



ORDINARY MEETING OF COUNCIL

AGENDA

25 JULY 2017

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CITY OF GREATER GERALDTON
ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 25 JULY 2017 AT 5.00PM
CHAMBERS, CATHEDRAL AVENUE

A G E N D A

DISCLAIMER:

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

1 DECLARATION OF OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to respectfully acknowledge the Yamaji people who are the Traditional Owners and First People of the land on which we meet. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamaji people.

3 ATTENDANCE

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

Leave of Absence:

Cr S Douglas

Cr S Keemink

Cr M Reymond

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil.

5 PUBLIC QUESTION TIME

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Existing Approved Leave

Councillor	From	To (inclusive)	Date Approved
Cr S Douglas	10 July 2017	10 August 2017	28/02/2017
Cr M Reymond	19 July 2017	12 August 2017	23/05/2017
Cr S Keemink	25 July 2017	25 July 2017	27/06/2017
Mayor S Van Styn	12 August 2017	25 August 2017	23/05/2017
Cr N McIlwaine	23 August 2017	2 October 2017	28/02/2017
Cr V Tanti	8 September 2017	19 October 2017	27/06/2017
Cr B Hall	14 October 2017	1 December 2017	27/06/2017

**Note: If Elected Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting*

Cr N Colliver request leave of absence for the period 2 August 2017 to 6 August 2017 be approved.

Cr N Colliver request Leave of Absence for the period 10 August 2017 to 14 August 2017 be approved.

7 PETITIONS, DEPUTATIONS OR PRESENTATIONS

Nil.

8 DECLARATIONS OF CONFLICTS OF INTEREST

Cr N Colliver declared an Impartiality Interest in item DCS339 Reserve 2478 – Whitehill Road, Drummond Cove as her Brother-in-law is on the Drummond Cove Progress Association Committee.

9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING – as circulated

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 27 June 2017, as previously circulated, be adopted as a true and correct record of proceedings.

10 ANNOUNCEMENTS BY THE CHAIR*Events attended by the Mayor or his representative*

DATE	FUNCTION	REPRESENTATIVE
28 June 2017	Launch of the City of Greater Geraldton Budget, Budget Breakfast	Mayor Shane Van Styn
28 June 2017	ABC Radio Interview – 2017/18 Budget	Mayor Shane Van Styn
28 June 2017	Spirit Radio Interview – 2017/18 Budget	Mayor Shane Van Styn
28 June 2017	Megara – North West Coastal Highway	Mayor Shane Van Styn
29 June 2017	Interview with Central Western Daily Re: Regional Capitals Australia	Mayor Shane Van Styn
29 June 2017	Interview ABC Coffs Harbour Re: Regional Capitals Australia	Mayor Shane Van Styn
29 June 2017	Museum of Geraldton Site Advisory Committee meeting	Cr Simon Keemink
30 June 2017	Presentation : Geraldton Micro-Sim Model - Foreshore Two-Way Scenario Testing	Mayor Shane Van Styn
30 June 2017	Ferdinand Frank – Signing of Life Certificate	Mayor Shane Van Styn
30 June 2017	Progress Mid West Team Huddle	Mayor Shane Van Styn
30 June 2017	Citizenship Ceremony	Mayor Shane Van Styn
30 June 2017	Signing of Everlasting Partnership Agreement with Jason McCartney of Seven West Media and Photo	Mayor Shane Van Styn
30 June 2017	Cruise Ship Meet and Greet Thankyou and Presentation of Certificates at Lavender Valley Farm	Cr Victor Tanti
1 July 2017	The Rotary Club of Geraldton Greenough 31st Changeover Dinner	Cr Lewis Freer
2 July 2017	Harriers Runfest Presentations	Deputy Mayor Cr Neil Mcllwaine
4 July 2017	Olive Street Site Visit	Deputy Mayor Cr Neil Mcllwaine
4 July 2017	Concept Forum	Deputy Mayor Cr Neil Mcllwaine
5 July 2017	Address by City of Greater Geraldton Deputy Mayor at the Bundiyarra 2017 NAIDOC Celebration	Deputy Mayor Cr Neil Mcllwaine
5 July 2017	Honourable Alannah MacTiernan MLC – at MWDC	Deputy Mayor Cr Neil Mcllwaine
15 July 2017	Inner Wheel Geraldton Inaugural Changeover Dinner	Cr Bob Hall
15 July 2017	Official Opening - Roller Derby Slam	Mayor Shane Van Styn
17 July 2017	Regular Catch up – Mayor and A/CEO	Mayor Shane Van Styn
17 July 2017	Regular catch up – Marketing and Media	Mayor Shane Van Styn
17 July 2017	Filming for Regional Capitals Australia Welcome	Mayor Shane Van Styn
18 July 2017	Regional Capitals Australia Board Meeting – Conference Call	Mayor Shane Van Styn
18 July 2017	Abrolhos Live Rock: Progress update on Artificial Reef proposal – Marina Beach	Mayor Shane Van Styn

18 July 2017	Agenda Forum	Mayor Shane Van Styn
18 July 2017	Meeting with Todd West, newly appointed Chair of the Mid West Development Commission	Mayor Shane Van Styn
19 July 2017	Hon Peter Tinley AM MLA, Minister for Housing; Veterans Issues; Youth	Mayor Shane Van Styn
19 July 2017	GWN Interview – Redirect Federal Oakajee funds to Cruise ship facilities	Mayor Shane Van Styn
19 July 2017	Point Moore Discussion Paper Community Workshop	Mayor Shane Van Styn
20 July 2017	Progress Mid West Establishment Board Meeting	Mayor Shane Van Styn
20 July 2017	Pollinators CBD Revitalisation update	Mayor Shane Van Styn
21 July 2017	Presentation of Lotterywest Grant by Hon Laurie Graham MLC - for Jump Lines as part of the Chapman River Mountain Bike Master Plan.	Mayor Shane Van Styn
21 July 2017	Abrolhos Islands Tourism – Murray Davidson	Mayor Shane Van Styn
21 July 2017	RCA Teleconference – ABC Launceston	Mayor Shane Van Styn
22 July 2017	Fire & Rescue Service Captain's Dinner	Cr Bob Hall
24 July 2017	Regular Catch up - Mayor and A/CEO	Mayor Shane Van Styn
24 July 2017	Regular Catch up - Marketing & Media	Mayor Shane Van Styn
24 July 2017	Partnership opportunities - Midwest Multicultural Association & City of Greater Geraldton	<i>Mayor Shane Van Styn</i>
24 July 2017	Regular Meeting with Local Member - Hon Laurie Graham MLC, Member for the Agricultural Region	Mayor Shane Van Styn
25 July 2017	Art Drive Judging	Mayor Shane Van Styn
25 July 2017	Ordinary Meeting of Council	Mayor Shane Van Styn

11 REPORTS OF DEVELOPMENT & COMMUNITY SERVICES**DCS335 APPROVAL OF STRUCTURE PLAN, RUDDS GULLY**

AGENDA REFERENCE:	D-17-48900
AUTHOR:	K Elder, Coordinator Strategic Planning
EXECUTIVE:	P Melling, Director Development and Community Services
DATE OF REPORT:	29 June 2017
FILE REFERENCE:	LP/9/0040
ATTACHMENTS:	Yes (x2) A. Local Structure Plan B. Schedule of Submissions

EXECUTIVE SUMMARY:

The advertising period has concluded for the structure plan for Lots 15 and 17 Brand Highway, Rudds Gully which provides the planning framework to guide and facilitate the development of approximately 67ha of land for residential purposes.

