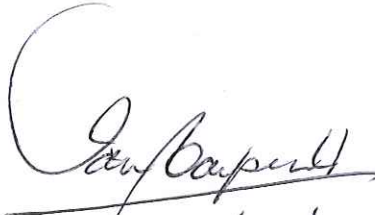


# CITY OF GREATER GERALDTON-ABROLHOS ISLANDS LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

## Meeting Minutes

|                         |  |                      |  |
|-------------------------|--|----------------------|--|
| <b>Meeting Name</b>     | Local Emergency Management Committee   | <b>Meeting No.</b>   | 2/2015   |
| <b>Meeting Date</b>     | 21 <sup>st</sup> May 2015  |                      |  |
| <b>Meeting Time</b>     | 09:05  |                      |  |
| <b>Meeting Location</b> | City of Greater Geraldton Council Chambers   |                      |  |
| <b>Attendees</b>        | Anne Fraser (Red Cross)<br>Anthony Naylor (WACHS – Mullewa Hospital)<br>Bob Urquhart CGG Airport<br>Cheryl Moore (Red Cross)<br>Craig Wing (CGG A/Chief BFCO)<br>Dave Parkin (DFES – FRS)<br>Mayor Ian Carpenter (CGG)<br>Konrad Seidl (CGG LEMC Coordinator)<br>Lynne Hunt (St Johns Ambulance)<br>Marlene Stevens (AFP)<br>Murray Smith (Durack Inst. Of Tech.)<br>Martin North (Geraldton Port)<br>Murray Smith (Durack)<br>Shilo O’Neil (WA Police)<br>Johannes Muller, (LEMC Administrator) | <b>By Invitation</b> |  |
|                         |  | <b>Apologies</b>     | Ange Monaghan (Health WA)<br>Diane Blair (Durack)<br>Darren Cole (CGG Health & Ranger Services)<br>John Lane (Local Govt.)<br>Keith Shaw (DCP & Family Services)<br>Leonie Richards (CGG Airport)<br>Martin Haime (WA Police)<br>Mark Salt (Main roads)<br>Neil Ferridge (CGG Health & Ranger Services)<br>Paul Wallace (Virgin Australia)<br>Ted Burnett (Watercorp)<br>Tony Keeping (DFES – FRS)<br>Michele McGinity (CGG) |
|                         |  | <b>Distribution</b>  |  |

  
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## DECLARATION OF OPENING

Chair Ian Carpenter, welcomes all in attendance and declares the meeting open at 09:05.

## CONFIRMATION OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETING HELD ON THE 26<sup>th</sup> February 2015

Confirmed: **Konrad Seidl** Accepted: **Unanimous**

## AGENCY PRERSENTATION

Konrad Seidl advises that no presentation has been arranged for this meeting as this will be our final meeting under the current structure. Our August 2015 meeting will be comprised of the City of Greater Geraldton and include the Shire of Chapman Valley and the Shire of Northampton. The City of Greater Geraldton- Abrolhos Islands Local Emergency Management Committee will be rebranded the Batavia Local Emergency Management Committee.

## EMERGENCY CONTACTS DIRECTORY

Ian Carpenter encourages all to advise Johannes of any updates/changes to the emergency contacts directory which has recently been circulated. It is important that this document be kept up to date and current at all times. Konrad Seidl stresses that Agencies should supply directory information of their most suitable contact person and where possible the contact details of a proxy.

## AERODROME EMERGENCY PLAN

Bob Urquhart advises that the Airport will conduct a table top exercise at 13:00 on the 11<sup>th</sup> June 2015 (lunch provided). All major agencies such as WAPOL; SES; FRS; BFB; ST JOHNS will be required to attend however other agencies are welcome to come along as observers.

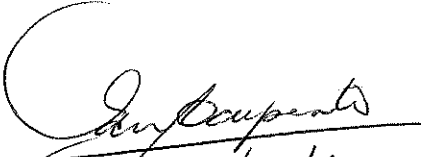
Shilo O'Neil acknowledges that WAPOL the authorised HMA will be in attendance. Bob mentions that this will a good opportunity for agencies to familiarise themselves with changes and upgrades to the airport.

## POST INCIDENT REPORTS

No significant items for this meeting

## POST EXERCISE REPORTS

Konrad Seidl advises that an Animal Welfare exercise will be conducted on Saturday the 6<sup>th</sup> June 2015 at the vacated Aero Medical Centre. This site currently houses the Moonyoonooka Bush Fire Brigade with a large and equipped conference facility, toilets and working kitchen available in the main building which could be used for table top exercise's and the like.

  
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## ERM PROGRESS

Konrad Seidl advises that with the formation of the Batavia LEMC he is currently in discussion with Jonelle Tyson and looking into Emergency Risk Funding.

## TREATMENT STRATEGIES PROGRESS

Konrad Seidl advises that the City of Greater Geraldton is currently engaged in conducting an inundation study and looking to the State Government for promised funding to advance further studies.

## LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Konrad Seidl advises that our arrangements were passed last year but will be revisited once we combine and become Batavia LEMC.

## ANNUAL REPORT

Konrad Seidl advises that the report is on track.

## FINALIZE & APPROVE ANNUAL BUSINESS PLAN

Konrad advises that with the formation of the Batavia LEMC we will need to revisit our risk profile and as such agencies will be required to re-assess their own risks.

## AGENCY UPDATES

Shilo O'Neil advises that the police have been very busy with land searches for missing persons such as the incident at Sandstone. Other searches have also taken place in conjunction with SES and DFES. A counter terrorism exercise is scheduled for the near future with experts arriving from Perth to conduct this.

Anne Fraser documents the Red Cross update from the Rockingham LEMC for the 23<sup>rd</sup> March 2015. Anne advises that Geraldton Red Cross was on standby during cyclone Olwyn.

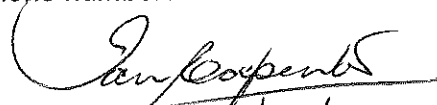
Craig Wing advises that controlled mitigation burns are being done on larger properties. Ian Carpenter raises the fact that the Community Fire Manager Andy Darbyshire has vacated his position and taken up a district role with DFES. In absentia Ian expresses his thanks for the work done by Andy Darbyshire and confirms that Craig Wing will be acting in this position until such time as it is filled.

Bob Urquhart advises that the airport is now receiving larger aircraft which in turn increases the emergency management profile. Bob again invites agencies to visit the airport and familiarise themselves with the changes.

Anthony Naylor, Mullewa hospital introduces himself as a first time attendee.

## OTHER BUSINESS

Konrad Seidl advises that funding for a one year Recovery Project Officer contract has been received and the position will soon be advertised. Konrad encourages all to familiarise themselves with the new City phone numbers on the contacts directory.


  
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**NEXT MEETING – DATE, TIME & VENUE**

Chair Ian Carpenter advises that the next meeting of the newly formed Batavia Local Emergency Management Committee will be held at the City of Greater Geraldton Council Chambers on Thursday 20<sup>th</sup> August 2015 commencing at 09:00am.

**MEETING CLOSURE**

There being no further business for discussion, Chairman Ian Carpenter thanks all for their attendance and declares the meeting closed at 09:20.

  
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25/08/15