



ORDINARY MEETING OF COUNCIL  
MINUTES

23 MAY 2017

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**CITY OF GREATER GERALDTON**  
**ORDINARY MEETING OF COUNCIL**  
**HELD ON TUESDAY, 23 MAY 2017 AT 5.00PM**  
**CHAMBERS, CATHEDRAL AVENUE**

**MINUTES**

**DISCLAIMER:**

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

**1 DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 5pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to respectfully acknowledge the Yamaji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamaji people.

**3 ATTENDANCE**

Present:

Mayor S Van Styn  
Cr G Bylund  
Cr D J Caudwell  
Cr N Colliver  
Cr J Critch  
Cr S Douglas  
Cr L Freer  
Cr R D Hall  
Cr S Keemink  
Cr M Reymond  
Cr N McIlwaine  
Cr V Tanti  
Cr T Thomas

Officers:

K Diehm, Chief Executive Officer  
 P Melling, Director of Development & Community Services  
 B Davis, Director of Corporate and Commercial Services  
 R McKim, Director of Infrastructure Services  
 S Moulds, PA to the Chief Executive Officer  
 P Kingdom, Coordinator Communications  
 J Crothers, Contract and Procurement Specialist, Maintenance Operations

Others:

Members of Public: 7  
 Members of Press: 1

Apologies:

Nil.

Leave of Absence:

Nil.

**4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**  
 Nil.

**5 PUBLIC QUESTION TIME**

*Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.*

*Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.*

Nil.

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

**Existing Approved Leave**

<b>Councillor</b>	<b>From</b>	<b>To (inclusive)</b>	<b>Date Approved</b>
Cr S Douglas	10 July 2017	10 August 2017	28/02/2017
Cr N McIlwaine	23 August 2017	2 October 2017	28/02/2017

**COUNCIL DECISION****MOVED CR MCILWAINE, SECONDED CR KEEMINK**

**Cr M Reymond request for Leave of Absence for the period 19 July 2017 to 12 August 2017 be approved.**

**Mayor Shane Van Styn request for Leave of Absence for the Period 12 August 2017 to 25 August 2017 be approved.**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

**7 PETITIONS, DEPUTATIONS OR PRESENTATIONS**

Nil.

**8 DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

**9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING – as circulated**

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 26 April 2017, as previously circulated, be adopted as a true and correct record of proceedings.

**COUNCIL DECISION****MOVED CR REYMOND, SECONDED CR TANTI**

**RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 26 April 2017, as previously circulated, be adopted as a true and correct record of proceedings.**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

**10 ANNOUNCEMENTS BY THE CHAIR***Events attended by the Mayor or his representative*

<b>DATE</b>	<b>FUNCTION</b>	<b>REPRESENTATIVE</b>
27 April 2017	Radio Mama Interview – Outcomes of Council Meeting	Deputy Mayor Neil McIlwaine
27 April 2017	ABC Radio Interview – Outcomes of Council Meeting	Deputy Mayor Neil McIlwaine
28 April 2017	ABC Western Plains Radio Interview – Productivity Commission's Report & Cities Reference Group	Mayor Shane Van Styn
28 April 2017	Mid West Development Commission Board Meeting	Mayor Shane Van Styn
28 April 2017	Midwest Development Commission – Horticulture Group Meeting	Mayor Shane Van Styn
29 April 2017	Mid West Chamber of Commerce Land and Lobster Festival	Mayor Shane Van Styn
29 April 2017	Demo Derby	Mayor Shane Van Styn
30 April 2017	Radio Mama Interview – Monthly Update	Mayor Shane Van Styn
1 May 2017	Regular Catch up with Mayor & CEO	Mayor Shane Van Styn
1 May 2017	Regular Catch up with Media & Marketing	Mayor Shane Van Styn
1 May 2017	Senior Bowls	Mayor Shane Van Styn
1 May 2017	Unique Geraldton Tourism – Tin Heads Viewing	Mayor Shane Van Styn
2 May 2017	Photoshoot – Liberty Swing Donation, Holland Street School	Mayor Shane Van Styn
2 May 2017	Meeting with URBIS – The Gerald Hotel Update	Mayor Shane Van Styn
2 May 2017	Concept Forum	Mayor Shane Van Styn
3 May 2017	WA Regional Capitals Alliance Meeting	Mayor Shane Van Styn
3 May 2017	Mid West Cultural & Heritage Centre Introduction Evening	Mayor Shane Van Styn
5 May 2017	CEO Performance Review Committee Meeting	Mayor Shane Van Styn
5 May 2017	Big Sky Readers & Writers Festival Opening Dinner	Mayor Shane Van Styn
6 May 2017	Geraldton Chilli Festival	Mayor Shane Van Styn
8 May 2017	Regular Catch up with Mayor & CEO	Mayor Shane Van Styn
8 May 2017	Regular Catch up with Media & Marketing	Mayor Shane Van Styn
8 May 2017	Meeting with D Darch - Fauna for the Future ventures	Mayor Shane Van Styn
8 May 2017	Interview with GWN – Cruise ships	Mayor Shane Van Styn

8 May 2017	Foreshore Playground Fence Extension Concrete Pool and Photoshoot	Mayor Shane Van Styn
8 May 2017	ABC Drive Interview – Barry Nicholls	Mayor Shane Van Styn
9 May 2017	Spirit Radio Interview – Community Strategic Workshop	Mayor Shane Van Styn
9 May 2017	Feedback and workshop of Final Draft Budget and LTFP	Mayor Shane Van Styn
10 May 2017	Launch 2017 Regional Achievement & Community Awards	Mayor Shane Van Styn
10 May 2017	Olive Street Site Visit with Red Dust Holdings	Mayor Shane Van Styn
10 May 2017	Regional Capitals Australia Telephone Interview	Mayor Shane Van Styn
10 May 2017	Meeting with Wayne Harris, Northgate Shopping Centre	Mayor Shane Van Styn
11 May 2017	Meeting with Ricky Burgess – WALGA CEO & President Lyn Craige	Mayor Shane Van Styn
11 May 2017	Meeting with Tersum Energy and Community Energy	Mayor Shane Van Styn
11 May 2017	Welcome the National Director ABC Regional – Fiona Reynolds Morning Tea	Mayor Shane Van Styn
11 May 2017	Meeting with Mid West Development Commission CEO	Mayor Shane Van Styn
13 May 2017	Community Plan Community Workshop	Mayor Shane Van Styn
13 May 2017	Official Opening of QUAFF Food & Wine Festival	Mayor Shane Van Styn
14 May 2017	Radio Mama Interview – General Chat	Mayor Shane Van Styn
15 May 2017	Regular Catch up with Mayor & CEO	Mayor Shane Van Styn
15 May 2017	Regular Catch up with Media & Marketing	Mayor Shane Van Styn
15 May 2017	CEO Performance Review Committee Meeting	Mayor Shane Van Styn
15 May 2017	Meeting with Terry Mouchemore – Friends of Point Moore	Mayor Shane Van Styn
15 May 2017	Meeting with Hanny McGee – LOT62 – Smart Cities	Mayor Shane Van Styn
15 May 2017	Meeting with Mayor & CEO – Point Moore	Mayor Shane Van Styn
15 May 2017	Draft Budget Discussions with Councillors	Mayor Shane Van Styn
16 May 2017	Photoshoot – Ultimate Geraldton Package – Visitors Centre	Mayor Shane Van Styn

