



ORDINARY MEETING OF COUNCIL

AGENDA

24 NOVEMBER 2015

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CITY OF GREATER GERALDTON
ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 24 NOVEMBER 2015 AT 5.30PM
CHAMBERS, CATHEDRAL AVENUE

A G E N D A

DISCLAIMER:

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Standing Orders Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

1 DECLARATION OF OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to respectfully acknowledge the Yamaji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamaji people.

3 ATTENDANCE

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

Leave of Absence:

Cr S Keemink

4 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

5 **PUBLIC QUESTION TIME**

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

6 **APPLICATIONS FOR LEAVE OF ABSENCE**

Existing Approved Leave

Councillor	From	To (inclusive)
Cr S Keemink	24 November 2015	5 December 2015

Cr B Hall requests leave of absence for the period 1 December 2015 to 10 January 2016 (inclusive).

Cr S Douglas requests leave of absence for the period 10 December 2015 to 14 December 2015 (inclusive).

Cr G Bylund requests leave of absence for the period 1 January 2016 to 18 January 2016.

Cr V Tanti requests leave of absence for the period Saturday 16 January to Sunday 24 January 2016 (inclusive).

7 **PETITIONS, DEPUTATIONS OR PRESENTATIONS**

8 **DECLARATIONS OF CONFLICTS OF INTEREST**

Cr G Bylund declared a direct financial interest in Item IS109 RFT 02 1516 - Replacement of Existing Asbestos Roof at The Queens Park Theatre, as he tendered on works to be carried out.

Cr J Critch declared a proximity interest in Item CCS144 Donation – Mullewa Anglican Parish, as the proponent is a family member.

9 **CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING – as circulated**

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 27 October 2015, as previously circulated, be adopted as a true and correct record of proceedings.

10 ANNOUNCEMENTS BY THE CHAIR*Events attended by the Mayor or his representative*

DATE	FUNCTION	REPRESENTATIVE
28 October 2015	Meeting with Stan Maley – FROGGS	Mayor Shane Van Styn
28 October 2015	ABC Interview – Outcomes of Council Meeting	Mayor Shane Van Styn
28 October 2015	Senate Inquiry – RCA	Mayor Shane Van Styn
28 October 2015	Midwest Football Academy – End of Year Awards	Mayor Shane Van Styn
28 October 2015	2015 VETiS Awards at Durack Institute of Technology	Mayor Shane Van Styn
29 October 2015	WA Museum – Community Advisory Committee Meeting	Mayor Shane Van Styn
29 October 20145	SmoothStart Homes Launch in Geraldton	Mayor Shane Van Styn
29 October 2015	Lobster Pot Services – Geraldton Yacht Club – Presentation Evening	Mayor Shane Van Styn
30 October 2015	Sea Princess Cruise Ship Plaque Hand Over	Mayor Shane Van Styn
30 October 2015	Centrals Earthmoving – 30 Yrs in Business Celebration	Mayor Shane Van Styn
4 November 2015	Meeting with Batavia Coast Maritime Heritage Association	Mayor Shane Van Styn
4 November 2015	PCYC Community Advisory Committee Meeting	Mayor Shane Van Styn
4 November 2015	Meet & Greet – Dean Peter Brice of Geraldton Cathedral	Mayor Shane Van Styn
4 November 2015	Meeting with Paul Papalia MLA & Darren West	Mayor Shane Van Styn
4 November 2015	Meet & Greet - Heritage Council Visit	Mayor Shane Van Styn
4 November 2015	Concept Forum – November 2015	Mayor Shane Van Styn
5 November 2015	Diamond Princess Cruise Ship Plaque Hand Over	Mayor Shane Van Styn
5 November 2015	CGG employee staff recognition Awards Evening	Mayor Shane Van Styn
6 November 2015	Blessing and Official Opening of stage 15 & 16 Building Projects – St Lawrence Primary School	Mayor Shane Van Styn
6 November 2015	Meeting with Darren West MLC – Raising awareness of Issues in the Mullewa Community	Mayor Shane Van Styn
6 November 2015	Regional Achievement & Community Awards – Presentation Dinner	Mayor Shane Van Styn
7 November 2015	New Councillor Induction Training	Mayor Shane Van Styn
7 November 2015	OCHE Exhibition – By Wajarri Artist Margaret Whitehurst	Mayor Shane Van Styn
7 November 2015	Opening of 2015 Seniors Week and the QEII Community Art Class Exhibition	Councillor Renee Ellis
9 November 2015	Mayors Mystery Bus Tour	Mayor Shane Van Styn
9 November 2015	5 Star Food Safety Awards	Mayor Shane Van Styn
9 November 2015	Regular Catch up – Media & Marketing	Mayor Shane Van Styn
9 November 2015	Regular Catch up – CEO	Mayor Shane Van Styn
9 November 2015	Meeting with Hon. Paul Brown – Geraldton Fire Station	Mayor Shane Van Styn
9 November 2015	44 th Annual Geraldton Guardian Mid West Sports Awards of 2015	Mayor Shane Van Styn
10 November 2015	Professional Photo – Mayoral Portraits	Mayor Shane Van Styn

10 November 2015	Mulga Mail – Interview	Mayor Shane Van Styn
12 November 2015	Regional Capitals Australia Meeting – Canberra	Mayor Shane Van Styn
12 November 2015	ABC Radio Interview – Cold Chisel	Deputy Mayor Neil McIlwaine
13 November 2015	Cold Chisel Concert	Mayor Shane Van Styn
14 November 2015	Diwali Festival of Lights	Mayor Shane Van Styn
15 November 2015	Visit to Mullewa Harvest & Sports Club	Mayor Shane Van Styn
16 November 2015	Regular Catch Up – Media & Marketing	Mayor Shane Van Styn
16 November 2015	Regular Catch Up – CEO	Mayor Shane Van Styn
17 November 2015	Spirit FM Radio Interview – Current Council Issues	Mayor Shane Van Styn
17 November 2015	ICT Training/ Information Session	Mayor Shane Van Styn
17 November 2015	Agenda Forum - November 2015	Mayor Shane Van Styn
17 November 2015	Meeting with Cr G Bylund	Mayor Shane Van Styn
18 November 2015	Oral History Session – HMAS Memorial Talk	Mayor Shane Van Styn
18 November 2015	Citizenship Ceremony	Mayor Shane Van Styn
18 November 2015	Meet & Greet – Smith Sculptors	Mayor Shane Van Styn
18 November 2015	Local Emergency Management Committee Meeting	Mayor Shane Van Styn
18 November 2015	Neighbourhood Development Group – Network Meeting	Mayor Shane Van Styn
18 November 2015	Opening of Geraldton’s first ever Design Studio – Crothers	Mayor Shane Van Styn
18 November 2015	Neighbourhood Development Group	Mayor Shane Van Styn
19 November 2015	Photograph – Visitor Centre Defibrillator	Mayor Shane Van Styn
19 November 2015	360 Health & Community – Men’s health in the Mid West	Mayor Shane Van Styn
19 November 2015	Meeting with Ms Melissa Price – MP	Mayor Shane Van Styn
19 November 2015	Welcome Yueqing Delegation to Geraldton	Mayor Shane Van Styn
19 November 2015	Meeting with Cr Reymond	Mayor Shane Van Styn
19 November 2015	74 th HMAS Sydney II Commemoration	Mayor Shane Van Styn
19 November 2015	Welcome Dinner with Yueqing Delegation	Mayor Shane Van Styn
20 November 2015	China debrief	Mayor Shane Van Styn
20 November 2015	Photograph – Everlasting Partnership Project	Mayor Shane Van Styn
23 November 2015	WALGA – Annual General meeting of the Zone	Mayor Shane Van Styn
23 November 2015	Individual Citizenship Ceremony	Mayor Shane Van Styn
23 November 2015	Regular Catch up – Media & Marketing	Mayor Shane Van Styn
23 November 2015	Regular Catch up – CEO	Mayor Shane Van Styn
23 November 2015	Geraldton Historical Society	Mayor Shane Van Styn
23 November 2015	Geraldton Visitors Centre – Tourism Sundowner	Mayor Shane Van Styn
24 November 2015	Batavia LEMC	Mayor Shane Van Styn
24 November 2015	Geraldton Community Patrol	Mayor Shane Van Styn
24 November 2015	Meeting with Property Matrix Pty Ltd – Town Towers Development	Mayor Shane Van Styn
24 November 2015	Individual Citizenship Ceremony	Mayor Shane Van Styn
24 November 2015	Ordinary Meeting of Council	Mayor Shane Van Styn

