

Geraldton Regional Art Gallery Committee

Meeting Minutes

Meeting Name	Geraldton Regional Art Gallery Committee	Meeting No.	D-15-56707
Meeting Date	Wednesday, 16 September 2015		
Meeting Time	3.30pm to 5.00pm		
Meeting Location	Committee Meeting Room City of Greater Geraldton		
Attendees	Cr Tarleah Thomas (Chair)	TT	By Invitation
	Cr Neil McIlwaine	NM	Apologies
	James Davies	JD	
	Andrea Selvey	AS	Distribution
	Gary Martin	GM	
	Anthea Da Silva	AD	
	Shauni Norman (minute taker)	SN	
			Brian Stewart Raina Savage
			As above Cr Steve Douglas (Proxy)

1. Welcome & Apologies

All welcomed & apologies noted from RS & BS unavailable to contact.

2. Minutes of Previous Meeting & Action Log

JD suggested the amendment to read as follows; "the reduction in funding has created difficulty in planning activities during the time of the Art Prize and that JD recommends the budget be reconsidered during the mid-year review."

The Committee agrees to adopt the minutes with recommended amendment.

AG10: JD to liaise with Gerard Sherlock regarding electronic signage.

AG11: Complete

AG14: Complete

AG14: JD to liaise with Mrs Cramer.

AG15: Complete

AG16: Complete

AG17: Complete

AG18: Complete

3. Gallery Director's Report June – August

See tabled report (attached)

The Committee supported the recommendation for the deaccessioning of artworks as referenced in the Gallery Director's report. The deaccessioning will begin by offering to donate artwork to community organisations e.g. Schools or Hospitals; Directive from Governance & Risk is to ensure the process aligns with the Collection Policy. Moved NM, seconded GM.

The draft MOU, as presented to the Committee in November 2013 between the City and Art Gallery has been agreed upon by the Art Gallery WA and the City and is in the process of being signed by the CGG CEO and Director of the Art Gallery of WA Action: SN to attach the MOU with the minutes.

Noted: JD will be on long service leave as of January 2016 with Julie-Ann Sproule to be acting Director for the Art Gallery.

JD stated the importance of promoting how and why the Mid West Art Prize has moved to a two year cycle during 2016. Action: AS & JD to liaise on the alternative communication and programming options with the Corporate Communications team.

JD put forward the recommendation to accept the work from Olga Cironis – “Sounding” artwork. (See attached letter) Committee agreed on recommendation, Moved GM, seconded AD.

4. Financial Reports

4.1 Financial statement – Art Gallery of Western Australia 2015

See attached.

Noted

4.2 Financial statement – City of Greater Geraldton 2015

See attached.

Noted

5. Art Gallery Confirmed Exhibition Schedule 2015 & 2016

See attached. Noted full schedule through to April 2016

6. Attendance Figures

Concern raised on the low number of visits to the Art Gallery website in comparison to other City websites. Action: AS & JD to discuss with the Corporate Communications team to assist in boosting the traffic for Art Gallery.

7. Correspondence

Letter received from Olga Cironis (see attached) JD to respond accordingly.

8. General Business

Committee application received Christian Watters. The Committee recommend Christian Watters be accepted onto the Committee via Council in December, moved NM, seconded AD.

Action: AS to provide Christian Watters with a letter of advisement & minutes from previous minutes on the Committees behalf.

Review of all Council Committees to take place in October after the election. Noted the possibility for some Committees to combined or dissolved. Action: AS research what the Committees standing orders are in regards to new Committee members.

Noted: Visit from the Hon Nicholas Hasluck AM QC, Chair of AGWA Board on 07 September 2015.

NM proposed the advice from the City regarding the protocols on how Committee minutes are recorded be accepted by this Committee (listed below). Moved AD, seconded GM.

“Committees of Council

General rule for minute taking are as follows:

What is being considered/discussed – as listed in the Agenda prior to distribution

Brief Summary

The Committee’s decision/recommendations (where applicable)

As per the Committee Agenda template

Actions (if any) keep a record of actions taken and who they are assigned to until completed.”

Action: Chair to flag with the Heritage Committee regarding the Art Gallery heritage trail sign and provide comment.

9. Close

Meeting closed at 4.45pm