agreed to meet bi-monthly on the first Thursday of the Month at 5.00pm</p>	
<p><b>11. Close</b></p> <p>Meeting closed at 6.00pm</p>	