This report recommends that the structure plan be approved by the WA Planning Commission.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2, Part 4, clause 20 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. DETERMINE the submissions as outlined in the 'Schedule of Submissions'; and
2. RECOMMEND to the WA Planning Commission that the Lots 15 and 17 Brand Highway, Rudds Gully Local Structure Plan be approved subject to the modifications as outlined in the schedule of submissions.

PROPONENT:

The proponent is Rowe Group on behalf of Australian Mineral Investors Pty Ltd.

BACKGROUND:

The Lot 15 and 17 Brand Highway, Rudds Gully Local Structure Plan has been prepared to guide the future development of 67ha of land for residential purposes. The site is located approximately 8km south of the Geraldton CBD and is bounded by Brand Highway to the west.

The structure plan proposes residential development providing a variety of low and medium density housing opportunities proposing a lot yield of approximately 600 lots. This design also includes the provision of public open space and a primary school site.

Lots 15 and 17 are surrounded to the north and south by land zoned 'Urban Development' much of which has already been structure planned. The

structure plan demonstrates how the development of Lots 15 and 17 will not only connect with the structure planning that has already been undertaken in the area but will show how road connectivity will occur through adjacent landholdings.

A copy of the structure plan is included as Attachment No. DCS335A and a full copy of all appendices are available to Council upon request.

Preparation of the structure plan initially commenced in February 2011. Given this time delay there are a number of modifications and updates recommended to be undertaken.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

The structure plan is intended to facilitate the future development of 67ha of land for residential purposes.

Social:

The structure plan proposes the development of approximately 600 residential lots in a range of sizes to facilitate the creation of a mix of housing typologies. The structure plan also identifies the location of a primary school site along the southern boundary.

Environmental:

There are no environmental issues.

Cultural:

There are no cultural issues.

RELEVANT PRECEDENTS:

Council at its meeting held on 2 March 2010 gave final approval to the Lots 13, 14 and Pt Lot 21 Verita Road, Rudds Gully Local Structure Plan. The WA Planning Commission endorsed the structure plan on 27 August 2010.

The author is not aware of any other relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

The structure plan was publicly advertised in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The advertising period was for 28 days (commencing 7 April 2017 and concluding on 5 May 2017) and involved the following:

1. All landowners abutting and in proximity to the structure plan area were written to and provided extracts of the structure plan;
2. A public notice appeared in the Geraldton Guardian on 7 April 2017;
3. A sign was placed on site;
4. The structure plan details were available on the City's website;

5. The structure plan details were referred to the following:
- Department of Education and Training;
 - Department of Environmental Regulation;
 - Department of Parks and Wildlife
 - Department of Aboriginal Affairs;
 - Department of Water;
 - Department of Fire and Emergency Services;
 - Main Roads Western Australia;
 - Mid West Chamber of Commerce and Industry;
 - Mid West Development Commission;
 - Water Corporation; and
 - Western Power.

Submissions:

As a result of the advertising, a total of 6 submissions were received. Listed below is a summation of the main comments/concerns raised during the public comment period.

- Concerns regarding size and location of the proposed primary school site.
- Modification to wording within the report to clarify on-site vegetation including reflecting that a flora survey was not completed.
- Amending the public open space hierarchy shown on the local structure plan, including correcting the associated legend.
- Correcting conflicting statements in technical appendices regarding on-ground works and retention of native vegetation.
- Concerns regarding the analysis used in the Transport Assessment Report resulting in unrealistic project completion timeframes and traffic volumes.
- Clarification regarding short term public transport routes and proposed road hierarchy.
- Concerns regarding transport noise and vibration from Brand Highway on lots in close proximity.
- Requests for a number of requirements for development standards in association Brand Highway, including intersection design, direct vehicle access, uniform fencing and stormwater discharge.
- A Bushfire Attack Level (BAL) assessment outlining bushfire risk has not been conducted for the site.

A 'Schedule of Submissions' is included as Attachment No. DCS335B and copies of the actual submission are available to Council upon request.

LEGISLATIVE/POLICY IMPLICATIONS:

The subject land is zoned 'Urban Development' under Local Planning Scheme No. 1. The objectives of the zone are to:

- (a) *Identify areas that require comprehensive planning in order to provide for the coordination of subdivision, land use and development.*
- (b) *Provide a basis for more detailed structure planning in accordance with the provisions of this scheme.*

The structure plan designates 'Residential' zone over the site with a range of densities. The relevant objectives of the 'Residential' zone are to:

- (a) *provide for a range of housing and a choice of residential densities within the Geraldton urban area to meet the needs of the community.*
- (b) *facilitate and encourage high quality design. Built form and streetscapes throughout residential areas.*
- (c) *provide for residential intensification that is focused around activity centres to provide a more sustainable urban form, taking into consideration the unique layout, available or proposed infrastructure and services, and characteristics of the particular locality.*

FINANCIAL AND RESOURCE IMPLICATIONS:

The structure plan will facilitate land for future residential development. As part of this future development there will be increased income to the City via rates, and fees associated with development of the land. New roads and public open space will become the responsibility of the City to maintain in the future.

INTEGRATED PLANNING LINKS:

Title: Governance	4.2 Planning and Policy
Strategy 4.2.2	Responding to community aspirations by providing planning and zoning for future development.

REGIONAL OUTCOMES:

Local Planning Strategy:

This Strategy represents the land use planning response to the City's strategic community vision. It guides long-term land use planning and provides the rationale for land use and development controls.

Lots 15 and 17 have been identified in the Strategy as 'Urban'.

Residential Development Strategy:

The Strategy is a response to the changing local and regional economic environment and the need to provide a logical, coherent, highly liveable and sustainable model for residential development in the City to meet the needs of all residents and build strong communities. It broadly indicates the extent of residential and future residential land along with existing and proposed rural living areas.

The subject land is identified as a 'Future Residential Area' for:

- Low Density Residential
- Single Density Residential

- Medium Density Residential

The structure plan has incorporated the above land uses.

