



VENUE HIRE WITH LICENCE CHARGES

VENUE FEES AND CHARGES

| Venue Spaces | Per Hour/Item | Total |
|---|---|-------|
| Commercial Hire <i>Theatre Auditorium, includes: Dressing Rooms, Foyer, Green Room, Technical Equipment in standard configuration</i> | \$1,445 per day <i>Amendments to the standard configuration will be charged to the Hirer at Technical Labour costs.</i> | |
| Community Hire <i>Theatre Auditorium, includes: Dressing Rooms, Foyer, Green Room, Technical Equipment in standard configuration</i> | \$770 per day <i>Amendments to the standard configuration will be charged to the Hirer at Technical Labour costs.</i> | |
| Rental First Performance <i>10% of Box Office Takings + Wages + Security + Ticketing Fees</i> | \$1,270 - \$2,315 | |
| Rental Second Performance <i>7.5% of Box Office Takings + Wages + Security + Ticketing Fees</i> | \$1,003 - \$1,639 | |
| Stage Only | \$375 – Full Day \$58 per hour | |
| Lower Foyer | \$375 – Full Day \$58 per hour | |
| Outdoor Amphitheatre | \$375 – Full Day \$58 per hour | |
| Outside Forecourt | \$375 – Full Day \$58 per hour | |
| Green Room | \$375 – Full Day \$58 per hour | |
| Mezzanine | \$375 – Full Day \$58 per hour | |
| Dressing Rooms (x3) | \$375 – Full Day \$58 per hour | |
| Queen Park Gardens | | |

| Venue Spaces | Per Hour/Item | Total |
|--|-----------------------|-------|
| Seminars and Conferences | | |
| Full Day Auditorium Access <i>Including stage extended with lectern, screen down & projector</i> | \$1,110 per day | |
| Part Day Auditorium Access <i>Access up to 5 hours – including stage extended with lectern, screen down & projector</i> | \$730 per day | |
| Term Rental – Youth Theatre Rehearsal Space | | |
| One day per week, per term <i>Approximately 10 weeks</i> | \$298 per school term | |
| Two days per week, per term <i>Approximately 10 weeks</i> | \$600 per school term | |
| Cinema and Film Screenings | | |
| Main Auditorium Commercial <i>Film Hire charges, Wages, Security and Ticketing Fees</i> | \$525 per day | |
| Community <i>Including CGG and Friends of QPT: Film Hire charges, Wages, Security and Ticketing Fees</i> | \$260 per day | |
| Amphitheatre <i>Film Hire charges, Wages, Security and Ticketing Fees</i> | \$260 per day | |

| Venue Equipment | Per Hour/Item | Total |
|---|---------------|-------|
| Digital Projector and Screen <i>Off-site including delivery, set-up and return</i> | \$230 | |
| Audio System for Projector <i>Off-site Package</i> | \$52 | |
| Digital Projector, Screen and Audio <i>On-site: Amphitheatre, Foyer or Mezzanine</i> | \$165 | |
| Portable Sound System <i>Off-site</i> | \$84 | |
| Yamaha Baby Grand Piano <i>On Stage</i> | \$210 | |
| Upright Piano | \$130 | |
| Smoke Machine | \$55 | |

| Venue Equipment | Per Hour/Item | Total |
|--|---|--------------|
| Lectern <i>Off-site (Pick-Up only)</i> | \$27 | |
| Moving Light Package <i>4 x Alpha Spots</i> | POA | |
| Staging Riser <i>Off-site: x16 (1.8 x 1.2m) 200, 300, 600, 900mm high</i> | POA | |
| Staging Riser <i>On-site: x16 (1.8 x 1.2m) 200, 300, 600, 900mm high</i> | \$16 per riser | |
| Other Equipment | POA | |
| Other | | |
| Hirer's Merchandise Sales <i>Commission of Sales</i> | as calculated + 11% <i>Cost Recovery</i> | |
| Security | Cost Recovery | |
| Additional Cleaning <i>Applicable when additional cleaning is required</i> | as calculated + 32% <i>Cost Recovery</i> | |

MARKETING

| Marketing | | |
|---|-------------------|--|
| Spot in the Geraldton Guardian <i>Weekly Advertisement</i> | Cost Recovery | |
| Spot in the Midwest Times <i>Weekly Advertisement</i> | Cost Recovery | |
| Spot on GWN Monthly <i>Run Advertisement</i> | Cost Recovery | |
| Spot in the Calendar of Events | Cost Recovery | |
| A4 in-house printing <i>For Distribution</i> | \$0.50 per sheet | |
| A3 in-house printing <i>For Distribution</i> | \$1.00 per sheet | |
| A2 in-house printing <i>For Distribution</i> | \$7.60 per sheet | |
| A0 in-house printing <i>For Distribution</i> | \$12.60 per sheet | |

MARKETING *continued*

| Marketing | | |
|--|--------------------------|--|
| Distribution of Posters & Flyers <i>Geraldton CBD</i> | \$30.00 per show | |
| Organising Advertising with Local Media | \$50.00 per show | |
| EDM | \$50.00 per distribution | |
| QPT Booklet Listing (A5) | \$100.00 per page | |
| QPT Booklet Double Page | \$200.00 per double page | |

TICKETING

| Ticketing Charges | | |
|---|----------------------------|--|
| Ticketing Charges <i>Set of Tickets issued</i> | \$80.00 per set of tickets | |
| Administrative charge Box Office <i>Cancelled External Event</i> | \$230.00 per event | |
| Booking Fee per Ticket sold or cancelled | \$3.00 per ticket | |
| Booking Fee per Ticket sold or cancelled <i>Unreserved Seating</i> | \$1.00 per ticket | |
| Reimburse Credit Card Charges <i>Purchased and refunded tickets (when show is cancelled)</i> | 0.5% per event | |
| Postage and Handling | \$6.00 per envelope | |
| Postage and Handling <i>Hard Copy tickets only – not print-at-home</i> | \$4.00 per envelope | |
| Programmes & Merchandise Commission <i>Calculated on the GST Inclusive amount</i> | 11.00% | |