



## ORDINARY MEETING OF COUNCIL

### AGENDA

24 SEPTEMBER 2013

---

## TABLE OF CONTENTS

<b>1</b>	<b>ACKNOWLEDGEMENT OF COUNTRY .....</b>	<b>2</b>
<b>2</b>	<b>DECLARATION OF OPENING.....</b>	<b>2</b>
<b>3</b>	<b>ATTENDANCE.....</b>	<b>2</b>
<b>4</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>2</b>
<b>5</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>3</b>
<b>6</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>3</b>
<b>7</b>	<b>PETITIONS, DEPUTATIONS OR PRESENTATIONS.....</b>	<b>3</b>
<b>8</b>	<b>DECLARATIONS OF CONFLICTS OF INTEREST .....</b>	<b>3</b>
<b>9</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING – AS CIRCULATED .....</b>	<b>3</b>
<b>10</b>	<b>ANNOUNCEMENTS BY THE CHAIR (WITHOUT DISCUSSION).....</b>	<b>4</b>
<b>11</b>	<b>SIGNIFICANT STRATEGIC MATTERS .....</b>	<b>6</b>
	<i>SC119 FINAL ADOPTION OF LOCAL PLANNING SCHEME AMENDMENT AND STRUCTURE PLAN – MERU DEVELOPMENT INVESTIGATION AREA .....</i>	<i>6</i>
	<i>CEO028 #CHANGESC GG - CHANGE LEADERSHIP &amp; TRANSITION MANAGEMENT STRATEGY.....</i>	<i>13</i>
<b>12</b>	<b>AUDIT AND RISK MANAGEMENT.....</b>	<b>17</b>
<b>13</b>	<b>STRATEGIC &amp; POLICY MATTERS.....</b>	<b>18</b>
	<i>CCS001 CP008 OCCUPATIONAL SAFETY AND HEALTH POLICY.....</i>	<i>18</i>
	<i>CI060 COMMUNITY SPORTING AND RECREATION FACILITIES FUND (CSRFF) .....</i>	<i>21</i>
<b>14</b>	<b>OPERATIONAL MATTERS .....</b>	<b>27</b>
	<i>CCS002 BUDGET AMENDMENTS 2013-2014.....</i>	<i>27</i>
	<i>CI057 DEFERRAL OF THE JETTY STRUCTURE FROM THE CONSTRUCTION OF THE EASTERN BREAKWATER PROJECT .....</i>	<i>35</i>
	<i>CI058 RFT83 1213 – CONSTRUCTION OF OUTDOOR CHANGING FACILITIES AT THE GERALDTON AQUARENA .....</i>	<i>39</i>
	<i>CI059 RFT81 1213 – SUPPLY AND DELIVERY OF READY MIXED CONCRETE .....</i>	<i>42</i>
	<i>CCS006 ATTENDANCE AT COUNCIL MEETING BY TELEPHONE.....</i>	<i>46</i>
<b>15</b>	<b>REPORTS TO BE RECEIVED.....</b>	<b>49</b>
<b>16</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....</b>	<b>50</b>
<b>17</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>50</b>
<b>18</b>	<b>URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE MEETING .....</b>	<b>50</b>
<b>19</b>	<b>CLOSURE .....</b>	<b>50</b>
	<b>APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED .....</b>	<b>51</b>

**CITY OF GREATER GERALDTON**  
**ORDINARY MEETING OF COUNCIL**  
**TO BE HELD ON TUESDAY, 24 SEPTEMBER 2013 AT 1.30PM**  
**MULLEWA DISTRICT OFFICE**

**A G E N D A**

**DISCLAIMER:**

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Standing Orders Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

**1 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the traditional owners of the land on which we meet, and pay respect to the Elders and to knowledge embedded forever within the Aboriginal Custodianship of Country.

**2 DECLARATION OF OPENING**

**3 ATTENDANCE**

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

Leave of Absence:

**4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**5 PUBLIC QUESTION TIME**

*Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.*

*Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.*

**6 APPLICATIONS FOR LEAVE OF ABSENCE****Existing Approved Leave**

<b>Councillor</b>	<b>From</b>	<b>To (inclusive)</b>
Nil.		

Cr N McIlwaine request for leave of absence for the period 17 October to 25 November 2013 be approved.

**7 PETITIONS, DEPUTATIONS OR PRESENTATIONS****8 DECLARATIONS OF CONFLICTS OF INTEREST**

Cr I Middleton declared an impartiality interest in Item CI060 Community Sporting and Recreation Facilities Fund (CSRFF), as she is a social hockey player for Swans A Reserve Hockey team.

Cr N McIlwaine declared a direct financial interest in Item CI059. RFT81 1213 – Supply and Delivery of Ready Mixed Concrete, as he is a salaried employee of one of the tenderers.

**9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING – as circulated**

RECOMMENDED that the minutes of the ordinary meeting of Council of the City of Greater Geraldton held on 27 August 2013 as previously circulated, be adopted as a true and correct record of proceedings.

**10 ANNOUNCEMENTS BY THE CHAIR (WITHOUT DISCUSSION)***Events attended by the Mayor or his representative*

DATE	FUNCTION	REPRESENTATIVE
28/08/2013	The City to become a Pledge Partner in support of the One Life Suicide Prevention Strategy – attended by Honourable Helen Morton MLC	Mayor Ian Carpenter
29/09/2013	Finding My Place 2013	Mayor Ian Carpenter
28/09/2013	Business After Hours	Mayor Ian Carpenter
28/09/2013	Variety Dinner	Mayor Ian Carpenter
29/08/2013	Food Bank Luncheon	Mayor Ian Carpenter
29/08/2013	Annual Wild Flower Show Opening – Followed by Morning Tea	Cr Nino Messina
29/08/2013	Candidates for Councillors - Introduction to Local Government	Cr Bob Hall
30/08/2013	Radio MAMA Interview	Mayor Ian Carpenter
30/08/2013	CGG CAPEX Discussion	Mayor Ian Carpenter
30/08/2013	Leadership in Local Government Interview	Mayor Ian Carpenter
31/09/13	Mullewa Show Day	Mayor Ian Carpenter
31/09/13	RSL Annual Dinner	Mayor Ian Carpenter
2/09/13 - 6/09/13	Grants Commission Trip	Mayor Ian Carpenter
8/09/13 - 15/09/13	Bukittinggi - Sister Cities Trip	Mayor Ian Carpenter
10/09/2013	Meeting with Governor Irwan Prayitno of Bukittinggi	Mayor Ian Carpenter
10/09/2013	2013 WA Country Builders JJ Clune Medal Count and Dinner	Cr Bob Hall
11/08/2013	Meeting with Mayor H.Ismet Amzis,SH of Bukittinggi West Sumatera	Mayor Ian Carpenter
13/09/2013	Meeting with SMP NEGERI1 School Bukittinggi	Mayor Ian Carpenter
13/09/2013	Governor's Prayer Breakfast	Cr Bob Hall
16/09/2013	Sister City Committee Meeting	Mayor Ian Carpenter
16/09/2013	Review of Agenda Items for Upcoming Council Meeting	Mayor Ian Carpenter
17/09/2013	Regional Capitols Australia (RCA) Meeting	Mayor Ian Carpenter
17/09/2013	Mayor/Deputy Mayor and CEO Review of Agenda prior to Agenda Forum	Mayor Ian Carpenter
17/09/2013	Rate Incentive Prize Draw	Mayor Ian Carpenter
17/09/2013	Agenda Forum 2013	Mayor Ian Carpenter

17/09/2013	The launch of the Telstra Fibre Experience Centre in Geraldton	Mayor Ian Carpenter
18/09/2013	Geraldton Health Education and Training Precinct	Mayor Ian Carpenter
19/09/2013	Heritage Advisory Committee Meeting	Mayor Ian Carpenter
20/09/2013	Official Opening – Juniper Hillcrest Abrolhos Wing 2013	Mayor Ian Carpenter
20/09/2013	Official Function - Chinese Embassy Perth	Mayor Ian Carpenter
21/09/2013	Meeting - Melissa Price regarding Karloo-Wandina Project	Mayor Ian Carpenter
22/09/2013	32nd Annual Crayfish Carnival	Mayor Ian Carpenter
23/09/2013	Special Concept Forum - Change Management Strategy	Mayor Ian Carpenter
23/09/2013	Rehearsal for Freedom of Entry Parade	Mayor Ian Carpenter
24/09/2013	Ordinary Meeting of Council	Mayor Ian Carpenter

## 11 SIGNIFICANT STRATEGIC MATTERS

SC119	FINAL ADOPTION OF LOCAL PLANNING SCHEME AMENDMENT AND STRUCTURE PLAN – MERU DEVELOPMENT INVESTIGATION AREA
<b>AGENDA REFERENCE:</b>	<b>D-13-62611</b>
<b>AUTHOR:</b>	<b>M Thomson, Strategic Planning Officer</b>
<b>EXECUTIVE:</b>	<b>P Melling, Director Sustainable Communities</b>
<b>DATE OF REPORT:</b>	<b>5 September 2013</b>
<b>FILE REFERENCE:</b>	<b>LP/15/0016 &amp; LP/9/0043</b>
<b>APPLICANT / PROPONENT:</b>	<b>City of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>Yes (x2)</b>

### SUMMARY:

The advertising period has concluded for Scheme Amendment No. 18 and the associated Structure Plan which proposes to amend the current zoning of a number of lots along Edward Road, Meru to the 'Development' zone and guide the light industrial and rural residential subdivision and development of the land.