16 May 2017	Regional Capitals Australia – Board Meeting	Mayor Shane Van Styn
16 May 2017	Agenda Forum	Mayor Shane Van Styn
18 May 2017	Batavia Regional Emergency Management Committee Meeting	Mayor Shane Van Styn
18 May 2017	State Economist Lunch – Mid West Chamber of Commerce & Industry	Mayor Shane Van Styn
18 May 2017	Trophy Presentation – Science & Engineering Discovery Challenge	Mayor Shane Van Styn
21 May 2017	Farewell Mass and Brunch for Justin Bianchini	Deputy Mayor Neil McIlwaine
22 May 2017	Progress Mid West Establishment Board Meeting	Mayor Shane Van Styn
22 May 2017	Regular Catch Up Mayor & CEO	Mayor Shane Van Styn
22 May 2017	Regular Catch Up Media & Marketing	Mayor Shane Van Styn
22 May 2017	Water Corporation Community Workshop	Mayor Shane Van Styn
23 May 2017	Central Coast Strategy Steering Group Meeting	Mayor Shane Van Styn
23 May 2017	Ordinary Meeting of Council	Mayor Shane Van Styn



**11 REPORTS OF DEVELOPMENT & COMMUNITY SERVICES**  
Nil.

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## 12 REPORTS OF CORPORATE & COMMERCIAL SERVICES

CCS254 COUNCIL POLICY CP 4.2 CODE OF CONDUCT FOR COUNCIL MEMBERS AND COMMITTEE MEMBERS
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<b>AGENDA REFERENCE:</b>	<b>D-17-26283</b>
<b>AUTHOR:</b>	<b>M Adam, Governance Coordinator</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate &amp; Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>4 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/19/0008</b>
<b>ATTACHMENTS:</b>	<b>Yes x2</b>
	<b>A. Draft Council Policy CP 4.2 Code of Conduct for Council Members and Committee Members</b>
	<b>B. Comparison Table CP 4.2</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council endorsement of the Council Policy CP 4.2 Code of Conduct for Council Members and Committee Members version 2, as amended.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority Section 2.7 of the Local Government Act RESOLVES to:

1. APPROVE Council Policy CP 4.2 Code of Conduct for Council Members and Committee Members version 2.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

Council Policy CP 4.2 Code of Conduct for Council Members and Committee Members was last reviewed by Council on 24 January 2017. Within the biennial review process for the Council Policy Manual, the policy is due for review prior to 30 June 2017. Council have considered amendments to the policy at the Concept Forum on 2 May 2017 and the attached draft policy has been updated accordingly for Council consideration. Suggested amendments are detailed in the attached comparison table.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no economic impacts.

**Social:**

There are no social impacts.

**Environmental:**

There are no environmental impacts.

**Cultural & Heritage:**

There are no cultural or heritage impacts.

**RELEVANT PRECEDENTS:**

Council policies are reviewed and endorsed by Council on a regular basis. The Council Policy Manual was reviewed and adopted by Council on 24 January 2017.

**COMMUNITY/COUNCILLOR CONSULTATION:**

Council were consulted via briefing note on 4 April 2017 and at the Concept Forum held on 23 May 2017.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Pursuant to Section 2.7 of the *Local Government Act 1995* the role of Council includes determination of Council Policies:

**2.7. Role of council**

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies*

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications.

**INTEGRATED PLANNING LINKS:**

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service
Strategy 5.2.8	Continuously improving business and governance frameworks to support a growing community.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT**

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the Local Government of the City of Greater Geraldton.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS**

No alternative options were considered by City Officers.

**COUNCIL DECISION**

**MOVED CR DOUGLAS, SECONDED CR FREER**

**That Council by Simple Majority Section 2.7 of the Local Government Act  
RESOLVES to:**

- 1. APPROVE Council Policy CP 4.2 Code of Conduct for Council Members and Committee Members version 2.**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

**CCS255 COUNCIL POLICY CP 4.12 CONFIDENTIAL INFORMATION**

<b>AGENDA REFERENCE:</b>	<b>D-17- 26287</b>
<b>AUTHOR:</b>	<b>M Adam, Coordinator Governance</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate &amp; Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>4 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/19/0008</b>
<b>ATTACHMENTS:</b>	<b>Yes x2</b>
	<b>A. Draft Council Policy CP 4.12 Confidential Information.</b>
	<b>B. Comparison Table CP 4.12</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council endorsement of Council Policy CP 4.12 Confidential Information (version 2) as amended, or alternatively retirement of the policy.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority Section 2.7 of the Local Government Act RESOLVES to:

1. APPROVE Council Policy CP 4.12 Confidential Information, version 2.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

Council Policy CP 4.12 Confidential Information was last reviewed by Council on 24 January 2017. Within the biennial review cycle for the Council Policy Manual the policy is due for review prior to 30 June 2017. Council have considered amendments to the policy, at the Concept Forum on 2 May 2017 and the attached draft policy has been updated accordingly for Council consideration. Council have also noted that the content of the existing policy is prescribed within the *Local Government Act 1995*, *The City of Greater Geraldton Meeting Procedures Local Law 2011*, *Council Policy CP 4.2 Code of Conduct for Elected Members and Committee Members*, and *Operational Policy OP054 Employee Code of Conduct*. Council may therefore alternatively choose the option to retire the policy, as it is no longer required.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no economic impacts.

**Social:**

There are no social impacts.

**Environmental:**

There are no environmental impacts.

**Cultural & Heritage:**

There are no cultural or heritage impacts.

**RELEVANT PRECEDENTS:**

Council policies are reviewed and endorsed by Council on a regular basis. The Council Policy Manual was reviewed and adopted by Council on 24 January 2017, CCS231.

**COMMUNITY/COUNCILLOR CONSULTATION:**

Council were consulted via briefing note on 6 April 2017 and at the Concept Forum held on 2 May 2017.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Pursuant to Section 2.7 of the *Local Government Act 1995* the role of Council includes determination of Council Policies:

**2.7. Role of council**

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies*

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications.

**INTEGRATED PLANNING LINKS:**

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service
Strategy 5.2.8	Continuously improving business and governance frameworks to support a growing community

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT**

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the Local Government of the City of Greater Geraldton.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS**

RETIRE Council Policy CP 4.12 Confidential Information as the policy content is prescribed within existing legislation and policy:

- The Local Government Act 1995.
- The City of Greater Geraldton Meeting Procedures Local Law 2011.
- Code of Conduct for Elected Members and Committee Members.
- Operational Policy OP054 Employee Code of Conduct.

**COUNCIL DECISION****MOVED CR DOUGLAS, SECONDED CR FREER**

**That Council by Simple Majority Section 2.7 of the Local Government Act RESOLVES to:**

1. **APPROVE Council Policy CP 4.12 Confidential Information, version 2.**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

CCS256 COUNCIL POLICY CP 2.2 ESTABLISHING INTERNATIONAL RELATIONS
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<b>AGENDA REFERENCE:</b>	<b>D-17-30112</b>
<b>AUTHOR:</b>	<b>B Davis, Director Corporate &amp; Commercial Services</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate &amp; Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>4 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/19/0008</b>
<b>ATTACHMENTS:</b>	<b>Yes x2</b>
	<b>A. Draft Council Policy 2.2 Establishing International Relations</b>
	<b>B. Comparison Table CP 2.2</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council endorsement of Council Policy 2.2 Establishing International Relations version 2, as amended.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority Section 2.7 of the Local Government Act RESOLVES to:

1. APPROVE Council Policy 2.2 Establishing International Relations version 2.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

Council Policy CP 2.2 Establishing International Relations was last reviewed by Council on 24 January 2017. Within the biennial review process for the Council Policy Manual, the policy is due for review prior to 30 June 2017.

Council have considered amendments to the policy at the Concept Forum on 2 May 2017 and the draft policy is attached for Council consideration.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no economic impacts.

**Social:**

There are no social impacts.

**Environmental:**

There are no environmental impacts.

**Cultural & Heritage:**

There are no cultural or heritage impacts.



**RELEVANT PRECEDENTS:**

Council policies are reviewed and endorsed by Council on a regular basis. Version 1 of the Council Policy Manual was adopted by Council on 24 January 2017 – CCS231.

**COMMUNITY/COUNCILLOR CONSULTATION:**

Council were consulted via briefing note on 30 March 2017 and at the Concept Forum held on 2 May 2017.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Pursuant to Section 2.7 of the *Local Government Act 1995* the role of Council includes determination of Council Policies:

**2.7. Role of council**

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies*

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications.

