



ORDINARY MEETING OF COUNCIL

AGENDA

26 JUNE 2018

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CITY OF GREATER GERALDTON
ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 26 JUNE 2018 AT 5.00PM
CHAMBERS, CATHEDRAL AVENUE

A G E N D A

DISCLAIMER:

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

1 **DECLARATION OF OPENING**

2 **ACKNOWLEDGEMENT OF COUNTRY**

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 **ATTENDANCE**

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

Leave of Absence:

Cr S Keemink

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There are no questions from previous meetings.

5 PUBLIC QUESTION TIME

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Existing Approved Leave

Councillor	From	To (inclusive)	Date Approved
Cr S Douglas	16 June 2018	23 June 2018	22/5/2018
Cr S Keemink	18 June 2018	10 July 2018	22/5/2018
Cr J Critch	29 June 2018	10 July 2018	22/5/2018
Cr L Freer	2 July 2018	5 August 2018	22/5/2018
Cr R Hall	17 August 2018	23 October 2018	24/4/2018
Cr S Douglas	31 August 2018	5 October 2018	19/12/2018
Cr S Elphick	4 September 2018	4 September 2018	22/5/2018
Cr N McIlwaine	16 November 2018	30 November 2018	23/1/2018

**Note: If Elected Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting*

Cr V Tanti requests leave of absence for the period 19 July 2018 to 10 August 2018 be approved.

Cr G Bylund requests leave of absence for the period 6 July 2018 to 16 July 2018.

7 PETITIONS, DEPUTATIONS OR PRESENTATIONS

8 DECLARATIONS OF CONFLICTS OF INTEREST

Cr R Hall declared a Proximity Interest in DCS369 Proposed Community Facility - Hadda Way, Mahoments Flats as he is a resident in said suburb.

Cr G Bylund declared a Financial Direct Interest in Item IS174 RFT 20 1718 Animal Management Facility Construction – Davies Road as he has tendered the construction of shed to the builders.

Cr J Clune declared an Impartiality Interest in Item IS174 RFT 20 1718 Animal Management Facility Construction – Davies Road because of family Involvement with one of the tenderers.

Deputy Mayor N McIlwaine declared a Financial Direct Interest in Item IS174 RFT 20 1718 Animal Management Facility Construction – Davies Road as he is a salaried employee of the company providing rates to all tenderers.

9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING – as circulated

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 22 May 2018, as previously circulated, be adopted as a true and correct record of proceedings.

RECOMMENDED that the minutes of the Special Meeting of Electors held on 11 June 2018, as previously circulated, be adopted as a true and correct record of proceedings.

10 ANNOUNCEMENTS BY THE CHAIR*Events attended by the Mayor or his representative*

DATE	FUNCTION	REPRESENTATIVE
23 May 2018	WA Local Government Training – Integrated Strategic Planning	Mayor Shane Van Styn
23 May 2018	CBD Fly Through Presentation & Update	Mayor Shane Van Styn
23 May 2018	ABC Interview - Stargazing	Mayor Shane Van Styn
23 May 2018	Healthy Minds, Healthy Life Expo	Mayor Shane Van Styn
25 May 2018	Growing Greater Geraldton Tourism Investment Summit Briefing	Mayor Shane Van Styn
25 May 2018	Big Sky Readers & Writers Festival - Opening	Mayor Shane Van Styn
27 May 2018	First Ever Qantas Boeing 737-800 Charter Flight Perth to Geraldton	Mayor Shane Van Styn
27 May 2018	Qantas Charter Flight Arrival and Media Event – Includes Tour of the Academy Site	Mayor Shane Van Styn
27 May 2018	Growing Greater Geraldton Tourism Investment Summit – Official Welcome	Mayor Shane Van Styn
28 May 2018	Growing Greater Geraldton Tourism Investment Summit	Mayor Shane Van Styn
28 May 2018	Growing Greater Geraldton Tourism Investment Summit – Celebration Sundowner	Mayor Shane Van Styn
29 May 2018	Drummond Cove Progress Association – Coastal Reserve Works Photo for Media Release	Mayor Shane Van Styn
29 May 2018	Regular Catch up – Mayor & CEO	Mayor Shane Van Styn
29 May 2018	Fusion Australia – Cameliers Guesthouse	Mayor Shane Van Styn
29 May 2018	Community Nursery & Volunteers Promotion	Mayor Shane Van Styn
29 May 2018	Bankwest – Update on Economic Diversity and Development in Geraldton	Mayor Shane Van Styn
29 May 2018	Regular Catch up – Marketing & Media	Mayor Shane Van Styn
29 May 2018	Bankwest – 2018 Regional Cocktail Function	Mayor Shane Van Styn
30 May 2018	WA Country Health Service Midwest - Official Opening of Protea Lodge	Deputy Mayor Neil McIlwaine
30 May 2018	Spirit Radio Interview – Local Matters	Mayor Shane Van Styn
31 May 2018	Launch of Stretch Reconciliation Action Plan and other Documents	Cr Natasha Colliver
1 June 2018	Rates Video Promotion – ‘What Do We Do?’	Mayor Shane Van Styn
2 June 2018	Port of Geraldton – Master Planning Project Interview	Mayor Shane Van Styn
2 June 2018	Mullewa Muster & Rodeo 2018	Crs Jennifer Critch & Tarleah Thomas
5 June 2018	Regular Catch up – Mayor & CEO	Mayor Shane Van Styn
5 June 2018	Regular Catch up – Marketing & Media	Mayor Shane Van Styn
5 June 2018	Concept Forum	Mayor Shane Van Styn
6 June 2018	ABC Studio Interview - ArtDrive Cancellation and Art & Cultural Development Council (ACDC) Closure	Mayor Shane Van Styn
6 June 2018	Clontarf Academy Lunch	Deputy Mayor Neil McIlwaine

6 June 2018	Aust Sino – Update	Mayor Shane Van Styn
6 June 2018	Mid West Ports Sundowner	Mayor Shane Van Styn
7 June 2018	City Deals Port Hedland - Regional Capitals Australia (RCA) - North West Telegraph Port Hedland Phone Interview	Mayor Shane Van Styn
8 June 2018	GWN Interview - Rates	Mayor Shane Van Styn
11 June 2018	Regular Catch up – Marketing & Media	Mayor Shane Van Styn
11 June 2018	GWN Interview – Griffiths Rd Tenindewa	Mayor Shane Van Styn
11 June 2018	City Deals Rockhampton - Regional Capitals Australia (RCA) - Rockhampton Morning Bulletin Phone Interview	Mayor Shane Van Styn
11 June 2018	Citizenship Ceremony	Mayor Shane Van Styn
11 June 2018	City Deals Geraldton - Regional Capitals Australia (RCA) – Geraldton Guardian	Mayor Shane Van Styn
11 June 2018	Special Meeting of Electors	Mayor Shane Van Styn
11 June 2018	ABC Radio Interview – Outcome of Special Meeting of Electors Meeting	Mayor Shane Van Styn
12 June 2018	WA Local Government Training – Professionally Speaking	Mayor Shane Van Styn
12 June 2018	Concept Forum	Deputy Mayor Neil McIlwaine
13 June 2018	ABC Radio Perth Drive Show Interview - Griffiths Rd Tenindewa	Mayor Shane Van Styn
14 June 2018	Regional Capitals Alliance WA (RCAWA) Meeting - Kalgoorlie	Mayor Shane Van Styn
17 June 2018	Radio Mama Interview – Local Matters	Mayor Shane Van Styn
18 June 2018	Regular Catch up – Marketing & Media	Mayor Shane Van Styn
18 June 2018	ICCS Civil & Mining Group - Introduction	Mayor Shane Van Styn
18 June 2018	Greenough Cemetery & Geraldton Historical Society Meeting	Mayor Shane Van Styn
18 June 2018	Nine News Interview – John Willcock College Fire & Vandalism	Mayor Shane Van Styn
19 June 2018	Red FM Radio Interview	Mayor Shane Van Styn
19 June 2018	Leadership Exploration and Development (LEAD) Presentation	Mayor Shane Van Styn
19 June 2018	Leaning Tree Year Seven Class Visit to Council Chambers – Role & Responsibilities of Local Government	Mayor Shane Van Styn
19 June 2018	Agenda Forum	Mayor Shane Van Styn
20 June 2018	Media Promotion - Griffiths Road Tendindewa Sign Installation	Mayor Shane Van Styn
20 June 2018	ASX Sharemarket Game 2018 Nagle’s Top Winner Award	Deputy Mayor Neil McIlwaine
22 June 2018	Derna Park Nature Playground Opening	Mayor Shane Van Styn
22 June 2018	Geraldton Regional Art Gallery (GRAG) Exhibition Opening - New works from Olga Cironis, Angela Stewart and Bruce Bradfield	Mayor Shane Van Styn
23 June 2018	Midwest Business Excellence Awards – Port Denison	Mayor Shane Van Styn

25 June 2018	Regular Catch up – Mayor & CEO	Mayor Shane Van Styn
25 June 2018	RAC WA Meeting	Mayor Shane Van Styn
25 June 2018	Regular Meeting with Local Member – Hon. Laurie Graham MLC, Member for the Agricultural Region	Mayor Shane Van Styn
25 June 2018	Regular Catch up – Marketing & Media	Mayor Shane Van Styn
26 June 2018	St Francis Xavier Primary School Visit - Year Six Class – Role of Local Government in the Region	Mayor Shane Van Styn
26 June 2018	Regional Capitals Australia (RCA) Budget Meeting	Mayor Shane Van Styn
26 June 2018	Ordinary Meeting of Council	Mayor Shane Van Styn

11 REPORTS OF DEVELOPMENT AND COMMUNITY SERVICES

DCS369 PROPOSED COMMUNITY PURPOSE FACILITY – HADDA WAY, MAHOMETTS FLATS

AGENDA REFERENCE:	D-18-044514
AUTHOR:	N Browne, Coordinator Statutory Planning and M Connell, Manager Urban & Regional Development
EXECUTIVE:	P Melling, Director Development and Community Services
DATE OF REPORT:	1 June 2018
FILE REFERENCE:	A20160 & TP18/080
ATTACHMENTS:	Yes (x4) A. Development Application B. Risk Management Plan C. Map of Advertising Area D. Schedule of Submissions

EXECUTIVE SUMMARY:

An application has been received for a Community Purpose use, being a Residential Facility for RUAH Community Services (RCS) on Lot 101 (No. 5) Hadda Way, Mahomets Flats.

The owner of the subject land is Geraldton Resorts Pty Ltd however the property is subject to a Contract of Sale for acquisition by RCS.

Although staff have delegation to determine applications for development approval, it is presented to Council for determination given the nature of objections received during the advertising period.

This report recommends conditional approval of the development application.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Schedule 2, Part 9, clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. GRANT development approval for a Community Purpose use (Residential Facility for RUAH Community Services) on Lot 101 (No. 5) Hadda Way, Mahomets Flats; and
2. MAKE the determination subject to the following conditions:
 - a. The development/land use shall be in accordance with the attached approved plans and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
 - b. Any lighting device is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists.

- c. The landowner/proponent is responsible to ensure that the development/land use is carried out at all times and in all respects in accordance with the Risk Management Plan received on 30 May 2018 prepared by RUAH Community Services as lodged with the local government.

PROPONENT:

The proponent is Landwest Urban and Rural Planning Consultants on behalf of RUAH Community Services.

BACKGROUND:The Site:

The subject property is located within the locality of Mahomets Flats and is approximately 3km from the City centre. The site is 1,534m² in area with a frontage of 23.98 metres to Hadda Way.

Landholdings to the south, east and north of the subject property all contain grouped housing developments. Development on the corner of Hadda Way and Willcock Drive is tourist accommodation. A recreation reserve directly abuts the subject property to the north and provides interconnectivity between Nemesis Place, Sardam Place, Dordecht Place and Willcock Drive.

Proposal Overview:

The property contains existing grouped housing, comprising of two duplex dwellings (i.e. four grouped dwellings). Each dwelling has a similar footprint comprising of 2 bedrooms, kitchen, bathroom and living areas. Each dwelling also has a carport, an additional parking bay and small outdoor area. The lot is serviced by a single crossover and has visitor parking. The rear portion of the lot is vacant and cleared. The dwellings are currently being used for holiday/short stay accommodation.

The existing grouped dwellings will be adapted and be used for residential purposes. Dwellings 2, 3 & 4 are proposed for accommodation services for clients and Dwelling 1 will be the base for the staff in residence when clients are residing at the property. A small portion of Dwelling 1 will also be used as an office for staff and management of the facility. Minimal visitors to the office are expected, and would be no more than a few per week and always within normal business hours. The office component of the use is ancillary to the proposed primary function of the property as a residential facility.

A maximum of up to four (4) residents at any one time may reside at the property (subject to placement funding approval).

No signage is required for the facility as it operates discretely to protect client privacy and to integrate fully into the community in which it is located.

A copy of the development application including the proposed development plans, RCS's critical incident management document and RCS's risk management procedure are included as Attachment No. DCS369A.

RUAH Community Services Program Aim and Philosophy:

RUAH Community Services (RCS) is a community services organisation based in Perth that offers services in metropolitan and regional Western Australia. They provide support services in housing and homelessness, mental health, domestic violence and women leaving prison.

RCS work in partnership with clients who require support to improve the quality of their lives, providing a range of services to address their health and social needs. The aim of the programs offered is to address the circumstances of disadvantage so that clients are able to more fully participate in the community. Staffed residential services are those that provide overnight accommodation in a domestic style environment. Accommodation may be provided on a short, medium or long term basis. Clients are encouraged and assisted with taking responsibility for their daily living activities.

Clients requiring supported accommodation services are referred to RCS from Midwest Mental Health Services, GP's or psychiatrists. Clinical support is required to be guaranteed by a public health service, a private psychiatrist or GP.

Clients may reside for as little as a few days or up to a maximum of three months. All entries and exits to the program are voluntary, however, prior to acceptance into the program a full assessment is undertaken by a case worker/clinical manager to ensure that immediate clinical needs have been addressed, medication can be managed and the client will not be a danger to themselves or others. Strict adherence to guidelines regarding behaviour and resident expectations is required, including zero tolerance for use or possession of alcohol or illicit drugs.

The provision of housing provides clients with a safe and secure environment in which to explore opportunities available to them to be active members of their community and provide a safe, supportive and stable environment in which a social crisis can be resolved. RCS staff provides this guidance and run programs to assist clients. The co-ordination and delivery of programs is managed in accordance with established RCS programs, management and reporting guidelines.