This report recommends final approval of the Amendment and that it be forwarded to the Minister for Planning for its endorsement, and additionally, the final approval of the Structure Plan and that it be forwarded to the WA Planning Commission for its endorsement.

### PROponent:

The proponent is the Rowe Group on behalf of the City of Greater Geraldton.

### BACKGROUND:

The subject land comprises Lots 2, 3, 4, 5, 7, 31, 32, 33, 41, 51, 54, 55, 61 and Lot 101 Edward Road, Meru and is located approximately 8km south east of the Geraldton Central area. The subject land is bound by Smart Drive to the north, by Edward Road to the west, the Geraldton Southern Transport Corridor (Geraldton – Mt. Magnet Road) to the south and the existing Eastlyn rural residential development to the east.

The site currently contains 11 residential dwellings, various outbuildings including storage units, two lots owned by Main Roads and the Patience Bulk Haulage truck depot abutting the Geraldton – Mt. Magnet Road. The southern portion of the site is located within the Narngulu Industrial Estate Buffer (NIE) while the entire site is located within the modelled 38 dB noise contour.

The subject land acts as a transitional area as it is bordered to the west by 'Light Industrial' and 'Special Use' in the Narngulu Industrial Estate Buffer Precinct D and 'Industrial' zoned land to the south while bounded by 'Rural Residential' land to the north and east. Other surrounding land uses include the Geraldton Airport and CBH grain storage to the south east of the subject land, as well as the Narngulu Industrial Estate located south of the subject site.

In October 2008, the former City of Geraldton-Greenough prepared a draft Subdivision Guide Plan and scheme provisions for the land and referred this to affected landowners and the Department of Planning (DPI). On the 11 December 2008 the City received advice from the DPI advising that due to inconsistent zoning with the Geraldton Regional Plan 1999, progress of the Subdivision Guide Plan should be deferred pending finalisation of the Narngulu Policy Directions Plan and the new Local Planning Scheme No. 5 (Greenough).

With the gazettal of Local Planning Scheme No. 5 in April 2010, the completion of the Narngulu Industrial Area Strategic Land Use Directions in May 2010, and the endorsement of the Greater Geraldton Structure Plan 2011 which identifies the subject land as a Development Investigation Area, the City engaged the Rowe Group to undertake the preparation of a Scheme Amendment and Structure Plan for the subject land.

The purpose of the Scheme Amendment is to facilitate the development of the site for both Rural Residential and Light Industry purposes. Development of the site will be in accordance with an approved Structure Plan. A Structure Plan has been prepared for the site and proposes that land within the Narngulu Industrial Estate buffer be subdivided and developed for 'Light Industry' land uses, with an additional use (being a 'Transport Depot') to be permitted for Lot 41 in recognition of its existing use. Land outside the buffer is proposed for subdivision and development for 'Rural Residential' land uses.

The Structure Plan proposes a total of 69 lots, 22 for light industrial use and 47 for rural residential use.

**Light Industry:**

The Narngulu Industrial Area Strategic Land Use Directions 2010 identifies portion of the subject land as being suitable for light industrial uses. The 'Light Industry' precinct is intended to provide for light industrial development; which demonstrates compatibility of the particular development with the adjacent rural residential area.

The Structure Plan provides a variety of lot sizes with excellent road infrastructure which is sufficiently robust to provide the opportunity for a range of different light industry lot sizes (ranging from 0.8 – 1.2 hectares).

**Rural Residential:**

The 'Rural Residential' precinct contains that land that is not affected by the Narngulu Industrial Estate buffer and reflects the surrounding zoning to the north and east. The Structure Plan shows 43 of the 47 Rural Residential lots ranging in size from 1 to 2 hectares with only 4 lots slightly smaller than 1 hectare.

The Structure Plan has designated specific locations for building envelopes for those lots closest to the 'Light Industry' precinct in order to maximise the separation distance between future industrial and residential uses.



A copy of the Amendment and Structure Plan report, is included as Attachment SC119A.

**COMMUNITY CONSULTATION:**

The Amendment and Structure Plan were publicly advertised concurrently in accordance with the provisions of the Planning and Development Act 2005 and the City of Greater Geraldton Local Planning Scheme No. 5 (Greenough).

Advertising commenced on 11 July 2013 and concluded on 23 August 2013 and involved the following:

1. All landowners within a 100m radius were written to and advised of the proposed Amendment and Structure Plan;
2. A public notice appeared in the Midwest Times 11 July 2013 and the Geraldton Guardian 16 August 2013;
3. A sign was placed on site;
4. The Amendment and Structure Plan details were available on the City's website;
5. The Amendment and Structure Plan details were included as an item in YourView;
6. The Amendment and the Structure Plan were referred to the following:
  - ATCO Gas
  - Department of Agriculture and Food;
  - Department of Environment and Conservation;
  - Department of Health;
  - Department of Indigenous Affairs;
  - Department of Water;
  - FESA
  - Main Roads Western Australia;
  - Mid West Chamber of Commerce and Industry;
  - Mid West Development Commission;
  - Public Transport Authority;
  - Telstra;
  - Water Corporation;
  - Western Power.

**Submissions:**

As a result of the advertising, a total of 11 submissions were received (3 in specific support for the proposal and the remainder with no objections). Listed below is a summation of the main comments/concerns raised for the public comment period.

- A Local Water Management Strategy should accompany the structure plan;
- Transport statement should be prepared to support the future subdivision application;
- No access to be permitted to the Geraldton – Mount Magnet Road;
- Amendment to the internal road layout; and

- Contaminated site condition to be places on future WAPC subdivision approvals and/or local government developments approvals for proposed lots 23 and 44.

A 'Schedule of Submissions' is included as Attachment No. SC119B and copies of the actual submission are available to Council upon request.

**COUNCILLOR CONSULTATION:**

The Amendment was previously considered by Council at the meeting held on 24 April 2012 when the rezoning was initiated.

**STATUTORY IMPLICATIONS:**

The subject property is currently zoned 'Rural'. The primary intent behind the Amendment is to allow the area to be developed as a transition zone between 'Industrial' and 'Rural residential' land uses.

The proposed 'Development' zone will require the subject land to be progressively developed in accordance with an endorsed structure plan as per clause 5.17 of Local Planning Scheme No. 5 (Greenough).

Part 5 of the Planning and Development Act 2005 provides for the amendment of a Local Planning Scheme.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL AND BUDGET IMPLICATIONS:**

The project has been fully funded through the Department of Regional Development and Lands – Royalties for Regions project and managed through the Northern Planning Program.

**STRATEGIC & REGIONAL OUTCOMES:**

**Strategic Community Plan Outcomes:**

Goal 5: Governance – Inclusive civic and community engagement and leadership.

Outcome 5.2: Planning and Policy.

Strategy 5.2.1: Responding to community aspirations by providing creative yet effective planning and zoning for future development.

**Regional Outcomes:**

**Geraldton Region Plan (1999) and Greater Geraldton Structure Plan (2011):**

This plan seeks to provide a framework for the future management, protection and coordination of regional planning in the region. The Region Plan incorporates a structure plan for the Greater Geraldton area. The subject land within the NIE buffer is identified as "Future Industrial and Service

---

Commercial” while the area outside the buffer area is shown as “Development Investigation Area 9”. This development investigation area is described in the report as per the following;

*“This area is currently ‘rural’ and the most appropriate future land use for it is yet to be identified.*

*Interface issues between the adjacent ‘industrial and service commercial’ and ‘rural living’ areas will be a critical consideration in the determination of the most appropriate land use. Any future uses will need to be compatible with the adjoining land uses.*

*Any eventual change in zoning will require an amendment to the local planning scheme. Depending on the sensitivity of the proposed land use, the rezoning of land may require an environmental assessment to be undertaken by the Environmental Protection Authority.”*

The proposed Amendment is consistent with the objectives of the “Development Investigation Area 9”, as the “Development” zone will allow the preparation of a structure plan to ensure compatible uses between industrial and rural residential areas.

Narngulu Industrial Area Strategic Land Use Directions (2010):

This study reviews the current strategic planning framework for the Narngulu industrial area and to provide direction for future planning and development. A portion of the land within the NIE buffer is identified as “Future Light Industry” and land outside this buffer is identified as a “Development Investigation Area” with a buffer interface area identified in between on the strategic land use directions plan. The Narngulu Industrial Area Strategic Land Use direction report states that sensitive land uses are not appropriate in the NIE buffer.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**

**Economic:**

The Amendment and Structure Plan will facilitate the development of a range of uses which includes light industry and rural residential.

**Social:**

There are no social issues.

**Environmental:**

The southern portion of the site is located within the NIE Buffer while the entire site is located within the modelled 38 dB noise contour.

The Environmental Protection Authority advised that the Amendment should not be assessed under the Environmental Protection Act 1986 and that it is not necessary to provide any advice or recommendations.

**Cultural & Heritage:**

There are no cultural and heritage issues.

**RELEVANT PRECEDENTS:**

Council at its meeting held on 8 July 2008 gave final approval to Amendment 119 which rezoned the land immediately west to a "Special Use" zone for primarily restricted light industrial uses. A requirement of that amendment was that a subdivision guide plan be prepared, which was given final approval by Council at its meeting held on 13 April 2010 and endorsed by the WA Planning Commission on 24 June 2010.

