

TRIM Reference: _____



NOTIFICATION/REGISTRATION OF A FOOD BUSINESS

All applications are deemed addressed to the Chief Executive Officer of the City of Greater Geraldton.

PROPRIETOR/APPLICANT DETAILS

Proprietor Name: _____

ABN: _____

Postal Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

Do you require an interpreter/translator for your inspection? Yes No

Language: _____

PROPRIETOR/BUSINESS DETAILS

If food vehicle/temporary food business, please provide details of where the vehicle is garaged.

Trading Name: _____

Premises Address: _____

Postal Address: _____ *If different to above*

Phone Number: _____ Mobile Number: _____

Email Address: _____

Number of Equivalent Full-Time Staff: _____

Name and Title of Person-In-Charge: *if not proprietor*

Details of Food Vehicle: *Make, Model, Registration Plate*

Details of any associated premise:

PLEASE PROVIDE MORE DETAILS ABOUT YOUR TYPE OF BUSINESS AND FOOD BEING PREPARED

For example: seafood processor, soft drink manufacturer, milk vendor, service station. If business is a catering business, please provide maximum patrons estimates.

NATURE OF FOOD BUSINESS	YES	NO
Is the food you provide, produce or manufacturer ready-to-eat when sold to the customer ¹ ?	<input type="checkbox"/>	<input type="checkbox"/>
Do you process the food that you produce or provide before sale or distribution?	<input type="checkbox"/>	<input type="checkbox"/>
Do you directly supply or manufacturer food for organisations that cater to vulnerable persons ² ?	<input type="checkbox"/>	<input type="checkbox"/>
TO BE ANSWERED BY MANUFACTURING/PROCESSING BUSINESS ONLY		
Do you manufacture or process products that are not shelf stable?	<input type="checkbox"/>	<input type="checkbox"/>
Do you manufacture or produce fermented meat products, such as salami?	<input type="checkbox"/>	<input type="checkbox"/>
TO BE ANSWERED BY SERVICE INDUSTRY AND RETAIL BUSINESSES ONLY <i>Including charitable and community organisations, market stalls and temporary food premises</i>		
Do you sell ready-to-eat food at a different location from where it is prepared?	<input type="checkbox"/>	<input type="checkbox"/>

¹ Ready-to-eat include any food that is ready for immediate consumption by a customer.

² Vulnerable persons include children under and including the age of four and aged persons.

PRIVACY STATEMENT

The information provided on this notification will be used to determine the risk classification of your Food Business in accordance with the *Food Act 2008*. Under no circumstances will it be sold, provided to or made available to a third-party and confidentially will be maintained at all times.

SUPPORTING DOCUMENTATION

You are required to submit plans, which shows the food business area. If this documentation is not attached with this application, your application will not be assessed.

I have attached the Supporting Documentation, as requested.

FOOD BUSINESS NOTIFICATION APPLICATION FEE

Low, Medium or High Risk Food Business: **\$173.00** *includes initial inspection*

DECLARATION

I, the person making this application, declare that the information contained in this application is true and correct in every particular way.

Applicant Signature: _____ Date: _____

Position in Company: _____

In the case of a company, the signing officer must state position in the company.

OFFICE USE

GL Account No: **07220803** _____ Date Paid: _____

Receipt Number: _____ Officers Initials: _____