RCS currently operates a residential facility known as Compass House in Felicia Street, Rangeway.

RUAH Community Services Risk Management:

RCS has a full complement of risk assessment and management procedures and occupational safety procedures for all operations. This includes incident and risk identification and management systems. A copy of RCS's critical incident management document and RCS's risk management procedure are included as part of the appendices of Attachment No. DCS369A.

The accommodation does not cater for residents who require acute medical or other services and all clients accepted into the program are assessed for

suitability for a residential program. This means that clients are required to have undergone pre-admission processes. The assessment process and criteria are based on accepted mental health assessment criteria and are administered by trained professionals.

A case worker/s is always rostered on when a client is in residence. In addition, an organisational on call roster system is in place for additional 24 hour support if required. All dwellings will have monitored alarm systems. Staff members on site are immediately advised if there is an unauthorised movement or access and have processes in place to respond accordingly.

Given the social concerns raised during the advertising period the proponent was requested to provide the local government with a Risk Management Plan setting out in detail the management commitments to mitigate any social issues that may have an effect on the amenity of the locality.

The proponent has provided a Risk Management Plan that is considered to satisfactorily address the above. It also includes risk mitigation and control measures with regard to client intake, environment, medication procedure, community support, critical incident management, operations management, safety management procedure, and site security.

A copy of the Risk Management Plan provided by the proponent is included as Attachment No. DCS369B.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

The amenity of the locality and social impacts of a development are valid planning matters by virtue of clause 67(n) of Schedule 2, Part 9 of the *Planning and Development (Local Planning Scheme) Regulations 2015* (refer to the 'Legislative/Policy Implications' section of this report), which states that '*the amenity of the locality including environmental impacts, the character of the locality and social impacts of the development*' are matters the local government is to have due regard to.

The majority of residents' objections to the proposal were based on an apprehension of fear of what may happen (sense of security, increase in crime/anti-social behaviour and safety) and those views are something that Council must balance on the evidence and the application before it.

However in the assessment of the amenity impacts of the proposal, a distinction must be drawn between what people perceive the impacts of the proposal will be and the reality of those impacts. It is perfectly reasonable for residents to hold particular fears, however Council must be satisfied that there is factual or realistic basis to those fears in order for it to conclude that the proposal will result in the amenity impacts alleged by the residents. The mere perception of loss of amenity by objectors is insufficient reason to refuse an application. There must be a real and genuine prospect that the

apprehensions expressed in the objections are more likely than not to eventuate.

The loss of amenity (by perceived social impacts) are considered very minimal for the following reasons:

1. RCS has a comprehensive risk management system in place. This is inclusive of detailed assessments to determine suitability for potential entry into the program, and it should be noted that the program is not for withdrawal/detoxification purposes.
2. There is no history of critical incidents at the Compass House facility in Felicia Street under RCS management. This lack of incident(s) reflects robust client assessment and management processes.
3. The following specific strategies would be employed as part of management of the residential facility:
 - The residential facility will be staffed 24 hours a day when a client is in residence.
 - Opportunities for clients to participate in recreational, social, vocational, educational and employment activities with support such as transport and supervision for residents taking part.
 - Strict adherence to guidelines regarding behaviour and resident expectations is required, including zero tolerance for use or possession of alcohol or illicit drugs. Failure to comply with obligations including the use of drugs and/or alcohol, or unexplained absences, can result in an immediate request to leave the program.
 - Staff will manage client visitors. Visitors will be limited when a client is in residence and can only be at appropriate times.
 - All dwellings will have monitored alarm systems for after hour's indiscriminate access/egress.
 - The site will have secured perimeter fencing, gate and CCTV system to monitor movement in and out of the property and assist with monitoring indiscriminate access.
 - Swipe security access card system to be installed to all access points to the site and to the residential units. Lost access cards will be disabled to prevent unwanted access to the property. This will assist with restricting indiscriminate access.
4. RCS has provided a comprehensive Risk Management Plan which satisfactorily addresses the management commitments to the social issues that may have an effect on the amenity of the locality.
4. The proposal does not involve any change to the external appearance of the existing residential buildings and is small-scale (catering for a maximum of 4 residents and 1 staff member at any one time). The residents will be those who do not require acute medical or other

services and have been assessed by trained professionals as suitable for a residential program.

Given the above, the likelihood of the perceived social impacts expressed by the residents eventuating, is not considered sufficient enough to conclude that the proposal will result in a loss of amenity.

Environment:

There are no environmental issues.

Economy:

Some submissions raised the issue of a decrease in property values however property value is not a relevant planning matter in itself. In essence, the issue for consideration by a local government is not whether a proposed development will adversely impact on the value of an adjoining property but whether the proposed development will have an adverse impact on the amenity of the locality overall.

A common objection made to any form of development/use is that of impacting negatively on property value, property values are set over a whole range of factors and importantly is heavily market dependant in terms of supply and demand.

Governance:

There are no governance issues.

RELEVANT PRECEDENTS:

Council, at its meeting held on 22 July 2014, approved a Community Purpose and Intensive Agriculture (Community Farm) for Hope Community Services Inc. on Lot 25 (No. 30) Roe Close, Mount Hill.

The former Shire of Greenough Council, at its meeting held on 17 December 2003, approved a Short Stay Crisis Accommodation (Gunnado Farm) for the Geraldton Streetwork Aboriginal Corporation on Victoria Location 3536 Walkaway-Nangetty Road, Walkaway.

The authors are not aware of any other relevant precedents.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no Councillor consultation, however the application was publicly advertised in accordance with the requirements of Schedule 2, Part 8, clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The advertising period was for 21 days (commencing 5 April 2018 and concluding on 1 May 2018) and involved the following:

1. All landowners and/or occupiers of properties within the residential precinct bounded by Hadda Way and Willcock Drive were written to and advised of the proposed development. A map showing the extent

- of the landowners and/or occupiers that were written to is included as Attachment No. DCS369C;
2. A sign was placed on-site; and
 3. The application details were available for viewing at the City's offices in Cathedral Avenue and the plans and the 'Development Proposal' section of the application were available on the City's website.

Submissions:

As a result of advertising, a total of 15 submissions were received (1 in support, 1 indifferent and 13 objecting to the application). Listed below is a summation of the main comments/concerns raised during the public advertising period.

- Unacceptable level of risk to the community and adjoining residents (safety and security).
- Increase in crime, anti-social behaviour and undesirable people in general.
- Loss of property values.
- Inadequate information provided regarding the development.
- Distance from medical and other services.
- The use should be located away from residential zoned areas and families.
- The proposal is inconsistent with the intent of Local Planning Scheme No. 1.

A 'Schedule of Submissions' is included as Attachment No. DCS369D and copies of the actual submissions are available to Council upon request.

LEGISLATIVE/POLICY IMPLICATIONS:

City of Greater Geraldton Local Planning Scheme No. 1:

The subject property is zoned 'Residential' under Local Planning Scheme No. 1. The objectives (relevant to this proposal) of the Residential zone are to:

- (a) *provide for a range of housing and choice of residential densities within the Geraldton urban area to meet the needs of the community.*
- (b) *facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- (c) *provide for residential intensification that is focused around activity centres to provide a more sustainable urban form, taking into consideration the unique layout, available or proposed infrastructure and services, and characteristics of the particular locality.*
- (e) *provide for a range of non-residential uses, which are compatible with and complimentary to residential development.*

It is considered that the proposal is in keeping with the above objectives as it does not involve any change to the existing built form external appearance of the existing residential buildings and is small-scale (catering for a maximum of 4 residents and 1 staff member at any one time).

The proposed use can be reasonably defined within Local Planning Scheme No. 1 as 'Community Purpose', which is defined as:

'premises designed or adapted primarily for the provision of educational, social, or recreational facilities or services by organisations involved in activities for community benefit.'

The use 'Community Purpose' is listed as an 'A' use in the Residential zone allowing Council to use its discretion to approve the use after publicly advertising the proposal.

Planning and Development (Local Planning Schemes) Regulations 2015:

Schedule 2, Part 9, clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* specifies matters the local government is to have due regard to in considering an application for development approval, to the extent that, in the opinion of the local government, those matters are relevant to the development subject of the application. The following are considered most relevant to this application:

- (a) *the aims and provisions of the Scheme and any other local planning scheme operating within the Scheme area.*
- (b) *the requirements of orderly and proper planning including any proposed local planning scheme or amendment to the Scheme that has been advertised or any other proposed planning instrument that the local government is seriously considering adopting or approving.*
- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development.*
- (n) *the amenity of the locality including the following:*
 - (i) *environmental impacts of the development;*
 - (ii) *the character of the locality; and*
 - (iii) *social impacts of the development.*
- (s) *the adequacy of:*
 - (i) *the proposed means of access to and egress from the site; and*
 - (ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles.*
- (t) *the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety.*
- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals.*
- (y) *any submissions received on the application.*

With regard to the above matters, the following are important considerations in regard to the proposal:

1. The proposal will maintain the residential uses of the locality. It does not involve any change to the existing built form external appearance of the existing residential buildings and is small-scale. The proposal is

- not considered to compromise the character and amenity of the area and such meets the requirements of orderly and proper planning.
2. As there will be no change to the external appearance of the existing residential buildings, the proposal is considered compatible with its setting as it will not alter the residential character of the locality.
 3. Refer to the 'Community' section of this report regarding amenity and social issues.
 4. The proposed means of access/egress and vehicle parking is considered adequate.
 5. The amount of traffic likely to be generated by the proposal would not be beyond what could be expected for the existing 4 unit grouped dwellings currently approved for short term tourist accommodation. The existing road network has sufficient capacity and provides good connectivity.
 6. The impact of the development on the community as a whole is considered negligible and it could be reasonably argued that the provision of such a community facility would in fact be a wider community benefit.
 7. Refer to the 'Community/Councillor Consultation' section of this report regarding the submissions received.

Non-Residential Development in the Residential Zone Local Planning Policy:

The Non-Residential Development in the Residential Zone local planning policy defines Non-Residential Development as *any form of land use or development that is not predominantly used for residential purposes.*

Given that the proposed land use is predominantly for residential purposes this local planning policy is not considered applicable in this instance. However it is noted that the proposal satisfactorily addresses the provisions of the local planning policy (i.e. location, on-going management, access, car parking and built form).

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications, however should Council refuse the application and the proponent seek a review of the decision, a further cost is likely to be imposed on the City through its involvement in the State Administrative Tribunal process.

INTEGRATED PLANNING LINKS:

Title: Governance	4.2 Planning and Policy
Strategy 4.2.2	Responding to community aspirations by providing planning and zoning for future development.

REGIONAL OUTCOMES:

There are no regional outcomes.

RISK MANAGEMENT:

By not approving the application the proponent may seek a review of the decision from the State Administrative Tribunal.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

It is acknowledged that there are community concerns that can become quite emotive associated with the wider issue of people affected by issues such as mental health, domestic violence and homelessness. The proposal is one that intervenes and is aimed at providing better social outcomes. In this context, the proposal must be assessed and considered on the planning merits of the application in accordance with the requirements of the Scheme.

The majority of submissions objecting to the proposal were based on perceived social issues and decreasing property values, however these can only be considered in the context of the effect on the amenity of the locality.

In the assessment of the amenity impacts of the proposal, a distinction must be drawn between what people perceive the impacts of the proposal will be and the reality of those impacts. The mere perception of loss of amenity by objectors is insufficient reason to refuse an application. There must be a real and genuine prospect that the apprehensions expressed in the objections are more likely than not to eventuate.

The option to refuse is not supported as the likelihood of the perceived social impacts expressed by the residents eventuating, is not considered sufficient enough to conclude that the proposal will result in a loss of amenity.

The option to defer is not supported as there is considered sufficient information for Council to determine the matter. In any event, a deferral may trigger a review right under Schedule 2, Part 9, clause 75 of the *Planning and Development (Local Planning Schemes) Regulations 2015* which states that the local government is to be taken to have refused to grant the development approval if it has not made a determination within 90 days of receipt of the application (being 27 June 2018).

DCS370 CITY OF GREATER GERALDTON LOCAL PROFILE AND CONTEXT REPORT REVIEW

AGENDA REFERENCE:	D-18-044559
AUTHOR:	M Connell, Manager Urban & Regional Development
EXECUTIVE:	P Melling, Director Development & Community Services
DATE OF REPORT:	1 June 2018
FILE REFERENCE:	LP/10/0002
ATTACHMENTS:	Yes (x1) Local Profile and Context Report

EXECUTIVE SUMMARY:

Consultants have completed a review, and updated the 'Local Profile and Context Report' which forms part of the City's Local Planning Strategy. This report recommends adoption of the Report for the purpose of public advertising.

EXECUTIVE RECOMMENDATION:

That Council, by Simple Majority, pursuant to Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES to:

1. ADOPT the revised Local Profile and Context Report (Rev 5) for the purpose of advertising;
2. FORWARD a copy of the revised Local Profile and Context Report to the WA Planning Commission for certification for the purpose of proceeding to advertising; and
3. ADVERTISE the revised Local Profile and Context Report following certification from the WA Planning Commission.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

On 21 October 2015, the WA Planning Commission endorsed the City of Greater Geraldton Local Planning Strategy. A Local Profile and Context Report (the 'Report') was previously prepared by Aurecon on behalf of the City in 2013 and included in Part 2 of the Local Planning Strategy.

A local planning strategy is the framework for local planning and the strategic basis for local planning schemes. It provides the interface between regional and local planning. The local planning strategy sets out the local government's objectives for future planning and development and includes a broad framework by which to pursue those objectives. The local planning strategy consists of two parts:

- Part One – The Strategy
- Part Two – Local Profile and Context Report

The Local Profile and Context Report summarises the planning, development and community context of the City, identifies key planning issues and establishes a consistent base for future planning and policy decisions. The Report can also be used as a background document which can be adopted by organisations involved in the future planning of the City. The major benefit of this approach is to streamline subsequent planning processes and promote the application of a consistent context about growth and economic activity.

With the release of the 2016 census data, the completion of the new Community Strategic Plan 2017-27 and other strategic documents, the City has commenced the process to review and update the Local Profile and Context Report utilising the funding provided by the Department of Planning, Lands and Heritage, which is included as Attachment No. DCS370.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

The update includes a review of all town planning relevant community, environmental, economic and governance issues. The Report has also been restructured under each of the Community Strategic Plan's goals being Community; Environment; Economy; and Governance.