**INTEGRATED PLANNING LINKS:**

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service
Strategy 5.2.8	Continuously improving business and governance frameworks to support a growing community.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT**

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the Local Government of the City of Greater Geraldton.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS**

No alternative options were considered by City Officers.

**COUNCIL DECISION**

**MOVED CR DOUGLAS, SECONDED CR CAUDWELL**

**That Council by Simple Majority Section 2.7 of the Local Government Act RESOLVES to:**

- 1. APPROVE Council Policy 2.2 Establishing International Relations version 2**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

**CCS257 UNDERGROUND POWER PROGRAM**

<b>AGENDA REFERENCE:</b>	<b>D-17-23918</b>
<b>AUTHOR:</b>	<b>P Radalj, Manager Finance &amp; Treasury</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate and Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>5 April 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0012-05</b>
<b>ATTACHMENTS:</b>	<b>No</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council approval to reinstate the full project budget allocation in 2016-17 related to the City's contribution to the Underground Power Project for Durlacher Street.

In the mid-year budget review, the 2016-17 budget allocation for the project was reduced from \$500,000 to \$100,000, with the balance to be reallocated into the 2017-18 budget. At the time of the mid-year review, the expectation was that the City would be paying a deposit in 2016-17, with the balance due in 2017-18. Subsequently, the City has now received an invoice for the full contribution to the project.

**EXECUTIVE RECOMMENDATION;**

That Council by Absolute Majority pursuant to Section 6.8(1)(b) of the Local Government Act 1995 RESOLVES to:

1. APPROVE the proposed budget amendment and reinstatement of funds for the Underground Power Project and AUTHORISE \$500,000 of operational expenditure in 2016-17.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

Council in December 2015 agreed to accept the State Underground Power proposal for Sanford/Durlacher/Chapman roads. Council further endorsed the project by approving the City's contribution of \$500,000 (50%) in the 2016-17 budget.

There is no change to the amount that Council had previously committed to contribute to the project, only a change to the timing of the cash outflow.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no economic impacts.

**Social:**

There are no social impacts.

**Environmental:**

There are no environmental impacts.

**Cultural & Heritage:**

There are no cultural or heritage impacts.

**RELEVANT PRECEDENTS:**

Council during the financial year approves and authorises amendments to the adopted budget.

**COMMUNITY/COUNCILLOR CONSULTATION:**

There has been no community/councillor consultation.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Section 6.8 of the Local Government Act 1995 requires any expenditure not included in the annual budget to be authorised by Absolute Majority.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

The City has the current capacity and available unrestricted cash to accommodate this expenditure in this financial year.

**INTEGRATED PLANNING LINKS:**

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT**

Associated risk would be a failure to observe the funding and timing requirements tied to this program and project.

**ALTERNATIVE OPTIONS CONSIDERED**

No alternate options were considered.

**COUNCIL DECISION****MOVED MAYOR, SECONDED CR DOUGLAS**

That Council by Absolute Majority pursuant to Section 6.8(1)(b) of the Local Government Act 1995 RESOLVES to:

1. **APPROVE** the proposed budget amendment and reinstatement of funds for the Underground Power Project and **AUTHORISE** \$500,000 of operational expenditure in 2016-17.

**CARRIED BY ABSOLUTE MAJORITY 12/1**

<b>Mayor Van Styn</b>	<b>YES</b>
<b>Cr. Douglas</b>	<b>YES</b>
<b>Cr. Bylund</b>	<b>YES</b>
<b>Cr. Keemink</b>	<b>YES</b>
<b>Cr. Hall</b>	<b>YES</b>
<b>Cr. Critch</b>	<b>YES</b>
<b>Cr. Tanti</b>	<b>YES</b>
<b>Cr. Reymond</b>	<b>YES</b>
<b>Cr. Mcllwaine</b>	<b>YES</b>
<b>Cr. Freer</b>	<b>YES</b>
<b>Cr. Colliver</b>	<b>YES</b>
<b>Cr. Caudwell</b>	<b>NO</b>
<b>Cr. Thomas</b>	<b>YES</b>

<b>CCS258 AMENDED COUNCIL POLICY 4.13 RECORD KEEPING</b>
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<b>AGENDA REFERENCE:</b>	<b>D-17-30385</b>
<b>AUTHOR:</b>	<b>D Duff, Manager ICT Services</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate and Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>5 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/19/0008</b>
<b>ATTACHMENTS:</b>	<b>Yes x2</b>
	<b>A. Council Policy 4.13 Record Keeping</b>
	<b>B. Council Policy 4.13 Record Keeping - Comparison Table</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council endorsement of Council Policy 4.13 Record Keeping, as amended.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 2.7 of the Local Government Act resolves to:

1. APPROVE Council Policy 4.13 Record Keeping.

**PROPONENT:**

The proponent is the City of Greater Geraldton

**BACKGROUND:**

Council Policy 4.13 was last reviewed by Council on 24 January 2017. Within the biennial review process for the Council Policy Manual, the policy is due for review during 2017.

Please see attachment B – Council Policy 4.13 Record Keeping - Comparison Table, for amendments.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no economic impacts.

**Social:**

There are no social impacts.

**Environmental:**

There are no environmental impacts.

**Cultural & Heritage:**

There are no cultural or heritage impacts.

**RELEVANT PRECEDENTS:**

Council policies are reviewed and endorsed by Council on a regular basis. For example: City of Greater Geraldton Council Policy Manual was endorsed by Council 24 January 2017.

**COMMUNITY/COUNCILLOR CONSULTATION:**

Councillors were consulted via briefing note on 28 April 2017 and at the Concept Forum held on 2 May 2017.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Pursuant to Section 2.7 of the Local Government Act 1995 the role of Council includes determination of Council Policies

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications.

**INTEGRATED PLANNING LINKS:**

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective deliver of service
Strategy 5.2.8	Continuously improving business and governance frameworks to support a growing community.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT**

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in good government of the Local Government of the City of Greater Geraldton

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS**

No alternative options were considered by City Officers.

**COUNCIL DECISION****MOVED CR REYMOND, SECONDED CR TANTI**

That Council by Simple Majority pursuant to Section 2.7 of the Local Government Act resolves to:

- 1. APPROVE Council Policy 4.13 Record Keeping.**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

**CCS259 RATES 2017-18 NOTICE OF INTENTION**

<b>AGENDA REFERENCE:</b>	<b>D-17-30542</b>
<b>AUTHOR:</b>	<b>P Radalj, Manager Finance &amp; Treasury</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate and Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>5 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0012-05</b>
<b>ATTACHMENTS:</b>	<b>Yes x1</b> <b>Statement of Objects and Reasons 2017-18</b>

**EXECUTIVE SUMMARY:**

This report seeks Council approval to give public notice of its intention to impose proposed differential rates and minimum payments for the 2017-18 financial year that form part of the adopted budget.

This public notice is mandatory under Section 6.36 of the Local Government Act, before imposing any differential general rates or a minimum payment via the Annual Budget.

Such notice is to be published within a period of 2 months preceding the commencement of the new financial year, inviting public submissions on the proposed rates or minimum payments.

An elector or ratepayer has 21 days from date of public notice to make submissions in respect of the proposed rates and minimum payments and any related matters. Council is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

Council may resolve to impose rates or minimum payments different from those published in the local public notices, and if it does so, is obliged to publish the reasons for doing so, as part of its formally adopted budget.

**EXECUTIVE RECOMMENDATION;**

That Council by Simple Majority by virtue of Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. ENDORSE the proposed differential rates and minimum payments for the 2017-18 financial year as detailed in Table 2 of this report, for the purposes of giving local public notice of intention to impose differential general rates and minimum payments for the 2017-18 financial year. Invite submissions from electors and ratepayers on the proposed rates and minimum payments and any related matters, as required under section 6.36 of the Local Government Act 1995.

**PROPONENT:**

The proponent is the City of Greater Geraldton.



