



# ORDINARY MEETING OF COUNCIL

## AGENDA

16 DECEMBER 2025

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**CITY OF GREATER GERALDTON****ORDINARY MEETING OF COUNCIL  
TO BE HELD ON TUESDAY, 16 DECEMBER 2025 AT 5.00PM  
CHAMBERS, CATHEDRAL AVENUE****A G E N D A****DISCLAIMER:**

The Presiding Member advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or revision of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

**Livestreaming of meetings.**

Council Meetings are livestreamed with a recording available after the meeting on the City's website.

**1 DECLARATION OF OPENING ACKNOWLEDGEMENT OF COUNTRY**

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

**3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

P Radalj, Director Corporate Services

Leave of Absence:

Cr S Van Styn

**4 DISCLOSURE OF INTERESTS**

There are none.

**5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

There are no questions from previous meetings.

**6 PUBLIC QUESTION TIME**

*Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.*

*Our Local Laws and the Local Government Act 1995 require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.*

*If you would like to ask a question, please complete the Public Question Time form on the City's website, linked below, which also provides the procedures for Public Question Time. [Questions From the Public » City of Greater Geraldton](#). Submit up to 3 questions by 12 noon the day prior to the meeting.*

**7 APPLICATIONS FOR LEAVE OF ABSENCE****Existing Approved Leave**

Councillor	From	To (inclusive)	Date Approved
Cr S Van Styn	8 December 2025	23 December 2025	25/11/2025
Cr S Keemink	20 December 2025	26 January 2026	25/11/2025
Cr K Parker	22 February 2026	13 March 2026	25/11/2025

*\*Note: If Elected Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting.*

*If an Elected Member on Approved Leave subsequently attends the meeting, this will be noted in the Minutes at 'Record of Attendance'.*

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 2.25 of the Local Government Act 1995 RESOLVES to:

1. APPROVE Leave of Absence for:
  - a. Cr P Fiorenza for the period 14 January to 27 January 2026.

**8 PETITIONS, DEPUTATIONS**

There are none.

**9 CONFIRMATION OF MINUTES**

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 25 November 2025, as previously circulated, be adopted as a true and correct record of proceedings.

**10 ANNOUNCEMENTS BY THE CHAIR AND PRESENTATIONS***Events attended by the Mayor or designated representative*

DATE	FUNCTION	REPRESENTATIVE
26 November 2025	Triple M Interview - Outcomes of Council Meeting 2025	Mayor Jerry Clune
26 November 2025	ABC Interview – Petition “Improve The Northern Beaches Suburbs”	Mayor Jerry Clune
26 November 2025	Regional Capitals Australia Annual General Meeting and Board Meeting	Mayor Jerry Clune
26 November 2025	All Ability Event Opening	Mayor Jerry Clune
27 November 2025	Blessing and Official Opening of St John's School - Stage Four	Deputy Mayor Cr Natasha Colliver
27 November 2025	Hon John Carey MLA, Minister for Planning and Lands; Housing and Works; Health Infrastructure – Update on Olive Street and Industrial Land Projects	Mayor Jerry Clune
28 November 2025	Filming for the Outcome of Council Meeting Videos – Cr Tim Milnes	Mayor Jerry Clune
28 November 2025	Introductory Meeting with Yamatji Chairperson Peter Windie - Yamatji Marlpa Aboriginal Corporation (YMAC)	Mayor Jerry Clune
28 November 2025	Photo for Media Release - Rio Tinto Funding Youth Support	Mayor Jerry Clune
28 November 2025	Young Jewellers Awards	Deputy Mayor Cr Natasha Colliver
29 November 2025	Variety Midwest Kids Christmas Party	Deputy Mayor Cr Natasha Colliver
29 November 2025	ABC Radio Interview – Closure of Dog Refuge	Mayor Jerry Clune
29 November 2025	Woorree Scout Group - Scouting Awards	Mayor Jerry Clune
29 November 2025	1st Geraldton Scout Group - Annual Celebration of Achievements	Mayor Jerry Clune
29 November 2025	Mid West Chamber of Commerce and Industry (MWCCI) Business Excellence Awards	Deputy Mayor Cr Natasha Colliver
30 November 2025	ABC Radio Interview – Geraldton Bushfires	Mayor Jerry Clune
30 November 2025	Visit to Temporary Evacuation Centre – Geraldton Bushfires	Mayor Jerry Clune
1 December 2025	6PR Radio Interview - Geraldton Bushfires	Mayor Jerry Clune
1 December 2025	CEO / Mayor / Deputy Mayor Catch Up	Mayor Jerry Clune
1 December 2025	Marketing & Media Regular Catch Up	Mayor Jerry Clune
1 December 2025	Triple M Radio - Geraldton Bushfires	Mayor Jerry Clune
1 December 2025	Geraldton Bushfires Community Meeting - Fire Recovery	Mayor Jerry Clune
2 December 2025	ABC Radio Interview - Update on Geraldton Bushfires	Mayor Jerry Clune
2 December 2025	Sunrise Interview – Geraldton Bushfires	Mayor Jerry Clune
2 December 2025	Filming of Christmas Promotional Video with MWCCI CEO - "Jingle Through Geraldton"	Mayor Jerry Clune
2 December 2025	ABC News Interview - Geraldton Bushfires	Mayor Jerry Clune

2 December 2025	Audit Risk and Improvement Committee Meeting (including Exit Meeting with Auditors)	Mayor Jerry Clune
2 December 2025	Concept Forum 2025 - Behind Closed Doors	Mayor Jerry Clune
3 December 2025	Radio Geraldton Interview – Council Meeting Outcomes	Mayor Jerry Clune
3 December 2025	Reconciliation Action Plan (RAP) Community Workshop	Mayor Jerry Clune
4 December 2025	Linfen Municipal People's Government Delegation Visit	Mayor Jerry Clune
4 December 2025	MWCCI Business Leaders Lunch	Mayor Jerry Clune
4 December 2025	St Francis Xavier PS 2025 Christmas Concert	Mayor Jerry Clune
5 December 2025	ABC Interview - Impounded Goat	Mayor Jerry Clune
5 December 2025	Geraldton Senior High School - Students End of Year Showcase and Townhall - Core Learning	Mayor Jerry Clune
5 December 2025	Centrecare Thank a Volunteer Day 2025	Mayor Jerry Clune
7 December 2025	Carols by Candlelight	Mayor Jerry Clune
7 December 2025	Cadet Under Officer B Ethel and 506 Army Cadet Unit WA AAC Brigade	Deputy Mayor Cr Natasha Colliver
8 December 2025	Regular Meeting with Kirrilee Warr MLA, Member for Geraldton and City of Greater Geraldton	Mayor Jerry Clune
8 December 2025	Mayor / Deputy Mayor / Director Infrastructure Services Catch Up	Mayor Jerry Clune
8 December 2025	Marketing & Media Regular Catch Up	Mayor Jerry Clune
8 December 2025	Meeting with Hon Julie Freeman MLC Leader of the Nationals WA in the Legislative Council	Mayor Jerry Clune
8 December 2025	7NEWS Interview - State Government Airfare Cap Announcement	Mayor Jerry Clune
8 December 2025	Geraldton-Greenough SES Awards Night/Last Training Night of 2025	Deputy Mayor Cr Natasha Colliver
9 December 2025	Rangeway Primary School - Year 6 Graduation	Mayor Jerry Clune
9 December 2025	RDRP Mid West Pilot - Project Advisory Group Meeting	Mayor Jerry Clune
9 December 2025	Agenda Forum 2025	Mayor Jerry Clune
10 December 2025	Mullewa Pool Sponsor Photo Opportunity - Luke Barber, Development Manager Mid West Wind Farm	Mayor Jerry Clune
10 December 2025	Mayor and Executive Team - Mullewa Catch Up	Mayor Jerry Clune
10 December 2025	Triple M Interview - Christmas on the Terrace	Mayor Jerry Clune
11 December 2025	Walkaway Primary School - End of Year Graduation and Assembly	Mayor Jerry Clune
11 December 2025	Meeting with Chad Anderson, Director General, Department of Creative Industries, Tourism and Sport	Mayor Jerry Clune
11 December 2025	CH7 Interview – Christmas on the Terrace	Mayor Jerry Clune
11 December 2025	Christmas on the Terrace	Mayor Jerry Clune

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12 December 2025	Mid West Development Commission (MWDC) Board Meeting	Mayor Jerry Clune
15 December 2025	CEO / Mayor / Deputy Mayor Catch Up	Mayor Jerry Clune
15 December 2025	Marketing & Media Regular Catch Up	Mayor Jerry Clune
15 December 2025	Regular Meeting Hon Sandra Carr MLC, Deputy Chair of Committees, Member for the Legislative Council Western Australia	Mayor Jerry Clune
16 December 2025	Ordinary Meeting of Council	Mayor Jerry Clune

*Note: Whilst it is noted that Council Members may have also been in attendance at the above events, this is a record of attendance by the Mayor, or where a Council Member has been asked to represent the Mayor.*

**11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS**

There is none.

## 12 REPORTS OF COMMITTEES AND OFFICERS

### 12.1 REPORTS OF DEVELOPMENT SERVICES

DS086	LICENCE – NRMA ELECTRIC HIGHWAYS PTY LTD
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<b>AGENDA REFERENCE:</b>	D-25-143411
<b>AUTHOR:</b>	K Wheeler, Property Officer
<b>EXECUTIVE:</b>	H Martin, A/Director Development Services
<b>DATE OF REPORT:</b>	24 October 2025
<b>FILE REFERENCE:</b>	GO/6/0029-002
<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"><li>Yes (x4)</li><li>A. Proposed NRMA EV Charging System - Final Site Concept Plan - Geraldton</li><li>B. NRMA EV Charging Station - Concept Designs</li><li>C. Proposed NRMA EV Charging Station - Site Map</li><li>D. National Electric Vehicle Strategy</li></ul>

#### EXECUTIVE SUMMARY:

The purpose of this report is for Council to consider a proposed licence agreement between NRMA Electric Highways Pty Ltd (NRMA) and the City of Greater Geraldton for an 86m<sup>2</sup> portion of Lot 230 (No. 1) Francisco Close, Mahomets Flats for the purpose of installing and operating an electric vehicle charging station.

#### EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE a licence agreement between the City of Greater Geraldton and NRMA Electric Highways Pty Ltd for an 86m<sup>2</sup> portion of Lot 230 (No. 1) Francisco Close, Mahomets Flats;
2. SET the proposed conditions as:
  - a. Term of ten (10) years commencing on the date of execution
  - b. Set the commencing licence fee in line with a market valuation;
  - c. Adjust the licence fee annually on 1 July in accordance with the Perth Consumer Price Index (CPI);
3. MAKE the determination subject to:
  - a. All regulatory approvals being obtained including, but not limited to a building permit; An advertising notice period of fourteen (14) days, inviting public submissions; Consent from the Minister for Lands;
4. ADVISE NRMA Electric Highways Pty Ltd that they are responsible for:
  - a. All applicable rates, taxes and insurances;
  - b. All costs associated with the manufacture, installation, ongoing maintenance, repairs, and replacement of the EV charging station;
  - c. All alterations or improvements required to facilitate the installation, operation, and maintenance of the EV charging station;

- d. All ongoing operational costs, including electricity consumption;
- e. Implementing appropriate security measures to protect the EV charging station from theft, vandalism, or damage;
- f. All costs associated with the preparation, execution, and registration of the licence; and

5. REFER the matter back to Council for final consideration should any objecting submissions be received.

**PROPOSER:**

The proposer is NRMA Electric Highways Pty Ltd (NRMA).

**BACKGROUND:**

In March 2025, NRMA, through its appointed consultants, approached the City of Greater Geraldton (the City) regarding the potential installation of electric vehicle (EV) fast-charging infrastructure in Geraldton. This initiative forms part of the Federal Government's National Electric Vehicle Strategy, which aims to enable safe and reliable EV travel across Australia.

The strategy aims to deliver a national network of 117 ultra-fast chargers, strategically located along major highways at approximately 150km intervals. NRMA has approached local governments across the state to support the concept and to assist regional areas, including Geraldton and the Midwest, contribute to a more sustainable, low-emission future.

NRMA has proposed the installation of a four-bay ultra-fast electric vehicle charging station in Geraldton, with each bay capable of delivering a full charge in approximately 20 minutes. The physical footprint of each charger is approximately 880mm x 565mm, examples of installations are provided in Attachment No. DS086B.

A proposal for a similar electric vehicle charging station was presented by Tesla at a Council Concept Forum held on 18 October 2024. At that time, Council provided preliminary feedback indicating that the CBD was not a preferred location for EV infrastructure, due to existing parking constraints and congestion concerns.

This feedback was subsequently shared with NRMA when they presented their proposal, which initially focused on CBD-based locations. Following further consultation, NRMA identified an alternative site at Lot 230 (No. 1) Francisco Close, Mahomet Flats. The proposed site is located within the car park adjacent to the Geraldton Surf Life Saving Club (the Club). The lot is owned freehold by the City and is not included in the Club's lease area.

City Officers reviewed the initial proposed location and noted its proximity to an existing plastic and cardboard recycling hub, which is regularly accessed by waste collection vehicles. Given the operational requirements of the recycling hub, the proposed location of the EV charging station was not found suitable to support the access needs of the waste collection zone.



*Initial EV Charging Station Proposed Location*

After further consultation, a revised location further north within the same car park was identified and deemed more suitable.



*Revised EV Charging Station Proposed Location*

The revised location is situated on the north-eastern side of the car park. While it is not in close proximity to commercial or retail amenities, the site offers several positive attributes:

- Reduced impact on parking availability for other visitors and patrons (main car park contains 120 bays with 2 ACROD bays, with further sealed and unsealed parking nearby).

- Access to reasonable public facilities, including playground and toilet amenities.
- Adequate space for vehicle manoeuvring and circulation.
- Potential to generate additional patronage for the Surf Life Saving Club and café.
- Reasonable passive surveillance and security during daylight hours.

NRMA has advised that the proposed infrastructure will include a dedicated CCTV system to improve site safety and security. It is recommended that the License include provisions allowing the Licensor or relevant authorities to request access to CCTV footage when reasonably required, subject to compliance with the *Privacy Act 1988 (Cth)* and other applicable laws.

At this stage, NRMA has indicated that confirmation of the final power supply strategy cannot be provided until a Letter of Authority (LoA) is issued by Council to allow Western Power to commence the preliminary enquiry. Western Power has advised that this requirement is non-negotiable. Additionally, the Commonwealth will not release further funding for detailed design until a Licence is executed.

Attachment No. DS086B indicates that power is likely to be sourced from the existing Western Power grid. Installation will require appropriate coordination with existing infrastructure and it is anticipated that there may be temporary disruption to the road reserve and/or car park boundary during conduit and cabling works. Any affected areas will be reinstated to an appropriate standard following completion.

### **CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**

#### **Connected:**

The EV charging station is expected to enhance community infrastructure with minimal disruption and should not affect the overall functionality of the Geraldton Surf Life Saving Club, the café or the carpark.

#### **Liveable:**

City support for this project reflects its commitment to creating a more liveable and sustainable community, in line with the Council's Climate Emergency Declaration (December 2020), its goal of achieving zero carbon by 2030, and the Climate Change Mitigation Plan (October 2021).

#### **Thriving:**

The project promotes sustainable transport by encouraging both the community and visitors to adopt low-emission vehicles. It supports Geraldton's role in the national EV network, enhances regional connectivity and contributes to broader environmental goals while offering potential economic and tourism benefits.

#### **Leading:**

The project is supported through a State Government initiative, reinforcing its strategic importance and alignment with broader sustainability and infrastructure goals.

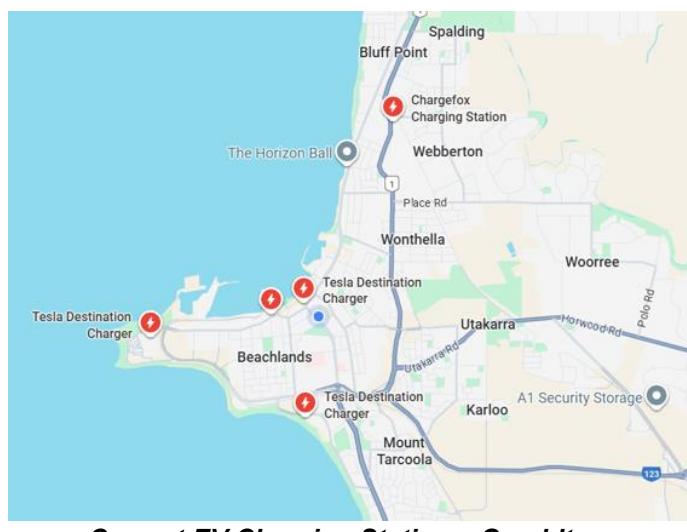
***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

**RELEVANT PRECEDENTS:**

On 21 December 2021, Council resolved (Item No. CEO089) to install an Electric Vehicle Charging Station. The initiative was supported by the State Government in partnership with Synergy, with the approved location for the EV charging station being on the foreshore behind Axis Auto.

There are currently five existing Electric Vehicle charging points in Geraldton – The Gerald Apartment Hotel, Geraldton Belair Gardens Caravan Park, the Fisherman's Wharf, Ocean West Holiday Units and Geraldton Foreshore (behind Axis Auto).

**COMMUNITY/COUNCIL MEMBER CONSULTATION:**

Council was consulted on the installation of EV charging stations within the Geraldton precinct during a Concept Forum held on 18 October 2024. Feedback provided at the time indicated a preference to preserve existing CBD parking bays, with concerns raised about maintaining parking availability and reducing congestion.

In September 2025, the Geraldton Surf Life Saving Club was provided with the concept design and final proposed location for the EV charging stations. Following review, the Club advised that it had no objections to the proposal.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Section 3.58 of the *Local Government Act 1995* details the process of disposing of property (in this case, licensing).

The project is being delivered in support of a broader State Government initiative, reinforcing its strategic alignment with regional and statewide sustainability objectives.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

The licence fee for the proposed licence area will be determined based on an independent market valuation.

All licence administration costs, as well as ongoing operational, maintenance, replacement, and upgrade costs, will be borne by the proponent. This ensures no financial implications for the City and maintains a cost-neutral position within the City's budget.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> Liveable	<b>A protected and enhanced natural environment with facilities and services to support community health and wellbeing.</b>
Goal 2	Improve maintenance and connectivity of the City's transport network, including expanded active transport opportunities.
Goal 3	Manage and protect the City's natural environment, and identify strategies to mitigate climate change.
Goal 5	Invest in community and recreation infrastructure, to support current and future needs.
<b>Strategic Theme:</b> Thriving	<b>An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.</b>
Goal 3	Plan for the sustainable growth of the City, balancing the needs of current and future populations.

**REGIONAL OUTCOMES:**

The NRMA's proposal supports the Federal Government's broader strategy to establish a national electric vehicle (EV) fast-charging network, often referred to as the "electric highway". This initiative aims to improve EV accessibility and connectivity across regional and remote areas of Australia.

The continued development of this infrastructure in Geraldton will contribute to positive regional outcomes, including increased tourism, enhanced transport sustainability and alignment with climate change and emissions reduction goals. As EV adoption grows, the availability of fast-charging facilities will position the Midwest region as a forward-thinking, environmentally responsible destination.

**RISK MANAGEMENT:**

The project presents minimal financial risk to the City. Although six parking bays at the Geraldton Surf Life Saving Club will be repurposed, any impact on congestion during peak summer periods is expected to be minor and manageable due to the availability of nearby parking. The main car park provides 120 bays, including 2 ACROD bays. An additional 124 sealed bays and 2 ACROD bays are located approximately 50 metres to the north. There are also approximately 20-30 spaces in an unsealed car park a short walk to the south, plus a further 31 bays and 2 ACROD bays at the Olive Street reserve.

While initial usage of the charging stations may be low due to current EV uptake in Western Australia and the Midwest, this is expected to grow steadily. National policy and infrastructure investment are driving increased adoption, positioning the City to benefit from rising demand over time.

A risk borne by the proponent will be the ability to obtain Western Power grid connection.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

The following option was considered by City Officers:

Declining the request was considered but is not recommended. While the National Electric Vehicle Charging Network is still developing, the transition to EVs is gaining momentum with no indication of slowing down. Investing in this infrastructure now positions the City to meet future demand and demonstrates its commitment to sustainability and climate change objectives.

Repurposing a small number of parking bays at the Geraldton Surf Life Saving Club is expected to have minimal impact over the proposed licence term. Supporting the project reflects the City's commitment to environmental initiatives and emerging technologies and is therefore recommended by City Officers.