RELEVANT PRECEDENTS:

Council at its meeting held on 23 June 2015 adopted for final approval the Local Planning Strategy which included the Local Profile and Context Report.

COMMUNITY/COUNCILLOR CONSULTATION:

The review has included initial stakeholder engagement as follows:

- Correspondence distributed to relevant government agencies;
- Correspondence distributed to relevant organisations including Midwest Aboriginal Organisations Alliance, Midwest Chamber of Commerce and Industry, and WA Centre for Rural Health; and
- Meetings with Officers at the Department of Planning, Lands and Heritage.

Stakeholder Position Statements were received as part of the abovementioned consultation from:

- Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Service);
- Department of Health;
- Main Roads WA;
- Mid West Port Authority;
- Department of Mines, Industry Regulation and Safety;
- Department of Primary Industries and Regional Development (Agriculture and Food);
- Public Transport Authority (Arc Infrastructure);
- Telstra Country Wide – Midwest;
- Catholic Education Office of Western Australia;
- Central Regional TAFE;
- Geraldton Universities Centre (GUC); and
- WA Centre for Rural Health.

After the WA Planning Commission has certified the Report it must be advertised for public comment for a minimum 21 days, including:

- A notice in a newspaper;
- Display a notice and a copy of the Report in the City's Administration Office and at the WA Planning Commission;
- Provide a copy of the notice to relevant public authorities; and
- Publish a copy of the notice and the Report on the City's website.

Councillors were updated on the project via a Briefing Note on 31 August 2017 and also a Briefing Note of 29 May 2018 which was included in the Concept Forum Agenda of 12 June 2018.

LEGISLATIVE/POLICY IMPLICATIONS:

The Local Profile and Context Report was adopted as part of the Local Planning Strategy and therefore the revised Report constitutes an amendment to the Local Planning Strategy as outlined in Part 3 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial and resource implications. The total cost of the review is \$87,384 and this amount has been entirely funded through the Department of Planning, Lands and Heritage.

INTEGRATED PLANNING LINKS:

Title: Governance	4.2 Planning and Policy
Strategy 4.2.2	Responding to community aspirations by providing planning and zoning for future development.

REGIONAL OUTCOMES:

The Report forms part of the City's local planning strategy which provides the interface between regional and local planning and sets out the local government's objectives for future planning and development. Updating the Report ensures consistency with the State and Regional planning matters that are relevant to the City.

RISK MANAGEMENT:

It is considered necessary to review and update the Report to ensure the information informing the City's local planning strategy is relevant and consistent with current documentation.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The Local Profile and Context Report summarises the planning, development and community context of the City, identifies key planning issues and establishes a consistent base for future planning and policy decisions.

Given the release of the 2016 census data, the completion of the new Community Strategic Plan 2017-27 and other strategic documents (such as the Growth Plan), the City has reviewed the Report.

The option to refuse is not supported as it is considered essential to review and update the Report to ensure the information informing the City's local planning strategy is relevant and consistent with current documentation.

The option to defer is not supported as there is considered sufficient information for Council to determine the matter.

DCS371 APPROVAL OF LOCAL PLANNING SCHEME AMENDMENT – SERVICE COMMERCIAL REZONING, WONTHELLA
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AGENDA REFERENCE:	D-18-045743
AUTHOR:	K Elder, Coordinator Strategic Planning
EXECUTIVE:	P Melling, Director Development & Community Services
DATE OF REPORT:	30 May 2018
FILE REFERENCE:	LP/14/0005
ATTACHMENTS:	Yes (x2) A. Scheme Amendment Report B. Schedule of Submissions

EXECUTIVE SUMMARY:

The advertising period has concluded for a Local Planning Scheme Amendment ('amendment') to rezone Lot 60 First Street and a portion of Lot 61 First Street and Lot 64 North West Coastal Highway, Wonthella from 'Residential R30' and 'Primary Distributor' local scheme reserve to 'Service Commercial'.

This report recommends support for the amendment and that it be forwarded to the Minister of Planning for approval.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Part 5, Section 75 of the *Planning and Development Act 2005* RESOLVES to:

1. SUPPORT Local Planning Scheme Amendment No. 5 to Local Planning Scheme No. 1 without modifications; and
2. SEEK approval of the amendment from the Minister for Planning.

PROPONENT:

The proponent is HTD on behalf of Roland Prinzen.

BACKGROUND:

The land subject to this amendment comprises of three (3) lots in a block located on the eastern side of North West Coastal Highway between the intersections of First Street and Place Road.

Lot 60 First Street is currently zoned 'Residential R30' while Lot 61 First Street and Lot 64 North West Coastal Highway are zoned 'Service Commercial' with the western portion zoned 'Primary Distributor' Local Scheme Reserve. The following land uses exist on site:

- Lot 60 (No. 203) First Street – Dwelling;
- Lot 61 (No. 201) First Street – Domino's Pizza; and
- Lot 64 (No. 184-186) North West Coastal Highway – Subway and Chicken Treat.

Adjacent to the subject land area is Bunnings to the west while the north side of Place Road is zoned 'Service Commercial' and contains associated uses. The lots abutting to the east are zoned 'Residential R30' and are used for residential purposes.

There are two components to the amendment:

1. To rezone Lot 60 First Street, Wonthella from 'Residential R30' to 'Service Commercial'. This will enable the lot to be developed in accordance with the land uses prescribed in the Scheme for the 'Service Commercial' zone.
2. To amend a minor zoning anomaly over Lot 64 North West Coastal Highway and Lot 61 First Street, Wonthella. This anomaly was caused by a drafting error in the mapping of Local Planning Scheme No. 1. This has resulted in the 'Primary Distributor' reservation depicting the North West Coastal Highway alignment being incorrectly extended over small portions of Lot 64 North West Coastal Highway and Lot 61 First Street, Wonthella.

The amendment therefore proposes to rezone the affected portions of Lot 61 and 64 from 'Primary Distributor' Local Scheme Reserve back to the 'Service Commercial' zone.

This proposed modification will not affect any on-ground development and will simply ensure that the future North West Coastal Highway alignment is appropriately reflected on the scheme map.

It is worthwhile to note that the amendment was initiated by the owner of Lot 60 First Street. The additional two lots (being Lot 61 First Street and Lot 64 North West Coastal Highway) were included at the request of the City in order to rectify the zoning anomaly at the same time.

Lot 60 has previously been subject to an amendment to rezone the lot to 'Highway Commercial' under the then Town Planning Scheme No. 3 (Geraldton) ("TPS 3"). At that time, the then owner objected to the inclusion of the lot within the rezoning as they had no desire to redevelop the site for any service commercial purposes. The new owner however is now keen to pursue a rezoning of the lot to allow for future development.

The scheme amendment report is included as Attachment No. DCS371A.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

There are no adverse community impacts.

Environment:

The Environmental Protection Authority advised that the amendment should not be assessed by them under Part IV of the *Environmental Protection Act 1986* and that it is not necessary to provide any advice or recommendations.

Economy:

The amendment will facilitate the expansion of the 'Service Commercial' developments along North West Coastal Highway.

Governance:

There are no adverse governance impacts.

RELEVANT PRECEDENTS:

Council at its meeting held on 24 February 2009 resolved to give final approval to Scheme Amendment No. 47 which proposed to introduce the 'Highway Commercial' zone into the then TPS 3 and rezone an area of land on the western side of the North West Coastal Highway between Phelps Street and Critch Place to the 'Highway Commercial' zone. The Minister gave final endorsement of the amendment on 26 November 2009.

Council at its meeting held on 10 November 2009 resolved to give final approval to Scheme Amendment No. 53 to TPS 3 which proposed to rezone Lots 274, 275 and 278 – 281 Fourth Street, Wonthella to the 'Highway Commercial' zone. The Minister gave final endorsement of the amendment on 11 March 2010.

Council at its meeting held on 22 February 2011 resolved to give final approval to Scheme Amendment No. 58 to TPS 3 which proposed to rezone Lots 30 and 31 North West Coastal Highway and Lot 32 Wittenoom Street, Wonthella to the 'Highway Commercial' zone. The Minister gave final endorsement of the amendment on 29 June 2011.

Council at its meeting held on 28 February 2012 resolved to give final approval to Scheme Amendment No. 65 to TPS 3 which proposed to rezone Lots 62, 63, 74, 82, 83 North Coastal Highway, Wonthella (between Duke and Houtman Streets) to the 'Highway Commercial' zone. The Minister gave final endorsement of the amendment on 11 April 2012.

Council at its meeting held on 22 July 2014 resolved to initiate Scheme Amendment No. 72 to TPS 3 which proposed to rezone Lot 3 Place Road, Lots 59, 60 & 61 First Street and Lot 64 North West Coastal Highway to the 'Highway Commercial' zone.

Following consultation with the affected landowners, Council at its meeting held on 16 December 2014 resolved to give final approval to the amendment subject to the removal of Lot 3 Place Road and Lots 59 & 60 First Street. The landowners at the time had no desire to redevelop the lots for any service commercial purposes.

The Minister gave final endorsement of the amendment as per Council's resolution on 06 May 2015.

Council at its meeting held on 23 January 2018 resolved to initiate the amendment.

COMMUNITY/COUNCILLOR CONSULTATION:

The amendment was publicly advertised in accordance with the provisions of the *Planning and Development Act 2005*.

The advertising period was for 42 days (commencing on 03 April 2018 and concluding on 15 May 2018) and involved the following:

- All adjoining/nearby landowners within an 100m radius were written to and advised of the amendment;
- The affected landowners (Lot 64 North West Coastal Highway and Lot 61 First Street, Wonthella) were specifically written to and advised of the proposal to correct the zoning anomaly over their property;
- A sign was placed on site;
- A public notice appeared in the Geraldton Guardian on 03 April 2018;
- The amendment details were made available on the City's website;
- The amendment details were made available at the City's offices at Cathedral Avenue; and
- The amendment was referred to the following:
 - ATCO Gas;
 - Department of Biodiversity Conservation & Attractions;
 - Department of Fire & Emergency Services;
 - Department of Water & Environmental Regulation;
 - Main Roads WA;
 - Mid West Chamber of Commerce & Industry;
 - Mid West Development Commission;
 - Wonthella Progress Association;
 - Telstra;
 - Water Corporation; and
 - Western Power.

Submissions:

As a result of the advertising, a total of 4 submissions were received, none with any objections however Main Roads WA did make the following comments:

- Main Roads WA has initiated road planning for the interim and ultimate arrangement of the NWCH/Place Road intersection. This will inform existing and future development proposals within proximity of the intersection.
- A Traffic Impact Assessment will be required to be completed to support all future planning applications.
- MRWA requests that prospective applicants contact them early in the development process to scope the Traffic Impact Assessment and discuss planning proposals.

A 'Schedule of Submissions' is included as Attachment No. DCS371B and copies of the actual submission are available to Council upon request.

LEGISLATIVE/POLICY IMPLICATIONS:*Planning and Development Act 2005:*

Part 5, Section 75 of the *Planning and Development Act 2005* provides for a local government to amend a local planning scheme.

*Planning and Development (Local Planning Schemes) Regulations 2015:*Standard Amendment:

Part 5, Division 1, Regulation 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires that the local government resolution must specify whether, in the opinion of the local government the amendment is a basic, standard or complex amendment.

In essence a 'basic' amendment is one that corrects an administrative error in the scheme or rectifies a zoning anomaly.

A 'standard' amendment is one that is consistent with a local planning strategy, would have minimal impact on land in the area and does not result in any significant impacts on the land.

A 'complex' amendment is one that is not consistent with a local planning strategy and is of a scale that will have an impact that is significant relative to the development in the locality.

This amendment is considered to be a 'standard' amendment under the above criteria.

City of Greater Geraldton Local Planning Scheme No. 1:

The amendment proposes to rezone Lot 60 First Street, and portions of Lot 61 First Street and Lot 64 North West Coastal Highway to 'Service Commercial'.

The objectives of the 'Service Commercial' zone are to:

- a) *Accommodate commercial activities which, because of the nature of the business, require good vehicular access and/or large sites.*
- b) *Provide for a range of wholesale sales, showrooms, trades and services, which by reason of their scale, character, operational or land requirements, are not appropriate for industrial or commercial zones.*
- c) *Ensure development achieves relatively high amenity standards based on the level of exposure of the site and proximity to residential areas.*

This proposal is consistent with these objectives, as the subject lots are located on sites with good vehicular access and provides appropriate land for a mix of uses proposed within the 'Service Commercial' zone.

The provisions of the scheme, along with the objectives of the 'Service Commercial' zone will ensure that any future development, or redevelopment

proposed on the lots will achieve relatively high amenity standards based on exposure and proximity to residential areas.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Title: Governance	4.2 Planning and Policy
Strategy 4.2.2	Responding to community aspirations by providing planning and zoning for future development.

REGIONAL OUTCOMES:

Geraldton Regional Plan:

This plan seeks to provide a framework for the future management, protection and coordination of regional planning in the region. The Region Plan incorporates a structure plan for the Greater Geraldton area. The subject land is identified as 'Future industrial and service commercial' on the structure plan.

Geraldton Regional Centre Strategy:

The Geraldton Regional Centre Strategy was endorsed by the WA Planning Commission in 2005 with the purpose of providing 'a comprehensive framework for detailed planning and strategic actions to ensure the future growth of Geraldton as the regional centre [for the Midwest]'.

The subject lots are located within the 'Highway Commercial' precinct of the Strategy. Section 11.2.8 of the Strategy states the following in relation to the Highway Commercial Precinct:

The extent of this precinct along the North-West Coastal Highway is restricted under the strategy to largely recognise sites that are already zoned or developed for commercial activities. However, there is considered to be sufficient under-used land in the precinct to facilitate expansion of service commercial activities, including bulky goods retailing.

This amendment is consistent with the intent of this Strategy.

Local Planning Strategy 2015:

The Strategy represents the land use planning response to the City's strategic community vision based on an aspirational population of 100,000. The Strategy will guide long-term land use planning and provide the rationale for land use and development controls.

The subject lots are identified as 'Service Commercial' on the Geraldton Urban Area Strategy Plan. The Strategy states the following in relation to 'Service Commercial' areas:

Service commercial areas capitalise on the movement economy, are predominately car-based and provide a transition between busy roads and industrial areas, adjoining residential and commercial areas. Service commercial areas are generally not appropriate within activity centres, being car based and therefore easily accessible from major traffic routes. Existing service commercial areas have developed adjacent to North West Coastal Highway. This form of development provides an important component of the Commercial Activity Centres Strategy accommodating a range of large format / bulky goods businesses.

