

BATAVIA LOCAL EMERGENCY MANAGEMENT COMMITTEE

Meeting Minutes

Meeting Name.	Batavia Local Emergency Management Committee	Meeting No.	1(2015)
Meeting Date	20 August 2015		
Meeting Time	13:05 to 13:55 hours		
Meeting Location	City of Greater Geraldton Chambers, 63 Cathedral Avenue		
Attendees:	Anne Fraser (Red Cross) Cr, John Collingwood (Chapman Valley) Cr. Peter Humphrey (Chapman Valley) Craig Wing (CGG) Darren Cole (CGG) Garth Grimsley (DPAW) Diane Blair (Durack) Grant Middleton (Northampton) Ian Carpenter (CGG Mayor) Janell Kopplhuber (CGG) Keith Shaw (CPFS) Leonie Richards (Gtn Airport) Maurice Battilana (Chapman Valley) Konrad Seidl (CGG) Cr. Bob Hall (CGG) Murray Smith (Durack) Nic Chadbourne (St John Amb.) Johannes Muller (Minute Taker)) Jonelle Tyson (DEMC) Brendan Wilson (CGG Mullewa) Ron Pace (Police Mullewa) Allison Henss (DFES)	By Invitation	
		Apologies	Garry Keeffe (CEO Northampton) Helen Webb (Health) Jack Lee (Police) Cr. Jerry Clune (CGG) Marlene Stephens (AFP) Paul Wallace (Virgin Aust.) Stuart Gerryn (Police) Anthony Naylor (Health) Patrick Ramsdale (BOM) Paul Findlater (Agriculture) Bob Urquhart (Gtn Airport) Cr. Pauline Forrester (Chapman Valley) Lynne Hunt (St Johns) Cr. Gordon Wilson (Northampton) Gen Bangay (Northampton) Cheryl Moore (Red Cross) Dave Atkins (DEC) Debra McMillan (DPAW)
		Distribution	All councillors – through Amy Zinetti

Agenda

Item No.	Item	Who
1.	<ul style="list-style-type: none"> Chair, Ian Carpenter welcomes all in attendance to the inaugural Batavia Local Emergency Management Committee meeting 	IC
2.	<u>Apologies</u> <ul style="list-style-type: none"> As per listed apologies above 	
3.	<u>Minutes of previous Meeting</u> <ul style="list-style-type: none"> Confirmation of the minutes of the previous City of Greater Geraldton LEMC committee meeting held on the 21st May 2015. It is unanimously agreed that this being the first meeting of the Batavia Local Emergency Management Committee that all previous minutes pertaining to the City of Greater Geraldton-Abrolhos Islands Local Emergency Management Committee, Shire of Chapman Valley LEMC 	ALL