**12.2 REPORTS OF COMMUNITY AND CULTURE****CC032 COUNCIL POLICY 4.17 CHILD SAFE AWARENESS**

<b>AGENDA REFERENCE:</b>	<b>D-25-125961</b>
<b>AUTHOR:</b>	<b>F Norling, Director Community and Culture</b>
<b>EXECUTIVE:</b>	<b>F Norling, Director Community and Culture</b>
<b>DATE OF REPORT:</b>	<b>1 December 2025</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0029-002</b>
<b>ATTACHMENTS:</b>	<b>Yes (x3)</b> <b>A. Draft Council Policy 4.17 Child Safe Awareness (v3)</b> <b>B. Comparison Table 4.17 Child Safe Awareness (v3)</b> <b>C. WA Government Child Safe Awareness Policy Template for Local Governments</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council review and approval of the revised Council Policy 4.17 Child Safe Awareness, version 3. The policy has undergone its biennial review with amendments primarily to ensure the Policy reflects the WA Government Child Safe Awareness Policy Template for Local Governments.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE Council Policy 4.17 Child Safe Awareness, version 3.

**PROPOSER:**

The proponent is the City of Greater Geraldton (the City).

**BACKGROUND:**

Council Policy 4.17 Child Safety and Welfare was developed in 2020 and adopted by Council on 23 March 2021 Item No. CCS579. At the time, the objectives of the policy were to ensure the City commitment to creating a culture and environment where the safety and welfare of children is paramount. This was also supported by the Council's commitment to child safety following the Council decision on 26 May 2020 to participate in the National Redress Scheme – Item No. CCS501.

In 2020, when Council Policy 4.17 Child Safety and Welfare was developed, it was done so with little guidance for local governments as to what should be included. Since that time the WA Government released its Child Safe Policy – Template for Local Government Attachment No. CC032C in May 2023, which now guides the revised policy presented for endorsement.

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) recognised local governments' role in community development and community safety, particularly roles that impact on child safety and identified the opportunity to integrate their direct responsibilities to children with their wider role within the community.

In 2024 Officers completed a "Creating a child-safe organisation" self-assessment requested by Department of Local Government, Sport and Cultural Industries (DLGSC) as well as a survey regarding the Reportable Conduct Scheme by the WA Ombudsman. Feedback from both assessments is informing development of a Child Safe Action Plan for the City, with the main areas for action being promotion of the National Principles for Child Safe Organisations, staff training and awareness and improvements to investigation and reporting processes.

The Royal Commission considered the role of local governments in assisting community-based institutions in their local area to become child safe, with support from government at the national, state and territory levels. In June 2022, the Department of Communities hosted a co-design process with more than 35 representatives from local government across the state to develop a draft policy template for local government regarding their role in fulfilling the functions of Recommendation 6.12 from the Royal Commission.

The Child Safety Awareness Policy template was developed by the Western Australian State Government specifically for local governments and builds on an existing commitment by local governments to promote safety in their community, whilst raising the profile of the rights of children and young people to be safe from harm and abuse.

With Council Policy 4.17 Child Safe and Awareness due for its biennial review this year and being timely with the release of the new template from the Government of WA, it is therefore proposed that the City adopt the revised Child Safe Awareness Policy which incorporates the proposed content outlined in the WA Government's template. The associated operational procedure will also be reviewed to ensure its currency as it contains process information directed at City Officers and those identified as Persons Working with Children (PWWC).

The proposed draft policy and the City's Child Safety and Welfare procedure are in line with the WA Government's recommendation that local governments are strongly encouraged to develop operational documents to accompany their template policy.

In addition to the draft policy and operational procedure, an internal Action Plan is in development to identify priority actions that build the City's capacity to fully implement all requirements.

The proposed Child Safe Awareness Policy and its implementation will ensure the City is committed to creating a culture and environment where the safety and welfare of children is paramount. The policy is relevant to children accessing City facilities and in the care of our services, including the Library, Aquarena, youth programs, youth centres, events, sport and leisure. The policy is applicable to all City employees' staff, volunteers, trainees, work experience students or interns and to visitors, contractors or suppliers in City venues and facilities.

### **CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**

#### **Connected:**

The Child Safe Awareness Policy supports the City's commitment to ensure that the safety and welfare of children is paramount and that all children involved in City-delivered programs are safe from harm.

#### **Liveable:**

The policy provides assurance to the community of the City's commitment to being a child safe organisation.

#### **Thriving:**

There are no adverse impacts.

#### **Leading:**

Responsibility for child safety within local governments lies with the head of the organisation (CEO) under the WA Ombudsman's Reportable Conduct Scheme. The City is therefore responsible for ensuring reporting compliance in line with this scheme and must provide information to the Ombudsman if the Ombudsman requests so in writing.

#### ***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

### **RELEVANT PRECEDENTS:**

Item No. CS070 – Council Policy 4.17 Child Safety and Welfare, version 2 was approved at the Ordinary Meeting of Council on 31 October 2023.

Item No. CCS501 - National Redress Scheme, participation endorsed at the Ordinary Meeting of Council on 26 May 2020 details a similar Council position in relation to child safety matters.

### **COMMUNITY/COUNCIL MEMBER CONSULTATION:**

Consultation on the Child Safe Awareness Policy for Local Government has been undertaken with the local government sector to co-design a child safe policy to support local governments to introduce and integrate the recommended child safety functions.

Council Members were consulted via Briefing Note on 22 October 2025, with no requests for amendment received.

**LEGISLATIVE/POLICY IMPLICATIONS:**

The City has a duty to ensure a safe environment for children in its care. These duties and obligations are detailed in the following:

- Item No. CCS501 - National Redress Scheme Participation;
- Children and Community Services Act 2004;
- Working with Children Screening Act 2004;
- National Principles for Child Safe Organisations; and
- Ombudsman WA – Reportable Conduct Scheme.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

This policy will have an impact on City resourcing in relation to activities for children undertaken by the City and ensuring a safe environment. To date the introduction and integration of the Child Safe Awareness Policy and the 10 National Principles for Child Safe Organisations have been undertaken through existing roles, however the effective implementation of all principles will require future additional dedicated staff resourcing.

Implementation of the mandatory Reportable Conduct Scheme has also resulted in associated resource implications, particularly in relation to reporting and investigation processes.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> Connected	<b>An engaged and diverse community where everyone feels included and safe.</b>
Goal 1	Provide safe and inviting public spaces for people to enjoy.
Goal 2	Foster collaborative partnerships to improve community safety, security and social cohesion.
<b>Strategic Theme:</b> Leading	<b>A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.</b>
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT:**

The implementation of the Child Safe Awareness Policy is a critical risk mitigation strategy and a requirement of local governments. The requirement to implement effective and compliant child safe policies and procedures is expanding the City's obligations for ensuring a child safe organisation.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

No other alternative options considered by City Officers. The policy in its draft revised form is recommended by the WA Government for use by Local Government.

CC033	SPALDING PARK FEASIBILITY REPORT AND MASTER PLAN
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<b>AGENDA REFERENCE:</b>	D-25-145513
<b>AUTHOR:</b>	M Adams, Manager Sport and Leisure
<b>EXECUTIVE:</b>	F Norling, Director Community and Culture
<b>DATE OF REPORT:</b>	27 November 2025
<b>FILE REFERENCE:</b>	GO/6/0029-002
<b>ATTACHMENTS:</b>	Yes(x1) Spalding Park Feasibility Report and Master Plan April 2025

**EXECUTIVE SUMMARY:**

The purpose of this item is to seek Council review and endorsement of recommendations relating to the Spalding Park Feasibility Report and Master Plan and the associated concept options outlining potential future sporting provision at Spalding Park precinct and clubrooms.

Following the relocation of the Spalding Park Tennis Club from the premises after their amalgamation with Geraldton Tennis Club, a Master Plan was commissioned to explore opportunities for redeveloping the precinct. The Plan aims to address current and future sport and recreation needs within the community, ensuring the area is a valuable and well-utilised asset that aligns with the City's strategic direction.

Additionally, a key driver for this project was the potential future redevelopment of Maitland Park and associated need for the relocation of the Geraldton Croquet Club (GCC). This Plan therefore also investigates the option of relocation of the GCC to Spalding Park, including implications for the clubrooms and southern grassed area.

Concept 2B is proposed for Council's support, aligning with the consultant's recommended option and features:

- Additional recreational infrastructure to deliver a multi-purpose venue able to cater for a wide range of existing and emerging sporting pursuits;
- Retention of the large, grassed space for sports and informal recreation;
- Refurbishment of the existing community building and provision of a new changeroom building.

Development of the Master Plan for Spalding Park provides a tool to support future external grant seeking to deliver identified components.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995*

1. RECEIVE the Spalding Park Feasibility Report and Master Plan;
2. SUPPORT Concept 2B of the Spalding Park Feasibility Report and Masterplan;

3. APPROVE an Expression of Interest process for use of the existing hard courts and clubroom; and
4. APPROVE the commencement of design works for the relocation of Geraldton Croquet Club to a site adjacent to Geraldton Golf Club, in a 'like for like' approach, incorporating four (4) croquet rinks, a small building for club use.

**PROPOSER:**

The proponent is the City of Greater Geraldton (the City).

**BACKGROUND:**

The Spalding Park Tennis Club (SPTC) facility consists of a City owned aged brick building (including clubrooms, kitchen, two (2) storage rooms and changerooms) and eight (8) former tennis hard courts. There is also a large, grassed area immediately to the south of the building. The SPTC was the lessee of the premises but handed it back to the City following an amalgamation with Geraldton Tennis Club in Wonthella. The three (3) northern tennis courts have been used by Geraldton Roller Derby (GRD) as a training facility for the past eight (8) years.

The southern grassed area has been used by the Geraldton Rugby Club for several years although more recently they have not been an active user and are hoping to reinvigorate the Club at a future point. It is also used for the purposes of overflow for local sporting competitions, accommodating junior soccer, AFL and cricket and for club training for various sports. Additionally, the grassed area is popular with the community who use it for informal recreation purposes.

A project was committed in the City's annual 2024/25 budget to develop a Master Plan to assist future planning for sports provision and use at Spalding Park. In September 2024, the City engaged an external consultant to develop a Master Plan for the Spalding Park Precinct, taking into consideration the potential relocation of the Geraldton Croquet Club (GCC) to the site.