The author is not aware of any other relevant precedent set by previous Council or Executive.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

Simple Majority required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Simple Majority pursuant to Part 5 of the Planning and Development Act 2005 and clause 5.17 of Local Planning Scheme No. 5 (Greenough), RESOLVES to:

1. REFUSE to adopt for final approval Scheme Amendment No. 18 and the Structure Plan over the Meru Development Investigation Area, Meru and;
2. MAKES the determination based on the following reason:
  - a. To be determined by Council

**Option 3:**

That Council by Simple Majority pursuant to clause 3.18 of the Local Government Act 1995, RESOLVES to:

1. DEFER the adoption for final approval of Scheme Amendment No. 18 and the Structure Plan over the Meru Development Investigation Area, Meru and;
2. MAKES the determination based on the following reason:
  - a. To be determined by Council.

**CONCLUSION:**

The primary purpose behind the Amendment and the Structure Plan is to facilitate the development of the subject land in accordance with the Greater Geraldton Structure Plan 2011 and the Narngulu Industrial Area Strategic Land Uses Directions plan.

The rezoning will allow for greater flexibility in terms of co-ordinating subdivision and development of the subject land for rural residential purposes while transitioning into the NIE Buffer and associated industry uses.

The Structure Plan provides the statutory framework for planning within the subject land and demonstrates the preferred land uses and movement network.

Option 2 is not supported as the Amendment and Structure Plan are consistent with the regional planning direction as it applies to the area.

There is considered sufficient information for Council to determine the matter and therefore Option 3 is not supported.

**EXECUTIVE RECOMMENDATION:****Part A:**

That Council by Simple Majority, pursuant to Part 5 of the Planning and Development Act 2005 RESOLVES to:

1. DETERMINE the submissions as outlined in the 'Schedule of Submissions';
2. ADOPT for final approval Scheme Amendment No. 18 to Local Planning Scheme No. 5 (Greenough); and
3. SEEK final approval of the Scheme Amendment from the Minister for Planning.

**Part B:**

That Council by Simple Majority, pursuant to clause 5.17 of Local Planning Scheme No. 5 (Greenough) RESOLVES to:

1. DETERMINE the submissions as outlined in the 'Schedule of Submissions',
2. ADOPT the Structure Plan over the Meru Development Investigation Area, Meru; and
3. FORWARD the Structure Plan to the WA Planning Commission for its endorsement.

CEO028 #CHANGESCGG - CHANGE LEADERSHIP & TRANSITION MANAGEMENT STRATEGY
--

<b>AGENDA REFERENCE:</b>	<b>D-13-65804</b>
<b>AUTHOR:</b>	<b>K Diehm, Chief Executive Officer</b>
<b>EXECUTIVE:</b>	<b>K Diehm, Chief Executive Officer</b>
<b>DATE OF REPORT:</b>	<b>20 September 2013</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0012-02</b>
<b>APPLICANT / PROPONENT:</b>	<b>City Of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>Yes (1 x Confidential)</b>

**SUMMARY:**

This report seeks a Council endorsement of #changesCGG, a change leadership and transition management strategy.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

Local governments in Western Australia are facing the difficult challenge of achieving financial sustainability in an environment of increasing community expectations on service delivery, performance, accountability and participation. Within this environment the City of Greater Geraldton is challenged with balancing the needs and aspirations of the community with their ability to pay.

The Council has a budgeted net operating loss of \$5.97M for the 2013/14 financial year and does not expect to be in a breakeven position until the year 2022. The City of Greater Geraldton's financial position means that many community needs and aspirations are unlikely to be delivered within the short term, without significant increases in rates or reduction in expenses.

In coming up with solutions to these challenges, the City has long recognised that the best solutions are those that are made collaboratively between Council, the Community and its staff, utilising the principles of engagement and deliberative democracy.

The community of the City of Greater Geraldton have been engaged in a number of deliberative democracy projects in the past, including the 2029 and Beyond Project and precinct planning projects. The overwhelming response from the community is that they want to continue to be engaged in a more democratic way when it comes to the management of the City.

#changesCGG is a change leadership and transition management strategy aimed at Improving engagement, productivity, efficiency, and aligning corporate outcomes with community expectations. It has two essential elements:

- #changesCGGcommunity – an externally focused strategy that incorporates the principles of community participatory budgeting into

the delivery of community infrastructure and the range and level of services provided by the Council; and,

- #changesCGGstaff – an internally focused change management program designed to improve productivity and efficiency by building the right culture within the organisation.

In addition to bringing about lasting productivity and efficiency improvements within the Council, the #changesCGG strategy will provide a more transparent, accountable and democratic budget process that will ensure that there is equitable representation of community interests.

**COMMUNITY CONSULTATION:**

The Strategic Community Plan, which was developed through robust and exhaustive community engagement, articulates the Community aspiration for more inclusive civic and community engagement such as;

1. Providing consistent community engagement where constructive feedback results in action;
2. Promoting community involvement in decision making so it is collaborative and transparent;
3. Fostering a more trusting relationship between the Council, City staff and the community to build trust through the engagement process;
4. Facilitate more Aboriginal and Torres Strait Islander participation in engagement processes; and
5. Facilitating youth involvement in community engagement.

Furthermore, the CEO publically committed to recommending a more inclusive budget process as part of the recent mediation with the Ratepayers Demand Change Action Group.

**COUNCILLOR CONSULTATION:**

Council has been advised on several occasions that one of the offers made to the CGG Ratepayers Demand Change Group during mediation, is that the CEO would recommend a more inclusive, participatory process for future budget deliberations.

**STATUTORY IMPLICATIONS:**

There are no Statutory Implications.

**POLICY IMPLICATIONS:**

This proposed process for Participatory Budgeting is consistent with and progresses the Council policy for Community Engagement, CP042.

**FINANCIAL AND BUDGET IMPLICATIONS:**

<b>#changesCGG Estimated Budget</b>			
<b>Expense</b>	<b>#changescommunity</b>	<b>#changesstaff</b>	<b>Total</b>
Community Panel fees	\$50,000.00	\$0.00	\$50,000.00
Consultants & Facilitators	\$30,000.00	\$40,000.00	\$70,000.00
OEP Model	\$0.00	\$40,000.00	\$40,000.00
Influencer Model Training	\$0.00	\$20,000.00	\$20,000.00
Marketing (internal & External)	\$15,000.00	\$3,000.00	\$18,000.00
Catering	\$9,000.00	\$2,000.00	\$11,000.00
Sundries	\$6,000.00	\$3,000.00	\$9,000.00
<b>Total</b>	<b>\$110,000.00</b>	<b>\$108,000.00</b>	<b>\$218,000.00</b>

The current budget has an allocation of \$120k and additional funds will be made available within the confines of the current budget.

**STRATEGIC & REGIONAL OUTCOMES:****Strategic Community Plan Outcomes:**

Goal 5: Governance – Inclusive civic and community engagement and leadership.

Outcome 5.1: Community Engagement.

Strategy 5.2.2: Promoting community involvement in decision making so it is collaborative and transparent.

**Regional Outcomes:**

There are no regional outcomes.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

The economic benefits from the recommendation relate to more productive and efficient service delivery and alignment with community expectations.

**Social:**

There are strong social outcomes from increasing the manner and level of community participation in decision making. A collaborative approach will lead to less conflict between decision makers and the community; it increases the sense of ownership of the issues and the solutions; and it builds a greater sense of social cohesion.

**Environmental:**

There are no environmental impacts associated with the recommendation.

**Cultural & Heritage:**

There are no cultural and heritage impacts associated with the recommendation.



**RELEVANT PRECEDENTS:**

There are no relevant precedents.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

Simple majority is required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Simple Majority pursuant to Section 5.20 Local Government Act, RESOLVES to:

1. DEFER consideration of the change leadership and transition management strategy - #changesCGG;
2. MAKES the determination based on the following reason:
  - a. to be determined by Council.

**Option 3:**

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act, RESOLVES to:

1. NOT approve the change leadership and transition management strategy - #changesCGG
2. MAKES the determination based on the following reason:
  - a. to be determined by Council.

**CONCLUSION:**

The #changesCGG strategy will ensure equitable representation of community interests and needs in decision making, more effectively manage community expectations, and bring about a greater level of transparency in Council budget deliberations. Additionally it will result in improved engagement of the community and staff to bring about improved productivity and efficiency in service delivery.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority under Section 5.20 of the Local Government Act RESOLVES to:

1. APPROVE the change leadership and transition management strategy - #changesCGG; and
2. DELEGATE authority to the Chief Executive Officer for its implementation.

**12 AUDIT AND RISK MANAGEMENT**  
Nil.

## 13 STRATEGIC & POLICY MATTERS

CCS001 CP008 OCCUPATIONAL SAFETY AND HEALTH POLICY
--

<b>AGENDA REFERENCE:</b>	<b>D-13-63015</b>
<b>AUTHOR:</b>	<b>C Cook, Senior OS&amp;H and Risk Officer</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate and Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>6 September 2013</b>
<b>FILE REFERENCE:</b>	<b>GO/14/0001</b>
<b>APPLICANT / PROPONENT:</b>	<b>City of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>

### **SUMMARY:**

The attached policy for the City of Greater Geraldton has been reviewed in accordance with Section 3.18 of the Local Government Act and provided to Council for adoption.

### **PROPONENT:**

The proponent is City of Greater Geraldton.

### **BACKGROUND:**

This policy was last endorsed by the Council of the City of Greater Geraldton July 2012 and has now been reviewed and minor amendments made to align with the cultural changes in the organisation.

### **COMMUNITY CONSULTATION:**

Community consultation was not necessary in this instance.

### **COUNCILLOR CONSULTATION:**

There has been no councillor consultation on this matter.

