

Geraldton Regional Art Gallery

Meeting Minutes

2 July 2014

James Davies | Director Regional Art Gallery

Meeting Name.	Geraldton Regional Art Gallery Management Committee	Meeting No.	3
Meeting Date	Wednesday 2 July 2014		
Meeting Time	3.30pm – 5pm		
Meeting Location	Function Room City of Greater Geraldton		
Attendees	Cr Tarleah Thomas (TT) via video conference Cr Neil McIlwaine (NMc) (Chaired on behalf of TT) Andrea Selvey (AS) James Davies (JD) Anthea Da Silva (ADS) Nichola Smith (NS) Gary Martin (GM) Julie-Ann Sproule (JS) Raina Savage (RS)	By Invitation	Raina Savage
		Apologies	Brian Stewart (BS) Chris Budhan (CB)
		Distribution	Cr Tarleah Thomas (TT) (Chair) Cr Neil McIlwaine (NMc) Cr Steve Douglas (SD)(proxy) Brian Stewart (BS) Andrea Selvey (AS) Chris Budhan (CB) James Davies (JD) Julie Sproule (JS) Gary Martin (GM) Nichola Smith (NS) Anthea Da Silva (ADS) Wendy Cowley (WC)

Meeting opened 3.40pm.

1. Confirmation of Minutes of previous committee meeting held 26 March 2014 as circulated.

COMMITTEE RESOLUTION

MOVED AS RECEIVED: **second:** That the minutes of the Geraldton Regional Art Gallery Management Committee meeting held on **26 March 2014** be accepted as a true and correct record of proceeding.

Actions



Action Status	Ref	Description	By Who	By When	Status Comment	Update
Open	03.04:03	Interpretation plan and grant from Lottery West	AS	Await official clarification for	Application was submitted. Unofficially heard that this application was unsuccessful. No Official word has not been received. AS to investigate feedback on this.	
Closed	03.04.05	December website figures	JS	July meeting	The new report was presented to the committee correcting figures.	
Open	04.05.01	Mid West Art Prize Biannual	JD	On going	Further investigation and discussion required on making the Mid-West Art Prize a bi-annual event. Please see points of discussion under Directors report. To be made an agenda item for the next meeting.	
Open	03.04.:04	Gallery Membership	JD	On going	Staff to put together a report outlining the benefits we would have for having one. Please see discussion notes under general business and this is to be made an agenda item for next meeting	

2. Gallery Directors report – March to May 2014

Points of Discussion:

Refurbishment of gallery – JD presented a PowerPoint presentation of the work being done.

AS asked if these works have addressed the OH & S problems we experience in the workshop area? JD confirmed it did.

NMc asked if we were running to budget for this project? JD said Gerard Sherlock was project manager and he would be best to answer this question but he believed this was on budget and that extra work being done was being met by reduced costs in other areas such as the slightly lower quality of stainless steel used in the bore being brought about by lower than expected salinity levels.

James welcomed Raina Savage to the meeting and voting on the committee member vacancy would happen during general business.

MWAP – JD informed the committee that he had approached Rio Tinto as a new sponsor. There were 2 options for Rio Tinto either \$5000 mid-west Indigenous award or \$10000 for a state wide indigenous award. Rio Tinto has expressed interested. It was discussed that the City was forming a corporate sponsorship program to provide consistency in sponsorship attained by CGG. AS suggested that the City may be able to provide support to the gallery for this as there being only 2 full time members of staff.

Discussion on forming a subcommittee to consider moving the MWAP to a bi-annual exhibition. It was recognised that any such move can only occur after next year's art prize. This conversation was deferred until the next meeting thereby allowing JD to write down his recommendations and research the ramifications of such a move. JD has been asked to prepare this for the next committee meeting. AS said the City would appreciate this sort of approach. NMc suggested that JD charted an options document and circulated this before the next meeting and discuss further at the next meeting, before considering a forming of any subcommittee. This was agreed. This is also to be made an agenda item for the next meeting.

MOU – This was progressing slowly but Ken Diehm and Stefano Carboni need further discussions. This is still on the agenda

Staff – part time – this process has been completed. Recruitment process for the Administration officer position was finally completed, with 73 applications from places such as Germany, England, Wales and Canada. It was a 3 month process. RS asked if there were any budget implications of staff going from casual to part time. JD answered only slight budgetary implications that can be managed.