RISK MANAGEMENT:

There are no inherent risks to the City in supporting this structure plan.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The structure plan provides a comprehensive planning framework to achieve the desired development outcomes and will guide in the preparation and approval of local development plans, subdivision and development applications.

The option to refuse is not supported as the structure plan is consistent with the regional planning direction and local planning policy framework as it applies to the area.

The option to defer is not supported as there is considered sufficient information for Council to determine the matter. In any event the *Planning and Development (Local Planning Schemes) Regulations 2015* states that the local government must prepare a report on the structure plan and provide it to the WA Planning Commission no later than 60 days after the advertising period or on an agreed date (in this case being 3 August 2017).

DCS336 CITY OF GREATER GERALDTON HERITAGE STRATEGY 2017 - 2022
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AGENDA REFERENCE:	D-17-48905
AUTHOR:	S Smith, Manager Libraries and Heritage
EXECUTIVE:	P Melling, Director Development & Community Services
DATE OF REPORT:	20 June 2017
FILE REFERENCE:	GR/10/0028
ATTACHMENTS:	Yes (x2)
	A. Final draft CGG Heritage Strategy 2017 – 2022
	B. List of Changes – Heritage Strategies

EXECUTIVE SUMMARY:

The purpose of this report is to seek a Council resolution on the adoption of the Draft Heritage Strategy 2017 – 2022 for the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. ADVERTISE the Draft Heritage Strategy, with the intent to seek community feedback through advertising it for a period of 30 days and inviting submissions within this period;
2. ADOPT for final approval the Strategy should no objections be received during the advertising period; and
3. REQUIRE a further report to be presented to Council should there be any objections received during the advertising period.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

At the Ordinary Meeting of Council held on 27 August 2013, the City of Greater Geraldton resolved the following:

1. *ADVERTISE the Draft Heritage Policy, with the intent to seek community feedback through advertising it for a period of 30 days and inviting submissions within this period;*
2. *ADOPT for final approval the Strategy should no objections be received during the advertising period; and*
3. *REQUIRE a further report to be presented to Council should there be any objections received during the advertising period*

The Strategy recommended a full review of the document should be undertaken every four years.

The National Trust Western Australia (NTWA) prepared the first Heritage Strategy for the City and were once again successful in winning the consultancy to undertake the review of the document.

A Heritage Strategy Sub-Committee was formed within the Heritage Advisory Committee (HAC) to work on this project.

The City's Heritage Strategy has been updated to provide an outline for heritage activities by the City for the next five years. The Strategy considered existing policy and activities as well as the current economic climate and available resources. The actions both support the continuation of existing activities as well as making recommendations to promote heritage (historic, natural and Aboriginal) within the City and enhance the role of heritage in related fields such as tourism and community engagement. The Strategy sets goals and actions for Library and Heritage staff as well as other City department including planning and asset management.

A summary of the actions and aims achieved in the original Strategy is included in Appendix 1 of the revised document. See Attachment No. DCS336A.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There is a large body of evidence that strongly argues the case for the economic value of Heritage resulting from growing interest in heritage and the resultant tourism generated from heritage. The City's own HMAS Sydney II Memorial is a perfect example of cultural heritage tourism. Other local examples include the significant international interest in the region's maritime heritage and the impact it has on tourism. This strategy provides a vehicle for recognising, protecting and celebrating our heritage, which will result in an economic return.

Social:

The City has a strong sense of place and history and is proud to make heritage an important part of its broader mission to enhance and celebrate its diverse community. Heritage is defined as "*something inherited from the past and valued enough today to leave for future generations*", (National Trust of Australia, WA 2007 *Sharing Our Stories*). The social significance placed on a landscape, a building, a site, object or collection plays an important role in heritage.

Heritage interpretation offers:

- Enjoyable leisure time experiences and entertainment for all audiences whether they are local people or visitors
- Lifelong learning opportunities for audiences and workers
- Empowerment for volunteer and paid workers through the development of skills in preparing interpretation projects and in communicating with visitors
- A sense of belonging and pride in place that is vitally important in a time of regional decline. It is a proven factor in urban and regional renewal

Environmental:

Heritage encompasses the natural environment and therefore plays a significant role in the interpretation and appreciation of natural and cultural landscapes. By raising awareness of significant natural resources, attitudes may be changed and appropriate behaviour encouraged.

Cultural & Heritage:

Heritage interpretation is about sharing memories and experiences. It respects the connections between people and place. It involves partnerships between interpreters and a range of different stakeholders, including Indigenous and other communities, scientists, historians and artists.

RELEVANT PRECEDENTS:

At the Ordinary Meeting of Council held on 27 August 2013, the City of Greater Geraldton resolved the following:

1. *ADVERTISE the Draft Heritage Policy, with the intent to seek community feedback through advertising it for a period of 30 days and inviting submissions within this period;*
2. *ADOPT for final approval the Strategy should no objections be received during the advertising period; and*
3. *REQUIRE a further report to be presented to Council should there be any objections received during the advertising period.*

COMMUNITY/COUNCILLOR CONSULTATION:

Two meetings were convened by NTWA on 19 January 2017 during which feedback was sought from key stakeholders regarding the review of the Strategy. The first meeting involved City staff from Libraries and Heritage and Urban & Regional Development. The second meeting was attended by the HAC Strategy sub-group, including the City's Heritage Advisor, Community representatives, Councillor Thomas and Regional Manager Geraldton Museum.

The Strategy review was discussed at HAC meetings held on 3 November 2016 and 28 March 2017.

A final review of the draft document was made by members of the sub-committee and NTWA at a meeting held on 24 May 2017. A list of changes made to the updated Heritage Strategy is attached as Attachment No. DCS336B.

LEGISLATIVE/POLICY IMPLICATIONS:

The objectives for CP023 Heritage Policy are:

- To provide advice and make recommendations to Council on the strategic direction for the development and provision of heritage services and facilities in the City of Greater Geraldton.
- To promote a wider appreciation of the region's heritage and its value in cultural, educational and economic terms.

- To provide input to the Council's decision making processes regarding the management of contemporary heritage issues within the City.
- To follow recommendations contained in the Heritage Strategy 2013 in order to support, promote, protect and manage both heritage assets belonging to the City and all other significant heritage places in the community.

FINANCIAL AND RESOURCE IMPLICATIONS:

Adopting this policy does not commit Council to funding. All projects will be assessed against the strategy and presented as part of the annual budget process.

INTEGRATED PLANNING LINKS:

Title: Community	1.1 Our Heritage and the Arts
Strategy 1.1.1	Recording, recognising and preserving our social, environmental and built heritage.
Strategy 1.1.2	Recognising and respecting Aboriginal heritage, history, traditions, languages and culture.

