

B. City of Greater Geraldton/Geraldton Port Authority Liaison Committee

Purpose:

As part of the mutual understanding to achieve the desired outcome and benefits the City and the Port commit to work towards achieving and delivering projects of mutual benefit to the community.

Committee Members:

City of Geraldton-Greenough

Mayor I W Carpenter

Cr R D Hall

Cr V Petersen

Proxy

Geraldton Port Authority

Ian King

Bill Perry

Peter Klein

Peter Duplex

City of Geraldton-Greenough - support staff

Chief Executive Officer

Director of Community Infrastructure

Council Resolution:

Date: 27 October 2009

Item Number: CEO113

Term of Office:

Expires 22 October 2011 or as determined by Council

Terms of Reference

1. SET the Terms of Reference of the City of Geraldton-Greenough/Geraldton Port Authority Liaison committee to be to:
 - a. facilitate a strong working relationship between the City and the Port;
 - b. provide a framework for the ongoing operation of the Memorandum;
 - c. provide a framework for the effective communication and engagement between the City and the Port; and
 - d. report annually to the respective Port Board and the City Council on the status and outcomes of the Memorandum.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held every three months.

C. City of Greater Geraldton Audit Committee

Purpose:

In accordance with the Local Government Act 1995 (the Act) –
s.7.1A (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it

The Audit Committee is to provide an independent oversight of the financial systems of a local government on behalf of the Council. As such, the committee will operate to assist Council to fulfil its corporate governance, stewardship, leadership and control responsibilities in relation to the local government's financial reporting and audit responsibilities.

The purpose of the audit committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs. Reports from the committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources. The committee will ensure openness in the local government's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the local government's financial accounting systems and compliance with legislation.

Committee Members:

The committee will consist of three members with a further two elected proxy members. All members shall have full voting rights.

Mayor I W Carpenter
Cr G L Bylund
Cr N McIlwaine
Cr D J Brick

Proxy

City of Geraldton - support staff

Chief Executive Officer
Director Corporate Services
Manager Finance
Manager Management Accounting

Council Resolution:

Date: 27 October 2009
Item Number: CS210

Term of Office:

Expires 22 October 2011 or as determined by Council.

Terms of Reference

1. SET the Terms of Reference of the Audit Committee to be:
 - a. provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits;
 - b. develop and recommend to Council an appropriate process for the selection and appointment of a person as the local government's auditor;
 - c. develop and recommend to Council:
 - i. a list of those matters to be audited; and
 - ii. the scope of the audit to be undertaken;
 - d. recommend to Council the person or persons to be appointed as auditor;
 - e. develop and recommend to Council a written agreement for the appointment of the auditor. The agreement is to include:
 - i. the objectives of the audit;
 - ii. the scope of the audit;
 - iii. a plan of the audit;
 - iv. details of the remuneration and expenses to be paid to the auditor; and
 - v. the method to be used by the local government to communicate with, and supply information to, the auditor;
 - f. meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
 - g. liaise with the CEO to ensure that the local government does everything in its power to:
 - i. assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
 - ii. ensure that audits are conducted successfully and expeditiously;
 - h. examine the reports of the auditor after receiving a report from the CEO on the matters and:
 - i. determine if any matters raised require action to be taken by the local government; and
 - ii. ensure that appropriate action is taken in respect of those matters;
 - i. review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
 - j. review the scope of the audit plan and program and its effectiveness;
 - k. review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO;
 - l. review the level of resources allocated to internal audit and the scope of its authority;

- m. review reports of internal audits and by monitoring the implementation of recommendations made by the audit and reviewing the extent to which Council and management reacts to matters raised;
- n. facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs;
- o. review the local government's draft annual financial report, focusing on:
 - i. accounting policies and practices;
 - ii. changes to accounting policies and practices;
 - iii. the process used in making significant accounting estimates;
 - iv. significant adjustments to the financial report (if any) arising from the audit process;
 - v. compliance with accounting standards and other reporting requirements; and
 - vi. significant variances from prior years;
- p. consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- q. address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee's terms of reference;
- r. seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's terms of reference following authorisation from the Council; and
- s. review the Statutory Compliance Return and make a recommendation on its adoption to Council.

Delegation:

s.7.1B Delegation of some powers and duties to audit committees

(1) Despite section 5.16, the only powers and duties that a local government may delegate to its audit committee are any of its powers and duties under this Part other than this power of delegation.

(2) A delegation to an audit committee is not subject to section 5.17.

Meeting Details (if known)

Meetings are held at least twice yearly or more frequently as required.

D. Joint Structural Reform Transitional Arrangements Committee

Purpose:

At Council on 13 October (Item CS207) Council felt the Committee could run without elected member for the initial phase and that Elected Members would be selected once the new Council was appointed.

Council endorsed the Reform Resolution and the City submitted this together with the collaborating Shires Reform Resolution's to the Structural Reform Steering Committee for consideration.

Pursuant to a direction from the Minister on the submission, the collaborating Shires of Mullewa, Chapman Valley and the City now seek to start the process of voluntary amalgamation by creating a Memorandum of Understanding, seeking to gather information and collaborate on facilitating many of the strategic, logistic and administrative process that are required to make amalgamation possible.

