

Meeting Minutes

Heritage Advisory Committee Meeting

Meeting Name	Heritage Advisory Committee (HAC) Meeting	Meeting No.	4 of 2013
Meeting Date	Thursday 19 September 2013		
Meeting Time	10.00am		
Meeting Location	Geraldton Regional Library, Randolph Stow Rooms 1 & 2		
Attendees	Mayor Ian Carpenter (IC) Chairman	By Invitation	
	Cr. Neil Bennett (NB) Cr. Tarleah Thomas (TT) Andrea Selvey (AS) Susan Smith (SS) Trudi Cornish (TC) Marilyn McLeod (MM) Ric McCracken (RM) Leigh O'Brien (LO) Rita Stinson (RS) Tara Cawley (TaC) Minutes	Apologies	Graham Alexander (GA) Tanya Henkel (TH) Wayne McDonald (WM) Gary Martin (GM) Serena Schewtschenko (SS) Lisa Sturis (LS) Barbara Thomas (BT)
		Distribution	

1. Welcome and Apologies

Apologies received from Graham Alexander, Gary Martin, Serena Schewtschenko, Lisa Sturis, Barbara Thomas, Tanya Henkel and Wayne McDonald.

2. Minutes of Previous Meeting

Previous minutes of the meeting 4 July 2013 were adopted by consensus.

2.1. Business Arising from previous Minutes

2.1.1. Heritage Expertise – Table of Contacts

SS reported that following advice from the Manager of Governance and Risk in consultation with Executive Management Team, the City has determined that it was not possible to progress this action. The City is liaising with the Mid West Chamber of Commerce and Industry (MWCCI) to make this list available via the Chamber's website.

2.1.2. Heritage Advisor – Proposal for Continued Service

SS advised that the Heritage Contract had been sent to the Heritage Consultant, Tanya Henkel, and that the City was awaiting its return.

2.1.3. Municipal Inventory (MI)

SS reported that the Web Add-in for the MI will be developed and tested prior to 1 October 2013.

2.1.4. Dr Foley's Tree

TC accepted an invitation from the Geraldton-Greenough Historical Society's (GGHS) Committee to attend their meeting on 28 August to discuss the commemoration idea further. A letter from the GGHS was tabled with regard to the GGHS's offer to financially support an interpretative sign including Stan Gratte's research and graphics works by the Heritage Services Team. TC has also informed the Million Trees project and Strathalbyn Christian College of the project.

2.1.5. Heritage Strategy

The Heritage Strategy has been advertised for public comment, responses close on 1 October.

2.1.6. Bringo Site

Mayor Carpenter discussed his safety concerns regarding the Bringo Site and reported he has had discussions with the Engineering department regarding the site. A Councillors Help Desk Item has been submitted with regard to this suggestion.

3. Agenda Items

- 3.1 **Nomination of Heritage Advisory Committee (HAC) Members for 2014**
SS advised that the HAC Members will be reviewed when the new Council Representatives have been confirmed in November, which is a Council requirement following Council elections.
- 3.2 **Change of NTWA representative**
SS reported that correspondence was received from the National Trust of Australia (WA) requesting that Lisa Sturis replace Karl Haynes as the National Trust representative on the HAC.
- 3.3 **Heritage Awards 2014**
TC provided the Committee with an example of graphic work showcasing the 2013 Heritage Award winners from the Greenough Museum and Gardens. All Award winners will be featured in the same manner as a booklet. It was decided that the booklet be used as a promotional tool and be available on the website and through the library, encouraging new Award entrants. TC reported that the 2014 awards will be promoted commencing late October/November. It was advised that the website should include a link to the 2014 entry form.
- 3.4 **Fishing Tribute**
The research report *Community Feedback – Proposed Geraldton Fishermen’s Memorial/Tribute* was circulated to HAC members outlining recommendations for a Geraldton Fishermen’s Tribute. It was discussed that the tribute be sourced from donations by members of the public, the WA Museum collection and private collections. LO confirmed that the Museum was currently involved in talks with the Carr family regarding possible significant historical fishing artefacts. IC will find out from Wayne Hosking at the Geraldton Fisherman’s Co-operative if they are still willing to support the Fishermen’s project.
- 3.5 **Retrospective Heritage Projects**
TC read out details of an Agenda item submitted by GM. Details of this were that GM recommended the Committee provide background information of past projects for what will become the new Committee. GM suggested that the heritage projects/ideas that might have been initiated by council/staff in the past but weren’t fully followed through might be revisited.
- 3.6 **Monsignor Hawes Interpretation Project**
TC updated the Committee Members with the Monsignor Hawes Interpretative Signage Project Plan which was completed in 2009. This is a project being delivered by the Monsignor Hawes Heritage Inc. Committee. TC advised that Jesse Brampton has been employed to design, produce and install the signage while working collaboratively with the City of Greater Geraldton.

3.7 **Library/Heritage Website**

SS introduced the new library website. TC showcased the website highlighting the online resources, Local Studies collection and local heritage links. The Committee congratulated SS/TC and the Library staff for the work which has been done on the website.

4. General Business

4.1 No general business to report.

5. Next Meeting

It was decided that no next meeting dates be set until council elections have been confirmed.

Mayor Carpenter thanked the current committee for their contributions.