REGIONAL OUTCOMES:

As the largest City in the Mid-West district, The City has a role to work and collaborate with other Local Government Authorities. For example, the Geraldton Regional Library provides support and advice to 26 Libraries throughout the region which can include heritage matters. The Shire of Irwin set up an Oral History program based on equipment and templates provided by Geraldton Regional Library. Advice has recently been sought by the Shire of Yalgoo regarding their historic photographic collection.

RISK MANAGEMENT:

If the revised Heritage Strategy is not adopted by Council, there is a risk that outcomes and aspirations articulated in the Community Strategic Plan 2017-2027 will not be achieved. The Strategy will assist the City to determine priorities and ensure efficient use of resources for heritage over the next five years.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers:

DCS338 FURTHER LEASE OPTION - COMMUNITY GROUP OF GREENOUGH (INC)
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AGENDA REFERENCE:	D-17-49930
AUTHOR:	W Acton, Land Acquisitions and Disposals Officer
EXECUTIVE:	P Melling, Director Development and Community Services
DATE OF REPORT:	6 July 2017
FILE REFERENCE:	A63383
ATTACHMENTS:	Yes (x2)
	A. Letter requesting further lease option
	B. Management Schedule

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council's endorsement to exercise the further term option in the lease agreement with the Community Group of Greenough (Inc) for the Greenough Pioneer Museum and Gardens.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority to Section 3.58 of the Local Government Act RESOLVES to:

1. GRANT approval to the Community Group of Greenough (Inc) to enter into a further lease term option of 16 years commencing 1 October 2017 and expiring 30 September 2033.

PROPONENT:

The proponent is Community Group of Greenough (Inc.).

BACKGROUND:

The Greenough Pioneer Museum and Gardens are located on Lot 1 Phillips Road, Greenough (Volume 507 Folio 63A) and is owned in fee simple by the City of Greater Geraldton.

At the City of Greater Geraldton Ordinary Meeting of Council held on Tuesday 28 August 2012, Council resolved to:

1. *ENTER into a 5 year lease agreement with the Community Group of Greenough (Inc) for the Greenough Pioneer Museum building and grounds being Lot 1 Phillips Road Greenough Volume 507 Folio 63A subject to:- the option to renew, resting unconditionally with the approval of Council, for a period of an additional 16 years based on the compliance with Schedule A – (see Attachment 3);*
2. *REQUEST that applicants address the following criteria which are consistent with Annexure 1 to the lease for the Greenough Pioneer Museum buildings and grounds. Applicants:*
 - *Shall be a financially solvent, incorporated, independent and accountable entity;*
 - *Shall ensure the building and collections be available to visitors to a target of 6 days per week, 48 weeks per year, including public holidays;*

- *demonstrate experience in managing budgets;*
 - *public liability and volunteers insurance to a minimum of \$10,000,000;*
 - *demonstrate support of volunteers to meet the opening targets;*
 - *demonstrate experience in recruiting and training volunteers; and provide proof of creating and maintaining appropriate documentation regarding collection management process.*
3. *SET the proposed lease conditions as;*
- a. Enter into a 5 Year lease with option for an additional 16 years in accordance with Clause 1 of this motion;*
 - b. set the commencement lease fee at \$1.00 per annum including GST paid annually in advance;*
 - c. the Lessee being responsible for separately paying:*
 - i. all applicable rates, charges and services; and*
 - ii. legal expenses associated with the preparation, execution and registration of the lease.*

The initial 5 year lease term is due to expire on 30 September 2017. The Community Group of Greenough have written to the City expressing their desire to exercise the further term option of sixteen (16) years, commencing 1 October 2017 and expiring 30 September 2033. The letter is attached as Attachment No. DCS338A.

Over the past five years, The Community Group of Greenough (Inc) has consistently addressed the criteria and is outlined in the Management Schedule attached as Attachment No. DCS338B. The group has worked hard to ensure the Greenough Museum and gardens remains relevant to both the local community and tourists by providing activities, learning opportunities and social events appealing to a broad range of ages and interests.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

Cultural and Heritage Tourism has a significant economic impact on the region.

Social:

Museums are integral to community social wellbeing and valued for their links back to the community. They enhance tourism and provide opportunities for people to interact with elements of the regions history.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

The museum (originally the Maley Home Cottage) is on the State Register of Heritage Places and is a prominent landmark on the Greenough Front Flats. The museum is one of the earliest museums of its kind to be established in the Midwest region.

RELEVANT PRECEDENTS:

The City currently leases the Walkaway Railway Museum and the Lighthouse Keepers Cottage both of which expire on 30 June 2033.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 3.58 of the Local Government Act 1995 details the process for “disposing” (in this case leasing) of property.

Regulation 30 of the Local Government Functions and General Regulations describes dispositions of property excluded from Section 3.58 of the Local Government Act 1995 for recreational, sporting and other like nature organisations.

CP049 Community Group Land Lease/Licence Policy details the process for the leasing of Crown Land to Community Groups.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Community	1.1 Our Heritage and the Arts
Strategy 1.1.1	Recording, recognising and preserving our social, environmental and built heritage

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Should Council not adopt the Executive Recommendation, another Expression of Interest would be required to establish the Lessee who may not provide the same level of service i.e. onsite caretaker.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

Another option for consideration would be to not agree to the further term lease. However, this would not be supported by City Officers as the lessee has complied with the terms in the Management Schedule, see Attachment No. DCS338B.

DCS339 RESERVE 24738 – WHITEHILL ROAD, DRUMMOND COVE

AGENDA REFERENCE:	D-17-50102
AUTHOR:	B Robartson, Manager Land & Regulatory Services
EXECUTIVE:	P Melling, Director Development & Community Services
DATE OF REPORT:	12 July 2017
FILE REFERENCE:	R24738
ATTACHMENTS:	Yes (x1) Letter – Drummond Cove Progress Association

EXECUTIVE SUMMARY:

This report seeks Council endorsement to request a change to the current Management Order over Crown Reserve 24738 and to consider a leasing request from the Drummond Cove Progress Association Inc (DCPA) and the submission of a Management Plan.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 51 of the Land Administration Act 1997 RESOLVES to:

1. REQUEST the Department of Lands to effect a change to the purpose of the Management Order No.H74819 for Crown Reserve 24738 from 'Reserve for Private Dwellings & Recreation' to 'Recreation and Foreshore Protection' with power to lease; and
2. UNDERTAKE a preliminary Site Investigation to determine if the site is clear of contamination before any consideration of leasing.

PROPONENT:

The proponent is the City of Greater Geraldton and the DCPA.

BACKGROUND:

Crown Reserve 24738 Whitehall Road, Drummond Cove, is a C Class Reserve under a Management Order with the City for the purposes of 'Private Dwellings & Recreation' and was the former site of the leasehold beach cottages. All buildings upon the reserve have now been removed following the lease expiry date on the 31 December 2016 and management of the reserve and future uses falls under the control of the City.