The MOU seeks to bind the parties to achieve milestones and remove stumbling blocks through consensus and will not have any statutory power or authority.

Committee Members:

Mayor I W Carpenter

Cr C W Gabelish

Cr R L Ashplant

Cr E J Sewell

External Member

2 Councillors

Proxy

2nd proxy

Shire of Mullewa

Chief Executive Officers as ex officio members with no powers of substitution, from Shire of Chapman Valley and Shire of Mullewa

Chief Executive Officer or his delegate

City of Geraldton-Greenough - support staff

Manager Governance & Risk as the Executive Support and Coordinator

External Group's Contact Details

N/A – jointly managed by City of Geraldton-Greenough, Shire of Chapman Valley and Shire of Mullewa.

Council Resolution:

Date: 27 October 2009

Item Number: CS211

Term of Office:

Expires on 22 October 2011 or as determined by Council.

Terms of Reference

1. SET the Terms of Reference of the Joint Structural Reform Transitional Arrangements Committee to be:
 - a. to facilitate the transitional arrangements for the amalgamation;
 - b. to set up a framework and draft the Merged Entity 2010/11 Financial Year Budget;
 - c. to set up the Plan for the Future for the emerged entity;
 - d. to develop an employment structure for the commencement of the new entity;
 - e. to consult with the community where required on key issues; and
 - f. to report quarterly to the respective Local Government Councils on the status and outcomes of the Memorandum.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings are held quarterly.

E. BROC Climate Change Adaption Plan Project Steering Committee

Purpose:

The City was successful in receiving a grant from the Federal Governments Department of Climate Change as part of its Local Adaptation Pathway Program Round 2 (LAPP2) funding.

The City is the lead Council of a consortium of Councils comprising the City, Shire of Irwin, Shire of Chapman Valley and Shire of Northampton (BROC) to receive the funds.

The agreement between the City and the Department of Climate Change is to carry out the activity of fulfilling the program objectives as follows:

- Identify and prioritise risks that climate change impacts pose to the operations and responsibilities of local government;
- Develop strategies for managing risks, adaptive actions, and building resilience within communities; and
- Identify where knowledge gaps may be and when further investigation is needed.

Committee Members:

Cr T W O'Toole

Cr D J Brick

Cr G J Martin

Proxy

External Members of the Committee

Brian Jones CEO Irwin Shire

Kathryn Jackson, Planning Officer,
Shire of Chapman Valley

Hayley Williams, Principal Planner;
Shire of Northampton

City of Geraldton-Greenough - support staff

Environmental Health and
Sustainability

Senior Environmental Sustainability Proxy
Officer

Council Resolution:

Date: 27 October 2009

Item Number: SC119

Term of Office:

Expires on the 22 October 2011 or as determined by Council

Terms of Reference

1. SET the Terms of Reference of the BROOC Climate Change Adaptation Plan Project, Steering Committee to be:
 - a. identify and prioritise risks that climate change impacts pose to the operations and responsibilities of local government;
 - b. develop strategies for managing risks, adaptive actions, and building resilience within communities; and
 - c. identify where knowledge and gaps may be and when further investigation is needed.

Delegation:

Delegated authority to the BROOC Climate Change Adaptation Plan Project, Steering Committee, with Terms of Reference, to oversee the implementation of the Project, and report back to Council on the progress of the Project.

Meeting Details (if known)

Meetings held as required.

F. Bushfire Advisory Committee

Purpose:

To advise Council in matters of Bush Fire Control and Response. As per the Bush Fire Act 1954 s.67 Local Government may appoint persons it sees fit to act as the Bush Fire Advisory Committee.

Committee Members:

Cr E J Sewell	
Cr G L Bylund	
Cr G J Martin	Proxy
<i>External Members</i>	
Andrew Darbyshire	Community Fire Manager, Chief Bushfire Control Officer – Chair - City of Geraldton-Greenough/FESA
Deputy Chair	Deputy Chief Bush Fire Control Officer - City of Geraldton-Greenough
Craig Wing	Deputy Chief Bush Fire Control Officer
Rich Maslen	Deputy Chief Bush Fire Control Officer
Regional Fire Coordinator	DEC Geraldton
Geraldton District Manager	DEC Geraldton
FESA DMFS South/North, FESA	
FESA CFM Pastoral, FESA	
Fire Control Officers	
John Oliver	Walkaway
Daniel Treasure	Moonyoonooka
Trevor Brandy	Cape Burney
Warren Treasure	Moonyoonooka
Len Hamersley	Walkaway
Kevin White	Cape Burney
Trevor Barwick	Cape Burney
Tom Burges	Cape Burney
Michael Marsh	Waggrakine
Ian Grant	East Chapman
Bruce Garratt	Walkaway
Garry Criddle	Defence Base

City of Geraldton-Greenough - support staff

Manager Community Law & Safety
Coordinator Ranger Staff
Ranger as nominated by the Manager
Community Law & Safety

Council Resolution:

Date: 27 October 2009
Item Number: CC104

Term of Office:

Expires on the 22 October 2011 or as determined by Council.

