



ORDINARY MEETING OF COUNCIL

AGENDA

25 JUNE 2019

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CITY OF GREATER GERALDTON
ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 25 JUNE 2019 AT 5.00PM
CHAMBERS, CATHEDRAL AVENUE

A G E N D A

DISCLAIMER:

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

1 DECLARATION OF OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

Leave of Absence:

Cr S Keemink

Cr S Douglas

4 DISCLOSURE OF INTERESTS**5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Response to question Taken on Notice at the Ordinary Meeting of Council of 28 May 2019:

Mr Sean Hickey, PO Box 2966, Geraldton WA 6531

Question

Southgates sand extraction has been undertaken for some time now and anybody who goes into that area and from reports there has been a massive movement of sand out of that area and, of course, we know it goes to farmers for Aglime.

I haven't been able to note any discussion by Council in regard to the developing knowledge that we have about the marine environment, and two specific things that didn't seem to be included and therefore not considered is that 65%, it has been said, of seagrass meadows the sand has produced at that rate from the molluscs and crustations in that area. That report came from Curtin University and the Department of Transport. Subsequently another report comes through that says that with increase acidification, which is a part of the problem we have with climate change and sea warming, that factor is that crustations are the first group that are going to go by the way of loss in the marine environment.

Therefore, given that we are unlikely, under present trends, to have a supply of sand producing seagrass molluscs, why are we distributing the sand on to the farming area of this thing and we are not considering the future generations and therefore why are we doing it.

Response

Current research indicates that seagrass beds can buffer the acidification process through the absorption of CO₂ for photosynthesis. Seagrass density has been found to increase in response to a lower pH. Denser seagrass beds provide increased habitat and protection to sand producing seagrass molluscs. In some research the number of shell-forming organisms collected at an acidified site was almost double that of the site with normal ocean conditions. Seagrass therefore has the potential to slow the rate of acidification and allow shell-building organisms to align their calcification activity with the seagrass buffering periods.

Of course, the best way to fight ocean acidification is for all of us to make a concerted effort to reduce the rate at which we are releasing carbon dioxide into the atmosphere.

The sand being extracted from the site is being taken from the dune areas that are actually moving in a north-easterly direction and not directly depositing back into the sea. If left unchecked the sand would eventually move over the Brand Highway.

Mr Hickey has been sent this response.

6 PUBLIC QUESTION TIME

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

7 APPLICATIONS FOR LEAVE OF ABSENCE

Existing Approved Leave

Councillor	From	To (inclusive)	Date Approved
Cr S Keemink	17 June 2019	23 July 2019	28/05/2019
Cr S Douglas	24 June 2019	28 June 2019	26/03/2019
Cr N Colliver	26 June 2019	8 July 2019	28/05/2019
Cr M Reymond	1 July 2019	25 July 2019	28/05/2019
Cr L Freer	2 July 2019	31 July 2019	26/03/2019
Cr G Bylund	25 July 2019	5 August 2019	26/02/2019

**Note: If Elected Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting*

If an Elected Member on Approved Leave subsequently attends the meeting, this will be noted in the Minutes.

8 PETITIONS, DEPUTATIONS

9 CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 28 May 2019, as previously circulated, be adopted as a true and correct record of proceedings.

10 ANNOUNCEMENTS BY THE CHAIR AND PRESENTATIONS*Events attended by the Mayor or his representative*

DATE	FUNCTION	REPRESENTATIVE
29 May 2019	Tourism WA Board and Executive Team – Meet & Greet, Tour, Briefing	Mayor Shane Van Styn
29 May 2019	Meeting with Grant Cairns, CBA executive General Manager Regional and Agribusiness – Update on Midwest	Mayor Shane Van Styn
30 May 2019	Spirit Radio Interview - Outcomes of Council Meeting	Mayor Shane Van Styn
30 May 2019	Tourism WA – Industry Cocktail Function	Mayor Shane Van Styn
31 May 2019	Recycling Initiatives – Sommer Wells	Mayor Shane Van Styn
31 May 2019	FI Joint Ventures - Meet & Greet/ Project Overview of Yogi Magnitude	Mayor Shane Van Styn
31 May 2019	Geraldton Regional Art Gallery – Protected Memories Sculpture Unveiling & Creative Grid Exhibition Opening	Mayor Shane Van Styn
1 June 2019	Mullewa Muster & Rodeo	Councillors Jennifer Critch & Tarleah Thomas
4 June 2019	Multi-Cultural Concert and Banquet – Discussion on Event	Mayor Shane Van Styn
4 June 2019	The Geraldton Project - Update	Mayor Shane Van Styn
5 June 2019	Breakfast Meeting with Hon David Templeman, Minister for Local Government; Heritage; Culture and the Arts & Laurie Graham	Mayor Shane Van Styn
5 June 2019	Visit to Queens Part Theatre (QPT) - Hon David Templeman Minister for Local Government; Heritage; Culture and the Arts	Mayor Shane Van Styn
5 June 2019	Meeting with Rio Tinto – Discussing Fly-In-Fly-Out (FIFO) Opportunities	Mayor Shane Van Styn
5 June 2019	Batavia Coast Marina Stage 2 (BCM2) Steering Committee Meeting	Mayor Shane Van Styn
5 June 2019	The Geraldton Project - Update	Mayor Shane Van Styn
9 June 2019	Geraldton Golf Club - Discuss Future of Club	Mayor Shane Van Styn
10 June 2019	Regular Catch up - Marketing & Media	Mayor Shane Van Styn
10 June 2019	Review Budget Presentation	Mayor Shane Van Styn
10 June 2019	Citizenship Ceremony	Mayor Shane Van Styn
11 June 2019	#beyondawesomebags – Advice and Mentoring Request	Mayor Shane Van Styn
11 June 2019	ABC Drive Phone Interview - Regional Airfares Senate Inquiry	Mayor Shane Van Styn
12 June 2019	Levy Street Update	Mayor Shane Van Styn

13 June 2019	Filming for Social Media - 2019 PIA Rural and Regional Conference in Cairns	Mayor Shane Van Styn
13 June 2019	Top Iron Delegation – Meet & Greet	Mayor Shane Van Styn
13 June 2019	Top Iron Delegation – Site Inspection of Narngulu Industrial Park	Mayor Shane Van Styn
13 June 2019	Big Sky Festival 2019 - Sundowner and Opening Night Celebrations	Mayor Shane Van Styn
14 June 2019	Sri Lankan Delegation of Female Entrepreneurs - Welcome & City Overview	Mayor Shane Van Styn
15 June 2019	WA Men's Health and Wellbeing Policy Launch	Mayor Shane Van Styn
16 June 2019	Radio Announcement and Signing of Everlasting Partnership with Radio Mama	Mayor Shane Van Styn
16 June 2019	Moonyoonooka Horse & Pony Club - Show Jumping - One Day Event	Mayor Shane Van Styn
17 June 2019	Update on progress of event: Balayi - Open Your Eyes! Houtman 400 Festival	Mayor Shane Van Styn
17 June 2019	Rabbit Issue - Waggrakine Primary School Year 4 Class TA8	Mayor Shane Van Styn
17 June 2019	Alignment of Infrastructure Development Priorities	Mayor Shane Van Styn
18 June 2019	Aged Care Morning Tea – Nazareth House	Mayor Shane Van Styn
18 June 2019	State Strategy - Efficiency Boosting Plan for Agricultural Region Freight – Seeking Councillor Advice	Mayor Shane Van Styn
18 June 2019	Animal Management Facility – Official Opening	Mayor Shane Van Styn
18 June 2019	Agenda Forum	Mayor Shane Van Styn
22 June 2019	Brunch Launch for Professional Local Artist Lynda Howitt	Mayor Shane Van Styn
22 June 2019	Bonfire Night – Community Group of Greenough	Mayor Shane Van Styn
22 June 2019	Mid West Chamber of Commerce (MWCCI) 24th Annual Business Excellence Awards Midwest	Cr Bob Hall
23 June 2019	Tree Planting – Sunset Beach Coastal Reserve	Mayor Shane Van Styn
24 June 2019	Regular Catch up – Mayor & CEO	Mayor Shane Van Styn
24 June 2019	Regular Catch up – Marketing & Media	Mayor Shane Van Styn
24 June 2019	Seniors Bowls	Mayor Shane Van Styn
24 June 2019	Midwest Adult Community Corrections – Programme	Mayor Shane Van Styn