10	<u>ERM Progress</u> <ul style="list-style-type: none"> No new developments to report on. 	
11	<u>Treatment Strategies</u> <ul style="list-style-type: none"> The Chapman/Greenough river flood mitigation project (Study) is about to begin and concentrate on which infrastructure would be most affected in the event of an incident. Disaster Resilience grant to the sum of \$585,000.00 has been approved to address gaps in mapping etcetera. 	
12	<u>Local Emergency Management Arrangements</u> <ul style="list-style-type: none"> Should now reflect the Batavia LEMC comprised of the City of Greater Geraldton, Shire of Chapman Valley and the Shire of Northampton. Jonelle will assist with the draft and have same available at the next meeting 	JT
13	<u>Exercise Schedule</u> <ul style="list-style-type: none"> The Geraldton airport has concluded all exercises for this year and normally conducts these annually around June/July. The Shire of Chapman Valley are desirous to conduct a Coronation Beach exercise and are set to begin planning and set a date. It is pointed out that that this exercise should incorporate all three stakeholders, the City of Greater Geraldton, Shire of Chapman Valley and the Shire of Northampton to enhance collaboration between the three. 	
14	<u>Funding Applications</u> <ul style="list-style-type: none"> The City of Greater Geraldton Animal Welfare exercise held on the 10th July 2015 has now been acquitted. A practitioner has been sourced and will begin a one year contract on the 7th September 2015 to deliver recovery kits, plans and policies for the entire district. The incumbent has vast experience in this field including a stint at the United Nations. 	
15	<u>Agency Update</u> Jonelle Tyson (DEMC) advises: - <ul style="list-style-type: none"> Batavia LEMC has now been endorsed as at 18 August 2015. SEMC Communique for August is now out http://WWW.semc.wa.gov.au/publicationsandresources/Documents/Communique%204%20August%202015.pdf Congratulation to all Local Governments for their timely submissions for annual reporting. Next DEMC is on Friday 23 October 2015 – everyone is welcome as it will have Presentations from CEO Northampton on Northampton Fire, CEO Carnarvon on Tropical Cyclone Olwyn, DFES Community Engagement Officer and the Bureau of Meteorology will be giving their seasonal brief outlook. WALGA are now offering Recovery Workshops. 8th Australasian Natural Hazards Management Conference 2015. http://anhmc.org/ A reminder for LEMC's to discuss their Business Plans for 2015-2016. All Business Plans should include the work that will be undertaken such as the development of Recovery Plans, establishing Recovery Coordinating Groups, identifying a Local Recovery Coordinator and training all local government staff in Recovery. Emergency Risk Management will also be undertaken in 2015-2016 – refer to the State Risk Project Toolbox on offer free to all local 	

	<p>governments - http://www.semc.wa.gov.au/riskmanagement/ermmaterials/Pages/default.aspx</p> <ul style="list-style-type: none"> • LEMC dates – please update your 2015-2016 LEMC dates. Telstra and other agencies are being encouraged to attend where possible. • Batavia LEMC has now been endorsed by SEMC. This includes Northampton, Kalbarri, Geraldton and Chapman Valley. • Establishing a Murchison LEMC is currently under discussion between Cue, Yalgoo, Sandstone and Murchison Shires. • The Recovery Project for Midwest Gascoyne has now commenced with a successful applicant commencing late August. The project is being project managed by City of Greater Geraldton and will result in Recovery Tool Kit for all Local Governments in the Midwest Gascoyne District. It is a 12 month project and will include recovery training for Local Recovery Coordinators. You will be kept informed through the Midwest Gascoyne Local Government Emergency Management Network. • The Midwest Gascoyne Local Government Emergency Management Network are looking to rotate their location to ensure participation from the whole district. If you would like to host the event please contact Konrad Seidl, the Chair • Durack Instituted of Technology currently looking at their emergency management plans and processes as well as the possibility of a live exercise. • Department of Child Protection and Family Services looking at adopting one concise welfare plan. • Bush Fire Brigades are preparing for the forthcoming bush-fire season. • Allison Henss (DFES) seconded to represent DFES at LEMC. 	
16	<p><u>Other Business</u></p> <ul style="list-style-type: none"> • It was noted that the Department of Fisheries had not had any representation on the LEMC for some considerable time. Chair Ian Carpenter mentions that he will look into this matter. • Meeting dates for the Batavia LEMC are accepted as the third Thursday of November 2015, February 2016, May 2016 and August 2016. It is agreed that the first few meetings be held at the City of Greater Geraldton Civic Centre and gradually move from location to location. • Konrad advises that future LEMC committee meetings will involve HMA's in the main with other stakeholders making up the gallery. This format is in line with State Emergency Policy 2.5 and will certainly not exclude any questions or concerns raised from the gallery. 	IC
17	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> • 19th November 2015 at 09:00 at Council Chambers, 63 Cathedral Avenue, Geraldton 	
18	<p><u>Closure</u></p> <ul style="list-style-type: none"> • There being no further business for discussion, chair Ian Carpenter declares the meeting closed at 13:55. 	