Terms of Reference:

To act as an advisory body to Council on matters of Bush Fire.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held biannually.

G. City of Greater Geraldton Local Emergency Management Committee

Purpose:

The 1998 State Emergency Management Act outlines the responsibility of local government to facilitate and administer a Local Emergency Management Committee. This committee acts to prepare the City of Geraldton-Greenough for the event of emergency.

Committee Members:

Mayor I W Carpenter	
Cr G L Bylund	
Cr R D Hall	Proxy
<i>External Members</i>	
Tony McCann	DPI
Ted Dickinson	Abrolhos Island Council
Anthony Pirrottina	Geraldton Professional Fisherman's Association
Barry Lapham	Geraldton Volunteer Sea Rescue
Tony Carmichael	Telstra
Kelly Gillen	DEC
Gary Lynch	Bureau of Meteorology
Kerrie Theiss	St John Ambulance
Jeanette Fleay	Australian Red Cross
Capt Martin North	Geraldton Port Authority
Keith Shaw	Department Child Protection
Stephne DeJussing	Water Corporation
Mick Davies	FESA
Tex McPherson	FESA (CEMO)

City of Geraldton-Greenough - support staff

Manager Geraldton Airport
Manager Community Law and Safety
Ranger as nominated by the Manager Community Law & Safety
Andrew Darbyshire – FESA / City of Geraldton-Greenough
Johannes Muller, Administration Officer

Council Resolution:

Date: 27 October 2009
Item Number: CC107

Term of Office:

Expires on October 2011 or as determined by Council.

Terms of Reference

To be that the City of Geraldton-Greenough is required to administer the Local Emergency Management Committee and to ensure that quarterly meetings are held.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings are held every three months.

H. Greater Geraldton Australia Day Committee

Purpose:

To oversee arrangements for Australia Day celebrations.

Committee Members:

Cr E J Sewell

Cr R D Hall

Cr G Greenaway

Cr G L Bylund

Proxy

External Members

Peter Nelson

Champion Bay Surf Life Saving Club

Ross Biata

Rotary Club of Geraldton

City of Geraldton-Greenough - support staff

Coordinator Community Development

Council Resolution:

Date: 27 October 2009

Item Number: CC109

Updated: 7 September 2010

Item Number: CS246

Term of Office:

Expires on October 2011 or as determined by Council.

Terms of Reference

SET the Terms of Reference of the Geraldton-Greenough Australia Day Committee to be that a representative of Rotary Club of Geraldton and Champion Bay surf Life Saving Club meet with Councillor R D Hall to oversee arrangements made by Community Development Officer.

Delegation:

Operates within Council budget for Australia Day Celebrations.

Meeting Details (if known)

Meetings held fortnightly – Wednesdays October to end of January and monthly from February to September.

I. Greater Geraldton Crime Prevention Committee

Purpose:

On 10 December 2003 the City of Geraldton received correspondence from the Department of Premier and Cabinet regarding the new Community Safety and Crime Prevention Partnerships. Copy of the correspondence and Community Safety and Crime Prevention Partnership Guide has been provided to Councillors.

Previously on 24 October 2003 the Minister for Community Safety wrote to the City of Geraldton about the new approach to crime prevention, which focuses on Local Government areas and the development of local Community Safety and Crime Prevention Partnerships and plans. His new approach meant that the current Safer WA Committee structure operating through the Police Department would cease to be funded from 31 March 2003.

Community Safety and Crime Prevention Plan for City of Geraldton, Shire of Greenough and Shire of Chapman Valley was adopted by all Councils in 2004. This was updated to Geraldton-Greenough plan in 2007. The Plan stipulates that the City will host the Geraldton-Greenough Crime Prevention Committee which is the over-arching committee for Crime Prevention in the City. A review of the plan is underway.

Committee Members:

Cr V Petersen	
Cr G Greenaway	
Cr D J Brick	Proxy
<i>External Members</i>	
Bev Davidson	Councillor for Shire of Chapman Valley
Caroline Cream	Department of Education and Training
Charmaine Yeates	Geraldton Community Patrol
David Richardson	Population Health Directorate
Ian Blayney MLA	Member of Geraldton
Jacqueline McGowan-Jones	Department of Indigenous Affairs
Jamie Strickland	Department of Indigenous Affairs
Janette Allen	Geraldton Regional Community Education Centre
Senior Constable Jonine Harrison	Geraldton Police
Senior Constable Kelly Donaldson	Geraldton Police
Kelly Eastough	Midwest Chamber of Commerce and Industry
Kim Travers	Geraldton Police
Leza Radcliffe	Geraldton Streetwork Aboriginal Corporation

Lou Tatsciore	Department of Child Protection
Melanie Zan	Corrective Services
Merrilyn Green	Gunnado Farm
Mitchell Dobbie	Health Department
Nicole Emmerson	Geraldton Regional Community Educational Centre
Peter Stephenson	Corrective Services
Ross Tomasini	Geraldton Police
Terry Hall	Department of Education and Training
Yvette Tormey	Department of Education and Training
Vicki Buscumb	Community Member

City of Geraldton-Greenough - support staff

Youth Development Officer
Manager Community Law & Safety
Manager Community Development

Council Resolution:

Date: 27 October 2009
Item Number: CC111
Updated: 7 September 2010
Item Number: CS246

Term of Office:

Expires on the 22 October 2011 or as determined by Council

Terms of Reference

1. SET the Terms of Reference of the Geraldton-Greenough Crime Prevention Committee to be:
 - a. to reduce anti-social behaviour by youth congregating in CBD, West end and public spaces;
 - b. to reduce community harm from excessive use of drugs and alcohol;
 - c. to increase community safety in public places; and
 - d. to reduce burglary and break-ins.

