



APPLICATION FOR HIRE – MULLEWA COUNCIL BUS

APPLICANT DETAILS

Organisation: _____

Contact Person: _____

Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

DRIVER'S DETAILS

Driver's Name: _____

Licence Number: _____ Licence Expiry: _____

Licence Class: _____ *Attach a copy of Driver's Licence*

JOURNEY DETAILS

Trip Details/Proposed Route:

Departure Date: _____ Return Date: _____

Approx. kms: _____ No. Passengers: _____

HIRE CHARGES

- Travel outside Mullewa - \$2.00 per km (plus GST).
- Travel within Mullewa - \$59.00 per hour or part thereof (allowance of 100km per day), plus \$0.25 per km over allowance (plus GST).
- Fuel – when picking up the bus, it will have a full tank of fuel and is to be returned with a full tank of fuel.

PLEASE NOTE

Any special changes or agreements are to be confirmed in writing by the City of Greater Geraldton, prior to the bus being released for hire.



DECLARATION

I agree to be responsible for and indemnify the City of Greater Geraldton for any loss or damage that is caused to the bus, either by negligence, unskilled or improper use by any person(s).

I also agree to observe all provisions of the *Road Traffic Act 1974*, its regulations and the conditions of hire (where applicable). It should be noted that to drive the bus, it is necessary to hold a current LR Class licence and if the driver is to receive any reward to drive the bus on behalf of the hirer, then they must hold a current F Class licence.

I hereby agree to pay all hire charges and/or any additional costs associated with the hire of the Mullewa Council Bus. I acknowledge that a deposit or part/full payment may be required prior to the hire and that Council's decision on cleanliness is final.

Link: [MW10 – Conditions of Hire \(Mullewa Council Bus\)](#)

I have read, understood and agree to abide by the Conditions of Hire for the Mullewa Council Bus?

Signature: _____ Date: _____

OFFICE USE

Approved: Yes No

Manager's Signature: _____ Date: _____

CHECKLIST

ITEMS	OUT	IN	COMMENTS
Odometer Reading			
Full Fuel Tank			
First Aid Kit			
Tool Kit			
Spare Tyres			
Fire Extinguishers			
Interior Clean			
Exterior Clean			
Cleaning Equipment & Products			
Any Visible Damage			
Inspected by & date			

Any further Details/Comments (attach photographs if required):

FEES AND CHARGES

Kilometres (After Allowance)

_____ cents/km _____ x km _____ \$ _____

Fuel (Litres used)

_____ cents/litre _____ x litre _____ \$ _____

TOTAL COST \$ _____

Extra Charges: _____ \$ _____

Deductions: _____ \$ _____

TOTAL OWING \$ _____

Paid: \$ _____ Receipt Number: _____

ORGANISATIONS AND GROUPS ONLY

Invoice to be raised: Yes No PO Number: _____

MULLEWA DISTRICT OFFICE SIGN-OFF

Name: _____

Signature: _____ Date: _____