24 June 2019	Regular Meeting with Local Member - Hon Laurie Graham MLC, Member for the Agricultural Region	Mayor Shane Van Styn
24 June 2019	Acknowledgement of State Funding for Queen Elizabeth II (QEII) Seniors and Community Centre with Hon Laurie Graham MLC	Mayor Shane Van Styn
24 June 2019	Midwest Infrastructure Priority Setting - Session 2	Mayor Shane Van Styn
24 June 2019	Developing Rugby in Geraldton & Midwest	Mayor Shane Van Styn
25 June 2019	Ordinary Meeting of Council	Mayor Shane Van Styn

11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

12 REPORTS OF COMMITTEES AND OFFICERS

12.1 REPORTS OF DEVELOPMENT AND COMMUNITY SERVICES

DCS414 APPROVAL OF THE REVISED LOCAL PROFILE AND CONTEXT REPORT

AGENDA REFERENCE:	D-19-037756
AUTHOR:	K Elder, Coordinator Strategic Planning
EXECUTIVE:	P Melling, Director Development and Community Services
DATE OF REPORT:	04 June 2019
FILE REFERENCE:	LP/10/0002
ATTACHMENTS:	Yes (x2)
	A. Local Profile and Context Report
	B. Schedule of Submissions

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council's support for the revised Local Profile and Context Report, subject to modifications, and that it be forwarded to the WA Planning Commission for final endorsement.

With the release of the 2016 census data, the completion of the new Community Strategic Plan 2017-2027 and other strategic documents and projects, the City has revised the Local Profile and Context Report. The update includes a review of all town planning related community, environmental, economic and governance issues. The Report has also been restructured under each of the Community Strategic Plan's goals being Community; Environment; Economy; Governance to ensure consistency and legibility.

Council at its meeting held 26 June 2018 resolved to adopt the revised Local Profile and Context Report for the purposes of advertising. Advertising has now concluded and as a result of the submissions a number of modifications to the Report have been recommended which will ensure that future planning of the City appropriately considers current issues, projects and priorities.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. DETERMINE the submissions as outlined in the 'Schedule of Submissions';
2. SUPPORT the revised 'Local Profile and Context Report' (Rev 5), with modifications; and
3. FORWARD the revised 'Local Profile and Context Report' to the WA Planning Commission for final endorsement.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

On 21 October 2015, the WA Planning Commission endorsed the City of Greater Geraldton Local Planning Strategy. A Local Profile and Context Report (the 'Report') was previously prepared by Aurecon on behalf of the City in 2013 and included in Part 2 of the Local Planning Strategy.

A local planning strategy is the framework for local planning and the strategic basis for local planning schemes. It provides the interface between regional and local planning. The local planning strategy sets out the local government's objectives for future planning and development and includes a broad framework by which to pursue those objectives. The local planning strategy consists of two parts:

- Part One – The Strategy; and
- Part Two – Local Profile and Context Report.

The Local Profile and Context Report summarises the planning, development and community context of the City, identifies key planning issues and establishes a consistent base for future planning and policy decisions. The Report can also be used as a background document which can be adopted by organisations involved in the future planning of the City. The major benefit of this approach is to streamline subsequent planning processes and promote the application of a consistent context about growth and economic activity.

The advertised copy of the report is included as Attachment No. DCS414A. It was this report that included the information from:

- the release of the 2016 census data;
- the completion of the new Community Strategic Plan 2017-2027; and
- other strategic documents and projects.

Please note that the content generated via the submission period has not been included into the report at this time. The statutory framework that the City must follow requires the submissions (and comments thereto) to be considered by Council and if acceptable and determined accordingly, then submitted to the WA Planning Commission (WAPC) for its consideration and acceptance. If endorsed the report would then be updated and formally adopted by the WAPC.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

The update includes a review of all town planning related community, environmental, economic and governance issues. This ensures that future planning and policy decisions within the City appropriately considers current issues and priorities within these areas.

The Report has also been restructured under each of the Community Strategic Plan's goals being Community; Environment; Economy; Governance to ensure consistency and legibility.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council at its meeting held on 23 June 2015 adopted for final approval the Local Planning Strategy which included the Local Profile and Context Report.

Council at its meeting held 26 June 2018 resolved to adopt the revised Local Profile and Context Report for the purposes of advertising.

COMMUNITY/COUNCILLOR CONSULTATION:**Preparation of the Report**

Initial stakeholder engagement occurred as part of the preparation of the revised report, as follows:

- Correspondence distributed to relevant government agencies;
- Correspondence distributed to relevant organisations including Midwest Aboriginal Organisations Alliance, Midwest Chamber of Commerce and Industry, and WA Centre for Rural Health; and
- Meetings with officers at the Department of Planning, Lands and Heritage.

Stakeholder Position Statements were received as part of the abovementioned consultation from:

- Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Service);
- Department of Health;
- Main Roads WA;
- Mid West Ports;
- Department of Mines, Industry Regulation and Safety;
- Department of Primary Industries and Regional Development (Agriculture and Food);
- Public Transport Authority (Arc Infrastructure);
- Telstra Country Wide – Midwest;
- Catholic Education Office of Western Australia;
- Central Regional TAFE;
- Geraldton Universities Centre (GUC); and
- WA Centre for Rural Health.

Councillor Consultation:

Councillors were updated on the project via a Briefing Note on 31 August 2017 and also a Briefing Note date 29 May 2018 which was included in the Concept Forum Agenda on 12 June 2018.

Advertising of the Report

The revised Local Profile and Context Report was publically advertised in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015*.