NOTE: These terms of reference are currently under review between City of Geraldton-Greenough and the Office of Crime Prevention.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held bi-monthly.

J. Greater Geraldton Community Grants Committee

Purpose:

To allocate funds provided by Council to Community Groups servicing the Geraldton-Greenough area in accordance with determined guidelines.

Committee Members:

Cr R D Hall	
Cr C W Gabelish	
Cr G L Bylund	Proxy
<i>External Members</i>	
Gordon Gray	Indigenous Community
Bill Headley	MidWest Chamber of Commerce & Industry
Richard Malacari	Broader Community

City of Geraldton-Greenough - support staff

Coordinator Community Development

Council Resolution:

Date:	27 October 2009
Item Number:	CC110
<i>Updated:</i>	27 July 2010
<i>Item Number:</i>	CC168
<i>Updated:</i>	24 May 2011
<i>Item Number:</i>	CC229

Term of Office:

Expires on 22 October 2011 or as determined by Council.

Terms of Reference

1. The committee ensures that funds are allocated in accordance to the following criteria which forms the major criteria of the community grants guidelines:
 - a. must be a not for profit incorporated body or be supported by an incorporated body;
 - b. the applicants must also contribute cash or in kind to the project;
 - c. must demonstrate achievable outcomes and clear benefits for the City of Geraldton-Greenough community from the investment;
 - d. the applicants must be residents of Geraldton-Greenough;
 - e. appropriate accountability processes are in place to satisfy an audit;
 - f. projects have not commenced; and

2. the committee consisting of 2 councillors and representatives from Chamber of Commerce, Indigenous Community and broader Community are elected for 2 year period.

Delegation:

DELEGATE AUTHORITY to the Committee to determine project grant allocations in accordance with the following conditions:

- a. committee allocates funding within budget constraints of 1% of the value of rates across the two funding rounds per annum. The actual amounts are confirmed by the Finance Department.

Meeting Details (if known)

Meetings held shortly after the two funding rounds that close in March and September.

K. Greater Geraldton Reconciliation Committee

Purpose:

In January 2008 the City of Geraldton-Greenough Reconciliation Committee was formed with members representing Government agencies, community organisations and the three native title groups.

Committee Members:

Cr C W Gabelish	
Cr D J Brick	
Cr G Greenaway	Proxy
<i>External Members</i>	
Jacqueline McGowan-Jones	Department of Indigenous Affairs
Jamie Strickland	Department of Indigenous Affairs
Kevin Merritt	
Leza Radcliffe	Geraldton Streetwork Aboriginal Corporation
Lou Tatsciore	Department of Child Services
Marie Patten	Geraldton Streetwork Aboriginal Corporation
Miranda Rounsevell	Department of Housing & Works
Paul Ihanimo	Yamatji News
Ronald Shepherd	Injury Control Council
Simon Forrest	Department of Education and Training
Teneale Derschow	
Yvonne Radcliff	
Vacant	Geraldton Streetwork Aboriginal Corporation

City of Geraldton-Greenough - support staff

Manager Community Development
Vacant, Indigenous Community
Development Officer;

Council Resolution:

Date:	27 October 2009
Item Number:	CC112
Updated:	7 September 2010
Item Number:	CS246

Term of Office:

Expires on the 22 October 2011 or as determined by Council.

Terms of Reference

1. SET the Terms of Reference of the Geraldton-Greenough Reconciliation Committee to be:
 - a. the Committee has been working towards developing:
 - i. A vision and mission statement;
 - ii. Welcome to Country protocol, procedure and signage;
 - iii. Indigenous Employment Policy; and
 - iv. Reconciliation Action Plan.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held bi-monthly.

L. Public Arts Advisory Committee

Purpose:

The Council is advised on all matters relation to the Public Art policy by the Public Art Advisory Committee who understands and endorses the Percent for Art and Public Art Policy. The committee is appointed by Council for 2 year terms coinciding with bi-annual Local Government election terms.

Committee Members:

Cr G J Martin

Cr C W Gabelish

Cr G Greenaway

Proxy

External Members:

Helen Clarke

Community Artist

James Davies

Regional Art Gallery

Paige Finci

ACDC

Rick McCracken

Senior Community Development
Officer

City of Geraldton-Greenough - support staff

Director of Creative Communities

Manager Community Development

Council Resolution:

Date: 27 October 2009

Item Number: CC114

Updated: 7 September 2010

Item Number: CS246

Term of Office:

Expires on 22 October 2011 or as determined by Council.