The amendment is consistent with the Local Planning Strategy given not only are they indicated within the service commercial expansion area, but the lots are located on prime transportation routes and will provide a transition area from the impacts of North West Coastal Highway to the established residential areas.

Commercial Activities Centres Strategy:

The purpose of this strategy is to provide a framework for the location and development of shopping and activity centres in the City of Greater Geraldton region. Under the strategy, the subject area is classified under the hierarchy as 'Highway Commercial'.

The Strategy identified the role of the 'highway commercial' zone (termed 'Service Commercial' under the Scheme) as:

The primary function of the Highway Commercial Area is for forms of retail (such as large showrooms or bulky goods displays) whose floor space requirements make them unsuited to locate in other areas of commercial development. Generally, office uses, or shopping uses of less than 300m² should not be supported in these areas. The number and smaller size of the existing land parcels along the North-West Coastal Highway may make this difficult to achieve, however preference will be given to larger forms of retail as the primary intent is to ensure that pedestrian-based shopping and uses are located in a pedestrian friendly urban environment in the core of the activity centres.

This amendment is consistent with the intent of this Strategy.

RISK MANAGEMENT:

There are no inherent risks to the City in approving this amendment.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

It is considered that the proposed amendment is consistent with the local planning framework and direction for commercial activity in Greater Geraldton. Lot 60 is directly abutting Lots 61 and 64 which are already zoned 'Service Commercial' and serves as a logical extension of the zone. The proposed rezoning on Lots 61 and 64 is a simple correction to a zoning anomaly. The option to refuse is therefore not supported.

The option to defer is not supported as there is considered sufficient information for Council to determine the matter. In any event, the *Planning and Development (Local Planning Schemes) Regulations 2015* states that the local government must pass a resolution on the scheme amendment and provide it to the WA Planning Commission no later than 60 days after the advertising period (being 14 July 2018).

12 REPORTS OF CORPORATE & COMMERCIAL SERVICES

CCS337 COMMUNITY ENGAGEMENT POLICY CP1.6 REVIEW

AGENDA REFERENCE:	D-18-046108
AUTHOR:	J Kopplhuber, Communications Officer - Engagement
EXECUTIVE:	B Davis, Director Corporate and Commercial Services
DATE OF REPORT:	5 May 2018
FILE REFERENCE:	GO/19/0008
ATTACHMENTS:	Yes (x3)
	A. Draft Council Policy - CP1.6 Community Engagement
	B. Comparison Table - CP1.6 Community Engagement
	C. Draft Community Engagement Framework

EXECUTIVE SUMMARY:

The purpose of this report is to seek endorsement of amendments to the Community Engagement Policy (CP1.6) and Community Engagement Guide. The required review of the Policy and Guide has resulted in amendments to both documents to ensure they align with national and international standards, include the universal principles of community engagement and reflect the experience the City has gained in engaging with the community over the past eight years.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.7 of the Local Government Act 1995 RESOLVES to:

1. ENDORSE Council Policy 1.6 Community Engagement, Version 2; and
2. ENDORSE amendments to the Community Engagement Guide, renamed the Community Engagement Framework.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

On 24 July 2012, Council adopted the Community Engagement (CE) Policy CP042 and Community Engagement Guide, which encompasses three levels of a public participation: Inform, Consult and Participation. Although the development of the CE Guide and Toolkit was informed by the policies and frameworks of other local governments at the time, few Councils had very little or no experience in implementing deliberative processes.

In 2013, to ensure our community engagement processes and practices were meeting recognised national/international standards and incorporating the universally recognised principles of engagement, the City became a member of the International Association for Public Participation (IAP2).

During the two-year membership, staff were able to critically assess the City's engagement practices against those of other local governments and the private sector, which led to improvements in the design and delivery of community engagement activities. It also showed many of the engagement activities the City had undertaken had given the community a much higher degree of responsibility and accountability in regard to the objectives and final decision than the highest level 'Participation' allowed for in the CE Guide.

According to the goals of the engagement and promises made in the Guide, the City had actually been collaborating and empowering the community, which directly aligns with the goals of two higher levels of engagement in IAP2's Public Participation Spectrum, which are 'Collaborate' and 'Empower'.

Examples of previous Collaboration include:

- IBM Community Trustees - 2012
- RUK Precinct Plan - 2013
- Sunset Beach Precinct Plan - 2014
- Wonthella Skatepark Extension Plan Youth Workshop - 2014
- Youth Precinct Final Design Workshop - 2014
- Sunset Beach Traffic Survey & Workshop - 2016
- Beresford Foreshore Community Survey & Workshop - 2016
- Whitehill Road Community Workshop - 2016
- Customer Service Plan - 2017
- Coastal Adaptation Planning Survey & Workshops - 2017

Examples of previous Empowerment include:

- RUK Parks Improvement Reference Group - 2013
- 10 Year capital Works Program Community Panel - 2013
- Range and Level of Services Community Panel - 2014
- Community Summit - 2015
- Playground Reference Group - 2015
- Mullewa Services Summit - 2016

These higher levels of engagement have not only enhanced the community's understanding of complex issues, they have resulted in more open processes, transparent governance and improved trust between the community, City and Council.

The City's knowledge and experience in engaging with the community has resulted in five major amendments to the Policy, which include:

- Policy objectives that enable staff to identify opportunities to engage with the community, provide information about the complexity of public policy issues and gather their responses and to ensure they are engaged in the decision-making process;
- Details outlining exactly when engagement may occur, when it isn't applicable or possible and engagement exclusions;
- Addition of four universally recognised principles of engagement around the timeliness of activities, access and inclusion, valuing local wisdom and acknowledging past engagement;

- Risk mitigation, approval processes and how to report and evaluate activities; and
- Inclusion of a Public Participation Spectrum.

By far, the largest amendment to the policy has been to include an adapted version of IAP2's Public Participation Spectrum. Currently, only the CE Guide includes a Spectrum (Inform, Consult, Participate) in which the goals and promises to the public outlined in the three levels share almost identical wording as first three levels of IAP2's Public Participation Spectrum.

In the Policy, the Public Participation Spectrum has renamed 'Participation' to 'Involve' and includes the two higher levels of engagement 'Collaborate' and 'Empower' which directly reflect ongoing engagement practices.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

The amended Policy provides clarity to the community on when engagement may occur, when it is not applicable or possible and engagement exclusions which will reduce community expectations around engagement activities.

By embedding the Spectrum in the policy, the broader community will better able to understand Council's commitment to engagement; their role in the process; the goals the engagement activity sets out to achieve; and the promises the City will make to the community regarding engagement outcomes.

Reporting the outcomes of community engagement on significant matters to the broader community closes the engagement 'loop' by sharing with the community how their input has informed decision-making.

Environment:

There are no adverse environmental impacts.

Economy:

There are no adverse economic impacts.

Governance:

The amended Policy provides clarity to staff and Councillors on when engagement may occur, when it is not applicable or possible and engagement exclusions.

The inclusion of a Public Participation Spectrum will enable staff to choose the most appropriate level of engagement based on the goals set of each level.

Reporting the outcomes of community engagement on significant matters to Council leads to more informed decision-making. Evaluating engagement activities ensures the objectives of the activity were met and enables continual improvement.

RELEVANT PRECEDENTS:

On 24 July 2012, Council adopted the Community Engagement Policy CP042 and Community Engagement Guide.

COMMUNITY/COUNCILLOR CONSULTATION:

In March 2018, the Executive Management Team and all City managers were consulted regarding the amended CE Policy and Framework. In May 2018, Councillors were also consulted on the amended Policy and Framework.

LEGISLATIVE/POLICY IMPLICATIONS:

Local Government Act 1995:

1.3. Content and intent

(2) This Act is intended to result in —

- (a) better decision making by local governments; and*
- (b) greater community participation in the decisions and affairs of local governments.*

2.7. Role of council

(1) The council —

- (a) governs the local government's affairs; and*
- (b) is responsible for the performance of the local government's functions.*

(2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and*
- (b) determine the local government's policies.*

City of Greater Geraldton policies:

- Towards Sustainable Decisions CP1.1
- Youth Policy CP1.2
- Disability Access and Inclusion Policy CP1.4
- Community Engagement CP1.6
- Risk Management Policy CP4.7
- Social Media and Online Communications Policy OP033

FINANCIAL AND RESOURCE IMPLICATIONS:

The amended policy provides clearer direction as to when engagement will occur and states all projects must consider and resource, community engagement activities via project budgets. Although this may result in an initial increase in project budgets, it has the potential to reduce the overall risk of a decision being later overturned due to public complaint, which could result cost implications such as contract variations, timeframe blowouts with associated penalties and potential partial or complete service disruption.

INTEGRATED PLANNING LINKS:

Title: Governance	4.1 Community Engagement
Strategy 4.1.1	Continuing to engage broadly and proactively with the community.
Strategy 4.1.2	Promoting and celebrating the City's achievements.
Title: Governance	4.4 Financial Sustainability and Performance
Strategy 4.4.2	Ensuring the City's long term financial planning delivers the community goals and aspirations in a sustainable and affordable manner.

Title: Governance	4.5 Good Governance & Leadership
Strategy 4.5.1	Strengthening the governance role of Councillors by informing, resourcing, skilling and supporting their role.

REGIONAL OUTCOMES:

There are no regional outcomes.

RISK MANAGEMENT:

All community engagement activities involve either financial, legal, social or reputational risks or a combination thereof. Identifying and mitigating these risks in the planning stages is critical to success.

The inclusion of an approval process, which involves securing from EMT and/or Council a determination of the extent or degree of responsibility and level of accountability the community will be given in regard to the output and/or final decision making, not only reduces risk it neutralises community expectations.

When the nine universal principles of engagement (see Policy) are utilised to design and deliver community engagement activities, the overall risk of a decision being later overturned due to public complaint is greatly reduced.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

Extensive research into the Community Engagement Policies of other local governments was undertaken. Many intrastate and interstate local governments either have utilised IAP2's Public Participation Spectrum or amended it slightly to suit the individual needs of their organisation. Although consideration was given to include the IAP2's spectrum verbatim, it has been adapted to better reflect the City's extensive experience in engaging with the community.

CCS338 LIST OF SIGNATURES – RATES FREEZE

AGENDA REFERENCE:	D-18-047208
AUTHOR:	M Adam, Coordinator Governance
EXECUTIVE:	B Davis, Director Corporate & Commercial Services
DATE OF REPORT:	13 June 2018
FILE REFERENCE:	GO/6/0012-05
ATTACHMENTS:	Yes (x1) List of Signatures – Rates Freeze

EXECUTIVE SUMMARY:

The purpose of this report is to advise Council of the receipt of a list of signatures requesting that the City of Greater Geraldton apply a rate freeze for the 2018-19 financial year.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

1. RECEIVE the list of signatures requesting that the City apply a rate freeze for 2018-29;
2. NOTE that the list of signatures as received was distributed to all Councillors with the draft meeting agenda, making it available for both Councillor and Public questions at the Agenda Forum of 19 June 2018, held prior to final Budget deliberations by Council at its ordinary meeting of 26 June 2018; and
3. NOTE that Councillors and the Council have considered the list of signatures.

PROPONENT:

The proponent is Dr Barry Thompson (Rate Payers Action Group).

BACKGROUND:

A list of signatures was emailed to the Chief Executive Officer on 11 June 2018 regarding a request for the City of Greater Geraldton to apply a rates freeze for the 2018-19 financial year.

The list of signatures provides the following reasons for the request:

Since 2012 ratepayers have paid in excess of \$31,000,000 extra rates to Council under the current rating regime as opposed to a more normal but still generous 5% compounding rate increase year on year. The economy of the City and people's ability to pay need to come before any more rate rises.

- A rate freeze is called for this year.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:**Community:**

Community impacts, positive or negative, associated with the subject of this list of signatures will arise from broader deliberations of Council related to framing of the City's long term financial plan, and its final determinations for the Budget for 2018-19.

Environment:

There are no adverse environmental impacts.

Economy:

Economic impacts, positive or negative, associated with the subject of this list of signatures will arise from broader deliberations of Council related to framing of the City's long term financial plan, and its final determinations for the Budget for 2018-19.

Governance:

There are no governance issues.

RELEVANT PRECEDENTS:

Council has previously received lists of signatures and is currently reviewing its position with respect to the acceptance of petitions.

COMMUNITY/COUNCILLOR CONSULTATION:

The list of signatures has been signed by 217 people whose details are identifiable on attachment CCS338.

LEGISLATIVE/POLICY IMPLICATIONS:

The City's Governance team reviewed the list of signatures and advised that the list of signatures does not comply with the City's petition requirements as per *Meeting Procedure Local Law 2011* clause 5.10 – Petitions. The Law requires:

5.10 Petitions**(1) A petition is to—**

- (a) *be addressed to the Mayor or CEO;*
- (b) *be made by at least 50 electors of the district;*
- (c) *state the request on each page of the petition;*
- (d) *contain the name, address and signature of each elector making the request, and the date each elector signed;*
- (e) *contain a summary of the reasons for the request; and*
- (f) *state the name of the person to whom, and an address at which, notice to the petitioners can be given.*

The list of signatures received was not in compliance because it did not meet criteria (a), (c) or (f).

Given that the Council would be considering its 2018-19 Budget position at its June Ordinary Meeting, instead of asking the promoter to ask signatories to resign a compliant document, the executive determined to present the document to the Council as a list of signatures.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications from the list of signatures per se. Resource implications, positive or negative, associated with the subject of this list of signatures will arise from broader deliberations by Council related to framing of the City's long term financial plan, and its final determinations for the Budget for 2018-19. Council is obliged under the Local Government Act to make decisions for the whole of the City.

INTEGRATED PLANNING LINKS:

Title: Governance	Community Engagement
Strategy 4.1.1	Continuing to engage broadly and proactively with the community.

REGIONAL OUTCOMES:

There are no regional impacts.

RISK MANAGEMENT:

Risk is minimised if the City follows the process outlined in the *Meeting Procedures Local Law 2011*.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

An alternative option would be not to receive the list of signatures because it does not comply with the requirements of a petition.