The advertising period was for 21 days (commencing on 26 February 2019 and concluding on 19 March 2019). However, at the request of a number of agencies, the closing date was extended for an additional 20 days until 9 April 2019. Advertising included the following:

- A public notice appeared in the Geraldton Guardian on 26 February 2019;
- The revised Report was made available on the City's website;
- The revised Report was made available at the City's offices at Cathedral Avenue, Geraldton and Padbury Street, Mullewa.
- A copy of the revised Report was referred to the following agencies:
 - Department of Biodiversity, Conservation and Attractions;
 - Department of Communities;
 - Department of Education;
 - Department of Health;
 - Main Roads WA;
 - LandCorp;
 - Department of Jobs, Science and Innovation;
 - Mid West Ports;
 - Department of Mines, Industry Regulation and Safety;
 - Department of Planning, Lands and Heritage;
 - Department of Primary Industries and Regional Development;
 - Public Transport Authority;
 - Tourism WA;
 - Department of Transport;
 - Department of Water and Environmental Regulation;
 - Telstra;
 - Water Corporation;
 - Synergy;
 - Catholic Education Office of Western Australia;
 - Central Regional TAFE;
 - Geraldton Universities Centre;
 - Midwest Aboriginal Organisations Alliance;
 - Midwest Chamber of Commerce and Industry;
 - Mid West Development Commission;
 - WA Country Health Service Midwest; and
 - Planning Solutions.

Submissions

As a result of the advertising, a total of 12 submissions were received from agencies, including 1 internal submission from City officers. No objections were received from the agencies however project updates were supplied and suggestions to reword sections of the Report were requested. As a result of

the submissions, a number of modifications to the Report have been recommended which will ensure that future planning of the City appropriately considers current issues, projects and priorities, noting the approval process outlined earlier in this report.

A 'Schedule of Submissions' is included as Attachment No. DCS414B and copies of the actual submissions are available to Council upon request.

LEGISLATIVE/POLICY IMPLICATIONS:

The Local Profile and Context Report was adopted as part of the Local Planning Strategy and therefore the revised Report constitutes an amendment to the Local Planning Strategy as outlined in Part 3 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial and resource implications. The total cost of the review is \$87,384 and this amount has been entirely funded through the Department of Planning, Lands and Heritage.

INTEGRATED PLANNING LINKS:

Title: Governance	4.2 Planning and Policy
Strategy 4.2.2	Responding to community aspirations by providing planning and zoning for future development.

REGIONAL OUTCOMES:

The Report forms part of the City's local planning strategy which provides the interface between regional and local planning and sets out the local government's objectives for future planning and development. Updating the Report ensures consistency with the State and Regional planning matters that are relevant to the City.

RISK MANAGEMENT:

It is considered necessary to review and update the Report to ensure the information informing the City's local planning strategy is relevant and consistent with current documentation.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The Local Profile and Context Report summarises the planning, development and community context of the City, identifies key planning issues and establishes a consistent base for future planning and policy decisions.

Given the release of the 2016 census data, the completion of the new Community Strategic Plan 2017-2027 and changes to other strategic documents and projects, the City has reviewed the Report.

The option to refuse is not supported as it is considered essential to review and update the Report to ensure the information informing the City's local planning strategy is relevant and consistent with current documentation. The report will also be used as a reference by other City strategic documents and by other agencies.

The option to defer is not supported as there is considered sufficient information for Council to determine the matter.

12.2 REPORTS OF CORPORATE AND COMMERCIAL SERVICES

CCS424 COUNCIL POLICY 4.21 RELATED PARTY DISCLOSURES	
AGENDA REFERENCE:	D-19-037962
AUTHOR:	R Doughty, Financial Accountant
EXECUTIVE:	P Radalj, Acting Director Corporate and Commercial Services
DATE OF REPORT:	6 June 2019
FILE REFERENCE:	GO/19/0008
ATTACHMENTS:	Yes (x2)
	A. CP 4.21 Related Party Disclosures – version 2
	B. CP 4.21 Comparison Table

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval of Council Policy 4.21 Related Party Disclosures version 2, as amended.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.7 of the Local Government Act 1995 RESOLVES to:

1. APPROVE Council Policy 4.21 Related Party Disclosures, version 2.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Council Policy 4.21 Related Party Disclosures was last reviewed by Council on 24 January 2017 (CCS231) and is due for biennial review. The Policy has been amended to bring it in line with current City practices.

Refer to the attached comparison table (Attachment No. CCS424B) for the changes made to the Policy.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:**Community:**

This policy supports transparency of the City's operations in relation to how related party relationships and transactions may affect assessment by users of financial statements, including assessments of the risks and opportunities facing the City.

Being transparent about these types of transactions helps to maintain and build trust and confidence in the City.

Environment:

There are no adverse environmental impacts.

Economy:

There are no adverse economic impacts.

Governance:

Australian Accounting Standard AASB 124 Related Party Disclosures requires that all local governments disclose in their Financial Reports, related party relationships, transactions and outstanding balances. The objective of the standard is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and transactions.

The purpose of Council Policy 4.21 is to provide guidance in the preparation of financial statements to ensure the disclosure requirements of this standard are met.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council review Council Policies from time to time as required. Council Policy 4.21 Related Party Disclosures was last reviewed by Council on 24 January 2017 (CCS231).

COMMUNITY/COUNCILLOR CONSULTATION:

Council were consulted via briefing note on 13 May 2019 and no comments were received. The Executive Management Team reviewed the draft policy on 12 June 2019.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to section 2.7 of the Local Government Act 1995 the role of Council includes determination of Council Policies:

2.7. Role of council

(1) *The council —*

- (a) *governs the local government's affairs; and*
- (b) *is responsible for the performance of the local government's functions.*

(2) *Without limiting subsection (1), the council is to —*

- (a) *oversee the allocation of the local government's finances and resources;*
- and*
- (b) *determine the local government's policies.*

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	4.5 Good Governance & Leadership
Strategy 4.5.2	Ensuring finance and governance policies, procedures and activities align with legislative requirements and best practice.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the Local Government of the City of Greater Geraldton.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

CCS425 CITY OF GREATER GERALDTON BUDGET 2019-20

AGENDA REFERENCE:	D-19-039409
AUTHOR:	N Jane, Acting Chief Financial Officer
EXECUTIVE:	P Radalj, Acting Director Corporate and Commercial Services
DATE OF REPORT:	12 June 2019
FILE REFERENCE:	FM/7/0001
ATTACHMENTS:	Yes (x7)
	A. Annual Budget 2019-20
	B. Fees and Charges Schedule 2019-20
	C. Capital Works Program 2019-20
	D. Statement of Objects & Reasons 2019-20
	E. Long Term Financial Plan 2019-29
	F. LTFP Schedules 2019-29
	G. Addendum to Corporate Business Plan 2017-2021

EXECUTIVE SUMMARY:

This report seeks Council adoption of the City of Greater Geraldton 2019-20 Financial Budget. The report also seeks the adoption of the Long Term Financial Plan (revised) for the 10-year period covering 2019-20 to 2028-29.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 6.2 of the Local Government Act 1995 RESOLVES to:

A. Rates & Minimum Payments 2019-20

- ADOPT the following Differential General Rates against the valuations supplied by Landgate (as amended) as at 1 July 2019 for 2019-20 in accordance with sections 6.32 and 6.33 of the *Local Government Act 1995*:

DIFFERENTIAL GENERAL RATES	2019-20 Cents in Dollar
CGG Residential	14.8529
CGG Non-Residential	12.2934
CGG UV	0.7775

- ADOPT the following **Minimum** Payments for the City of Greater Geraldton for 2019-20, in accordance with section 6.35 of the *Local Government Act 1995*:

MINIMUM PAYMENTS	2019-20 Minimum Payment Per Assessment
CGG Residential	\$1,010
CGG Non-Residential	\$1,010
CGG UV	\$1,010