### **STATUTORY IMPLICATIONS:**

Section 19 and 20 Occupational Safety and Health Act 1984  
Part 2, Section 19 Work Health and Safety Act 2011  
Section 3.18 Local Government Act 1995.

### **POLICY IMPLICATIONS:**

This agenda item is proposing a new Council Policy.

### **FINANCIAL AND BUDGET IMPLICATIONS:**

There are no financial and budget implications.

### **STRATEGIC & REGIONAL OUTCOMES:**

#### **Strategic Community Plan Outcomes:**

Goal 5:	Governance.
Outcome 5.2:	Planning and Policy.
Strategy 5.2.7:	Ensuring efficient and effective delivery of service.

**Regional Outcomes:**

There are no regional outcomes from the consideration of this matter.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no economic impacts associated with this matter

**Social:**

There are no social impacts associated with this matter.

**Environmental:**

There are no environmental impacts associated with this matter.

**Cultural & Heritage:**

There are no cultural or heritage impacts associated with this matter.

**RELEVANT PRECEDENTS:**

The proposed Policy updates Council's previous policy on Occupational Health and Safety.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

Simple majority is required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Simple Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to:

1. DEFER the adoption of CP008 Occupational Safety and Health Policy;  
and
2. MAKES the determination based on the following reason:
  - a. To be determined by Council.

**CONCLUSION:**

This policy establishes a framework that reflects the City's commitment of ensuring the health and safety of employees and stakeholders.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 3.18 of the Local Government Act 1995 ADOPT:

1. CP008 – Occupational Safety and Health Policy.

CI060	COMMUNITY SPORTING AND RECREATION FACILITIES FUND (CSRFF)
-------	---

<b>AGENDA REFERENCE:</b>	<b>D-13-64001</b>
<b>AUTHOR:</b>	<b>M Atkinson, Manager Infrastructure Planning &amp; Design</b>
<b>EXECUTIVE:</b>	<b>N Arbutnot, Director Community Infrastructure</b>
<b>DATE OF REPORT:</b>	<b>6 September 2013</b>
<b>FILE REFERENCE:</b>	<b>PM/4/0022</b>
<b>APPLICANT / PROPONENT:</b>	<b>Geraldton Hockey Association</b>
<b>ATTACHMENTS:</b>	<b>No</b>

**SUMMARY:**

The objective of this report is to provide Council with an opportunity to review and provide a formal Council position on the Community Sporting and Recreation Facilities Fund (CSRFF) applications. The City of Greater Geraldton received two applications for assessment and ranking in this CSRFF round from the Geraldton Hockey Association for the resurfacing of the Synthetic Turf on Stadium 2.

**PROPONENT:**

The proponent is the Geraldton Hockey Association.

**BACKGROUND:**

The State Government through the CSRFF provides funding to assist sporting groups improve their facilities.

The fund is administered through the Department of Sport and Recreation (DSR) and organisations must discuss their projects in depth with the local representative before submitting applications.

Under the adopted Memorandum of Understanding (MOU) between DSR and the City of Greater Geraldton, officers meet to consider and rank the applications.

In the majority of CSRFF applications, grants are offered on the basis of 1/3 funding from the applicant sporting body, 1/3 DSR and 1/3 Local Government. Some applications will be eligible for up to one half of the project cost if the project meets key development principles. The total state pool for CSRFF grants is \$20,000,000 per annum distributed across the nine DSR regions this year.

## Application process:

- Expressions of Interest (EOI) from Sporting Groups - March
- Review of all EOI's and prioritisation (Report to Council) - May
- DSR/CSRFF Applications Submitted - September
- DSR/CSRFF Successful Funding Announcements - March

For successful applications, funding will be available in the 2014/15 financial year.

The following principles are used as the criteria to assess and prioritise applications:

- Listing and prioritisation of HIGH in the Sporting Futures Report (adopted by Council in March 2013).
- Whether applications addressed all requirements;
- Applicants ability to afford their one third contribution;
- Extent of liaison with their State bodies;
- Safety issues effecting players; and
- Application of life cycle costing for major projects.

Geraldton Hockey Association submitted the resurfacing of the Synthetic Turf on Stadium 2 CSRFF application in August 2012 and was not successful. The resurfacing of the Synthetic Turf on Stadium 2 project was listed as a Medium Priority in the Sporting Futures Report as financial analysis for Geraldton Hockey Association was not supportive of this project at the time Sporting Futures Report was finalised in March 2013.

Geraldton Hockey Association submitted a 2014/15 CSRFF Funding Application on 4 September 2013. According to Sporting Futures Policy, the specific process for City's Sporting Futures funding application is to reprioritise all sporting futures projects (which are included in the Sporting Futures Report) between March & May every year to give City officers sufficient time to assess funding applications e.g. whether the Club has financial capacity. CSRFF submissions are due by 30 September 2013.

The CSRFF funding round was advertised by DSR in the local newspapers including Midwest Times, The Geraldton Guardian and The West Australian, information on the CSRFF is also available on the DSR website. The Mid West Development Commission (MWDC) communicates this funding opportunity via their networks. The City's Club Development Officer promotes this funding opportunity via the database of clubs and associations and via Club Development newsletters.

**COMMUNITY CONSULTATION:**

There has been an extensive two year community engagement process in determining sporting infrastructure needs via the Sporting Futures Report as adopted by Council on 25 March 2013. The Geraldton Hockey Association was fully engaged in the Sporting Futures engagement process.

**COUNCILLOR CONSULTATION:**

There has been no councillor consultation.

**STATUTORY IMPLICATIONS:**

There are no statutory implications.

---

**POLICY IMPLICATIONS:**

The endorsed Sporting Futures Report and Sporting Futures Policy CP 048, recommends that all future development of sporting clubs be processed through the sporting futures framework. Endorsement of this application could contravene the Sporting Futures Policy and create a precedent.

**FINANCIAL AND BUDGET IMPLICATIONS:**Financial Implications For The City

Each year as part of the budget process, Council allocates funds based on the amounts negotiated during the CSRFF application process and subsequent acknowledgement by the Department of Sport and Recreation of the successful applicants. 2014/15 funding would need to be added to the next budget process and the Long Term Financial Plan adjusted accordingly.

Operating Expense – Any external funding and/or contribution provided by the City to support infrastructure development where the asset is not owned or controlled by the City is classified as an operating expense. Therefore, in relation to the provision of any funding (\$140k CGG contribution) to the Geraldton Hockey Association this would be classed as an operating expense to the City and would impact on the Net Operating Result from Ordinary Activities. A decision to support the Geraldton Hockey Association's CSRFF application effectively pre-commits Council to make budget provision of funds from ordinary operating revenues for 2014-15, increasing the forecast operating deficit, and requiring amendment to the Long Term Financial Plan accordingly. As per the Long Term Financial Plan (LTFP) the current scenario involves an incremental movement from Year 1 of a deficit position from Ordinary Activities Operating to a surplus position in Year 9. The current LTFP makes a budget provision in 2014-15 to support CRSFF projects up to an overall value of \$77k.

Financial Implications for the Geraldton Hockey Association

The City has reviewed the Geraldton Hockey Association's current financial statements along with projected cash flow from 2014 to 2023 in relation to the following:

- Financial Capacity & Sustainability:
  - i. Current surplus cash operating position from ordinary activities of \$90,000 forecasted to increase to around \$110,000 by 2023.
  - ii. Current net surplus cash operating position after payment of existing debt cost of \$35,000.
- Debt Commitment - The Association has two active self-supporting loans with the City.
  - i. Loan 251
    - Principal Outstanding - \$165,242
    - Annual Debt Servicing Cost (Interest & Principal) - \$33,600
    - Retirement Date – 10 September 2019
  - ii. Loan 257
    - Principal Outstanding - \$219,639
    - Annual Debt Serving Cost (Interest & Principal) - \$31,800
    - Retirement Date – 28 November 2021



- Based on the new project proposal cost of \$420,000 and based on the standard CSRFF 1/3 proponent funding split, the Association will be funding their 1/3 contribution via the following:
  - i. \$20,000 from sponsorship
  - ii. \$20,000 from one-off levy
  - iii. \$100,000 from private interest free loan (10yr).

The impact of the interest-free loan to the Association's overall financial position is that it will increase its annual debt servicing cost from \$65,000 to \$75,000 up to the 2019/20 financial year. Based on projected cash flows the Association anticipates to be operating in an annual net cash surplus position for each financial year as projected to 2023.

- As part of the Long Term Financial Planning of the Association, the establishment of a designated Sinking Fund for asset renewal is proposed to be established in 2014/15. The establishment of this sinking fund is a positive step towards financial sustainability especially in relation to internally funding asset renewal works on existing infrastructure and becoming less reliant on external assistance.

## **STRATEGIC & REGIONAL OUTCOMES:**

### **Strategic Community Plan Outcomes:**

- Goal 3: A strong healthy community which is equitable, connected and cohesive.
- Outcome 3.1: Recreation and Sport.
- Strategy 3.1.1: Supporting the strong sporting culture that has shaped Greater Geraldton's identity and lifestyle.

### **Regional Outcomes:**

The resurfacing of the Stadium 2 turf would enhance an already strong Association by allowing all senior players to train and play on 2 quality surfaces in Midwest region. The new turf could also attract high level competitions, such as Country Championships.

## **ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**

### **Economic:**

The provision of a second turf would cater for the needs of the club and provide additional capacity for Geraldton based members and visiting associations to participate in competitions.

### **Social:**

There are no social issues.

### **Environmental:**

There are no environmental issues.

**Cultural & Heritage:**

There are no cultural & heritage issues.