It is intended to seek approval from the Department of Lands to effect a change to the purpose of the Management Order No.H74819 for Crown Reserve 24738 from 'Reserve for Private Dwellings & Recreation' to a 'Recreation and Foreshore Protection' with power to lease.

City officers have been in discussion with representatives from the DCPA following their approach to the City to take on responsibility of management and development of the reserve in conjunction with the City.

The DCPA have provided a letter (see Attachment No. DCS339) to the City outlining their request of transference of responsibility through long-term lease arrangement.

The DCPA have suggested a number of co-designed community outcomes including foreshore conservation, native plant revegetation, walking trails/pathways etc. There are also outcomes that are of concern at an executive level relating to the “creation of a short term caravan and motorhome parking area, future dump point and potential for a community kiosk”.

The lease will need to define the following responsibilities:

- The ground management responsibilities for maintenance of walk trails access paths (especially after erosion events), rehabilitation works, fencing and any intervention and mitigation works should they be required.
- Compliance with policies and plans (including the outcomes from the Coastal Hazard Risk Management and Adaptation Planning [CHRMAP] process) and State Coastal Planning Policy.
- Council needs to be mindful of the coastal erosion issues and the implications of the State Coastal Planning Policy.
- Insurance and approval process for any works.
- Coastal warning signs

As the Reserve was the site of former residential beach cottages it is also recommended that the City undertake a preliminary site investigation to determine if the site is clear of any contamination before any consideration of management plans and leasing is made.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

The City recognises that there is a social heritage with the former leasehold areas and the Drummond Cove community.

Environmental:

There are existing and potential environmental impacts associated with coastal erosion that affect the reserve and the possibility of existence of soil contamination.

Cultural & Heritage:

There is no formal cultural, heritage or indigenous impacts that relate to this proposal. It is noted that previous lessees' experiences in living in the area have added to the social culture of the area and state.

RELEVANT PRECEDENTS:

The author is not aware of any previous precedents of leasing to a progress association over a Crown reserve for management purposes of recreation.

COMMUNITY/COUNCILLOR CONSULTATION:

City officers have met with the DCPA on a number of occasions to discuss the proposal before Council.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 51 of the Land Administration Act 1997 details the process the Minister may by order cancel, change the purpose of, or amend the boundaries of or the locations or lots comprising a reserve.

FINANCIAL AND RESOURCE IMPLICATIONS:

The DCPA are understood to be negotiating to repurpose a State election-funding grant in the order of \$50,000 originally for the purpose of a development of a business case to investigate the establishment of a boat ramp and family recreation area and to mitigate erosion of Drummonds Cove. These funds currently sit with the Mid West Development Commission and it is proposed that the funds will now be directed towards the preparation of a coastal management plan (that will need to comply with State Planning requirements) and possibly implementation works.

There is a financial and resource implication to the City in undertaking the proposed recommendations relating to the undertaking of a Preliminary Site Investigation (PSI), which may cost between \$15,000-\$30,000. At this time, it is not known if there will be clean-up costs arising out of the PSI.

INTEGRATED PLANNING LINKS:

Title: Community	1.2 Recreation and Sport
Strategy 1.2.2	Encouraging informal recreation through well-planned and developed public open space, cycle/walk paths and green streetscapes.
Strategy 1.5.1	Supporting and strengthening community groups, organisations and volunteer services.
Title: Environment	2.1 Revegetation-Rehabilitation-Preservation
Strategy 2.1.1	Working with the community and environmental groups to identify and implement environmental initiatives
Strategy 2.1.2	Sustainably maintaining public open spaces and recreation areas
Title: Governance	4.1 Community Engagement
Strategy 4.1.1	Continuing to engage broadly and proactively with the community.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

By not approving the Executive Recommendation, the current Management Order in place will not be in line with the intended purpose. Approving the recommendation will allow for the amendment to 'Recreation and Foreshore Protection' purposes with power to lease and open the way for a preliminary site investigation to determine if the site is clear of contamination before any consideration of leasing, thus eliminating any associated risks.

Council should also consider that a direct lease with the DCPA might pose a direct risk in that the DCPA may in time lose membership and the drive to continue the requirements under the lease and management order and not have the financial capacity to undertake required maintenance and improvements to the subject area.

ALTERNATIVE OPTION CONSIDERED BY CITY OFFICERS:

An option exists for Council to not approve the change of purpose request for the reserve and not proceed with the Preliminary Site Investigation. The City will still be responsible for the ongoing management and administration of the reserve. If a PSI is not undertaken and with ongoing erosion contaminated material may be exposed and have to be addressed at that time potentially at a higher cost to the City.

12 REPORTS OF CORPORATE & COMMERCIAL SERVICES

CCS270 PROPOSED CHINA DELEGATION 2017	
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AGENDA REFERENCE:	D-17-50965
AUTHOR:	H J Davis, Economic Development Officer, City of Greater Geraldton
EXECUTIVE:	B Davis, Director Department of Corporate & Commercial Services, City of Greater Geraldton
DATE OF REPORT:	11 July 2017
FILE REFERENCE:	GO/6/0012-05
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x2) A. Proposed itinerary for China trip 2017 B. 2017 IITCZS International Islands Tourism Conference

EXECUTIVE SUMMARY:

The City has received an invitation from the Zhoushan City Government (the City's Strategic Partner in Zhejiang Province of China), to attend the 2017 International Islands Tourism Conference in Zhoushan, scheduled for 21-23 September 2017.

In addition to Zhoushan, it is proposed (as with previous delegations) to leverage the costs of travel and visit the City's other strategic partner cities Zhanjiang and Linfen, to maximise the value of the visit to China.

This report seeks Council approval for a City delegation visit to the People's Republic of China in September 2017.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. APPROVE the proposed delegation to China in September 2017 which includes the Mayor Shane Van Styn, a Councillor, and Han Jie Davis as delegation coordinator and interpreter;
2. NOTE that private sector representatives, and public sector agency representatives, will be invited to participate in the delegation at their own expense, at no cost to the City;
3. ENDORSE the itinerary at Attachment 1; and
4. APPOINT Councillor _____ as the Council representative to accompany the Mayor for the delegation.

PROponent:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The City has been invited by the Zhoushan City Government (the City's Strategic Partner in Zhejiang Province of China), to attend the 2017 International Islands Tourism Conference, which is scheduled for 21-23 Sep 2017 (Attachment 2).

The International Islands Tourism Conference is jointly sponsored by the China National Tourism Administration, and the Zhejiang Provincial People's Government. Its objective is promoting international cooperation in island tourism. This international conference is significant: 51 island countries and regions, over 70 overseas delegations, and over 2000 Chinese and overseas guests from international tourism organizations, travel companies, investment companies and research institutes participated in the previous event.