Officers have been liaising with GCC since May 2022 regarding the future relocation of croquet to an alternative venue as a result of potential impacts of the Maitland Park redevelopment currently in design. Various options have been explored, with Spalding Park identified as a potentially suitable site. Since development of the Spalding Park Feasibility Report and Master Plan, further liaison has resulted in identification of another potentially viable option, being relocation to a site adjacent to the Geraldton Golf Club utilising currently unused land. Both the Geraldton Golf Club and GCC have subsequently confirmed in principle agreement to that option, which is considered a better outcome in accordance with the findings of the Spalding Park Feasibility Report and Master Plan Attachment No. CC033. Successfully progressing this alternative would negate the need to impact on the available southern grassed area at Spalding Park, which is one (1) of a very limited number of overflow options in Geraldton for high demand use of sporting grounds.

Key findings included:

- The existing building no longer met the needs of users and requires significant upgrade, including to enhance outdated changeroom facilities, provide additional building access points, enhance accessibility and increase storage;
- Future identified opportunities for Spalding Park included the provision of a large multi-purpose activity space and capacity to provide for a variety of sports, including GRD within the current tennis court area;
- The three (3) northern most tennis courts were determined as surplus to requirements and could be transformed into additional parking in the future.

The preference from stakeholders was for the southern grassed area to remain as a recreation space and not be developed for croquet. The consultant's recommendation is Concept 2B, to upgrade the hard-court area as a fit for purpose multi-sports venue, retain and refurbish the existing clubroom building and retain the grassed area rather than relocating croquet to Spalding Park.

The Concept options are summarised as:

- Concept 1A Attachment No. CC033 Page 121 - Provision of a new community building and changeroom building, with the provision of four (4) croquet courts and associated infrastructure;
- Concept 1B – Attachment No. CC033 Page 123 - Refurbishment and extension of the existing community building, with the provision a new changeroom building, four (4) croquet courts and associated infrastructure;
- Concept 2A – Attachment No. CC033 Page 125 - Provision of a new community building and changeroom building, no croquet court provision and provision of additional recreational infrastructure;
- Concept 2B – Attachment No. CC033 Page 127 - Refurbishment and extension of the existing community building with the provision of a new changeroom building, no croquet court provision and provision of additional recreational infrastructure.

It is important to note that regarding the above options:

The southern grassed space is a highly valued and well-used area by the community, supporting a range of activities including organised sport, general exercise and on-leash dog walking. Introducing croquet courts at this location would reduce the available open space and negatively impact on community access and use, both for informal recreation and organised sport.

The southern grassed space is regularly used by sporting groups for training, booked directly through the City so that Officers can ensure availability and invoice for their use.

Winter – 3 x 2 hour AFL bookings for a total of six (6) hours per week.

Summer 2 x 2 hour AFL bookings for a total of four (4) hours per week.

There has been an increase in requests for sports training bookings for this green space for many sports including junior soccer, junior cricket and softball. Continuation of a model of direct booking through the City for use of the grassed area delivers flexibility to cater for a wide range of sporting users and maximise use to assist balancing the demand on sporting venues across Geraldton.

Additionally, the grassed area is frequently used by smaller community and sporting groups who utilise the space on an informal basis without making a booking.

The potential negative impact on the ability to cater for a wide range of sporting activities on the Spalding Park grassed area should croquet be relocated there is similar to the reasons that Officers do not recommend an option to extend the miniature railway in this location, a suggestion received during engagement. The preference from the majority of stakeholders through the engagement process was for the grassed area to remain as a recreation space and not be developed for exclusive use.

GRD has been using the northern tennis courts for eight (8) years and has expressed interest to the City in making this a permanent base. To support this, funding may need to be considered for infrastructure upgrades specific to GRD including lighting installation, the application of a specialised sports surface over the existing tennis court, the addition of sheltered seating, car parking and improved clubroom facilities.

In addition to proposed ongoing use by GRD, other sports identified to date with interest in potentially accessing the hard courts includes pickleball, Padel, floorball and roller hockey. The tennis courts could accommodate a wide range of existing and emerging sports, as well as youth programs, subject to upgrades to make them fit for purpose. There also exists an option that the three (3) northern tennis courts could be considered surplus to requirements and transformed into additional parking.

Within the fenced area of the former tennis courts, some necessary infrastructure upgrades were identified. These include filling the holes left by the removed tennis net posts and repainting the surface. All nets, poles and non-functional lighting were previously removed by the former Spalding Park Tennis Club (SPTC). The surrounding fencing remains in good condition, does not need to be removed and will provide both a practical benefit to future tenants and a cost saving for the City.

The existing clubrooms building is in need of significant refurbishment, with two (2) options documented, one (1) to undertake major refurbishment and the second to construct a new facility. The recommended option is to consider a short to medium term refurbishment and plan for a potential longer-term facility replacement, subject to seeking future external grant funding and budget allocation.

It is recommended that any use of the facility, including clubrooms, hard courts and grassed area, do not result in exclusive use in order that use of Spalding Park can be maximised to benefit a range of activities and the broader community.

### **CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**

#### **Connected:**

The Spalding Park Feasibility Report and Master Plan provides strategic direction for future provision of public open space and facilities to support sporting and recreational participation in the community.

#### **Liveable:**

Retaining public open space as a result of supporting the Plan contributes to provision of green spaces for the community to enjoy, whilst planning for maximised use and upgrade of recreation infrastructure assists in meeting current and future needs.

#### **Thriving:**

Planning for community facility use is important in ensuring that the City is balancing the needs of current and future populations and contributes to community vibrancy.

#### **Leading:**

Engaging with the community to enhance decision making and ensuring effective and optimal use of resources demonstrate the City's leadership role.

#### ***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

### **RELEVANT PRECEDENTS:**

Item No. IS118 Sporting Facilities Support Review – 26 April 2016.

Item No. IS132 Chapman River Regional Park Mountain Bike Master Plan 22 November 2016

Item No. IS294 Maitland Park School Precinct Transport Hub 26 September 2023.

### **COMMUNITY/COUNCIL MEMBER CONSULTATION:**

Stakeholder engagement was advertised and conducted with the community and included Geraldton Croquet Club, Geraldton Roller Derby Club, Taoist Tai Chi Society of Australia, Geraldton Rugby Club, Batavia Coast Miniature Railway Society Inc, Geraldton Sporting Aboriginal Corporation, Geraldton 8 Ball Association, Geraldton PCYC and the City's Youth Development Team.

Additionally, there have been two (2) presentations to Concept Forum to discuss the Spalding Park Feasibility Report and Master Plan with Councillors, in July 2025 and December 2025.

### **LEGISLATIVE/POLICY IMPLICATIONS:**

There are no legislative or policy implications.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

The table detailing the costings represents preliminary estimates developed in April 2025. Please note that these figures are indicative only and cost escalations are to be expected.

Table below is taken from Attachment No. CC033 page 62:

Table 17: Spalding Park Precinct Master Plan Cost Summary by Concept Option

	Concept 1A	Concept 1B	Concept 2A	Concept 2B
	New Buildings & Croquet Crts	Refurb + New Building. Croquet Crts	New Buildings & No Croquet Crts	Refurb + New Building. No Croquet Crts
Building Works	\$4,192,591	\$3,137,525	\$4,406,117	\$3,148,328
External Works	\$4,196,054	\$4,190,316	\$3,365,245	\$3,494,837
External Services	\$192,613	\$192,920	\$193,800	\$193,584
Headworks	\$57,000	\$57,500	\$57,500	\$57,500
Furniture and Equipment	\$142,057	\$125,653	\$131,570	\$100,607
<b>Total Est. Cost (exc. GST)</b>	<b>\$8,780,315</b>	<b>\$7,703,914</b>	<b>\$8,154,232</b>	<b>\$6,994,856</b>

Options 1A and 1B include the provision of croquet courts and associated infrastructure including the establishment of specific grass courts (which are maintained to a higher specification than the current grassed area), secure fencing, lighting, car parking and improved clubroom facilities. Indicative costs for the croquet playing area upgrade is \$900,000, not including clubrooms.

Significant funding will be required to deliver the infrastructure upgrades relating to the options outlined. It is proposed that a combination of funding sources would need to be explored, including State and Federal grant opportunities and that a staged plan be developed for the upgrade works.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> Connected	<b>An engaged and diverse community where everyone feels included and safe.</b>
Goal 3	Support and celebrate the City's diverse community through programs, initiatives and events, that build social connections.
<b>Strategic Theme:</b> Liveable	<b>A protected and enhanced natural environment with facilities and services to support community health and wellbeing.</b>
Goal 5	Invest in community and recreation infrastructure, to support current and future needs.
<b>Strategic Theme:</b> Thriving	<b>An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.</b>
Goal 3	Plan for the sustainable growth of the City, balancing the needs of current and future populations.

<b>Strategic Theme:</b> <b>Leading</b>	<b>A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.</b>
Goal 1	Engage with the community to enhance decision-making.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.

### **REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

### **RISK MANAGEMENT:**

Currently, the Spalding Park sporting precinct is underutilised and prolonged periods of vacancy of facilities increase the risk of vandalism and deterioration. This not only leads to higher maintenance costs but also undermines the value of the asset to the community. By activating the space through regular use, such as organised sports, City-led programs and community group activities, greater value can be delivered to the community. Utilising the facility not only enhances safety and security but also supports social engagement, promotes wellbeing and ensures the asset remains well-maintained and fit for purpose. At the same time, the benefit of having available space to cater for emerging new sports and recreational activities should not be underestimated in order to meet changing community interests and needs.

Failure to identify a site for new premises for Geraldton Croquet Club may result in the Geraldton Green Connect Maitland Park Transport Hub being impacted. The GCC lease recently expired however it has transitioned into a holding over period. Should the City require the land for the Geraldton Green Connect Maitland Park project the City will provide a minimum of 12 months' notice to the Geraldton Croquet Club.

The Spalding Park Clubrooms and surrounds form Reserve 17001. The management order for this location is for the purpose of public park and recreation with the power to lease for up to 21 years. Should a model of a new lease or other tenure arrangements for the premises be implemented, it will need to be created to incorporate the activities and boundaries for the various sporting groups and identify a main lessee and sub tenants.