B. 2019-20 General Charges, Concessions, Interest

3. IMPOSE no service charge on land for 2019-20;
4. RAISE a charge of \$12.00 per instalment for 2019-20 where the ratepayer has elected to pay their rates by instalments and in addition apply a 5.5% interest rate charge in accordance with section 6.45(3) of the *Local Government Act 1995* and regulations 67 and 68 of the *Local Government (Financial Management) Regulations 1996*;
5. PROVIDE the option for ratepayers to pay their rates as a single payment or by two (2) or four (4) equal instalments in accordance with section 6.45(1) of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*;
6. NOT PROVIDE any discount or rate incentive prizes for early payment of rates;
7. NOTE the rates set by the State Government for the Emergency Services Levy (ESL) for Category 2, 4 and 5 regions for 2019-20 and apply these rates on assessments against valuations from Landgate as at 1 July 2019;
8. NOTE the interest rate set by the State Government for late payment of ESL by property owners is 11% per annum;
9. NOTE that the City is not responsible for setting Emergency Services Levy rates and simply acts as a collection agent for the funds on behalf of the State Government;
10. ISSUE rates instalment notices as soon as practicable with instalment due dates being no less than two months apart from the date of the first instalment becoming due in accordance with section 6.50 of the *Local Government Act 1995*;
11. CHARGE an interest rate of 9% on any outstanding rates and service charges that remain overdue as described in accordance with section 6.51 of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*; and
12. CHARGE interest to be applied on outstanding debts exceeding 60 days after date of invoice at a rate of 9% per annum in accordance with section 6.13 of the *Local Government Act 1995*.

C. 2019-20 Fees and Charges

13. ADOPT the 2019-20 Schedule of Fees and Charges in accordance with section 6.16(3) of the *Local Government Act 1995*.

D. 2019-20 Capital Works & Loans

14. ADOPT the 2019-20 Capital Works Program Budget; and
15. NOTE that there is no new borrowings proposed in 2019-20.

E. General Charges and Concessions

16. NOTE that Council on an individual assessment basis does offer 'Incentives' under its City Centre Revitalisation Program in the form of concessions or waiving of rates for a set period of time;

17. NOTE that Council provides an 80% concessional arrangement to Murchison Region Aboriginal Corporation based on the land being used primarily for charitable purposes; and
18. NOTE that Council waives penalty interest and the administration fee for eligible ratepayers approved for a Financial Hardship payment plan.

F. 2019-20 Allowances (Note 0% increase)

19. APPROVE the Mayor's annual local government allowance of \$72,336 in accordance with section 5.98(5) of the *Local Government Act 1995*;
20. APPROVE the Mayor's annual attendance fees of \$33,216 in accordance with section 5.99 of the *Local Government Act 1995*;
21. APPROVE the Deputy Mayor's annual local government allowance of \$18,084 in accordance with section 5.98A of the *Local Government Act 1995*;
22. APPROVE the annual fees of \$25,716 for every other elected member (excluding the Mayor) in accordance with section 5.99 of the *Local Government Act 1995*;
23. APPROVE an Information technology and telecommunication allowance of \$3,500 per year per elected member in accordance with section 5.99A of the *Local Government Act 1995*;
24. APPROVE the reimbursement of expenses incurred by an elected member in accordance with section 5.98(2)(b) and (3) of the *Local Government Act 1995* and regulation 32 of the *Local Government (Administration) Regulations 1996*;
25. APPROVE the reimbursement of childcare costs of up to \$25 per hour or the actual cost incurred by an elected member when attending a meeting in accordance with section 5.98(2)(a) and (3) of the *Local Government Act 1995* and regulation 31(1)(b) and regulation 32(1) of the *Local Government (Administration) Regulations 1996*; and
26. APPROVE the reimbursement of travel costs incurred by an elected member in accordance with section 5.98(2) (a) and (3) of the *Local Government Act 1995* and regulation 31(1) (b) of the *Local Government (Administration) Regulation 1996* and *Income Tax Assessment Act s28.25*.

G. Material Variance Reporting for 2019-20

27. ADOPT a reporting variance of greater than \$50,000 or 10% in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations*.

H. Adoption of Statement of Objects and Reasons for Proposed Rates and Minimum Payments and the 2019-20 Budget

28. ADOPT the Statement of Objects and Reasons for Proposed Rates and Minimum Payments;
29. ADOPT the 2019-20 Annual Budget for the City of Greater Geraldton; and
30. NOTE that Council received ninety seven (97) public submissions by the due date and three (3) late submissions in relation to the

published notice of intention to impose rates as at closure date – 5pm 24 May 2019. All Councillors were provided with details of those submissions via briefing note to enable them to consider it prior to Council determination of the Budget.

I. Adoption of Long Term Financial Plan 2019-2029

31. ADOPT the Long Term Financial Plan revised for the 10 year period covering 2019-2029.

J. Adoption of Addendum to Corporate Business Plan 2017-2021

32. ADOPT an Addendum to the Corporate Business Plan 2017-2021 that updates and revises proposed actions for 2019-20 that aligns to the year one (1) of the revised Long Term Financial Plan 2019-2029.

K. Council Policy 1.8 Community Funding Programs

33. APPROVE an allocation of \$12,000 under Service Agreements and for a period of three (3) years to the Community Group of Greenough Inc.;

34. APPROVE the following allocations per annum under Signature Events for a further three (3) years to:

- Mullewa Muster & Rodeo - \$30,000;
- Geraldton Greenough Sunshine Festival - \$20,000; and

35. APPROVE an allocation of \$50,000 in 2019-20 under Signature Events to the Batavia Coast Maritime Heritage Association for the Houtman 400 Year Anniversary Event and Celebrations.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

As part of the function of local government and its operations, each year the Council is required, under Section 6.2 of the Local Government Act 1995, to formally adopt its annual financial year budget, to enable the administration to carry out the defined services and programmes and to raise revenue through rates and fees and charges.

Consistent with sections 6.2(4) of the Local Government Act 1995, the 2019-20 Budget for the City of Greater Geraldton includes the following:

- Statement of Objects and Reasons Proposed City Rates and Minimum Payments for 2019-20;
- Capital Works;
- Fees and Charges;
- General Charges and Concessions;
- Allowances;
- Borrowings;
- Reserve Accounts; and
- Budget Estimates for Adoption.

1. Rating & Minimum Payments

The raising of revenue via annual rates is an important source of funds for all Councils throughout Australia. The *Local Government Act 1995* (the Act) empowers WA Councils to impose general rates and minimum payments.

The Statement of Objects and Reasons for Proposed City Rates and Minimum Payments for 2019-20 attached to this report provides detail of key principles applied in the setting of rates.

The elected Council will consider the content of its Long Term Financial Plan (LTFP) when preparing the Annual Budget for 2019-20 and subsequent years, and it is expected that adopted budgets will be closely aligned with both the proposals and underpinning assumptions contained within the current LTFP. Review of the LTFP occurs each year as budgets are prepared, to account for performance information and changing circumstances. Aligning annual budgets with the LTFP enables Council to set priorities within its resourcing capabilities in sustainably maintaining and delivering the assets and the range and level of services required by the community in a fiscally responsible manner.

