



GOVERNMENT OF  
WESTERN AUSTRALIA



ROYALTIES  
FOR REGIONS



## Royalties for Regions Mid West Regional Grants Scheme

# 2017 Application Form

Grants between \$50,001 and \$300,000  
(funding available after 1 July 2017)

**Applications that do not include the required information may not be competitive.**

Applications must be received by the Mid West Development Commission by

**4 pm on Monday 3 October 2016**

Please read the 'Guidelines' and contact the Mid West Development Commission grants team prior to completing the Application Form

How to submit your application:

PO Box 238, GERALDTON WA 6531

Deliver

Level 2, Foreshore Business Centre  
209 Foreshore Drive, GERALDTON WA 6530

Email

[grants@mwdc.wa.gov.au](mailto:grants@mwdc.wa.gov.au)

## 1. ORGANISATION DETAILS

<b>Name of Organisation:</b>	Wandina Primary School P&C
<b>ABN:</b>	38149527966
<b>Name of Authorising Officer:</b>	Mel Scott
<b>Position Title:</b> <i>(CEO, Chairperson or equivalent)</i>	P&C President
<b>Name of Contact Person:</b>	Mel Scott or if needed Di Miller
<b>Position Title:</b>	P&C President Principal
<b>Postal Address:</b>	29 Ajax Drive, Wandina 6530
<b>Street Address:</b>	29 Ajax Drive, Wandina, 6530
<b>Contact Telephone:</b>	08 99234 200
<b>Contact Mobile:</b>	0428 757 715
<b>Contact Email:</b>	<a href="mailto:wandinapandcpresident@gmail.com">wandinapandcpresident@gmail.com</a> or <a href="mailto:Di.Miller@education.wa.edu.au">Di.Miller@education.wa.edu.au</a>
<b>Is the Organisation registered for GST?</b>	<input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>

If, **NO** please contact the Mid West Development Commission to obtain a copy of the relevant Application Form.

<b>Is the Organisation Incorporated</b>	<input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>
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If **YES**, Please attach a copy of your certificate of Incorporation.

If **NO**, please contact the Mid West Development Commission regarding Auspicing arrangements.

## 2. GENERAL PROJECT INFORMATION

<b>Name of Project:</b>	Wandina PS and Derna Park Community Nature Playground.
<b>Estimated start date:</b> <small>Note: approved funding will be available after 1 July 2017</small>	July 2017
<b>Estimated completion date:</b>	<b>Dec 2017</b>
<b>Funds requested from Regional Grants Scheme (excluding GST):</b>	<b>\$212,007</b>
<b>Total CASH component of project (must match information shown at 8.1)</b>	<b>\$250,699</b>
<b>Total IN-KIND (Non-cash) contribution to project (must match information shown at 8.2)</b>	<b>\$8,779</b>
<b>Total Project Cost (CASH + IN-KIND) (must match information shown at 8.4)</b>	<b>\$259478</b>
<b>Which Local Government area(s) will your project be delivered in?</b>	City of Greater Geraldton

### 3. PROJECT DESCRIPTION

#### 3.1 Briefly describe your project.

Our school community is a valuable facility, which belongs to the community. While our main purpose is to provide a place of learning, there are many times when the school grounds are not in use. We are looking at an innovative way of sharing our resources, and strengthening the partnership between the school and local community.

Our proposal is to have a Wandina Primary School (when reference is made to Wandina Primary School, the P&C is inclusive of this term) and City of Greater Geraldton (CGG), community shared nature playground facility on the combined grounds of Wandina Primary School and CGG's Derna Park. The facility will be utilised by Wandina Primary School students during the school day where applicable and will be open to the community after school, on weekends and during school holidays. The area will have garrison fencing on the school side with a lockable gate to enable student access during the day and ensure the school grounds are not accessible after school and during weekends and holidays. A small fence with a child lockable gate will be placed on the front park side to keep out dogs and ensure children are safe within the play area during school time.

Wandina Primary School values the whole community and as a relatively new community itself, Wandina's current Derna park based playground equipment, is limited and designed for mostly older children. The proposed new playground will cater for children of all ages making use of nature play principles to enhance play and developmental wellbeing.

<http://www.natureplaywa.org.au/programs/nature-playgrounds/benefits>

This will be the first time a school in Geraldton has worked on a collaborative project of this nature with their Local Government.