### **ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

The following options were considered by Officers:

1. Not support the Spalding Park Feasibility Report and Master Plan. Officers consider the Report and Plan encompasses appropriate aspects and provides strategic direction for future use of Spalding Park, therefore this is not recommended;
2. Croquet to be relocated to Spalding Park. For the reasons outlined in this report, relocation of Geraldton Croquet Club to Spalding Park is not recommended, unless no other suitable and viable alternatives are found;

3. Lease the Spalding Park facilities, in whole or parts, to an organisation exclusively for their use. The Master Plan reflects the intent to develop the site for use by a wide range of sporting activities currently struggling to secure training and competition space (e.g. football, cricket, soccer) and for minor and emerging sports (e.g. roller derby, pickleball, floorball, roller hockey) – it is considered that an exclusive lease would significantly impact on this outcome, as well as limiting the ability to retain the option to relocate croquet to the site;
4. Not support refurbishment of the existing clubrooms or potential future rebuild. Whilst both scenarios present major undertakings for the City, in its current state the building is aged, not fit for purpose and limited in its accessibility; and
5. Not call an Expression of Interest to access the Spalding Park facilities. Officers have received interest from organisations since relocation of tennis from Spalding Park, however with promotion it is likely that there will be other interested groups. In the interests of transparency, fairness and the best possible outcome for all stakeholders, it is therefore recommended to promote access to the Spalding Park facilities.

### 12.3 REPORTS OF CORPORATE SERVICES

#### CS266 2026 COUNCIL MEETING SCHEDULE

<b>AGENDA REFERENCE:</b>	<b>D-25-139274</b>
<b>AUTHOR:</b>	<b>P Bennett, PA to Director Corporate Services</b>
<b>EXECUTIVE:</b>	<b>N Jane, A/Director Corporate Services</b>
<b>DATE OF REPORT:</b>	<b>26 November 2025</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0029</b>
<b>ATTACHMENTS:</b>	<b>No</b>

#### EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval of the proposed Council Meeting Schedule for the 2026 calendar year. The *Local Government Act 1995* (Act) and associated regulations require the Chief Executive Officer (CEO) to publish the meeting details for ordinary council meetings (OMC), and committee meetings that are required under the Act to be open to members of the public, before the beginning of the year in which they are to be held.

#### EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE the 2026 Council Meeting Schedule as follows:

<b>2026</b>	<b>CONCEPT FORUM</b> 1 <sup>st</sup> Tuesday (Closed to the public)	<b>AGENDA FORUM</b> Tuesday before OMC * unless otherwise indicated	<b>ORDINARY MEETING OF COUNCIL</b> Last Tuesday of month * unless otherwise indicated
<b>JAN</b>	13 January 2026	20 January 2026	27 January 2026
<b>FEB</b>	3 February 2026	17 February 2026	24 February 2026
<b>MARCH</b>	3 March 2026	24 March 2026 ** MULLEWA at 1:30pm	31 March 2026
<b>APRIL</b>	7 April 2026	21 April 2026	28 April 2026
<b>MAY</b>	5 May 2026	19 May 2026	26 May 2026
<b>JUNE</b>	2 June 2026	23 June 2026	30 June 2026
<b>JULY</b>	7 July 2026	21 July 2026 ** WALKAWAY at 5:30pm	28 July 2026
<b>AUGUST</b>	4 August 2026	18 August 2026 ** MULLEWA at 1:30pm	25 August 2026
<b>SEPT</b>	1 September 2026	22 September 2026	29 September 2026
<b>OCT</b>	6 October 2026	20 October 2026	27 October 2026
<b>NOV</b>	3 November 2026	17 November 2026	24 November 2026
<b>DEC</b>	1 December 2026	* 8 December 2026	* 15 December 2026
	Commencing 5:00 PM in the Civic Centre Function Room	Commencing 5:00 PM in Chambers, Cathedral Avenue, Geraldton ** unless otherwise indicated	

**PROPOSER:**

The proponent is the City of Greater Geraldton (the City).

**BACKGROUND:**

Regulation 12 of the *Local Government (Administration) Regulations 1996* requires the CEO to publish on the City's website the meeting details (date, time and place) for ordinary council meetings and committee meetings required or proposed to be open to the public.

The meeting details must be published before the beginning of the year in which the meetings are to be held, with any change to the meeting details published as soon as practicable after the change is made.

**12. *Publication of meeting details (Act s. 5.25(1)(g))***

- (1) *In this regulation —*  
*meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.*
- (2) *The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —*
  - (a) *ordinary council meetings;*
  - (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government's official website as soon as practicable after the change is made.*

**5.23. *Meetings generally open to public***

- (1) *Subject to subsection (2), the following are to be open to members of the public —*
  - (a) *all council meetings; and*
  - (b) *all meetings of any committee to which a local government power or duty has been delegated.*

**Ordinary Council Meetings**

Based on the current scheduling format the Council Meetings in 2026 would be:

- Ordinary Meetings of Council on the last Tuesday of the month commencing at 5:00pm in Council Chambers, Cathedral Avenue, Geraldton.
- Agenda Forums on the Tuesday before the Ordinary Meeting of Council commencing at 5:00pm in Council Chambers, Cathedral Avenue, Geraldton.
- Concept Forums on the first Tuesday of the month commencing at 5:00pm in the Civic Centre Function Room, Cathedral Avenue, Geraldton.

Variations to the above meetings include:

- March and August Agenda Forums to be held in Mullewa, commencing at 1:30pm.
- July Agenda Forum to be held in Walkaway, commencing at 5:30pm.
- December Agenda Forum and Ordinary Meeting of Council brought forward by two weeks due to the Christmas / New Year holiday period.

### **Committee Meetings**

Currently there are no committees to which a local government power or duty has been delegated which would require the meeting details to be published.

Section 44 of the *Local Government Amendment Act 2024* will require all meetings of a committee to be open to members of the public. The provisions relating to changes to what meetings must be open and must be closed are tied to the position of Local Government Inspector. The Office of the Local Government Inspector formally starts operation on 1 January 2026; however, regulations are being developed with a commencement date yet to be confirmed.

### **CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**

#### **Connected:**

The City is committed to engaging with its community and recognises that providing opportunities for the community to attend council meetings will result in more informed and engaged residents.

#### **Liveable:**

The proposed meeting schedule provides opportunities for residents to engage with decision-making processes, contributing to a sense of belonging and wellbeing. The varied meeting locations and times support the diverse needs of community members, ensuring residents can participate.

#### **Thriving:**

Holding meetings in Mullewa and Walkaway demonstrates Council's commitment to the regions and provides opportunities for public participation.

#### **Leading:**

It is a requirement under regulation 12 of the *Local Government (Administration) Regulations 1996* for the meeting details of ordinary council meetings and committee meetings required under the Act to be open to the public, to be published before the beginning of the year in which they are to be held.

#### ***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

### **RELEVANT PRECEDENTS:**

Council approved the 2025 Meeting Schedule on 26 November 2024, Item No. CS169.

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**COMMUNITY/COUNCIL MEMBER CONSULTATION:**

Council Members were provided with the proposed meeting schedule for 2026 via Briefing Note on 18 November 2025. Additionally, the Executive sought feedback from Council Members on 20 November 2025 regarding scheduling a Concept Forum on 13 January 2026 - seven Councillors were supportive of this proposal.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Regulation 12 of the *Local Government (Administration) Regulations 1996* requires the CEO to publish on the local government's official website the meeting details of certain meetings before the beginning of the year in which the meetings are to be held.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications as the regulations now only require publication on the City's official website.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> <b>Leading</b>	<b>A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.</b>
Goal 1	Engage with the community to enhance decision-making.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT:**

It is a legislative requirement under regulation 12 of the *Local Government (Administration) Regulations 1996* to publish the meetings details for 2026 before the beginning of the year.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

No alternative options were considered by City Officers as this is a legislative requirement. However, the Council may approve alternate meeting dates for 2026.

CS267	COUNCIL	POLICY	4.27	ACTING	OR	TEMPORARY
APPOINTMENT TO CEO						

<b>AGENDA REFERENCE:</b>	D-25-134931
<b>AUTHOR:</b>	N Hope, Manager People, Safety and Wellbeing
<b>EXECUTIVE:</b>	N Jane, A/Director Corporate Services
<b>DATE OF REPORT:</b>	25 November 2025
<b>FILE REFERENCE:</b>	GO/19/0008
<b>ATTACHMENTS:</b>	Yes (x1) Draft Council Policy 4.27 Acting or Temporary Appointment to CEO (v3)

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council approval for Council Policy 4.27 Acting or Temporary Appointment to CEO, version 3. The policy has undergone its biennial review with no significant changes proposed, only an administrative update.

**EXECUTIVE RECOMMENDATION:**

That Council by Absolute Majority pursuant to Section 5.39C of the *Local Government Act 1995* RESOLVES to:

1. APPROVE Council Policy 4.27 Acting or Temporary Appointment to CEO, version 3.

**PROPOSER:**

The proponent is the City of Greater Geraldton (the City).

**BACKGROUND:**

Council Policy 4.27 Acting or Temporary Appointment to CEO, was last reviewed by the Council on 26 September 2023 - Item No. CS064. The only change proposed in version 3 is an update of the Manager People, Safety and Wellbeing position title which was Manager Organisational Development in version 2.

In accordance with the requirements of Section 5.36(1), the *Local Government Act 1995* (Act) requires that a local government is to employ a person to be the Chief Executive Officer (CEO) of the local government. There are special constraints under Section 5.36(2) of the Act which apply to the employment of a person as CEO. The purpose of this policy is to outline the process by which Council appoints an Acting or Temporary CEO.

**CONNECTED, LIVEABLE, THRIVING, LEADING –  
ISSUES AND OPPORTUNITIES****Connected:**

The policy supports continuity in leadership and decision-making, which helps maintain strong relationships and effective communication across the organisation and with the community.

**Liveable:**

Ensuring clarity and consistency in CEO appointments contributes to stable governance, which underpins the delivery of services and initiatives that enhance community wellbeing and liveability.

**Thriving:**

The policy promotes organisational resilience and operational continuity, enabling the local government to continue supporting community development, economic growth, and staff wellbeing during leadership transitions.

**Leading:**

The *Leading* theme is directly supported by this policy. In accordance with the *Local Government Act 1995*, Councils are required to establish and uphold good governance principles through the development of clear policies and guidelines.

This policy ensures transparency, accountability, and consistency in the temporary appointment of the CEO, reinforcing the Council's commitment to strong leadership and responsible governance.

***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

**RELEVANT PRECEDENTS:**

Council policies are reviewed and endorsed by Council on a regular basis. Council Policy 4.27 Acting or Temporary Appointment to CEO, was last approved by Council on 26 September 2023 (Item No. CS064), as part of the biennial review process.