Rates Modelling (2019-20):

The proposed rates model is based on the following:

- The new rates modelling is based on equitable adjustment of 1.5% to the three rating categories proposed RID's.
- Minimum payments to remain unchanged from 2018-19 (\$1,010).
- A decrease to UV valuations of 1.98%.
- An overall increase of \$697,632 on rates to be levied in 2019-20 compared to what was levied (after growth adjustment) 2018-19.

Table below summarises the amount to be levied by rating categories in 2019-20 based on 1.5% increase RID's.

Rating Category	Proposed Rates Billing to be levied 2019-20	Number of Rateable Properties
Residential	\$32,542,347	17,803
Non-Residential	\$11,033,951	1,450
UV - Rural	\$ 3,103,114	1,066
Total	\$46,679,412	20,319

The growth in the annual rate base has been downgraded from a previous 1% to 0.5% - 0.8% per annum over the life of the new plan. This downgrade is reflective of a softening in relation to new residential or commercial development which is expected to continue in the short to medium term.

CGG Residential:

This category will include any GRV rated property in that part of the City district that is used for residential purposes.

This rating category reflects the level of rating required to raise the necessary revenue for Council to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for developed residential and urban areas of the designated parts of the City.

How does that affect me?

Residential Properties:

- This proposed adjustment to GRV RIDs means that property's rateable value as at 1 July 2018 that have not been subject to any revaluation during the 2018-19 financial year will pay in dollar terms 1.5% more in 2019-20 than they did in 2018-19.

CGG Non Residential:

This category includes any GRV property in that part of the City district that is used for non-residential purposes other than rural purposes.

The general objects and reasons for this differential rate on non-residential properties is to raise the necessary revenue on an equitable basis for Council to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for commercial and industrial areas.

Non-Residential Properties:

- In dollar terms the impact will be the same as GRV Residential Properties as long as there has been no change to the property valuation from July 1 2018.

CGG UV:

This category includes all UV rated property in that part of the City district that are used primarily for rural, farming and mining purposes.

This rating category reflects the level of rating required to raise the necessary revenue for Council to operate efficiently and provide a diverse range of services and programs for rural areas including infrastructure to this designated part of the City district.

- UV properties are subject to revaluations annually so they may have a change to their valuation from 1 July 2019. Overall revaluation decrease of 1.98%, however valuation movements were not consistent across localities, with a range of increases/decreases in some localities above 10%.

It is also proposed to maintain minimum payments at the same level of \$1,010 that were applied in 2018-19. This figure for minimums has remained unchanged since 2014-15 except for Ex Mullewa District GRV & UV properties which were increased in 2016-17 to align and amalgamate per Governor's Order with Ex City of Geraldton-Greenough properties.

Long Term Financial Plan:

In response to concerns raised by the Community, the Mayor, and Councillors, a new long-term financial planning scenario developed in 2019-20 has proposed an annual rate decrease when compared to previous Long Term Financial Plans. The scenario included that annual aggregate rate revenue increase would be reduced from 2.5% (plus growth) to 1.5% (plus growth) per annum with the initial years of the new proposed LTFP. Other significant principles underpinning the City's long term planning are:

- Continual positive movements and achievements of all financial and sustainability ratio benchmarks within a realistic and acceptable timeframe;
- Remain in a low inflationary environment during the life of the plan;
- Rates increases to be contained within a range of 1.5% to 2% per annum over the life of the plan;
- Delivers an annual net operating surplus from ordinary activities; and
- Generate enough revenue to renew assets as they wear out.

The existing 2018-28 LTFP informed and was the basis for the preparation of the proposed 2019-20 Budget. The table below provides an overview of the movements between the proposed operating budget 2019-20 and the existing LTFP forecast for 2019-20.

Table 1: Comparison LTFP Forecast and Recommended 2019-20 Budget

Operating Statement	Existing LTFP 19-20	19-20 Budget	18-19 LTFP against 18-19 Budget % Movement
OPERATING REVENUE	\$000s	\$000s	
Rates	47,936	46,939	-2.08%
Operating Grants, Subsidies & Contributions	8,112	8,165	0.53%
Fees & Charges	24,977	24,675	-1.21%
Interest Earnings	1,710	2,048	19.70%
Other	1,196	1,638	36.96%
Total Operating Revenue	83,941	83,465	-0.57%

OPERATING EXPENDITURE			
Employee Costs	28,237	28,488	0.89%
Materials & Contractors	23,016	22,269	-3.03%
Utilities	3,129	2,978	-4.83%
Insurance	747	739	-1.07%
Interest/Borrowing Costs	1,639	1,373	-16.23%
Depreciation On Assets	24,264	24,679	1.71%
Other Expenses	2,857	2,854	-0.11%
Total Operating Expenditure	83,889	83,380	-0.55%
Net Result From Ordinary Activities Surplus	52	85	

Note: The significant increase of 36.96% in other revenue represents “one-off” release of trust funds currently held and related to Public Open Space which will be applied to related expenditure proposed in the 2019-20 Capital Budget.

Budget Result

As per the above table, the forecast net result from ordinary activities will see the City continue to budget for a minor surplus position of \$85,000 in the 2019-20 recommended budget, compared and relative to the previous LTFP forecast of surplus of \$52,000.

The real operating result includes non-cash depreciation and amortisation expenses, representing in effect the City’s annual costs of a capital nature.

Adoption of a rates model other than as proposed in the Executive Recommendation will require reassessment of the Budget result, and will depend amongst other matters on related Council determinations as to use of own-source funds or loan funds in the adjusted budget proposed to be adopted by Council.

Budget formulation is informed by a Long Term Financial Plan (LTFP), one of the mandatory elements required of all WA Councils, as part of the Integrated Planning Framework which was required to be in place from 1 July 2013. The Long Term Financial Plan has been framed reflecting these fundamentals:

- Achieving a positive accounting result from Ordinary Operating Activities (an effective operating surplus in accounting terms) within fiscally responsible timeframe. The new proposed LTFP forecasts the City maintaining a small surplus position throughout the life of the plan.
- Improving the City's liquidity position. The City will maintain the associated financial ratio (current ratio) benchmark that was finally achieved in 2017-18.
- Renewing assets when required to maintain capacity of performance and associated levels of services.
- Maintaining debt service levels within benchmark levels and having the capacity to borrow when required.

This important reform in Local Government aims to shift the focus of Local Government budgets away from the cash-based rate setting statement, to the accrual-based operating statement and balance sheet (statement of financial position).

For some years, the annual Financial Statements of Councils have properly reported on this basis, with determination of the annual net operating result including non-cash expenses such as depreciation of fixed assets. However, in determining the 'budget deficit' required to be funded from rates, as defined in the Local Government Act 1995 and the Local Government (Financial Management) Regulations, a *cash-based* view has prevailed, with Councils able to *exclude* non-cash expenses such as depreciation of fixed assets. Consequently, rates and other revenue have not been determined to recover capital costs such as depreciation of fixed assets. In effect, while budgets may have shown a "surplus" in cash-based terms, the net result as reported in the Annual Financial Statements will have shown an operating deficit.

The changes in the various rates-in-the-dollar recommended by the Executive enables Council to set priorities within its resourcing capabilities to sustainably deliver the assets and services required by the community in a fiscally responsible manner.