Exhibitions: JD deferred the exhibition '*Against the Grain*' by Tim Burns to 2015. Works from the Collection will be on display instead. JD believes that due to the grand re-opening in August, the work that has been done by the City on the building and also it being our 30th anniversary this would be a time to celebrate the City collection. JD has asked Mayor Ian Carpenter to open the exhibitions and has invited Stefano Carboni – Director of the Art Gallery of WA to attend. AS to check on if there is other funding bodies, which may need to be invited to the opening. JD also asked for this information to be forwarded to him so he could add this information into his Annual report to State government. AS agreed she would forward the information – especially any State funding partners involved with the project.

COMMITTEE RESOLUTION

MOVED AS RECEIVED:

That the Directors report for the months of March to May 2014 be received and accepted.

3. Financial Reports

- i) The Financial statement from the Art Gallery of Western Australia to 30 June 2014 is attached.
- ii) The Financial statement from the Greater City of Geraldton to the 19 May 2014 is attached.
- iii) The latest financial report from the City of Greater Geraldton to 30th June 2014 was made available at the meeting.
- iv) A breakdown of what is managed by the Director was also made available at the meeting.

JD stated that after monies were put towards the renovations and although the reports are not showing that currently he calculated that the gallery was approximately \$1500 under budget

for FY to June 30. The Art Gallery of WA budget is over by around \$17,000 which is not ideal but could be explained in part by changes to casual/part-time employment as well as ever increasing costs vs a reduced budget. He also said that the AGWA budget is now used almost solely on salaries and wages with little left for programs/ exhibitions and activities.

COMMITTEE RESOLUTION

MOVED AS RECEIVED:

The Art Gallery of Western Australia's budget report was accepted. The Greater City of Geraldton's budget report was accepted.

4. Art Gallery Exhibition schedule

Exhibition schedules for 2014 & 2015 are attached

- i) The exhibition programs for 2014 & 2015 will be delivered in accordance with the schedule of confirmed exhibitions: please find attached new exhibition schedule for 2014 & 2015.

Cost associated with the Exhibition Schedule for the March to May 2014 period was budgeted from the 2014 exhibition budgets.

COMMITTEE RESOLUTION

MOVED AS RECEIVED:

The exhibition program for 2014 & 2015 will be delivered in accordance with the schedule of confirmed exhibitions is received.

5. Attendance figures including comparisons

Attendance figures for the months of March to May 2014 with comparison to 2013 figures for the same period are attached.

These were down in both years and could not be helped due to the closures for renovations; however we would work on picking those numbers up again once we re-open.

COMMITTEE RESOLUTION

MOVED AS RECEIVED.

Attendance figures for the months of March to May 2014 with comparison to /2013 figures for the same period are received.

6. Advertising and publicity

Copies of articles are available to view at the meeting. Website usage figures and face book figures attached. December figures have been corrected. NB: articles and advertising were not presented at this meeting, due to the oversight of not bringing the file.

7. Schedule of public programs

Schedule of Public Programs included in Director's report.

September school holiday program - Lego We are having Lego again in September as it proved a popular school holiday activity and we haven't had Lego since 2010.

8. Collection acquisitions

No acquisitions to report.



9. Correspondence

Email from ACDC – thanking the gallery (copies provided)

Email from Lloyd Horn – Apparition – thanking the gallery (copies provided)

10. General Business

Free WIFI: Thanks to the state government free WIFI will be available to the public when we re-open.

New Committee member: Raina Savage applied to become a member on the Art Gallery Committee. **Moved:** Gary Martin (GM) **seconded:** Nichola Smith (NS)

This would now move forward to council as an agenda item for the next council meeting held on 24 July as a formality. RS was congratulated and welcome on behalf of the committee.

Membership benefits: See report discussions on the value of membership. JD to approach those in the report to see if we could gain support from them towards a membership base and to what level. NS suggested the price of membership was a bit low and suggested raising it.

JD asked if NS could send some info on Friends of Theatre constitution. NS agreed she would.

The Objective: is to value add and what you could derive from being a member.

The old adage seems to be “If it’s free it’s not worth much”. AS also felt that a membership also provides a greater sense of ownership and pride. JD to also consider corporate membership. To be made an Agenda item.

AS mentioned the adoption of the City Budget from last night’s council meeting – AS stated there would be a new chart of accounts for the gallery, much more simplified.

AS also confirmed the re-instatement of MWAP funds for 2015 and apart from that, there were no other changes to the gallery budget.

She mentioned the rate increase of 4.3% residential 3.6% non-residential with state funding being cut and funds becoming leaner in the next 12 months with heavy capital expenditure.

Feedback of community panels was invaluable with emphasis on the discussion on services.

Close

Meeting closed at 4.55pm and next meeting will be held 17 September 2014 starting at 3.30pm to be held at Geraldton Regional Art Gallery.