**BACKGROUND:**

The following tables detail the current 2016-17 and the proposed 2017-18 differential rates-in-the-dollar and minimum payments:

**Table 1: Current Differential General Rates & Minimum Payments (2016-17)**

Differential Rate Types	Rate-in-the-dollar (Cents)	Minimum Payments \$
CGG Residential (Includes GRV Residential Ex-Mullewa Shire District)	11.4991	\$1,010
CGG Non-Residential (Includes GRV Non-Residential Ex-Mullewa Shire District)	10.9956	\$1,010
CGG UV (Ex Geraldton Rural Mining & Farming General and Ex Mullewa Rural Mining & Agriculture)	0.7236	\$1,010

**Table 2: Proposed Differential General Rates & Minimum Payments (2017-18)**

Differential Rate Types	Rate-in-the-dollar (Cents)	Minimum Payments \$
CGG Residential (Includes GRV Residential Ex-Mullewa Shire District)	11.9016	\$1,010
CGG Non-Residential (Includes GRV Non-Residential Ex-Mullewa Shire District)	11.3804	\$1,010
CGG UV (Ex Geraldton Rural Mining & Farming General and Ex Mullewa Rural Mining & Agriculture)	0.7489	\$1,010

Under the proposed differential rates, the Rates in the Dollar increase by 3.5% consistently across all rating categories.

Proposed Minimum payments have been held at 2016-17 levels, without increase.

**Long Term Financial Plan:**

In response to concerns raised by the Community, the Mayor, and Councillors, a long-term financial planning scenario was developed in 2016-17 that saw a reduction in annual rate increases when compared to previous Long Term Financial Plans. The scenario included that annual aggregate rate revenue increase would be 3.5% (plus growth) per annum. Other significant principles underpinning the City's long term planning are:

- Continual positive movements and achievements of all financial and sustainability ratio benchmarks within a realistic and acceptable timeframe;
- Delivers a net operating surplus from ordinary activities; and
- Generate enough revenue to renew assets as they wear out.

**Rates Modelling (2017-18):**

The proposed rates model is based on the following:

- Key principle of the existing of the Long Term Financial Plan of a 3.5% (plus growth) increase in aggregate rate revenue 2017-18. Current rates modelling is based on equitable adjustment to the three rating categories proposed RID's.
- No further concessions to be applied to Residential Properties. Council in 2015-16 approved providing concessions to Geraldton residential properties in response to the GRV revaluation that resulted in large spikes to property valuations in certain areas within Geraldton. The concession applied in 2015-16 was equivalent to two thirds of the rates increase directly attributed to any valuation increase. In 2016-17, the concession equivalent will be one third of the rate increase as attributed to the valuation increase in 2015-16. Subsequently in 2017-18, the concession will no longer apply.

**CGG Residential:**

This category will include any GRV rated property in that part of the City district (including that part of the City previously being GRV Ex Mullewa Shire District) that is used for residential purposes.

**Residential Properties:**

- For residential properties who did not receive a concession in 2016-17 and the amount rates you paid this year was \$2,000, the proposed increase by Council would see you pay \$2,070 in 2017-18 a 3.50% increase. Minimum payments will remain the same at \$1,010 and unless you have built a new house or made improvements to your property in 2016-17 that resulted in a revaluation of the property, if not, then it is proposed you will pay the same minimum payment in 2017-18.

**CGG Non-Residential:**

This category includes any GRV property in that part of the City district (including that part of the City previously being GRV Ex Mullewa Shire District) that is used for non- residential purposes other than rural purposes.

**Non-Residential Properties:**

- For non-residential properties, the affect will be the same, as explained under residential properties.

**CGG UV:**

This category includes all UV rated property in that of the City district that are used primarily for rural, farming and mining purposes.

This rating category reflects the level of rating required to raise the necessary revenue for Council to operate efficiently and provide a diverse range of services and programs for rural areas including infrastructure to this designated part of the City.

- As the proposed increase is based on an equitable adjustment across all rating categories, the effect on UV properties will be the same as explained under residential properties.

Note that the proposed rating adjustment represents the initial intent by Council and can be changed during the budget process.

**ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:****Economic:**

There are no adverse economic impacts from this proposal. Councils raise revenue from rates to deliver, maintain and renew as necessary, key economic and social infrastructure and services required to enable the local economy.

**Social:**

There are no negative social impacts with this proposal. Separately, the City has in place a range of concessions and provisions to assist pensioners and persons experiencing financial hardship. Revenue from rates supports provision of social infrastructure required by the broader community.

**Environmental:**

There are no environmental impacts.

**Cultural & Heritage:**

There are no cultural or heritage impacts.

**RELEVANT PRECEDENTS:**

Each year, as noted under Legislative Implications below, Councils are required to give local public notice of intent to impose differential general rates and minimum payments. This is an annual statutory obligation.

**COMMUNITY/COUNCILLOR CONSULTATION:**

City of Greater Geraldton Councillors have been engaged through a series of Workshops and Concept Forums, which have been conducted through February to May of 2017. Particular workshops have addressed Fees and Charges, Capital Works Program, 2017-18 Budget Operating Revenue & Expenditure and the Long Term Financial Plan.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Statutory requirements for differential general rates and minimum payments are broadly set out in sections 6.31 through 6.36 of the Local Government Act 1995. As well, particular matters associated with those provisions of the Act are prescribed in the Local Government (Financial Management) Regulations.

Section 6.36 of the Local Government Act requires all Councils before imposing any differential general rates or minimum payments to give local public notice of intention to do so, and inviting submissions from electors and ratepayers.

Such notice may be published within a period of 2 months preceding the commencement of the new financial year (that is during May or June), and must provide at least 21 days for submissions.

The Act requires Councils to consider any submission received, before imposing differential general rates and minimum payments. Councils may adopt the rates and minimum payments as published in local public notices, or may modify and adopt differential rates or minimum payments different from those published – in which event the Council must include the reasons for doing so, as part of its formal annual budget, when adopted.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

The current estimate for 2017-18 based on LTFP key principle of 3.5% plus growth in aggregate rates revenue, would raise around \$44.96m from differential general rates and minimum payments per the model presented in this report. This figure incorporates a forecast of rates revenue derived from interim rating during the 2017-18 financial year.

**INTEGRATED PLANNING LINKS:**

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT**

Associated risk would be a failure to comply with section 6.36 of the Local Government Act in relation to the requirements to give notice on the Council's intention to impose differential general rates and minimum payments for the forthcoming financial year. This report mitigates that risk.

**ALTERNATIVE OPTIONS CONSIDERED**

The proposed model of differential general rates and minimum payments gives consideration to both delivering infrastructure and services to the community in a financially sustainable and affordable manner.

Alternative options and/or rate models may be developed and reviewed as part of Council's final budget deliberation process.

**COUNCIL DECISION****MOVED CR REYMOND, SECONDED CR KEEMINK**

That Council by Simple Majority by virtue of Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. **ENDORSE** the proposed differential rates and minimum payments for the 2017-18 financial year as detailed in Table 2 of this report, for the purposes of giving local public notice of intention to impose differential general rates and minimum payments for the 2017-18 financial year. Invite submissions from electors and ratepayers on the proposed rates and minimum payments and any related matters, as required under section 6.36 of the Local Government Act 1995.