1 REPORTS OF INFRASTRUCTURE SERVICES

IS109	RFT 02 1516 - REPLACEMENT OF EXISTING ASBESTOS ROOF AT THE QUEENS PARK THEATRE
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AGENDA REFERENCE:	D-15-68852
AUTHOR:	G Sherlock, Manager Project Design & Delivery
EXECUTIVE:	R McKim, Director Infrastructure Services
DATE OF REPORT:	3 November 2015
FILE REFERENCE:	PM/4/0075
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1 Confidential)

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award RFT 02 1516 Replacement of Existing Asbestos Roof at the Queens Park Theatre (QPT) to the preferred tenderer.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority, pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. AWARD the contract for RFT 02 1516 Replacement of Existing Asbestos Roof at the Queens Park Theatre to the preferred tenderer; and
2. RECORD the tender amount for RFT 02 1516 Replacement of Existing Asbestos Roof at the Queens Park Theatre in the minutes.

PROponent:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The 673 seat Queens Park Theatre was built between 1981 & 1982 by the Geraldton Building Company Pty Ltd. The Company performed the building construction including the installation of the Mechanical Services systems. Generally speaking the building is considered to be in good condition for its age. However the mechanical services components of the building have reached the end of their useful lives and are not performing as intended. This in turn is impacting on the useability of the venue and diminishing the overall user experience.

To facilitate the mechanical services modifications, the existing roof needs to be removed to allow access to the mechanical components. As the existing roof is made from asbestos sheeting, it was decided to replace the entire asbestos roof with acoustically treated metal sheeting instead of trying to refasten the asbestos.

This tender, (replacement of existing asbestos roof) is being managed as a separate tender to the mechanical services tender. The two tenders will be

run concurrently and the two successful tenderers will need to work cooperatively on the project.

The Tender Process and Assessment was completed in accordance with Council's Procurement of Goods and Services Policy (CP010). The tender was advertised in the West Australian on 10/10/15 and Geraldton Guardian on 12/10/15. The tender was also advertised on the WALGA TenderLink e-Tendering Portal with a closing date of 28 October 2015. Eight (8) submissions were received. The main elements of this tender include:

- Removal and disposal of the entire asbestos roof (sheeting, flashings, upstands, gutters and fiberglass roof insulation);
- Provision and installation of new metal roof, box gutters, and supporting soffit lining);
- Provision and installation of new roof purlins over plant room created by the removal of air-cooled condenser;
- Allow for removal and installation of HVAC equipment and structural elements through the roof;
- Supply and install new thermal insulation to roof area;
- Supply and install roof acoustic attenuation system; and
- Provide new HVAC roof access, ladders and maintenance walkways.

The tender assessment was undertaken by a panel of four (4) City officers (3 voting and one non-voting). For the purpose of the assessment, the local content provision of Policy CP010 was applied to the tendered prices. The non-price (qualitative) assessment criteria were as follows:

- (a) Relevant Experience (30%);
- (b) Key Personnel Skills and Experience (10%)
- (c) Tenderer's Resources (20%); and
- (d) Demonstrated Understanding (40%).

The tender is for a 20 week period (4 January 2016 to 27 May 2016), with no extension options.

Infrastructure Services Officers have worked closely with Theatre staff to minimise disruption to the theatre users and staff. Staff currently working from the theatre will be relocated to the Civic Centre for the duration of the project. Programming will continue to be offered at alternative venues (e.g. QEII), where possible.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

The upgrade of the mechanical services and the associated replacement of the asbestos roof will improve the quality of the venue which will in turn result in more visitors to the venue. This will have flow on economic benefits.

Social:

The upgraded venue will be in a better position to attract local, national and international events to Geraldton.

Environmental:

The removal and safe disposal of the asbestos roofing materials will have a positive effect on the Queens Park Theatre Environment. The removed asbestos sheeting will be disposed of in accordance with environmental legislation requirements.

Cultural & Heritage:

The Queens Park Theatre is the City's key cultural facility and plays an important role in cultural vibrancy.

RELEVANT PRECEDENTS:

There are no relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been internal consultation with the relevant stakeholders to insure they were informed and given an opportunity to contribute. All internal stakeholders are happy with the timeframe and scope of the works.

There was no Community or Councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

The available project budget for the replacement of the existing asbestos roof in the 2015/16 capital works program is \$700,000. These funds have been provided by the City of Greater Geraldton. The tendered sum is within this budget allocation.

INTEGRATED PLANNING LINKS:

1. Culture	1.3 The Arts
Strategy 1.3.1	Fostering and facilitating community arts and cultural events;
Strategy 1.3.4	Attraction of large art exhibitions.
2. Environment	2.3 Sustainability
Strategy 2.3.2	Delivering projects utilising best practise to ensure timely, cost effective and quality outcomes
4. Economy	4.1 Lifestyle and Vibrancy
Strategy 4.1.5	Developing and promoting Greater Geraldton as a preferred cultural, environmental and agri/aquaculture tourism destination

REGIONAL OUTCOMES:

This project will enable the Theatre to offer improved contemporary conference and theatre services. This will increase investment through attracting a wider range of users at all times of the year, including conference and convention organisers, production companies, and overnight visitors for events. Furthermore, it will build partnerships in the region by enabling performing arts tours to be hosted all year (tours that may continue on to other areas of the Mid West and beyond), as well as conferences and conventions that foster cross-region collaboration.

RISK MANAGEMENT

Procurement of the roof insulation and sheeting has a medium to long lead time and if this is delayed there is a possible knock on delay to the completion of the project. This will be addressed by working closely with the preferred contractor to ensure the units will be delivered as per the agreed schedule with the City.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

Consideration was given to:

1. Removing only part of the roof
2. Not replacing the existing asbestos roof.

The decision to remove and replace the entire existing asbestos roof was made because of:

1. The economies of scale. If the entire roof was not replaced at this time, at some point in the future, the theatre would again need to be closed and the cranes and other equipment re-mobilised at additional costs.
2. Partially replacing asbestos sheeting creates an additional safety issue.
3. The useful life of a new metal roof would far exceed the life obtained if the asbestos roof was replaced.