13 REPORTS OF OFFICE OF THE CEO**CEO051 SPECIAL ELECTORS MEETING**

AGENDA REFERENCE:	D-18-047588
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	14 June 2018
FILE REFERENCE:	GO/6/0006
ATTACHMENTS:	Yes (x1) Minutes of Special Electors Meeting – 11 June 2018 Sub Attachments to Minutes (x4) A. External Audit Reports from 2013-2017 B. Extracts from Official 2017-18 Budgets for Comparison Councils C. Statutory Framework for Public Access to Information D. Requirements for Tenderers, Tender Register & City Process

EXECUTIVE SUMMARY:

This report seeks Council consideration of two motions put and carried at the Special Electors Meeting held at the Queens Park Theatre on Monday 11 June 2018.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to section 5.33 of the Local Government Act 1995 RESOLVES TO:

1. RECEIVE the Minutes of the Special Meeting of Electors held on Monday 11 June 2018;
2. NOTE that excluding Councillors and City Officers, 60 people registered attendance at the meeting;
3. NOTE the two resolutions moved and carried at the Special Electors Meeting held on the 11 June 2018;
4. NOTE that it has CONSIDERED the resolutions moved and carried at the Special Electors Meeting held relating to proposals for a rate freeze and a forensic audit;
Note that the 2018-19 budget papers are included within this Meeting's Agenda;
5. NOTE that in accordance with the Local Government Amendment (Auditing) Act 2017, the State Auditor General is now responsible for auditing local governments and that the Auditor General is finalising an extensive audit of the City's procurement processes to be published in Parliament in August; and
6. NOTE that the City has provided electors in the Special Meeting minutes with the last five annual audit reports of the City.

PROPONENT:

Electors: Special Meeting of Electors, 11 June 2018.

BACKGROUND:

The City of Greater Geraldton received a submission calling for a Special Meeting of Electors to discuss the following issues:

1. Rates to be struck for the 2018-19.
2. Discussion of finances related to specific projects.
3. Need for disclosure of transparency of financial detail of major contracts.
4. Council finances – the need for resolutions relating to their analysis and propriety over the last five years.

Attached to this report are the minutes of the Special Electors Meeting. The minutes contain the questions provided on notice and the Officer's responses along with questions taken without notice and the Officer's responses. The minutes also contain the two motions carried and Officer's responses.

Section 5.33 (1) and (2) of the *Local Government Act 1995* specifies the requirements for Council to consider decisions made at electors meetings, at the next possible ordinary meeting of Council. Section 5.33 of the Act is cited later in this report.

At the Special Meeting of Electors, held on 11 June 2018 at the Queens Park Theatre, the following motions were passed:

Motion 1:

Moved MAX CORREY, Seconded GEOFF BARRETT

That in view of the upcoming deliberations relating to the 2018-19 City of Greater Geraldton budget and in preparation for the Adoption of the Budget that Council implement a "Rate Freeze" so that the total revenue to Council from rates is the same as 2017-18 i.e. \$44,963,763. That in considering such a move the Council acknowledges and takes into account the following:

- a) *The approximately \$31,000,000 extra rate income the Council have charged over and above a 5% compounding rates increases since 2012.*
- b) *The Valuer General's current Gross Rental Value (GRV) information (2018 update).*
- c) *Declining property values.*
- d) *Declining rental values.*
- e) *Hardship and prevailing economic conditions.*

CARRIED

Motion 2

Moved MAX CORREY, Seconded GEOFF HEARNE

That the Council implement a forensic financial and systems audit for at least the 5 years to 30 June 2018 as a matter of urgency.

CARRIED

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:**Community:**

The Special Electors Meeting was held in response to a submission from community members.

Environment:

There are no adverse environmental impacts.

Economy:

There are no adverse economic impacts.

Governance:

There are no adverse governance impacts.

RELEVANT PRECEDENTS:

The previous Special Electors Meeting was held on 11 September 2012

COMMUNITY/COUNCILLOR CONSULTATION:

Community and Councillor consultation occurred through the Special Electors Meeting.

LEGISLATIVE/POLICY IMPLICATIONS:

Local Government Act 5.33

Decisions made at electors' meetings

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable –*
 - a) *at the first ordinary council meeting after that meeting; or*
 - b) *at a special meeting called for that purpose, whichever happens first.*
- (2) *If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

FINANCIAL AND RESOURCE IMPLICATIONS:

Officer advice on the Special Elector's Meeting questions and motions are provided within the meeting minutes attached to this report.

INTEGRATED PLANNING LINKS:

Title: Governance	4.5 Good Governance & Leadership
Strategy 4.5.2	Ensuring finance and governance policies, procedures and activities align with legislative requirements and best practice.

REGIONAL OUTCOMES:

There are no regional outcomes.

RISK MANAGEMENT:

It is a legislative requirement that Council consider the decisions made at an electors meeting at the next ordinary meeting of Council.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

There were no alternative options considered by City Officers. The Local Government Act 1995 requires Council to consider decisions made at electors meetings, at the next possible ordinary meeting of Council. Whether Council decides to make a decision in response to a decision made at an electors meeting is a matter to be determined by Council.

14 Cont/...REPORTS OF CORPORATE & COMMERCIAL SERVICES**CCS339 CITY OF GREATER Geraldton BUDGET 2018-19**

AGENDA REFERENCE:	D-18-047839
AUTHOR:	P Radalj, Manager Treasury and Finance
EXECUTIVE:	B Davis, Director Corporate and Commercial Services
DATE OF REPORT:	12 June 2018
FILE REFERENCE:	FM/7/0001
ATTACHMENTS:	Yes (x7)
	A. Annual Budget 2018-19
	B. Fees & Charges Schedule 2018-19
	C. Capital Works 2018-19
	D. Statement of Objects & Reasons 2018-19
	E. Long Term Financial Plan 2018-28
	F. LTFP Schedules 2018-28
	G. Addendum to Corporate Business Plan 2017-21

EXECUTIVE SUMMARY:

This report seeks Council adoption of the City of Greater Geraldton 2018-19 Financial Budget. The report also seeks the adoption of the Long Term Financial Plan (revised) for the 10-year period covering 2018-19 to 2027-28.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 6.2 of the Local Government Act 1995 RESOLVES to:

A. Rates & Minimum Payments 2018-19

- ADOPT the following Differential General Rates against the valuations supplied by Landgate (as amended) as at 1 July 2018 for 2018-19 in accordance with Sections 6.32 and 6.33 of the Act:

DIFFERENTIAL GENERAL RATES	2018-19 Cents in Dollar
CGG Residential	14.6334
CGG Non-Residential	12.1117
CGG UV	0.7660

- ADOPT the following **Minimum** Payments for the City of Greater Geraldton for 2018-19, in accordance with Section 6.35 of the Act:

MINIMUM PAYMENTS	2018-19 Minimum Payment Per Assessment
CGG Residential	\$1,010
CGG Non-Residential	\$1,010
CGG UV	\$1,010

B. 2018-19 General Charges, Concessions, Interest

3. IMPOSE no service charge on land for 2018-19;
4. RAISE a charge of \$12.00 per instalment for 2018-19 where the ratepayer has elected to pay their rates by instalments and in addition apply a 5.5% interest rate charge in accordance with Section 6.45(3) of the Act;
5. PROVIDE the option for ratepayers to pay their rates as a single payment or by 2 or 4 equal instalments in accordance with Section 6.45(1) of the Act;
6. NOT PROVIDE any discount or rate incentive prizes for early payment of rates;
7. NOTE the rates set by the State Government for the Emergency Services Levy (ESL) for Category 2, 4 and 5 regions for 2018-19 and apply these rates on assessments against valuations from Landgate as at 1 July 2018;
8. NOTE that the City is not responsible for setting Emergency Services Levy rates and simply acts as a collection agent for the funds on behalf of the State Government;
9. ISSUE rates instalment notices as soon as practicable with instalment due dates being no less than two months apart from the date of the first instalment becoming due in accordance with Section 6.50 of the Act;
10. CHARGE an interest rate of 11% on any outstanding rates and service charges that remain overdue as described in accordance with Section 6.51 of the Act; and
11. CHARGE interest to be applied on outstanding debts exceeding 60 days after date of invoice at a rate of 11% per annum in accordance with section 6.13 of the Act.

C. 2018-19 Fees and Charges

12. ADOPT the 2018-2019 Schedule of Fees and Charges in accordance with section 6.16(3).

D. 2018-19 Capital Works & Loans

13. ADOPT the 2018-2019 Capital Works Budget; and
14. ADOPT the new Loan debenture program in accordance with section 6.20(4) of the Act.

E. 2018-19 Reserves

15. APPROVE the establishment of the following new Reserve in accordance with section 6.11(3) of the Act:
 - a. Point Moore Reserve.

F. General Charges and Concessions

16. NOTE that Council on an individual assessment basis does offer 'Incentives' under its City Centre Revitalisation Program in the form of concessions or waiving of rates for a set period of time;

17. NOTE that Council provides an 80% concessional arrangement to Murchison Region Aboriginal Corporation based on the land being used primarily for charitable purposes; and
18. NOTE that Council waives penalty interest and the administration fee for eligible ratepayers approved for a Financial Hardship payment plan.

G. 2018-19 Allowances

19. APPROVE the Mayor's annual local government allowance of \$72,336 in accordance with section 5.98(5) of the Act;
20. APPROVE the Mayor's annual attendance fees of \$33,216 in accordance with section 5.99 of the Act;
21. APPROVE the Deputy Mayor's annual local government allowance of \$18,084 in accordance with section 5.98A of the Act;
22. APPROVE the annual fees of \$25,716 for every other elected member (excluding the Mayor) in accordance with section 5.99 of the Act;
23. APPROVE an Information technology and telecommunication allowance of \$3,500 per year per elected member in accordance with section 5.99A of the Act;
24. APPROVE the reimbursement of expenses incurred by an elected member in accordance with section 5.98 (2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;
25. APPROVE the reimbursement of childcare costs of up to \$25 per hour or the actual cost incurred by an elected member when attending a meeting in accordance with regulation 31 (1) (b) and regulation 32 (1) of the Local Government (Administration) Regulations 1996; and
26. APPROVE the reimbursement of travel costs incurred by an elected member in accordance with regulation 31 (1) (b) of the Local Government (Administration) Regulation 1996.

H. Adoption of Statement of Objects and Reasons for Proposed Rates and Minimum Payments and the 2018-19 Budget

27. ADOPT a reporting variance of greater than \$50,000 or 10% as per AASB1031 and Local Government (Financial Management) Regulations 1996, Regulation 34;
28. ADOPT the Statement of Objects and Reasons for Proposed Rates and Minimum Payments;
29. ADOPT the 2018-19 Annual Budget for the City of Greater Geraldton; and
30. NOTE that Council received four (4) public submissions in relation to the published notice of intention to impose rates as at closure date – 5pm 23 May 2018. All Councillors were provided with details of those submissions via briefing note to enable them to consider it prior to Council determination of the Budget.

I. Adoption of Long Term Financial Plan 2018-2028

31. ADOPT the Long Term Financial Plan (including 10yr Capital Plan) revised for the 10 year period covering 2018-2028.

J. Adoption of Addendum to Corporate Business Plan 2017-2021

32. ADOPT an Addendum to the Corporate Business Plan 2017-2021 that updates and revises proposed actions for 2018-2019 that aligns to the year one (1) of the revised Long Term Financial Plan 2018-2028.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

As part of the function of local government and its operations, each year the Council is required, under Section 6.2 of the Local Government Act 1995, to formally adopt its annual financial year budget, to enable the administration to carry out the defined services and programmes and to raise revenue through rates and fees and charges.

Consistent with sections 6.2(4) of the Local Government Act 1995, the 2018-19 Budget for the City of Greater Geraldton includes the following:

- Statement of Objects and Reasons Proposed City Rates and Minimum Payments for 2018-19;
- Capital Works;
- Fees and Charges;
- General Charges and Concessions;
- Allowances;
- Borrowings;
- Reserve Accounts; and
- Budget Estimates for Adoption.

1. Rating & Minimum Payments

The raising of revenue via annual rates is an important source of funds for all Councils throughout Australia. The *Local Government Act 1995* (the Act) empowers WA Councils to impose general rates and minimum payments.

The Statement of Objects and Reasons for Proposed City Rates and Minimum Payments for 2018-19 attached to this report provides detail of key principles applied in the setting of rates.

The elected Council will consider the content of its Long Term Financial Plan (LTFP) when preparing the Annual Budget for 2018-19 and subsequent years, and it is expected that adopted budgets will be closely aligned with both the proposals and underpinning assumptions contained within the current LTFP. Review of the LTFP occurs each year as budgets are prepared, to account for performance information and changing circumstances. Aligning annual budgets with the LTFP enables Council to set priorities within its resourcing

capabilities in sustainably maintaining and delivering the assets and the range and level of services required by the community in a fiscally responsible manner.

Rates Modelling (2018-19):

The proposed rates model is based on the following:

A change to the key principle of the existing Long Term Financial Plan 2017-27 that applies a 3.5% (plus growth) increase in aggregate rate revenue per annum.

The new proposed LTFP 2018-2028 proposes an overall increase on rates to be levied in 2018-19 in the amount of \$45,904,190. This represents an increase of 2.3% on rates collected in 2017-18 (\$44,878,143).

- The new rates modelling is based on equitable adjustment to the three rating categories proposed RID's to achieve around a 2.5% aggregate revenue increase on the rates to be levied in 2018-19 compared to the rates levied in 2017-18. This is summarised in the table below.

Rating Category	Rates Levied (Billing) 2017-18	Proposed Rates to be Levied 2018-19	Dollar Movement	Percentage Movement
Residential	\$31,189,261	\$31,984,047	\$ 794,786	2.5%
Non-Residential	\$10,545,548	\$10,809,029	\$ 263,481	2.5%
UV - Rural	\$ 3,035,647	\$ 3,111,114	\$ 75,467	2.5%
Total	\$44,770,456	\$45,904,190	\$1,133,734	2.5%

Table below summarises the movement by rating categories between the rates collected in 2017-18 and the proposed rates to be levied in 2018-19.

Rating Category	Rates Collected 2017-18	Proposed Rates to be levied 2018-19	Dollar Movement	Percentage Movement
Residential	\$31,324,047	\$31,984,047	\$ 660,000	2.1%
Non-Residential	\$10,517,283	\$10,809,029	\$ 291,746	2.8%
UV - Rural	\$ 3,036,813	\$ 3,111,114	\$ 74,301	2.5%
Total	\$44,878,143	\$45,904,190	\$1,026,047	2.3%

- New GRV valuations to take effect from the 1 July 2018:
 - The overall average GRV Residential valuation percentage movement (decrease) is calculated at 17.9%.
 - The overall average GRV Non-Residential valuation percentage movement (decrease) for this rating category is calculated at 5.8%.
- Minimum payments to remain unchanged from 2017-18.