Significant benefits are outlined in the document "Schools as Community Facilities – Policy Frameworks and guidelines" when school and local council work together to support local communities.

#### 3.2 What do you aim to achieve with the funds provided?

*Describe the Project in non-technical terms. Explain what the Project plans to achieve. Provide sufficient evidence to adequately support the amount of Royalties for Regions Funding requested for these outputs.*

The project aims to develop a nature playground in the suburb of Wandina Primary School on shared land with Wandina Primary School and the City of Greater Geraldton.

Due to the growing population of the suburb of Wandina, facilities for young families are needed within an area that enables multipurpose usage and opportunities for community social engagement and events.

The CGG are committed to providing ablution blocks and parking to support the local community on the eastern Derna Park area.

The future development of the playground will provide playspaces that will encourage community use of the facilities on Derna Park, such as the BBQs and will also provide suitable playground facilities for children of a variety of ages. As mentioned, at the moment, the playground spaces are small and not suitable for young children.

A number of websites were accessed to determine their suitability in providing nature playgrounds for community projects. Nature play solutions were contacted to discuss options in the space available and the recommended cost based on previous projects for public spaces of this size. (website information outlines public play spaces at \$150,000 plus)

In the conceptual stage, it was outlined that to obtain a quote, a plan was required to be drawn up at a costing of between \$2,000 – \$3,500. The committee group decided that this was money best spent

when the overall funding is approved to ensure that all stakeholders are involved in the initial development. Nature Play solutions have provided us with a quote outlining the approximate costs associated with such a project.  
<http://www.natureplaysolutions.com.au/>



The proposed are is outlined in Red.

The shaded red area is the land owned by Wandina Primary School.

The dotted outlined area is the proposed shire land that will form part of the project. The front area near the pathway, will have grassed areas or undercover seating to support families using the space.

### 3.3 Describe the benefits and/or outcomes of the project

*Outcomes refer to the intended impact that is expected as a result of undertaking the Project with Royalties for Regions funding.*

Outcomes/Benefits	How will you measure success?
<i>Example: for a community event project outcome or benefit would be increased visitor numbers.</i>	<i>Example: attendance registered at X event compared to previous years.</i>
<i>Attract new recreation groups and organisations through additional social space.</i>	<i>Number of local groups utilising the park at times when it was not previously being accessed. Observation measure.</i>
<i>Create a positive environment that will increase public participation through passive recreational opportunities</i>	<i>An increase in the variability of the age groups accessing the park. Observational Measure.</i>
<i>Better access for the community to utilise modern facilities.</i>	<i>Community survey ( Survey Monkey and face to face)</i>
<i>Development of risk taking and gross motor skills for students.</i>	<i>Decrease in OT referrals at school level</i>

## 4. STATEMENT OF NEED

### 4.1 Outline what identified need in the Mid West region your project is addressing and reference relevant documents, statistics or evidence that demonstrates the need for this project.

With the population growth significantly increasing in Wandina, regional planning indicated a need for more public areas, including a school.

In 2003, Paltara P/L commissioned Roberts Day Town Planning & Design GHD P/L to undertake a Revised Wandina Structure Plan. The plan outlines the intended growth of the area, allocated lots and public open space. As indicated in the document, the growth of Wandina was expected to grow, and being a relatively new area the population has increased by 57% from 2006 to 2011 (figures from Census data 2006 - 2011).

As a result of this revised structure, Wandina Primary School was built (the report indicated that only one public primary school was needed due to forecasted numbers) and the expected student population, as per the Education Department, in 2017 was 204. Our current projection for 2017 is 410 students.

Year	Year levels	Department of Education Projection	Projected Students	Actual enrolments
2014	K-3			180
2015	K-4		270	270
2016	K-5		330	330
2017	K-6	204	410	

As per the City of Greater Geraldton (CGG) Public Open Space Strategy (2014), Wandina is currently slightly under the 10% requirements. The current local community open spaces servicing the area around Wandina Primary School are shown below. Derna Parade Park, Brett Foster Park and Bellimos Park are the only areas with play equipment. These parks have limited play equipment, only targeting specific age groups and none of the parks have public toilets. The CGG have noted with the future development of residential areas the range of open spaces will need to be further provided.