Terms of Reference

1. SET the Terms of Reference of the Public Arts Advisory Committee to be:
 - a. the role of the Public Art Advisory Committee includes:
 - i. The provision of expert advice to Council; and
 - ii. Identification of opportunities for projects within the:
 - annual City budget;
 - development application to Council;
 - through public and community involvement;
 - partnerships within the community and other agencies; and
 - identification of appropriate grant programs;
 - iii. where appropriate, the Committee will make determinations about the style and scope of a project and will provide advice to Council;

- iv. the Committee will provide advice regarding the need or otherwise to contract an art consultant to undertake some or all of the work associated with a project and will prepare scoping documents for the art coordination component; and
- v. the Committee may sometimes resolve to undertake the coordination of a project from within their ranks. In this case, the coordination of a project from within their ranks. In this case, the committee will be responsible for scoping, budgeting, developing an artwork brief, managing the advertising and selection process, and ensuring a quality outcome is achieved on time and on budget.

NB: Where the committee is coordinating a public art project that requires additional expertise in assessing the design concepts, the committee will co-opt a professional with the appropriate skill sets to provide that advice.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held as required.

M. Greater Geraldton Regional Art Gallery Management Committee

Purpose:

To support the successful management of the Gallery, it's buildings and surrounds.

To facilitate the promotion of visual art in the Geraldton-Greenough and regional areas and assist in the planning and promotion of the visual arts, including craft.

Committee Members:

Cr G J Martin

Cr T W O'Toole

Cr C W Gabelish

Proxy

External Members:

Harold McCashney

Community Member

Cathy Roads

Art Gallery WA

Jo Bunker

Community Member

Tunya Brown

Community Member

Julie Sproule

Art Gallery WA

City of Geraldton-Greenough - support staff

Manager Community Development

Director of Creative Communities

External Group's Contact Details

Name: Manager, Art Gallery
Address Geraldton Regional Art Gallery
24 Chapman Rd
Geraldton WA 6530

Tel: 9964 7170

Council Resolution:

Date: 27 October 2009

Item Number: CC113

Term of Office:

Expires on 22 October 2011 or as determined by Council.

Terms of Reference

1. SET the Terms of Reference of the Geraldton-Greenough Regional Art Gallery Management Committee to be:
 - a. to support and promote the Geraldton Regional Art Gallery's vision and mission statements. These are:
 - i. To be a leading regional art gallery in Western Australia and a centre of artistic excellence accessible to all in the Region; and
 - ii. To enrich people's lives by providing a diverse high quality visual arts program that is vibrant, thought-provoking and relevant to the people of the region and its visitors.
 - b. through the Geraldton Regional Art Management Committee, ensure that the strategic and operational plans of the Geraldton Regional Art Gallery align with its key stakeholders and consider the expectations of relevant regional communities; and
2. to provide for the safety and well being of the staff of the Geraldton Regional Art Gallery including visitors and contractors.

Delegation:

There is operational delegated authority.

Meeting Details (if known)

Meetings held in accordance with the Memorandum of Understanding (three meetings per year).

N. Queen Elizabeth II Seniors and Community Centre Advisory Committee

Purpose:

The Queen Elizabeth II Seniors & Community Centre is a facility vested in the City of Geraldton-Greenough, with considerable Council capital and by virtue of its funding arrangement Council and State Government capital and has been constructed to meet the needs of senior citizens and other community groups.

Committee Members:

Cr R D Hall

Cr V Petersen

Cr I W Carpenter

Proxy

External Members

Sue Hunter

Piccadilly Dance Club

Edna Freeman

Over 50's Gentle Gym

Christine Reynolds

Saturday Night Dance Club

Verna Scully

Pensioner Social Club

Eric Shields

Geraldton Probus Club

Allen Wilson

Seniors Action Group

Diana Keighran

Friendly Squares Dance Club

Bill Briggs

Association of Independent Retirees

City of Geraldton-Greenough - support staff

QEII Centre Coordinator

Manager Community Development

Council Resolution:

Date: 27 October 2009

Item Number: CC115

Term of Office:

Expires on 22 October 2011 or as determined by Council.

Terms of Reference

1. SET and define the Terms of Reference of the Queen Elizabeth II Seniors and Community Centre Advisory Committee to be:
 - a. in the first instance, to provide a facility to accommodate services as required by primary user groups and provide a facility to accommodate primary and secondary user groups who use the Centre to meet at regular intervals to discuss their common and particular needs and interests in the Centre;
 - b. to develop community awareness of the potential and limitations of these facilities;

- c. to encourage a co-operative attitude among people who use the facilities so that the most effective use is obtained to the satisfaction of the community generally. To coordinate the use of facilities by all user groups, and to endeavour to provide for requested activities;
- d. to make recommendations to Council on modifications to and development of these facilities in line with changing community and user needs;
- e. to provide a means of communication between The City of Geraldton-Greenough and the people who use the Queen Elizabeth II Seniors & Community Centre; and
- f. to promote the general good of users of the Centre by providing the building and general environment for their promotion of health and well being.

Delegation:

There is operational delegated authority.

Meeting Details (if known)

Meetings held bi-monthly.