CGG Residential:

This category will include any GRV rated property in that part of the City district that is used for residential purposes.

Residential Properties:

- 2.1% increase in aggregate rates revenue from residential rates collected 2017-18 to proposed rates to be levied in 2018-19.
- For residential properties who had a revaluation decrease greater than 17.9% you will pay less in 2018-19 than you did 2017-18. It is calculated that around 41% of all residential properties will pay zero (0) or less in rates in 2018-19 than they did in 2017-18 under the new proposed rate-in-the dollar. Minimum payments will remain the same at \$1,010.
- As all residential rated properties have the same rate-in-the-dollar applied, those properties who either had a decrease that was less than 17.9% or in fact had increase on their new valuations, those properties will be subject to various increases on their rates levied in 2018-19 compared to 2017-18. The level of their rate increases will be determined by the level of decrease or increase on their valuations.

CGG Non-Residential:

This category includes any GRV property in that part of the City district that is used for non- residential purposes other than rural purposes.

Non-Residential Properties:

- For non-residential properties who had a revaluation decrease greater than 5.8% you will pay less in 2018-19 than you did 2017-18. It is calculated that around 67% of all non-residential properties will pay zero (0) or less in rates in 2018-19 than they did in 2017-18 under the new proposed rate-in-the dollar. Minimum payments will remain the same at \$1,010.
- As the same as residential properties, those non-residential properties who either had a decrease that was less than 5.8% or in fact had increase on their new valuations, those properties will be subject to various increases on their rates levied in 2018-19 compared to 2017-18. The level of their rate increases will be determined by the level of decrease or increase on their valuations.
- The difference in rates levied in 2017-18 of \$10,545,548 and the lesser amount of rates collected in 2017-18 of \$10,517,283 (difference \$28,265) relates to interim valuation adjustments. This is the reason between the 2.5% movement in overall levied rates 2017-18 to 2018-19 compared to the 2.8% movement in collected rates to 2017-18 to 2018-19 proposed levied rates.

CGG UV:

This category includes all UV rated property in that part of the City district that is used primarily for rural, farming and mining purposes.

- The overall new valuations for UV properties to be applied in 2018-19 has marginally changed by 0.17% compared to 2017-18 valuations.

- There has been ‘pockets’ of localities where increases or movements on individual properties have been above this average with the highest being around 11%.

Long Term Financial Plan:

In response to concerns raised by the Community, the Mayor, and Councillors, a new long-term financial planning scenario developed in 2018-19 has proposed an annual rate decrease when compared to previous Long Term Financial Plans. The scenario included that annual aggregate rate revenue increase would be reduced from 3.5% (plus growth) to 2.5% (plus growth) per annum over the existing life on the new proposed LTFP. Year 1 of the new proposed LTFP has an overall rates revenue increase of 2.3% (plus growth). Other significant principles underpinning the City’s long term planning are:

- Continual positive movements and achievements of all financial and sustainability ratio benchmarks within a realistic and acceptable timeframe;
- Delivers a net operating surplus from ordinary activities; and
- Generate enough revenue to renew assets as they wear out.

The existing 2017-2027 LTFP informed and was the basis for the preparation of the proposed 2018-19 Budget. The table below provides an overview of the movements between the proposed operating budget 18-19 and the existing LTFP forecast for 2018-19.

Table 1: Comparison LTFP Forecast and Recommended 2018-19 Budget

Operating Statement	Existing LTFP 18/19	18/19 Budget	18/19 LTFP against 18/19 Budget % Movement
OPERATING REVENUE	\$000s	\$000s	
Rates	47,238	46,315	-1.95%
Operating Grants, Subsidies & Contributions	8,670	8,002	-7.70%
Fees & Charges	23,484	23,446	-0.16%
Interest Earnings	1,375	1,665	21.09%
Other	954	2,312	142.35%
Total Operating Revenue	81,721	81,740	0.02%

OPERATING EXPENDITURE			
Employee Costs	29,028	27,895	-3.90%
Materials & Contractors	22,393	22,585	0.86%
Utilities	3,430	3,101	-9.59%
Insurance	854	711	-16.74%
Interest/Borrowing Costs	1,526	1,020	-33.16%
Depreciation On Assets	22,353	23,056	3.14%
Other Expenses	2,099	2,793	33.06%
Total Operating Expenditure	81,683	81,161	-0.64%
Net Result From Ordinary Activities Surplus	38	579	

Note: The significant increase of 142.35% in other revenue represents “one-off” release of trust funds currently held and related to Public Open Space & Pathways which will be applied to related expenditure proposed in the 2018-19 Budget.

Budget Result

As per the above table, the forecast net result from ordinary activities will see the City for the first time budget for a minor surplus position of \$578k in the 2018-19 recommended budget, compared with the previous LTFP forecast of surplus of \$38k.

The real operating result includes non-cash depreciation and amortisation expenses, representing in effect the City’s annual costs of a capital nature.

Adoption of a rates model other than as proposed in the Executive Recommendation will require reassessment of the Budget result, and will depend amongst other matters on related Council determinations as to use of

own-source funds or loan funds in the adjusted budget proposed to be adopted by Council.

Budget formulation is informed by a Long Term Financial Plan (LTFP), one of the mandatory elements required of all WA Councils, as part of the Integrated Planning Framework which was required to be in place from 1 July 2013. The Long Term Financial Plan has been framed reflecting these fundamentals:

- Achieving a positive accounting result from Ordinary Operating Activities (an effective operating surplus in accounting terms) within fiscally responsible timeframe. The new proposed LTFP forecasts the City achieving and maintaining a surplus position from 2018-19.
- Improving the City's liquidity position. The City will maintain the associated financial ratio (current ratio) benchmark that was finally achieved in 2017-18.
- Renewing assets when required to maintain capacity of performance and associated levels of services.
- Maintaining debt service levels within benchmark levels and having the capacity to borrow when required.

This important reform in Local Government aims to shift the focus of Local Government budgets away from the cash-based rate setting statement, to the accrual-based operating statement and balance sheet (statement of financial position).

For some years, the annual Financial Statements of Councils have properly reported on this basis, with determination of the annual net operating result including non-cash expenses such as depreciation of fixed assets. However, in determining the 'budget deficit' required to be funded from rates, as defined in the Local Government Act 1995 and the Local Government (Financial Management) Regulations, a *cash-based* view has prevailed, with Councils able to *exclude* non-cash expenses such as depreciation of fixed assets. Consequently, rates and other revenue have not been determined to recover capital costs such as depreciation of fixed assets. In effect, while budgets may have shown a "surplus" in cash-based terms, the net result as reported in the Annual Financial Statements will have shown an operating deficit.

The changes in the various rates-in-the-dollar recommended by the Executive enables Council to set priorities within its resourcing capabilities to sustainably deliver the assets and services required by the community in a fiscally responsible manner.

Table 2: 2018-19 Capital Program

Capital Expenditure	New	Renewal	Total
Land & Buildings	7,227,690	1,331,000	8,558,690
Plant & Equipment		2,408,000	2,408,000
Furniture & Equipment		480,000	480,000
Roads	233,000	8,131,000	8,364,000
Pathways	1,518,007	1,084,000	2,602,007
Parks, Gardens, Coastal & Recreation	7,600,000	4,137,950	11,737,950
Carparks	753,000	83,000	836,000
Regional Waste	11,650,000	120,000	11,770,000
Airport	24,008,500	148,000	24,156,500
Drainage		1,335,000	1,335,000
Intangibles	321,669		321,669
Artwork	80,000		80,000
Total	53,391,866	19,257,950	72,649,816

The City's planned Capital Budget for 2018-19 is \$72.65m. This expenditure is to be funded from General Revenue, Reserves, Borrowings and funding provided by Federal and State Agencies as detailed below:

Table 3: Funding Breakdown

	Own Source General Revenue	Own Source Reserves	External Grants & Contributions	Borrowings	Total
Land & Buildings	3,003,690	735,000	2,920,000	1,900,000	8,558,690
Plant & Equipment	2,008,000	400,000			2,408,000
Furniture & Equipment	480,000				480,000
Roads	5,943,988	1,181,845	1,238,167		8,364,000
Pathways	2,602,007				2,602,007
Parks, Gardens, Coastal & Recreation	4,914,527	2,883,423	2,090,000	1,850,000	11,737,950
Carparks	836,000				836,000
Regional Waste	120,000		4,650,000	7,000,000	11,770,000
Airport	156,500		16,500,000	7,500,000	24,156,500
Drainage	1,335,000				1,335,000
Intangibles	321,669				321,669
Artwork	40,000	40,000			80,000
Total	21,761,381	5,240,268	27,398,167	18,250,000	72,649,816

As determined by the Department of Local Government, in relation to assets management by Councils in WA, a basic financial sustainability benchmark for Councils is that they should expend at least the equivalent of 90% of their annual asset depreciation expense on asset renewal. Failure to pursue achievement of that benchmark over a reasonable number of years would expose the City to unacceptable risks from asset deterioration. This leads to

decline in asset functionality, safety and community amenity, compound the magnitude of the asset renewal funding problem in future years, attract criticism for failure to recognise the principle of intergenerational equity, and would be contrary to the interests of the City and the Community.

2. Fees and Charges

The majority of the fees and charges have been proposed based on the existing LTFP principle of a 5.0% unit rate increase. Where appropriate, the actual cost of providing a service have been re-assessed, with provision for increases based on relevant indexation and cost escalation where necessary.

Benchmarking has been undertaken with other local governments corresponding fees, where possible – but noting that not all Councils have yet determined their 18/19 budgets. In relation to benchmarking, noting continued provision of free tipping and in consideration of substantial capital expenditure on new infrastructure (new cell and capping existing cells) at Meru Landfill over the next few years, domestic rubbish charges have been increased to \$336 per annum.

Statutory fees and charges associated with town planning, health and building have been increased or remain unchanged as per relevant legislation that determines those fees and charges.

Consideration has also been given to the industry downturn in certain sectors of the economy and as such, revenue forecasts relating to airport activity and the building sector have been decreased against previous LTFP forecasts.

3. General Charges and Concessions

Council does offer 'Incentives' under its City Centre Revitalisation Program to encourage development within the City Centre. The form of 'Incentives' which are assessed and approved by Council on an individual basis can be in the form of concessions or waiving of rates for a set period of time.

Council in 2017-18 also approved 80% concessional arrangement with Murchison Region Aboriginal Corporation on annual rates levied on their properties.

4. Allowances

Allowances and fees proposed for the Mayor and Councillors for 2018-19 will remain unchanged 2017-18. The following table summarizes the movement in dollar terms in annual allowances and attendance fees:

Allowance & Attendance Category	2017-18	2018-19
Mayors Annual Allowance	\$72,336	\$72,336
Mayors Annual Attendance Fee	\$33,216	\$33,216
Deputy Mayors Annual Allowance	\$18,084	\$18,084
Councillors Attendance Fee	\$25,716	\$25,716

The following tables denote the band range set by the Salaries and Allowance Tribunal in determination of salaries and allowances to be paid to elected members. Per the band ranges, the level of these allowances and attendance fees varies from the low point of the bands to the midpoint of those bands.

For a Council member other than the Mayor or President			For a Council member who holds the office of Mayor or President	
Band	Minimum	Maximum	Minimum	Maximum
1	\$24, 360	\$31,364	\$24, 360	\$47,046

For a mayor or president		
Band	Minimum	Maximum
1	\$50, 750	\$88, 864

5. Borrowings

Borrowings in 2018-19 include projects previously approved by Council in the 2017-18 budget but have carried over into 2018-19. As per the Capital Plan \$18.25m of loans are proposed for major infrastructure projects to be financed over a longer term period. Borrowings will include:

Project	Loan Amount	Purpose
Beresford Foreshore – Stage 1	\$1,850,000	Stabilisation & enhancement works Completion of stage 2
Airport Runway, Taxiway and Apron Upgrade & Renewal	\$7,500,000	Renewal and upgrade of the existing 1981x45M runway and related taxiways and aprons. Extension of runway length to 2400 metres. The project is dependent on grant funding.
New Animal Facility	\$1,900,000	Construction of Animal Management Facility
Meru Landfill	\$7,000,000	Construction of a materials processing area, bulk recyclables drop off area, multi-tiered drop off facility, education and administration area and a best practise environmental management landfill cell.

6. Reserve Accounts

The following new reserve is proposed to be established in the 2018-19 proposed budget:

Point Moore Reserve

The purpose of this reserve is to build funds from the annual demolition levy applied and to be paid by the Lessee per clause 4.52 of Point Moore Beach Cottage Leases in removal of all improvements and in remediation of sites.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

Various strategies and included in the budget will create and improve social outcomes in the community.

Environment:

Various strategies and initiatives included in the budget will examine and support environmental programs and resourcing.

Economy:

Various strategies and initiatives included in the budget will contribute to the Region's economy.

Governance:

City's long term financial planning delivers the community goals and aspirations in a sustainable and affordable manner.

RELEVANT PRECEDENTS:

Councils adopt a Budget including a rates model for every financial year.

COMMUNITY CONSULTATION:

In accordance with the requirements of section 6.36 of the *Local Government Act 1995*, a statement of intended differential rates and minimum payments was advertised seeking public submissions, and a statement of objects and reasons for the intended rates and minimum payments was also made available for download from the City website, with hardcopies provided at the City Offices in Geraldton, the City Library, and the Mullewa District Office.

Submissions closed at 5:00pm on 23 May 2018 with four (4) submissions received. These submissions related to:

- Rates increases above inflation rates.
- Household costs increasing above primary household income. Disposal income diminishing affecting consumer spending in Geraldton.
- Geraldton economy needs relief from rate increases.
- Increase in house sales under mortgagee instructions.

The submission information has been distributed to Councillors via a Briefing Note on 1 June 2018.

COUNCILLOR CONSULTATION:

City of Greater Geraldton Councillors have been actively engaged in formulation of the 2018-19 Budget through a series of Budget Workshops conducted through February to June of 2018, enabling consideration of revenue and expenditure requirements, with extensive discussion on budget options. Particular workshops addressed the Capital Plan, Long Term Financial Plan, rates modelling, operational position in relation to level and range of services and fees and charges.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.2 of the *Local Government Act 1995* requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the Integrated Planning Framework for Local Government, that is the Community Strategic Plan. This section requires that the City must prepare detailed estimates of:

- (a) Expenditure;

- (b) Revenue and income, independent of general rates; and
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'.