Collaboration between the City of Greater Geraldton and Humphrey Land Development has seen building commence on a \$15 million dollar shopping centre at the Barrett Drive open area site in Wandina in response to the demands of the growing local population. There is also provision for the access way at Wallabi Drive to be opened as a thoroughfare to Bellimos Drive. This will open up a direct path to the school for southern Wandina residents.

#### 4.2 Explain the implications of funding not being provided.

As all government schools are now required by department policy to spend 96% of their yearly budget, and being a new school, Wandina Primary have not yet been able to reserve enough funds to support larger projects such as this. The school is not in a position to fund this proposal without support, which is why we are working collaboratively with City of Greater Geraldton.

According to the University of WA paper 'What makes a good playground', University of WA have found that natural playgrounds provide children with more opportunities than typical pre-formed playgrounds to develop gross-motor skills. They also identified that contact with a nature playground has been associated with a number of health benefits for children, such as improved cognitive function, increased creativity, improved interaction with adults, reduced attention deficit hyperactivity disorder symptoms and reduced rates of aggression.

By not providing the funding, the nature playground will not be built and will inhibit a great collaborative community partnership. It will also hinder the benefits outlined above for the children who would be using the park and the local community. Wandina has a young cohort of families and a playground such as this will support the community in social and organised events. Providing playground elements to enable access for disabled children will ensure inclusivity for all.

The school has \$30,000 to use towards the joint project, and the CGG have committed \$310,000 in its budget towards more facilities for Derna Parade Park, including a public toilet block and additional parking.



## 5. CATEGORY, SECTOR AND STRATEGIC OBJECTIVES

### 5.1 Which category is most applicable to your project?

*Please tick one box only.*

- Infrastructure
- Services

### 5.2 Which sector is most applicable to your project?

*Please tick one box only.*

- Agriculture
- Communications
- Culture
- Community
- Economic Development
- Education
- Environment
- Health
- Housing
- Mining
- Recreational
- Tourism
- Transport
- Utilities, Power & Water

### 5.3 Which Royalties for Regions Regional Grant Scheme objective is most applicable to your project? *Please tick one box only.*

- Retain and build the benefits of regional communities.
- Support improved, relevant and accessible local services.
- Enable communities to deliver a sustainable economic and social future.
- Assist regional communities to prosper through increased employment, business and industry development opportunities.
- Increase capacity for local strategic planning and decision-making.



#### **5.4 Describe how the Royalties for Regions Regional Grant Scheme objective selected in question above is most applicable to your project?**

Research shows that one of the most effective drivers of sustainable population is good infrastructure. Wandina Primary School also believes the most effective partnerships for building economic strength within regional communities are those that coexist with their local government.

With the addition of a joint community nature playground, the benefits to the broader local community are endless. Currently the Derna Park area is underutilised and only offer a small playground that does not support varied age levels. With additional infrastructure in relation to the toilets and the additional parking, the Derna Park will become more easily accessible and open to use for local community events and sporting events.

#### **5.5 Describe how your project aligns with relevant existing regional development strategic planning, including the Mid West Regional Investment Blueprint.**

The Midwest Regional Blue Print Executive Summary Aug 2015, describes 5 key pillars for successful growth in the region. The 4<sup>th</sup> area of “Highly desirable communities” is the area of focus for our project.

The key objectives that link to the project include—“Attracting people to the region and addressing priority community amenity needs”. This project will support the health and wellbeing of local constituents by encouraging families to access the outdoor facilities, be more proactive about their health and more connected to the community.

The infrastructure provided will help create a healthy, active and vibrant local community area, comparable with areas in Perth, such as Kings Park, the Theatre gardens and Wattle Grove playspace.

It will also be more attractive to families new to Geraldton, encouraging them to move into the area and retain workers and families in the Wandina Suburb through the provision of engaging local facilities.

### **6. PARTNERSHIPS AND LOCAL DECISION MAKING**

#### **6.1 Briefly describe the partnerships that support your project. Please provide evidence to support your statement.**

*Letters of support can be provided. Please ensure these are up to date and relevant to the current project i.e. if a partner is making a financial or an in kind contribution to the project this should be described. Other evidence may include terms of reference for a steering group, an MOU between project partners etc.*

The main partnership is between the City of Greater Geraldton, Department Of Education on behalf of Wandina Primary School and the Wandina Primary School P&C. The School and the CGG will develop a MOU in relation to shared costs for maintenance( **see reference to this in the letter of support from CGG**) and discussions will be had with local community groups such the school P&C and Wandina Primary School.