2 REPORTS OF CORPORATE & COMMERCIAL SERVICES

CCS143 RFT 05 1516 – AIRPORT FIRE AND WATER SERVICE UPGRADE

AGENDA REFERENCE:	D-15-67517
AUTHOR:	B Urquhart, Manager Geraldton Airport
EXECUTIVE:	B Davis, Director Corporate & Commercial Services
DATE OF REPORT:	23 October 2015
FILE REFERENCE:	PM/4/0051
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1 Confidential)

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award RFT 05 1516 Airport Fire and Water Service Upgrade to the preferred tenderer.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

1. AWARD the contract for RFT 05 15 16 Airport Fire and Water Service Upgrade to the preferred tenderer; and
2. RECORD the tendered amount for RFT 05 1516 Airport Fire and Water Service Upgrade in the minutes.

PROponent:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The Geraldton Airport is the home base for critical City infrastructure, the Moonyoonooka Volunteer Bush Fire Brigade (Moonyoonooka VBFB), the City's DFES / Emergency and Fire Services Team and provides water services for fire-bombing aircraft during the bush fire season.

It was identified that the current asbestos water main, providing both potable water and fire services to the Airport precinct, is inadequate and does not comply with WA Water Authority.

RFT 05 1516 Airport Fire and Water Service Upgrade called for tenders for the provision and installation of all fire services and all domestic cold water services at the Geraldton Airport, and the decommissioning of the existing combined water and fire service.

The construction and upgrade of a separate fire service meter and domestic cold water service is required in order to comply with WA Water Authority, as well as maintain firefighting capabilities within the Airport precinct, and provide ongoing adequate water services for critical Airport infrastructure, the Moonyoonooka VBFB, DFES and aerial fire-bombing aircraft.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**Economic:**

The construction and upgrade of the fire and water service will sustain ongoing operations at the Airport as essential regional infrastructure.

Social:

The construction and upgrade of the fire and water service will enhance firefighting service capabilities and public safety at the Airport.

Environmental:

The construction and upgrade of the fire and water service will provide a separate compliant fire and potable water service.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

There are no relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

The construction and upgrade of a separate fire service metre and domestic cold water service is required in order to comply with WA Water Authority.

FINANCIAL AND RESOURCE IMPLICATIONS:

There is no financial or resource implications. The 2015-16 budget allocation for this project is \$1,000,000, which comprises the cost for design and construction services. The project is funded solely from Airport revenue.

INTEGRATED PLANNING LINKS:

Title: Environment	Sustainability
Strategy 2.3.1	Researching, promoting and providing sustainable infrastructure, services, utilities, and renewable energy schemes

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

Minimal risk lies with the time associated in obtaining approvals and certification from relevant authorities. Delays associated with approval and certification will be identified promptly and managed by the preferred Contractor, and the Geraldton Airport, to ensure practical completion is not deferred and the project is completed as per the project timeline.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

The option to defer or not to award the tender was disregarded as the project is a high priority to the Airport and Airport operators, tenants and users.

CCS144 DONATION – MULLEWA ANGLICAN PARISH

AGENDA REFERENCE:	D-15-67874
AUTHOR:	P Radalj, Manager Treasury & Finance
EXECUTIVE:	B Davis, Director Corporate and Commercial Services
DATE OF REPORT:	4 November 2015
FILE REFERENCE:	FM/19/0006
APPLICANT / PROPONENT:	Mullewa Anglican Parish
ATTACHMENTS:	No

EXECUTIVE SUMMARY:

The Mullewa Anglican Parish have made an application requesting a donation to cover the 2015/2016 rates and charges on three vacant and unwanted blocks of land in the Mullewa Town-site.

The land parcels are located at 2 Doney Street, Mullewa and 6 & 8 Dalgety Street, Mullewa, all of which are currently deemed unsaleable. The Anglican Church Diocese of North West Australian on behalf of the Mullewa Parish have commenced the process of applying to have the 3 x land parcels returned to the Crown through their Diocesan Chancellor, of which a condition is to have the rates and charges paid up to date.

EXECUTIVE RECOMMENDATION;

That Council by Absolute Majority under section 6.8 of the Local Government Act 1995 RESOLVES to:

1. AUTHORISE a donation to the Trustees of the Diocese of North WA (in trust for the Anglican Parish of Mullewa) equivalent to the 2015-16 rates levied on the properties Lot 19 Doney Street and Lot 7 & 8 Dalgety Street Mullewa and to be applied to payment of these rates; and
2. MAKE the determination to grant this donation for the purpose of allowing these properties to be transferred to the Crown.

PROPONENT:

The proponent is Judy Critch acting as secretary/treasurer for the Mullewa Anglican Parish.

BACKGROUND:

The Trustees of the Anglican Diocese of North West Australia hold these three (3) properties in trust for the Anglican Parish of Mullewa. The Parish Council have advised that the land is of no value to them and appears unsaleable. The Parish has indicated they do not have the financial capacity now and into the future due to their relatively small congregation to meet their obligation for payment of rates.

The Anglican Church Diocese of North West Australia initially wrote to Council on 13th August 2014 advising they have no use for the properties and as they

are unsaleable are an encumbrance to them rather than an asset. They requested a rates exemption or alternatively to forfeit the land to the Council.

This application was rejected due to vacant Land owned by the church being rateable land and not eligible for an exemption under the Local Government Act 1995 and the City saw no financial or strategic benefit to acquire the properties from the Parish. In further and recent discussions, it was suggested to the Parish to apply to have these properties reverted back to the Crown which can only be done if the properties are not encumbered by any rate or service charge.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

There are no directly relevant precedents wherein the Council or its predecessor Councils have resolved to provide for reimbursement of rates or to waive rates on freehold land held by a religious organisation. Council previously has on a "case by case" determination provided financial remuneration of payment of rates by way of a Council donation.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.26(2) of the Local Government Act 1995 defines land that is not rateable land. The land in question does not satisfy any of the provisions of sections 6.26(2) of the Act, and is therefore rateable land. Council is therefore obliged to impose rates on the land.

Section 6.47 of the Act empowers a Council to waive rates or grant other concessions:

6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

** Absolute majority required.*

Section 6.8 of the Local Government Act 1995 requires any expenditure not included in the annual budget to be authorised by Absolute Majority.

FINANCIAL AND RESOURCE IMPLICATIONS:

Approval of this request will cost the City \$1,800 if the rates are reimbursed (note: the Diocese is responsible to pay for any accrued interest and the levied ESL which is a nominal amount – currently \$68 per property). There is provision in the 2015-16 Budget for Council if it resolves to provide a donation to support this request.

If Council was to decide to grant a concession to waive rates then this would impact on rates revenue for 2015-16 as per the amount noted above.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

There are no specific risks related to this donation. If the Parish is unable to meet their obligations re the annual rates and service charge levied the City under section 6.64 of the Local Government Act 1995 can acquire the properties if rates and services charges remain unpaid for a period of at least 3 years. This action if taken would result in same non-preferred outcome of acquiring land which has no tangible benefit to Council plus the added requirement to write-off any outstanding rates and service charges plus interest that had accrued over that period.