The 2017 conference is special because Australia has been chosen to be the Guest of Honour country, with 2017 designated as the 'Year of Tourism' between Australia and China. There will be a Guest of Honour Tourism Promotion Fair specifically focusing on Australia tourism. In addition to Greater Geraldton, the organiser has also invited the Australian Federal Minister for Tourism, the State Government of Western Australia, and delegations from the Whitsunday Islands and Gold Coast.

To ensure the opportunity for foreign delegations to directly interact with Chinese industries, there will be a Tourism Expo being held from 22-24 September. The Organisers provide free booths and decoration for foreign delegations.

Separate from Tourism, Councillors will recall that Zhoushan is the site of development of the joint China/Australia modern industrial park, focussed on the import and processing of food from Australia.

In relation to the other partner cities, it is significant that the Cities of Zhanjiang and Linfen had new Mayors elected in late 2016. The invitation from Zhoushan provides an important opportunity for the City to visit these other cities, to establish relationships with their new administrations, and facilitate introductions and discussions on development opportunities between Mid West private sector participants, and Chinese businesses.

Signifying their regard for Greater Geraldton, the Mayor of Linfen is planning a delegation visit to Geraldton in the beginning of September, to progress discussions on the development of direct tourism and trade between Linfen and Geraldton.

It is proposed that the following delegates be considered to represent the City:

1. Shane Van Styn – Mayor, City of Greater Geraldton
2. A Councillor determined by Council to accompany the Mayor.
3. Han Jie Davis, the City's Economic Development Officer responsible for foreign affairs functions (as delegation coordinator, protocol advisor and interpreter)

Public sector agencies, including the Mid West Development Commission and Mid West Ports will be invited to participate in the delegation at their expense.

Should Council approve the proposed delegation visit to China, expressions of interest will be sought through Progress Midwest, the Mid West Chamber of Commerce & Industry, and Tourism channels, for business representatives to participate in the delegation for 14 days at an approximate cost of \$5000 per delegate (departing from Perth). As with past delegations, the City will assist and facilitate visa processes for delegates.

Benefits from 2016 Delegation to China

As a result of the City's delegation to China in 2016, City of Greater Geraldton and partner Cities in China have developed the following cooperation projects:

Education

- Long-term vocational training of Certificate III and Certificate IV for students from Zhoushan - the City's Strategic Partner City in Zhejiang Province of China, studying nursing, tourism and hospitality in Central TAFE

Trade

- Frozen seafood (Yellow tail King Fish) exporting to Zhoushan
- Continuing dialogue on development of a direct annual trade and tourism exchange by chartered aircraft between Geraldton and Linfen - the City's Strategic Partner City in Shanxi Province of China

Tourism

- Geraldton will receive regular visits by both general tourists and Edu-tourism groups from Zhanjiang – the City's formal Sister City in Guangdong Province of China. First tourist group from Zhanjiang will visit Geraldton in August 2017.
- In conjunction with the City, potential for development of Geraldton Grammar School as an Edu-Tourism Base for the China market is being investigated - the first development of its kind in WA.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

The attendees of this Conference will include government and local government bodies, International hotels, airlines, travel agencies, cruise liners, e-commerce, financial organisations and media which would provide the following benefits to the City of Greater Geraldton and the Midwest Tourism Industry:

1. A marketing opportunity to showcase our tourism product to the International tourism industry and Chinese market, through the display of video material and the distribution of brochures and promotional products at the conference;
2. The opportunity to directly communicate with key tourism industry players, such as airlines and tourism agencies, to explore tourism

- opportunities with China and promote our regions tourism product and potential;
3. Significant media exposure to potentially millions of Chinese tourists; and
 4. Build upon our strategic relationship with Zhanjiang, Zhoushan and Linfen, we can directly secure the market for both education, tourism and trade.

Social:

Long term relationships with Cities in China create the bridge between communities and cultures.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

Development of relationships between the City of Greater Geraldton and cities in China presents opportunities for exchange between cultures.

RELEVANT PRECEDENTS:

Council has previously supported delegations to China in 2012, 2013, 2015 and 2016.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

The relevant Council policy for this item is the current Policy on Establishing International Relations (CP024).

FINANCIAL AND RESOURCE IMPLICATIONS:

As the Strategic Partner of City of Greater Geraldton, Zhoushan City Government has offered free accommodation, meals and transportation during the Conference for all delegates from Geraldton, as well as the international airfares for the Mayor if the Mayor is able to lead the delegation.

As a result of this generosity, the total approximate cost for each participant in this delegation would be \$5000, including return airfare between China and Australia, attending the Islands Tourism Conference, and a delegation to Zhanjiang and Linfen preceding the Zhoushan Conference.

Costs to the City for the proposed itinerary:

Mayor	\$3,800
Officer	\$5,000
Councillor	<u>\$5,000</u>
Total	\$13,800

\$15,500 has been allocated in the 2017/2018 budget for foreign city relationships. There are sufficient funds to cover the incremental costs for the Mayor, coordinator and interpreter, and one Councillor on the proposed delegation.

State agencies and Local business stakeholders joining the delegation would be required to fund their own expenses.

INTEGRATED PLANNING LINKS:

Title: Governance	4.3 Advocacy and Partnerships
Strategy 4.3.2	Partnering with key international communities through Strategic Alliances.
Title: Economy	3.1 Growth
Strategy 3.1.1	Promoting Greater Geraldton and its potential business opportunities to facilitate targeted economic development

REGIONAL OUTCOMES:

International alliances with China will ultimately lead to investment opportunities and partnerships throughout the Mid West Region in tourism, education and trade.

RISK MANAGEMENT

The City has formally signed a Sister City Agreement with Zhanjiang City, also Strategic Partnership Agreement with Zhoushan and Linfen City. According to these Agreements, the partner cities will cooperate in fields of trade, tourism, logistics and education. Leaders and staff in the cities are required to maintain contact with each other to discuss and consult on matters relating to friendly exchanges, cooperation and collaboration in areas of common interest, both economic and cultural. Failing to do so would limit the opportunities for economic development and growth, and directly impact the outcomes of cooperation and collaboration projects. The City has invested over five years of effort to develop and nurture these key relationships. The proposed delegation in 2017 meets City obligations under the agreements entered, and mitigates the risk of loss of recognition and awareness in the China market.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

The following options were considered by City Officers:

- Not sending a delegation to China in 2017;
- To minimise the cost of a delegation, only attending the Islands Tourism Conference in Zhoushan with the cost of \$1500 per delegate for 5 days; and
- Visit two (rather than three) cities including Zhoushan and Linfen, with the cost at \$3500 per delegate for 8 days.

Declining the invitation from Zhoushan, and not sending a delegation to China, would impair our relationship with Zhoushan, and miss a significant opportunity for international promotion of Greater Geraldton.