**RELEVANT PRECEDENTS:**

Geraldton Netball Association's CSRFF application was refused in August meeting as it did not follow Sporting Futures Policy.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

Absolute majority is required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Absolute Majority pursuant to section 6.8 of the Local Government Act 1995 RESOLVES to:

1. ENDORSE the Geraldton Hockey Association's application for resurfacing of the Synthetic Turf on Stadium 2;
2. ADVISE the CSRFF committee at the Department of Sports and Recreation of the City of Greater Geraldton's commitment to 1/3 funding of the Geraldton Hockey Association resurfacing of the Synthetic Turf on Stadium 2 CSRFF Grant Round;
3. Makes the determination based on the following grounds:
  - a. As determined by Council

**Option 3:**

That Council by Absolute Majority pursuant to section 6.8 of the Local Government Act 1995 RESOLVES to:

1. DEFER consideration of the Geraldton Hockey Association's resurfacing of the Synthetic Turf on Stadium 2 CSRFF application;
2. Makes the determination based on the following grounds:
  - a. As determined by Council

**CONCLUSION:**

The Geraldton Hockey Association's resurfacing of the Synthetic Turf on Stadium 2 project was identified as a Medium Priority in the Sporting Futures Report as financial analysis for Geraldton Hockey Association was not supportive of this project at the time Sporting Futures Report was finalised in March 2013. The Sporting Futures Report did identify approximately 20 sporting infrastructure projects as having a high priority based on current and future demand. As per the City's MOU with DSR, all sporting projects applying for CSRFF funding need to be assessed by the City as part of the application process, and part of that assessment will be in terms of their relative priority in

---

the Sporting Futures Report as per Council policy CP048. For this reason Geraldton Hockey Association's application should not be supported as it contravenes Council's Policy.

**EXECUTIVE RECOMMENDATION:**

That Council by Absolute Majority pursuant to section 6.8 of the Local Government Act 1995 RESOLVES to:

1. NOT ENDORSE Geraldton Hockey Association's Resurfacing of the Synthetic Turf on Stadium 2 CSRFF application;
2. ADVISE Geraldton Hockey Association that:
  - a. The Sporting Futures Policy needs to be adhered to in order to provide equity to all clubs, including timeframes for submission.
  - b. This proposal is currently rated as a Medium Priority and needs to be rated as a high priority in order to receive Council support in accordance with Sporting Futures Policy.
  - c. Geraldton Hockey Association is advised to work with City representatives in order to refine their proposal in readiness for Sporting Futures reprioritisation process prior to 31 March 2014.

*Cr I Middleton has declared an impartiality interest in Item CI060 Community Sporting and Recreation Facilities Fund (CSRFF), as she is a social hockey player for Swans A Reserve Hockey team.*

---

**14 OPERATIONAL MATTERS****CCS002 BUDGET AMENDMENTS 2013-2014**

<b>AGENDA REFERENCE:</b>	<b>D-13-64085</b>
<b>AUTHOR:</b>	<b>P Radalj, Manager Treasury</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director of Corporate &amp; Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>3 September 2013</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0012</b>
<b>APPLICANT / PROPONENT:</b>	<b>N/A</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>

**SUMMARY:**

This report seeks Council approval for proposed amendments to the 2013-14 Budget.

These amendments bring into account any unspent grant funds as at 30 June 2013, and funded expenditure items (commenced and in-progress projects not completed at year end) carried over from the 2012-13 financial year.

Final year-end accounting information for 2012-13 was not available at the time of formulation and adoption of the 2013-14 budget, hence the requirement (*as is the case every financial year*) to integrate brought forward funds and expenditure items into the Budget as early as is practicable after adoption of a budget and commencement of the financial year.

This annual process also enables Council to make amendments to its Budget to correct any minor errors or omissions in budget detail discovered after the budget process.

**PROPONENT:**

Not applicable.

**BACKGROUND:**

The proposed types of budget amendments have been identified:

- a) Accounting for unspent or prepaid Grant funds from 2012-13 quarantined in Cash Reserves to be brought forward into the 2013-14 budget;
- b) Funded projects of both an operating and capital expenditure nature not completed by 30 June 2013 and carried over from 2012-13;
- c) Newly confirmed Funds or Revenue; and
- d) Budget changes, additions or deletions.

**Table 1 (Carryover Projects/Unspent Grants)**

<b>Project Description</b>	<b>Account</b>	<b>Amount</b>
<b>Operating Expenditure:</b>		
<b>Community Development</b>		
Midnight Basketball	8705096	7,532
Cultural Celebrations	10725096	9,000
<b>Project Description</b>		
<b>Community Engagement</b>		
2029 & Beyond Project	29011	89,821
Strategic Transport & Land Use Model	29003	215,000
<b>Economic Development</b>		
Digital Hubs	29701	77,302
Digital Enterprise	29703	107,013
Digital Local Government	29704	233,424
Digital Strategy	29702	31,691
<b>Environmental</b>		
Waste Water Management Plan	7225066	9,212
<b>Heritage</b>		
Fresnal Lens Project	11505056	15,000
<b>Library</b>		
Big Sky Writers Festival	14505086	6,364
<b>Treasury</b>		
Community Grants	4100402	68,280
Recurrent Triennial Grants	4100502	75,027
Mullewa Community Trust	4100452	16,754
<b>Urban &amp; Regional Development</b>		
Meru Special Area Use Scheme	10605086	18,795
Waggrakine Sewer Infrastructure Planning	10605066	44,000
Local Planning Strategy & Scheme	10605036	272,499
<b>Total Carryover Operating Expenditure(A)</b>		<b>1,296,714 (A)</b>
<b>Transfer from Reserve 280 Unexpended Capital &amp; Restricted Grants (B)</b>		<b>(1,296,714) (B)</b>
<b>Net Movement in Budget (A) + (B)</b>		<b>0</b>
<b>Capital Expenditure:</b>		
<b>Airport</b>		
Airport Paid Parking	7808011	618,377
<b>Aquarena</b>		
Aquarena Renewal Programme	64522	427,214
<b>Community Amenities</b>		
Mullewa Sewerage System Upgrade	79201	130,000
<b>Family Day Care</b>		
Building Works	64562	5,000
<b>Information Services</b>		
IT LAN/WAN Equipment	88161	85,584
Telecommunications – Optic Fibre	88162	41,734

<b>Mullewa District</b>		
Mullewa Recreation Centre – Building Revitalisation	64685	20,788
Mullewa Town Hall – Building Revitalisation	64686	79,645
<b>Operational Support</b>		
New Depot – Design (Airport)	84678	289,078
<b>QEC</b>		
Enclose Walkway	74610	30,000
<b>Project Description</b>	<b>Account</b>	<b>Amount</b>
<b>Recreation &amp; Culture</b>		
Derna Parade Park Development	7877050	172,000
Eastern Breakwater Development	8897063	3,017,290
Drummonds Toilets Improvements	64543	15,000
Little Athletics Ablutions – Renewal Works	64664	10,000
Wonthella Tennis Ablutions – Renewal Works	64665	12,000
Walkaway Hall – Upgrade works	64646	12,000
Eadon Clarke – New Sanitation Dump Point	74558	50,000
Town Foreshore Water Park – Upgrade Treatment System & Water Traps	7917231	134,000
<b>Works</b>		
Karloo-Wandina Project	8801287	247,000
Bridgid Rd – Pavement Upgrade	7801226	60,000
Marine Tce Cyclist Enabling Facility	8950001	45,000
<b>Total Carryover Capital Expenditure</b>		<b>5,501,710 (C)</b>
<b>Total Transfer from Reserve 280</b>		<b>(5,501,710) (D)</b>
<b>Unexpended Capital &amp; Restricted Grants</b>		
<b>Net Movement in Budget (C) + (D)</b>		<b>0</b>

**Table 1(B) (Budget Amendments 2013-14)**

<b>Description</b>	<b>Account</b>	<b>Amount</b>
<b>Operating Expenditure:</b>		
<b>Decrease</b>		
Local Planning Strategy & Scheme	10605036	(350,000)
<b>Increase</b>		
Walkaway Station Museum – Repair damaged roof	44654	5,000
Annual Local Government Allowance	4101502	9,375
Annual Meeting Fees – Elected Members	4101402	197,000
Annual Members Allowance	4101202	49,000
<b>Net Decrease in Operating Expenditure</b>		<b>(89,625) (E)</b>
<b>Capital Expenditure</b>		
<b>Decrease</b>		
Karloo-Wandina Project	8801287	(1,300,000)
West End Project	84603	(665,000)
Stormwater Harvesting Project	7850021	(393,766)

<b>Increase</b>		
Walkaway Rail Carriage Shed Project – Carryover from 2012-13	84653	194,133
Place Rd Drainage – Rectify flooding issue	7850072	80,000
Airport Sterile Lounge Extension	84512	350,000
Municipal Depot Upgrade – Carryover from 2012-13	74535	1,000,000
Mullewa Banking Facilities – Carryover from 2012-13	84681	300,000
<b>Description</b>	<b>Account</b>	<b>Amount</b>
Note: Movements relates to accounting for End of Year (30 <sup>th</sup> June 213) expenditure and adjusting project budget for 2013-14 accordingly.		
<b>Net Decrease in Capital Expenditure</b>		<b>(434,633)(F)</b>
<b>Operating Revenue:</b>		
Local Planning Strategy & Scheme – (Grant income prepaid in 2012-13)	10600403	350,000
<b>Net Decrease in Operating Revenue</b>		<b>350,000 (G)</b>
<b>Capital Revenue:</b>		
Karoo-Wandina Project – (Grant income prepaid in 2012-13)	12100403	1,547,000
Country Local Government Funding 2013-14 (State Government recent advice received there will be no funding rounds in this financial year)	3200403	2,500,000
Grants Received 2013-14 (Works completed 2012-13)	12100403	(652,742)
Stormwater Harvesting	12100433	(670,000)
<b>Net Decrease in Capital Revenue</b>		<b>2,724,258 (H)</b>
<b>Proceeds of Loan</b>		
Municipal Depot Upgrade	14808005	1,000,000
Mullewa Banking Facilities	4278005	300,000
(The above loans were part of CGG Borrowing Schedule for 2012-13 but were not drawn upon and are to be “rolled over” into 2013-14 based on current expenditure requirements on carry-over of these projects from 2012-13)		
Recreation Grandstand	11308015	1,250,000
<b>Total Loan Revenue</b>		<b>(2,550,000)(I)</b>