**COMMUNITY/COUNCIL MEMBER CONSULTATION:**

Council Member consultation for council policy reviews is not required prior to the Agenda Forum or Ordinary Meetings of Council unless there are significant changes to a policy.

There are no significant changes to the intent of the policy proposed and any amendments are administrative in nature, therefore Council consideration is sought via this item.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Pursuant to section 2.7 of the *Local Government Act 1995*, the role of Council includes determination of council policies:

**2.7. Role of council**

- (1) *The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.*
- (2) *The council's governing role includes the following —*  
...  
  - (b) *determining the local government's policies;*

Pursuant to section 5.39C of the Act, a local government must adopt, by absolute majority decision, a policy that sets out the process to be followed by the local government in relation to the employment of a person (being an existing employee or otherwise) in the position of Chief Executive Officer for a term not exceeding one (1) year.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> Leading	<b>A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.</b>
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT:**

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in the good government of the City of Greater Geraldton.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

The Council may choose to consider alternative amendments to the policy; this is a matter for the Council.

**CS268 MULLEWA COMMUNITY TRUST COMMITTEE - REQUEST TO VARY COMMITTEE MEMBERSHIP**

<b>AGENDA REFERENCE:</b>	D-25-134503
<b>AUTHOR:</b>	P Bennett, PA to Director Corporate Services
<b>EXECUTIVE:</b>	N Jane, A/Director Corporate Services
<b>DATE OF REPORT:</b>	26 November 2025
<b>FILE REFERENCE:</b>	RC/4/0027
<b>ATTACHMENTS:</b>	Yes (x4) 2 x Confidential A. Request from Mullewa Community Group Inc. B. Confidential – Trust Committee Minutes – 15 October 2025 C. Confidential - Deed of Variation of Trust and Deed of Trust D. Minute Extract - 17 December 2019 - CCS460 - Variation of Trust Committee Membership

**EXECUTIVE SUMMARY:**

At the request of the Mullewa Community Group Inc., this report seeks Council approval to remove City of Greater Geraldton Council Member representation on the Mullewa Community Trust Committee (as a sub-committee of the Mullewa Community Group Inc.). The membership of the Mullewa Community Trust Committee currently includes one member of Council with one member of Council as proxy.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE the removal of Council Member representation on the Mullewa Community Trust Committee currently prescribed in clause 10.1 subclause (2) part (c) of the Deed of Trust for Mullewa Community Farm; and
2. AUTHORISE the CEO to administer a variation to the Deed of Trust for Mullewa Community Farm to this effect.

**PROPOSER:**

The proponent is the Mullewa Community Group Inc.

**BACKGROUND:**

The previous Mullewa Shire Council established a Public Benefit Agreement with Mount Gibson Iron Ltd, which saw an annual payment to the Shire for the public benefit. This provided for a Mullewa Community Trust annual grant round to the Mullewa community, however when Mount Gibson Iron Ltd ceased mining activities at Tallering Peak in mid-2014 the annual contributions ended.

On 25 August 2015, Council authorised the Chief Executive Officer (CEO) to negotiate a formal agreement with the Mullewa Community Group Inc. for the establishment of a community farm (Item No. CS221). The transfer of the remaining funds of the Mullewa Community Trust to the Mullewa Community Group Inc. was approved for the procurement and establishment of the farm. Profits generated from this farming enterprise are returned to the Mullewa community in the form of an annual grant round, replacing what was previously the Mullewa Community Trust grant round.

A Deed of Trust for Mullewa Community Farm (Deed) exists between the City of Greater Geraldton (the Founder) and Mullewa Community Group Inc (the Trustee). Confidential Attachment No. CS268C includes the 2020 Deed of Variation and the original Deed which details matters such as the purpose of the Trust, powers and responsibilities and contains background documents including the minutes for Item No. CCS221 from 25 August 2015.

The Deed provides for the establishment of a Trust Committee, and prescribes who the members of the committee are to be -

#### **10.1 Trust Committee**

...

(2) *The members of the Trust Committee are to be –*

- (a) *a member of the Farm Management Committee;*
- (b) *a member of the Trustee;*
- (c) *1 member of the Council, with 1 member of Council as proxy; \**
- (d) *an employee of the Founder, as determined from time to time by the CEO of the Founder; and*
- (e) *other members, determined by the Trustee, who are suitably qualified and experienced having regard to the functions of the Trust Committee.*

\* as varied 15 January 2020

The membership of the Trust Committee currently includes one member of the Council, with one member of Council as proxy. This membership is formalised in a Deed of Variation of Trust for Mullewa Community Farm, following a decision by Council on 17 December 2019 to approve a change of Council Member representation (Item No. CCS460). Minutes of this decision are provided as Attachment No. CS268D.

The Trust Committee is to also include as a member, an employee of the Founder, being the City of Greater Geraldton, as determined from time to time by the CEO (clause 10.1 subclause (2) part (d)). The CEO may determine which employee is best suited to represent the City at Trust Committee meetings.

The City has received a formal request from the Mullewa Community Group Inc. to vary the Deed of Trust for Mullewa Community Farm and remove Council Member representation from the Trust Committee as detailed in clause 10.1 subclause (2) part (c) (Attachment No. CS268A). Alternatively, the Mullewa Community Group Inc. would like to have a City representative, proposing this to be the Manager of the Mullewa District Office.

Minutes of the Mullewa Community Trust Committee meeting held on 15 October 2025 support this request – Confidential Attachment No. CS268B.

Previous Councillor Critch sat on the Trust Committee and sponsored the move to remove the Council Member representation. The reduction of Council Members as part of recent reforms, and no longer having a Mullewa based Council Member, are drivers for this request. It should be noted that with the passage of time since the Trust Committee establishment there has been growth and development into a more mature model.

### **CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**

#### **Connected:**

The Trust Fund held by the Mullewa Community Group Inc provides financial support for the Mullewa Community by way of funding activities and endeavours that will provide community or welfare benefit.

#### **Liveable:**

There are no adverse impacts.

#### **Thriving:**

The Trust Fund held by the Mullewa Community Group Inc also provides financial support for the Mullewa Community by way of funding facilities or services that improve the welfare, culture or amenity of members of the community.

#### **Leading:**

Removal of Council Member representation does not change the functions of the Trust Committee. The City would still have representation as prescribed in clause 10.1 subclause (2) part (d) of the Deed, with an employee to be determined by the CEO.

#### ***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

### **RELEVANT PRECEDENTS:**

At the Ordinary Meeting of Council held 17 December 2019, Council approved a change to the Council Member representation on the Trust Committee – Item No. CCS460.

### **COMMUNITY/COUNCIL MEMBER CONSULTATION:**

The matter of representation was resolved at the Trust Committee Meeting held on 15 October 2025 as provided in Confidential Attachment No. CS268B.

### **LEGISLATIVE/POLICY IMPLICATIONS:**

There are no legislative or policy implications.

### **FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications apart from the cost to have the Deed amended to reflect the requested change.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> <b>Connected</b>	<b>An engaged and diverse community where everyone feels included and safe.</b>
Goal 2	Foster collaborative partnerships to improve community safety, security and social cohesion.
<b>Strategic Theme:</b> <b>Liveable</b>	<b>A protected and enhanced natural environment with facilities and services to support community health and wellbeing.</b>
Goal 5	Invest in community and recreation infrastructure, to support current and future needs.
<b>Strategic Theme:</b> <b>Leading</b>	<b>A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.</b>
Goal 1	Engage with the community to enhance decision-making.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

**REGIONAL OUTCOMES:**

The Mullewa Community Farm model provides continual benefits to the broader Mullewa community.

**RISK MANAGEMENT:**

Following due process by ensuring the necessary approvals are in place to legally vary the existing Deed.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

The alternative option would be to retain Council Member representation on the Trust Committee and appoint one member of the Council and one member of the Council as proxy to the committee.

That the Council by Simple Majority under Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. APPOINT the following Council Members to the Mullewa Community Trust Committee:
  - a. Council Member;
  - b. Council Member Proxy; and
2. AMEND the Committee Book accordingly.

**CS269 CITY OF GREATER GERALDTON ANNUAL REPORT 2024-25**

<b>AGENDA REFERENCE:</b>	D-25-145350
<b>AUTHOR:</b>	P Kingdon, A/Manager Communications and Vibrancy
<b>EXECUTIVE:</b>	N Jane, A/Director Corporate Services
<b>DATE OF REPORT:</b>	20 November 2025
<b>FILE REFERENCE:</b>	GO/3/0002
<b>ATTACHMENTS:</b>	Yes (x1) CGG Annual Report 2024-25

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council acceptance of the City of Greater Geraldton Annual Report 2024-25.

**EXECUTIVE RECOMMENDATION:****PART A**

That Council by Absolute Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the City of Greater Geraldton Annual Report 2024-25 (including the Audited Financial Report and Auditor's Report); and
2. REQUEST the Chief Executive Officer to make the Annual Report publicly available.

**PART B**

That Council by Simple Majority pursuant to Section 5.27(2) of the *Local Government Act 1995* RESOLVES to:

1. GIVE NOTICE of an Annual Meeting of Electors to be held on 27 January 2026.

**PROONENT:**

The proponent is the City of Greater Geraldton (the City).

**BACKGROUND:**

The Annual Report 2024-25 (Attachment No. CS269) has been prepared in accordance with section 5.53 of the *Local Government Act 1995* and includes the Audited Annual General Purpose Financial Statements.

This document showcases the City of Greater Geraldton's key achievements in 2024-25, such as infrastructure upgrades and community initiatives. It provides detailed reports on services delivered and outlines major goals from the Strategic Community Plan and Corporate Business Plan, demonstrating our commitment to sustainable growth and community wellbeing.

The City's new Strategic Community Plan 2025-2035 and Corporate Business Plan 2025-2029 were developed, which are more than just strategic documents. They encompass the community's aspirations for Greater Geraldton and how we work with our stakeholders to make them all happen.

As a regional capital, maintaining and improving our infrastructure remains essential. As such, the Nangetty-Walkaway Road Bridge was upgraded as well as sections of the Mullewa-Mingenew Road, promoting connectivity across our region.

The City's financial planning is cognisant of increasing costs and inflationary impacts on goods and services, and at the same time, seeks to sustainably deliver the assets and services expected by the community in a fiscally responsible manner.

### **CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**

#### **Connected:**

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in the Strategic Community Plan's "Connected" theme.

#### **Liveable:**

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in the Strategic Community Plan's "Liveable" theme.