Local Paul Brown MLC and Ian Blayney MLA are also very supportive of the project. Paul Brown and the Hon Mia Davies, MIA, MLA Minister for sport and recreation, visited the

school on the 30<sup>th</sup> August 2016 and the project was outlined to her team. They were fully supportive of the nature play element to support children in taking risks and were excited by the community aspect of the project.

**Sample of MOU and items to be discussed – attachment MOU sample**



Our Ref: D-16-55216  
Your Ref:  
File Ref: GS/2/0001  
Enquiries: Ross McKim

31 August 2016

Ms Di Millar  
Principal  
Wandina Primary School  
PO Box 7219  
GERALDTON WA 6531

Dear Ms Millar,

**RE: DERNA PARK COMMUNITY PLAYGROUND - LETTER OF SUPPORT**

The purpose of this letter is to provide you with a letter of support for the Wandina Primary School's Derna Park Community Playground Project.

I refer to our meeting of 5 July 2016, your letter dated 6 July 2016 and your site meeting with Officers on 24 August 2016. Subject to the signing of a Memorandum of Understanding to address issues of insurance and maintenance, the City is supportive of the proposed nature play equipment being installed in the area shown on the attached layout plan.

The plan also shows the draft location of the toilet block that will be constructed in Derna Park this financial year.

Should you require any further information on this matter, please contact Ross McKim on 9956 6600.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K Diehm', written over a white background.

Ken Diehm  
CHIEF EXECUTIVE OFFICER

**6.2 Describe how you have involved your local government/s, the local community or others in planning and decision making for your project.**

Wandina Primary School has worked closely with the school community and their Local Government authority to plan the proposed Derna Park Community Playground.

Initial Conversations were held with Barry Humphrey regarding the community playground development in the future. This resulted in a donation of \$20,000 from Humphrey Land Developments in 2014, to be used solely for the future playground development.

The P&C will support the project in kind in relation to managing the funds and supporting the planning and implementation of the project together with the Wandina primary school Board and CGG parks and recreation committee members.

A meeting was held in July with CEO of CGG and the School Principal and Board Chair. The CGG were supportive of the idea. (see supporting letter)

A steering committee will be developed with membership from the Wandina Primary School P&C, Wandina Community and members of the CGG Parks and Recreation Committee.

Local members Paul Brown MLC and Ian Blayney MLA are also very supportive of the project. Paul Brown and the Hon Mia Davies, MIA, MLA Minister for sport and recreation, visited the school on the 30<sup>th</sup> August 2016 and the project was outlined to her team. They were fully supportive of the nature play element to support children in taking risks and were excited by the community aspect of the project.

## 7. PROJECT PLANNING AND MANAGEMENT

**7.1 Describe the current status of the project and the action you have taken to progress it to demonstrate that detailed project planning has been completed.**

*If applicable, attach copies of documents which demonstrate the approvals eg. planning and environmental approvals, water (potable and waste), electricity, land tenure security etc. If applicable, attach any relevant project planning documents, including feasibility studies, sustainability plans, business and marketing plans, impact studies, and research documents.*

**The project is currently in the consultation phase.**

Approval and support has been given by the CGG.

Quotes have been sought for :

- Development of the nature playground
- Fencing
- Signage

Draft document attached relating to MOU with the shire and the items need to be considered pertaining to maintenance costs, water, insurance costs related to damage by the public.

Water is already available from the school area to avoid the public having access to taps that may cause water wastage.