O. Sister City Economic and Cultural Development Advisory Committee

Purpose:

To provide the goals, objectives, selection criteria, and process management of Sister City relationships with the City of Geraldton-Greenough.

Sister City relationships should offer many benefits to the City of Geraldton-Greenough including enhancing economic development, cross cultural community development, international cooperation and educational exchanges and learning. While the objectives of individual relationships may differ, all Sister City relationships should align with the City of Geraldton-Greenough's strategic direction as outlined in the City's current Strategic Plan.

Committee Members:

Cr V Petersen (Chair	City of Geraldton-Greenough
Cr C W Gabelish	City of Geraldton-Greenough
<i>External Members</i>	
Representative from Geraldton University Centre	
Representative from Durack Institute of Technology	
Representative from Geraldton Port Authority	
Representative from Combined University Centre for Rural Health	
Representative from the Mid West Chamber of Commerce & Industry	
Representative from the Mid West Development Commission	
Further representatives can be co-opted to the committee at any time, if the Committee sees fit	

City of Geraldton-Greenough - support staff

Manager, Economic Development & Marketing

Council Resolution:

Date:	2 March 2010
Item Number:	CC142

Term of Office:

Expires 22 October 2011 or as determined by Council

Terms of Reference

SETS the Terms of Reference of the [COMMITTEE NAME [*Insert Details*]] to be:

- a. identifies preferred Sister City candidates, based on the following Principles:
 - i. the proposed Sister City must be in a country with which the Federal Government of Australia, and/or Government of Western Australia, has a constructive relationship;

- ii. the City of Geraldton-Greenough will add a maximum of one Sister city each year with a maximum of six ongoing Sister City relationships at any time;
 - iii. geographic concentration of sister cities in one region should be avoided;
 - iv. following analysis by the City of Geraldton-Greenough, proposals must be submitted to the Sister City Economic & Cultural Development Advisory Committee; and
 - v. Sister City relationships should take into account cultural, ethical and/or moral issues pertinent to the community at the time.
- b. every Sister City relationship under consideration should have a separate Relationship Plan outlining:
- i. how the relationship would encourage and facilitate economic, socio-cultural and environmental exchanges;
 - ii. identifies the long term goals with the relationship;
 - iii. identifies the key focus areas and partnerships within the community;
 - iv. sets Key Performance Indicators to measure benefits/outcomes;
 - v. Relationship Plan to include a Communications Plan for each relationship, taking into consideration the cultural process of each Sister City under consideration;
 - vi. Annual Report and Review of relationship activities and the relationship plan including an audit of key performance indicators to ensure that the City of Geraldton-Greenough is benefitting from the alliance. The Annual Report to be submitted to Council on an annual basis;
- c. prior to entering into any official Sister City relationship, the Sister City Economic & Cultural Development Advisory Committee to submit to Council for formal endorsement.
- d. where a new Sister City relationship is identified, a budget proposal to be developed containing all costs and resource commitments associated with the new relationship, to be submitted to the annual budget process. This should be subject to the annual budget allocation processes of the City of Geraldton-Greenough and treated as a new proposal to be judged on merit alongside all other projects competing for funding through the annual budget process.

Delegation:

The Committee has no delegated authority.

Meeting Details (if known)

Meetings held as required.

P. Greater Geraldton Roadwise Committee

Purpose:

The RoadWise Committee structure provides a regular forum within which stakeholders can consider and discuss road safety issues, together with the mechanism for planning, implementing and evaluating community-based social marketing activities.

From a local community level perspective, RoadWise Committees exist throughout the State and are operational in every region and aim to enhance the capacity for external groups and individuals to participate in local road safety issues.

The aim of the program is to secure greater community and regional stakeholder involvement in delivering road safety initiatives.

The framework RoadWise works under to achieve this is the Road Safety Strategy for 2008 - 2020 - "Towards Zero".

This looks at Safe Road Users driving on Safe Roads and Road Sides in Safe Vehicles at Safe Speeds.

This is called the Safe System approach.

The above mentioned four cornerstones are proven to be the best way to reduce the road toll.

Committee Members:

Cr R D Hall	Chair
Cr T W O'Toole	
Cr D J Brick	Proxy
<i>External Members</i>	
Peta Stokes	Regional Road Safety Officer
Roadwise	
Peter Herbert	Network Operation Manager
Main Roads WA	
Valma McCrory	Customer Service Manager
Department of Transport	
Tony McCann	Transport;
Wanda O'Connor	Representative
Mid West Branch CWA	
Joan Cant	Representative
Mid West Branch CWA	
Trina Vasic	Owner Manager
Mid West Driving School	
Russel Hayes	Regional Director
FESA	
Kate McConkey	Regional Officer
SDERA	
Liz O'Neill	Health Promotion Officer
Population Health Directorate;	

Inspector Robert Kirby
Sergeant Paul Matthews
Ian Blayney MLA

WA Police
WA Police
Member for Geraldton

City of Geraldton-Greenough - support staff

Manager Infrastructure Planning & Design or his delegate

Council Resolution:

Date: 27 October 2009
Item Number: CI014

Term of Office:

Expires on 22 October 2011 or as determined by Council.