#### **Thriving:**

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in the Strategic Community Plan's "Thriving" theme.

#### **Leading:**

The Annual Report provides the community with information on how the City has been performing over the last financial year in relation to financial performance and the initiatives undertaken to meet the actions in the Strategic Community Plan's "Leading" theme.

#### ***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

### **RELEVANT PRECEDENTS:**

Each year the Annual Report is provided to Council for acceptance. The Annual Report 2023-24 was accepted by Council on 29 April 2025 (Item No. CS203).

### **COMMUNITY/COUNCIL MEMBER CONSULTATION:**

The Audit Risk and Improvement Committee reviewed the Annual Financial Report at its meeting on 2 December 2025, and recommends it be accepted.

### **LEGISLATIVE/POLICY IMPLICATIONS:**

Section 5.27 of the *Local Government Act 1995* requires a general meeting of electors to be held once every financial year, on a day selected by the local government but not more than 56 days after accepting the Annual Report.

Section 5.53 requires the preparation of an Annual Report for each financial year and details what the report is to contain. The Annual Report is to include the financial report and auditor's report for the financial year.

Section 5.54 requires the Annual Report for a financial year to be accepted by absolute majority no later than 31 December after that financial year or within two (2) months of receiving the auditor's report. The auditor's report was received on 2 December 2025.

Section 5.55 requires the Chief Executive Officer (CEO) to give local public notice of the availability of the Annual Report once it is accepted by the local government authority.

Section 5.55A requires the CEO to publish the Annual Report on the City's website once accepted.

Section 6.4 requires the preparation of an Annual Financial Report for each financial year.

Section 7.2 requires the Annual Financial Report to be audited.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

Provision of the preparation of the Annual Report and Annual Financial Report including Audited Annual General Purpose Financial Statements are included in the Annual Budget.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> Thriving	An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.
Goal 3	Plan for the sustainable growth of the City, balancing the needs of current and future populations.
<b>Strategic Theme:</b> Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT:**

Accepting the Annual Report is a requirement of the *Local Government Act 1995* and doing so ensures compliance with timelines and content as outlined in the legislation

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

No alternative options were considered by City Officers.

**CS270    MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2025**

<b>AGENDA REFERENCE:</b>	<b>D-25-146711</b>
<b>AUTHOR:</b>	<b>J McLean, Senior Management Accountant/Analyst</b>
<b>EXECUTIVE:</b>	<b>N Jane, A/Director Corporate Services</b>
<b>DATE OF REPORT:</b>	<b>1 December 2025</b>
<b>FILE REFERENCE:</b>	<b>FM/17/0017</b>
<b>ATTACHMENTS:</b>	<b>Yes (x1) Monthly Financial Report for period ended 30 November 2025</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide Council with a comprehensive report on the City's finances to 30 November 2025 including proposed budget amendments relating to recently approved additional grant funding.

**EXECUTIVE RECOMMENDATION:****PART A**

That Council by Simple Majority pursuant to Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the Monthly Financial Report for the period ended 30 November 2025 incorporating the Statement of Financial Activity and Statement of Financial Position.

**PART B**

That Council by Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE the following amendments to the 2025-26 Annual Budget:
  - a. Increase non-operating grant income by \$50,000 and operating grant income by \$110,000 to incorporate the 2025-26 Small Election Commitments approved by the Department of Fire and Emergency Services for the Geraldton Bush Fire Brigades and Geraldton-Greenough State Emergency Service, respectively;
  - b. Increase the capital plant and equipment expenditure budget by \$50,000 to incorporate the purchase of equipment for the Geraldton Bush Fire Brigades;
  - c. Increase other operating expenses by \$110,000 to incorporate the payment for equipment made on behalf of the Geraldton-Greenough State Emergency Service;
  - d. Increase non-operating grant income by \$232,788 to incorporate additional grant income approved by Main Roads WA under the following funding programs:
    - i. State Black Spot Funding of \$91,788 towards the Eastward Road-Pass Street roundabout construction;
    - ii. Regional Road Group Funding of \$141,000 for an extension of the Nangetty-Walkaway Road construction project.

- e. Increase the capital road infrastructure expenditure budget by \$211,500 for the extension of the Nangetty-Walkaway Road construction project;
- f. Reduce the transfer from the Asset Renewal Reserve by \$29,500; and
- g. Change the purpose of the transfer from the Asset Renewal Reserve of \$70,500 from the Eastward Road-Pass Street roundabout project to the Nangetty-Walkaway Road renewal project.

**PROPOSER:**

The proposer is the City of Greater Geraldton (the City).

**BACKGROUND:**

This report provides Council with a comprehensive overview of the City's financial performance and position. It includes key performance indicators across Connected, Liveable, Thriving and Leading themes, along with the Statement of Financial Activity, Statement of Financial Position, Explanation of Material Variances, Net Current Funding Position and Monthly Investment Report.

In accordance with the Financial Management Regulations, a Statement of Financial Activity and a Statement of Financial Position must be presented monthly, accompanied by relevant supporting information. Beyond regulatory compliance, the purpose of regular financial reporting is to enable Council Members to monitor the allocation of financial and other resources against the approved budget. This ongoing reporting demonstrates sound financial management and the effectiveness of the City's systems. The monthly report also provides a snapshot of the organisation's liquidity and its status as a going concern.

Additional budget amendments are required following notification of the following successful grant applications:

**Department of Fire and Emergency Services (DFES) – 2025-26 Small Election Commitments – Geraldton Bush Fire Brigades and Geraldton-Greenough State Emergency Service**

The City has been successful in receiving one-off funding through the State Government's 2025-26 Election Commitments program. Funding has been approved for the purchase of equipment as follows:

- \$50,000      Geraldton Bush Fire Brigades; and
- \$110,000      Geraldton-Greenough State Emergency Service.

The equipment purchased on behalf of the Geraldton-Greenough State Emergency Service will be owned and maintained by that unit. DFES have confirmed that operational costs associated with this equipment will not be funded under the Local Government Grant Scheme (LGGS) and must be borne by the units.

### **Main Roads WA – State Black Spot - Funding Increase Approved for Eastward Road/Pass Street Roundabout Construction**

In Item No. IS324 RFT 2526 06 Eastward Road/Pass Street Roundabout Construction, additional expenditure of \$100,000 was allocated to the roundabout construction based on the tender submission. This was to be funded via a transfer from the City's Asset Renewal Reserve. The City has since received confirmation from Main Roads that additional Black Spot Funding of \$91,788 has been approved towards the additional construction costs. Therefore, the transfer from the City's Asset Renewal Reserve is no longer required.

### **Main Roads WA – Regional Road Group – Additional funding approved for Nangetty-Walkaway Road Renewal**

Main Roads WA has recently approved additional Regional Road Group (RRG) funding of \$141,000 for an extension of the Nangetty-Walkaway Road pavement rehabilitation works. Main Roads previously sought expressions of interest from local governments to utilise surplus Regional Road Group funding for additional road projects to be constructed in the 2025-26 financial year. The City has already secured funding of \$900,000 from Main Roads for pavement rehabilitation and widening on Nangetty-Walkaway Road, with a current total project budget of \$1,350,000. The project cost for the additional project is \$211,500, requiring a 1/3 contribution from the City. It is proposed that the City's contribution of \$70,500 be funded via a transfer from the Asset Renewal Reserve.

#### **Budget Movement Summary:**

	ORIGINAL BUDGET	CURRENT BUDGET	MOVEMENTS	PROPOSED REVISED BUDGET
<b>Operating Revenue</b>	106,894,366	107,132,896	110,000	107,242,896
<b>Operating Expenditure</b>	(108,239,538)	(108,601,871)	(110,000)	(108,711,871)
<b>Net Operating</b>	(1,345,172)	(1,468,975)		(1,468,975)
<b>Capital Expenditure</b>	(53,842,485)	(64,744,181)	(261,500)	(65,005,681)
<b>Capital Revenue</b>	17,322,991	24,414,833	282,788	24,697,621
<b>Reserve Transfers</b>	13,495,651	17,456,418	(29,500)	17,426,918
<b>Current Funding Surplus</b>	366,910	478,249	(8,212)	470,037

**CONNECTED, LIVEABLE, THRIVING, LEADING –  
ISSUES AND OPPORTUNITIES:****Connected:**

This report outlines the financial allocations and expenditures for programs and activities that support the City's commitment to building an engaged and diverse community. The City invests in programs and infrastructure that promote safety, inclusion, and social cohesion.

**Liveable:**

This report outlines financial activity related to the City's efforts to create a greener, healthier, and more sustainable environment. The City is committed to enhancing liveability through strategic investments in green infrastructure, sustainable practices, and community wellbeing.

**Thriving:**

This report outlines financial activity related to programs and projects that contribute to a thriving local economy. The City continues to invest in initiatives that foster economic vitality and supports local businesses.

**Leading:**

This report demonstrates the City's commitment to efficient service delivery, financial sustainability, and leadership that is transparent and accountable.

***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

**RELEVANT PRECEDENTS:**

Council is provided with financial reports each month.

**COMMUNITY/COUNCIL MEMBER CONSULTATION:**

There has been no community/Council Member consultation.

**LEGISLATIVE/POLICY IMPLICATIONS:**

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require the local government to prepare a statement of financial activity each month, reporting on the revenue and expenditure as set out in the adopted annual budget. The statement is to be accompanied by documents containing an explanation of material variances and such other supporting information as is considered relevant by the local government.

Each financial year, a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances. The materiality threshold adopted by Council are variances that are greater than 10% of the current budget or a value greater than \$50,000.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* also requires the local government to prepare a statement of financial position as at the last day of the previous month.

A statement of financial activity, statement of financial position and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statements relate.

Section 6.8 of the Local Government Act 1995 requires any expenditure not included in the annual budget to be authorised by Absolute Majority.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

As detailed in this item and attached report.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> <b>Leading</b>	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 2	Efficiently and effectively deliver community services and projects, through optimal use of our resources.
Goal 3	Financial sustainability, actively seeking and leveraging external funding to deliver for the community.
Goal 5	Provide the community with clear and accessible information about the City's programs, services and decisions.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT:**

The provision of monthly financial reports to Council fulfills the relevant statutory requirements and is consistent with good financial governance.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

No alternative options were considered by City Officers.