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
 - i. Amount estimated to be yielded by the general rate
 - ii. Rate of interest to be charge on unpaid rates and service charges;
- (c) Fees and charges;
- (d) Borrowings and other financial accommodations proposed;
- (e) Reserve account allocations and uses; and
- (f) Any proposed land transactions or trading undertakings per section 3.59.

Local Government (Financial Management Regulations) 22 through 31 prescribe requirements in relation to form and content of the Budget and required Notes to and forming part of the Budget.

Regulation

68. Maximum interest component prescribed (Act s. 6.45)

The maximum rate of interest to be imposed under section 6.45(3) is prescribed as 5.5%.

70. Maximum rate of interest prescribed (Act s. 6.51)

The maximum rate of interest to be imposed under section 6.51(1) is prescribed as 11%.

Ministerial Approval Requirements

Should Council seek to adopt a rating and minimum payments model other than that set out in the Executive Recommendation, then such a determination should be deferred to enable necessary assessment under the requirements of sections 6.33 and 6.35 of the Act. If Ministerial approvals are required in respect of a different model of differential rates and minimum payments, such approvals must be obtained before Council can subsequently adopt a revised Budget.

Change from Publicised Intended Rates

Section 6.36(4) of the Act envisages that a Council may adopt differential rates or minimum payments different from those set out in its local public notice of intent to impose differential rates and minimum payments.

In accordance with *Local Government Financial Management Regulations* 23(b) and 56(4)(b), if Council adopts a differential rate or minimum payment that differs from that set out in its local public notice, then the change and reasons for the change need to be detailed in the budget, and in the rates notices or in information accompanying rates notices.

Local Government Act 1995 Section 6.47: Concessions

“Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge”.

(*absolute majority required.)

There are no impediments deriving from the *Rates and Charges (Rebates and Deferments) Act 1992*.

Regulatory Requirements:

Local Government (Financial Management) Regulations 1996 – Regulation 26: specifies requirements for information on concessions, for inclusion in annual budgets.

Local Government (Financial Management) Regulations 1996 – Regulation 42: specifies requirements for information on concessions, for inclusion in annual financial reports.

Policy implications:

The City’s revised Strategic Community Plan and the Corporate Business Plan are the core planning documents that have been used to inform the LTFP along with other strategic plans which forms the basis for preparation of the Annual Budget.

FINANCIAL AND RESOURCE IMPLICATIONS:

Details of the budget estimates for 2018-19 are contained in the attached documents.

INTEGRATED PLANNING LINKS:

Title: Governance	4.4 Financial Sustainability and Performance
Strategy 4.4.1	Preparing and implementing short to long term financial plans.

REGIONAL OUTCOMES:

Capital projects will deliver benefits for the broader region for example the continuation of Foreshore stabilisation and protection works for Beresford Foreshore and the proposed upgrade to the Airport runway and Meru Landfill Facility.

RISK MANAGEMENT

Section 6.2 of the Local Government Act 1995 requires Council to prepare and adopt a Budget for 2018-19 by 31 August 2018, or by such extended time as the Minister allows. Having regard to cash flow requirements for ongoing City operations, it is in the best interests of all Councils for their budget to be adopted at the earliest practicable opportunity, to enable issue of rates notices and commencement of revenue flows as early as possible in the new financial year.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS

The following options were considered by City Officers:

Alternative Option One

That Council by Absolute Majority pursuant to Section 6.2 of the Local Government Act 1995 RESOLVES to:

1. ADOPT the Budget as set out in items 1 through 32 of the Executive Recommendation *but with the following changes*:
 - a. To be determined by Council.
2. MAKES the determination based on the following reason/s:
 - a. To be determined by Council.

Alternative Option Two

That Council by Simple Majority pursuant to section 5.20 of the Local Government Act 1995 RESOLVES to:

1. DEFER consideration of the 2018-19 Budget;
2. MAKES the determination based on the following reason/s:
 - a. To be determined by Council.

Consideration of Options

Parts 'A' through 'H' (numbered items 1 through 29) of the Executive Recommendation address all of the elements covering imposition of rates and minimum payments, estimates of revenue and income other than rates, estimates of expenditure, charges, concessions and interest, the schedule of fees and charges, elected member allowances, the Statement of Object and Reasons on Proposed Rating and, in relation to Notes comprising part of the Budget, allocations to and use of funds from reserves, and proposed new loans. Parts 'A' through 'H' are inter-dependent and together produce the budget result, and thus they need to be considered and resolved together by Council, rather than separately.

Part 'I' of the Executive Recommendation seeks Council endorsement and adoption of the revised and updated Long Term Financial Plan which has been updated and revised, to reflect the budget proposed in this report, with 2018-19 now representing year 1 of the plan. Part 'J' of the Executive Recommendation seeks Council endorsement and adoption of an Addendum to 2017-2021 Corporate Business Plan to reflect an update to the proposed activities and/or actions for 2018-19.

Any *significant/material* change to any of the revenue, income or expenditure elements of the recommended Budget (comprising parts 'A' through 'G' inclusive) would require re-casting of the budget and assessment of the consequent budget result, to ensure compliance with section 6.34 of the Local Government Act 1995.

In effect this section requires prior Ministerial approval of a proposed budget if the amount estimated to be yielded by general rates does not fall within the range 90% to 110% of the 'budget deficiency' as envisaged in section 6.2 of the Act, and as calculated in the rate setting statement per Local Government (Financial Management) Regulation 32.

Council may choose to make changes to the recommended Budget via alternative option 1 – provided that those changes do not have such a significant/material effect on expenditure or revenue estimates that would require re-casting of the whole Budget.

Should Council wish to make significant/material changes to revenue or expenditure components of the proposed 2018-19 Budget that in effect delivers a result significantly different than contained within the Long Term Financial Plan, then Alternative option 2 (Deferment) should be pursued. This option would need the determined reasons to include clear directions and an unambiguous indication of an alternative required budget outcome to guide recasting of the Budget for re-presentation to Council at a later date.

CCS340 STATEMENT OF FINANCIAL ACTIVITY TO 31 MAY 2018
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AGENDA REFERENCE:	D-18-047282
AUTHOR:	T Machukera, Senior Treasury Officer
EXECUTIVE:	B Davis, Director Corporate and Commercial Services
DATE OF REPORT:	13 June 2018
FILE REFERENCE:	FM/17/0001
ATTACHMENTS:	Yes (x1) Monthly Management Report for period ended 31 May 2018

EXECUTIVE SUMMARY:

The attached financial reports provide a comprehensive report on the City's finances to 31 May 2018. The statements in this report include no matters of variance considered to be of concern.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the monthly financial statements of activity dated 31 May 2018, as attached.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The financial position at the end of May is detailed in the attached report and summarised as follows, relative to year-to-date budget expectations:

Operating Income	\$ 66,117	0.10% over YTD Budget
Operating Expenditure	\$ 993,973	1.40% under YTD Budget
Net Operating	\$ 1,060,090	633.7% Positive variance
Capital Expenditure	\$ 1,442,924	3.10% under YTD Budget
Capital Revenue	\$ 190,300	2.80% under YTD Budget
Cash at Bank – Municipal	\$ 12,145,358	
Cash at Bank – Reserve	\$ 18,314,473	
Total Funds Invested	\$ 30,126,222	
Net Rates Collected	97.11%	
Net Rates Collected in May 2017	97.72%	

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the revised budget.

The financial position represented in the May financials shows a variance of \$1,060,090 in the net operating result (this takes into account commitments).

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

There are no adverse community impacts.

Environment:

There are no adverse environmental impacts.

Economy:

There are no adverse economic impacts.

Governance:

There are no adverse governance impacts.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/Councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that as a minimum Council is to receive a Statement of Financial Activity.

FINANCIAL AND RESOURCE IMPLICATIONS:

Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month.

INTEGRATED PLANNING LINKS:

Title: Governance	4.4 Financial Sustainability and Performance
Strategy 4.4.1	Preparing and implementing short to long term financial plans.
Strategy 4.4.3	Delivering and ensuring business systems and services support cost effective Council operations and service delivery.
Title: Governance	4.5 Good Governance and Leadership
Strategy 4.5.2	Ensuring finance and governance policies, procedures and activities align with legislative requirements and best practice.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

There are no alternative options to consider.

15 REPORTS OF INFRASTRUCTURE SERVICES

IS174	RFT 20 1718	ANIMAL MANAGEMENT FACILITY CONSTRUCTION – DAVIES ROAD
AGENDA REFERENCE:	D-18046707	
AUTHOR:	P Neethling, Manager Project Design & Delivery	
EXECUTIVE:	C Lee, Director Infrastructure Services	
DATE OF REPORT:	5 June 2018	
FILE REFERENCE:	PM/4/0076	
ATTACHMENTS:	Yes (x2) Confidential	
	A. RFT 20 1718 Tender Evaluation Report	
	B. RFT 20 1718 Tender Evaluation Worksheet	

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award RFT 20 1718 to the preferred tenderer for the construction of the Animal Management Facility at Davies Road.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. AWARD the contract RFT 20 1718 for the Animal Management Facility Construction at Davies Road to the preferred tenderer; and
2. RECORD the Lump Sum contract value in the minutes.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

RFT 07 1718 for the construction of the Animal Management Facility at Lot 3123 Pass Street Wonthella was previously advertised on 8 August 2017. During the tender process, it was agreed at the Ordinary Meeting of Council on 17 October 2017 that for land use and operational efficiency reasons to relocate the facility to Lot 107 corner of Edward and Davies Road, Utakarra.

Tenders were recalled accordingly and RFT 20 1718 sought tender prices for the construction of the new Animal Management Facility at Davies Road, Utakarra. The scope of work includes the demolition of existing buildings and construction of a new Animal Management Facility and associated works.

To allow for continuity of operations, a separate tender for the construction of the access road and associated works at Pass Street will be called at completion of the construction of the new animal management facility at Davies Road.

RFT 20 1718 was advertised in The West Australian on Saturday, 24 March 2018. The RFT was also advertised on the City's TenderLink e-Tendering

Portal. Thirty six (36) suppliers registered to receive copies of the tender. Only two (2) tender submissions were received.

Both submissions were deemed compliant when assessed against the City's compliance criteria. Both submissions were then progressed for assessment against the following qualitative criteria:

- a. Tenderer's Experience, Key Resources (10%)
- b. Occupational Safety, Health & Environment (OSHE) Management (10%)
- c. Sustainability – Local Economic and Social Benefit (20%)
- d. Demonstrated Understanding – Construction Schedule (10%)
- e. Price (50%)

RFT 20 1718 is offered as a Lump Sum Contract with an estimated construction duration of six (6) months.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

The proposed Animal Management Facility will serve the needs of the Geraldton Community well into the future and ensure compliance with RSPCA guidelines for the humane treatment of animals. Currently Rangers have to take stray animals to their personal properties due to lack of space.

Environment:

The current Animal Management Facility at Pass Street is not equipped to deal with the number of the parvovirus cases being experienced. The new Animal Management Facility at Davies Road will allow the City to better manage parvovirus episodes with improved quarantine facilities for infected animals preventing the infection spreading to other dogs.

Economy:

The local economy will ultimately benefit from up to \$1,900,000 excluding GST being expended by the City on the construction of the Animal Management Facility at Davies Road and the associated works at Pass Street.

Governance:

There are no adverse governance impacts.

RELEVANT PRECEDENTS:

There has been previous Council consultation in this regard:

- Ordinary Meeting of Council on 28 February 2017 – Item IS139 Animal Management Facility Location.
- Ordinary Meeting of Council on 17 October 2017 – Item DCS 350 Proposed Alternative Site Animal Management Facility – Davies Road, Utaarra.

COMMUNITY/COUNCILLOR CONSULTATION:

The issues around the animal management facility have been discussed with Councillors at Concept and Agenda forums. City Rangers have taken the opportunity to discuss the proposed new facility with representatives from

Geraldton's veterinary community and with local representatives from the RSPCA, all of whom endorse the proposed new facility.

LEGISLATIVE/POLICY IMPLICATIONS:

The Local Government Act and City's Procurement policy were observed when preparing and recommending the award of this tender.

FINANCIAL AND RESOURCE IMPLICATIONS:

The approved budget for this project as endorsed by Council is \$1,900,000 excluding GST.

The project budget includes an allowance of \$200,000 excluding GST for:

- Demolition and removal of the existing Pass Street Animal Management Facility.
- Construction of an all-weather access road through the Pass Street site in accordance with the agreement reached between the developer of the Aldi Site and the City.

Based upon the preferred tenderers price, the current project budget will be sufficient for completion of the above Pass Street works at completion of the new facility at Davies Road. City Officers will manage the contract in-house with technical support from the project architect, the resources for managing this contract are available.

INTEGRATED PLANNING LINKS:

Title: Community	1.3 Community Health and Safety
Strategy 1.3.3	Ensuring effective management of animals within the community.
Title: Environment	2.3 Built Environment
Strategy 2.3.3	Providing a fit for purpose, safe and efficient infrastructure network.
Title: Economy	3.1 Growth
Strategy 4.2.1	Fostering a community where local business is supported.
Title: Governance	4.2 Planning and Policy
	Supporting local procurement.

REGIONAL OUTCOMES:

Awarding this contract will provide a new regional facility that provides operational efficiencies and improved health and wellbeing of impounded animals.

RISK MANAGEMENT:

The successful tenderer will be engaged under as AS4000 General Conditions of Contract providing industry standard mechanisms for managing risk during construction. The consultant Architect will be engaged to provide technical and quality assurance support.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers. Procurement of the construction through alternate methods would be less efficient and likely to increase costs given the non-complex scope and nature of the works.

16 Cont/...REPORTS OF CORPORATE & COMMERCIAL SERVICES**CCS336 PROPOSED AMENDMENTS TO WALGA CONSTITUTION**

AGENDA REFERENCE:	D-18-039068
AUTHOR:	M Adam, Coordinator Governance
EXECUTIVE:	B Davis, Director Corporate & Commercial Services
DATE OF REPORT:	16 May 2018
FILE REFERENCE:	GR/10/0025-08
ATTACHMENTS:	Yes (x1) Notice of Proposed Amendments to the Association Constitution

EXECUTIVE SUMMARY:

The purpose of this report is to advise council of the proposed amendments to the WALGA constitution, and seek the Council position on the proposed amendments, for the purpose of voting at the WALGA annual general meeting.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to section 5.20 of the Local Government Act 1995 RESOLVES to:

1. ENDORSE the proposed amendments to the WALGA constitution detailed in Attachment CCS336; and
2. DIRECT the Council voting delegates to vote in favour of the proposed amendments to the WALGA constitution at the Annual General meeting on 1 August 2018.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

On 14 May 2018 WALGA advised the City that an item of business will be presented to the WALGA Annual General Meeting, on 1 August 2018, to amend the WALGA constitution. The City, as a member Local Government, is entitled to be represented at the Annual General Meeting by two voting delegates. For the purposes of voting at the Annual General Meeting Council need to consider their position in relation to the proposed changes, so that voting delegates may be informed and vote accordingly.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:**Community:**

There are no adverse community impacts.

