

TERMS OF REFERENCE

Heritage Advisory Committee

Purpose:

Provide advice to Council on the development and implementation of the Heritage Strategy.

Committee Members:

Cr Tarleah Thomas
Cr Lewis Freer
Cr Victor Tanti
Cr Graeme Bylund
Cr Michael Reymond

External Members – Nominees from

One representative from Walkaway Station Museum Inc.
One representative from Community Group of Greenough Inc.
One representative from the Geraldton Historical Society Inc.

Community Representative – to be appointed
Community Representative – to be appointed

Ex-Officio Members:

City Heritage Advisor
Representative from the Aboriginal Community
Manager WA Museum Geraldton
Representative from the National Trust WA
City of Greater Geraldton Staff

City of Greater Geraldton - support staff

Director of Development & Community Services or delegate

Council Resolution:

Date: 28 November 2017
Item Number: CEO048

Term of Office:

Expires on the 19 October 2019 or as determined by Council

Terms of Reference

SET the Terms of Reference of the Heritage Advisory Committee to be:

- a. Appoint 5 Elected Members to this Committee;
- b. Councillor will be the elected chair;
- c. Community nominees will address specific criteria when nominating for membership of the committee;

TERMS OF REFERENCE

- d. Nominations for community membership will be assessed by the HAC, which will make recommendations to Council;
- e. d. Where a member is absent without notice and reasonable grounds throughout three consecutive meetings within any 12 month period, the continuance of that membership position shall be automatically terminated in order to ensure the effective operation of the committee;
- f. A minimum quorum of five voting members is necessary to conduct a meeting;
- g. Minutes of meetings will be circulated within five working days following the meeting;
- h. With the prior approval of the Chairperson, any persons or organisations may be invited to attend a meeting, where their attendance is directly related to the objectives of the Heritage Advisory Committee; and
- i. Members will abide by the City of Greater Geraldton's Code of Conduct.

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| Delegation: |
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There is no delegated authority.

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| Meeting Details (if known) |
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Meetings will be held on triannual basis with the start time and venue being determined by the Advisory Group. At least one meeting will be held in Mullewa each year.