**CARRIED 13/0**

<b>Mayor Van Styn</b>	<b>YES</b>
<b>Cr. Douglas</b>	<b>YES</b>
<b>Cr. Bylund</b>	<b>YES</b>
<b>Cr. Keemink</b>	<b>YES</b>
<b>Cr. Hall</b>	<b>YES</b>
<b>Cr. Critch</b>	<b>YES</b>
<b>Cr. Tanti</b>	<b>YES</b>
<b>Cr. Reymond</b>	<b>YES</b>
<b>Cr. Mcllwaine</b>	<b>YES</b>
<b>Cr. Freer</b>	<b>YES</b>
<b>Cr. Colliver</b>	<b>YES</b>
<b>Cr. Caudwell</b>	<b>YES</b>
<b>Cr. Thomas</b>	<b>YES</b>

**CCS260 STATEMENT OF FINANCIAL ACTIVITY TO 30 APRIL 2017**

<b>AGENDA REFERENCE:</b>	<b>D-17-30875</b>
<b>AUTHOR:</b>	<b>A van der Weij, Financial Accountant</b>
<b>EXECUTIVE:</b>	<b>B Davis, Director Corporate and Commercial Services</b>
<b>DATE OF REPORT:</b>	<b>09 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0012-05</b>
<b>ATTACHMENTS:</b>	<b>Yes x1 Monthly Management Report April 2017</b>

**EXECUTIVE SUMMARY:**

The attached financial reports provide a comprehensive report on the City's finances to 30 April 2017. The statements in this report include no matters of variance considered to be of concern.

**EXECUTIVE RECOMMENDATION;**

That Council by Simple Majority pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the 30 April 2017 monthly financial activity statements as attached.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

The financial position at the end of April is detailed in the attached report and summarised as follows relative to year-to-date budget expectations:

Operating Income	\$2,215,637	3.2%	Positive Variance
Operating Expenditure	\$1,696,215	2.7%	Positive Variance
Net Operating	\$3,911,852		
Capital Expenditure	\$1,306,061	3.7%	Positive Variance
Capital Revenue	\$5,200		Positive Variance
Cash at Bank – Municipal	\$27,831,088		
Cash at Bank – Reserve	\$10,469,759		
Total Funds Invested	\$32,149,909		
Net Rates Collected	96.70%		

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the revised budget.

The financial position represented in the April financials shows a positive variance of \$3,911,852 in the net operating result.

### **ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**

#### **Economic:**

There are no economic impacts.

#### **Social:**

There are no social impacts.

#### **Environmental:**

There are no environmental impacts.

#### **Cultural & Heritage:**

There are no cultural or heritage impacts.

### **RELEVANT PRECEDENTS:**

Council is provided with financial reports each month.

### **COMMUNITY/COUNCILLOR CONSULTATION:**

There has been no community/councillor consultation.

### **LEGISLATIVE/POLICY IMPLICATIONS:**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that as a minimum Council is to receive a Statement of Financial Activity.

### **FINANCIAL AND RESOURCE IMPLICATIONS:**

Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month.

### **INTEGRATED PLANNING LINKS:**

Title: Governance	Planning and Policy
Strategy 5.2.7	Ensuring efficient and effective delivery of service

### **REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

### **RISK MANAGEMENT**

There are no risks to be considered.

### **ALTERNATIVE OPTIONS CONSIDERED**

There are no alternative options to consider.

**COUNCIL DECISION****MOVED CR HALL, SECONDED CR CAUDWELL**

**That Council by Simple Majority pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:**

- 1. RECEIVE the 30 April 2017 monthly financial activity statements as attached.**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*



### 13 REPORTS OF INFRASTRUCTURE SERVICES

IS146	OLIVE STREET PATH PROPOSAL
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<b>AGENDA REFERENCE:</b>	<b>D-17-30743</b>
<b>AUTHOR:</b>	<b>R Criddle, Project Officer, Design and Project Delivery</b>
<b>EXECUTIVE:</b>	<b>R McKim, Director Infrastructure Services</b>
<b>DATE OF REPORT:</b>	<b>7 May 2017</b>
<b>FILE REFERENCE:</b>	<b>PM/4/0078</b>
<b>ATTACHMENTS:</b>	<b>Yes x1</b> <b>A. Layout plan of proposed track</b>

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council endorsement for a variation to the Olive Street Project scope to include a 1.5km asphalt walking / cycling track around the perimeter of the reserve. The estimated cost to construct a 1.5km, 3m wide asphalt path on a gravel base is \$220,000.

#### **EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

1. ENDORSE the construction of an asphalt walking / cycling track around the perimeter of the Olive Street reserve.

#### **PROPONENT:**

The proponent is the City of Greater Geraldton.

#### **BACKGROUND:**

The City of Greater Geraldton is progressing with the remediation of Lot 3012 Mahomet Flats (Olive Street Project). The remediation works include the management of contaminated materials in accordance with obligations under the Contaminated Sites Act 2013 (refer council endorsed tender report at March 2017 ordinary meeting (IS143)). The pre-construction processes have been completed and works are underway.

A part of the pre-construction activities included a community engagement meeting with nearby residents and interested stakeholders which was held on Monday 20 March 2017. At this meeting, it was suggested that the City consider construction of a walking / cycling track around the perimeter of the park that can also act as a firebreak. Since this meeting, officers have been investigating this proposal (refer to the attached layout plan).

#### **ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**

##### **Economic:**

The remediation of the Olive Street reserve will improve local land values and inject significant funding into the local construction industry.

**Social:**

The completion of this project will transform this long-term brown field site into a large open space where people can picnic, kick a ball and enjoy landscaped native plantings. The proposed walking cycling track is in keeping with the reserve's intended use. The track would provide a significant off-road (safe) walking / cycling facility for the enjoyment of the local community.

**Environmental:**

The proposed asphalt walking / cycling track will not affect the environment. It would act as a firebreak to assist the protection of the proposed native plantings and the surrounding dwellings.

**Cultural & Heritage:**

A plaque will be installed honouring those World War 1 service men from the Geraldton area who lost their lives serving their country.

**RELEVANT PRECEDENTS:**

There are no relevant precedents.

**COMMUNITY/COUNCILLOR CONSULTATION:**

The local community at the community engagement meeting held on Monday 20 March 2017 suggested the walking / cycling track concept to the City.

**LEGISLATIVE/POLICY IMPLICATIONS:**

There are no legislative or policy implications.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

The approved 2016/17 council budget for the Olive Street project is \$4,500,000 (loan funds). The current total forecast project cost is approximately \$3,600,000 (design costs, approval costs, construction costs, environmental monitoring and verification costs, project management costs etc). If the project is delivered under budget, less loan funds would be required.

The estimated cost to construct a 1.5km, 3m wide asphalt path on a gravel base is \$220,000. The estimated cost to construct a 1.5km, 3m wide gravel path (no bitumen seal) is \$91,000. The estimated cost to construct a 1.5km, 3m wide concrete path on a gravel base is \$338,000. The pathway cost estimates provided would need to be added to the \$3,600,000 million to obtain a new total cost to complete the project.

**INTEGRATED PLANNING LINKS:**

Title: Social	Recreation and Sport.
Strategy 3.1.2	Encouraging informal recreation through well-planned and developed open spaces, cycle/walk paths and green streetscapes.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT**

The risks associated with the construction of the path are associated with user safety, cost to construct and its acceptance by the community as a positive addition to the open space. As the path was proposed by the community, and acts as a firebreak, officers believe the risk profile is low.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS**

The options considered by officers included:

1. Not proceeding with the path and proceeding with the original project scope;
2. Constructing a gravel only walking / cycling track around the path; and
3. Constructing a concrete or coloured asphalt walking / cycling track around the path.

As the local community generated the idea for a path, officers considered it important to present the option to Council. If a gravel only path were constructed, it would attract higher annual maintenance costs (regular inspections by bush fire compliance officers and regular weed and grass spraying activities to ensure the path is a compliant firebreak). The construction of a concrete path or coloured asphalt path would come at a higher price that may not be justified.

**COUNCIL DECISION****MOVED CR MCILWAINE, SECONDED CR FREER**

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act **RESOLVES** to:

1. **ENDORSE** the construction of a 3m wide gravel track around the perimeter of the Olive Street reserve to act as a dual walking track / fire break at minimal net cost to the project.

