



COMMUNITY GROUP OF GREENOUGH (Inc)
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ABN: 84294031040

Susan Smith,
Manager Libraries and Heritage
City of Greater Geraldton
PO Box 101, GERALDTON 6531

29 May 2017

Re: Request to undertake Lease option for Greenough Museum & gardens

Dear Susan,

We would like to bring to the City of Greater Geraldton's attention to the drawing to an end of the initial five (5) year lease agreement between the Community Group of Greenough Inc (Lessee) and the City of Greater Geraldton (Lessor) dated 7 September 2012 with a commencement date of 30 September 2012, for the property described in the agreement under **Schedule, Item 1. Land - Lot 1 on Diagram 4717 being the whole of the land comprised in Certificate of Title volume 507 Folio 63A. Premises - The whole of the land.** The agreement is due to expire on 30 September 2017.

The Community Group of Greenough Inc is giving the required notice to the City of Greater Geraldton, of 'at least 3 months notice' our request to take up the option of a further lease for sixteen (16) years under **Schedule Item 3 'Further Term'** of sixteen (16) years in accordance with **Section Mutual Agreements point 26 'Option to Renew'**.

We as the Lessees can demonstrate that during the past five years we have undertaken and adhered to all our Obligations as described in the Lease Agreement's Agreed Terms, Lessee Obligations.

The Committee of the Community Group of Greenough Inc would appreciate the above being enacted and advice to the process and any further obligations we need to undertake for that to happen.

Yours sincerely

Ian Byers
Chairperson
Community Group of Greenough Inc.