ALTERNATIVE OPTIONS CONSIDERED

The option of Council accepting these 3 x land parcels as a gift was considered, however at this time acquisition of the properties does not present any financial or strategic benefit and would only burden Council with responsibility for annual maintenance and clearing costs.

CCS145 COMMENCEMENT TIME - AGENDA FORUM & ORDINARY MEETING OF COUNCIL
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AGENDA REFERENCE:	D-15-67877
AUTHOR:	P Bennett, Administration Officer
EXECUTIVE:	B Davis, Director Corporate & Commercial Services
DATE OF REPORT:	6 November 2015
FILE REFERENCE:	GO/6/0012
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	No

EXECUTIVE SUMMARY:

The purpose of this report is to adopt the commencement time of the Agenda Forum and Ordinary Meeting of Council effective from January 2016.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

1. ADOPT the commencement time of 5.30pm for the Agenda Forum and 5.30pm for the Ordinary Meetings of Council held in Geraldton effective from January 2016; and
2. ADOPT the commencement time of 1.30pm for the Ordinary Meetings of Council held in Mullewa effective from January 2016.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Section 12 of Local Government (Administration) Regulations 1996 requires Council to give public notice of the dates, times and location of its ordinary and committee meetings to be held in the next 12 months. Public notice is also required for any changes to these elements.

Item CCS136 Meeting Schedule – January 2016 - December 2016 was put to council 27 October 2015 to adopt the schedule of Ordinary meetings for 2016. Council by Simple Majority resolved to:

- ADOPT the schedule of ordinary meetings for 2016; and to
- COMMENCE Concept Forums in 2016 at 5.00 pm in the Function Room, Civic Centre.

At this meeting Council proposed to review the commencement time of Forums and Meetings with the view to optimising opportunity for community members to attend, while accommodating the needs of Councillors who have to travel to attend meetings.

Council have previously adopted a 5.30pm commencement time for Agenda Forums and Council Meetings to enable Councillors sufficient time to leave

from work and home for meeting attendance. The 5.30pm start time also enables Community member's attendance by providing adequate time for travel from of work or home to attend the meetings.

It is therefore proposed that the Agenda Forum and Ordinary Meeting of council commence at 5.30pm on the respective Tuesday in the Council Chambers at Cathedral Avenue. These times will commence from January 2016.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

A commencement time of 5.30pm for the Council Agenda Forum and Ordinary Meeting of Council will optimise Community participation. The 5.30pm start time will enable Community member's attendance by providing adequate time for travel from work or home to the Council Chambers.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

It is an annual requirement of Council, under the Section 12 Local Government (Administration) Regulations 1996 to give local public notice of the dates and times of ordinary council meetings.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 12 of the Local Government (Administration) Regulations 1996 requires council to advertise its ordinary and committee meeting schedule for the ensuing 12 months and give public notice of any change to the date, time or place of a meeting.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	Community Engagement
Strategy 5.1.2	Promoting community involvement in decision making so it is collaborative and transparent.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

Council is required under Section 12 of the Local Government (Administration) Regulations 1996 to give public notice of its schedule of ordinary meetings for the next 12 months.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

No alternative options have been considered.

CCS146 MONTHLY MANAGEMENT REPORT TO 31 OCTOBER 2015

AGENDA REFERENCE:	D-15-68565
AUTHOR:	M Jones, Financial Business Planner
EXECUTIVE:	B Davis, Director Corporate and Commercial Services
DATE OF REPORT:	10 November 2015
FILE REFERENCE:	FM/17/0001
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

The attached financial reports provide a comprehensive report on the City's finances to 31 October 2015. The statements include no matters of variance considered to be of concern.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the October 2015 monthly financial activity statements as attached.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The financial position at the end of October is detailed in the attached report and summarised as follows relative to year-to-date budget expectations:

Operating Income	\$314,920	0.6%	Positive Variance
Operating Expenditure	\$15,720	0.1%	Positive Variance
Net Operating	\$330,640		
Capital Expenditure	\$283,760	1.0%	Positive Variance
Capital Revenue	\$434,905	66.1%	Positive Variance
Cash at Bank – Municipal	\$25,281,640		
Cash at Bank – Reserve	\$16,816,900		
Total Funds Invested	\$37,905,041		
Net Rates Collected	74.31%		

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the adopted budget.

The financial position represented in the October financials shows a positive variance of \$330,640 in the net operating result.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that as a minimum Council is to receive a Statement of Financial Activity.

FINANCIAL AND RESOURCE IMPLICATIONS:

Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED

There are no alternative options to consider.

3 REPORTS OF COMMUNITY SERVICES

CS230	MEMORIAL PLAQUES COUNCIL POLICY CP026
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AGENDA REFERENCE:	D-15-68236
AUTHOR:	S Smith, Manager Libraries & Heritage
EXECUTIVE:	A Selvey, Director Community Services
DATE OF REPORT:	17 November 2015
FILE REFERENCE:	GO/6/0015-05
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x2)

EXECUTIVE SUMMARY:

This report seeks adoption by Council of a revised version of Council Policy CP026 Memorial Seating Plaques which has been renamed Memorial Plaques.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 3.18 of the Local Government Act 1995 (as amended) RESOLVES to:

1. ADOPT CP026 Memorial Plaques.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

From time to time the City receives requests from members of the public for the installation of memorial plaques to commemorate a family member or a person who has made a valuable contribution to the community. This policy will ensure uniformity and standardisation of size and style of plaques.

The purpose of Policy CP026 is to provide guidance for the format, installation, maintenance and approval of memorial plaques in the Greater Geraldton region.

The Memorial Seating Plaques Policy was previously adopted by Council on 24 July 2012. A review is now required and the following amendments are recommended.

- Several requests have been received regarding the installation of plaques on fixed objects, therefore, wording has been amended to include public seating as well as fixed structures/objects throughout the policy.
- The reference to a map of parks and gardens has been deleted due to the increased scope of the policy to include fixed structures/objects.
- Descriptions of plaques includes a section for all encompassing structures.

- Department names have been amended to reflect the recent restructure in the City.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no direct or immediate economic impacts.

Social:

Commemorative plaques provide an opportunity for the members of the public to visibly acknowledge and commemorate the individuals and groups who have made a significant contribution to the social, cultural, political, industrial or economic development of the City. As such, it links the present community with the past and enhances the feeling of participation, pride, unity, achievement and belonging. The policy ensures a structured and agreed process to manage applications and installation of commemorative plaques.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

This policy will ensure a managed approach to applications for memorial plaques in the Greater Geraldton region. It provides an opportunity for community members to celebrate the cultural, social, political, industrial and economic achievements of generations past.

RELEVANT PRECEDENTS:

This report proposes updates and renewal of Council's previous policy: CP 026 Policy for Memorial Seating Plaques.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Culture	Our Heritage
Strategy 1.1.1	Recognising and protecting our history and restoring heritage sites and buildings

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT

The risk of not having a policy is that no guidelines or standards would exist for proposals to install memorial plaques.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

There were no alternative options considered by City Officers.