**CARRIED 7/6**

<b>Mayor Van Styn</b>	<b>YES</b>
<b>Cr. Douglas</b>	<b>YES</b>
<b>Cr. Bylund</b>	<b>YES</b>
<b>Cr. Keemink</b>	<b>NO</b>
<b>Cr. Hall</b>	<b>NO</b>
<b>Cr. Critch</b>	<b>YES</b>
<b>Cr. Tanti</b>	<b>YES</b>
<b>Cr. Reymond</b>	<b>NO</b>
<b>Cr. Mcllwaine</b>	<b>YES</b>
<b>Cr. Freer</b>	<b>NO</b>
<b>Cr. Colliver</b>	<b>NO</b>
<b>Cr. Caudwell</b>	<b>YES</b>
<b>Cr. Thomas</b>	<b>NO</b>

**REASON FOR VARIATION TO THE EXECUTIVE RECOMMENDATION:  
That the construction be undertaken at minimal net cost to the project.**

<b>IS147 RFT 10 1617 – TRAFFIC MANAGEMENT SERVICES</b>
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<b>AGENDA REFERENCE:</b>	<b>D-17-30747</b>
<b>AUTHOR:</b>	<b>J Crothers, Contract Specialist</b>
<b>EXECUTIVE:</b>	<b>R McKim, Director Infrastructure Services</b>
<b>DATE OF REPORT:</b>	<b>07 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0013</b>
<b>ATTACHMENTS:</b>	<b>Yes – 2 x Confidential</b>
	<b>A. Evaluation Report</b>
	<b>B. Evaluation Spreadsheet</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council approval to award tender RFT 10 1617 for the provision of Traffic Management Services to the preferred tenderer.

**EXECUTIVE RECOMMENDATION:**

That Council, by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

1. AWARD the contract RFT 10 1617 – Traffic Management Services to the preferred tenderer; and
2. RECORD the tendered rates in the minutes

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

RFT 10 1617 sought prices for traffic management services and hire of associated equipment. Services include:

1. Provision of Traffic Management Services
2. Supply and erection of signage, equipment, bollards and lighting.
3. Supply only signage, equipment, bollards and lighting.
4. Prepare and submit Traffic Management Plans (TMP's) and obtain Main Roads WA approval where applicable.

Works under this tender comprise the supply of labour, materials and plant for the provision of traffic management services, which shall be carried out in their entirety in strict accordance with Main Roads Western Australia Traffic Management for Works on Roads Code of Practice and AS 1742.3 (2009) under the supervision of the Principal.

RFT 10 1617 has a two and one half year duration commencing from the date of the award and has a one year extension option at the absolute discretion of the City. The Tender process and assessment was completed in accordance with Council's Procurement of Goods and Services Policy (CP010). The RFT was advertised in the West Australian Newspaper and TenderLink on Saturday

13 January 2017. The tender closing date was 15 February 2017. The previous tender expired on 31 January 2017.

Eighteen (18) suppliers registered to receive a copy of the RFT. Nine (9) submissions were received. The nine (9) received submissions were deemed compliant by the City's Procurement and Risk team as per the compliance assessment in the attached tender evaluation. The tender assessment was undertaken by a panel of five (5) City's officers (three (3) voting and two (2) non-voting) to ensure an optimum decision was reached. Five out of the nine tenderers have operations based locally.

The tender selection criteria are as follows:

- A. Tenderer's Experience – Past Projects Part A (7.5%)
- B. Tenderer's Experience – Proposed Methodology Part B (7.5%)
- C. Tenderer's Resources (15%)
- D. Occupational Safety and Environmental Management (15%)
- E. Community and Economic Benefit (15%)
- F. Price (40%)

Five non-price criteria were utilised to ensure critical factors such as relevant experience, adequate resources, safety and local community and economic benefit are given appropriate consideration. Including these non-price criteria reduces risk by ensuring well qualified and experienced suppliers are selected. A fifteen percent (15%) weighting was given to a local community and economic benefit criteria.

City officers are very aware of the need to continuously investigate potential efficiency savings. Traffic Management Services is one area where there is an opportunity to enhance the efficient and effective service delivery. To achieve this aim, the City recruited an in-house Traffic Compliance officer approximately nine months ago. This officer has been working hard to ensure Traffic Management activities are delivered effectively and efficiently. Some of the actions and achievements to date are as follows:

- Traffic Management plans are now developed in-house as opposed to paying external agencies for this service.
- Standard traffic management plans have been drafted and approved that allow routine activities to be conducted without the need to draft and approve individual plans for each small project
- The City has achieved certification from Main Roads to work on their roads (this is not easy to achieve).
- The City now resources its own after hour road signage activities which were previously contracted out.
- Councillors would also have seen that the recent annual supply contracts for various road services such as asphalt, chip seals and concrete footpaths now require the contractor to manage and pay for their own traffic control. This achieves efficiencies and enhances the distribution of traffic control works across various

local traffic control companies (previously, all city work would be awarded to one company). It also ensures that this work is capitalised, rather than incorporated into the operational budget expenditure.

Further efficiencies are being explored. This includes investigating the viability of recruiting in-house traffic controllers to primarily work with the rural crews (primarily road grading and re-sheeting crews). This has the potential to enhance rural employment and make additional savings for the City.

### **ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:**

#### **Economic:**

The awarding of this tender will result in City funds flowing into the local economy through the employment of local community members as traffic controllers, the purchasing and servicing of traffic control vehicles and purchase of signage. These funds then flow further into the local community as the traffic controllers purchase food, pay their mortgage/rent and so forth.

#### **Social:**

A safe worksite is of the utmost importance for our crews and subcontractors. It provides safe pedestrian access and protection while civil works are carried out in the City. The successful contractor will ensure minimal disruption is provided while critical maintenance and renewal works are carried out.

#### **Environmental:**

All environmental issues will be dealt with by the successful tenderer via their environmental management policies and procedures.

#### **Cultural & Heritage:**

There are no cultural or heritage impacts.

### **RELEVANT PRECEDENTS:**

The City has previously awarded an annual supply contract for Traffic Management Services (RFT 10 1415 (CI088), dated 10 February 2015).

### **COMMUNITY/COUNCILLOR CONSULTATION:**

Community and Councillor Consultation occurs as part of individual construction projects as opposed to the award of the annual supply contract.

### **LEGISLATIVE/POLICY IMPLICATIONS:**

The Local Government Act and the City's Procurement Policy were observed when preparing and awarding this tender. Safety and Environmental legislative requirements will be observed as part of the construction activities.

### **FINANCIAL AND RESOURCE IMPLICATIONS:**

Historically, the value of work through this tender was approximately \$1,300,000 per annum. With reference to earlier comments, the value of work through the new tender is expected to be approximately \$900,000 per annum.

**INTEGRATED PLANNING LINKS:**

Title: Economy	Transportation
Strategy 4.2.1	Developing more efficient transport options that are secure and safe to sustain our lifestyle.

**REGIONAL OUTCOMES:**

To facilitate the development of a functional and safe road and pedestrian network through the City of Greater Geraldton which enhances the comfort and safety of road users.

**RISK MANAGEMENT**

Traffic Management Services are a critical component of the City's risk management strategy. Working on or adjacent to roads is a high risk activity with the injury or death of motorists, pedestrians or road workers a possibility if not done correctly. If an accident was to occur at a construction site, the City needs to ensure that it has systems in place that allow it to demonstrate, as a minimum, compliance with the relevant legislation and Australian Standards. Failure to do so would result in significant staff morale, financial and reputational losses. The actual cost of this outcome would far exceed the current annual expenditure on traffic control services.