2. Capital Program

Table 2: 2019-20 Capital Program

Capital Expenditure	New	Renewal	Total
Land & Buildings	2,006,000	1,038,000	3,044,000
Plant & Equipment	187,200	2,033,000	2,220,200
Furniture & Equipment	340,500	183,771	524,271
Roads	1,730,000	9,871,000	11,601,000
Pathways	691,000	694,000	1,385,000
Parks, Gardens, Coastal & Recreation	1,962,950	4,321,600	6,284,550
Carparks	0	50,000	50,000
Regional Waste	0	170,000	170,000
Airport	0	327,000	327,000
Drainage		1,265,600	1,265,600
Artwork	30,000		30,000
Total	6,947,650	19,953,971	26,901,621

The City's planned Capital Budget for 2019-20 is \$26.9m. This expenditure is to be funded from General Revenue, Reserves and funding provided by Federal and State Agencies as detailed below:

Table 3: Funding Breakdown

	Own Source General Revenue	Own Source Reserves	External Grants & Contributions	Total
Land & Buildings	1,484,000	1,560,000		3,044,000
Plant & Equipment	2,033,000		187,200	2,220,200
Furniture & Equipment	524,271			524,271
Roads	7,385,718	1,450,000	2,765,282	11,601,000
Pathways	1,100,000	110,000	175,000	1,385,000
Parks, Gardens, Coastal & Recreation	6,284,550			6,284,550
Carparks	50,000			50,000
Regional Waste	170,000			170,000
Airport	327,000			327,000
Drainage	1,265,600			1,265,600
Artwork	30,000			30,000
Total	20,654,139	3,120,000	3,127,482	26,901,621

As determined by the Department of Local Government, in relation to assets managed by Councils in WA, a basic financial sustainability benchmark for Councils is that they should expend at least the equivalent of 90% of their annual asset depreciation expense on asset renewal. Failure to pursue achievement of that benchmark over a reasonable number of years would expose the City to unacceptable risks from asset deterioration. This leads to decline in asset functionality, safety and community amenity, compound the magnitude of the asset renewal funding problem in future years, attract criticism for failure to recognise the principle of intergenerational equity, and would be contrary to the interests of the City and the Community.

3. Fees and Charges

The majority of the fees and charges have been proposed based on the existing LTFP principle of a 5.0% unit rate increase. Where appropriate, the actual cost of providing a service have been re-assessed, with provision for increases based on relevant indexation and cost escalation where necessary.

Benchmarking has been undertaken with other local governments corresponding fees, where possible – but noting that not all Councils have yet determined their 19/20 budgets. Continued provision of free tipping and in consideration of the substantial capital expenditure on new infrastructure (new cell and capping existing cells) at Meru Landfill both last year and planned over the next few years, domestic and commercial rubbish charges have been increased to \$388 per annum. Part of the revenue derived from this increase is being put aside into reserves to fund in the next four years required rehabilitation works and in making provision for the planning and implementation of new waste diversion/recycling infrastructure – see below initiative.

Initially, the other revenue component of this increase will also fund the implementation in 2019-20 of a Food Organic and Garden Organic (FOGO) kerbside collection trial involving 500 households. Modelling suggests that our current waste stream is made up of approximately 48% FOGO material. Introducing a FOGO kerbside program has the potential to increase the City's performance diversion rate to 35 - 45% (currently 0%) depending on contamination rates. If the trial proves successful, then it is proposed to roll-out FOGO to all households.

Statutory fees and charges associated with town planning, health and building have been increased or remain unchanged as per relevant legislation that determines those fees and charges.

Consideration has also been given to the industry downturn in certain sectors of the economy and as such, revenue forecasts relating to that activity have been decreased against previous LTFP forecasts.

4. General Charges, Concessions and Interest

Council does offer 'Incentives' under its City Centre Revitalisation Program to encourage development within the City Centre. The form of 'Incentives' which are assessed and approved by Council on an individual basis can be in the form of concessions or waiving of rates for a set period of time.

Council in 2017-18 also approved 80% concessional arrangement with Murchison Region Aboriginal Corporation on annual rates levied on their properties.

In this budget it is proposed to reduce the interest rate of 11% applied to any outstanding rates and service, and sundry outstanding debt to 9% in 2019-20. This propose change is endeavouring to reduce in some way the financial cost for those ratepayers who genuinely may struggle to pay their rates by the due date but at the same time, the City wishes to ensure that the many ratepayers who pay their rates accounts to the City by the due dates are not being disadvantaged.

5. Allowances

Allowances and fees proposed for the Mayor and Councillors for 2019-20 will remain unchanged for the second year in a row. The following table provides a breakdown of allowances and fees paid per annum to elected members:

Allowance & Attendance Category	2019-20	2018-19
Mayors Annual Allowance	\$72,336	\$72,336
Mayors Annual Attendance Fee	\$33,216	\$33,216
Deputy Mayors Annual Allowance	\$18,084	\$18,084
Councillors Attendance Fee	\$25,716	\$25,716
IT Allowance	\$ 3,500	\$ 3,500

The following tables denote the band range set by the Salaries and Allowance Tribunal in determination of salaries and allowances to be paid to Elected Members. Per the band ranges, the level of these allowances and attendance fees varies from the low point of the bands to the midpoint of those bands.

For a Council member other than the Mayor or President			For a Council member who holds the office of Mayor or President	
Band	Minimum	Maximum	Minimum	Maximum
1	\$24,604	\$31,678	\$24,604	\$47,516

For a Mayor or President		
Band	Minimum	Maximum
1	\$51,258	\$88,753

6. Borrowings

No new borrowings are proposed in 2019-20.

7. Reserve Accounts

No new reserves are proposed to be established in 2019-20.

Existing reserves have been established and/or are used where there is a legal or statutory requirement to do so, are mechanisms for accumulating cash for future capital outlays, managing cyclical expenditure and meeting liability provisions.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:**Community:**

Various strategies included in the budget will create and improve social outcomes in the community.

Environment:

Initiatives such as the FOGO trial and its possible future “roll-out” to all households clearly indicates that Council wishes to take positive steps towards environmentally friendly waste management diversion and recycling.

Economy:

Initiatives included in the budget to revitalise the Central Business District (CBD) and provide opportunities to expand services at the Airport are aimed at supporting and boosting the local economy.

Governance:

City’s long term financial planning delivers the community goals and aspirations in a sustainable and affordable manner.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Councils adopt a Budget including a rates model for every financial year.

COMMUNITY CONSULTATION:

In accordance with the requirements of section 6.36 of the *Local Government Act 1995*, a statement of intended differential rates and minimum payments was advertised seeking public submissions, and a statement of objects and reasons for the intended rates and minimum payments was also made available for download from the City website, with hardcopies provided at the City Offices in Geraldton, the City Library, and the Mullewa District Office.

Submissions closed at 5:00pm on 24 May 2019 with ninety seven (97) submissions received by the due date and three (3) late submissions. These submissions related to:

-
- Rates are already high and increases are unaffordable to the community;
 - Financial stress on families and businesses;
 - Slow economy – businesses struggling or closing;
 - Property values declining;
 - No recycling;
 - Improvement in suburbs footpaths, lighting and aesthetics of areas; and
 - Cut spending – stop building new – reduce services to control budget.

The submission information has been distributed to Councillors via a briefing note.