4 REPORTS OF OFFICE OF THE CEO

CEO037 RE-ESTABLISHMENT OF COUNCIL COMMITTEES	
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AGENDA REFERENCE:	D-15-68332
AUTHOR:	K Diehm, Chief Executive Officer
EXECUTIVE:	K Diehm, Chief Executive Officer
DATE OF REPORT:	12 November 2015
FILE REFERENCE:	GR/6/0002
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

The purpose of this report is to re-establish required Council committees and delegates for the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:

That the Council by Absolute Majority under Section 5.8 of the Local Government Act 1995 RESOLVES to:

1. RE-ESTABLISH the following listed Internal Council Committees;
 - a. CEO Performance Review Committee;
 - b. City of Greater Geraldton and Mid-West Port Authority Liaison Committee;
 - c. City of Greater Geraldton Audit Committee;
 - d. Part a. Bushfire Advisory Committee;
 - e. Part b. Mullewa Bushfire Advisory Committee;
 - f. Greater Geraldton Crime Prevention Committee;
 - g. Greater Geraldton Community Grants Committee;
 - h. Greater Geraldton Reconciliation Committee;
 - i. Public Arts Advisory Committee;
 - j. Greater Geraldton Regional Art Gallery Management Committee;
 - k. Queen Elizabeth II Seniors and Community Centre Advisory Committee;
 - l. Sister City Economic and Cultural Development Advisory Committee;
 - m. Greater Geraldton Roadwise Committee;
 - n. Heritage Advisory Committee;
 - o. West Australian Regional Capitals Alliance Committee;
 - p. Mullewa Community Trust;
 - q. HMAS Sydney II Memorial Advisory Committee;
2. DISSOLVE the following listed internal Committees:
 - a. City of Greater Geraldton Australia Day Committee;
 - b. Mullewa Resource Centre & Tourist Committee;
 - c. City of Greater Geraldton Natural Areas Advisory Group;
3. APPOINT as members of each Committee the Mayor and/or Councillors as noted against each Committee in the attached Table;
4. REQUIRE each Internal Council Committee at the first Meeting held following this resolution to appoint by Committee resolution a Chairperson and a proxy Chairperson for the Committee;

5. REQUIRE each Internal Council Committee at its first meeting held following this resolution to review the Terms of Reference of the Committee and refer any proposed changes to Council for deliberation seeking endorsement;
6. APPOINT the Chief Executive Officer or his delegate as Executive Support and Coordinator of each Internal Council Committee; and
7. RESOLVE to amend the Committee book accordingly.

PROPONENT:

The Proponent is the City of Greater Geraldton.

BACKGROUND:

Section 5.8 of the Local Government Act 1995 allows Council to establish, by absolute majority, committees of three or more persons to assist Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

The City of Greater Geraldton is required to re-establish the committees and delegates after the Council election.

The following committees have been addressed in this report:

- a. CEO Performance Review Committee;
- b. City of Greater Geraldton / Mid West Ports Authority Liaison Committee;
- c. City of Greater Geraldton Audit Committee;
- d. Bush Fire Advisory Committee;
- e. Mullewa Bush Fire Advisory Committee;
- f. City of Greater Geraldton Australia Day Committee;
- g. Greater Geraldton Crime Prevention Committee;
- h. Greater Geraldton Community Grants Committee;
- i. Greater Geraldton Reconciliation Committee;
- j. Public Arts Advisory Committee;
- k. Greater Geraldton Regional Art Gallery Management Committee;
- l. Queen Elizabeth II Seniors And Community Centre Advisory Committee;
- m. Sister City Economic & Cultural Development Advisory Committee;
- n. Greater Geraldton Roadwise Committee;
- o. Heritage Advisory Committee;
- p. West Australian Regional Capitals Alliance Committee;
- q. Mullewa Resource Centre & Tourist Committee;
- r. Mullewa Community Trust;
- s. City of Greater Geraldton Natural Areas Advisory Group; and
- t. HMAS Sydney II Memorial Advisory Committee.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**Economic:**

The re-establishment of these committees may provide economic benefits to the community.

Social:

The re-establishment of these committees may provide social benefits to the community.

Environmental:

The re-establishment of these committees may provide environmental benefits to the community.

Cultural & Heritage:

The re-establishment of these committees may provide cultural and heritage benefits to the community.

RELEVANT PRECEDENTS:

Council Committees were last endorsed by council 26 November 2013 via report CEO030 Re-establishment of Council Committees. The tenure of the council committees expired 17 October 2015 due to the half-Council election.

COMMUNITY/COUNCILLOR CONSULTATION:

Where appropriate, each committee has existing community representation. Consultation with the Mayor and Councillors was undertaken at the Concept Forums held on 6 October 2015 and 4 November 2015.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 5.8 of the Local Government Act 1995 allows Council to establish committees to assist it in discharging its duties under the Act. Council Policy CP032 details the Establishment and Operation of Committees.

FINANCIAL AND RESOURCE IMPLICATIONS:

Committees established by Council all require allocation of officer resources, for secretariat support and committee coordination and, in relation to the business of a committee as provided in its terms of reference, allocation of officer resources for preparation of necessary reports.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.8	Continuously improving business and governance frameworks to support a growing community.

REGIONAL OUTCOMES:

The establishment of committees provides for regional issues relevant to the purposes of a particular committee to be addressed in a consultative manner.

RISK MANAGEMENT:

Section 5.8 of the *Local Government Act 1995* provides that Council Committees may be established to assist the Council and to exercise the powers and discharge duties that may be delegated to Committees.

Some Committees, such as the Audit Committee, must be established under statutory or regulatory provisions, and their role is prescribed. Current terms of reference of the Audit Committee comply with the regulated prescriptions. Other Committees may be established at the discretion of the Council but must have their terms of reference and any delegated authority formally determined by Council resolution.

Council Committees have an important role in assisting Council to undertake its duties efficiently and effectively. In the absence of Council Committees established to address matters not necessarily requiring resolution by Council as a whole, or established to create conduits for community and other stakeholder input, or established to inform and advise the Council in particular fields, additional pressure may be placed on Council ordinary meetings and support processes, with inherent risks associated with workload pressures on the full Council.

Good risk management practice is for committee workloads to be fairly shared across the elected members of Council. This ensures that individual Councillors do not suffer inequitable workload pressures. It also helps ensure that decision-making influence remains equitable across all Councillors.

Having regard to the need to avoid inadvertent disenfranchisement of elected members from decisions processes that warrant deliberation by the full Council, the Council reserves to itself the power to make decisions by formal resolution as to adoption or otherwise of recommendations made by its Committees.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

Committees are required to support the business of Council. Committees established by previous Councils, which are no longer required have been discontinued. Opportunities to combine certain committees were canvassed via briefing notes and Concept Forum dialogue. This report addresses re-establishment of committees that previously existed and have an ongoing requirement to support Council business.

CEO038 APPOINTMENT OF DELEGATES TO EXTERNAL COMMITTEES

AGENDA REFERENCE:	D-15-68330
AUTHOR:	K Diehm, Chief Executive Officer
EXECUTIVE:	K Diehm, Chief Executive Officer
DATE OF REPORT:	9 November 2015
FILE REFERENCE:	GO/6/0012
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

The purpose of this report is to appoint City of Greater Geraldton Council delegates to external committees.