With respect to the procurement process, a procurement plan has been developed for this tender and approved by the Executive Management Team. This plan contained a risk assessment that considered both the risks associated with the procurement process and the risks associated with construction activities. Steps were taken to address the risks as part of the tender documentation. Further risk mitigation will also occur through the City's oversight of individual projects.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS**

This tender was called to ensure compliance with the legislative procurement requirements of the Local Government Act. Alternatives to calling this tender include:

1. Call individual quotations and tenders for specific maintenance and construction projects. This option is not supported due to the volume of administrative effort required, and the potential to have higher costs through multiple small purchases
2. Use the WALGA Preferred Suppliers Panel. Some of the company's listed on this panel include:
  - a. Advanced Traffic Management (WA) Pty Ltd\*
  - b. Carrington's Traffic Services
  - c. CB Traffic Solutions Pty Ltd
  - d. Contraflow Pty Ltd\*
  - e. Evolution Traffic Control
  - f. Quality Traffic Management (QTM)\*
  - g. Warp Pty Ltd

*(Those with an asterisk provided a tender submission for RFT 10 1617).*



The use of the WALGA Preferred Suppliers Panel would ensure that the contract and associated services would be delivered to the highest industry and commercial standards, and would provide robust contractual protect to the City. The suppliers on these Panels are proven to provide competitive pricing that would ensure value for money in the procurement process. However, despite letters and requests sent to local providers to join, no local suppliers are available through this list. Up until recently, Altus were on the list but have since discontinued their membership.

**COUNCIL DECISION****MOVED CR MCILWAINE, SECONDED CR HALL**

**That Council, by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:**

- 1. AWARD the contract RFT 10 1617 – Traffic Management Services to the preferred tenderer being Catwest Pty Ltd; and**
- 2. RECORD the tendered rates in the minutes:**

		FIXED SCHEDULE OF RATES								
		ALL LOCALITIES WITHIN THE CITY OF GREATER GERALDTON								
DESCRIPTION	UNIT	WORKING DAYS						WEEKENDS & PUBLIC HOLIDAYS		
		DAYTIME 6AM TO 6PM			NIGHTTIME 6PM TO 6AM			ALL HOURS		
		Ex GST	GST	Incl GST	Ex GST	GST	Incl GST	Ex GST	GST	Incl GST
1 qualified traffic controller, no vehicle (for additional labour hire to Principal's crew)	\$ / Hr	<b>54.00</b>	<b>\$5.40</b>	<b>\$59.40</b>	<b>\$72.00</b>	<b>\$7.20</b>	<b>\$79.20</b>	<b>\$72.00</b>	<b>\$7.20</b>	<b>\$79.20</b>
1 qualified traffic controller, 1 vehicle and all signs, cones, etc	\$ / Hr	<b>\$54.00</b>	<b>\$5.40</b>	<b>\$59.40</b>	<b>\$72.00</b>	<b>\$7.20</b>	<b>\$79.20</b>	<b>\$72.00</b>	<b>\$7.20</b>	<b>\$79.20</b>
2 qualified traffic controller crew, 1 vehicle and all signs, cones, etc	\$ / Hr	<b>\$89.00</b>	<b>\$8.90</b>	<b>\$97.90</b>	<b>\$120.00</b>	<b>\$12.00</b>	<b>\$132.00</b>	<b>\$120.00</b>	<b>\$12.00</b>	<b>\$132.00</b>
2 qualified traffic controller crew, 2 vehicles and all signs, cones, etc	\$ / Hr	<b>\$89.00</b>	<b>\$8.90</b>	<b>\$97.90</b>	<b>\$120.00</b>	<b>\$12.00</b>	<b>\$132.00</b>	<b>\$120.00</b>	<b>\$12.00</b>	<b>\$132.00</b>
3 qualified traffic controller crew, 1 vehicle and all signs, cones, etc	\$ / Hr	<b>\$129.00</b>	<b>\$12.90</b>	<b>\$141.90</b>	<b>\$170.00</b>	<b>\$17.00</b>	<b>\$187.00</b>	<b>\$170.00</b>	<b>\$17.00</b>	<b>\$187.00</b>
3 qualified traffic controller crew, 2 vehicles and all signs, cones, etc	\$ / Hr	<b>\$129.00</b>	<b>\$12.90</b>	<b>\$141.90</b>	<b>\$170.00</b>	<b>\$17.00</b>	<b>\$187.00</b>	<b>\$170.00</b>	<b>\$17.00</b>	<b>\$187.00</b>

DESCRIPTION	UNIT	FIXED SCHEDULE OF RATES								
		ALL LOCALITIES WITHIN THE CITY OF GREATER GERALDTON								
		WORKING DAYS						WEEKENDS & PUBLIC HOLIDAYS		
		DAYTIME 6AM TO 6PM			NIGHTTIME 6PM TO 6AM			ALL HOURS		
		Ex GST	GST	Incl GST	Ex GST	GST	Incl GST	Ex GST	GST	Incl GST
3 qualified traffic controller crew, 3 vehicles and all signs, cones, etc	\$ / Hr	\$129.00	\$12.90	\$141.90	\$170.00	\$17.00	\$187.00	\$170.00	\$17.00	\$187.00
4 qualified traffic controller crew, 2 vehicles and all signs, cones, etc	\$ / Hr	\$184.00	\$18.40	\$202.40	\$240.00	\$24.00	\$264.00	\$240.00	\$24.00	\$264.00
5 qualified traffic controller crew, 3 vehicles and all signs, cones, etc	\$ / Hr	\$219.00	\$21.90	\$240.90	\$290.00	\$29.00	\$319.00	\$290.00	\$29.00	\$319.00
6 qualified traffic controller crew, 3 vehicles and all signs, cones, etc	\$ / Hr	\$259.00	\$25.90	\$284.90	\$340.00	\$34.00	\$374.00	\$340.00	\$34.00	\$374.00
7 qualified traffic controller crew, 4 vehicles and all signs, cones, etc	\$ / Hr	\$314.00	\$31.40	\$345.40	\$315.00	\$31.50	\$346.50	\$315.00	\$31.50	\$346.50

DESCRIPTION	UNIT	FIXED SCHEDULE OF RATES								
		ALL LOCALITIES WITHIN THE CITY OF GREATER GERALDTON								
		WORKING DAYS						WEEKENDS & PUBLIC HOLIDAYS		
		DAYTIME 6AM TO 6PM			NIGHTTIME 6PM TO 6AM			ALL HOURS		
		Ex GST	GST	Incl GST	Ex GST	GST	Incl GST	Ex GST	GST	Incl GST
<b>ADDITIONAL ITEMS WHEN TRAFFIC CONTROLLERS ARE REQUIRED</b>										
Flashing arrow sign	\$ / day	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00
Electronic Notification Boards	\$ / day	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00
Water filled crash safety barrier (rated for 70km/hr speed)	\$ / m / day	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10
Mobile lighting towers (approved type)	\$ / day	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00
Traffic cone (min 700mm height) (Each)	\$ / day	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10
Plastic bollard (min 1000mm height)	\$ / day	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10
Sign and stand	\$ / day	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10	\$1.00	\$0.10	\$1.10

DESCRIPTION	UNIT	FIXED SCHEDULE OF RATES								
		ALL LOCALITIES WITHIN THE CITY OF GREATER GERALDTON								
		WORKING DAYS						WEEKENDS & PUBLIC HOLIDAYS		
		DAYTIME 6AM TO 6PM			NIGHTTIME 6PM TO 6AM			ALL HOURS		
		Ex GST	GST	Incl GST	Ex GST	GST	Incl GST	Ex GST	GST	Incl GST
<b>SUPPLY OF HIRE ITEMS ONLY</b>										
Supply and delivery of the required devices and equipment to a site as directed by the Principal.	\$ / job site	<b>Hourly Rate of needed Traffic</b>			<b>Hourly Rate of needed Traffic Controllers</b>			<b>Hourly Rate of needed Traffic Controllers</b>		
Flashing arrow sign	\$/ day	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>
Electronic Notification Boards	\$/ day	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>
Water filled crash safety barrier (rated for 70km/hr speed)	\$/ m / day	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>
Mobile lighting towers	\$/ day	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>	<b>\$100.00</b>	<b>\$10.00</b>	<b>\$110.00</b>
Traffic cone (min 700mm height)	\$/ day	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>
Plastic bollard (min 1000mm height)	\$/ day	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>
Sign and stand	\$/ day	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>	<b>\$1.00</b>	<b>\$0.10</b>	<b>\$1.10</b>