Terms of Reference

1. ABIDE by the Terms of Reference as set by the RoadWise Committee to be:
 - a. the Western Australian Local Government Associations RoadWise programs' main objective is to prevent and reduce deaths and serious injuries on local roads;
 - b. the quorum for any meeting of the RoadWise Committee is at least 50% of the number of member positions prescribed on the Committee, whether vacant or not; and
 - c. frequency of RoadWise Committee meetings is a matter for determination by the Committee.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held approximately 2 monthly.

Q. 5th Element Project Implementation Committee

Purpose:

The 5th Element is a Rotary Club of Geraldton sponsored initiative dealing with the inclusion of a "5th Element", Pool of Remembrance component into the HMAS Sydney II Memorial situated on Mt Scott.

There is a requirement to constitute a Project Steering Committee to oversee the final stages of the design-work approval, meeting the various compliance requirements and to bring this project to a successful completion.

Committee Members:

Mayor I W Carpenter
Cr R L Ashplant
Nominee from the RSL
Nominee from the Naval Association
Mr Don Rolston (Rotary Club of Geraldton)
Mr Kevin Green (Rotary Club of Geraldton)

City of Geraldton-Greenough - support staff

Mr Syd Jerram - Director Community Infrastructure
Manager Major Projects and Project Support as the Executive Support and Coordinator of the Committee.

Council Resolution:

Date: 21 December 2010
Item Number: CI047

Term of Office:

Expires 22 October 2011 or as determined by Council

Terms of Reference

1. SETS the Terms of Reference of the 5th Element Project Implementation Committee to be:
 - a. to finalise design and engineering for the project with Smith Sculptors;
 - b. to oversee the management of the project; and
 - c. provide quarterly reports to Council.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held as required.

R. Heritage Advisory Committee

Purpose:

The establishment of a Heritage Advisory Committee, a mechanism for formal input from a variety of Heritage organisations and the Management of Council approved Community Museums.

Committee Members:

Cr G Bylund City of Geraldton-Greenough
Cr G Martin City of Geraldton-Greenough
1 x representative from each community museum, with no individual to represent more than one museum;
2 x Community Representatives;
1 x Mid West Heritage Advisor (ex-officio);
1 x Aboriginal Heritage Representative (ex-officio);
1 x Manager, WA Museum, Geraldton (ex-officio);
1 x National Trust Representative (ex-officio);
City of Geraldton-Greenough staff as required (they would be ex-officio);
1 x member from the Geraldton Greenough Historical Society;

City of Geraldton-Greenough - support staff

City of Geraldton-Greenough staff as required (they would be ex-officio);

Council Resolution:

Date: 24 May 2011
Item Number: CC231

Term of Office:

Expires on 22 October 2011 or as determined by Council.

Terms of Reference

2. ABIDE by the Terms of Reference as set by the Heritage Advisory Committee to be:
 - d. Oversee the Heritage Policy
 - e. Report to Council on matters relating to the Heritage Policy; and
 - f. Advise Council on Heritage Matters

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held as required

S. Western Australian Regional Cities Alliance Committee

Purpose:

The Alliance members recognise that regional cities cannot achieve maximised outcomes in isolation from their supporting regional frameworks. With the State's projected population growth and investment in major infrastructure projects, putting together a framework to secure the change in prominence and enhance the capacity of regional cities is seen as a key strategic initiative.

Committee Members:

Mayor I W Carpenter
Cr N McIlwaine Proxy

External Members

Mayor of the City of Albany
Mayor of the City of Bunbury
Mayor of the City of Kalgoorlie-
Boulder

City of Geraldton-Greenough - support staff

Manager, Economic Development and Marketing

External Group's Contact Details

N/A - Jointly managed (in rotation) by the Mayor and CEO of each member Council: City of Geraldton-Greenough, City of Albany, City of Bunbury and City of Kalgoorlie-Boulder, on a yearly basis.

Current Chair and Secretariat for 2010

Mayor, Ian Carpenter
City of Geraldton-Greenough for the current term to November 2011

Council Resolution:

Date: 19 January 2010
Item Number: CC136

Term of Office:

Expires 22 October 2011 or as determined by Council

Terms of Reference

1. DETERMINES the terms of Reference of the Committee as being:
 - a. The Alliance parties work collaboratively to achieve the future sustainable development of the State of Western Australia;
 - b. The Alliance is accepted as a legitimate and respected grouping within the arrangements resulting from the current Local Government Structural Reform process;

- c. All significant matters impacting upon regional cities are referred to the Western Australian State Cabinet for review;
 - d. That appropriate allocations will be directed to regional cities in Roads to Recovery (R2R) funding in recognition of their higher infrastructure and service provision requirements;
 - e. That the emergence of the Alliance Cities occurs in a balanced fashion, recognising the infrastructure needs and associated funding requirements of sub-regional centres within their hinterlands;
 - f. The Alliance Cities evolve into fully-fledged alternatives to the Perth Metropolitan Area as locations for the growing population of the State;
 - g. The State's future population growth and its associated demands for social, economic and environmental amenity are distributed in a sustainable fashion. The Alliance believes that a realistic target is for 50% of the projected population growth to occur in regional areas, with 25% to be located in regional cities;
 - h. The Alliance is positioned and resourced to represent the interests of its members and to enable synergies at operational and strategic levels;
 - i. There is the capability for two further regional cities from the Pilbara and/or the Kimberley regions respectively to join the Alliance;
 - j. There are regular opportunities for engagement, representation and dialogue with and between:
 - The Premier, the Minister for Regional Development, other Ministers as relevant and Mayors of the Alliance member Cities;
 - Senior Government Officers and Ministerial Advisors, and Chief Executive Officers of the Alliance member Cities;
2. DETERMINES the Committee has no delegated authority; and
 3. SET the Tenure of the Committee to the next election or as amended by Council.