EXECUTIVE RECOMMENDATION:

That the Council by Simple Majority under Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. RE-ESTABLISH representation on the following listed External Committees:
 - a. WA Regional Capitals Alliance;
 - b. Batavia Local Emergency Management Committee (*formerly Geraldton-Greenough Local Emergency Management Advisory Committee*);
 - c. WA Museum Geraldton Advisory Committee;
 - d. Forum of Regional Councils: Waste Management;
 - e. Mid West Regional Road Group;
 - f. Mid West Academy of Sport Board of Management
 - g. Mid West Sports Federation Inc Board of Management
 - h. WALGA – Northern Zone WA Local Government Association;
 - i. WALGA – Municipal Waste Advisory Council;
2. DISSOLVE representation on the following listed External Committees:
 - a. Geraldton-Greenough Sunshine Festival Committee;
 - b. Wildflower and Tourism Committee;
3. APPOINT as representatives of each Committee the Mayor and/or Councillors as noted against each Committee in the attached Table;
4. APPOINT the Chief Executive Officer or his delegate as Executive Support and Coordinator of each external Council Committee;
5. ADVISE the external committee of Council's Representatives; and
6. RESOLVE to amend the Committee book accordingly.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

In order to ensure that Council's position on different aspects of its business is understood, Council appoints delegates to committees external to Council. These delegates are to represent Council's views on relevant topics and to report back to Council on the outcomes of meetings held.

Appointments and removal of representation to the following external committees have been addressed in this item:

- a. WA Regional Capitals Alliance;
- b. Batavia Local Emergency Management Committee;
- c. WA Museum Geraldton Advisory Committee;
- d. Forum of Regional Councils: Waste Management;
- e. Mid West Regional Road Group;
- f. Geraldton-Greenough Sunshine Festival Committee;
- g. Wildflower and Tourism Committee;
- h. Mid West Academy of Sport Board of Management;
- i. Mid West Sports Federation Inc Board of Management;
- j. WALGA – Northern Zone WA Local Government Association; and
- k. WALGA – Municipal Waste Advisory Council.

Mid West Development Assessment Panels representation was addressed at the Ordinary Meeting of Council held on 27 October 2015 and will be listed in the Committee Book.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

The re-establishment of representation on these committees may provide economic benefits to the community.

Social:

The re-establishment of representation on these committees may provide social benefits to the community.

Environmental:

The re-establishment of representation on these committees may provide environmental benefits to the community.

Cultural & Heritage:

The re-establishment of representation on these committees may provide cultural and heritage benefits to the community.

RELEVANT PRECEDENTS:

External Committees were last endorsed by council 26 November 2013 CEO030 Re-establishment of Council Committees. The tenure of representation of Councillors on these committees expired 17 October 2015.

COMMUNITY/COUNCILLOR CONSULTATION:

Councillors were provided with a list of External committees and their Terms of Reference on 6 November 2015.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative requirements on representation to External Committees.

FINANCIAL AND RESOURCE IMPLICATIONS:

Committees representation by Council may require allocation of officer resources, for secretariat support and committee coordination and, in relation to the business of a committee as provided in its terms of reference, allocation of officer resources for preparation of necessary reports. There are minor travel cost implications in the appointment of delegates to external committees.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.8	Continuously improving business and governance frameworks to support a growing community.

REGIONAL OUTCOMES:

Appointees to these committees provide a regional voice to issues affecting the region and the State.

RISK MANAGEMENT

Not appointing representatives will alienate Council having an input on issues of importance affecting the region and the State.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

No alternative options were considered

CS231	MEMBERSHIP OF GERALDTON REGIONAL ART GALLERY MANAGEMENT COMMITTEE
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AGENDA REFERENCE:	D-15-68239
AUTHOR:	A Selvey, Director Community Services
EXECUTIVE:	A Selvey, Director Community Services
DATE OF REPORT:	17 November 2015
FILE REFERENCE:	GO/6/0015-05
APPLICANT / PROPONENT:	Geraldton Regional Art Gallery
ATTACHMENTS:	Yes x2 (1x Confidential)

EXECUTIVE SUMMARY:

The purpose of this report is to seek a Council resolution on the appointment of one Community Member to the Geraldton Regional Art Gallery Management Committee.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 5.10 of the Local Government Act resolves to:

1. SUPPORT the recommendation of the 2014/15 Geraldton Regional Art Gallery Management Committee to appoint Christian Watters; and
2. APPOINT Christian Watters to the vacant Community Member position on the Geraldton Regional Art Gallery Management Committee.

PROponent:

The proponent is the 2014/15 Geraldton Regional Art Gallery Management Committee.

BACKGROUND:

The Geraldton Regional Art Gallery Management Committee, a committee of Council, was established in 1984 and been re-established following subsequent Council elections. Terms of Reference for this Committee have been reviewed as part of the 2015 review of Committees and (pending Council's decision on Committees at the Ordinary Meeting of Council on 24 November 2015) the role of the Committee is to provide advice to Council on the implementation of the conditions of the Memorandum of Understanding between the City of Greater Geraldton and the Art Gallery of Western Australia.

Committee membership has traditionally included two Councillors, two representatives of Art Gallery WA and four community members. Council and Gallery staff members attend the meetings as required as ex-officio members.

One Community Member position on the Geraldton Regional Art Gallery Management Committee became vacant and the vacancy was advertised in the Geraldton Guardian on 26 August 2015.

One application was received and the Committee unanimously supported the appointment of Christian Watters on the grounds that Mr Watters had the necessary skills and expertise and interest to assist the Committee's purposes. (See the attached minutes of the Geraldton Regional Art Gallery Management Committee meeting held Wednesday, 16 September 2015).

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

Community representation on the Committee ensures greater alignment of the Gallery's program with the community's desired social outcomes.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

Community representation on the Committee ensures greater alignment of the Gallery's program with the community's desired arts, creative and cultural outcomes.

RELEVANT PRECEDENTS:

At the Ordinary Meeting of Council on 22 July 2014 Council resolved to appoint Raina Savage to the vacant Community Member position on the Geraldton Regional Art Gallery Management Committee.

COMMUNITY/COUNCILLOR CONSULTATION:

Cr Thomas and Cr McIlwaine were the Councillor Representatives on the 2014/15 Geraldton Regional Art Gallery Management Committee and as such were involved in the review of applications and Committee decision making processes.

The vacancy was advertised in the Geraldton Guardian on 26 August 2015.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	Community Engagement
Strategy 5.1.2	Promoting community involvement in decision making so it is collaborative and transparent.

REGIONAL OUTCOMES:

As the Geraldton Regional Art Gallery serves the entire Mid West region, the benefits outlined in this report are of region-wide effect.

RISK MANAGEMENT

The Geraldton Regional Art Gallery Management Committee was a well-established Committee of Council which operating within the parameters established by Council. Therefore there is no identified risk in progressing the past Committee recommendation.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

The Geraldton Regional Art Gallery Management Committee unanimously supported the appointment of Mr Watters on the grounds of his broad range of expertise which will be valuable for the Committee's purposes. The Executive Recommendation reflects the Committee's recommendation.