DESCRIPTION	UNIT	FIXED SCHEDULE OF RATES								
		ALL LOCALITIES WITHIN THE CITY OF GREATER GERALDTON								
		WORKING DAYS						WEEKENDS & PUBLIC HOLIDAYS		
		DAYTIME 6AM TO 6PM			NIGHTTIME 6PM TO 6AM			ALL HOURS		
		Ex GST	GST	Incl GST	Ex GST	GST	Incl GST	Ex GST	GST	Incl GST
<b>SUPPLY OF HIRE ITEMS ONLY</b>										
Collect and remove from site the hired devices and equipment	\$ / job site	<b>Hourly Rate of needed</b>			<b>Hourly Rate of needed Traffic</b>			<b>Hourly Rate of needed Traffic</b>		

<b>DESCRIPTION</b>	<b>UNIT</b>	<b>FIXED SCHEDULE OF RATES</b>								
		<b>ALL LOCALITIES WITHIN THE CITY OF GREATER GERALDTON</b>								
<b>PREPARE AND SUBMIT TRAFFIC MANAGEMENT PLANS</b>										
		<b>Excluding GST</b>			<b>GST Component</b>			<b>Including GST</b>		
Prepare & submit Traffic Management Plans to the Principal's Representative with copy of MRWA approval where applicable for agreement. (simple )	\$ / job site	<b>\$480</b>			<b>\$48</b>			<b>\$528</b>		

Prepare & submit Traffic Management Plans to the Principal's Representative with copy of MRWA approval where applicable for agreement ( <b>medium complexity</b> )	\$ / job site	<p style="text-align: center;"><b>\$640</b></p>	<p style="text-align: center;"><b>\$64</b></p>	<p style="text-align: center;"><b>\$704</b></p>
Prepare & submit Traffic Management Plans to the Principal's Representative with copy of MRWA approval where applicable for agreement ( <b>high complexity requiring Road Traffic Manager Endorsement</b> )	\$ / job site	<p style="text-align: center;"><b>Quote as Road Traffic Manager requirements will change on a job to job basis</b></p>		



**CARRIED 12/1**

<b>Mayor Van Styn</b>	<b>NO</b>
<b>Cr. Douglas</b>	<b>YES</b>
<b>Cr. Bylund</b>	<b>YES</b>
<b>Cr. Keemink</b>	<b>YES</b>
<b>Cr. Hall</b>	<b>YES</b>
<b>Cr. Critch</b>	<b>YES</b>
<b>Cr. Tanti</b>	<b>YES</b>
<b>Cr. Reymond</b>	<b>YES</b>
<b>Cr. Mcllwaine</b>	<b>YES</b>
<b>Cr. Freer</b>	<b>YES</b>
<b>Cr. Colliver</b>	<b>YES</b>
<b>Cr. Caudwell</b>	<b>YES</b>
<b>Cr. Thomas</b>	<b>YES</b>

**14 REPORTS OF OFFICE OF THE CEO**  
Nil.

**15 REPORTS TO BE RECEIVED****REPORTS TO BE RECEIVED**

<b>AGENDA REFERENCE:</b>	<b>D-17-30982</b>
<b>AUTHOR:</b>	<b>K Diehm, Chief Executive Officer</b>
<b>EXECUTIVE:</b>	<b>K Diehm, Chief Executive Officer</b>
<b>DATE OF REPORT:</b>	<b>8 May 2017</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0012-04</b>
<b>APPLICANT / PROPONENT:</b>	<b>City of Greater Geraldton</b>
<b>ATTACHMENTS:</b>	<b>Yes x3</b>
	<b>A. Delegated Determinations and Subdivision Applications</b>
	<b>B. 2016-17 Corporate Business Plan Third Quarter Report; and</b>
	<b>C. Confidential Report – List of Accounts Paid Under Delegation April 2017</b>

**EXECUTIVE SUMMARY:**

To receive the Reports of the City of Greater Geraldton.

**EXECUTIVE RECOMMENDATION:****PART A**

That Council by Simple Majority pursuant to Section 5.22 of the Local Government Act 1995 RESOLVES to

1. RECEIVE the following appended reports:
  - a. Reports – Development & Community Services:
    - i. DCSDD122 - Delegated Determinations and Subdivision Applications

**PART B**

That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
  - a. Reports – Corporate and Commercial Services:
    - i. CCS261 – 2016-17 Corporate Business Plan Third Quarter Report
    - ii. CCS262 – Confidential Report – List of Accounts Paid Under Delegation April 2017

**PROPONENT:**

The proponent is the City of Greater Geraldton

**BACKGROUND:**

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the "Reports (including Minutes) to be Received" are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

**COMMUNITY/COUNCILLOR CONSULTATION:**

Not applicable.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Not applicable.

**COUNCIL DECISION****MOVED CR REYMOND, SECONDED CR TANTI****PART A**

**That Council by Simple Majority pursuant to Section 5.22 of the Local Government Act 1995 RESOLVES to**

- 1. RECEIVE the following appended reports:**
  - a. Reports – Development & Community Services:**
    - i. DCSDD122 - Delegated Determinations and Subdivision Applications**

**PART B**

**That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:**

- 1. RECEIVE the following appended reports:**
  - a. Reports – Corporate and Commercial Services:**
    - i. CCS261 – 2016-17 Corporate Business Plan Third Quarter Report**
    - ii. CCS262 – Confidential Report – List of Accounts Paid Under Delegation April 2017**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

**16 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**17 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**18 URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE MEETING**

The Mayor acknowledged that this was Mr Ken Diehm's last council meeting as CEO of the City of Greater Geraldton.

**COUNCIL DECISION****MOVED MAYOR, SECONDED CR TANTI.**

**That Council gives thanks and well wishes to Ken Diehm for all the work that he has done getting the City back on track financially and for the organisation and wish him all the very best into the future.**

**CARRIED 13/0**

*In accordance with Section 9.3 (2) of the City of Greater Geraldton's Meeting Procedures Local Law 2011, the motion was passed unopposed.*

The Mayor also acknowledged Mr Diehm's wife Tania Diehm, who attended this meeting.

*Mr Ken Diehm gave the following speech:*

Thank you for those kind words.

My decision to resign has been a difficult one and is motivated solely through personal circumstances and what is best for my family.

I have thoroughly enjoyed my time in Geraldton – not only as the CEO of the City of Greater Geraldton, but also as a member of this wonderful community.

I would like to thank the Mayor and Councillors for their unwavering support during my time as the CEO. Over the last four years there have been many difficult and complex matters that have needed to be considered and I have always been pleasantly surprised by the commitment from Councillors to do what is right for our community – as opposed to doing what is politically convenient.

I would like to thank my executive team for the support and advice that they have provided to me over the last 4 years and for sharing my vision of a highly effective, efficient, and customer focused organisation.

Finally, I would like to thank my staff for their faith in my leadership and especially my executive support team Sheri, Leah and Jacinta for looking after me, keeping me on time, and generally making me look good through the very professional manner in which they run my office.

Whilst I will be sad to leave the office, I am taking some comfort from the collective achievements that we have achieved over the last four years, which include:

1. Developing a very clear path towards financial sustainability,
2. Being recognised as an industry leader in community engagement,
3. Getting the Beresford project going – with 92% of funds coming from external sources
4. Finishing the Verita road and Bridge project – again with record contributions from state and federal government, and;
5. Completing the finishing touches to our amazing foreshore.

But perhaps the achievement that I am most proud of is the way that our staff have embraced organisational change to dramatically transform the culture and efficiency of our organisation. I can confidently say that the City of Greater Geraldton is a much better place to work in now than it was four years ago.

My wife and I will always treasure our time in Geraldton and while it is sad to say goodbye I am comforted in knowing that the future of the City of Greater Geraldton is in the very capable hands of this Council and a committed and dedicated workforce.

Thank you for believing in me and I wish this Council and our community all the best.

## **19 CONFIDENTIAL MATTERS**

Nil.

## **20 CLOSURE**

The Presiding Member declared the meeting closed at 5.47pm

**APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED**

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <http://www.cgg.wa.gov.au/council-meetings/>