

Deposit Paid Y / N    Deposit Due: \_\_\_\_\_

Infrastructure Services Department

Emailed REDEP: \_\_\_\_\_



Payment Plan Y / N    \$ \_\_\_\_\_ W / F

AQ05 TRIM REF # \_\_\_\_\_

# SWIM SCHOOL – TERM ENROLMENT FORM – PRIVATE LESSONS

## CONTACT DETAILS

*New Student*

*Re-enrolment*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

## STUDENT DETAILS

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: M / F

Medical Information / Allergies: \_\_\_\_\_

Cultural / Language Information : \_\_\_\_\_

Level / Stage : \_\_\_\_\_

1<sup>st</sup> Preferred Class Day: \_\_\_\_\_ Time: \_\_\_\_\_

2<sup>nd</sup> Preferred Class Day: \_\_\_\_\_ Time: \_\_\_\_\_

Previous water experience and swimming background: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What would you like to achieve in this class? : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Terms & Conditions

I have read and agree to the Geraldton Aquarena Swim School Term & Conditions (see over).

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE

Processed by: _____	Date: ____ / ____ / ____	Confirmed by Email: _____	Yes No	Card Issued: _____	Yes No	User Defined: <input type="checkbox"/>
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## TERMS AND CONDITIONS

### Lesson Information

Duration of a standard private lesson is 30 minutes.

Lesson Fee: \$37.00

A minimum of 5 lessons must be booked to secure the student's placement.

The following is included in the cost of the lesson:

- Entry fee and lesson for the swimmer; and
- Entry for a non-swimming spectator or parent pool entry if they are required to participate in the class.

Please note that the lesson fee is per student. Multiple students may be enrolled in a private lesson however each person enrolled will still incur the \$37.00 lesson fee.

The Geraldton Aquarena discourages enrolling multiple children in the same lesson as it takes away from the individualised focus private lessons provide.

### Enrolment/payment Process

- Complete the Enrolment form.
- Existing student can enrol in the last two weeks of the term.
- New enrolments can be done in the last week of the term.
- A non-refundable \$50 deposit needs to be paid to secure a place within the week of booking.
- Full term fees to be paid in full by the end of week two or lessons possibly cancelled.
- Credit Card Payments can be made over the Phone by calling the Aquarena on 9956 6906

Once your child/children have been placed into a class, a confirmation email with stage, day, time of lesson and teacher will be emailed to you. Confirmation emails should be received within a week of enrolling. If confirmation has not been received within a week, please contact the centre.

### Refunds

Requests for refunds must be made in writing to the City of Greater Geraldton Aquarena and will only be granted if the family is relocating outside the Greater Geraldton area. A 20% fee will be incurred for refunds. Credits will only be given for medical reasons and are only valid for the following term. A doctor's certificate must be submitted to the City of Greater Geraldton Aquarena. No makeup lessons will be allowed.

### Public Holidays

The Aquarena swim school does not conduct lessons on public holidays. The public holidays are factored into the term fees.

### Entry cards

An entry card is issued at enrolment and can be collect from reception on the day of your child/children's first class. Entry cards must be scanned at the main entrance prior to every lesson. A lost card will attract a \$3.00 replacement fee.

### Parental Supervision

It is a requirement that children under the age of 10 be accompanied by a parent or guardian whilst at the centre. A parent or suitable guardian must deliver and collect the student from their lesson. No child under the age of 10 will be allowed to walk over to a parent or guardian. Children under 5 must wear an armband and have a parent within arm's reach at all times as this is the Watch Around Water program policy

### Photographs/Videos

Any parent wishing to take photographs or videos of their children whilst in the centre must obtain approval of the Duty Supervisor prior to taking images.

### Contact Details

It is your responsibility to ensure your contact and medical details are updated for any reason

### Confidentiality

All personal and medical information is kept confidential. It is necessary to provide these details in case of an emergency situation as your Swimming Instructor has duty of care. Providing these details may also benefit the student and teacher during their swimming lessons