5 REPORTS OF DEVELOPMENT AND REGULATORY SERVICES

DRS234 PROPOSED ROAD NAMES – BATAVIA COAST MARINA

AGENDA REFERENCE:	D-15-67041
AUTHOR:	K Elder, Coordinator Strategic Planning & M Connell, Manager Urban & Regional Development
EXECUTIVE:	P Melling, Director Development & Regulatory Services
DATE OF REPORT:	3 November 2015
FILE REFERENCE:	LP/9/0002 & P152315
APPLICANT / PROPONENT:	Landcorp
ATTACHMENTS:	Yes (x1)

EXECUTIVE SUMMARY:

Development of the second stage of the Batavia Coast Marina project is progressing and 2 road names are required for new road extensions.

This report recommends approval of the road names and that they be forwarded to the Geographic Names Committee for final approval.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 26A of the Land Administration Act 1997 RESOLVES to:

1. APPROVE the road names 'Station' and 'Monument'; and
2. FORWARD the road names to the Geographic Names Committee for final approval.

PROponent:

The proponent is Landcorp.

BACKGROUND:

Progress is being made for the development of the second stage of the Batavia Coast Marina area. This second stage will incorporate a public area known as 'Station Square' located adjacent to the railway station. Station Square aims to create a destination that is functional for modern regional city requirements and responds to the local culture and broader context of the city.

Station Square and the second stage of the Batavia Coast Marina project was designed to maximise connection with the surrounding areas through the extension of both Marine Terrace and Museum Place.

Unfortunately, the Geographic Names Committee has advised that they will not support the extension of the existing road names of Marine Terrace and Museum Place because of road numbering issues. With Museum Place the datum (or start) point begins at Foreshore Drive. The proposed extension would therefore result in numbering running the opposite way. Similarly with Marine Terrace, at the corner of Forrest Street is number 15 and the

numbering runs from there south west. There would be insufficient numbers to extend 'back' to Bayly Street.

The City has a Register of Road Names which has received pre-approval by Council and the Geographic Names Committee which developers can choose to use as part of their developments. However given the significance of the site and the project, the proponent has advised that they would prefer to pursue specific road names being:

- 'Monument Way' – for the extension of Museum Place, and
- 'Station Promenade' – for the extension of Marine Terrace.

Monument Way:

This road provides a connection between the Station Square and (via Museum Place) to the WA Museum – Geraldton. It further reinforces the link that will ultimately be provided between the Museum and the HMAS Sydney II Memorial monument. The link, which was first recognised as part of the Bill Sewell Complex Masterplan is referred to as the 'Museum to Monument link', hence the proposed name of 'Monument'.

Station Promenade:

The railway history is one of the most unique and important features of the site. The development area is a portion of the Geraldton-Northampton Railway Precinct and had a past industrial use as railway marshalling yards. The Railway Station building and platform are an iconic link to Geraldton's past and the Station Square development is respectful and responsive to the heritage significance of the Geraldton Railway Station. The expansive Station Square opens vistas to and from the railway station platform, retains the railway track, and the platform and track north of the existing railway station. The connection to Museum Place provides a formal link and view corridor between the railway station and the Museum. Station Promenade is nominated to reflect the importance of this local landmark.

A plan showing the location of the proposed road names is included as Attachment No. DRS234A.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic issues.

Social:

There are no social issues.

Environmental:

There are no environmental issues.

Cultural & Heritage:

The Geraldton Railway Station has very high significance for the state and the people of Geraldton. Whilst not the original station (it is the third built and was opened in 1914), it is one of the most significant remaining elements of the historic railway heritage of Geraldton which saw the first State rail line to Northampton and the vital links to Perth. The environs around the station including the adjacent rail line and platforms are an intrinsic part of the heritage significance.

The place is listed on the State Heritage Register by the Office of Heritage. The place is also included in the Geraldton Municipal Inventory of Heritage Places (Place No. 50) wherein it has been allocated a Management Category 1X indicating the place is of Exceptional Significance and is essential to the heritage of the locality.

The proposed road names support the historical significance of the site.

RELEVANT PRECEDENTS:

The author is not aware of any relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Landgate's Geographic Names Committee is responsible under the Land Administration Act 1997 for the final approval of road names. Under the road naming guidelines, the following types of names are not suitable:

- names of living persons;
- first names;
- derogatory or discriminatory names;
- company or commercialised names; and
- names that are duplicated or similar to existing road names within a 50km radius.

The proposed road names do not conflict with these guidelines.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	Planning and Policy
Strategy 5.2.3	Addressing cultural heritage issues and the preservation and enhancement of natural areas as part of the development process.

REGIONAL OUTCOMES:

There are no regional outcomes.

RISK MANAGEMENT

There are no inherent risks to the City in approving these road names.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

The road names provide a connection between the Railway Station Square and (via Museum Place) to the WA Museum – Geraldton. They further reinforce the link that will ultimately be provided between the Museum and the HMAS Sydney II Memorial monument and reflect the importance of the railway history of the site.

The option to refuse the road names is therefore not supported.

The option to defer the matter is not supported as there is considered sufficient information for Council to determine the matter.

DRS235 FINAL ADOPTION OF CPO39 - FORESHORE USE & DEVELOPMENT POLICY

AGENDA REFERENCE:	D-15-68113
AUTHOR:	B Robartson, Manager Economic, Land & Property Development
EXECUTIVE:	P Melling, Director Development & Regulatory Services
DATE OF REPORT:	6 November 2015
FILE REFERENCE:	R50100
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes (x1) Updated

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council's adoption of CPO39 Foreshore Use & Development Policy.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. ADOPT the Policy CP039 - Foreshore Use & Development Policy; and
2. CALL for Expressions of Interest for activities that assist the City in activating the City Centre Foreshore which address the criteria specified in the Foreshore Use & Development Policy.

PROPONENT:

The City of Greater Geraldton.

BACKGROUND:

Council at its meeting on the 28 July 2015 resolved the following:

1. *ADOPT the draft 'CP039 – Foreshore Use & Development Policy' for the purpose of seeking public comment;*
2. *ADVERTISE the draft 'CP039 – Foreshore Use & Development Policy' for a period of 42 days; and*
3. *REQUIRE a further report to council following the advertising period.*

The proposed policy was advertised in the Geraldton Guardian on the 7 August 2015 inviting written public comment about the adoption of the policy.

The advertisement also featured on the City of Greater Geraldton Website and City of Greater Geraldton Facebook site until the closure period on the 18 September 2015.

It is advised that following the closure of the advertising period on the 18 September 2015 that no public submissions were received.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**Economic:**

This policy provides a framework for the significant economic benefits for a well management public foreshore.

Social:

This policy provides a framework for the significant social, wellbeing and enhancement of facilities for the community for a well management public foreshore.

Environmental:

There are no environmental impacts relating to this proposal.

Cultural & Heritage:

There are various sites of significance identified by the Yamaji people that remain to this day as part of their historical cultural ties to the foreshore.

These identified sites as per appendix 1 of the policy, and provide a point of reference; however the significance of these areas on the foreshore to the Yamaji People long precedes the past and current built infrastructure.

RELEVANT PRECEDENTS:

There are no relevant precedents known to the author.