**CS271 CORPORATE REPORTING – Q1 2025-26**

<b>AGENDA REFERENCE:</b>	<b>D-25-145980</b>
<b>AUTHOR:</b>	<b>N Jane, A/Director Corporate Services</b>
<b>EXECUTIVE:</b>	<b>N Jane, A/Director Corporate Services</b>
<b>DATE OF REPORT:</b>	<b>1 December 2025</b>
<b>FILE REFERENCE:</b>	<b>GO/13/0013</b>
<b>ATTACHMENTS:</b>	<b>Yes (x2)</b> <b>A. Corporate Reporting for Q1 2025-26</b> <b>B. Explanatory Paper – CEO KPIs</b>

**EXECUTIVE SUMMARY:**

The purpose of this report is for Council to receive the Corporate Reporting for Q1 2025-26.

**EXECUTIVE RECOMMENDATION:**

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Corporate Reporting for Q1 2025-26.

**PROPOSER:**

The proposer is the City of Greater Geraldton (the City).

**BACKGROUND:**

In June 2025, Council adopted the Strategic Community Plan 2025-2035 and Corporate Business Plan 2025-2029. The Corporate Business Plan describes the core services provided by the City, along with a list of key actions to be delivered against each of the strategic themes. The Corporate Business Plan is the four-year action plan that demonstrates how the City will implement the community's vision for the future including the key projects and initiatives that will deliver on the community's priorities.

This report provides a quarterly update on progress against the key actions identified for delivery in Year 1 of the Corporate Business Plan, 2025-26.

The *Local Government Amendment Act 2023* was passed by Parliament in May 2023. It introduced several key reforms including the requirement for local government CEO's performance criteria and performance reviews to be published. Regulations are currently being developed (Local Government Regulations Amendment Regulations 2024) which will implement these reforms. An explanatory paper sets out what these regulations will require and intend to achieve (Attachment No. CS271B).

In relation to CEO KPIs the paper states:

*The CEO holds an important operational and financial role in the local government as the head of the administration. Allowing the community to view progress against CEO KPIs is another measure of confidence to track how a local government is performing overall.*

Whilst the Regulations have not yet been enacted, the attached report incorporates an update on progress for the CEO KPIs in conjunction with the quarterly reporting on Corporate Business Plan actions.

## **CONNECTED, LIVEABLE, THRIVING, LEADING – ISSUES AND OPPORTUNITIES:**

### **Connected:**

This report provides information on key projects and initiatives being delivered to implement the community's vision for the future as contained in the Strategic Community Plan. The Connected theme has the objective to deliver an engaged and diverse community where everyone feels included and safe. Goals include providing safe and inviting public spaces for people to enjoy; fostering collaborative partnerships to improve community safety, security and social cohesion; supporting and celebrating the City's diverse community through programs, initiatives and events; and being an inclusive City by promoting and celebrating the full diversity of our community, including cultures, identities, backgrounds and abilities.

### **Liveable:**

The Liveable theme has the objective to deliver a protected and enhanced natural environment with facilities and services to support community health and wellbeing. Goals include prioritising greening of the City's streetscapes and public spaces, with a focus on pathways and open space areas; managing and protecting the City's natural environment and identifying strategies to mitigate climate change and improving waste management to support a sustainable future.

### **Thriving:**

The Thriving theme has the objective to deliver an economically diverse and prosperous City, driving sustainable growth whilst preserving our local spirit. Goals include supporting existing businesses and attracting new investment, contributing to a vibrant CBD and other key activity centres and supporting and championing our diverse mix of industries, encouraging innovation and local employment opportunities.

### **Leading:**

The Leading theme has the objective to demonstrate a progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth. Goals include engaging with the community to enhance decision-making; efficiently and effectively delivering community services and projects through optimal use of our resources, financial sustainability, actively seeking and leveraging external funding to deliver for the community; continued focus on strong advocacy to ensure that Federal and State projects, programs and funding are aligned with our community's priorities; providing the community with clear and accessible information about the City's programs, services and decisions; and ensuring high quality governance activities enabling transparency and accountability.

### ***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

**RELEVANT PRECEDENTS:**

Reports on progress against the Corporate Business Plan are provided to Council for each quarter. The annual report provides an update for the year.

- Item No. CS215 – 2024-25 Corporate Business Plan – Quarter Three Reporting received on 27 May 2025.
- Item No. CS191 – 2024-25 Corporate Business Plan – Quarter Two Reporting received 25 February 2025.
- Item No. CS269 – City of Greater Geraldton Annual Report 2024-25 presented to this meeting.

**COMMUNITY/COUNCIL MEMBER CONSULTATION:**

There has been no community/Council Member consultation; however, this report provides an update to the Community and Council Members on progress against the Corporate Business Plan 2025-2029 and CEO KPI's.

**LEGISLATIVE/POLICY IMPLICATIONS:**

There are no legislative or policy implications.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

The Long-Term Financial Plan maps out the resourcing needs of the Strategic Community Plan over a 10-year period, and the annual budget adopted by Council supports delivery against the community's priorities as captured in the Strategic Community Plan and Corporate Business Plan.

**INTEGRATED PLANNING LINKS:**

This report responds to all the Integrated Planning themes.

<b>Strategic Theme:</b> Connected	An engaged and diverse community where everyone feels included and safe.
<b>Strategic Theme:</b> Liveable	A protected and enhanced natural environment with facilities and services to support community health and wellbeing.
<b>Strategic Theme:</b> Thriving	An economically diverse and prosperous City, driving sustainable growth while preserving our local spirit.
<b>Strategic Theme:</b> Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.

**REGIONAL OUTCOMES:**

As the main regional centre for the Mid West, the City has a great opportunity to support, facilitate and leverage state projects in the region. The City continues to support and advocate for initiatives that build a better future for our community and the region.

**RISK MANAGEMENT:**

No specific risks associated with this report.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

No alternative options were considered by City Officers.

**12.4 REPORTS OF INFRASTRUCTURE SERVICES - NIL**

There are none.

**12.5 REPORTS OF OFFICE THE CEO - NIL**

There are none.

## 12.6 REPORTS TO BE RECEIVED

RR78 REPORTS TO BE RECEIVED - NOVEMBER	
<b>AGENDA REFERENCE:</b>	<b>D-25-148811</b>
<b>AUTHOR:</b>	<b>R McKim, Chief Executive Officer</b>
<b>EXECUTIVE:</b>	<b>R McKim, Chief Executive Officer</b>
<b>DATE OF REPORT:</b>	<b>4 December 2025</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0029</b>
<b>ATTACHMENTS:</b>	<p>Yes (x4)</p> <p>A. DSDD038 - Delegated Determinations and Subdivision Applications for Planning Approval</p> <p>B. CS272 - Audit, Risk and Improvement Committee Meeting Minutes - 2 December 2025</p> <p>C. CS273 - List of Accounts Paid Under Delegation – November 2025</p> <p>D. CS274 - List of Payments by Employees via Purchasing Cards – November 2025</p>

### EXECUTIVE SUMMARY:

The purpose of this report is to receive the Reports of the City of Greater Geraldton.

### EXECUTIVE RECOMMENDATION:

#### PART A

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the following appended reports:
  - a. Reports – Development Services:
    - i. DSDD038 - Delegated Determinations and Subdivision Applications for Planning Approval; and
  - b. Reports – Corporate Services:
    - i. CS272 - Audit, Risk and Improvement Committee Meeting Minutes - 2 December 2025.

#### PART B

That Council by Simple Majority, pursuant to Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the following appended reports:
  - a. Reports – Corporate Services:
    - i. CS273 – List of Accounts Paid Under Delegation – November 2025; and
    - ii. CS274 - List of Payments by Employees via Purchasing Cards – November 2025.

**PROPOSER:**

The proponent is the City of Greater Geraldton (the City).

**BACKGROUND:**

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the "Reports (including Minutes) to be Received" are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

**CONNECTED, LIVEABLE, THRIVING, LEADING –  
ISSUES AND OPPORTUNITIES:****Connected:**

By receiving these reports, Council is providing additional information to the community, keeping them connected to Council information and decisions.

**Liveable:**

There are no adverse impacts.

**Thriving:**

There are no adverse impacts.

**Leading:**

This report demonstrates the City's commitment to high-quality governance that upholds transparency and accountability.

***Disclosure of Interest:***

No Officer involved in the preparation of this report has a declarable interest in this matter.

**RELEVANT PRECEDENTS:**

Reports to be received by Council at each Ordinary Meeting of Council.

**COMMUNITY/COUNCIL MEMBER CONSULTATION:**

There has been no community/Council Member consultation.

**LEGISLATIVE/POLICY IMPLICATIONS:**

There are no legislative or policy implications.

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Theme:</b> Leading	A progressive City where informed decisions, strong advocacy and an enabling culture drives sustainable regional growth.
Goal 6	Ensure high quality governance activities enabling transparency and accountability.

**REGIONAL OUTCOMES:**

There are no impacts to regional outcomes.

**RISK MANAGEMENT:**

There are no risks to be considered.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

No alternative options were considered by City Officers.

**13 MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are none.

**14 QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

There are none.

**15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

There is none.

**16 MEETING CLOSED TO PUBLIC**

Pursuant to Section 5.2 of the Meeting Procedures Local Law 2011, please note this part of the meeting *may* need to be closed to the public, *if* confidential discussion is required.

*Livestreaming will be turned off.*

**DS087 CONFIDENTIAL - LAND ACQUISITION (Public Version)**

<b>AGENDA REFERENCE:</b>	<b>D-25-137079</b>
<b>AUTHOR:</b>	<b>G Wilkinson, Manager Property Services</b>
<b>EXECUTIVE:</b>	<b>H Martin, A/Director Development Services</b>
<b>DATE OF REPORT:</b>	<b>7 November 2025</b>
<b>FILE REFERENCE:</b>	<b>GO/6/0013-003</b>
<b>ATTACHMENTS:</b>	<b>Yes (x2) Confidential</b> <b>A. Confidential – Land Acquisition</b> <b>B. Confidential – Valuation Report</b>

This item was provided to Council under separate cover.

*Pursuant to Section 5.2 (1) of the Meeting Procedures Local Law 2011, please note this part of the meeting will need to be closed to the public, as confidential discussion is required.*

*In accordance with section 5.23(2) of the Local Government Act 1995 and section 5.2(1) of Meeting Procedures Local Law, Item No. DS087 and supporting attachments are confidential as they contain information relating to a contract entered into, or may be entered into by the local government and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.*

**17 CLOSURE**

## **APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED**

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <https://www.cgd.wa.gov.au/council-meetings/>