A variety of studies support the nature play concept for children, particularly in suburban landscapes

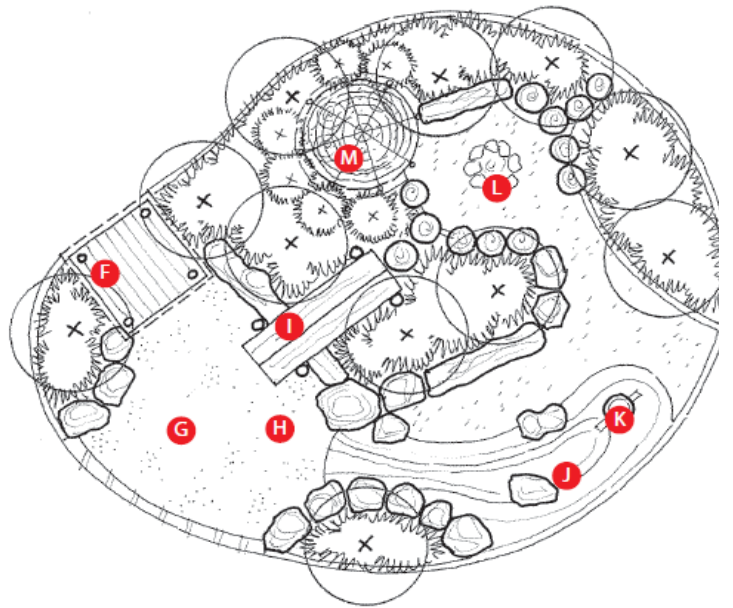
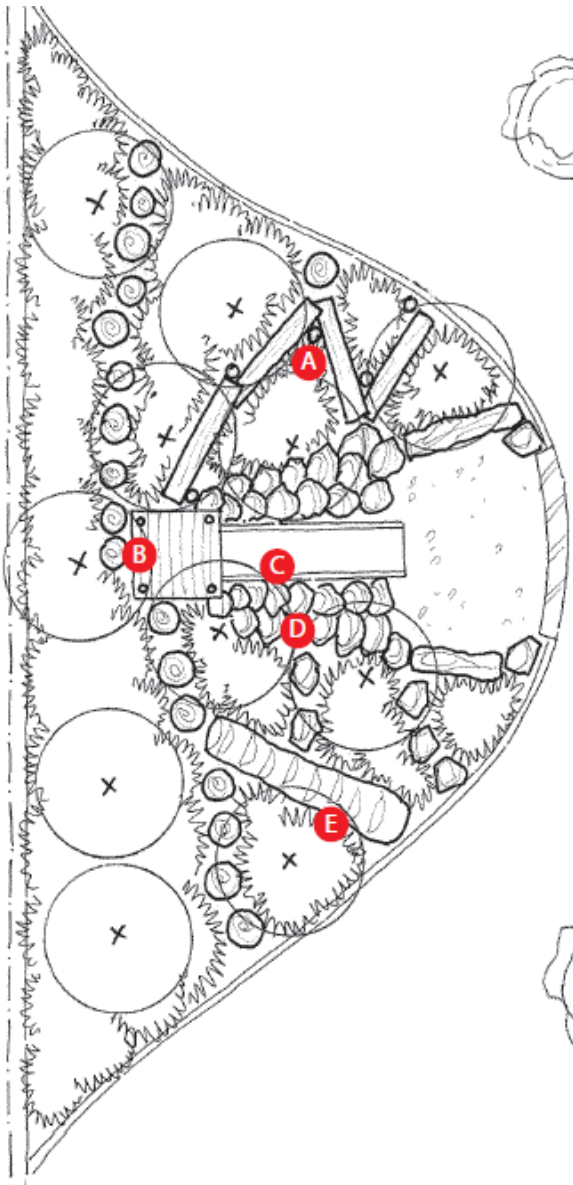
<http://www.natureplaywa.org.au/programs/nature-playgrounds/benefits>

<http://www.naturalplaygrounds.com/research.php>

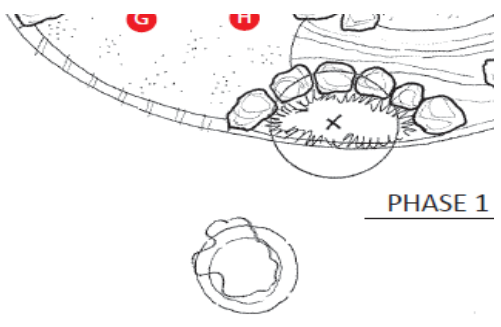
and adults.