**Significant Impacts:**

Subsequent to the adoption of budget the City has recently received advice that there will be no funding round in 2013-14 for the Country Local Government Fund (CLGF). Councils received no forewarning of this change,

which was made as part of the State Budget. This represents a loss of around \$2.5m in funding revenue from the 2013-14 budget that was to be applied to the Recreation Grandstand and Storm Water Harvesting Projects. The strategies proposed to offset this loss of funding without impacting of these projects is outlined as follows:

- **Recreation Grandstand:** In the 2012-13 budget the funding of the Recreation Grandstand (\$1.5m) was to be via a loan facility. In the 2013-14 adopted budget this project was to be funded via \$1.25m of CLGF funds and \$250k of City funds. It is now proposed to adopt the funding strategy from 2012-13 and again propose to fund the project via a loan facility but to a lesser amount of \$1.25m in substitution of the CLGF funds.
- **Stormwater Harvesting:** The 2013-14 adopted budget includes \$1.5m project allocation for the Stormwater Harvesting Project to be funded from \$1.25m of CLGF Funds and \$250k City funds. Based on a recently updated Implementation Plan it is proposed to reduce the project allocation in 2013-14 from \$1.5m to \$1.1m. The reduced allocation will satisfy the requirement for project expenditure tied to an agreed Implementation Plan with the funding provider. Based on the new plan the \$1.1m project allocation for 2013-14 will be funded via \$670k of grants funds from the Department of Water and the balance of \$430k from City funds.

As part of the Ten Year Forward Capital Works Plan the loss of this CLGF funding in 2013-14 and possibly the cessation in out-years of this direct funding programme will require the City to make adjustments to the level of discretionary funding available for future Capital Works. As part of the Long Term Financial Plan an underlying assumption was that the CLGF funding programme would continue.

The impact of the new proposed borrowings is minimal, as shown in the relevant financial ratio below:

This is an indicator of a local government's ability to produce enough cash to cover its debt payments. This is measured as:										
<u>Operating Revenue less Operating Expenses except Interest Expense and Depreciation</u> Principal and Interest Expense										
Target – greater than or equal to 2										
	2013/ 14	2014/ 15	2015/ 16	2016/ 17	2017/ 18	2018/ 19	2019/ 20	2020/ 21	2021/ 22	2022/ 23
LTFP	3.16	0.88	1.88	3.85	4.72	5.00	5.77	6.79	8.59	11.68
NEW	3.16	0.85	1.77	3.46	4.31	4.58	5.26	6..17	8.59	11.68

The City currently has moderate debt levels and will be utilising debt finance to a significant level in the short term to fund major infrastructure projects and land redevelopments. However, per the LTFP, The City plans to retire all



short term borrowings in 2014-15 and 2015-16 which is reflected in the City dropping below the benchmark during those financial years but recovering in subsequent outer years on the basis that the utilisation of loan finance is reduced.

There has also been a re-alignment in the definition of Asset Types and Classification as per proposed Capital Works for 2013-14 in relation to the City's accounting system and budget reporting requirements. This has no impact on proposed budgeted works and/or budgeted allocations.

**COMMUNITY CONSULTATION:**

There has been no community consultation.

**COUNCILLOR/OFFICER CONSULTATION:**

There has been no consultation with Councillors.

**STATUTORY IMPLICATIONS:**

Section 6.8 of the Local Government Act 1995 requires any expenditure not included in the annual budget to be authorised by Absolute Majority.

Section 6.20 (2a & 2b) of the Act requires that where in any financial year a Local Government proposes to borrow funds and details of that proposal have not been included in the annual budget for that financial year, the Local Government must give one month's public notice of the proposal, to be authorised by absolute majority.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL AND BUDGET IMPLICATIONS:**

The proposed amendments to expenditure and revenue will increase the deficit position of the Net Operating Result from Ordinary Activities from \$5,970,918 to \$6,231,293. In relation to Capital there is a net decrease of \$260,375 which results in the movements in operating and capital having a zero impact on the 2013-14 Budget bottom line as per outlined in the table below:

<b>Budget Movement</b>	<b>Positive</b>	<b>Negative</b>
<b>Net Operating From Ordinary Activities:</b>		
<i>Expenditure:</i>		
Total Carryover Operating Expenditure(A)		1,296,714
Net Decrease in Operating Expenditure (2013-14) (E)	(89,625)	
<i>Revenue:</i>		
Unspent Operating Grants & Contributions from 2012-13 (B)	(1,296,714)	
Net Decrease in Operating Revenue (G)		350,000
<b>Total Movement (Ordinary Activities)</b>	<b>(1,386,339)</b>	<b>1,646,714</b>
<b>Net Increase (Deficit)</b>		<b>260,375 (A)</b>

<b>Capital:</b>		
<i>Expenditure:</i>		
Total Carryover Capital Expenditure (C)		5,501,710
Net Decrease in Capital Expenditure (F)	(434,633)	
<i>Revenue:</i>		
Unspent Capital Grants & Contributions from 2012-13 (D)	(5,501,710)	
Net Decrease in Capital Revenue (H)		2,724,258
Total Loan Revenue (I)	(2,550,000)	
<b>Total Movement Capital</b>	<b>(8,486,343)</b>	<b>8,225,968</b>
<b>Net Decrease</b>	<b>(260,375) (B)</b>	
<b>Overall Impact to Budget (A) + (B)</b>	<b>0</b>	

### STRATEGIC & REGIONAL OUTCOMES:

#### Strategic Community Plan Outcomes

Goal 5:	Governance
Outcome 5.2:	Planning and Policy
Strategy 5.2.7:	Ensuring efficient and effective delivery of service.

#### Regional Outcomes:

There are no regional outcome issues.

### ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

#### Economic:

There are no economic issues.

#### Social:

There are no social issues.

#### Environmental:

There are no environmental issues.

#### Cultural & Heritage:

There are no cultural or heritage issues.

### RELEVANT PRECEDENTS:

Post financial-year-end adjustments to succeeding year Council budgets are necessary *every financial year*. Annual timing of the Budget process, before the end of each preceding financial year, means that year-end accruals have not been transacted and final end-of-year accounting figures are not available at the time of framing and adopting the next budget, and therefore the

determination of any unspent grant monies or project carry-overs cannot be accurately stated in the budget process for the succeeding year.

As well, amendments to budget details may be necessary to recognise any recent changes that impact on proposed revenue streams and/or expenditure levels.

Precedent practise is to identify unspent grant funds and funded project carryovers, and any minor budget amendment requirements, as early as is practicable after commencement of the new financial year, to enable Council to integrate them into its adopted Budget.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

Absolute Majority is required to AMEND budget allocations and to borrow or re-borrow money.

**OPTIONS:**

**Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Absolute Majority by virtue of section 6.8 of the Local Government Act 1995 RESOLVES to:

1. DEFER consideration of this matter; and
2. MAKES the determination based on the following reason:
  - a. To be determined by Council

**CONCLUSION:**

These budget amendments have been proposed based on current resource requirements to support Council's planned program and project activity and to account for unspent budget allocations from 2012-13.

**EXECUTIVE RECOMMENDATION:**

That Council by Absolute Majority pursuant to sections 6.8 and 6.20 (1) & (2)(a)(b) of the Local Government Act 1995 RESOLVES to:

1. APPROVE the proposed budget amendments as detailed in tables listed below and AUTHORISE any unauthorised expenditure contained within the proposed amendments based on the following:
  - a. Table 1(Carryover Projects/Unspent Grants);
  - b. Table 1(B) (Budget Amendments 2013-14);
2. APPROVE the following borrowings and give one month's local public notice on the proposed loans:
  - a. Municipal Depot Upgrade (\$1m);
  - b. Mullewa Banking Facilities (\$300k); and
  - c. Recreation Grandstand (\$1.25m).

CI057	DEFERRAL OF THE JETTY STRUCTURE FROM THE CONSTRUCTION OF THE EASTERN BREAKWATER PROJECT
-------	---

<b>AGENDA REFERENCE:</b>	<b>D-13-63208</b>
<b>AUTHOR:</b>	<b>G Sherlock, Manager Infrastructure &amp; Project Delivery</b>
<b>EXECUTIVE:</b>	<b>N Arbutnot, Director Community Infrastructure</b>
<b>DATE OF REPORT:</b>	<b>30 July 2013</b>
<b>FILE REFERENCE:</b>	<b>LP/9/0020</b>
<b>APPLICANT / PROPONENT:</b>	<b>City of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>Yes – Confidential</b>

**SUMMARY:**

The objective of this report is to seek Council's approval for the defer of the Jetty Structure from the Construction of the Eastern Breakwater Project.

