

# Queen Elizabeth II Seniors Advisory Committee

## Meeting Minutes

<b>Meeting Name</b>	Queen Elizabeth II Seniors Advisory Committee	<b>Meeting No.</b>	D-15-30156
<b>Meeting Date</b>	Wednesday 20 May 2015		
<b>Meeting Time</b>	9:05am – 10:05am		
<b>Meeting Location</b>	Queen Elizabeth II Seniors & Community Centre		
<b>Attendees</b>	Cr Victor Tanti (Deputy Chairperson) Andrea Selvey, Director of Community Services (left at 9:18am) Chris Budhan (Manager Community & Cultural Development) (left at 9:18am) Yvonne Lovedee (Coordinator Community Development) Beryl Scott (National Seniors Inc) Edna Freeman (Over 50's Gentle Gym Class) Sue Hunter (Piccadilly Dance Club) Jean Steer (Geraldton & Districts Seniors Action Group) (left at 10:00am) Annie Townshend (Pensioners Social Club) Gae Slade (Friendly Squares Dance Club) Rosetta Finlay (QEII Seniors & Community Centre Coordinator) (minute taker)	<b>By Invitation</b>	Andrea Selvey, Director of Community Services
		<b>Apologies</b>	Cr Bob Hall (chairperson) Christine Mullender (Geraldton & Districts Seniors Action Group)
		<b>Distribution</b>	

<p><b>1. Welcome &amp; Apologies</b></p> <p>The chair welcomed all to the meeting. Apologies were received from Cr Bob Hall and Christine Mullender</p>	
<p><b>2. Confirmations of Minutes of Previous Meeting</b></p> <p>Passed by S Hunter and seconded by Cr V Tanti</p>	
<p><b>3. QEII Monthly Reports and Attendance Figures for February, March &amp; April 2015</b></p> <p>Passed by Cr V Tanti and seconded by B Scott</p>	
<p><b>4. Staff</b></p> <p>A Selvey advised the committee of the following:</p> <ul style="list-style-type: none"> <li>With the City's restructure the Community Development and the Arts and Culture Departments have been combined to make Community and Cultural Development Department with Chris Budhan as manager. The QEII Seniors &amp; Community Centre is a part of this department.</li> </ul>	

<ul style="list-style-type: none"> <li>• The City is addressing Occupational Health &amp; Safety concerns raised by centre staff and proposes to relocate the Coordinator of Community Development and the Club Development Officer at the QEII Centre</li> </ul> <p>Options for changes to accommodate new staff include:</p> <ul style="list-style-type: none"> <li>i) Additional staff member to be located in Rosetta's office</li> <li>ii) Staff to be located into the storage alcove area (which is considered a costly alternative)</li> <li>iii) The computer room to be tuned into an office with the computers to be distributed into upper office, centre foyer and lounge room. This alternative is considered to be the most cost effective by the City.</li> </ul> <p>The committee has been asked to discuss proposed changes with their members.</p> <p>Comments / suggestions to be given to Rosetta to collate and present to Andrea Selvey, Director of Community Services by Friday 29 May 2015 for a Recommendation to be presented the City's Executive team.</p>	
<p><b>4 Patio Update</b></p> <p>Awaiting soil replenishment by the gardening department so planting by the seniors can be finalised.</p>	
<p><b>5. Lower Hall Floor Maintenance</b></p> <p>The Lower Hall has been sanded and resealed with a new polishing product which eliminates the need for the floor to be buffed.</p>	
<p><b>6. Any Other Business</b></p> <ul style="list-style-type: none"> <li>• Car Parking Issues <ul style="list-style-type: none"> <li>B Scott raised concerns about parents using the car park during drop off/ pick up time in and in particular the failure to follow signage (arrows) and speeding. A suggestion is that access onto Durlacher Street is limited to left hand only during this period as it assists in eliminating congestion.</li> <li>R Finlay will discuss the suggestion with the City's Community Law &amp; Safety Department. A work request has already been initiated in regards to speed limit signage installation.</li> <li>R Finlay will draft a letter to St Francis Primary School for the Director Community Services to sign outlining the committees concerns.</li> </ul> </li> <li>• Seniors Recreation Council <ul style="list-style-type: none"> <li>Y Lovedee will be attending a webinar at the Department of Sport &amp; Recreation on Monday 25 May 2015 to discuss the possibility of an open/ information day to be held in Geraldton.</li> </ul> </li> <li>• Wills, Power of Attorney Information Session <ul style="list-style-type: none"> <li>R Finlay advised she has been in contact with a lawyer who is keen to provide a seniors information session. The date is still being finalised,</li> </ul> </li> </ul>	

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<b>7. Next Meeting</b> Wednesday 15 July at 9:00am at the QEII Seniors & Community Centre	
<b>8. Close</b> Meeting closed at 10:05am	