

TRIM Reference: _____



SEPTIC TANK PLAN SEARCH REQUEST

Plans will be available to collect at the Civic Centre Reception Desk after you have been contacted by phone. Plans will only be posted upon request

SEARCH DETAILS

Lot Number: _____ House Number: _____

Street Address: _____

REQUESTED BY

Name: _____

Postal Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

I CONFIRM THAT

- I AM** the current owner of the above-mentioned property.
- I AM NOT** the current owner of the above-mentioned property and have attached authorisation to request this archive search and view the septic plans from the current property owner.

Signature: _____ Date: _____

OFFICE USE

GL Account No: **7227503** _____

Plan Search Fee: **\$ 31.50** _____

Date Paid: _____

Receipt Number: _____

CXO Initials: _____

Date of Search: _____

Applicant Contacted: Yes No

Completed By: _____