**PROponent:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

The Civil and Revetment works for the project has been completed and the next stage of the project is to construct the Lookout Structure and the Shelters. The final portion of the works on the Eastern Breakwater is the construction of the Jetty Structure.

The total construction estimate for all of the separable portions on the Eastern Breakwater is \$6,570,000 (including the Jetty Structure). The available funding from Geraldton Port Authority (\$1,900,000), Regional Development Australia Funding (\$630,000), Department of Regional Development (\$2,247,000) and Council (\$363,000) is \$5,140,000. This leaves a shortfall of \$1,430,000.

Total expenditure at the date of preparing the above report to Council is \$2,413,829.11 plus committals of \$2,661,203.88.

The indicative budget for the Jetty Structure construction amounts to \$1,400,000 in accordance with the Winward designs.

The funding agreements do not make mention of the Jetty Structure, therefore the Jetty Structure may be deferred without jeopardising the funding agreement and provision of funds.

The option to defer the Jetty Construction from the Eastern Breakwater project will reduce the cost from the current estimate of \$6,325,033 to within the \$5,140,000 budget allocated. These figures do not include any unforeseen variations.

Three options were presented to Council in a briefing note on 4 June 2013. (Refer to the attachment).

1. Defer the Jetty Structure from the project. Should a Jetty Structure be required in future years, construction would be required from the waterside as all other works would be complete and the jetty would of necessity revert back to the original design. The cost of a waterside constructed jetty would be in the order of \$2,000,000.
2. Defer construction of the Jetty Super Structure and construct only the foundations for a future jetty. This option would allow a future jetty to be constructed in accordance with the landside cantilever design. The structure would serve no other purpose in the project other than to allow a jetty to be retrofitted from landside at a future date should a need for such a structure be determined as necessary or essential to complete the development. Should this option be preferred, the additional funding required to construct the foundations (substructure) is estimated at \$1,080,000.
3. Include the Jetty construction (substructure and superstructure) in the project construction. This option completes the original scope of works nevertheless would require additional funding of \$1,400,000 to complete the project.

Council at its meeting held on 25 September 2012 resolved to:

1. *AWARD contracts for:*
  - a. *Separable Portion One: (Civil and Revetment Works) to Centrals Civil Earthmoving and Mining Contractors;*
  - b. *Separable Portion Three: (Structural Works) to Crothers Construction;*
2. *REJECT all the tenders for separable portion two (2) on the grounds that the tenders received do not represent value for money for the works and directs that the jetties be redesigned incorporating cantilever platforms and call tenders for the works as redesigned as soon as possible;*
3. *REJECT all the tenders for separable portion four (4) on the grounds that the tenders received do not represent value for money for the works and deliver separable portion four (4) of the project using in-house resources and sub-contract specialist components of the works in accordance with the City's Procurement Policy and Procedures for an accumulated value for all four (4) separable portions not greater than the budget allocation for the construction of the project;*
4. *RECORD the tender amount for separable portion one (1) and three (3) in the minutes of the Council meeting being:*
  - a. *Portion 1: Earthworks and Revetment works: Recommended Tenderer- Centrals at \$803,581-00; and*
  - b. *Portion 3: Structural Works: Recommended Tenderer- Crothers at \$1,175,905-36.*

**COMMUNITY CONSULTATION:**

There has been no community consultation.

**COUNCILLOR CONSULTATION:**

Councillors have been briefed on a number of occasions regarding this project.

**STATUTORY IMPLICATIONS:**

There are no statutory implications.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL AND BUDGET IMPLICATIONS:**

The budget details and financial implications are shown in the confidential attachment.

**STRATEGIC & REGIONAL OUTCOMES:****Strategic Community Plan Outcomes:**

Goal # 3: Social – A strong healthy community which is equitable, connected and cohesive.

Outcome # 3.1: Recreation and Sport

Strategy # 3.1.1: Supporting the strong sporting culture that has shaped Greater Geraldton's identity and lifestyle.

**Regional Outcomes:**

There are no regional outcomes.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

The project forms one part of the West End Project which will create a coastal precinct with a unique identity – adding value and connectivity to other foreshore precincts. It will also serve to add value and bring further opportunities for enterprises to locate within the Foreshore precinct of the City.

**Social:**

There are no social issues.

**Environmental:**

There are no environmental issues.

**Cultural & Heritage:**

There are no cultural or heritage issues.

**RELEVANT PRECEDENTS:**

There are no relevant precedents.

**DELEGATED AUTHORITY:**

Under delegated authority tenders have now been let for the balance of works to complete the Eastern Breakwater Construction.

**VOTING REQUIREMENTS:**

A Simple Majority is required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Simple Majority pursuant to Section 3.57 of the Local Government Act 1995 RESOLVES to:

1. REJECT the deferral of the Jetty Structure from the Construction of the Eastern Breakwater Project;
2. MAKES the determination based on the following reason:
  - a. to be determined by Council.

**CONCLUSION:**

The Eastern Breakwater project has presented significant challenges during the construction phase due to unforeseen and unknown conditions of the existing breakwater, and further redesign to elements of the project escalating costs and extending the construction program.

To complete the Eastern Breakwater, including the revised Jetty Structure, would cost in the order of \$6,325,000. Funds available total \$5,140,000. The jetty can be included for consideration in the Long Term Capital Works Programme using water side construction techniques. The estimated costs for a water side constructed jetty would be in the order of \$2,000,000.

The Executive Recommendation will allow for the project to be brought back on budget without jeopardising the funding agreement and provision of funds.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 3.57 of the Local Government Act 1995 RESOLVES to:

1. DEFER the Jetty Structure from the scope of works of the Eastern Breakwater Project;

CI058	RFT83 1213 – CONSTRUCTION OF OUTDOOR CHANGING FACILITIES AT THE GERALDTON AQUARENA
-------	--

<b>AGENDA REFERENCE:</b>	<b>D-13-63212</b>
<b>AUTHOR:</b>	<b>G Sherlock, Manager Infrastructure &amp; Project Delivery</b>
<b>EXECUTIVE:</b>	<b>N Arbutnot, Director Community Infrastructure</b>
<b>DATE OF REPORT:</b>	<b>2 September 2013</b>
<b>FILE REFERENCE:</b>	<b>PM/4/0001</b>
<b>APPLICANT / PROPONENT:</b>	<b>City of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>Yes – Confidential</b>

**SUMMARY:**

The objective of this report is to seek Council's approval to award RFT83 1213 for the Construction of Outdoor Changing Facilities at the Geraldton Aquarena.

**PROPONENT:**

The proponent is The City of Greater Geraldton.

**BACKGROUND:**

The original external changing facilities were demolished within the 2012/13 financial year as the facilities were unsafe and had been condemned. A budget of \$1,200,000 was allocated within the 2013/14 budget for the building of new and improved outdoor changing facilities.

The tender was advertised in the West Australian on 11 July 2013 and Geraldton Newspapers on 10 July 2013. The tender was also advertised on the WALGA TenderLink e-Tendering Portal. The closing date for the tender was 5 August 2013.

**COMMUNITY CONSULTATION:**

The Aquarena User Groups were consulted during the detailed design process.

**COUNCILLOR CONSULTATION:**

There has been no councillor consultation.

**STATUTORY IMPLICATIONS:**

There are no statutory implications.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL AND BUDGET IMPLICATIONS:**

The budget details and financial implications are shown in the confidential attachment.



**STRATEGIC & REGIONAL OUTCOMES:****Strategic Community Plan Outcomes:**

Goal 3: Social – A strong healthy community which is equitable, connected and cohesive.

Outcome 3.5: Community Health and Safety.

Strategy 3.5.1: Creating a City that supports family living, the Aboriginal and Torres Strait Islander communities, multicultural groups, people with disabilities, young people and seniors.

**Regional Outcomes:**

There are no regional impacts

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

The new facilities will provide much needed additional facilities at the Aquarena. It will also serve to provide additional value to the facility.

**Social:**

There are no social issues.

**Environmental:**

There are no environmental issues.

**Cultural & Heritage:**

There are no cultural and heritage issues.

**RELEVANT PRECEDENTS:**

There are no relevant precedents.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

A simple majority is required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Simple Majority pursuant to section 3.57 of the Local Government Act 1995 RESOLVES to:

1. REJECT the awarding of RFT 83 1213 Construction of Outdoor Changing Facilities at the Geraldton Aquarena.
2. MAKES this determination based upon the following:
  - a. to be determined by Council.

**CONCLUSION:**

The submission by the preferred tenderer provides the best value for money for the City. The preferred tenderer are a highly experienced contractor and have successfully delivered similar projects for the City before.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to section 3.57 of the Local Government Act 1995 RESOLVES to:

1. AWARD RFT 83 1213 Construction of Outdoor Changing Facilities at the Geraldton Aquarena to the preferred tenderer as recommended by the Evaluation Committee; and
2. RECORD the tendered contract amount in the Minutes.

CI059	RFT81 1213 – SUPPLY AND DELIVERY OF READY MIXED CONCRETE
-------	--

<b>AGENDA REFERENCE:</b>	<b>D-13-63201</b>
<b>AUTHOR:</b>	<b>P Faraone, Principal Works Manager</b>
<b>EXECUTIVE:</b>	<b>N Arbutnot, Director Community Infrastructure</b>
<b>DATE OF REPORT:</b>	<b>12 August 2013</b>
<b>FILE REFERENCE:</b>	<b>RO/6/0007</b>
<b>APPLICANT / PROPONENT:</b>	<b>City of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>Yes - Confidential</b>

**SUMMARY:**

The objective of this report is to seek Council's approval to award RFT81 1213 Supply of Ready Mixed Concrete. The contract will be in place from 1 October 2013 to 31 December 2014 to bring this contract in line with the other two yearly supply contracts awarded in January 2012.