Leveraging the generosity offered by Zhoushan City (including the Mayor's airfares), and maximising the outcome of the China trip, to include Zhanjiang, Linfen and Zhoushan offering significant benefits from further education, tourism and trade promotion projects, and importantly, strengthening the relationship with all our partner Cities. Accordingly, the extended itinerary to three Cities (14 days, \$5000 per delegate) is recommended.

CCS271 STATEMENT OF FINANCIAL ACTIVITY TO 30 JUNE 2017

AGENDA REFERENCE:	D-17-50582
AUTHOR:	N Jane, Senior Treasury Officer
EXECUTIVE:	B Davis, Director of Corporate and Commercial Services
DATE OF REPORT:	7 July 2017
FILE REFERENCE:	FM/17/0001
ATTACHMENTS:	Yes (x1) Monthly Management Report for period ended 30 June 2017

EXECUTIVE SUMMARY:

The attached financial reports provide a comprehensive report on the City's finances to 30 June 2017. It needs to be noted that the financial report does not represent the City's final financial position for the financial year ending 30th June 2017. The statements in this report include no matters of variance considered to be of concern.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the 30 June 2017 monthly financial activity statements as attached.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The financial position at the end of June is detailed in the attached report and is summarised as follows relative to year-to-date budget expectations:

Operating Income	\$5,542,645	7.4%	Positive Variance
Operating Expenditure	\$ 1,356,540	1.7%	Positive Variance
Net Operating	\$6,471,461		Surplus
Capital Expenditure	\$22,481,506	36.7%	Under budget
Capital Revenue	\$15,953,931	39.3%	Under budget
Cash at Bank – Municipal	\$22,432,717		
Cash at Bank – Reserve	\$10,537,870		
Total Funds Invested	\$24,083,773		
Net Rates Collected	98.84%		

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the revised budget.

The financial position represented in the June financials shows a positive variance of \$6,899,185 in the net operating result.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that as a minimum Council is to receive a Statement of Financial Activity.

FINANCIAL AND RESOURCE IMPLICATIONS:

Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month.

INTEGRATED PLANNING LINKS:

Title: Governance	4.4 Financial Sustainability and Performance
Strategy 4.4.1	Preparing and implementing short to long term financial plans
Strategy 4.4.3	Delivering and ensuring business systems and services support cost effective Council operations and service delivery
Title: Governance	4.5 Good Governance & Leadership
Strategy 4.5.2	Ensuring finance and governance policies, procedures and activities align with legislative requirements and best practice.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED

There are no alternative options to consider.

13 REPORTS OF INFRASTRUCTURE SERVICES

IS151	RFT 18 1617 – SUPPLY AND DELIVERY OF DRAINAGE PRODUCTS
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AGENDA REFERENCE:	D-17-45437
AUTHOR:	J Crothers, Contract & Procurement Specialist
EXECUTIVE:	C Lee, Acting Director Infrastructure Services
DATE OF REPORT:	23 June 2017
FILE REFERENCE:	GO/6/0014
ATTACHMENTS:	Yes (x3 Confidential) A. Evaluation Report B. Evaluation Workbook Spreadsheet C. Pricing Scenario

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award tender RFT 18 1617 for the supply and delivery of Drainage Products to the preferred tenderer.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

1. AWARD the contract RFT 18 1617 – Supply and Delivery of Drainage Products to the preferred tenderer; and
2. RECORD the tendered rates in the minutes

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The City of Greater Geraldton issued a Request for Tender (RFT) for Supply and Delivery of Drainage Products. The tendered products will be used for various City activities including drainage, park and road construction and maintenance projects. The types of products covered by the tender include:

- Class 2 Concrete Drainage Pipes
- Manhole Cover with Lid (trafficable)
- Solid Concrete Lids
- Pit Bases
- Combination Slabs Complete
- Trafficable Heavy Duty Gatic Lids (Solid Lid or Grated)
- Gully Grate with Frames (class 'D' rated) (Wave Grate)
- Concrete Soakwells, Chambers & Spacer Rings
- L Blocks
- Headwalls
- PVC/Polypropylene Stormwater (trafficable) Storm Pro or similar
- Universal and Combined Side Entry Covers
- Class D Cast Iron Grated Covers

Eighteen (18) suppliers registered to receive copies of the tender and five (5) submissions were received. The five (5) submissions received were deemed compliant with some minor schedule omissions noted. The tender assessment was undertaken by a panel of four (4) officers with three (3) voting and one (1) non-voting. Two (2) of the five (5) tenderers have operations based locally.

RFT 18 1617 has a two year duration commencing from the date of award and has a one year extension option at the absolute discretion of the principal. The tender process and assessment was completed in accordance with Council's Procurement of Goods and Services Policy (4.9). The RFT was advertised in the West Australian Newspaper and Tenderlink on 18 February 2017 and Guardian Newspaper on 17 February 2017. The tender was closed on 20 March 2017.

The tender selection criteria are as follows:

- A. Tenderer's Experience, Community & Economic Benefit (15%)
- B. Tenderer's Resources (15%)
- C. Occupational Safety and Environmental Management (15%)
- D. Price (55%)

The qualitative assessment criteria has been weighted as per the advertised tender percentages. As this tender is for the supply and delivery of prefabricated drainage products (rather than a service), it was determined that the selection criteria should value the tenderer's ability to create broad local economic benefit, have the resources available to supply the products promptly, and to supply the products safety.

Local businesses that support the local community provide additional benefit by way of sports sponsorship, donations to local charities and not for profit organisations, employment of indigenous and people with disabilities for public benefit. Tenderers also need to provide information about key resources such as personnel and ability to handle peak supply or service requirements through using other suppliers or labour sources. Occupational health, safety, quality and environmental management are important considerations for the Principal in terms of risk and environmental footprint. Considering these elements along with pricing provides a holistic approach to assessing tenders and risk reduction.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

The awarding of this tender will result in City funds flowing into the local economy through the employment of local community members as truck drivers, concrete workers, supervisors and administration staff. Spending of these funds by employees or contractors have a knock-on effect to other businesses as they purchase other goods and services locally.

Social:

Provision of a solid and robust drainage network reduces the likelihood of local and widespread flooding during rain events, minimising impact on individual families and on the region as a whole.

Environmental:

Environmental controls are implemented as part of the individual construction and maintenance projects.

Cultural & Heritage:

Cultural and Heritage issues are managed as part of individual construction and maintenance projects.

RELEVANT PRECEDENTS:

The City has previously awarded a biennial supply contract for Supply and Delivery of Drainage Products (RFT 011 1415) dated 19 January 2015.

COMMUNITY/COUNCILLOR CONSULTATION:

Community and Councillor consultation occurs as part of individual construction projects as opposed to the award of the annual supply contracts.

LEGISLATIVE/POLICY IMPLICATIONS:

The Local Government Act and the City's Procurement Policy were observed when preparing and awarding this tender. Safe work methods and environmental management in line with legislative requirements will be observed as part of delivery of the contract.