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held as required.

T. Greater Geraldton City Region Alliance Governance Group

Purpose:

The purpose of the Alliance Governance Group is to serve as the primary reference group for the Sustainable Future City Region project and its community visioning element. This group will consist of board or elected members from key stakeholder agencies from the Government, private and Non-Government sector. Representatives would serve as liaison between the Sustainable Future City Region project and their respective organisations, and inform the design, implementation and outcomes of the project.

In recognition of imminent growth and development of the Mid West linked to the burgeoning regional iron ore industry, the Oakajee Port and Rail project, the Square Kilometre Array and Australian Pathfinder project and the once in a lifetime opportunities linked to numerous other projects such as the National Broadband Network and renewable energy production, the City of Geraldton-Greenough is leading the Sustainable Future City Region project.

Committee Members:

Mayor I W Carpenter

Cr N McIlwaine

External Members

Community representatives x 2

Indigenous community representative

Chair or Board Member Mid West Development Commission

Chair or Board Member Mid West Chamber of Commerce and Industry

Chair or Board Member Geraldton Port Authority

Chair or Board Member Geraldton Iron Ore Alliance

Councillor Shire of Chapman Valley

Councillor Shire of Mullewa

Chair or Board Member Western Australian Planning Commission

Member for Geraldton, Mr Ian Blayney MLA

Chair or Board Member Northern Agricultural Catchment Council

Chair or Board Member Regional Development Australia

Editor of the Geraldton Guardian Newspaper

City of Geraldton-Greenough - support staff

Chief Executive Officer

External Group's Contact Details

Name: Andrea Selvey

Address: City of Geraldton-Greenough
PO Box 101

Geraldton WA 6531

Tel: (08) 9956 6600

Council Resolution:

Date: 9 February 2010
Item Number: CC138

Term of Office:

Expires 22 October 2011 or as determined by Council

Terms of Reference

1. SET the Terms of Reference of the Greater Geraldton City Region Alliance Governance Group to be:
 - a. keep their representative organisations informed of and involved in the Sustainable Future City Region project;
 - b. review and advise the technical and working groups on the design and implementation of the Sustainable Future City Region project;
 - c. provide data, information and expertise vital to the development of the Sustainable Future City vision, plan and related outputs;
 - d. review and advise on the content of the Sustainable Future City Region vision, plan and related outputs;
 - e. endorse the Sustainable Future City Region vision statement and action plan;
 - f. to promote and support the implementation of the Sustainable Future City Region vision and plan; and
 - g. promote engagement of their own organisations in plan implementation.

Delegation:

Determines the Committee has no delegated authority

Meeting Details (if known)

Meetings held as required.

Part U – Mullewa Tourist Committee

Purpose:

The Mullewa Community Resource Centre is part of a network of over 100 other Community Resource Centre's (CRC's) that are located throughout the State of Western Australia. From humble beginnings in the local CWA rooms from the years 2000- 2005, to collocate with the local tourist promotion group to the building the Mullewa District Office occupy to this present day.

Committee Members:

Chairperson—Glenn Bryant
Secretary– Shirley Flynn
Treasurer—Bev Crudeli
Barb Thomas
Tony Fraser
Heather Reynolds
Josephine Docherty
Dolores Bone

Term of Office:

Expires 22 October 2011 or as determined by Council

Terms of Reference

1. SET the Terms of Reference of the Mullewa Tourist Committee to be:
 - a. providing visitors and members of the community access to the a variety of information technology and office equipment and room hire options;
 - b. providing access to Computer and Internet;
 - c. provide free access to online Government services as well as a selection of brochures on Government services;
 - d. providing access to TransWA Agent;
 - e. providing access to Medicare easyclaim service;
 - f. providing access to Educational and lifestyle courses;
 - g. producing the local monthly newspaper 'Mullewa Mail';
 - h. providing access to tourist information;

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held as required.

Part V – Mullewa Community Trust

Purpose:

The Mullewa Community Trust is a committee set up under the “public Benefit Agreement” between Council and Mt Gibson Mining. The Committee, under the agreement

Committee Members:

Shire President
Deputy President (Proxy)
Mullewa Community member
Mount Gibson Iron Representative

Term of Office:

Expires 22 October 2011 or as determined by Council

Terms of Reference

1. SET the Terms of Reference of the Mullewa Community Trust to be:
 - a. Disbursement from the Structural Adjustment Fund shall only be made for public benefit of the Mullewa District

Delegation:

There is no delegated authority.

Meeting Details (if known)

Meetings held as required