



## TEMPORARY ROAD CLOSURE FOR WORKS Permit and Conditions

This permit is for Local Government controlled roads only and Main Road WA (MRWA) permission will be required on MRWA controlled roads (i.e. North West Coastal Highway, Brand Highway, etc.).

### CONDITIONS OF ROAD CLOSURE

- **YOU** have taken on the obligation of being the person responsible for the road closure.
- **YOU** are the person responsible for the care of property and the well-being of the people in the work area with the permitted time specified.
- **YOU** are required to ensure that all rubbish/debris is removed and no damage is caused to public or private property.
- **YOU** are required to carry the permit at all times and produce upon request by a police officer or a government officer.
- **YOU** will be responsible for providing a Noise Management Plan for any works that will be completed outside the City's standard approved working hours. The City's approved working hours are Monday to Friday between 7:00am and 6:00pm and Saturday between 9:00am and 5:00pm. The Noise Management Plan must be sent to the City's Environmental Health and Waste team for approval and signed by the City's Chief Executive Officer (CEO) or the Department of Water and Environmental Regulation (DWER) – please allow up to two (2) weeks for approval.
- **YOU** are required to submit the approved Traffic Management Plan (TMP) along with any Traffic Guidance Schemes (TGS) with the Road Closure Permit – please note if these accompanying documents are not attached, the Road Closure permit will not be approved.
- **YOU** are required to adhere to any conditions of the permit outlined by the City of Greater Geraldton, upon its approval.

The Road Traffic Act 1974 and the City of Greater Geraldton (CGG) requires you, as the permit holder to abide by the following conditions:

- I. The Traffic Management Company chosen to erect the signage for the closure must be suitably qualified and approved by the City.
- II. No unauthorised personnel is permitted to change, move or remove the road closure signage.
- III. With the approval of the CGG, the applicant may partially and temporarily close a thoroughfare without giving public notice, if the closure is:
  - a. For the purpose of carrying out repairs or maintenance;
  - b. Unlikely to have a significant adverse effect on users of the thoroughfare; and
  - c. For a period less than four (4) weeks.

- IV. If there will be significant adverse effects on the users of the thoroughfare, the applicants should:
  - a. Notify each resident/business affected by the work (e.g. via a letter drop); and
  - b. Provide a local Public Notice in the local newspaper, two (2) prior to the commencement of works.
- V. A local Public Notice must be placed and all businesses and residences within the work area must be consulted about the road closure, if the road closure is for more than four (4) weeks.
- VI. A signed and date Road Closure Permit must be produced on demand to a police officer or government officer.
- VII. All costs to be paid by the applicant:
  - a. Advert for the Road Closure; and
  - b. Traffic Management – payment to the company implementing the traffic management signage.

**IF ANY OF THE ABOVE CONDITIONS ARE BREACHED, THIS PERMIT WILL BE IMMEDIATELY WITHDRAWN.**

## **ADDITIONAL INFORMATION**

The City of Greater Geraldton requires a minimum of 21 days' notice for approval of a Road Closure Permit. For more complex TMP's additional time maybe required, as they may need to be referred to MRWA for endorsement.

The permit approval will be subject to "the City of Greater Geraldton, who may undertake a site audit at any time".

## **DOCUMENTATION**

The following documentation is required to be submitted with the Road Closure Permit:

- Traffic Management Plan (TMP)
- Traffic Guidance Schemes (TGS)

The following documentation is maybe required to be submitted with the Road Closure Permit:

- Noise Management Plan
- MRWA Approval

## PERMIT DETAILS

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Nominated individual responsible for the Road Closure Permit –

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Nature of Work: \_\_\_\_\_

Time of Closure: Hours: \_\_\_\_\_ Date: \_\_\_\_\_

Location of Closure: \_\_\_\_\_

Name and details of the Company to erect Traffic Management Signage –

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

What other security/safety measures will be undertaken to protect both the workers and members of the public?

Does your organisation have Public Liability Insurance:  Yes  No

Amount: \$ \_\_\_\_\_

*I hereby acknowledge I have read and understand the conditions of this permit and I hereby make an application to close the stated road(s) as required for the above-mentioned works.*

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Signature of Applicant Date

**CGG APPROVAL**

Approved:  Yes  No

If Not Approved, why:

**ADDITIONAL CGG CONDITIONS AND LIMITATIONS**

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Signature of CGG Officer

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Date