[http://depts.washington.edu/hhwb/Thm\\_Mental.html](http://depts.washington.edu/hhwb/Thm_Mental.html)

**Sample Playground ideas relating to the areas that might be included in the nature Playground project are outlined below.**



PHASE 1 AREA



PHASE 1

**LEGEND**

- A** SLEEPER STEPPER
- B** TIMBER PLATFORM
- C** DOUBLE CONCRETE SLIDE
- D** BOULDER CLIMB
- E** STEPPED LOG
- F** TIMBER PLATFORM + ROOF
- G** SAND PIT
- H** GRIND STONE
- I** PLANK BRIDGE
- J** EXPOSED AGGREGATE CONCRETE CHANNEL
- K** WATER PUMP
- L** CAMP SITE
- M** ARBOUR DOME
- N** NET CLIMB
- O** FEATURE CLIMBING TREE

- X** PROPOSED TREES
- SHRUBS & GROUNDCOVER
- SAND
- SOFTFALL MULCH
- COMPACTED RED GRAVEL
- LOGS
- BOULDERS
- GARDEN EDGING
- TIMBER STEPPERS
- BLOCK EDGE

**7.2 For complex projects applicants may wish to attach a separate project timeline (eg. Gantt Chart)**

Is a separate timeline attached?  YES  NO

If no, provide details of the proposed timeline for your project.

TASK	START DATE*	FINISH DATE	RESPONSIBLE ENTITY
Discussion of planning and finalised quotes with nature play companies.	June 2017	July 2017	Wandina P&C Mel Scott
Development of MOU with Department of Education and CGG shire in relation to ongoing maintenance.	June 2017	June 2017	Wandina Primary School and DOE
Finalisation of plans with reference group consisting of Wandina PS representatives and Shire representatives.	August 2017		Di Miller and Mel Scott
Commencement fencing to support the playground	August 2017		Mel Scott Di Miller
Commencement of construction of nature playground	End of August 2017		Di Miller and Mel Scott
Update meeting with committee group	September		Di Miller and shire.
Finalisation of Nature Playground Project.	October/ November 2017		Di Miller
Official Opening Ceremony- Media announcement	November/ Dec 2017		Di Miller and Shire representative

\*Please discuss the project start date with the Mid West Development Commission if it is expected to be prior to 1 July 2017.

**7.3 Who will manage the project and what qualifications, skills and experience do they have?**

*The Wandina Primary School P&C and the Principal of Wandina Primary School will oversee the project in conjunction with the Parks and Recreation committee in terms of decisions about the nature play concepts within the playground area.*

*The Principal of the school has 14 years experience in leading projects and managing school finances according the FAA. The school is well placed to work with the P&C to ensure that all processes are followed and support is provided in terms of the organisation of the nature playground. The schools Manager of corporate services is trained in best practice financial organisation. She will be able to support the P&C should they require financial support.*

*The P&C president runs her own business and oversees the school canteen operations. She has experience in managing finances and dealing with projects such as school fundraising and managing budgets to support school events.*

#### 7.4 Explain how your organisation will ensure the project is managed responsibly.

*Please describe the governance processes associated with the Project.*

The committee group consisting of the school P&C, School Principal, members of the parks and recreation committee from the CGG will work together to ensure that decisions are made to address the aims of the project.

An outline of the project and a timeline will be used to ensure the project is progressing within the time parameters and on budget.

Minutes will be taken at each meeting and forwarded to all members of the group, with regular updates on progress provided to the CGG and the community via school newsletters and the Wandina community facebook page.

The P&C will be supported by Wandina Primary Schools Manager of corporate Services and WACSSO in relation to adhering to financial guidelines.

Conversations will be held where necessary with the auditor to ensure all requirements are met.

#### 7.5 Provide details of the project's ongoing and maintenance costs and how they will be funded.

*If applicable, attach documents relevant to the ongoing funding and maintenance costs*

The CGG is highly supportive of the development of an MOU to cover insurance and maintenance costs. This will be developed together with Department of Education representatives from planning and infrastructure as well as the CGG once the project funding is secured as the DOE will not be involved in the development of an MOU unless the project is confirmed. **( a sample MOU outlining future areas for discussion has been attached)**

The school already sets aside funding for maintenance costs and will work together with the CGG to determine the ongoing commitment needed from both parties as well as the organisation of insurance should vandalism or damage occur.