Environment:

There are no adverse environmental impacts.

Economy:

There are no adverse economic impacts.

Governance:

There are no adverse governance impacts.

RELEVANT PRECEDENTS:

Council appoint two representatives annually as voting delegates to the WALGA Annual General meeting, (CEO047, 25 July 2017).

COMMUNITY/COUNCILLOR CONSULTATION:

No community consultation is required. This report is presented to Council for their consideration.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to the WALGA Constitution, all member Councils are entitled to be represented by two (2) voting delegates. Changes to the WALGA constitution require a resolution passed by special majority at a General meeting.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial implications.

INTEGRATED PLANNING LINKS:

Title: Governance	4.5 Good Governance and Leadership
Strategy: 4.5.1	Strengthening the governance role of Councillors by informing, resourcing, skilling and supporting their role.

REGIONAL OUTCOMES:

There are adverse impacts to regional outcomes.

RISK MANAGEMENT:

As the City is a member Local Government of WALGA, Council are entitled to two voting delegates at the Annual General meeting on 1 August 2018. Changes to the WALGA constitution require a resolution of a special majority at a General meeting. Council therefore must endorse a position on the proposed changes to the WALGA constitution, prior to the meeting, for voting purposes.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

An alternative option is that Council may decide to not support the changes to the WALGA constitution.

17 Cont/...REPORTS OF OFFICE OF THE CEO – CONTINUED...

CEO052 VOTING DELEGATES FOR THE 2018 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) ANNUAL GENERAL MEETING

AGENDA REFERENCE:	D-18-042673
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	15 May 2018
FILE REFERENCE:	GO/6/0006
ATTACHMENTS:	No

EXECUTIVE SUMMARY:

The purpose of this report is to advise Council of the upcoming 2018 Western Australian Local Government Association (WALGA) Annual General Meeting and to seek approval to endorse the voting delegates to attend the meeting on behalf of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION;

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. NOMINATE Deputy Mayor Cr Neil McIlwaine and Cr Tarleah Thomas to represent the City of Greater Geraldton as voting delegates at the 2018 WALGA Annual General Meeting; and
2. NOMINATE Cr Jennifer Critch and Cr Jerry Clune to represent the City of Greater Geraldton as proxy voting delegates at the 2018 WALGA Annual General Meeting.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The 2018 Annual General Meeting for the WALGA will be held on Wednesday 1 August 2018 from 1.30pm to 5.30pm. In order to exercise their voting entitlements, member Councils must register their voting delegates.

The following Councillors are registered to attend WALGA Local Government Convention in Perth:

- Deputy Mayor Cr Neil McIlwaine;
- Cr Tarleah Thomas;
- Cr Jennifer Critch; and
- Cr Jerry Clune.

Only voting delegates or proxy registered delegates will be permitted to exercise voting entitlements. Voting Delegates may be Elected Members or serving Officers of a member Council.

In 2017, the Council's voting delegates were Cr Neil McIlwaine and Cr Tarleah Thomas. Proxies were Cr Jennifer Critch and Cr Lewis Freer.

As the conference will include debate, discussion, and decision making on matters that directly impact upon the management and operations of regional local governments, it is suggested that Cr McIlwaine attend as a voting delegate because of his role as Deputy Mayor and as a senior member of our Council and Cr Tarleah Thomas as proxy for the Northern Country Zone committee.

ECONOMIC, SOCIAL, ENVIRONMENTAL & CULTURAL ISSUES:

Economic:

There are no economic impacts.

Social:

There are no social impacts.

Environmental:

There are no environmental impacts.

Cultural & Heritage:

There are no cultural or heritage impacts.

RELEVANT PRECEDENTS:

Each year two Councillors are appointed as delegates to the Annual General Meeting of WALGA.

COMMUNITY/COUNCILLOR CONSULTATION:

No community consultation is required; however, this report is presented to Councillors to appoint voting and proxy voting delegates.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to the WALGA Constitution, all member Councils are entitled to be represented by two (2) voting delegates.

FINANCIAL AND RESOURCE IMPLICATIONS:

The approximate cost of the City's attendance at the 2018 WALGA Local Government Convention is between \$1500 to \$1800 for travel and accommodation costs per delegate, plus the registration fee of \$1,475.00. There is no registration fee associated with attending the Annual General Meeting.

INTEGRATED PLANNING LINKS:

Title: Governance	4.3 Advocacy and Partnerships
Strategy 4.3.1	Active participation in regional, state and national alliances.

REGIONAL OUTCOMES:

The WALGA Annual General Meeting is a good opportunity to represent the Greater Geraldton area and actively participate in state alliances.

RISK MANAGEMENT:

If the City doesn't appoint delegates, the City will not have a voting entitlement at the Annual General Meeting.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The alternative option to recommend an alternate Councillors, other than the Deputy Mayor and Cr Thomas, was considered. Deputy Mayor is best placed to fill one role of voting delegates at the conference due to his senior role, and Cr Tarleah Thomas as a Proxy on the Northern Zone Committee.

18 Cont/...REPORTS OF DEVELOPMENT AND COMMUNITY SERVICES**DCS372 VALLEY VIEW EVENTS (INC) AIR DISPLAY**

AGENDA REFERENCE:	D-18-044804
AUTHOR:	S Smith, Manager Community and Cultural Development
EXECUTIVE:	P Melling, Director Development and Community Services
DATE OF REPORT:	29 May 2018
FILE REFERENCE:	RC/2/0015
ATTACHMENTS:	Yes (x1) Correspondence Coordinator Valley View Events

EXECUTIVE SUMMARY:

This report seeks a Council resolution regarding a request from Valley View Events (Inc.) for the City to provide \$20,000 in sponsorship to assist in running The Valley View Air Display and associated ground events which are planned to be held on 6 April 2019.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 6.8 of the Local Government Act 1995 RESOLVES to:

1. APPROVE the sponsorship of \$20,000 to Valley View Events Inc;
2. CONSIDER the funding as part of the 2018-19 budget process pre-payment from the next round of Community Grants;
3. MAKE this approval in the knowledge that:
 - a. The first round of Community Grants will be reduced by \$20,000; and
 - b. The decision will not set a precedent for future applications made outside Community Grant funding timelines.

PROPONENT:

The proponent is Valley View Events (Inc.).

BACKGROUND:

Valley View Events (Inc.) has coordinated the Valley View Air Display and associated ground events since 2012. Now held on a biennial basis, the event attracts an average of 3,000 visitors from throughout the state and the local community. It is the only air display held in regional Western Australia.

The event is held at Valley View, in Northern Gully, the site of an airstrip built and utilised by the Royal Australian Air Force as part of the Empire Air Training Scheme in WW11.

Besides civilian and military aerial displays and visiting aircraft, the event includes static displays from individuals and community groups to illustrate various elements of military history. It also provides fund raising opportunities

for community organisations and a chance to recruit new members to their ranks.

The 11th Battalion AIF Living History Unit and Leane's Trench play a major part in the success of the event, with volunteers taking part in the re-enactment of WW1 trench warfare.

Valley View Events (Inc.) intends to seek sponsorship from local businesses, but is also seeking major sponsorship of \$20,000 from the City to ensure the event can go ahead as planned. The correspondence from the coordinator of Valley View Events (Inc.) is attached as Attachment No. DCS372A.

Initially, the Coordinator of Valley View Events (Inc.) intended applying for a Community Grant, however the outcome of the application would not be known until October 2018, which would not allow enough time to enable the group to be assured of aircraft attendance and to build a solid program.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

The community will benefit by experiencing an event which combines historical as well as more modern elements of a military and aviation background.

If the event is successful, other community organisations will benefit by receiving funds raised by the event. TS Morrow Australian Navy Cadets, St John Ambulance, Moonyoonooka Bush Fire Brigade and Geraldton City Band are some examples of groups who have received donations in past years from The Valley View Air Display as a result of their involvement and assistance.

Environment:

There are no adverse environmental impacts.

Economy:

Cultural and Heritage Tourism has a significant economic impact. Many visitors, particularly aircraft owners, stay two or three nights in Geraldton, thus providing economic benefits for accommodation and food outlets. Local Community Groups who manage food stalls at the event also benefit.

Governance:

There are no adverse governance impacts.

RELEVANT PRECEDENTS:

Although the City has contributed funds to the 11th Battalion Living History Unit, sponsorship has not been provided to Valley View Events (Inc.) in previous years.

In 2016, Mayoral donations totalling \$1,250 were provided for the Leane's Trench project. In June 2017, the City contributed \$3,500 for the consecration of the Memorial Service at the Gallipoli Trench Project.

COMMUNITY/COUNCILLOR CONSULTATION:

The Coordinator Valley View Events met with the City's Chief Executive Officer in April 2018 to discuss the event.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

The City's Community Grants program is offered once per financial year. Requests for funding are capped at \$20,000. All funding for 2017-18 has been dispersed, therefore there will be no additional rounds offered in the current financial year.

The Mayor's discretionary fund budget for 2017-18 has been allocated, so is not applicable to this request.

Given the above, the proposal can be considered for funding as part of the 2018/19 budget process with the allocation being provided from the Community Grants budget.

INTEGRATED PLANNING LINKS:

Title: Community	1.1 Our Heritage and the Arts
Strategy 1.1.1	Recording, recognising and preserving our social, environmental and built heritage.
Strategy 1.1.4	Fostering and facilitating community and cultural events.
Title: Economy	3.2 Lifestyle and Vibrancy
Strategy 3.2.1	Continuing to promote the City as the destination of choice for regional events.
Strategy 3.2.2	Promoting events and unique tourism experiences that aid in attracting visitors and investment.

REGIONAL OUTCOMES:

As the only airshow held in regional Western Australia, this event would promote the Mid West Region as a tourist destination and attract many people to the area.

RISK MANAGEMENT:

There are no direct risks to the City if Council do not approve sponsorship of \$20,000 for the Valley View Air Display, however, there is a risk of loss of reputation if the event fails to go ahead due to lack of financial support.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

19 REPORTS TO BE RECEIVED**JUNE - REPORTS TO BE RECEIVED**

AGENDA REFERENCE:	D-18-046741
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	11 June 2018
FILE REFERENCE:	GO/6/0012-05
ATTACHMENTS:	Yes (x2) 1x Confidential A. Delegated Determinations and Subdivision Applications B. Confidential Report – List of Accounts Paid Under Delegation May 2018

EXECUTIVE SUMMARY:

To receive the Reports of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 5.22 of the Local Government Act 1995 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Development & Community Services:
 - i. DCSDD135 – Report - Delegated Determinations and Subdivision Applications.

PART B

That Council by Simple Majority, pursuant to Sections 5.13 and 34 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate and Commercial Services:
 - i. CCS341 - Confidential Report – List of Accounts Paid Under Delegation May 2018.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the “Reports (including Minutes) to be Received” are not approved or endorsed by Council in any way. Any outcomes or recommendations requiring Council approval must be

presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

COMMUNITY/COUNCILLOR CONSULTATION:

Not applicable.

LEGISLATIVE/POLICY IMPLICATIONS:

Not applicable.

20 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NM04	NOTICE OF MOTION - SINGLE USE PLASTICS
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AGENDA REFERENCE:	D-18-044901
AUTHOR:	Cr L Freer
DATE OF REPORT:	22 May 2018
FILE REFERENCE:	GO/6/0008
APPLICANT / PROPONENT:	Council
ATTACHMENTS:	No

Councillor Comment

Single Use plastics are a major cause of environmental degradation and species decline, especially in the marine environment. The issue is important to Geraldton as we are a coastal city and have a responsibility to reduce the impact of on shore activities on the marine environment. The coastal environment is a key economic and social driver for our local community. The Abrolhos islands, the local Cray and fishing industries need protection from losses caused by plastics.

Plastics have a long life and stay in the environment for a long time and so I would like Councillors to support my motion to reduce the use of single use plastics within Council operations.

Executive Comment

The Western Australian State Government has announced that from the 1st of July, single use plastic bags will be banned in WA. The ban will apply to lightweight bags made of plastic - whether or not the plastic is biodegradable, degradable or compostable - with handles and a thickness of 35 microns or less. These bags are commonly provided by supermarkets, restaurants and other retail stores. The Department of Water and Environmental Regulation is working with retailers to help them support their customers. A state-wide education campaign will ensure consumers are aware of the ban and encourage them to bring their own reusable bags when shopping. As part of this endeavor, on 22 February 2018 the Department of Water and Environmental Regulation in partnership with the Boomerang Alliance held an information sharing session on the plastic bag ban here in Geraldton. Community and industry were invited to attend and participate in the discussion.

Even though this is a State Government issue, in the interest of further improving environmental performance, many Councils have already started their own initiatives regarding the ban with respect to their own operations. These initiatives are generally associated with the removal of all single use plastic items (not just bags), community education and recycling.

With respect to single use plastics within Council operations they will primary be utilised in our outward pointing services (Visitor's Centre, Queens Park Theatre, Aquarena, Library, QEII Centre, Airport) and City events and functions. Further work is required to confirm and clarify this assumption. No

budget has been provided for this initiative. However Officers believe improvements can be made within existing operational allocations.

Officers are supportive of Cr Freer's motion.

COUNCILLOR MOTION:

That Council by Simple Majority Majority pursuant to Section 5.2 of the Local Government Act RESOLVES to:

1. DIRECT the CEO to:
 - a. Ascertain which City controlled operations and events currently use single use plastic materials such as bags, straws, cup, plates, and cutlery;
 - b. Investigate the feasibility and implications of replacing these items with an alternative more environmentally friendly material; and
 - c. Report progress back to Councillors in six months time.

21 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

22 URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE MEETING

23 CONFIDENTIAL MATTERS

Pursuant to Section 5.2 (i) of the Meeting Procedures Local Law February 2011, please note this part of the meeting will be closed to the public, if applicable, where confidential discussion is required.

Livestreaming will be turned off.

24 CLOSURE

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <http://www.cgg.wa.gov.au/your-council/meetings>