COUNCILLOR CONSULTATION:

City of Greater Geraldton Councillors have been actively engaged in formulation of the 2019-20 Budget through a series of Budget Workshops conducted through February to June of 2019, enabling consideration of revenue and expenditure requirements, with extensive discussion on budget options. Particular workshops addressed the Capital Plan, Long Term Financial Plan, rates modelling, operational position in relation to range and level of services and fees and charges.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.2 of the Local Government Act 1995 requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the Integrated Planning Framework for Local Government, that is the Community Strategic Plan. This section requires that the City must prepare detailed estimates of:

- (a) Expenditure;
- (b) Revenue and income, independent of general rates; and
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'.

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
 - i. Amount estimated to be yielded by the general rate
 - ii. Rate of interest to be charge on unpaid rates and service charges;
- (c) Fees and charges;
- (d) Borrowings and other financial accommodations proposed;

- (e) Reserve account allocations and uses;
- (f) Any proposed land transactions or trading undertakings per section 3.59

Local Government (Financial Management) Regulations 22 through 31 prescribe requirements in relation to form and content of the Budget and required Notes to and forming part of the Budget.

Regulation

68. Maximum interest component prescribed (Act s. 6.45)

The maximum rate of interest to be imposed under section 6.45(3) is prescribed as 5.5%.

70. Maximum rate of interest prescribed (Act s. 6.51)

The maximum rate of interest to be imposed under section 6.51(1) is prescribed as 11%.

Ministerial Approval Requirements

Should Council seek to adopt a rating and minimum payments model other than that set out in the Executive Recommendation, then such a determination should be deferred to enable necessary assessment under the requirements of sections 6.33 and 6.35 of the Act. If Ministerial approvals are required in respect of a different model of differential rates and minimum payments, such approvals must be obtained before Council can subsequently adopt a revised Budget.

Change from Publicised Intended Rates

Section 6.36(4) of the Act envisages that a Council may adopt differential rates or minimum payments different from those set out in its local public notice of intent to impose differential rates and minimum payments.

In accordance with *Local Government (Financial Management) Regulations 23(b) and 56(4) (b)*, if Council adopts a differential rate or minimum payment that differs from that set out in its local public notice, then the change and reasons for the change need to be detailed in the budget, and in the rates notices, or in information accompanying the rates notices.

Local Government Act 1995 Section 6.47: Concessions

“Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge”.

(*absolute majority required.)

There are no impediments deriving from the *Rates and Charges (Rebates and Deferments) Act 1992*.

Regulatory Requirements:

Local Government (Financial Management) Regulations 1996 – Regulation 26: specifies requirements for information on concessions, for inclusion in annual budgets.

Local Government (Financial Management) Regulations 1996 – Regulation 42: specifies requirements for information on concessions, for inclusion in annual financial reports.

Policy implications:

The City's revised Strategic Community Plan and the Corporate Business Plan are the core planning documents that have been used to inform the LTFP along with other strategic plans which forms the basis for preparation of the Annual Budget.

FINANCIAL AND RESOURCE IMPLICATIONS:

Details of the budget estimates for 2019-20 are contained in the attached documents.

INTEGRATED PLANNING LINKS:

Title: Governance	4.4 Financial Sustainability and Performance
Strategy 4.4.1	Preparing and implementing short to long term financial plans.

REGIONAL OUTCOMES:

Capital projects will deliver benefits for the broader region for example the continuation of foreshore stabilisation and protection works, CBD revitalisation works and completion of the Airport Upgrade Project.

RISK MANAGEMENT

Section 6.2 of the Local Government Act 1995 requires Council to prepare and adopt a Budget for 2019-20 by 31 August 2019, or by such extended time as the Minister allows. Having regard to cash flow requirements for ongoing City operations, it is in the best interests of all Councils for their budget to be adopted at the earliest practicable opportunity, to enable issue of rates notices and commencement of revenue flows as early as possible in the new financial year.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

The following options were considered by City Officers:

Alternative Option One

That Council by Absolute Majority pursuant to Section 6.2 of the Local Government Act 1995 RESOLVES to:

1. ADOPT the 2019-20 Budget as set out in items 1 through 35 of the Executive Recommendation *but with the following changes*:
 - a. To be determined by Council.
2. MAKES the determination based on the following reason/s:
 - a. To be determined by Council.

Alternative Option Two

That Council by Simple Majority pursuant to section 5.20 of the Local Government Act 1995 RESOLVES to:

1. DEFER consideration of the 2019-20 Budget;
2. MAKES the determination based on the following reason/s:
 - a. To be determined by Council.

Consideration of Options

Parts 'A' through 'H' (numbered items 1 through 30) of the Executive Recommendation address all of the elements covering imposition of rates and minimum payments, estimates of revenue and income other than rates, estimates of expenditure, charges, concessions and interest, the schedule of fees and charges, elected member allowances, the Statement of Object and Reasons on Proposed Rating and, in relation to Notes comprising part of the Budget, allocations to and use of funds from reserves, and proposed new loans. Parts 'A' through 'H' are inter-dependent and together produce the budget result, and thus they need to be considered and resolved together by Council, rather than separately.

Part 'I' of the Executive Recommendation seeks Council endorsement and adoption of the revised and updated Long Term Financial Plan which has been updated and revised, to reflect the budget proposed in this report, with 2019-20 now representing year 1 of the plan. Part 'J' of the Executive Recommendation seeks Council endorsement and adoption of an Addendum to 2017-21 Corporate Business Plan to reflect an update to the proposed activities and/or actions for 2019-20.

Part 'K' (numbered items 33 through 35) of the Executive Recommendation seeks Council approval on changes to funding of service agreements and signature events per Council Policy 1.8. The numbered items are not interdependent so Part 'K' can be either be considered and resolved by Council together or separately.

Any *significant/material* change to any of the revenue, income or expenditure elements of the recommended Budget (comprising parts 'A' through 'H' inclusive) would require re-casting of the budget and assessment of the consequent budget result, to ensure compliance with section 6.34 of the *Local Government Act 1995*.

In effect this section requires prior Ministerial approval of a proposed budget if the amount estimated to be yielded by general rates does not fall within the range 90% to 110% of the 'budget deficiency' as envisaged in section 6.2 of the Act, and as calculated in the rate setting statement per *Local Government (Financial Management) Regulation 32*.

Council may choose to make changes to the recommended Budget via alternative option one – provided that those changes do not have such a significant/material effect on expenditure or revenue estimates that would require re-casting of the whole Budget and those changes can be and are replicated in Year 1 of new LTFP without any material impact.

Should Council wish to make significant/material changes to revenue or expenditure components of the proposed 2019-20 Budget that in effect delivers a result significantly different than contained within the Long Term Financial Plan, then alternative option two (Deferment) should be pursued. This option would need the determined reasons to include clear directions and an unambiguous indication of an alternative required budget outcome to guide recasting of the Budget for re-presentation to Council at a later date.

CCS426 STATEMENT OF FINANCIAL ACTIVITY TO 31 MAY 2019
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AGENDA REFERENCE:	D-19-039256
AUTHOR:	R Doughty, Financial Accountant
EXECUTIVE:	N Jane, Acting Chief Financial Officer
DATE OF REPORT:	12 June 2019
FILE REFERENCE:	FM/17/0001
ATTACHMENTS:	Yes (x1) Monthly Management Report for period ended 31 May 2019

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with a comprehensive report on the City's finances to 31 May 2019.