#### 7.6 Provide a risk analysis for your project.

*Identify the risks associated with the Project and include issues that may prevent the Project progressing (such as other funding sources not being secured), or that may hinder the achievement of the stated Project outcome(s) and deliverables. Consider and explain the risk mitigation strategies which will minimise the effects of each stated risk. The focus of this section should cover the full lifecycle of the project and "post" funding risks such as operation and maintenance. Please address if the Project will result in unfair competition to existing industry and/or business?*

Please complete the Risk Analysis table or attach a copy of your Risk Management Plan.

RISK DESCRIPTION	RISK PROBABILITY (LOW, MEDIUM,	ACTION MANAGER	CONTAINMENT STRATEGY
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	HIGH)		
Nature play builder unable to complete within set timeframe.	Low	Mel Scott and Di Miller	Development of clear guidelines and final date of handover.
MOU relating to maintenance (damage or vandalism)not adhered to by either DOE – Wandina PS or CGG shire.	LOW	Di Miller and strategic planning and assets dept Perth	Department of Education and shire legal team to be involved in meetings to develop MOU and ongoing discussions if required.
Change in P&C management for 2017.	LOW	Di Miller Principal – Wandina Primary School	Di and P&C to work closely in terms of planning and support of financial procedures.

**Risk Probability Table**

Low	Unlikely to occur during the project period and with little impact on the project
Medium	Possibility of occurrence and with some impact on the project
High	Very likely to occur during the project period and potentially impacting heavily



## 8. TOTAL PROJECT BUDGET AND LEVERAGED FUNDS

*Preference will be given to projects that can demonstrate a high level of financial commitment to the project through sourcing other project funding and/or a direct financial contribution.*

### 8.1 Details of project items to be funded through **CASH** contributions

*Please attach quotes for all budget line items to justify funding requests wherever possible. If funding has been approved from other sources, please attach written evidence of funding contributions. Please consider promotional aspects (eg. signage) of your project and include budget allocations, where relevant.*

PROJECT ITEMS	FUNDS REQUESTED FROM THE MWDC \$ (EX GST)	OWN ORGANISATION \$ (EX GST)	OTHER SOURCE/S \$ (EX GST)	NAME OF OTHER FUNDING SOURCE/S	OTHER FUNDING STATUS: APPROVED OR REQUESTED	DATE DECISION EXPECTED ON REQUESTED FUNDS	TOTAL \$ (EX GST)	QUOTE ATTACHED
Development of planning documents		\$4,920		Wandina Primary School P&C	Approved		\$3,000	X
Completion of fencing to support the project.	\$20,817						\$20,817	X
Nature Playground	\$190,000	\$10,000 WPS	\$20,000 HLD	Humphrey Land Developments Wandina Primary School and P&C	Approved in 2014		\$210,000	X
Opening Ceremony /media			\$2,000	Wandina Primary School	Approved		\$2,000	<input type="checkbox"/>
Auditor costs	\$400						\$400	verbal
Signage outlining funding sources and playground rules/ disclaimer	\$790						\$790	X
Contingencies			\$1,000	Wandina P&C			\$1000	<input type="checkbox"/>
								<input type="checkbox"/>
								<input type="checkbox"/>
								<input type="checkbox"/>
<b>TOTAL</b>	<b>\$212,007</b>	<b>\$14,902</b>	<b>\$23,790</b>				<b>\$250,699</b>	

## 8.2 Details of project items to be funded through **IN-KIND** contributions

PROJECT ITEMS	OWN ORGANISATION \$ COST (EX GST)	OTHER SOURCE/S \$ COST (EX GST)	NAME OF OTHER IN-KIND SOURCE	TOTAL \$ COST (EX GST)
Nature Playground development support from local community where required	\$3120  Donated School Community time \$459	\$535 per day for school staff x 6 days organisation of meeting times, taking minutes, filing of paperwork for auditor.  P&C time to pay invoices.	Time and organisation supported by the school and P&C  P&C President and treasurer.	\$2140
Organisation of playground access after hours	Ongoing costs absorbed by the school. 1 day per fortnight ??  \$5,200	Wandina Primary School Gardner.	Wandina Primary School	
<b>TOTAL</b>	<b>\$8,779</b>			

### 8.3 Provide details of how all in-kind contributions have been calculated

4 days over the course of the project calculated in terms of time for the schools administration team( principal, deputies and corporate services manager, to support the project in terms of working with the P&C. . This will not be full days, but pockets of time over the 6 months that the project will be in its implementation phase. This includes time for meetings that may be out of hours, during school hours meetings, meeting with the CGG and committee.