FINANCIAL AND RESOURCE IMPLICATIONS:

Historically, the value of this tender was approximately \$370,000 per annum. Over a three year period, the value of the tender is approximately \$1,110,000.

INTEGRATED PLANNING LINKS:

Title: Environment	2.4 Asset Management
Strategy 2.4.2	Maintaining integrated asset management systems that effectively maintain and replace community assets.
Title: Economy	3.1 Growth
Strategy 3.1.3	Developing and maintaining infrastructure that increased the potential for business and investment.

REGIONAL OUTCOMES:

To facilitate the development of a functional and safe drainage network through the City of Greater Geraldton which enhances the comfort and safety of the community.

RISK MANAGEMENT

Supply and delivery of Drainage Products allows for renewal and maintenance of drainage grates, drainage pipes, soak wells and pits which provide efficient drainage of rainwater from our roads. This maintenance, with good quality

products allows roads and shoulders to be maintained at their optimal standard reducing the risk of damage to vehicles using the City's roads.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

This tender was called to ensure compliance with the legislative procurement requirements of the Local Government Act. Alternatives to calling this tender include:

1. Call individual quotations and tenders for specific maintenance and construction projects. This option is not supported due to the volume of administrative effort required, and the potential to have higher costs through multiple small purchases.

2. Use the WALGA Preferred Suppliers Panel. Some of the company's listed on this panel include:
 - a. Dallcon
 - b. MJB Industries Pty Ltd
 - c. Reinforced Concrete Pipes Australia
 - d. Holcim (Australia) Pty Ltd
 - e. Access Icon Pty Ltd

The use of the WALGA Preferred Suppliers Panel would limit opportunities for local suppliers and is not supported.

14 REPORTS OF OFFICE OF THE CEO

CEO047 VOTING DELEGATES FOR THE 2017 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) ANNUAL GENERAL MEETING
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AGENDA REFERENCE:	D-17-51031
AUTHOR:	R McKim, Acting Chief Executive Officer
EXECUTIVE:	R McKim, Acting Chief Executive Officer
DATE OF REPORT:	11 July 2017
FILE REFERENCE:	GO/6/0006
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	No

EXECUTIVE SUMMARY:

The purpose of this report is to advise Council of the upcoming 2017 Western Australian Local Government Association (WALGA) Annual General Meeting and to seek approval to endorse the voting delegates to attend the meeting on behalf of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. NOMINATE Deputy Mayor Councillor Neil McIlwaine and Councillor Tarleah Thomas to represent the City of Greater Geraldton as voting delegates at the 2017 WALGA Annual General Meeting; and
2. NOMINATE Councillor Jennifer Critch and Councillor Lewis Freer to represent the City of Greater Geraldton as proxy voting delegates at the 2017 WALGA Annual General Meeting.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The 2017 Annual General Meeting for the WALGA will be held on 2 August 2017. In order to exercise their voting entitlements, member Councils must register their voting delegates.

The following Councillors are registered to attend WALGA Local Government Convention in Perth:

- Cr Neil McIlwaine;
- Cr Tarleah Thomas;
- Cr Jennifer Critch;
- Cr Lewis Freer; and
- Cr Natasha Colliver.

Only voting delegates or proxy registered delegates will be permitted to exercise voting entitlements. Voting Delegates may be Elected Members or serving officers of a member Council.

In 2016, the Council's voting delegates were Mayor Shane Van Styn and Deputy Mayor Cr Neil McIlwaine.

As the conference will include debate, discussion, and decision making on matters that directly impact upon the management and operations of regional local governments, it is considered appropriate that Cr McIlwaine attend as a voting delegate because of his role as Deputy Mayor and as a senior member of our Council and Cr Tarleah Thomas as proxy for the Northern Country Zone committee.

It is noted that Cr Natasha Colliver will not be attending the AGM, therefore the Proxy voting delegates proposed are Cr Jennifer Critch and Cr Lewis Freer.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

Each year two Councillors are appointed as delegates to the Annual General Meeting of WALGA.

COMMUNITY/COUNCILLOR CONSULTATION:

No community consultation is required; however, this report is presented to Councillors to appoint voting and proxy voting delegates.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to the WALGA Constitution, all member councils are entitled to be represented by two (2) voting delegates.

FINANCIAL AND RESOURCE IMPLICATIONS:

The approximate cost of the City's attendance at the 2017 WALGA Local Government Convention is \$1,500.00 travel and accommodation costs per delegate, plus the registration fee of \$1,475.00. There is no registration fee associated with attending the Annual General Meeting.

INTEGRATED PLANNING LINKS:

Title: Governance	4.3 Advocacy and Partnership
Strategy 4.3.1	Active participation in regional, state and national alliances

REGIONAL OUTCOMES:

The WALGA Annual General Meeting is a good opportunity to represent the Greater Geraldton area and actively participate in state alliances.

RISK MANAGEMENT

If the City doesn't appoint delegates, the City will not have a voting entitlement at the Annual General Meeting.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

The alternative option to recommend an alternate Councillors, other than the Deputy Mayor and Cr Thomas, was considered. Deputy Mayor is best placed to fill one role of voting delegates at the conference due to his senior role, and Cr Tarleah Thomas as a Proxy on the Northern Zone Committee.

15 REPORTS TO BE RECEIVED**REPORTS TO BE RECEIVED**

AGENDA REFERENCE:	D-17-50836
AUTHOR:	R McKim, Acting Chief Executive Officer
EXECUTIVE:	R McKim, Acting Chief Executive Officer
DATE OF REPORT:	10 July 2017
FILE REFERENCE:	GO/6/0012-04
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x2)(x1 Confidential)
	A. Delegated Determinations and Subdivision Approvals
	B. Confidential – List of Accounts Paid Under Delegation – June 2017

EXECUTIVE SUMMARY:

To receive the Reports of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 5.22 of the Local Government Act 1995 RESOLVES to

1. RECEIVE the following appended reports:
 - a. Reports – Development & Community Services:
 - i. DCSDD124 – Delegated Determinations and Subdivision Approvals

PART B

That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate and Commercial Services:
 - i. CCS272 - Confidential Report – List of Accounts Paid Under Delegation – June 2017

PROponent:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the “Reports (including Minutes) to be Received” are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be

presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

COMMUNITY/COUNCILLOR CONSULTATION:

Not applicable.

LEGISLATIVE/POLICY IMPLICATIONS:

Not applicable.

16 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

18 URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE MEETING

19 CONFIDENTIAL MATTERS

Pursuant to Section 5.2 (i) of the Meeting Procedures Local Law February 2011, please note this part of the meeting will be closed to the public, if applicable, where confidential discussion is required.

Livestreaming will be turned off.

20 CLOSURE

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <http://www.cgg.wa.gov.au/council-meetings/>