

## CONDITIONS OF HIRE

Mullewa District Office Bus – the hirer must read all of the conditions from MW09 – Application for Hire (Mullewa District Office Bus), before the use of the vehicle so that they are fully aware of all the terms and conditions of the Hire Agreement.

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1. All bookings to be made at the Mullewa District Office.
2. The keys to be picked up at the Mullewa District Office.
3. Keys to be returned to the Mullewa District Office at the first available opportunity after the bus has been inspected by City staff.
4. The bus is to be only driven on roads maintained by the Local Government and/or Main Roads WA and not be to driven at speeds in excess of 80km per hour on unsealed roads.
5. It is the responsibility of the hirer to clean the interior of the bus and dispose of all rubbish prior to returning the keys. If the bus is returned in an unacceptable state and not cleaned thoroughly, the hirer will be asked to clean it or a cleaning fee will be charged at \$50.00 per hour (or part thereof). The City will assert its discretion to determine if the bus is in an acceptable state & its decision is final.
6. If the hirer picks up the bus in an unsatisfactory condition, the hirer must contact the Mullewa District Office immediately.
7. Damages or breakages which result from misuse by the user are the responsibility of the user and all replacement or repair cost will be charged to the user. Repairs arising from normal usage are the responsibility of the City of Greater Geraldton.
8. In the case of a motor vehicle accident where the hirer is proven to be negligent, the hirer is liable for any excess arising out of an Insurance Claim, in all other circumstances the City of Greater Geraldton will carry the excess.
9. The hirer is responsible for the safety and conduct of all passengers.
10. Smoking is not permitted on the bus at any time.
11. Food can be eaten on the bus and a bin or rubbish bags must be provided by hirer.  
**NO CHEWING OF BUBBLE/CHEWING GUM IS ALLOWED.**
12. In the case of breakdowns of the bus the hirer is to make every endeavor to return the bus to the Mullewa District Office or the City of Greater Geraldton – Administration Centre Geraldton and the alternate transport of passengers becomes the sole responsibility of the hirer.
13. During use the hirer shall check the oil, water and tyres at regular intervals.
14. When picked up, the bus will have a full tank of diesel fuel. The hirer is to ensure that they fill up the tank on returning the bus.

15. The City of Greater Geraldton is not responsible for any traffic infringements incurred or insurance claims resulting from an accident, where the bus driver has a blood alcohol reading above the legal limit. All drivers of the bus will be expected to have a blood alcohol reading of zero
16. The driver **MUST** be in possession of a valid/current LR license.
17. 21 seats are available and only 21 persons will board the bus.
18. A First Aid Kit must always be on the bus, when travel is needed for activities and/or camps.
19. Follow **all** current COVID or any other State Government restrictions.

Michelle Plume

**PLACE MANAGER MULLEWA**

Mullewa District Office

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**CHECKLIST LIST BEFORE RETURNING THE BUS**

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|--------------------------|--|
| <input type="checkbox"/> | Wash the outside of the bus, including windows and the roof.   |
| <input type="checkbox"/> | Windows cleaned on the inside.   |
| <input type="checkbox"/> | All rubbish removed.   |
| <input type="checkbox"/> | All surfaces have been wiped down.   |
| <input type="checkbox"/> | Floor to be swept and mopped.  |
| <input type="checkbox"/> | <b>FULL TANK OF FUEL</b>   |
| <input type="checkbox"/> | The bus will be cleaned out after each activity by all who have participated. If and when the bus is used for camps, it will be cleaned out immediately after each camp or at a time determined by a City officer. |