The P&C donate their time to support the school. These parents all work full time or part time jobs, which makes it difficult to determine the amount of dollar contribution that they might contribute. There will mainly be the executive committee involved. This was calculated on an hourly rate of \$22.95 ( based on the award) x 5 hours over 4 days.

The school funds a gardener/ handyman for 4 days per weekx 6 hours per day. The gardener will spend approximately 1 day per fortnight working on the gardens within the playground if required. He will also report any damage, check the playground is safe before school each day.

### 8.4 Please total the project cost (excluding GST)

Total value of project (excluding GST) CASH 8.1 + IN-KIND 8.2	\$241,127
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*This information must match the total project cost stated on page 3*

### 8.5 Please indicate if you are requesting Regional Grants Scheme funds from other Regional Development Commissions for this project.

*Tick multiple boxes if required.*

FUNDS REQUESTED	REGIONAL DEVELOPMENT COMMISSION	AMOUNT REQUESTED (\$)
<input type="checkbox"/>	Kimberley Development Commission	
<input type="checkbox"/>	Pilbara Development Commission	
<input type="checkbox"/>	Gascoyne Development Commission	
<input checked="" type="checkbox"/>	Mid West Development Commission	
<input type="checkbox"/>	Wheatbelt Development Commission	
<input type="checkbox"/>	Goldfields-Esperance Development Commission	
<input type="checkbox"/>	Peel Development Commission	
<input type="checkbox"/>	South West Development Commission	
<input type="checkbox"/>	Great Southern Development Commission	

### 8.6 Audit

*Audit costs must be included in the budget.*

*Auditor means an accountant who is a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants and who is independent from the Grantee.*

The name of the organisation completing the financial audit for this project is:  
Adam Hunter and Associates – Deborah Wheeldon

## 9. APPLICATION CHECKLIST

By submitting this application, I acknowledge:

- X I have read the Guidelines and acknowledged the eligibility criteria for funding.
- X I have contacted the Mid West Development Commission grants team to discuss the project.
- X Information provided in this application is to the best of my knowledge, accurate and complete.
- X One original copy of the application must be submitted.
- X This application is not bound, but clipped together using a paper or bulldog clip or similar.
- X This application is authorised by my organisation and includes the relevant CEO/Chair signature.
- X Promotional aspects (eg. signage) of this project have been considered and budget allocations included where relevant.
- X The Mid West Development Commission may request additional information from applicants.
- X The Mid West Development Commission may contact any persons or organisations in the assessment of the application and understand that information may be provided to other agencies, as appropriate. By submitting this application form the applicant authorises the (Insert Commission) to contact any party in relation to this application and the applicant.
- X The Mid West Development Commission will be notified of any change to the information supplied and any other information or circumstances arising that may affect this application.
- X This application includes all *required* attachments:
- X Copy of Incorporation Certificate has been provided.
- X Copy of your organisation's annual financial statement for the recent financial year.
- P&C members away on holidays – happy to provide on their return.**
- X Letters of support which are up to date, signed by the duly authorised officer and relevant to current project.
- X Quotes for all budget line items to justify funding request.
- X Written evidence of funding contributions from other sources.

**10. DECLARATION**

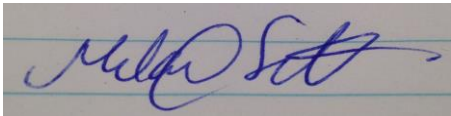
The declaration is to be signed by the Chief Executive Officer/Chairperson or equivalent (unsigned Declarations will not be eligible for consideration).

**I Mel Scott  
NAME**

**Wandina Primary School P&C President  
TITLE**

**of Wandina Primary School P&C  
ORGANISATION**

do hereby declare that all the information supplied in this application form for Royalties for Regions funding is, to the best of my knowledge, accurate and complete; that I have read and accept the requirements of the *Guidelines*, and that the Mid West Development Commission will be notified of any change to the information supplied and any other information or circumstances arising that may affect this application.



**SIGNATURE**

this 29<sup>th</sup> day of September 2016  
**DAY MONTH YEAR**