**PROponent:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

A tender related to the supply and delivery of ready mixed concrete for the construction and maintenance of roads, drains and footpaths within the City of Greater Geraldton was advertised locally in the Geraldton Guardian on 7 June 2013 and in the West Australian on 8 June 2013. The closing date for tender was 24 June 2013.

There were no non-conforming tenders received, two conforming tenders were received, one from Holcim and one from Batavia Concrete. GNC Concrete was awarded the previous tender but was cancelled due to non-supply. Both current tendering companies had held the supply tender in previous years.

As there is no current tender both Holcim and Batavia have been utilised until the new tender is awarded.

Previously the City has resolved to adopt a two year supply period for tenders for the supply and delivery of a variety of goods and services used in the construction and maintenance programs.

**COMMUNITY CONSULTATION:**

There has been no community consultation.

**COUNCILLOR CONSULTATION:**

There has been no Councillor consultation.

**STATUTORY IMPLICATIONS:**

Tenders are called to determine a preferred supplier to comply with the provisions of the Local Government Act 1995 and with Local Government (Functions and General) Regulations 1996.

**POLICY IMPLICATIONS:**

The City of Greater Geraldton has adopted a purchasing policy which refers to the purchase of all levels of goods and services through either quotations or through tenders.

The policy provides compliance with the requirements of the Local Government Act 1995 and the Local Government Act (Functions and General Regulations 1996 – as amended in March 2007). Additional to the policy, procedures have been developed for both purchasing through quotations and tenders to guide staff when purchasing goods and services for the City of Greater Geraldton.

**FINANCIAL AND BUDGET IMPLICATIONS:**

Prices tendered are recorded and utilised for future project pricing. The table in the Confidential Attachment indicates comparative prices of all materials and products.

Budget allocation is as a materials supply and delivery which is within the annual construction (budget projects) and maintenance budget provisions.

**STRATEGIC & REGIONAL OUTCOMES:****Strategic Community Plan Outcomes:**

Goal 3:	Social – A strong healthy community which is equitable, connected and cohesive.
Outcome 4.2	Community Health and Safety.
Strategy 4.2.2:	Promoting healthy lifestyle initiatives and living standards.

**Regional Outcomes:**

To develop a functional network of roads, paths and drainage.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

The two yearly supply tenders allow Community Infrastructure managers and supervisors to cost effectively purchase goods from approved suppliers at known costs.

**Social:**

There are no social issues.

**Environmental:**

There are no environmental issues.

**Cultural & Heritage:**

There are no cultural or heritage issues.

**RELEVANT PRECEDENTS:**

Two yearly supply tenders have been used since pre-amalgamation between the former City of Geraldton, the former Shire of Greenough, and the former Shire of Mullewa and has proved a successful method of obtaining goods and services from quality suppliers at known costs.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

A simple majority is required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

**Option 2:**

That Council by Simple Majority pursuant to section 3.57 of the Local Government Act 1995 RESOLVES to:

1. REJECT all tenders for RFT81 1213 Supply of Ready Mixed Concrete and source quotes on a job by job basis;
2. MAKES this determination based upon the following:
  - a. To be determined by Council

**Option 3:**

That Council by Simple Majority pursuant to section 3.57 of the Local Government Act 1995 RESOLVES to:

1. RE-TENDER RFT81 1213 Supply of Ready Mixed Concrete to source another supplier;
2. MAKES this determination based upon the following:
  - a. To be determined by Council.

**CONCLUSION:**

The City requires a cost effective supply of goods and services which comply with product specification to enable relevant departments to carry out their budgetary commitments.

---

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to section 3.57 of the Local Government Act 1995 RESOLVES to:

1. AWARD RFT 81 1213 Supply of Ready Mixed Concrete to the preferred tenderer, as recommended by the Evaluation Committee, for the period, 1 October 2013 to 31 December 2014; and
2. RECORD the tendered rates in the Minutes.

*Cr N McIlwaine has declared a direct financial interest in Item CI059. RFT81 1213 – Supply and Delivery of Ready Mixed Concrete, as he is a salaried employee of one of the tenderers.*

**CCS006 ATTENDANCE AT COUNCIL MEETING BY TELEPHONE**

<b>AGENDA REFERENCE:</b>	<b>D-13-65606</b>
<b>AUTHOR:</b>	<b>B Davis, Director of Corporate and Commercial Services</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director of Corporate and Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>18 September 2013</b>
<b>FILE REFERENCE:</b>	<b>GO/7/0008</b>
<b>APPLICANT / PROPONENT:</b>	<b>City of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>No</b>

**SUMMARY:**

The purpose of this report is to seek approval from Council for Councillor McIlwaine to attend the Special Council and Ordinary meeting via telephone link from Queensland.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

There has been a request for Councillor McIlwaine to attend the Special Council Meeting on 21 October 2013 and 22 October 2013 via telephone link. Councillor McIlwaine will be in Queensland on personal business.

The Local Government (Administration) Regulations 1996 Section 14A allows for attendance at a Council Meeting if:

- (a) the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and;*
- (b) the person is in a suitable place; and*
- (c) the council has approved\* of the arrangement*

*\*Absolute majority required*

***Suitable place*** means a place that the council has approved\* as a suitable place for the purpose of this regulation and that it is located –

- (a) in a townsite or other residential area; and*
- (b) 150km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;*

**COMMUNITY CONSULTATION:**

There has been no community consultation on this matter.

**COUNCILLOR CONSULTATION:**

There has been no councillor consultation on this matter.

**STATUTORY IMPLICATIONS:**

Section 14A of the Local Government (Administration) Regulations allows attendance at a Council meeting by a Councillor who is more than 150kms from the meeting site.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL AND BUDGET IMPLICATIONS:**

There are no financial and budget implications.

**STRATEGIC & REGIONAL OUTCOMES:****Strategic Community Plan Outcomes:**

Goal 5: Governance

Outcome 5.1: Planning and Policy

Strategy 5.1.1: Supporting decisions to create a long term sustainable city

**Regional Outcomes:**

There are no regional outcomes from the consideration of this matter.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no economic impacts associated with this matter.

**Social:**

There are no social impacts associated with this matter.

**Environmental:**

There are no environmental impacts associated with this matter.

**Cultural & Heritage:**

There are no cultural or heritage impacts associated with this matter.

**RELEVANT PRECEDENTS:**

There are no relevant precedents associated with this matter.

**DELEGATED AUTHORITY:**

There is no delegated authority.

**VOTING REQUIREMENTS:**

Absolute majority is required.

**OPTIONS:****Option 1:**

As per Executive Recommendation in this report.

---



**Option 2:**

That Council by Absolute Majority as per Section 14A of the Local Government (Administration) Regulations 1996:

1. NOT APPROVE the arrangement under which Councillor McIlwaine is to be taken to be present at the meeting by being simultaneously in audio contact by telephone with each other person present at the meeting;
2. MAKES the determination based on the following reasons:
  - a. To be determined

**EXECUTIVE RECOMMENDATION:**

That Council by Absolute Majority pursuant to Regulation 14A of the Local Government (Administration) Regulations 1996 RESOLVES TO:

1. APPROVE Queensland as a suitable place for the purposes of Regulation 14A; and
2. APPROVE the arrangement under which Councillor McIlwaine is to be taken to be present at the meeting by being simultaneously in audio contact by telephone with each other person present at the meeting.

**15 REPORTS TO BE RECEIVED**

REPORTS TO BE RECEIVED	
<b>AGENDA REFERENCE:</b>	<b>D-13-63192</b>
<b>AUTHOR:</b>	<b>K Diehm, Chief Executive Officer</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>No</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0002</b>
<b>DATE OF REPORT:</b>	<b>9 September 2013</b>

**BACKGROUND:**

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the "Reports (including Minutes) to be Received" are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

**ADMINISTRATIVE COMMENT:**

The following reports are attached in the Appendix to this agenda:

<i>Reports of Corporate and Commercial Services</i>	
CCS003	Report to be Received – Statement of Financial Activity for the Period Ending 31 July 2013
CCS004	Report to be Received – Statement of Financial Activity for the Period Ending 31 August 2013
CCS005	Confidential Report to be Received – List of Accounts to be Paid Under Delegation
<i>Reports of Sustainable Communities</i>	
SCDD078	Delegated Determinations

**CONSULTATION:**

Not applicable.

**STATUTORY ENVIRONMENT:**

Not applicable.

**VOTING REQUIREMENTS:**

Simple majority is required.

**EXECUTIVE RECOMMENDATION:****PART A**

That Council by Simple Majority pursuant to Section 22.(2) of the Local Government Act 1995 RESOLVES to

1. RECEIVE the following appended reports:
  - a. Reports – Sustainable Communities
    - i. SCD078 – Delegated Determinations

**PART B**

That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
  - a. Reports – Corporate and Commercial Services;
    - i. CCS003 – Report to be Received – Financial Activity for the Period Ending 31 July 2013;
    - ii. CCS004 – Report to be Received – Financial Activity for the Period Ending 31 August 2013; and
    - iii. CCS005 - Confidential Report to be Received – List of Accounts to be Paid Under Delegation.

**16 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**17 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**18 URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE MEETING**

**19 CLOSURE**

**APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED**

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <http://www.cgg.wa.gov.au/your-council/meetings>