COMMUNITY/COUNCILLOR CONSULTATION:

The proposed draft Policy CPO39- Foreshore Use & Development Policy was adopted by Council at its meeting on 28 July 2015 for the purpose of seeking public comment. The draft policy is attached as Attachment No. DRS235A.

The proposed policy was advertised in the Geraldton Guardian on the 7 August 2015 inviting written public comment about the adoption of the policy. The advertisement also featured on the City of Greater Geraldton Website and City of Greater Geraldton Facebook site until the closure period on the 18 September 2015.

It is advised that following the closure of the advertising period on the 18 September 2015 no public submissions were received.

LEGISLATIVE/POLICY IMPLICATIONS:

The following statutory implications are applicable:

- Part 3, Section 3.58 of the *Local Government Act 1995* which describes how Local Government is to dispose of property;
- Part 6, Division 5, Subdivision 2 of the *Local Government Act 1995* determines that a Local Government may impose fees and charges;
- Part 6, Regulation 30 of the *Local Government (Functions and General) Regulations 1996* describes exemptions pursuant to Section 3.58 of the LGA;

- Part 6 of the *Land Administration Act 1997* determines Sales, Lease and Licences of Crown land; and
- Section 3.18 of the *Local Government Act 1995* relating to the adoption of policies by Council.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no direct financial or budget implications, however, there may be opportunities for leasing for other recreational activities on the Foreshore.

INTEGRATED PLANNING LINKS:

Title: Governance	Inclusive civic and community engagement and leadership.
Strategy 5.2.7	Ensuring efficient and effective delivery of service

Regional Outcomes:

There are no potential impacts, either positive or negative to regional outcomes.

RISK MANAGEMENT:

The overall aim of this Policy is to provide an effective framework to minimise risk in the management of proposals for commercial business infrastructure development, recreational and other usages on the foreshore reserve in order to achieve the six key principles of the policy, namely activation, effective use, enabling, cultural significance, community expression and communication.

ALTERNATIVE OPTIONS CONSIDERED

There are no further options for consideration.

DRS236 CONTROL OF VEHICLES (OFF – ROAD AREAS) ACT AND CARAVAN PARKS AND CAMPING GROUNDS ACT AUTHORIZED OFFICERS

AGENDA REFERENCE:	D-15-65163
AUTHOR:	N Ferridge, Compliance Officer
EXECUTIVE:	P Melling, Director of Development and Regulatory Services
DATE OF REPORT:	1 September 2015
FILE REFERENCE:	LE/6/0010
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	No

EXECUTIVE SUMMARY:

This report provides information regarding Local Government enforcement of the Control of Vehicles (Off-Road Areas) Act 1978, Caravan Parks and Camping Grounds Act 1995 and seeks a Council resolution to appoint authorised persons.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority, exercising its powers under Section 38 (3) of the Control of Vehicles (Off-Road Areas) Act 1978 and Section 17(1) of the Caravan Parks and Camping Grounds Act 1995 and regulation 6 of the Caravan Parks and Camping Grounds Regulations 1997 RESOLVES to:

1. APPOINT the following persons as an authorised officer for the period of their employment at the City of Greater Geraldton:
 - a. Kim Jeffrey;
 - b. Neryl Beer;
 - c. Darren Cole;
 - d. Neil Ferridge;
 - e. Anthony Bickley;
 - f. Kelly Lorne;
 - g. Daniel Carter;
 - h. Narketta Lock;
 - i. Christopher Lambkin;
 - j. Fiona McAuliffe; and
 - k. Paul Acton.

PROponent:

The proponent is the City of Greater Geraldton.

BACKGROUND:

In June 2015 several new staff commenced employment with the City of Greater Geraldton Rangers. The City of Greater Geraldton engages casual rangers from time to time to assist with operational requirements and those casual appointees are also listed. All City of Greater Geraldton Rangers carry out functions of the Control of Vehicles (Off Road Areas) Act 1978 and the Caravan Parks and Camping Grounds Act 1995.

This item is presented to Council to ensure that all officers who carry out functions under the Control of Vehicles (Off Road Areas) Act 1978, Caravan Parks and Camping Grounds Act 1995 and regulation 6 of the Caravan Parks and Camping Grounds Regulations 1997 are duly authorised.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

It is essential the Local Government has officers that are appropriately authorised to administer the provisions under the Control of Vehicles (Off-Road Areas) Act 1978 to police unlicensed off-road vehicles to ensure a safer community and Caravans and Camping Act 1995.

Environmental:

Some users of Off Road Vehicles cause considerable damage to the environment. The application of this law assists in deterring behaviour such as this, that impacts on the environment.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

Council has previously resolved to appoint officers for the period of their employment at the City of Greater Geraldton:

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Council is able to execute by delegation specific powers in relation to its responsibilities under the Local Government Act 1995, Caravan Parks and Camping Grounds Act 1995, Caravan Parks and Camping Grounds Regulations 1997 and the Control of Off Road Vehicles (Off Road Areas) Act 1978, the delegation of such powers does not remove any of the responsibilities of the local government from exercising its powers.

There is no impact on existing policies or new policies proposed as a result of the authorisations.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Environmental	Revegetation – Rehabilitation – Preservation
Strategy 2.1.2	Sustainably Maintaining Public Open Spaces and Recreational Areas

Title: Social	Community Health and Safety
Strategy 3.5.5	Creating safer communities

REGIONAL OUTCOMES:

There are no regional outcomes.

RISK MANAGEMENT

This proposal's purpose is to mitigate against potential risks associated with City officers performing their respective roles without holding the appropriate legal authority to do so as required by the relevant legislation.

Not endorsing the authorisations would cause insufficient ability to control Off-Road Vehicles, Illegal camping and related issues they cause.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

There are no other options available.

6 REPORTS TO BE RECEIVED

REPORTS TO BE RECEIVED

AGENDA REFERENCE:	D-15-68350
AUTHOR:	K Diehm, Chief Executive Officer
EXECUTIVE:	K Diehm, Chief Executive Officer
DATE OF REPORT:	9 November 2015
FILE REFERENCE:	GO/6/0012-04
APPLICANT / PROPONENT:	City of Greater Geraldton
ATTACHMENTS:	Yes

EXECUTIVE SUMMARY:

To receive the Reports of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:

PART A

That Council by Simple Majority pursuant to Section 5.22 of the Local Government Act 1995 RESOLVES to

1. RECEIVE the following appended reports:
 - a. Reports – Development & Regulatory Services
 - i. DRS237 – Bush Fire Advisory Committee Meeting Minutes – 30 September 2015
 - ii. DRS238 – Bush Fire Advisory Committee Meeting – Mullewa – 24 September 2015
 - iii. DRSD104 – Delegated Determinations and Subdivision Applications

PART B

That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate and Commercial Services;
 - i. CCS147 – Corporate Business Plan First Quarter Report;
 - ii. CCS148 - Confidential Report – List of Accounts Paid Under Delegation - October 2015

PROponent:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the “Reports (including

Minutes) to be Received” are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

COMMUNITY/COUNCILLOR CONSULTATION:

Not applicable.

LEGISLATIVE/POLICY IMPLICATIONS:

Not applicable.

- 11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 12 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**
- 13 URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE MEETING**
- 14 CLOSURE**

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <http://www.cgg.wa.gov.au/council-meetings/>