The statements in this report include no matters of variance considered to be of concern.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the monthly financial statements of activity dated 31 May 2019, as attached.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The financial position at the end of May 2019 is detailed in the attached report and summarised below, the variances are between Year to Date (YTD) budgeted forecasts and actuals (including commitments):

Operating Income	\$ 466,851	0.63% under YTD Budget
Operating Expenditure	\$ 1,312,029	1.70% under YTD Budget
Net Operating	\$ 845,178	positive variance
Capital Expenditure	\$ 568,672	0.90% under YTD Budget
Capital Revenue	\$ 9,984,870	25.29% under YTD Budget
Cash at Bank – Municipal	\$15,249,084	
Cash at Bank – Reserve	\$11,608,082	
Total Funds Invested	\$26,857,166	
Net Rates Collected	98.93%	
Net Rates Collected in May 2018	97.11%	

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the revised budget. The financial position represented in the May financials shows a negative variance of \$845,178 in the net operating result (this takes into account commitments).

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

There are no adverse community impacts.

Environment:

There are no adverse environmental impacts.

Economy:

There are no adverse economic impacts.

Governance:

The Financial Management Regulations require presentation each month of a Statement of Financial Activity accompanied by other supporting information that is considered relevant. In addition to the compliance requirements, the purpose of regularly reporting on the financial activities of the City is to enable Elected Members to monitor and review the allocation of financial and other resources against the budget. Reporting on a regular basis evidences ongoing financial management and the performance of the accounting systems. The monthly report provides a summary of the organisation's liquidity and going concern status.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that as a minimum Council is to receive a Statement of Financial Activity.

FINANCIAL AND RESOURCE IMPLICATIONS:

Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month.

INTEGRATED PLANNING LINKS:

Title: Governance	4.4 Financial Sustainability and Performance
Strategy 4.4.1	Preparing and implementing short to long term financial plans.
Strategy 4.4.3	Delivering and ensuring business systems and services support cost effective Council operations and service delivery.
Title: Governance	4.5 Good Governance and Leadership
Strategy 4.5.2	Ensuring finance and governance policies, procedures and activities align with legislative requirements and best practice.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

There are no alternative options to consider.

CCS427 VOTING DELEGATES - 2019 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) ANNUAL GENERAL MEETING

AGENDA REFERENCE:	D-19-033787
AUTHOR:	P Radalj, Acting Director Corporate and Commercial Services
EXECUTIVE:	P Radalj, Acting Director Corporate and Commercial Services
DATE OF REPORT:	21 May 2019
FILE REFERENCE:	GO/6/0006
ATTACHMENTS:	No

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to appoint two (2) voting delegates and two (2) proxies to attend the Western Australian Local Government Association (WALGA) Annual General Meeting (AGM) meeting on behalf of the City of Greater Geraldton, being held in Perth on Wednesday 7 August 2019.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. NOMINATE [Name] and [Name] to represent the City of Greater Geraldton as voting delegates at the 2019 WALGA Annual General Meeting; and
2. NOMINATE [Name] and [Name] to represent the City of Greater Geraldton as proxy voting delegates at the 2019 WALGA Annual General Meeting.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The 2019 Annual General Meeting for WALGA will be held on Wednesday 7 August 2019 from 1.30pm to 5.30pm. In order to exercise their voting entitlements, member Councils must register their voting delegates.

The AGM is an integral part of the WALGA Local Government Convention. It is a forum for mobilising views of Western Australian Councils, confronting emerging issues and developing directions for Local Government.

The following Elected Members are registered to attend WALGA Local Government Convention in Perth:

- Mayor S Van Styn;
- Cr R Hall;
- Cr S Douglas; and
- Cr J Critch.

Only voting delegates or proxy registered delegates will be permitted to exercise voting entitlements. Voting Delegates may be Elected Members or serving Officers of a member Council.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

When considering their vote on behalf of the City of Greater Geraldton, Elected Members will ensure motions are in line with the City's Strategic Community Plan and Corporate Business plan.

Environment:

There are no adverse environmental impacts.

Economy:

To provide input and leadership into economic development within the region.

Governance:

The AGM includes debate, discussion, and decision making on matters that directly impact upon the management and operations of regional local governments.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

In 2018 the Council endorsed the voting delegates to be Cr Neil McIlwaine, Cr Tarleah Thomas, and proxies Cr Jennifer Critch and Cr Jerry Clune [CEO052 – 26 June 2018]

COMMUNITY/COUNCILLOR CONSULTATION:

No community consultation is required. This report is presented to Elected Members to appoint voting and proxy voting delegates.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to the WALGA Constitution, all member Councils are entitled to be represented by two (2) voting delegates.

Elected Members delegated to attend are to refer to Council Policy 4.1 Elected Member Training & Travel.

FINANCIAL AND RESOURCE IMPLICATIONS:

The approximate cost of the City's attendance at the 2019 WALGA Local Government Convention is between \$1,500 to \$1,800 for travel and accommodation costs per delegate, plus the registration fee of \$1,475. There is no registration fee associated with attending the Annual General Meeting.

INTEGRATED PLANNING LINKS:

Title: Governance	4.3 Advocacy and Partnerships.
Strategy 4.3.1	Active participation in regional, state and national alliances.

REGIONAL OUTCOMES:

The WALGA Annual General Meeting is a good opportunity to represent the Greater Geraldton area and actively participate in state alliances.

RISK MANAGEMENT:

If the City doesn't appoint delegates, the City will not have a voting entitlement at the Annual General Meeting.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The alternative option is to recommend Councillors other than those who have registered interest in attending the AGM.

12.3 REPORTS OF INFRASTRUCTURE SERVICES

Nil.

12.4 REPORTS OF OFFICE THE CEO

Nil.

12.5 REPORTS TO BE RECEIVED**RR06 REPORTS TO BE RECEIVED - JUNE**

AGENDA REFERENCE:	D-19-038576
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	14 June 2019
FILE REFERENCE:	GO/6/0012-06
ATTACHMENTS:	Yes (x2)
	A. Delegated Determinations and Subdivision Applications for Planning Approval
	B. Confidential Report – List of Accounts Paid Under Delegation May 2019

EXECUTIVE SUMMARY:

The purpose of this report is to receive the Reports of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 5.22 of the Local Government Act 1995 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Development and Community Services:
 - i. DCSDD147 - Delegated Determinations and Subdivision Applications for Planning Approval.

PART B

That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate and Commercial Services:
 - i. CCS428 – Confidential Report – List of Accounts Paid Under Delegation May 2019.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the “Reports (including

Minutes) to be Received” are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

There are no adverse community impacts.

Environment:

There are no adverse environmental impacts.

Economy:

There are no adverse economic impacts.

Governance:

There are no adverse governance impacts.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Reports to be received by Council at each Ordinary Meeting of Council.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	4.5 Good Governance & Leadership
Strategy 4.5.2	Ensuring finance and governance policies, procedures and activities align with legislative requirements and best practice.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

13 MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**14 QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN****15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING****16 MEETING CLOSED TO PUBLIC**

Pursuant to Section 5.2 (i) of the Meeting Procedures Local Law February 2011, please note this part of the meeting *may* need to be closed to the public, *if* confidential discussion is required.

Livestreaming will be turned off.

17 CLOSURE

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <http://www.cgg.wa.gov.au/your-council/meetings>